

**MINUTES OF MEETING
MIDDLE VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held Monday, **September 8, 2025** at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Michael Steiner	Chairman
Gerald Bowen	Assistant Secretary
Eric Marx	Assistant Secretary
Julie Arnau	Assistant Secretary

Also present were:

Marilee Giles	District Manager, GMS
Mike Eckert	District Counsel, Kutak Rock
Mike Silverstein <i>by phone</i>	District Engineer
Chalon Suchsland	VerdeGo
Marla Dietrich	S3 Security
Jay Soriano	GMS

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 2:00 p.m. Four Supervisors were in attendance constituting a quorum.

SECOND ORDER OF BUSINESS

Audience Comments (Limited to three minutes)

Ms. Giles asked for any audience comments at the top of the agenda. Hearing no comments, the next item followed.

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THIRD ORDER OF BUSINESS**Approval of Consent Agenda****A. Approval of the Minutes of the August 18, 2025 Meeting.**

Ms. Giles stated on page 7 are the minutes of the August 18th meeting. Unless there are any corrections or any comments, I just look for a motion to approve.

On MOTION by Chairman Steiner seconded by Mr. Marx with all in favor, the Minutes of the August 18, 2025 Meeting, were approved.

B. Financial Statements**C. Assessment Receipts Schedule****D. Check Register**

Ms. Giles stated on page 28 are your financial statements as of July 31, 2025 followed by the assessment receipt schedule showing you are 100% collected on page 40. On page 42 is your check register in the amount of \$261,075.07. I see no unusual variances with this check register. Unless there are any comments or questions, I just look for a motion to approve it.

On MOTION by Mr. Marx seconded by Ms. Arnau all in favor, the Check Register, was approved.

FOURTH ORDER OF BUSINESS**Consideration of Pre-Authorization for Impact Fee Credits**

Mr. Eckert stated as I've talked to you before about the fact that you all have impact fee credits on the shelf that there may be some opportunities to monetize. I've been talking to the broker that we talked to before. She's making some progress both with the county in terms of perhaps being able to go slightly outside our impact fee zone, as well as with potential purchasers. She has a fair amount of interest and she's chasing some more interest. But one of the things that she is saying is kind of a holdup or a detriment to us is the fact that we only meet every 30 days. She had requested that I bring to the Board and, also the Double Branch Board to see if the Board would be willing to preauthorize sales at certain amounts so that if they need to be consummated in that 30-day time period we could do so. Keep in mind that she gets paid a percentage of what we sell. So, the higher the sales price the more money she makes. So, she has an incentive not to go too low on us. But her suggestions were if it's less than a million dollars that you would preapprove them at 75%, so 75 cents on the dollar and then if it was over 2

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million in impact fees that it would be pre-approved at 70 cents on a dollar. There is a commission that she gets paid out of that. I believe the last time I checked it was about 6% if she's able to find somebody to buy these. I'm bringing this to the Board. Her suggestion again is to get the preauthorization, so if we do get a deal, we can get it consummated between now and your next meeting and we don't have to wait 30 days. That is what I wanted to bring to the Board's attention. I would be happy to answer any questions the Board has.

Chairman Steiner asked does the Board have any questions or problems with going ahead and creating this document.

Mr. Marx stated I barely understand what the impact fees are. You guys had started discussing this before I joined the Board.

Mr. Eckert stated sure, I can kind of explain that. The District and the developer both overbuilt infrastructure for this area. We built county roads that were bigger than they needed to be, parks that were bigger than they needed to be and the county requested that the developer and the CDD do that back 15 to 20 years ago. When you overbuild at the request of a local government, the local government will give you what's called impact fee credits. Then those credits basically can be monetized or given away. If you wanted to give them away to the people within the community, the builders within the community, they could use those and instead of paying the county impact fee, when they go to get their seal on their house, they turn in a voucher which is an impact fee credit voucher. Then they don't have to pay that fee because the CDD and the developer overbuilt what was needed for the actual community. So, what happened was both Double Branch and Middle Village overbuilt and received banks of impact fee credits. Now that the development is pretty much done throughout the community, we have several million dollars' worth of impact fee credits just sitting on the shelf that we can't give away or sell to people within the community. The law was changed about three years ago. It used to be that you could not sell them outside of your community or outside of your what's called development of regional impact. The law changed to say, no, that's too restrictive. You can now go outside of your own development if you wanted to sell them. So, we have a lot of impact fee credits on the shelf that there may or may not be a market for so that's why we have reached out to a broker who does this type of work to see if she could find some buyers. We have been working on it probably for over a year in terms of trying to find somebody to buy them. Now, the people who might buy them are not going to pay 100 cents on the dollar because they just go pay the county

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the impact fee and then not have to deal with the risk associated with dealing with a third party. So, they are typically sold at a discount. That 75 cents on the dollar and the 70 cents on the dollar I mentioned is the kind of the market rate discount which is what she's saying right now. She's saying she will try to get more if she can, which is to her benefit because she gets paid a percentage on the total amount sold. But she felt that if she could have the flexibility at 75 cents for under a million and 70 cents for over a million, that that would help facilitate some of the sales. We have not had a sale yet either at Middle Village or Double Branch. She has just been trying to find a buyer for the ones that we have on the shelf.

Mr. Marx stated you haven't had a sale. Does she have any interest?

Mr. Eckert stated she has had interest. I know one of them was the county wouldn't approve it because it was outside the impact fee zone. The county is carved up into four or five, I think it's five impact fee zones. You typically have to keep your sales within the zone, or it can be outside of the zone if you can prove the improvements that you built serve that area. For example, if you had something that was kind of right on the border, but their main ingress egress was a road that Double Branch or Middle Village built, maybe the county would approve to go outside of our zone in that circumstance. She said she is making progress with the county and getting their okay for going outside the zones a little bit. So, before they were kind of rigid about no, you can't go outside the zone but that's not what the state statute says. And I think the county's been working collaboratively with me when I've talked to them about it, and with her trying to help facilitate things. But understanding that if the county gets a voucher, they're not getting cash, so they're not really incentivized to approve these. But it is a state law that they should be approved under the appropriate circumstances.

Mr. Marx stated understood, thank you.

Chairman Steiner stated one other thing to point out. Early on, when this became more real, the Board went ahead and created I guess a share or a non-compete type of document with Double Branch because of the fact that they are basically a shared resource with what we have. Both of us have different amounts of these credits. We have the greater amount; they have a smaller amount. So, we went ahead and put together a document that if something comes up, we are not competing against each other. They will get half of the sale and we will get the other half until their credits are exhausted. Once theirs are exhausted, we will no longer share. Everything

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that we have left, which is a substantial amount will be received by Middle Village, and it becomes basically a windfall of funds that can be used to go into reserves and that kind of thing.

Mr. Marx stated understood, thank you.

Mr. Bowen asked do these credits, do they expire?

Mr. Eckert stated they don't. At least not under the current statutes, they don't expire. But I will tell you this, that there's limited demand. One of the things when you have a master plan project just like this one was the developer and the CDD, if they have one, they're getting impact fee credits because they're over building a lot of stuff, so they don't need to go buy them from somebody. It's really the projects that where they don't have to do that, that might be in the market to buy them at a discount. The other thing too is for an example, if you're going to look at something like Pinellas County, there's nothing left to develop there. If there's nothing left to develop or that can be developed, then there's no market for people because they are not building. That is an extreme example, it could be a very slow market the more things get built out because people are trying to find, well, where can I work something in here or work something in there? But certainly, the Board can make the business decision that we don't want to sell them at all and just want to keep them on the shelf if that's what the Board would want to do.

Mr. Bowen asked do they increase in value in any way?

Mr. Eckert stated no, not that I can see. It is really the impact fee credit is the amount of the dollars that they have for them.

Mr. Bowen stated and the other thing I was saying, if we were to sell it and we get that money in, where would that be allocated to?

Chairman Steiner stated the Board has discretion as to where it's applied or not, where it'll be placed. We can put it in reserve, we can put it into new development, new feature infrastructure that is within our environment. The thing about this is the fact that right now this area is experiencing a large spurt in growth. They are also going ahead with Walmart coming in down here, it's going to entice even more development in areas which are outside of our CDD. But those developers may need to pay fees for impact.

Mr. Bowen stated one more question and I will pause it.

Mr. Bowen stated you said about the 75 on the dollar and the 70 on the dollar.

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Mr. Eckert stated right, depending on how much we're sold.

Mr. Bowen asked is that coming from the broker?

Mr. Eckert stated it's coming from the broker. That was her suggestion is to do a preauthorization at those amounts. Obviously, it's a business decision for the Board. If you want to put higher amounts, you can. That may or may not result in a loss of a sale if you can't get something worked out and they need the credits to be able to move ahead. But that's a business decision for you. This was her recommendation. She said she will try to get as much as she can because she gets paid more if she gets more.

Mr. Bowen asked is there any way to verify what they're going for, trust but verify?

Mr. Eckert stated I will tell you that I've had two other communities that have sold them. They're in St. John's County and they have ranged between 70 and 75. And then there was one isolated that went at 80 cents on the dollar, but that was just one. The rest of them have been at 70 or 75. That is the only market I can speak to because I have not sold any in Clay County.

Mr. Soriano stated the demand is a little higher in St. Johns.

Mr. Eckert asked what's that?

Mr. Soriano stated the demand is a little higher in St. John's.

Mr. Eckert stated yeah.

Mr. Bowen asked are we limited in the geographical area?

Mr. Eckert stated we are. We have an impact fee zone that we're in and we can't sell outside that unless we prove to the county that the area outside gets a benefit from what we built.

Mr. Bowen stated thank you.

Ms. Giles stated Mike, are you looking for a motion from the Board to authorize?

Mr. Eckert stated if the Board is so inclined, we would be looking for a motion to preauthorize impact fee credit sales provided if it's less than 1 million, that it can't be sold for less than \$0.75 on the dollar. And if it's over 1 million, it can't be sold for less than \$0.70 on the dollar. That would be the motion.

Ms. Giles stated okay.

Chairman Steiner stated I make a motion to go ahead and have the document created by council.

Mr. Eckert asked what would it be to go ahead and consummate any transaction that comes through as well?

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Chairman Steiner stated yes.

Mr. Eckert stated okay. You can revoke it at any time that you want to.

Chairman Steiner stated keep in mind it's one of those situations where development and offers like that are going to be somewhat rare. It's taken us to this point to find somebody.

Mr. Bowen asked well how would we deal with that if we were getting multiple offers?

Chairman Steiner stated we only have one broker.

Mr. Eckert stated builders know that this is generally out there. I know the District manager's office, other people in your office have reached out to builders and said, hey, we have some impact fee credits that we might like to sell. The words out a little bit. I've not seen that situation where we have had competing offers, but I would suggest that if there were two offers that we got and one of them was higher than the other one we would be talking to the chair and he probably wasn't going to sign the lower one. He would probably sign the higher one in between meetings. If it's close to a Board meeting, we would probably bring it to the Board and say, what do you want to do? Do you want to push back and try to get more money out of this one and say, hey, they offered 75, will you do 78 and the Board would have that. But it's a question of you tell us what you want us to do, and we will make it happen. She is just concerned that we might be losing some of the sales if we have to wait 30 days for a Board meeting to bring something before the Board when the developer or builder might be able to get it from somebody else, like another developer who owns them without going through the public CDD meeting, sort of schedule that we have. This is a business decision for you. I'm not trying to pressure the Board to do anything here.

On MOTION by Chairman Steiner seconded by Mr. Bowen all in favor, the sale of impact fee credits was preauthorized if under \$1,000,000, then the minimum would be 75 cents on the dollar minus commission, and if over \$1,000,000, then the minimum would be 70 cents on the dollar minus commission, was approved.
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FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Eckert stated I really don't have much. It has been really quiet for us.

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B. District Engineer

Mr. Silverstein stated unless you have something new for me, I have nothing to report.

C. District Manager

Ms. Giles stated I do have a couple things for you there on your agenda. Starting on page 108, we have three work authorizations.

1. Consideration of GMS Work Authorization #1 for Onsite Management and Maintenance Contract Administration for FY26

Ms. Giles stated the first one is on page 108 and it is work authorization #1 for onsite management and maintenance contract for FY26. This describes the six full time employees that we have here. It's a couple pages long there. Each one of those positions, it gives a description of what they do. On the last page of that work authorization, it breaks it out. The fees for Double Branch and then the fees for Middle Village. Jay, did you want to go over any of that or anything to add to that?

Mr. Soriano stated not really. You guys are new; this is the same work authorization we've had now for 20 years. These are the same positions; same roles and the amounts are what's in our budget right now. We try to stay at or below our budget. The one that can make a difference is the amount of work we do with the tennis courts. That one is flexible because that includes the things like repair hours also. But everything else is just for the management roles. Myself, Wanda for the rentals for the rooms. Lisa Carter is an assistant in the office. The aquatics director for both sides of pools and then the access director at the fitness centers.

Ms. Giles stated unless there's any comments or questions, I just look at for a motion to approve work authorization number one. Any discussion?

On MOTION by Chairman Steiner seconded by Mr. Marx all in favor, the GMS Work Authorization #1 for Onsite Management and Maintenance Contract Administration for FY26, was approved.
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2. Consideration of GMS Work Authorization #2 for General Maintenance Services for FY26

Ms. Giles stated work authorization number two starts on page 116. This is the work authorization for general maintenance services. It's at \$45 an hour and if there's a need for

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mileage, it's at the state rate of \$0.44 a mile. This one also goes into the details of facility maintenance and repair services. Jay, anything on this one? It really just describes what they do.

Mr. Soriano stated this is your hourly maintenance guys for the community. And this is one you split your hours. Last year was asked for both Districts to try to bring on an extra body because you do split the hours. So, if you have a crew of three full time guys or maintenance guys, it's really one and a half because some guys are over here doing work throughout the week, but some guys are over at Double Branch. We up last year's now I average about five guys during the week.

Ms. Giles stated unless there are any comments or questions, I just look for a motion to approve work authorization number two.

Mr. Bowen stated can I ask a question here? I apologize if it is not in the right order. But all these things that we have as far as our assets for the Branch and everything, do we have anything in place to keep track of all of our assets? you talk about your major assets like a golf cart or that. Do we have anything that we can see every year that okay, we've got this, we've disposed of this. We have computer systems, monitors, that sort of thing.

Mr. Soriano stated your major items, and these are a little different and you said that there. But your major items are listed in an asset inventory for insurance. So, you do have on there golf carts and things like that. This stuff kind of adds up. But you're talking about the TVs I bought for \$120 this month. So, they're kind of lower cost. We do have an inventory for those also. It is a little longer and it's not something that is any type of requirement to kind of keep around. But I try to update it here and there. It is a very long list of inventories because I add on things like this quite a bit to try to make meetings easier or work for the guys easier, things like that. So, we do have that, and I can update that, even bring it to the Board every once in a while. Insurance has asked us to use that to kind of look at what's in the buildings because those are things that although tiny do add up. If we were to have a major catastrophe and we had to stake a claim and say, hey, we need you to replace a whole building inside. I have 100 of these TVs. They're only 100 bucks each, but that does add up, and they have to pay for it. So, they have asked us to give them an updated inventory. It does take a little while to get through that, but we can submit it to the Board too to let you see some of the smaller items we have. But all your big items are actually listed on our insurance. Every year we go through and update that. The things like, say, the very expensive pool lifts that are kind of attached to the outside edge of our pool,

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those things are about \$12,000 or \$13,000. If they were to get damaged, I can make a claim on those for insurance because we actually have that listed.

Mr. Bowen stated I would like to see that.

Mr. Soriano stated we have it, but it's actually in the filing cabinet.

Mr. Bowen stated you know things can walk away. You hate to say that but it can happen. Like you said, if there's a claim and we have a storm, hurricane, whatever, it would be nice to know that okay, we lost this.

Mr. Soriano stated we are actually kind of a step ahead of a lot of other Districts about, I'd probably say, eight years ago, something like that, nine years ago, we were one of the first. Since then, few Districts that year they came out and the state wanted to do this almost inventory check. They picked out, I think it was only five or six random Districts throughout the state. They sent an auditor that basically went through all my bills, and they did it two ways. They picked out a few things that they saw on the insurance list someplace, and I had to walk them around and show them where it was at. Then they looked at my bills that I submit for check requests or even credit card purchases. So even little things, a TV monitor and pick those things out. Basically, I do the same thing, walk around and kind of point out to where it's at so they can keep track of everything and ask us how we were doing it because a lot of Districts don't have that kind of thorough inventory list like that. Ours is. It is a PDF book that is a couple thousand pages big because we have everything on it, even a shovel. We have 10 shovels sitting back there in that shop. We will take pictures of the 10 shovels and actually have it listed on that inventory list. Now, some of the smaller items, we don't do paperwork, when they break a shovel and I buy a new one. I do have the receipts for that so they can see that when they do that type of audit. So, we are a step ahead. But we're also very big. We have a lot of stuff. The larger items are automatically going to be on there because of that insurance list. That is something we can send to you pretty easy. We do have people sometimes that ask for things like that so they can see, well, how are you getting charged for insurance? Because we want to see the cost of this building. The building is empty. This is how they're charging us. But then they also have this other section down here, what's inside the building, and they base the premium on that. We do have to keep that in Marilee's office has that. If you ever want to see that, you can see that. The bigger inventory list of this type of stuff, update that. Like I said, if you guys want it. It's one thing that we can go through and kind of redo that and what they did in quite a while. Insurance

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did us a passport this last time we were doing our premiums. I told them we'll start working on things. It takes quite a few months to go through and take pictures of all the new stuff or anything that's been replaced and added to that list. When I'm done with that, I would bring that to the Board.

Chairman Steiner stated Jay part of this stuff is also tied in with our reserve study.

Mr. Soriano stated right.

Chairman Steiner stated we have to maintain a reserve study and basically, we have to have money in the fund to cover different things and periodically they aged and it schedules that we're going to be doing a replacement. I don't think it goes to the detail you're talking about, but it does cover our major assets. Like this motor that we just got done going through the high-cost items.

Ms. Giles stated I can send that to you Gerald.

Mr. Soriano stated definitely the bigger items that's easier to list and match up with the capital. It's the smaller items. Like I said, these I might be doing this really not. Some of this stuff's getting cheaper or you'll notice in my report, lifeguards dropped the monitor this last month outside. When you guys go in and check in the pool you scan your card and a picture pops up. For a couple weeks, they couldn't check anybody in because they dropped the monitor. And I get mad at them because now I have to go to Walmart and pick up a new one. It's not real expensive, but the stuff does add up and I have to be able to keep track of all of that. Those are the smaller items that don't pop up as easy on the big reports.

Mr. Bowen asked right now do we have like a cutoff dollar amount?

Mr. Soriano stated no, so it's, basically you are going to see everything. So, if I buy pencils, you see it in the agenda packet. But it's not really a cut off for that amount. There is what's called the discretionary amount for things that I can buy and includes the big things, so replacing an air conditioner if it's under a certain dollar amount. I don't have to come to you guys or wait till the next month. I can go ahead and do it. We don't go back and forth about items like this because it's kind of easy. Last month it was pointed out that maybe an extra TV would be better. So, I may go ahead and purchase an extra tv, but I haven't got the card in from Amazon yet. We don't have our fourth one up there. But those are little things I would wait 30 days to come to you guys for that is well within my discretionary amount. The discretionary amount for the big items, so say like an AC unit or one of our big freezers in the kitchen for our weddings,

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that amount is set at \$10,000. Anything above that, I have to work with the Chairman. I want to do that before I come to you guys' next month. That is about the only cutoff that you have.

Ms. Giles stated thank you. Jerry, if you would like, I can send you that inventory list from EGIS, your insurance company. It has the big items on it.

Mr. Bowen stated I was just curious as to how we keep track of everything.

Ms. Giles stated alright, unless there's any other comments or questions on work authorization number two, I'm just looking for a motion to approve it.

On MOTION by Chairman Steiner seconded by Mr. Marx all in favor, the GMS Work Authorization #2 for General Maintenance Services for FY26, was approved.

3. Consideration of GMS Work Authorization #3 for Tennis Professional Services and Instruction for FY26

Ms. Giles stated on page 118 is work authorization number three for tennis professional services. This goes into description of the tennis professional services and instructions and on the second page of it, the breakout for the payment of the services. Jay, anything to add to this?

Mr. Soriano stated some of that was what I mentioned earlier as part of management. So, you do have your manager, but you also have those kind of under pros and maintenance people that help out with other items. But just for tennis, those guys don't go anywhere else.

Ms. Giles stated unless there's any comments or questions on work authorization number three. I just look for a motion to approve it. Any discussion?

On MOTION by Mr. Marx seconded by Ms. Arnau all in favor, the GMS Work Authorization #3 for Tennis Professional Services and Instruction for FY26, was approved.

D. Operations Manager

1. Memorandum

2. Update on Open Items (Deer View Column Repair and Lap Pool Pump Replacement)

Ms. Giles stated on page 121 starts the Operations Managers Report.

Mr. Soriano stated we did have our last adult only event at the pool. There were maybe a handful of people there just because of the weather. I had sent out a couple of emails to let you

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know we were still here, rain or shine. We had fun with the band that was here and the handful of people that were out there. Luckily, I didn't have to spend as much money because I still had beverages and items left over from the adult only event that was at Double Branch the month before. But still, I chalk it up as a little loss. Everybody asked for those things, but at the same time, the sun came out after the storm, nobody came down. It was kind of a loss because I still have to pay for the live band. There was four of them there. We do pay for those types of things. We are moving into our off season where now we have movies. We don't do them at the pools anymore. The movies will be at the multi-use fields over at your sister District. So, you will see an email. I think the first movie on the green is actually this week and then every month pretty much we have movies over there on the multi-use field until we get back to springtime next year and everything comes back to the pool. Moving on, I did work with the high school team. I'll update you guys here on the lap pool. The high school team was prepared, pretty much to be out even for this month just in case because they had to set up their schedule for their meets and all of their meets were set up to be away. So, we will be opening here soon. I was originally hoping to open today but it's still a little cloudy back there. But we will get them back in here soon and they may be able to get two meets out before the end of their swim season for high school. We will make sure we send that later to residents that will be back there using the pools once we open back up. I did talk to the coach. It does not look like they're going to ask for the year-round program this year just because it would be just coach Jack. The girl that helped out last year, she wasn't going to coach this year and he's kind of burned out he said. With a very, small group, they kind of end up with about 10 kids and he just didn't see it as being worth it. I know I mentioned that here when we had that meeting. Those parents that really believe it's going to be a big program; it does take some time to build. Even though we started off with a lot of excitement and participation from those parents because we have 100, 110, 120 kids on our recreational team during the summer. The winter months are a lot different. This month is a month where they still have some of that excitement because it's warm and they may not be doing another sport. Once we get deeper into the off season and they're in school and they're doing other programs and the weather gets a little cold, they don't want to be out. So, those numbers really drop off after that. That's kind of what we saw last year. They will be back to ask us for that. But it sounds like right now they are kind of taking up and not planning for it right away. We may see those parents that asked for the year-round swim team more January,

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February, asking to start early in the spring. It doesn't look like they're going to start here this off season. If you notice our numbers are staying pretty high for rentals. I wanted to update you guys on how it went with our resident who organizes the Christmas parade. I did let her know our decision was that we didn't want to allow the usage if it interfered with a rental that was already in place. I did check with Wanda, and the rental calendar already had wedding venues on the first and second weekend of December. So, there are really not many more dates she could change to. We don't want to do the Christmas parade all the way up to the last day or two before Christmas in too many places. So, she is looking at other areas. She understood and she asked if there was any place that we were able to help out with. The clock tower of the church is not ours so can't really help out with that. The other area that she is looking at now is the baseball grounds that is county owned. I did point her in the direction to who manages that because the county gave management rights to the sports association there. So, they'll kind of say who can use it, who can't. We really don't get involved with anything over at the baseball park. But that that may be a better option for her if she's that way and the parade comes this way. Because now your kind of blocking off just two neighborhoods instead of before there was about three neighborhoods that may be completely blocked off for a couple hours that night. So, we will see, but she was understanding on our part due to the complaints last year from our rental that was going on the same night. Moving down to some of those repair and operation items. The plan originally was, I sent out the emails to all the residents when we got the motor in. It did take us a full week to get everything installed and hooked up running without any leaks, any issues electrical wise. That is a 200,000-gallon pool. You guys saw it before we turned the motor on, it was pretty dark green. It had been off for three months. That water does not move at all. Like I said, it's almost 200,000 gallons six feet deep in the middle. That water is just stagnant. There is not much you could do. I had a couple residents ask, well, can't you drain it and refill it? Yeah, we could, but we would be risking damaging that pool. The weight of 200,000 gallons of water keeping that concrete down, it will actually lift up out of the ground. It can crack pipes under the ground, things like that. It is not recommended ever to drain something like that. There are times I can involve construction companies when we're doing new construction and things like that and dewater the area around. So, you'll see, whenever you're building stuff, they pull in water pumps and actually pump down ponds around the outside, directing the water farther away. You're actually trying to bring the water table down around the ground that you're working on so that you don't have that force

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lifting up. That's about the only time we can do things like that. The other option is basically just to backwash every day multiple times back in and backwash. So, you see this was from last week, this picture in front of you. This is where we are currently at. If you notice it is blue, but it is clear. We just have some cloudiness. And then these are like the dead algae spots that we're trying to suck up in our vacuum. This was from this morning. We did kill our one vacuum that operates in that pool. So, for 14 years now, we haven't typically used the inline vacuum that goes to the filtration system. We use what's called Hammerhead, it is separate. We don't normally have algae issues. The Hammerhead is a commercial type of vacuum you see on the back of everybody's trucks when they're driving around. That's for the big ride. Leaves and twigs and stuff like that it doesn't pick up. This is basically just powder green stuff that you see that's kind of dead on the bottom more or less that we need to be able to pick up. This morning when I came in, I was told about that motor. I'm going to have to replace the vacuum motor so we can finish sucking this stuff up. But it's the clarity of the pool that I'm concerned with. Like I said, you can see the bottom, but if you notice it's still cloudy. Even if I can get all that stuff off the floor, I wouldn't open yet because of that cloudiness. Our PH and chlorine levels are fine. We can get that up there. That cloudiness comes from all the extra chemicals and even dead material that's in the water. It floats around and just makes small speckles that kind of makes everything look cloudy. So, until we get that out of the water, I don't feel comfortable opening up. I'll send out an email to all the residents to let them know we're kind of play by ear day by day and see how it goes. If that needs to be open on Wednesday, great. Tuesday, Thursday, whenever we can open up once it's clear enough that I feel comfortable, but it should be soon. The only thing I want to point out to you guys is the repair and everything didn't do well once we got all the equipment in. The cost was kept pretty low. He did submit a bill to me to the contractor for just under six grand. It was a lot of work. If you notice the giant machine that was out there with this big motor for a week is something he owns. So, we pay a lot less for that type of work. Just renting that type of machine would cost a couple thousand dollars for a big excavator like that to be out here for a couple weeks. So, it's nice that he had that. But he did send his bill and it was under about six grand. Labor wise, this was a pretty low deal. The one thing I'm going to have him look at next in this picture, if you see this is from us backwashing, so right here around this circular lighting it looks kind of like a flower or butterfly. That's actually the sand coming out of our filtration system. That is from us turning the backwash system on and turning it off multiple

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times throughout the day. The way the sand system works is you have this big cylinder back there and it's filled with sand and gravel. Water comes in from the top and goes through that sand and gets filtered. There's a pipe at the bottom that goes back out to your pool. That's where the nice, clean, clear water is supposed to go back out to your pool. The dirt gets sucked into the sand and gravel. when we backwash, we pump it backwards. Water at the top gets all mixed up and mucky from all the dirt and algae getting stuck in the sand. Then instead of going back out to the pool, though, we send it to the waste. Basically, it gets sent out to our watershed outside the street here. That's where the drains go to, and that helps clear everything. We do about 10,000 gallons every time we do this. You will lose some of your sand. Some of your sand kind of gets muddled up in that water and goes away. They do recommend after about 10 to 12 years that most places will replace their sand. For us, this can be about a \$10,000 or \$15,000 job. It is at 14 years now. If it wasn't for this issue where I have to do things like constant backwash, I wouldn't really recommend it for another year or two just because we get away with it. It is in our capital. But because of this and seeing issues with the sand coming out a little easier, I have asked the contractor to give us a quote. Next month I will bring you some numbers and will bring numbers from a couple other guys. It's not something that's in a hurry, but it is something I've noticed now because of maintenance repair on this system, I want to make sure the system works well. A brand-new motor, brand new VFD drive, and we did it at a pretty low cost. I know it took all summer, but being able to do this at low cost compared to the custom job that we originally had, it's much better.

Chairman Steiner stated Jay with the sand issue, is that affecting the clarity of the pool?

Mr. Soriano stated it will. So right now, that's what we're seeing. Some of that sand instead of catching the dirt, it's just not floating away or going away. The more sand we have packed in there, the better it's going to catch the dirt. We have loose sand that's now going out and going either back into the pool or out to the waste. When we do this backwash, you build up holes in the bed of the sand and the dirty water can make it through a little easier. So, your clarity does get affected because of it. Usually at the 12, 13, 14-year mark, I would recommend most places that have a sand filter to look at replacing the sand just to make the water quality better.

Chairman Steiner stated okay, the question I have got it is the fact that you repack the sand but have to continue with the back washing. Are we going to be pumping out new sand?

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Mr. Soriano stated no, I would even if we decided we want to replace the sand, that won't happen until we get this taken care of.

Chairman Steiner stated I just simply wanted to go through it twice.

Mr. Soriano stated this is kind of the same process. Mike, you were here, this was a pretty long time ago now. I think we're hitting almost eight summers this summer since we did the resurfacing. So same thing about 12 to 15 years in for a commercial pool, you are going to grind away the white marcite that's on the pool and you're going to lay a new layer of that. The health department will start to get on you if it starts to look too rough. They want a nice new surface on your pool. When you do that and the contractor starts everything back up and cleans and clears it, whether you have a sand filter or whether you have DE Grids. In this pool in the front with the slide, we actually have DE Grids. You're doing so much cleaning and backwashing that you damage your grids or your sand. And part of that repair should include new material whether it's sand. We can also look at that and see if we want to try to survive with this older sand until we get to the point where we do a resurface here. Your biggest problem is you are at 14 years now for that lap pool. These other pools, the spray ground and the slide pool, we did seven to eight years ago. We put a nice thick, what's called Pebble Tech coating on it to try to make it to 20 years instead of 14 to 15. The idea is to go a lot longer on those two pools. Your lap pool is kind of stuck in the middle. We can make plans to resurface that in the next couple years, or we can try to make it last until all three have to be done together which was kind of my hopes. The lap pool, when it was originally made, was made with this really thick big nice Pebble Tech. That's why we put Pebble Tech on the front ones too, to try to match them up. Just timing wise it didn't work out like that. So that will be something that I look at when we redo these also is replacing all of our DE Grids.

Mr. Marx stated I'm guessing you can try to schedule replacement of the sand in the pool's least used as opposed to when it's most used.

Mr. Soriano stated yep. It takes about three or four days to suck everything out and put everything back in. So, it would be something we'd recommend doing in the off season if we wanted to do it, kind of like in January or February.

Mr. Marx stated thank you.

Ms. Giles stated Jay, before you move on, lap pool pump repair is on the update of open items.

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Mr. Soriano stated yes. Your pump is up and running. Like I said, it's just the pool itself is not open until the cloudiness really goes away a little more. Like I said, your chemicals are good. The algae is getting sucked up., I have to replace a small vacuum that's going to be a few hundred dollars. It's not an issue, but it's the clarity. I want to make sure it is back to good, clean, clear water before I open back up to the residents so hopefully sometime this week. But the original email did go out saying we can reopen back up on the 8th. I'll be sending out an email updating everybody. It'll be kind of day by day. We'll play it by ear from here.

Ms. Giles stated Mr. Chairman, do we need to leave that on here or can we take that off?

Chairman Steiner stated being the motor has been replaced; I would just maybe replace it with status of pool opening. That probably may be taken care of before the next meeting.

Ms. Giles asked Jay, anything else on your report?

Mr. Soriano stated we have a couple other items here that I will go over and. Mike was on the phone. The repair for parking lot. I know last time I didn't have enough written quotes, but I was pretty happy with one of them. We did have three companies finally give me written quotes for repairs on that pipe that's in your parking lot. All are underneath my amount. So, I had two that came up right around the five grand mark for the grouting. The pressure grouting is what Mike recommended. I had one company; the first company had given us a quote for just over seven grand for pressure grouting and also sticking in a section of liner in the pipe. You guys remember that? I do like the extra cautiousness of sticking that liner in there. I'm probably going to go with APS a little higher. But it does include the grouting and lining. We will move from there. Mike, I will send that to you. Mike Eckert, we will get that in the office so we can do an agreement up and get that pipe repaired out front. If you've been out there, it is holding up pretty good. But the same thing that happened before, eventually after a year of rain, it's going to create an access back there and, asphalt is going to the sink in around it. So, we will get it fixed and stop that from happening and less repair time for our maintenance guys. There's the last two items. So, I did want to update you guys since we are finishing up on the lap pool motor work. This is also in time, so the end of September, beginning of October is usually when I test the heaters out. We just installed these heaters last year. The original plan was every year I would replace a couple. These are brand new, so I'm not going to start that yet. I know that was the request from the Board is to look at and replacing whether it was one or two at a time every year so we kind of guarantee there was enough good working heaters in there we didn't have to shut

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down. Because last year there was a big group of four or five that went out at one time. But like I said, this is our first year. We're not even done with our warranty time. So, I wasn't making a plan on buying and replacing any of those units yet. If everybody's good with that, I'll go through testing so that we can warm the pool up at the beginning in October.

Chairman Steiner asked Jay, do we have any spares on this job?

Mr. Soriano stated I do not have that. Do you want me to purchase spares just to be ready, I can do that. I just wasn't going to swap any of them out yet.

Chairman Steiner stated go through the testing, but I think it would be beneficial being we were doing it with our motors. Rather than run around waiting on getting a shipment in our delay would only be getting the plumber to come in and reconnect. If I remember correctly, these weren't all that expensive.

Mr. Soriano stated they are not. The original plan was, like I said, one or two of them ready to go and actually swap them out before they even went back. We don't want to do that, but we at least want to have two in the shop ready to go. I can still do that under my amount. These are only I think they are 4,000 a piece, so they are not real expensive units because we went with the small units to make these up.

Chairman Steiner stated Jay, how many are in there because we swapped out the big boiler and that was something what \$22K to \$23K.

Mr. Soriano stated so your total is 2.4 million BTUs.

Chairman Steiner stated we put together a plan some years back where we put motors on the shelf. When we would have one go out, we put a new one in and then had Jay go and have it rebuilt and then it went on the shelf. The motors themselves, some of which were shareable with Double Branch so if they grab one of them, they have the problem. We split it, put it back up and it just cuts the downtime. So, I think it would be good if all of these seem to check out all right to go ahead and plan somewhere along the way here getting a couple to put on the shelf.

Mr. Soriano stated I can do that under my amount. I just wanted to let you guys know that we discussed it as part of this plan of repairing them last year that we would go ahead and actually replace one or two every year even if they didn't quite need it. We were going to be ready for it. I didn't want to replace yet since we're still just coming off that warranty time. So, with the warranty time in February. So, by the time we're ready to kind of really use them at the high point, I will be ending with that first one-year warranty. I didn't think makes sense yet to

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actually replace but I can make a purchase so that we can have them on the side ready to go for this next.

Chairman Steiner stated yeah, I think it would be a better policy rather than changing them out even if they haven't failed to go ahead and have spares on the shelf. So let them fail.

Mr. Soriano stated yeah, okay.

Chairman Steiner stated and just do a quick swap out with the shelf.

Mr. Bowen noted they are going to get cheaper.

Mr. Soriano stated no.

Chairman Steiner stated no, but the thing about is, is we will be throwing away usage and these all don't go and have a clock on them that says it's going to die at the end of warranty.

Mr. Soriano stated right. No, I'm good with that. I will be prepared. A quick discussion of the treadmill. Also, about a year ago or so we had made a decision we had an older style treadmill down to your fitness center. It is the last of a group of the old ones that we were having trouble repairing over the years and we did make a statement back then when I purchased new equipment that when that last treadmill, it's called True Fitness, that's the company when it went out. We can't get parts for it anymore. It's definitely over the warranty. This is about 11 years old now. It's not easy to work on. When it went out, we would not replace it. We have the two newer what's called Life Fitness brand treadmills that match what's at your sister District two over at the Double Branch fitness center. These are still easy to work on and they have parts. Pretty much every commercial fitness center uses that type of brand. That's the other treadmills you have there. But the trio is out and I wanted to make sure everybody was still in agreement not to put money into something that's breaking down constantly and we're not going to replace that.

Chairman Steiner stated just for the new members of the Board. We had only two treadmills in there to begin with and we were having problems so we went ahead and directed Jay to go ahead and replace two of them with new machines. Make one of the older units serviceable using spare parts that we had from the other machine and put it in place until it failed. The intent was never to increase our usage down into three treadmills, but it was to put the extra and get a little more life out of it. So I think the decision not to replace is still valid.

Mr. Soriano stated yeah, we did squeeze it in basically to keep. But I didn't want to just throw it away as it was still working. We had parts from another one that I could swap out for a while. But now we're past that point that I can't even swap out parts. But I still wanted to run it

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by anybody before I get rid of it completely. And then outside of that, I just wanted to update you on a couple of items. Our nice new equipment, there you go not even a month into it. We have wonderful artwork all over the place. Luckily, this equipment here is new. It does take a little bit longer as it ages, it will start to etch from weather, things like that and things like paint and even permanent markers will stick better. So, my guys were able to go out as soon as I had a resident point it out to us and washed everything. Everything came off nice and clean.

Mr. Bowen stated is that the one on Deer View.

Mr. Soriano stated this is the newer structures at Deer View. We replaced a lot of that plastic equipment that you see there. The plastic equipment is what gets tagged up more often. I didn't show you guys last time, one of the ideas of the way we're replacing this stuff is we make a lot of repairs, and we pull a lot of this stuff off, but we reuse a lot of it too. Some of it stays in place and we bolt the new stuff to it so that this is more of a repair than a complete replacement. But then some of those items we take off, if we are not replacing using them, we store them. So, this is inventory. We take pictures and kind of track everything that's left. I have piles of a lot of this equipment. So, when here you see a ladder, one of those ladders goes bad, somebody damages it whether it's by vandalism or even they start to rust so bad that we can't use them. I can actually take these and recoat these and then hang them up in place so that we don't have dangerous items. So, this helps out more at your sister District, since they do have 10 or 11 of these playground structures where you guys only have three, and then your main one here at the amenity center. But this is what we've gone to doing in the past, we've been repairing this. We pull everything off and everything that's usable, we store to the side and kind of make inventory so that we can make replacements when we can instead of purchasing them. Something like this set of steps right here, you see in the front of this picture, actually costs about three grand just for the steps. Thermoplastic covered steel is very expensive. And a lot of times I have to wait for them to finish making it before they ship it out. It takes a couple months to even order. we try to keep what we can that is in good shape and anything that's either too rusty or damaged, those are the items we do get rid of.

Mr. Marx asked where do you keep all of this?

Mr. Soriano stated most of this stuff is in a storage area in the back behind tennis. We have a little building that has our equipment for things like landscape and then behind that we have this area. Keeping it somewhat neat and organized is the hard part because it is out there.

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So, make sure the guys, landscapers are careful when back there pulling out a slide or poles that we're going to use for something else just because of the natural animals, snakes and things like that that are back there. But yeah, that is behind the tennis area. That big area that we have now fenced off gets used for a lot of the storage.

Mr. Marx stated okay, thank you.

Mr. Soriano stated unless there are any questions on some of those old repair items on there for this month, that's it for me.

Mr. Marx stated I have one question about the leaning tower of Deer View. You said it was going to get torn down three weeks ago.

Mr. Soriano stated yeah, I still haven't seen the mason at all. I have gotten on them. I know that just getting scheduling due to the weather has been tough this last month. He hasn't given me a date yet. He knows the work involved because he has dismantled one of those for us before so it could be kind of him coordinating when he can get a machine to lift the cap up too. But he hasn't talked to me or returned a text or a call saying, yeah, I'm going to be there this Tuesday or anything. So, I'm still working on him.

Ms. Giles asked anything else for Jay, Chalon anything?

SIXTH ORDER OF BUSINESS

Audience Comments (limited to three minutes) / Supervisor Requests

Ms. Giles stated the next item on the agenda is item six, audience comments and Supervisor's request. Mr. Chairman, who would you like to go first?

Chairman Steiner stated go ahead and have the audience comments.

Ms. Giles stated just as a reminder for the audience to state your name for the recording.

Tim Mottern – Thanked Jay for taking his call. Spoke about problems with e-bikes, minibikes and motorcycles in the community. Asked to put up gates at the entrance to stop them from coming in. Chairman Steiner stated the problem with the promenade in that area has been something that we have looked at and solicited from owners on what they can do. But keep in mind we're governed by that property that you want the bulkhead on. That's not ours. He directed him to Clay County Sheriff's Department. We have sheriff's officers that are on that we pay \$50 or so an hour with a minimum of four hours. He spoke about setting up foot patrol through the sheriff's department.

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Mr. Marx stated I am assuming these kids that are riding through and not coming in doing laps or anything. Mr. Mottern stated no, they just joyride and run through yards burning them up. One lady he had a community meeting with because he was on the verge of starting a neighborhood watch to handle some of this.

Mr. Marx stated my question still stands, are they driving through after school.

Mr. Mottern stated yes it happens after school and all day on the weekend.

Chairman Steiner stated it's through different ways. We've talked about putting up gates at each of the pavilions, but that isn't really going to do anything. If it's treated the way it's been in the past, we will be fixing the gates more than we are going and deterring it. Yeah, they'll stop, but they'll only stop long enough to jam it open or whatever. But it doesn't deter them from coming back through. The issue is parental oversight, but I can't do that. I feel the frustration that you do, and the residents feel with this. I don't walk out there as much as I used to, but I'm well aware of these bikes flying through. This year we started with the dirt bikes. Up to this time it was one wheels and electric bikes, now we got the razors, the minibikes. They load as many people as they can on each one.

Mr. Marx stated just so you know, this isn't a localized problem. Because the same problem I've seen adults riding electric bikes on the sidewalks, not stopping for. Mr. Mottern stated they need to worry about their neighborhood.

Mr. Marx stated this is my neighborhood just around the corner. I think the county is actually trying to make it so that kids have to have a driver's license to ride some of the vehicles for this very problem.

Chairman Steiner stated the issue is the fact that you have got to wait for legislature, these people and this issue has been going on and on. What's driving the thing is all of the accidents where these kids are getting killed because they don't know the rules of the road and they're going and just getting struck. It seems like it's an every night occurrence.

Mr. Marx stated I think to be fair, I don't think you're going to find a one size fits all solution.

Chairman Steiner stated I just want to get something to go ahead and slow them down. They use it to get back and forth to school. I understand that. They need to be challenged on the speed. They need to be truly code compliant. There's already bicycle laws or statutes that say when approaching somebody from behind, you have to honk a horn or ring a bell, make some

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sound. These things the only thing you hear is the bike and that's it. But I don't know how to put it thoroughly to bed. But we welcome any ideas that anybody can come up with and we appreciate you coming here. But all of this also needs to be focused at the sheriff's department. They're the ones that are going to be able to arrest or challenge any of these things. Residents risk themselves if they go forward with trying to challenge some of them. So, I don't have a solution for you. I have a recommendation and understand it's not being ignored, but we have to go ahead and meet certain statutes and access requirements to allow people to walk. The bad thing about it is there are conscientious adults and kids who ride bikes who aren't the issue. Mr. Mottern stated my concern also is we have elderly neighbors that walk at night. We have elderly neighbors that get out and walk at night for their exercise because that's all they can do and they have to wait till it's cool at night to do it, and then they got to worry about these motorcycles and everything coming down to hit one of them.

Chairman Steiner stated yes, sir, I understand and the Board is aware of a lot of it.

Ms. Giles asked are there any other public comments?

Resident Rob - Basically on the same thing. I don't want to beat a dead horse, but the motorcycles are a big problem. I usually try not to get involved in all the nonsense in kids. I know kids are going to be stupid. But there's three of them the last couple weeks from the corner, sharp corner down the end to about halfway up, it's a straightaway. And they were riding three astride drag racing each other back and forth. I went out there, stopped them and said you guys need to move along. So of course, they get 20 ft away and curse me out and this isn't the end of it and we'll find you and all this kind of nonsense. The only thing I could say is if we could get somebody, whoever responsible that lives there or anywhere up the path and whoever is responsible for the path, just give permission for them to be able to call the police and do a trespass, because the police aren't going to trespass unless they have the authority from whoever is allowed to do so.

Resident Rob stated yeah, it's got to be on the path.

Mr. Mottern stated that's not us, that's CDD.

Chairman Steiner stated but if they are using your area as being an entrance point, that's where you trespass them.

Mr. Mottern asked okay, but would I have the right and the authority to do that, if I catch one and have the sheriff come out, even though it's CDD property, and not common property.

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Resident Rob stated whoever in charge says you have the right to do it, you could do it or if they want to give you a piece of paper, the cops don't care if you have paper or not, as long as you say I have the authority through the CDD. They will do it. They all come in from the new condos over there and I have waited till they come back at the end of the day, hopped in my car, try to go around and see where they are. I figured I'd go up to the door and talk to the parents and tell them what they're doing because I'm sure they don't know. But nobody in there sees them. Nobody knows where they live. Nobody saw them go by. It's like, I don't know where the heck they go to, but they're silent as can be. The second they hit the trail to the lake, they rev it, not just like one rev as obnoxious as they could be.

Chairman Steiner stated I don't have a solution. I wish I did. One of the things that you both are in Cambridge. Have you approached anybody?

Resident Rob stated I stopped them.

Chairman Steiner stated no, the HOA for Towering Oaks.

Mr. Mottern stated oh yeah, they don't want to get involved. I'm glad you asked that. Rob knows when I was going back to when I was looking at doing a neighborhood watch. Maybe if they see us out there, maybe it will help more people say something to them. We contacted the HOA; they don't want to get involved in it. That was their exact words. So, what do you do?

Chairman Steiner stated I don't know.

Mr. Eckert stated I think what the Board is discussing at least at this point is whether or not there is some form of additional patrolling that can be done with somebody who has the authority to do something about it. It's not our security and it's not the Board members individually. We can trespass but I am not hearing the police caught them and are talking to them saying oh yeah well, I can't trespass you, so you are free to go. I am hearing that the police can't catch them period.

Mr. Mottern stated yeah cause the police aren't out there.

Mr. Eckert stated I understand that. I think the Board is talking about an additional solution when this came before, we enhanced our signage. That was one of the first steps we did. It has obviously not solved the problem so now we are looking at the next step up from that. I would encourage you to contact your local sheriff directly and say look we have a problem here and somebody is going to get hurt and we really need you guys to be out here and then at the same time if the Board makes a business decision to spend additional money to have some sort

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of additional patrols out here then the Board will decide that. I guess what I am saying is we are limited in terms of what we can do legally but we can certainly look at the additional patrol and you all can make a business decision whether that makes sense or not.

Mr. Mottern asked the Board would you all consider putting an email together and sending it the sheriffs department to let them know that you all are getting concerns about this from the community. I will contact the Sheriff.

Mr. Eckert stated my suggestion is the volume of contacts from the residents will say a lot more than the CDD Board. That is just in my experience of dealing with the county.

Mr. Mottern stated we do have people call them constantly do we not Rob.

Mr. Eckert stated calling them saying somebody is riding a motorcycle up and down is very different than calling the sheriff and saying sheriff we have a real problem here and you guys aren't reacting to it, and we need your help. Doing that versus here is an incident that is going on oh they are gone. You see what I am saying. You have to play the political part of it a little bit too.

Ms. Arnau stated I don't know if you have heard the sheriff's meetings that the sheriff has with different communities ever so often. You can go into the meetings and discuss anything. The next one for Oakleaf is going to be October 9th at Eagle Landing. You can get a bunch of people who are upset with this to go to that meeting. The sheriff and other police from the sheriff's department is there. Its call the Sheriff's Net.

Ms. Giles stated if you google it, it pops right up. Clay County Sheriff's Net.

Ms. Arnau stated I don't know if you know the lady from Briar Oaks, she is the head of their HOA. I am sure I can get a hold of her but there are people there that will go. I need people from the Preserve to go and complain too.

Resident Rob stated they are going to hit somebody, get hurt, or they are going to crash and burn into the little brick wall there and kill themselves.

Ms. Giles stated alright, thank you. Any Supervisors requests?

SEVENTH ORDER OF BUSINESS

**Next Scheduled Meeting – October 13,
2025 @ 2:00 p.m. at the Plantation Oaks
Amenity Center**

Ms. Giles stated the next item on the agenda is our next meeting scheduled for October 13, 2025 here at this same location at 2:00 p.m.

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EIGHTH ORDER OF BUSINESS

Adjournment

Ms. Giles stated unless there is anything else, I just look for a motion to adjourn.

On MOTION by Chairman Steiner seconded by Ms. Arnau with all in favor the meeting was adjourned.

Signed by:

Marilee Giles

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Secretary/Assistant Secretary

Signed by:

Michael Steiner

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Chairman/Vice Chairman