

**MINUTES OF MEETING
MIDDLE VILLAGE
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held Monday, **August 19, 2024** at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Michael Steiner	Chairman
Sherrie Mifsud <i>by phone</i>	Vice Chair
Shawn Bland	Assistant Secretary
Julie Arnau	Assistant Secretary

Also present were:

Marilee Giles	District Manager
Michael Eckert	District Counsel
Jay Soriano	Field Operations Manager
Chalon Suchsland	VerdeGo

FIRST ORDER OF BUSINESS

Roll Call

Ms. Giles called the meeting to order at 6:00 p.m.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Minutes of the July 8, 2024 Board of Supervisors Meeting**
- B. Financial Statements**
- C. Assessment Receipts Schedule**
- D. Check Register**

Ms. Giles stated on page seven of your agenda package are the minutes from the July 8th meeting. Unless there's any corrections, corrections or changes, I just look for a motion to approve.

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On MOTION by Chairman Steiner seconded by Ms. Arnau with all in favor the minutes of the July 8, 2024 meeting were approved.

Ms. Giles stated on page 29 are the financial statements as of June 30th, followed by your assessment receipt schedule on page 41 showing the District’s assessments are 100% collected, and then the check register is on page 43 and it's for \$203,043.62 for the month of July. It's broken out there by the three funds, the general fund, the rec fund, and the capital reserve fund. Unless there's any comments or questions, I just look for a motion to approve the check register.

On MOTION by Mr. Bland seconded by Chairman Steiner with all in favor the check register was approved.

FOURTH ORDER OF BUSINESS

Public Hearing for the Purpose of Adopting the Fiscal Year 2025 Budget

Ms. Giles stated item four on the agenda is public hearing for the purpose of adopting the fiscal year 2025 budget. Tonight, we're going to have two public hearings, one to consider annual appropriations and the other one is for imposing special assessments and certifying the tax roll. Just as a reminder, the budget has four funds. You'll see that on the table of contents. There's the general fund budget, the rec fund, the debt service fund for the Series 2018 and Series 2022 bonds, and lastly is the capital reserve fund. The budget you see today includes a 10% increase in assessments. There's a chart towards the back of the budget that shows the comparison of 2024 to 2025. At this time, I just look for a motion to open the public hearing.

On MOTION by Chairman Steiner seconded by Mr. Bland with all in favor the public hearing was opened.

Ms. Giles stated are there any comments on the budget before the board takes a vote?

A resident stated I got a question, and this is maybe just more clarity than anything else. How does the board come together? Like, is this something that this group right here has done annually?

Ms. Giles stated yes, sir.

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Mr. Eckert stated the district is established under chapter 190 of the Florida Statutes. It's required to have five supervisors, and those five supervisors must be residents within the community, and they're elected to four-year terms. Every year we're required to adopt a budget to pay for operations and maintenance expenses, and then also certify for collection the debt assessments that we have for the bonds that are outstanding and we do that annually in the summertime.

The resident stated how often are the elections held?

Mr. Eckert stated every two years there's an election that's run by the supervisor of elections, and it's either two board members are up, or three board members are up and it just depends on which even numbered year it is.

The resident stated and that's visible? You said it's done by the supervisor of elections?

Mr. Eckert stated that's correct. There's a qualifying period in June that if you wanted to run for the board, you would fill out some paperwork. I think there's a \$25 fee if you don't have signed petitions and you submit that to the supervisor of elections. If you do it within that time frame, and you're a registered elector within the district, then you're put on the ballot for the fall.

Chairman Steiner stated one thing is you won't see on the ballot, if a supervisor qualifies and he's unopposed. So, this year, you won't see anybody running for the board because two members ran unopposed and are elected for another four years.

Ms. Giles stated that's right, because no other resident ran against them, you won't see them listed on your ballot. But as seats become vacant, for a variety of reasons, it's talked about in this meeting monthly, when they meet and an e-blast goes out to the community, or they fill the seat. Florida Statute says they have to fill the seat, it doesn't tell them how to fill it. So, if there's a vacancy, it'll be announced in this meeting.

The resident stated do you guys have like an updated contact list or something like that? you said email blast. So, I don't know if there's like a community directory or something like that.

Ms. Giles stated there's a couple of them. Your CDD has a website. It's MiddleVillageCDD.com, and then, there's a separate Oakleaf residents' website.

Mr. Soriano stated for the email blast, that's on oakleafresidents.com, it's on the front page. You sign up for that and when you sign up it just hooks you to a database. So that when I send out information about whether we're doing movies, events, or even if we have last minute

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issues, like if the county comes to us and has to shut that road down for some reason, which you've never seen before, we try to send that out, and it goes to everybody.

The resident asked is that in these documents?

Ms. Giles stated that is just a copy of the budget. Where we're at on the public hearing is the budget. But if you're not getting your email blasts, just coordinate with Jay to find out which office to stop by and the email goes out to any resident that has registered their email address with his office.

Chairman Steiner stated the only thing I'd like to add to that is on the Middle Village website, you have access to minutes from the previous month's meetings. You have access to the agendas. So that's a way to get information. We normally meet on the second Monday of the month. So that should give you an idea. If you are looking to see what the board is discussing or any issues in front of the board, that's a way to find out.

Ms. Giles stated are there any other public comments about the budget? Hearing none, I just look for a motion to close the public hearing.

On MOTION by Mr. Bland seconded by Chairman Steiner with all in favor the public hearing was closed.

Ms. Giles stated based on the comments and input received from the audience, is there any guidance or any further discussion about the FY 25 budget?

Chairman Steiner stated when you say based on a question?

Mr. Eckert stated or your own personal analysis over the last 60 days, if there's changes that you want to make, now would be the time to make them.

A. Consideration of Resolution 2024-03, Relating to Annual Approbations and Adopting the Budget for Fiscal Year 2025

Ms. Giles stated this resolution has come before the board every year since its existence. Unless you have any questions or, Mike, if there's something you want to go over on the resolution.

Mr. Eckert stated only if the amount will be filled in based on the fact that you didn't change the budget that was proposed, so those will be taken directly from those budget

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documents that are in the agenda package and inserted in the blanks in section two. We leave them blank because if you did make changes, it would all have to be revised.

Ms. Giles stated unless the board has any discussion, comments, or questions, I just look for a motion to adopt resolution 2024-03.

On MOTION by Chairman Steiner seconded by Ms. Arnau with all in favor Resolution 2024-03, relating to annual appropriations and adopting the budget for fiscal year 2025 was approved.

B. Consideration of Resolution 2024-04, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2025

Ms. Giles stated on page 129 is consideration of resolution 2024-0, imposing special assessments and certifying an assessment roll for fiscal year 2025. Mike, is there anything on that one before I open the public hearing?

Mr. Eckert stated we're certifying all of our assessments for collection by the Clay County tax collector. We're not directly collecting any of them, which means we're not directly sending a bill from the district to any resident or landowner. We're relying on the county tax collection system, which is something that our master trust indenture for our bonds requires us to do for the debt service assessments, and it's the most secure way to collect the O&M assessments.

On MOTION by Chairman Steiner seconded by Mr. Bland with all in favor the public hearing was opened.

Ms. Giles stated are there any comments about this resolution?

Arielle Barry stated I have a question. So, in this upcoming proposed budget, there is a proposal for an increase, is that correct?

Ms. Giles stated yes.

Arielle Barry stated can you please go over exactly what the increase is for? And is that for this particular upcoming fiscal year or is it going to be continuing?

Mr. Eckert stated it starts October 1 through September 30. Every year, the board looks at the budget and determines how much they need to raise through the assessments. It could go down in a year. It could go up in a year. But it's an annual process that they have to do. In terms

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of the reasons for the increase we just did adopt the budget resolution so we're on to the assessment resolution. But I think that we can provide some context as to the reasons why the board chose to implement an increase. So, with that said, I'll turn it over to the board or staff.

Chairman Steiner stated with the budget we've been very fortunate over the last several years of basically having no increase. Two years ago, we had an increase in the budget, but we were able to offset that from other things dealing with refinancing some of the bonds and so forth. So, we increased the operations and maintenance, but it was a wash, basically. If you paid this amount the year before and you pay that same amount. The problem is that I'm certain all of you in this room know, the cost of labor, the cost of materials, everything has been going up. We take care of this facility, pool, the landscaping along the roadway, all the things that we attempt to give owners value. With what has been projected, with upcoming contracts or contracts that just renewed, it was deemed that we needed to increase. So, we just came in with a 10%. Now that 10% is for the year, not for a month. Our range of monthly payment increases, depending upon where you live and ranges from a little over \$7 to right at around a little over \$4 per month. So that's what the actual increase is. Each year we attempt to either hold the budget where it's at or find ways to offset. We are looking at other ways down the stream to be able to offset some of that. But it's something we have to end up paying, it's just the cost of maintenance. It makes it difficult because we've gone so many years without having to increase, and we're trying to make it as painless as possible and still maintain facilities in the district up to the standards that the owners expect. Does that answer your question?

Arielle Barry stated it does, but I do have a question. Did we do a brainstorm to see if there are other ways to raise money besides adding on an additional assessment?

Chairman Steiner stated I'm going to turn that over to counsel.

Mr. Eckert stated yes, we're going to talk about one of the things that we've identified as a potential source of revenue. I say potential because I'm saying nobody should budget based on it. But when I get into my report, I am going to explain to the board something that we have, that there was a change in the law that may have more value now and whether or not we can sell it and then use that money for reserves or for offsetting O&M assessments. Once we get through this, I'll go ahead and explain that. So, I would say yes. These are residents. They're not affiliated with a developer or a county or anything like that. I mean, they're paying the same assessments

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that you are. So, they're definitely motivated to try not to overspend because they're paying them, too. But the answer to your question is yes, and we'll talk about one of those items.

Arielle Barry stated wonderful. Thank you. Just one more point, and I know I'm probably out of my points, but just want to make a point is that with us raising our assessments, please keep in mind that insurance costs are also very high. Home insurance and everything else like that.

Chairman Steiner stated we pay insurance as well.

Arielle Barry stated I just want to kind of keep that in mind with the raising of assessment. I understand that cost of labor and everything has gone up. I completely understand that services have gone up. But just also keep in mind what the residents are thinking. I know you guys are residents as well. And \$150, I believe that's what I saw, doesn't appear to be a lot, but if we continue to raise every year.

Mr. Eckert stated the lowest amount of the increase for O& M assessments is \$51 a year and that's for the multifamily; \$86.49 is the highest and that's for this larger single family.

Mr. Soriano stated we try to keep it around the seven-to-ten-dollar mark. You mentioned insurance. There are actually all your numbers in there from last year and this year. Insurance is always one of our biggest expenses and we have no control over that. Just like you don't with your house either. Once we go through all of those, that gives us that total we can work with next year. As they mentioned before, in the last 13 years, this is only the second time we have increased. We tried to do everything we could to keep that cost low for everybody, but at the same time, we also get a lot of requests to fix things quicker or do new things or programs, which all cost money. So, once we've gone through that, that was a number that we felt comfortable we could do. I heard it a couple times, a gentleman was kind of alluding to it earlier is this an every year thing. It could be. That is not the hope. That's what we did before. We tried to set it to where I could get at least a year out of all our day-to-day operating lines, which we did. This year was a little closer, so we were worried about that, and we took a little higher. So, we can try to make it another year if not two if we're lucky. We'll see. But it's really kind of based on everything around us.

Chairman Steiner stated we spend that year looking for other ways, such as what counsel was talking about. We have in the past been able to pursue redoing bonds, lower interest rate and reduction, but maintaining the bonds to the same end date that was originally set. Your bonds,

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the bond portion of the assessment goes away in 2035. That's when we pay the last bill on that mortgage. So, we do look, and we try to be as conscientious as possible to do things in a way that is watching your money, as well as ours.

Ms. Giles stated any other public comments about certifying the assessment roll with the county.

On MOTION by Mr. Bland seconded by Chairman Steiner with all in favor the public hearing was closed.

Ms. Giles stated based on the comments and the input received, is there any guidance from the board as it pertains to this resolution? If not, I look for a motion to adopt resolution 2024-04.

On MOTION by Chairman Steiner seconded by Ms. Arnau with all in favor Resolution 2024-04, imposing special assessments and certifying an assessment roll for fiscal year 2025 was approved.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Eckert stated in the agenda package is a memorandum dated July 22, and it relates to the transfer of impact fee credits. Just a little bit of history with this community is the CDD bond funds were used to build a lot of the roadways around here. A lot of the network roadways, not just the neighborhood roadways, but the network ones that provide benefits to other areas in the county aside from just this particular development. When you fund infrastructure that's above what's needed for the individual neighborhoods, the county will give you something called an impact fee credit. So basically, an impact fee is anytime a house is built in Clay County, they have to pay impact fees to the county. They pay mobility fees for the impacts to the streets from new development coming in. They pay school impact fees. You know, what's the impact to the school district as a new house comes in. There's government jails and constitutional facilities impact fees, and fire and rescue facilities impact fees. Those are all fees that are due to the county. However, if you contribute infrastructure, rather than paying the fee, you get what's called a credit. The law used to be, until probably about a year and a half, two years ago, that you

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could only use those credits within your development of regional impact, or DRI. So basically, it meant that if the district had this bank of credits, they could only use them within the Oakleaf community. The law changed recently. That now allows us to sell those, if we want to, outside of our development boundaries. The first place, and the easiest place is to sell them within your impact fee zone. I believe that Clay County is broken up into about five impact fee zones. There's a map attached to the memo there. You're in the brown area at the top, and that's where you can sell your impact fees, and that can be handled administratively by the county. So essentially what would happen is the district would say, we have impact fees for sale. Somebody who's coming in, wanting to do a new development would have the choice of either paying the county 100 cents on the dollar for the impact fees, or they could come to somebody like us and try to strike a deal where they would pay \$0.75 on the dollar, or \$0.80 on the dollar, \$0.70 on the dollar to buy our impact fees and then hand the county a credit. So that was something we didn't have a way to monetize under the old law, but now under the new law, since we can go to a greater area, there's a potential, and again, I say potential because I don't know if there's going to be a market for them or not. We have approximately \$7.8 million in impact fee credits that are on the books that have just been sitting there. Today we'd like to talk to the board about do you want us to get fairly aggressive in terms of reaching out to a broker or two who we know work in this area and try to get them started looking for potential buyers for some of those impact fee credits? It's a significant amount of money. The last two sales that I've seen, one was at \$0.70, and another was \$0.75 on the dollar, I believe and one of them had a 6% commission and the other one did not have a commission at all because we were contacted directly by a builder. I would say that when we do have these types of sales, they're usually incremental. So, nobody's going to come in and say, I'm going to buy \$7.8 million worth of impact fees. They're usually \$50,000 to \$250,000 at a time of sales. So, this would be something that you would monetize over a long period of time. But to the extent that you could get one hundred thousand dollars to two hundred thousand dollars coming in on a regular basis, that would offset what you would have to assess to put into reserves or just offset the O&M assessments as a revenue source coming in. So, I've had eight or nine sales, but at two different districts in St. Johns County. Here, I think your biggest limitation is going to be the fact that your impact fee zone is not the whole county. It's the northern and central part of the county. There is a way to sell them outside of your zone, but you have to prove that the transportation improvements that you built benefit that land outside of the

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zone. Usually, the easiest place to try to prove that is for the people who aren't in your impact fee zone, but are adjacent to your impact fee zone. That would be a secondary market to look for. Today what we're looking for from the board is direction. Do you want us to contact a broker and see if they've got Clay County people who are interested in perhaps purchasing some impact fee credits at a discount?

The question we always get asked is, should we save them or are they going to be more valuable later? Maybe, maybe not. But they're never going to go over 100 cents. You know that, because they just go down to the county and there's no risk for them to just pay that. The other question that we get is, shouldn't we hold some of them back for ourselves? I think the answer to that is yes. What you should do is ask your manager, what is the most building square footage we could ever build on top of what we have now? I don't mean on top of the existing building, but I mean in addition to what we have. Then just hold that amount of impact fee credits back. Because you have \$7.8 million of impact fee credits and I don't know that we're planning on building a giant building anywhere. You might just want to hold back \$500,000 worth of impact fee credits. Again, these are incremental sales. So, we're going to be talking about this next year and the year after that because you're going to have a lot of credits still on the shelf. Even if we're successful in finding a buyer for someone.

Chairman Steiner stated just to point out, to my knowledge, our CDD has built out. There is little to no land for any new buildings that I could see. The key thing to it is if, say this money is basically a windfall, we can apply it to remodeling this building. We can do other things once we cash it in. That kind of thing should not cause an impact if we were to remodel.

Mr. Eckert stated no, you won't pay an impact fee for remodeling. It's only if you're going to build new square footage.

Chairman Steiner stated okay. So that's one thing to consider in how much we hold. From my standpoint, and I would be curious how the rest of the board felt, I believe it's something we can pursue, and we don't have a project or a cost assigned to making anything off of these things. They basically will come in and then we'll figure out how we're going to use it rather than we need to go get this for this particular project.

Mr. Eckert stated correct I think that every other district, they get the money, and a lot of them just dump it into the reserves until they know what they want to do with it. That's certainly appropriate. Again, I'm not asking you to vote on anything tonight. I'm just asking if you want

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me to informally reach out to the broker and have them start looking. It's not a written agreement you have with the broker. It's just they bring you a deal.

Mr. Bland stated how do they put that on the table and search the market for that?

Mr. Eckert stated they're very in tune with all the different development applications that come in for new projects in the county. Then they reach out to either the home builder or the developer that's doing that project and say, we might have a way that you might be able to save a little bit on the impact fees. If you buy the credits from this other client and then use those credits instead of actually paying 100 cents in the dollar.

Mr. Bland stated is there anything that binds them to have sort of like a fiduciary mindset? Like are they in our best interest or are they just looking to make money off of us getting money?

Mr. Eckert stated I think the developer is looking to save money on their development costs. So, when you've got a new project, you've got a development budget and let's just say the impact fee portion of that development budget is \$100,000. If they bought them from this district for \$0.75 on the dollar, they just saved \$25,000 off their development budget.

Mr. Bland stated I'm talking about the broker. What's the incentive for them to have our best interest at heart?

Mr. Eckert stated you're going to have to approve the deal.

Mr. Bland stated what was the timeframe you said there was recent history of \$0.70 and \$0.75.

Mr. Eckert stated within the last twelve months in St. Johns County. In St. John's? It hasn't really come over to Clay County yet. I've talked to the county attorney, and they understand that they're marketable within the impact fee zone and sometimes outside the zone. It's administratively handled in Clay County if you're in your zone.

Chairman Steiner stated I haven't looked really close on the map here, but I mentioned earlier we've built out from a CDD standpoint, but within our impact area there is new development plan planned over here.

Mr. Soriano stated there's a lot. So, when you look at that map that the section we're in, and then when you look down to that light blue like Mike said, even sometimes they do allow you to move a little bit. That changeover once you get down here kind of south Blanding and

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going over toward Russell Road, there's a ton of development down here. These are probably the two biggest areas that still have work to be done and will be for the next couple of years.

Chairman Steiner stated so from that standpoint, there is probably a potential market in a close area that fits this. It's not a matter that we have to go look outside this area to find anything like St. Johns.

Mr. Eckert stated I don't want to get everybody's hopes up. I think this is a potential avenue for us to perhaps raise some additional revenue if we can find the market for it. Does it help a developer who's doing a new project? Yeah, they're saving a little bit of money, but it also puts money in the CDD's pocket for something that has had no value for us for a really long time. So, it's up to the board. It's a business decision.

Ms. Arnau stated I'm for it.

Mr. Bland stated I think we should definitely find out because that might offset. Even if it takes six months or longer, that's going to affect next year's budget and what we can do from there. If there is money that opens up and there's things like painting this building in, what, seven years?

Mr. Soriano stated we're getting ready to do it this year. We've already talked about.

Mr. Bland stated right, but things like that, and we can start to address a lot of the things that we put on hold.

Chairman Steiner stated we've put them on hold, but we've got them in the planning. It's not like we have to have this money to do that.

Mr. Soriano stated you still don't want to budget on that. Mike mentioned that before. It's the idea.

Mr. Bland stated I'm just saying it's there if we need it.

Chairman Steiner stated it's a windfall that when and if we get it, we can look at how much we get and apply it where the community can best use it.

Mr. Eckert stated I just want direction. I think if you want to pursue it, I think just not doing anything proactive, we will be in the same spot we were last year. I think reaching out to some brokers saying, if you can bring us buyers with reasonable market terms in terms of what a sale would be, we'd love to hear it. That all I'm saying. Unless you object, that's the next call that either Marilee or I would make.

Ms. Mifsud stated I agree with you all.

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Mr. Eckert stated the only other thing is just the reminder that if you haven't done it already, your ethics training has to be done by December 31st of 2024.

B. District Engineer

Mr. Soriano stated there are two items that we've included for the engineer since he started. The first one would be the lights. Not really our responsibility, but it is in an area we cut grass, things like that. We've gone over this. Those lights are gone. So, Clay Electric did take care of that for us. In the future, if anybody wants to put that back up, that'll fall on them. FDOT, whoever, because of that ramp. They did agree that it's getting brighter out there, and it will continue as long as something gets built out there. The hospital is building in that corner. So, I would think they're going to light that up whenever they eventually build something. So that's off the list. The other is your column at Deerview. We involved the engineer just to look at the planning from the contractor side. Our part was kind of hard because we had to get the contractor to agree to a district agreement and making sure that protects us every step. That was a little harder. The contractor didn't really agree to our terms. Right now, I'm reaching out to the county because realistically it sits in the county right away. Same thing, we cut the grass there, but we don't have 100% ownership in a lot of our areas that we do work in. We do have to deal with the county. The column is leaning because of their problem, but they've already said that they're not going to fix that yet. I do have concern with that column so I'm going to bring the engineer to come out and give us an idea of his thoughts on timing wise. The county said it may be a year or two before they do anything with that. I don't want that to last a year or two. If they can handle it the district, would pay for it. We already were planning to pay for it. We got the quotes. If they can handle it and run all the legal side through them and they deal with the liability of it, we'll pay for the project but let them do it. That's what I'm trying to talk them into right now. That'll come from the public works director if they agree to that. If not, we've mentioned it before. They can simply tell us, you got to remove your column. We don't want that either. So, we'll continue to try to work with him. I haven't got the engineer to do anything more than look at what the plans were for the columns. But if we need to get him involved more, maybe he has a little more power dealing with our public works director, who's also an engineer. I will involve him. But that's, that's really, that we had for the district engineer.

C. District Manager

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1. Consideration of Designating a Regular Meeting Schedule for Fiscal Year 2025

Ms. Giles stated I didn't see any conflicts with any of the dates listed against any of the federal holidays on the calendar. There's a couple of them that are night meetings. You like to have a night meeting in the spring for your residents and then the night meeting to adopt the budget in the summer. There are notes next to any meeting that's off your normal cycle because you normally meet the second Monday of each month. So next to each one is a note. Once approved and posted to the district website, those notes will stay there for residents to know that we're off cycle on those particular days, unless there's any comments or concerns about the FY 25 meeting schedule, I just look for a motion to approve.

On MOTION by Chairman Steiner seconded by Mr. Bland with all in favor the fiscal year 2025 meeting schedule was approved as presented.

2. Consideration of Adopting Goals and Objectives for Fiscal Year 2025

Ms. Giles stated on page 144 is consideration of adopting goals and objectives. This is a new legislative requirement. Mike, is this something that you can just give a brief overview how we got here?

Mr. Eckert stated sure. Basically, the Florida Legislature passes laws all the time that deal with all special districts in the State of Florida. CDD's are probably about half of that, but a lot of times the legislature has concerns of other types of special districts, but they lump us all in with them. So, they came up with this idea that every special district has to establish goals and objectives and we have to establish performance measures to determine whether we met those goals and objectives. We have to post that on our website by October 1st and then December of 2025, we'll have to do our first report stating whether or not we met our goals and objectives. This legislation provided virtually no guidance on what those goals and objectives should be, how many there should be, what they should relate to. So our advice, because of a lack of advice by the legislature, has been, let's focus on what we do. We're responsible for the maintenance and replacement of infrastructure and we're responsible for doing that in a public forum and a public way, and then also in an efficient manner. So I think that's what advice we gave the managers, and they came up with this. What I see happening with this is we'll probably approve our first one, get that under way, and then probably springtime of next year, we should revisit

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them and figure out if we want to have any more narrowly tailored goals and objectives for this particular district. I think that would be better than us trying to come up with those in this meeting and the meeting we have in September.

Ms. Giles stated the goals and objectives that we came up with, that Mike discussed is on page 146. Unless there's any changes the board wants to make tonight, I just look for a motion to approve these goals and objectives for FY 25.

On MOTION by Chairman Steiner seconded by Ms. Arnau with all in favor the performance measures/standards and annual reporting form was approved as presented.

Ms. Giles stated I think springtime is a good time to put this on the agenda going forward. So, if you'll just give that some thought of maybe what you want to see for the next fiscal year.

D. Operations Manager

- 1. Memorandum**
- 2. Update on Open Items**

Mr. Soriano stated we have just had a few community events. It took about five weeks to get a movie out because of the rain, but we were finally able to get that one done. So, we have gone through Kung Fu Panda one, two, and three. We have one more movie left for the pools and then after that, we move back to your sister district on the green. We did have our back-to-school parties. Unfortunately, they got rained out. Your side was a little better. Residents turn up for those type of parties here pretty well. We had a DJ, activities and food at the pools. Where the other side only had a couple families because it rained right when we were starting the event, they did have to come out of the pool, and the DJ's had to stop playing. Once we opened back up, your side had about 30 or 40 people participating, even the adults were having fun. While we were able to get it out, it wasn't our normal 200 people having fun at the pool like normal. But at least your side was able to do all the food and do their giveaways where the other side had plenty of pizzas left over. I think the lifeguards were tired of eating slices. But when it comes to the weather, there's not much I can do on that one. Moving on, we do have two high schools now that have started practice, and they will have a bit of spillover every once a while. Usually, it's only about two or three days throughout the whole season where one of them has to go over to

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your sister district to practice. I do allow them to do that, but I try to get them to set up when they have meets that one is away for their meet, and then vice versa. They've set up everything with me on that. We do have to do a new agreement, so I'll get with Karen to do that. I did want to let all of you know that both teams, this will be the first year that I am including in there a fee. We've talked about it before, but we've never actually put it in the agreement. At times they have donated, or they've helped out with things, but there's never really been an expectation of payment. It does put a lot of use on the pool, and it also does increase liability greatly, especially when we're having meet. Now, as far as how that's paid or when, once we're done with the agreement, if any of them have issues, because the swim teams are not ones that have a lot of money, typically, it's not one that brings in ticket sales like a football team or anything like that. So, it's always a little tougher. I do hear from their coaches a lot more. They're welcome to come in here and we can always waive payments or a portion, but we do want to get that in agreement. There is multiple organizations in Oakleaf and there are only three left that do not pay anything into it that have been here for over a decade. Our high schools are two of them. I hope I did get an update. All six heaters should be in by the end of this month. I still have to coordinate with your electrician. We already have an agreement with the gas company to handle that side, but your electrician and plumber, smaller amounts, you're talking about maybe an hour or two worth of work. So, it's not a big issue, but I do have to have all three of them here to do the work once we get all six units in. The hope would be everything's finished in October. Normally I start testing the last week of October, beginning of November, and that's when the years go on. We generally heat the same way all the way into the first or second week of January. I warned residents that if it's cold, we pull the covers because the heaters don't really go off. They get turned down. But we don't open the pools until the end of January through most of February. I tend to wait until we have our January meeting just so we can remind everybody. But usually, it's going to be January or February. We will start slowing down. You can see it at the pools already. About a week before the kids go back to school, the place really dies out. These numbers here are from last month. So, this is going to continually go down. But we're still printing about 500 brand new cards for residents and updates up until this last month. I have two updates on maintenance items. We were able to set up a good purchase and delivery for two playground units. So, one is going to replace your Deerview. If you recall, we did a not to exceed of \$51,000. Your sister district has about eleven to replace. Ten or eleven. You guys only have the three units

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over here. Because of getting the shipping done together, everything is going to come together. They were both quick ships. They're units that we already have in place. They're just going to be new, same design. But I will end up probably \$15,000 to \$20,000 under that not to exceed once we're done to install mulch and borders if we have to replace anything.

Mr. Bland stated what's the second one? Is it Hamilton Glenn?

Mr. Soriano stated you have the one at Deerview, you have Hamilton Glenn. That one would probably be next. That's the next in that line of worse cosmetic rust. But even the pieces that I've had to pull off and replace with new pieces because of being damaged by vandalism or just metals getting old. Whitfield is your other one. This one has already been replaced, but we are now on probably about eight years, so it's probably about half of its life there. The other item is discussion of treadmills. We did have an issue with one of our new treadmills that's already been repaired, but we had an issue last month. Working with our provider for those has been really good because everything's covered under warranty, even labor. But most of the stuff, if there's something that they can walk me through, and I can test and diagnose with them on the phone. They just go ahead and do that. We were able to figure everything out and get everything running the way we need. There was this power supply issue with one of them, but the problem with that is it knocked us back down to where, at that moment, we only had two working ones out of the new treadmills and one of the old treadmills. So, I think people have gotten used to having the two older Trues and the two nice Life Fitness. So, they want all four working. Originally, we talked about purchasing these new ones, we were just going to have two treadmills. We weren't even going to have a third. So, when I get down to three, they start complaining. They want to know why we don't do something else. It would really be if we decided we want to go ahead and replace those old True Fitness treadmills or just stay the way we have. I let everybody know that was the plan. The Trues get kind of worn out. I can pull parts from the old one that I have in storage and make it work, but as they wear out, we're not going to replace those. So, the next bet would be if we decided we wanted a third or a fourth treadmill. I did promise everybody I'd bring that forward for discussion.

Chairman Steiner stated the main thing with that is because we went through such an effort to maintain as many treadmills in there as we possibly could, which was well above what was there to start with. I agree that it's something we need to look at, but I don't see it being at the top of the list. You've got two new ones in there and they're working. They're not cheap.

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Mr. Bland stated I know we had an issue with the maintenance people.

Mr. Soriano stated it's not because of the company. It was just slower with them. I did have two companies come out this last month and give me quotes on preventative maintenance, but it was really, they were just slower. So, when I needed parts or I needed a repair, we go with an outside company and that company changed hands about two years ago, and I've seen a marked different in service and response. I still work with these guys everywhere, so I'm always careful how I talk. I wish I didn't have these issues. So, with our fitness centers, we're a little bit bigger than many other CDD and community fitness centers. We're not a commercial fitness center by any means, but it does many times get treated like that. So, I do have to have a bigger organization. It's hard to get some small companies to be able to do that much work a lot of times. But I have reached out to two. They're going to be better pricing. Whether they can do the work, we will see.

Ms. Giles stated anything for Jay before we move on?

Chairman Steiner stated I've got landscaping items, two of them. When we had the last meeting, we had discussed putting in the mulch trail through that area, and I noticed that they had markings down, but when I went down Saturday, did we have a tree come down?

Mr. Soriano stated we've had a couple during our tropical storm. So, we're actually mulching up a lot of that stuff right now.

Chairman Steiner stated what's out there is a pile of chopped up debris.

Mr. Soriano stated Chalon's group is helping us a little bit, too, by pulling that down for us and taking some of those trees.

Ms. Suchsland stated we can do a lot of mulching and stuff. However, to get the mulching truck and the chipper truck back there, because when it's wet, it's very soft and so we would tear up more to get it back there and spread it. So, we can't always get back there when it's too wet because that softball field and that field area is just way too wet. So, without it being labor intensive, we just deny doing that and may haul it off to our dump field instead. Otherwise, it would probably be done.

Mr. Soriano stated this is the smaller things that were pulled off. So, these are the piles that you're seeing. These are small branches. So that's being handled by my guys.

Chairman Steiner stated there's a good size chunk of tree out there, too.

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Ms. Suchsland stated the chunk of tree, when it's good size, it can't go through his chipper. It's got to go through an industrial chipper.

Mr. Soriano stated the five inch and bigger she'll have to do on hers. All the smaller stuff we're doing right now.

Chairman Steiner stated from the standpoint of looking at the foliage, I was looking at just utilizing the pine straw that's down there because that area is all pines. There's a lot of pine straw they go in and pick up. Am I incorrect in thinking that pine straw would be cheaper than the truck?

Ms. Suchsland stated no, because if we do the pine straw, you're paying for it twice.

Mr. Soriano stated it's actually saving them, because when they chip the trees, they have to take it away.

Ms. Suchsland stated if you can hold on for us when we get to the drier season, I can layer that ten times over.

Mr. Soriano stated you're getting some mulch right now. That's a small amount. That real big truck that you see when they bring in, we'll be able to knock it out in a day or two when we have a good number of trees. But, yeah, taking that big truck across those fields wouldn't be a good idea.

Chairman Steiner stated when I walked out there and took a look, I thought somebody had taken out another tree to put the path in.

Mr. Soriano stated that was one of our other ones that came down. We did have a couple branches and trees. Not anything major.

Ms. Suchsland stated we did have a pine tree that came down over the sidewalk back there, but they just walked back there and took it out and then just laid it off over into the woods for now. We'll chip that up later. But we don't take a truck back there because they don't want to risk getting stuck.

Chairman Steiner stated okay. The other thing is within our landscaping budget we have replacement plants. Are there any plans for the area down with a walkway going by the gazebo down here on the lakefront? Where you come down this back side, all that's there is a triangle with one ball shaped bush. All the other stuff's been taken out.

Mr. Soriano stated we can look at it.

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Ms. Suchsland stated that's in the plans. We're talking about the lamppost right at the end of the sidewalk? That's in the plans.

Chairman Steiner stated okay.

Mr. Soriano stated all of the contractual items she's going through right now. So, we'll finish up. We try to get them done before October. Every once in a while, we have one or two things left over.

Ms. Suchsland stated we will probably linger into September, mid-October a little bit, but I got you covered.

Chairman Steiner stated okay. Nothing against the landscaping. It's been great. I don't have a problem there. I just need to follow up.

SIXTH ORDER OF BUSINESS

Audience Comments / Supervisor Requests

Chris Collins stated I'm here today to discuss swim program. We have an Oakleaf Orcas swim team that is a suburb program, but our team has over 125 swimmers this year, and many of which want to continue swimming year-round. There are some year-round programs available in the area, but they're quite expensive and the program we have here is a fantastic program, and we'd like to see it continue and grow and be better. We did discuss financial issues earlier and it could be a source of revenue. I know the swim team brought in quite a bit of money over the summer. If you look at projections for a monthly income, it could be a good bit of revenue to offset pool costs and heater, things like that. If we want to continue to use the heater throughout the summer or through the winter, the swim team could offset those costs for the residents and let the residents continue to use that during the wintertime as well. Many of the students go to the high school. There's only about 30 of them. There are about 90 to 100 students that are not in high school that don't get an opportunity to continue to swim after the summer. They'd be forced to go somewhere else, like Planet Swim. I've been to a lot of the swimming pools around the area, and our pool here is one of the best facilities around. It's a top-notch facility with eight lanes and the diving blocks. It's really clean. Not all pools are always clean. So, our staff here does a really good job with that. I think it's just a great opportunity for our residents to be able to continue to use this and get better throughout the year and work on their strokes and continue to make Oakleaf a standout community as a good selling point for future residents. So just looking for the board to consider continuing a year-round program. I know there used to be one in the

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past it was ran by a different company. I know right now it's handled basically internally to the board or the CDD and the CDD staff. Not looking for a new company to come in or anything like that. I spoke with coach Jack and we got coach Lindsey back here. There's other coaches that assist with the high school and there's also been volunteer students that have helped and they can come on in future roles as coaches as well. Not looking to do something comparable with like Planet Swim; just a couple times a week to get out there and let the kids continue to practice and develop their strokes and keep that skill from perishing. You don't want to do it for just two months of the year and then you have to come back and start all over again the next year. You lose all your times and stuff like that. There are a few other programs in the county and neighboring counties that kind of do something similar, that you could have many interactions with, but nothing like what the Orca has done with the big First Coast Planet Swim League. So not looking to have a huge meet here every month or anything like that. So no, like added impact like that so much as just something for the residents to be able to continue to use the pool because right now even, it's adult only for lap pool. So, the kids don't get to go out there and practice. They can't practice diving. They can't practice flip turns and things like that. There's only one lap at the other pool that they could use that they did that. There are often many adults in there and other kids goofing off in the pool that hinders their ability to practice swimming. So, it's really the only place to do it. They only get to do it two months out of the year right now. Just looking to continue, make some way to let them continue to practice that year-round and keep those skills going.

Chairman Steiner stated Jay had brought this up to us in the past and one of the things that I'm concerned with is that we have an active resident community that utilizes the pool. As you can see, we are finding ways that we keep it heated. But when we have the swim meets, the ones we're having now, we end up having to take away from the residents for utilization of that area. Granted, I believe you keep a lane or two open so that residents can swim. But there's a lot of young people out there on that pad in that area, along with their parents and it puts an impact on our residents wanting to use that pool and we get beat up when we don't have it available year-round. We work with them to try and monitor it. But that is my biggest concern in adding more to usage outside of that area up there that takes away from our residents. We thought about it, and we will continue to think about it. We appreciate your offer to compensate, but the thing is what we can't add back into it, is time for the residents to use the pool.

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Chris Collins stated I would just say that the majority of the swim team is also residents. So, denying the kids the only avenue for them to practice swimming in a lap facility where you can do that is what I see.

Chairman Steiner stated there are residents and so forth, and you wanted to practice. Can you use only the two lanes like the residents have to do now when you have all of them over there? I mean, we're talking about sharing, but that is listed as being an adult pool.

Mr. Bland stated how many lanes are on the other side?

Mr. Soriano stated there's six, but they can't dive in that one.

Mr. Bland stated the adults can go to the other side.

Chairman Steiner stated it's not heated.

Mr. Soriano stated this one gets heated and we spend a lot of money on that heater.

Chris Collins stated through January or February, right?

Mr. Soriano stated well, it still gets heated, and we still have to spend money. On average, our gas might be about \$20,00 to \$24,000 a year just for the gas, not anything else. We still have to pay for people to pull the covers and the covers are now twelve years old. They're going to be kind of expensive. They are starting to rip. So, there's a lot of other costs besides the heater to a heated pool. The other side didn't want to have anything to do with that.

Mr. Bland stated is there any data of numbers of adults that use that pool on a daily basis?

Mr. Soriano stated on a daily basis it's really not a lot. That, to me, is always a hard argument. We've heard it before. There's definitely a lot more swim team families and kids than when it comes to the adults that use the pool. It's the adult only pool. The problem was, it was built and designed like that and labeled the adult only pool from the beginning. So many of them are very angry when we do anything that takes that back. But there's definitely a lot more when it comes to the swim team.

Ms. Arnau stated I'd like to know the schedule. How many days, for how long. Because if they know the schedule, they can work around it.

Chris Collins stated the school year, the schedule is going to not be in the morning.

Mr. Bland stated I've lived here since 2010, and I used to go out and swim in the pool at 5:00 in the morning, and I can tell you I was the only person. So, if we have adults that want to use the pool, they can still use the pool.

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Chris Collins stated we're not trying to do it all day, every day. During summer, it's every day. It's not trying to do all day, every day, all day long, twice a day.

An attendee stated I'm the assistant swim coach for the Orcas. This is my first year, and I'm also on the staff. I taught some lessons here as well, and I'm a certified instructor. So, my goal is to only take up two or three lanes. I don't think we're going to have that many swimmers, because the high school swimmers are already swimming for the high school. So, my main focus group is the four-year-olds to the junior high groups. I really don't foresee more than maybe 50 swimmers. My ideal price range would be maybe \$90 a month. It's comparable to what Planet Swim is charging. Roughly three days a week is what I'm looking at; Tuesday, Wednesday, Thursday, and it would be after both Ridgeview and the Orcas have already had their practice, so I'm looking at later evening after all these parents have already gotten off work and things like that. Obviously, I reach out to everyone who signs up to make sure that works with them and also that works with Jay. So, practice would probably run roughly an hour, maybe an hour and a half, depending on how many kids I have and the age range. I can break it up into two separate groups if I need to run the little ones a little bit earlier, only for 30 minutes, because they obviously can't swim that long, run the older ones a little bit longer. That way I can break it down if I have more residents who need more swim lanes, that way I can use only two lanes if I need to. Kids are taught how to circle swim, so if I need to put more kids in a lane and teach them to circle swim, we could definitely do that. I can have upwards of eight kids in a lane if they can follow directions and do that. I grew up swimming, so it is doable if you tell people to do it. I run a very tight ship. I do not allow horseplay. You will not see kids jumping over a fence like they were this year. You will not see people towel whipping children. They will get kicked off the summer league. I will not tolerate anything. I really do think this is a great opportunity for our children to not only keep them out of trouble, but keep them in shape, keep them fit and bring back another winning season for our kids. This is a family-oriented neighborhood and community, and I don't think we should be turning our kids to Planet Swim. I don't think that's appropriate. I don't think we should do that because what's going to happen is they're going to stay at Planet Swim and they're not going to come back. We bargained a lot of revenue last year. We went from 90 swimmers last year to 126 from advertising I did to bring kids into swim this year. When you send kids other places, they don't come back just because they get comfortable.

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They make friends. It's just convenient. I don't think that you should turn people away when you have the opportunity. You have the facility. Jay and his son and his staff here do a great job. We're willing to get sponsors to help offset costs if we need to. Jack's not willing to do that during the summer, but during the winter, we'll do whatever we need to do to get what we need to get as long as you guys are willing to meet us halfway.

Chairman Steiner stated I just want to clarify something. I was under the impression that it would be multiple lanes, and we would be doing basically like they do here.

Chris Collins stated the numbers of lanes is going to depend on the amount of people that are in it.

Chairman Steiner stated I'm dealing with how much space and how much access do I have to take away from the residents, whether they come or told that they can't? The fastest way to get a lot of folks screaming is telling you can't access the pool when they don't even use it. So, from that standpoint, Jay, with this and with what I understand, if we were to restrict the swimmers to a few lanes, would that take care of the concerns that you were getting raised from other folks?

Mr. Soriano stated I don't know that it's as big of an issue. I do have to work with the high school. Oakleaf is a little more prepared. Jack knows that they want to do this. Jack would like to see this program, but we still have to fit them and Ridgeview. You did say you would go after. That would push them to as late as 7:00 sometimes. So, between that and the cost at \$90 or Jack was talking about \$100 to make sure you guys can for coaching because it's a little different when it's a year-round team. They pay \$125, \$150 for your summer. It's a difference when you're paying that for one month. So, your numbers are going to drop drastically. You mentioned 120, we're definitely not going to see that. So, you shouldn't need as many where they have two lanes, but I still got to get two lanes of them. Two lanes for Ridgeview, two lanes for Oakleaf. They try to work to where Oakleaf is out of the way by time Ridgeview is coming in and then same thing. They would come in afterwards. Your biggest complainers are not going to be the nighttime crowd anyway. It's going to be the earlier morning crowd. So, I don't see that being as much of an issue as far as fighting the people saying we're just taking more away from this when you don't even come at this time. You come during the day. The high school actually can swim in the morning and does practice early at the beginning of the year in the morning, where these guys

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will not be practicing in the morning or during the day because they're at school. So, it is a little different. So that part we can take away.

Mr. Eckert stated do we have the lighting? If it goes to 7:00.

Mr. Soriano stated we do. That is the only pool that's permitted for nighttime swimming. So, it is open for our residents. We start kicking them out around 9:30. Everything out here, tennis, everything's supposed to close down by 10:00. But even if they're able to start by about seven, this is not 3 hours' worth of practice. I don't see that being an issue. I do want to get rid of the thought that there's going to be much of an offset. I went through this with Jack. We're not going to be anywhere near that. So just to let you guys know, summer swim team this year brought in \$21,035. That is a lot. Once I'm done paying for everybody, coaches, caps, awards. Now it's much lower this year because we got a lot of stuff included as part of Planet Swim. By the time we were done, it was about \$3,500 to \$1,000 that the district actually gets. That's good for the last, what's it been, seven years we've been running an in house. Before that, the other company didn't give us anything. They were keeping it. So, they were already making contract fees from us because they did lifeguards, all that stuff, taking care of the pools. Then they ran the swim team, and they got to keep that. So now we at least get a little bit. It's not anywhere near an offset because then you look at the things like when we actually have a meet, there's a lot of people out there. We do have to put on extra lifeguards and the District pays for that. So, if we cleared \$500 to \$1,000 by the end of summer, I'm just happy because before we had this program, we didn't get anything out of it. It was more of a liability to us than anything. So at least now we get that. Like I said, it's not really a way to talk about offsetting, but if we can do it to where we're not losing anything and really increasing liability, then just getting past the complainers. We will hear you're taking something away because it is the adult only pool. We hear it now. There's a lot of people that don't like the high school kids out there. Like I said, they're not even swimming at that time. It's just the complaint and we're going to hear it.

Ms. Giles stated do you have everything in place if the Board agrees to this. Do you have the contracts?

Mr. Soriano stated no. I worked with them a little bit to talk about what their plans are, what they would like to see. What I would actually say, and I talked to Jack about this before, was if we were to do something, we might actually put some kind of limits on it. So, it might be easier to say, you're not going to be swimming in February. Your program's going to be small

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anyway. So, I used to be one of the guys that oversaw Clay County Wise. Clay County Wise had one of the largest and better year-round programs called the YMCA flyers, and that's where Olympic swimmers went. They had a big program, and it was the same thing. Unless it was those real serious kids that were doing USA swimming and traveling at those times. By the time you got into February, many of them really dropped off. They weren't out there swimming when it was cold. So, the program might go from 300, which the Flyers were very large, down to about 20 or 30 real serious guys for month or two, and then it would pick back up and they're going to meets every other week and they're paying for USA Swim. They pay for their own entry and meets, things like that. So, it may be limited at first, but that would also allow us to see what the usage is. If it ends up being that there's only ten families all the time, then it may be harder to say, yeah, it's a good program, because liability wise, it's going to create more of a liability than anything. We don't have lifeguards, and we shouldn't expect it. They should be swimmers, but it does still increase your liability. So, offsetting that, if there's only ten consistent kids, then why do we continue the program? If it's a big program and it does carry on, we have had 120 on our rec team before. Kate did have a big team, at one point and then it cut down. If it continues, then it's good usage. I mean, that is the idea of, they built that competition pool. It was very expensive to build that thing and design that thing and to get use out of it would be a little better.

Mr. Bland stated I say we give it a shot.

Ms. Arnau stated I'd like you to see it.

Mr. Bland stated give them a chance. I can deal with a bunch of guys and gals yelling at me to use the pool. The kids don't get a second chance.

Chairman Steiner stated but the kids aren't the ones paying the assessment.

An attendee stated if you would like I could make a \$10 fee for non-members. But I can say that all the people who are here are Oakley Orcas. They swam last year on the Oakleaf Orcas and will be returning Orcas next year.

Mr. Eckert stated can I make a suggestion? I didn't write down the times and everything you mentioned, but I'm sure that Jay was looking at that. We've got a meeting in September. Get a proposal together, get it worked out with Jay to make sure that his concerns are addressed. It sounds like that there's some appetite on behalf of the board to look into this further and then bring a proposal to the September meeting and the board can say, okay, we can live with that many lanes, or we have to adjust the time. We have something concrete that you can actually

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vote on. Today you'd just be directing Jay to work with them, to come up with that plan, I think would make the most sense, unless I'm missing some timing here somewhere. But I think that would get us moving forward so the board can make more of an informed decision and everybody can get their proposals heard.

Mr. Soriano stated other than direction to say, yeah, you would like to see me working with them somehow. That's about all we can do tonight anyway, because there is a lot more that's involved. So, there's a little difference between your summer rec program. They're actually part of a league. The league pays for extra insurance for the families, too. When we have a year-round program it's generally its own business. So, the Flyers, they were actually a business program. It's a nonprofit, but it's a program. Same way with Planet Swim. It has its own. Those would be the things we're looking at, or the district's going to take it in as their own program. We don't have a lot of those, so when we do, there's definitely a lot of rules on what we can and can't do because it just increases reliability so much more. So, there may be ways that we have to structure it. And we haven't even gotten into that part yet. So, if that's the direction of the board, that it may be worth the look, I'll work with them and bring back what we can and any concerns for you guys to be aware of if we do move forward and we can look at that in September.

Ms. Mifsud stated it would also give the rest of the residents an opportunity to show up at the next meeting and express their concerns.

SEVENTH ORDER OF BUSINESS

Next Scheduled Meeting

Ms. Giles stated our next meeting is scheduled for September 9th here at the same location. Are we going back to 2:00?

Mr. Bland stated it doesn't matter at this point.

Chairman Steiner stated two is what we had before. That gave us up to two hours before the next meeting.

Ms. Giles stated your agenda does say 2:30, though. So, you want to go back to the two?

Chairman Steiner stated go back to 2:00.

Ms. Giles stated okay, so the next meeting is September 9th, same location, back at the normal 2:00 p.m. time.

EIGHTH ORDER OF BUSINESS

Adjournment

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On MOTION by Mr. Bland seconded by Chairman Steiner with all in favor the meeting was adjourned.

Signed by:

Manlee Giles

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Secretary/Assistant Secretary

Signed by:

Michael Steiner

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Chairman/Vice Chairman