

***MIDDLE VILLAGE***  
***Community Development District***

*JULY 10, 2023*

## *AGENDA*

# Middle Village Community Development District

475 West Town Place  
Suite 114  
St. Augustine, Florida 32092

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July 3, 2023

Board of Supervisors  
Middle Village Community Development District

Dear Board Members:

The Middle Village Community Development District Board of Supervisors Meeting is scheduled to be held **Monday, July 10, 2023 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Approval of Consent Agenda
  - A. Approval of the Minutes of the June 12, 2023 Meeting
  - B. Financial Statements
  - C. Assessment Receipts Schedule
  - D. Check Register
- IV. Discussion of the Fiscal Year 2024 Budget
- V. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager
  - D. Operations Manager
    - 1. Memorandum
    - 2. Update on Open Items (Gates, Nature Walk, Gazebo Cap Stones, Treadmills)

VII. Audience Comments (limited to three minutes) / Supervisor Requests

VIII. Next Scheduled Meeting – August 21, 2023 @ 6:00 p.m. at the Plantation Oaks  
Amenity Center

IX. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

*Marilee Giles*

Marilee Giles  
District Manager

### *THIRD ORDER OF BUSINESS*

*A.*

**MINUTES OF MEETING  
MIDDLE VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held Monday, **June 12, 2023** at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Michael Steiner	Chairman
Timothy Hartigan	Vice Chairman
Julie Arnau	Assistant Secretary
Joe Hicks <i>by phone</i>	Assistant Secretary
Sherrie Mifsud	Assistant Secretary

Also present were:

Marilee Giles	District Manager
Mike Eckert	District Counsel
Jay Soriano	Field Operations Manager
Chalon Suchsland	VerdeGo
Zach McGee	S3 Security

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Giles called the meeting to order at 2:00 p.m. A quorum was present.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being no comments, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of the Consent Agenda**

- A. Minutes of the May 8, 2023 Board of Supervisors Meeting**
- B. Financial Statements**
- C. Assessment Receipts Schedule**
- D. Check Register**

Ms. Giles stated included in your agenda package are the minutes of the May 8th meeting, followed by the financial statements as of April 30<sup>th</sup>, the assessment receipts schedule showing

they are 98% collected, and the check register totaling \$160,936.31. It is broken out into the general fund, rec fund, and capital reserve fund.

On MOTION by Chairman Steiner seconded by Vice Chairman Hartigan with all in favor the consent agenda was approved.

#### **FOURTH ORDER OF BUSINESS**

#### **Acceptance of the Draft Fiscal Year 2022 Audit Report**

Ms. Giles stated on page 303 of the agenda package is the draft Fiscal Year 2022 Audit Report. There are a couple things I'm going to review and I will point them out by page as we go along. As you know, Districts are required, along with cities and municipalities, to have an annual audit done by an independent CPA. Behind tab 4 is the financial report from Grau & Associates for the fiscal year ending last year, September 2022. It is a 32-page report, Grau & Associates did a very thorough job and I will just highlight a few excerpts. On Page 305 of the agenda, or page 1 of the audit report, under paragraph of opinions it says in our opinion the financial statements referred to above present fairly in all material respects the respective financial position of the governmental activities in each major fund of the District as of September 30, 2022. Page 331 under the third paragraph, under internal control over financial reporting, it says given these limitations during our audit we did not identify any deficiencies in internal control that we consider to be a material weakness. On pdf page 333, the third paragraph says in our opinion the District complied in all material respects with the aforementioned requirements for the fiscal year ending September 30, 2022. On pdf page 334, towards the end of the report, that is the management letter. It says the purpose of this letter is to comment on those matters required by Chapter 10.550 of the rules of the auditor general for the State of Florida, accordingly in connection with our audit of financial statements of the District as described in the first paragraph we report the following: current year findings and recommendations none, prior year findings and recommendations none. The report says that there are no significant finds. Ms. Giles stated that this is a good report for the audit, and the Board does not need to approve the report but she asked that the Board accept the report.

Mr. Eckert stated I provided comments on May 23<sup>rd</sup> to the auditor, and one of the comments was on page 26 they list the outstanding bonds as a requirement of the Florida statutes. They only listed Series 2022 and my comment to them was that they were also supposed

to include the 2018-2 bonds that were not part of that 2022 refinancing.

Ms. Giles stated I will follow up on that correction and include that if that is alright with the Board. I will ask for a motion to accept the report in substantial form so I can get those corrections made.

On MOTION by Chairman Steiner seconded by Vice Chairman Hartigan with all in favor Accepting the Draft Fiscal Year 2022 Audit Report in Substantial Form was approved.

## **FIFTH ORDER OF BUSINESS**

### **Consideration of Resolution 2023-09, Approving the Proposed Budget for Fiscal Year 2024 and Setting a Public Hearing Date for Adoption**

Ms. Giles stated on page 337 of the agenda is Resolution 2023-09 which approves the proposed budget for FY24 and sets a public hearing date. Ms. Giles stated there is a printed-out version of the resolution available for the Board which has a correction. She asked Mr. Eckert to review the change.

Mr. Eckert stated when we initially prepared this resolution, we did it like we did the year before. You had some direct collect assessments which means that they are not on the county tax bill, they are just collected by the District sending out a bill to a property owner. That's what we thought we were doing again this year. We had advised against that and worked with your manager and came to the agreement that we didn't need to do direct collect anymore and they were such small properties the cost of actually doing the direct collect process, which is expensive, wasn't worth it. They are going 100% on the county tax bill this year. The resolution I've passed out to you, takes out the one paragraph that talks about declaring assessments because you don't need to do that if you are going to be 100% on the county tax bill.

Ms. Giles stated that today the Board will approve a proposed budget. Once the Board approves the budget, we will provide a copy to Clay County as required in accordance with Chapter 190 of Florida Statutes. We will set a public hearing no sooner than 60 days afterwards, and we propose to have that public hearing on August 21, 2023 at your regularly scheduled meeting at 6:00 p.m. That will give us the full 60 days to submit the certified assessment rolls to be added to the tax rolls. The exhibit to that resolution that is in the agenda starts on page 340 and we are going to go over it. Page 361 has the overall comparison for the O&M assessments

for 2023 versus 2024. The four funds they deal with are the general fund which covers the administrative expenditures for the District, the recreation fund which covers some administrative expenses but mostly maintenance of the common area and the recreational expenses, the debt service fund for the 2018-2 and 2022 bonds, and the capital reserve funds. Ms. Giles stated that most of the increases were in the recreation fund.

Chairman Steiner stated the only thing I was going to mention is the line item under the general fund for Postage and Printing. Right now it is at \$600 and if the Board goes forward with an increase that requires a mailing to all owners and our last one we did last year resulted in about \$4,000 for those two items. He stated that needs to be adjusted if the Board does approve the increase.

Mr. Soriano stated I will go over some items in the recreation fund and that might help the Board figure out what you'd like to do. One of the reasons we kept everything the same was, last year we were trying to figure out if we could go another year without an increase. There are lines that can be adjusted and cut down that would get us to that 0% if that's what the Board wants. I am going to leave that to you. We cut our areas pretty close to where we think we can handle this next year, but there are about four lines in that recreation fund that can be adjusted if that's a concern. Looking at those lines, I can only adjust the Security Clay County line so far because we cut a lot out this year. Security is going to cut out one whole position, we didn't know when that was going to occur. So we kept those high but took them down a little bit. On the last page is Tennis Court Maintenance, and that's kind of high. We've been spending a lot of money as those courts are getting older in clay replacement. They would really like us to resurface your courts, but that's high dollar cost up front but it stops us from throwing out more and more clay. There are bills every month from a place that ships pallets of dry clay that they have to throw out there to replenish the courts.

Vice Chairman Hartigan stated that there are people that come into this community to play on the courts. Can we raise the fees for non-members to offset that?

Mr. Soriano stated they will be doing that. They haven't been paying much but as soon as they get the access controls in, they are going to have to start paying. That was part of their plan a year ago, they came to us and asked to implement charges for nonresidents. Residents really don't pay anything for these courts. Out of the 300 or so people that are actually on teams using the courts, 200 are probably residents. There is a big chunk that are not residents though. They

can pay more. Tennis was actually who came to us with that plan. The gates help control who is out there and using the courts. Once we get that locked down now that we have the access gates, we will see some revenue.

Mr. Soriano stated that the other line is the capital reserve. That was something new last year. The way we built up our capital reserve in the past was really just making savings when we could find savings, whether it be staffing, supplies, etc. We never really put a line in and said this is going into your savings account. This year is based on the plan of \$250,000, and that can go out pretty quickly when we have big projects like the \$150,000 project we had this past year. We could adjust that down though. You are talking about a small percentage that we need to get you guys down to flat. I do think security is going to come down for Clay County and our onsite security based on what we are asking for. Now that we have gates, I think it's going to happen quicker so we will see those savings above and beyond what I have put in here. But I could only guesstimate at that time.

Vice Chairman Hartigan asked how soon until the gates are activated?

Mr. Soriano stated probably a month or two based on how fast my access control company goes. We've had a problem with the software running the pools for the last month and they just them up and running today. They've been out here once a week every week for the last month trying to work on this. They basically dedicate half a day and if they can't get it done, they come back the next week. Unfortunately that is the only people I can go to; they are certified installers and the manufacturer will only deal with that company.

Vice Chairman Hartigan asked why they only come out for half a day.

Mr. Soriano stated they are hoping they can get it done and when they don't, they leave and just have to reschedule to come back the next week. He stated that is common with a lot of these companies.

Vice Chairman Hartigan stated they did a lot of stuff in the capital reserve fund that they won't have to do next year.

Mr. Soriano agreed, the roof and the fence won't need to be done again but they did spend a lot.

Vice Chairman Hartigan stated they really shouldn't need a heavier side for the capital reserve if they weren't expecting those expenses again.

Mr. Soriano reminded the board that they have a very healthy capital reserve fund, and the \$250,000 was just what they were putting in this year.

Mr. Soriano stated that if the security line does go down, because they've adjusted about \$30,000, and they go the whole year and they see that savings. Usually they would put that \$30,000 towards their savings account and it would end up going in the capital reserve account.

Chairman Steiner stated he was curious about a few lines that dropped out, Miscellaneous Maintenance went from \$5,000 to \$0.

Mr. Soriano stated that category got moved and put that amount in a few other maintenance lines. Mr. Soriano stated he did not like the term miscellaneous because everything should be able to fit in a category or specific line.

Chairman Steiner stated that office supplies also completely went away.

Mr. Soriano stated that there were two office supplies, one was still in the budget at \$1,500.

Ms. Giles directed the Board to look at page 363 of the agenda packet which was the capital reserve fund page.

Vice Chairman Hartigan stated that they had done a lot of big projects and their big items were new, the ice machines, the roof, the air conditioning, new gates, etc. He did not foresee anything falling apart the next year that they hadn't addressed yet.

Mr. Soriano stated that the tennis items he is bringing the Board later is going to be the biggest one, and it is really offsetting because they spend money on the courts and the clay now.

Chairman Steiner asked where they were on big ticket pool maintenance.

Mr. Soriano stated they have a project outstanding but the money had already been set aside. He stated that the changeover from salt is going to be there but that was about it. The heaters he had researched were only a few grand compared to the boilers that were \$20k to \$30k when it went down. I do not see the pool replacements being high dollar.

Chairman Steiner stated on the fencing, if he remembered correctly, on the planned installation initially in the back they are just going to be lock down. That will be a second phase of electrical when we get to that level of being able to open that up. Is that a big cost item we need to be aware of? Mr. Soriano stated it was not going to be a big cost item, but it's something to keep in mind.

Mr. Hicks stated that they had a resident trip and fall on the sidewalk, and he questioned how much it would cost to repair the sidewalks.

Mr. Soriano stated that would not be a big cost item either, to replace all the sidewalks would be a bigger cost if they had to do that but would still only be around \$20k to \$30k.

With no further Board comments or changes to the budget, Ms. Giles suggested the Board approve the budget in substantial form with authorization for Ms. Giles and Mr. Soriano to work with the District accountant on line-item changes and reducing the capital reserve input to keep the rates flat.

Mr. Eckert stated to keep it simple they could motion to reduce the capital reserve by the amount necessary to show no increase in assessments. Then we will bring back the final version with the numbers moved around.

Vice Chairman Hartigan motioned to approve Resolution 2023-09, Approving the Proposed Budget for Fiscal Year 2024 as amended reducing the Capital Reserve funds to show no increase in assessments and Setting the Public Hearing Date for August 21, 2023 at 6:00 p.m. and Chairman Steiner seconded the motion.

Ms. Giles asked for any further discussion from the Board. The Board had no changes to the motion.

On VOICE VOTE with all in favor Resolution 2023-09, Approving the Proposed Budget for Fiscal Year 2024 as amended reducing the Capital Reserve funds to show no increase in assessments and Setting the Public Hearing Date for August 21, 2023 at 6:00 p.m. was approved.

## **SIXTH ORDER OF BUSINESS**

### **Consideration of Resolution 2023-10, Setting a Monetary Thresholds and Authorizing Disbursement of Funds Without Prior Board Approval**

Ms. Giles stated that on page 367 was Resolution 2023-10 setting a monetary threshold and authorizing disbursement of funds without prior approval of the Board. As a reminder at the last meeting, the Board increased the spending limit for staff. This resolution outlines that and on section 1 are the payment of expenses and they list the continuing expenses, followed by the

noncontinuing expenses. This is where we had the discussion of increasing the spending limits for Jay. That would be the noncontinuing expenses not to exceed \$10k. Then noncontinuing expenses not to exceed \$15,000 with approval of the District manager and the last one is for \$25,000 and that would be approval from the Chairman and the District manager both.

Mr. Eckert stated that the \$25,000 would need to meet the definition in Exhibit 'B' but for a true emergency there is not a limit on what we would have to do in that certain circumstance but that is rare. Usually if there is an emergency expense that would exceed that \$25,000 there is cause enough to have an emergency Board meeting to be able to get the Board's input on that. He stated that this resolution would authorize the payment of continuing expenses that are identified in 'A' and noncontinuing expenses as long as they are below the thresholds in 'B' and authorizing emergency expenses when appropriate. The other thing that will happen too, any payment that is made under the resolution will have to come back to the Board for ratification so you can see what was authorized by staff to get done under the thresholds.

Chairman Steiner motioned to approve Resolution 2023-10, Setting a Monetary Thresholds and Authorizing Disbursement of Funds Without Prior Board Approval and Ms. Mifsud seconded the motion.

Ms. Giles asked for any further discussion from the Board. The Board had no changes to the motion.

On VOICE VOTE with all in favor Resolution 2023-10, Setting a Monetary Thresholds and Authorizing Disbursement of Funds Without Prior Board Approval. was approved.

## **SEVENTH ORDER OF BUSINESS**

### **Consideration of Resolution 2023-11, Approving the Florida Statewide Mutual Aid Agreement**

Ms. Giles stated on page 371 of the agenda was Resolution 2023-11.

Mr. Eckert stated that he had been in the process of going through all the Districts he works with to find out who has approved Mutual Aid Agreements and who has not. He stated that it is a compact among local governments that in the event of a hurricane or something like that and we can't get our private contractors to move debris off the roads or things like that, the

county has resources available to do that and we can call the county or the state and say hey we need some help because we aren't able to get this work done.

Mr. Eckert stated if they don't have this agreement, they don't have that ability. He noted that there is no charge to enter into the agreement, the only time they will incur a charge is if the District reaches out and says they need help. Mr. Eckert noted that it also means when somebody else has a problem who is a local government and they need help, they can reach out to the District. He noted however, that CDDs are one of the smallest units of local government and he has never seen a county or city reach out to a CDD for services or anything like that.

Chairman Steiner motioned to approve Resolution 2023-11, Approving the Florida Statewide Mutual Aid Agreement and Ms. Arnau seconded the motion.
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Ms. Giles asked for any discussion on the resolution. The Board had no comments on the motion.

On VOICE VOTE with all in favor Resolution 2023-11, Approving the Florida Statewide Mutual Aid Agreement was approved.
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## **EIGHTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. District Counsel – Update on Trinity Church Findings**

Mr. Eckert stated at their last meeting we had a gentleman from Trinity Church that was present and provided some good feedback. That site is located where the traffic circle is, and there was a question about whether or not the CDD owns any property there and what our maintenance responsibilities are. We did do some research and the CDD does own one little tract of roadway there. It looks like it was never a platted roadway like most of the other roadways are because it was conveyed to the District and it was probably a leftover parcel. On each side of that little roadway tract the roadway is owned by the county. Ultimately, we think it will make more sense if we dedicate that roadway to the county someday, that is a longer-term plan. In the short term in dealing with the church, they just want to make sure that the area is maintained and they have permission to maintain the areas that they want to. The property line goes through a parking lot that is in front of their parcel on the north side and that is where the CDD owns property.

What we currently maintain overlaps into the church property just a little bit, it's a wider part of a median between the roadway and the parking lot. They want to maintain the area that is more adjacent to their property. The resolution we came up with so that we don't have any more verbal agreements is we would do a reciprocal license agreement, it's just going to say church is going to maintain this area and you have our permission to come on our property to the extent we own it to maintain this property and then you are going to give us permission to keep maintaining that strip between the roadway and the median. Either party can terminate the agreement at any time if they want to. Mr. Soriano is going to work on a map that will be attached to the license agreement showing specifically what the CDD is maintaining and the area the church is maintaining.

Mr. Eckert stated that they are not approving anything today or voting on anything, I will come up with that document and work with the church on that and Mr. Soriano. We will bring that back the Board at a future meeting, either July or August.

Mr. Eckert stated we sent out the Notice of Award for the landscape maintenance contract RFP and we received no protest. Those maintenance contracts have been prepared by my office and Jay is working on getting those signed. We sent the second demand letter to the fence company and the company did come out and do some work and I'll defer to Jay on all that.

**B. District Engineer**

There being no comments, the next item followed.

**C. District Manager**

Ms. Giles had nothing further to report to the Board.

**D. Operations Manager**

**1. Memorandum**

**2. Update on Open Items (Gates, Nature Walk Repair, Gazebo Cap Stones)**

Mr. Soriano stated that they had started their summer so they had their School's Out party and the first Dive In movie. They are alternating locations and will be taking off July because it is so busy here. The June movie is at Middle Village, the first movie was Labyrinth, the second movie is Flight of the Navigator, then Explorers. The tennis program is going strong, there are a lot of kids out here each morning. We did not get a lot of interest in the junior guard program. Our swim team does great but as a lot of those kids as they get older, they are not focused on

doing any kind of work even if it's learning and playing throughout the day. We did get a good list for our babysitting class, so that will go on this next month. I did want to run a change of the food trucks by you really quick. Food trucks have always been tough for us and we have limited them because we give them an inch and they take a mile. They come in and go all over the place, they don't listen to us, they don't follow the rules, they don't listen to the girl that coordinates it, etc. I would like to add just for the summertime a week day night for food trucks. People have asked in the past for it. We could do Tuesday, Wednesday, probably not Thursday through Saturday. We tend to have too many big events going on those days. We don't get a lot of Tuesday night rentals. I would like to bring out one or two trucks. People at the pool would love it, they are always looking for a different way to do concessions. We do this at a lot of other small Districts in the area and it works out well. I don't think it would be a problem, but I will make sure Tiffany tells them it is for a limited time in the summer.

Chairman Steiner asked Jay for clarification on where the food trucks will be. Mr. Soriano stated they will be in the roundabout just like they do on the movie nights.

Mr. Soriano stated we had our first swim meet. Our second swim meet was supposed to be this last Saturday, but we had one of our biggest tournaments out here the last Saturday. Reminder that we have two high schools that use our swimming pools. We might have a third request but they are outrageously small, maybe 20 people. They used to use the courts here but I pushed them out because the other teams are so much larger.

Mr. Soriano stated the recent usage numbers are blank because they just got the work stations up and running today, right before our meeting. We are still having some issues and bugs with them scanning cards out there but at least I'm connected out there. This whole month it has been down and we've been waiting on them to do technical work. I couldn't run a report for regular usage. The gates, they do need to come back but they are pretty much complete. We've gotten a lot of compliments on the gates and they do look nice. The gate company is not doing the locks, we were going to go through Access Control and we have to have some crash bars and things like that. The deadbolts were put in by my guys and that section is done. We will be lenient with the gates since it's new, starting in the summertime is going to be tough. So we will start out slow and be lenient to get everyone used to the rules.

Mr. Soriano stated that last month I did mention that our mason has taken over sidewalk repairs but is also dealing with Whitfield sign. He did tell me he is going to start hopefully this

next week and it will be a one-week project. He is planning on knocking all that out at one time not doing it the way I said. He just wants to do it all that way it is all formed together. I gave him the job so now we are just waiting. We are back to cutting planks and wood for our walkway so we can get back to that project.

Chairman Steiner stated I have a question for you. Again, the reason this is being done is to free up some capstones for the wall because those are no longer made, the manufacturer can't find replacements. We have two other pavilions; I think there's about 50 to 60 stones on top of each pavilion. If this works out, one of the things I would like to see happen is we go ahead and schedule doing the other two pavilions.

Mr. Soriano stated he knows that was the plan with him, and I talked to him out here last week to make a plan for forming. What I was looking at was once he is done with this one if we could contact Cambridge to prepare them and get next in a row then they would get done one at a time. He gave us an outrageously cheap bid for the project so I am happy with him. He does a lot of other work for us. He has the most experience on our signs now, he has replaced four of them.

Chairman Steiner stated if this solution hadn't been come up with, we would be looking at replacing all the stones along the wall. That's a lot of stones and the price would have been quite a bit. This will give us a way to keep the same look and we'll have a quite a few stones in our back pocket when we need them.

Mr. Soriano stated the only other item I have for you was not in my report. This was just sent to me today. This was a discussion I was going through earlier of the surfacing on the tennis courts. That would be my next big purchase or project look. These guys will actually dig down and dig out and pull all of that out and they lay all new clay everywhere. The lines have nails in them that go down into that, and those have to all be redone. The bid is for four courts at a time and we have eight courts. I would recommend only doing four at a time because they will have to shut down for a week or more. We have a lot of tennis players and events that go on all the time. Going into next year they would do the next set of four.

Chairman Steiner asked has this been done before out here?

Mr. Soriano stated no, this will be the first time you have resurfaced. It's usually recommended somewhere between 8 and 12 years and we are at 19.

Chairman Steiner stated I assume there will have to be some large trucks and heavy equipment.

Mr. Soriano stated no more than our concrete work, you don't get much heavier than those concrete trucks and we've been able to get them back there. I think we will be fine with that portion.

Chairman Steiner stated I was just wondering how much damage they would do to our sidewalks.

Mr. Soriano stated that can still happen but I watch these guys and our landscapers any time they are bringing stuff in or out. We have to watch and we have to make repairs when somebody cracks something or pulls something up.

Vice Chairman Hartigan asked if they would do this project in the fall.

Mr. Soriano stated if we wanted to do four courts it would be either August or just after the fiscal year starts in October.

Mr. Eckert stated that they Board would need to open up for audience comments since this item was not on the agenda.

Ms. Giles asked for any audience comments at this time. There were no comments.

Vice Chairman Hartigan motioned to approve the BAB Tennis Courts Proposal for Resurfacing Four Tennis Courts NTE \$20,800 and Ms. Mifsud seconded the motion.
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Ms. Giles asked for any discussion on the motion. The Board had no comments on the motion.

On VOICE VOTE with all in favor the BAB Tennis Courts Proposal for Resurfacing Four Tennis Courts NTE \$20,800 was approved.
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Ms. Mifsud asked Mr. Soriano if there is a time when the sidewalk is finished where the new plants are going and they are putting a path.

Mr. Soriano stated his focus was on the repairs first not the new sidewalk.

**NINTH ORDER OF BUSINESS****Audience Comments / Supervisors' Requests**

Ms. Giles stated that the next item on the agenda is audience comments and Supervisors' requests. She asked if any member of the audience had any comments.

Mark Holler (Preserve) stated that we heavily use the fitness center. My understanding was that you ordered two treadmills.

Mr. Soriano stated they are not ordered yet, but they are ordering two.

Mark Holler stated I would like to request that you order three. We use them quite a bit and a few months ago I don't know if people moved in or something but more often than not, I couldn't get a treadmill when I went to do my morning workout. One time it happened several days in a row and I got frustrated and got in my car and went to Phase 1 and all of their treadmills were being used. Two of them were being used by people who used to come here. As of now, I usually can get one but that's because a couple of guys go over to Phase 1. Treadmills go down and then they're down until you order new parts.

Mr. Soriano clarified that there would still be three treadmills but they were just going to be buying two new ones.

Mark Holler asked if the Board had considered putting dog poop stations in the community.

Chairman Steiner stated we did several years ago. Mr. Soriano stated we have talked about it multiple times. A few points we've discussed is that not everybody uses it, some of them do some don't. So, we end up spending money and not everybody will pick up after their dogs anyway. Second, when you have these companies come out and do poop removal, they charge a lot an hour to do that service. I can point you to the neighborhoods that have these things, and they pay a big bill for them.

Jane Denlin (Preserve) stated that last year there was black mold in the pool and she stated that it has started to multiply. Is there any way to curb that? Also on the diving blocks the hand grips that they use those are black.

Mr. Soriano stated that is not the same thing that is from being wet all the time. We have to get a pressure washer on that. They are in the neighborhood right now so I can see what they can do on that. That's not something the pool cleaners go and scrub normally. As far as in the water, last year we shut down at the end of the summer so we could do treatments. A lot of places shock their pools and that's what we were doing. It is still early but if we have concerns

with it, we can go back to that. It is hot already so that water is warm, the warmer it gets the harder it is to keep things like algae away. You have to use a lot more chemicals and chlorine and things like that.

Mr. Hicks stated that the trees at the entrance where we had VerdeGo cut them down, I don't know if you guys have noticed but they've grown back quite nicely. I would like to keep them that way. Is there anything we can do to prevent from having to cut them down again.

Mr. Soriano stated this was a lot of years of never trimming those, so that was a lot of growth. If we want to do a trimming every few years, I would not recommend doing them every year. We heavily topped them and they looked like skeletons.

**TENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – July 10, 2023  
@ 4:00 p.m. at the Plantation Oaks  
Amenity Center**

Ms. Giles stated the next meeting was scheduled for July 10, 2023 in the same location at 2:00 p.m.

**ELEVENTH ORDER OF BUSINESS****Adjournment**

On MOTION by Chairman Steiner seconded by Mr. Hicks with all in favor the meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*B.*

# Middle Village

## Community Development District

Unaudited Financial Reporting  
May 31, 2023



**Middle Village**  
**Community Development District**  
**Combined Balance Sheet**  
May 31, 2023

	<u>Governmental Fund Types</u>				<b>Totals</b>
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>(Memorandum Only)</u>
<b><u>Assets:</u></b>					
Cash - Wells Fargo	\$250,137	\$1,526,510	\$973,160	---	\$2,749,808
Cash - Hancock Whitney	---	\$101,814	---	---	\$101,814
Investments:					
<b><u>Series 2022</u></b>					
Revenue	---	---	---	\$265,687	\$265,687
Reserve	---	---	---	\$155,274	\$155,274
Principal	---	---	---	\$412	\$412
Interest	---	---	---	\$79	\$79
Cost of Issuance	---	---	---	\$16,263	\$16,263
Prepayment	---	---	---	\$14	\$14
<b><u>Series 2018-2</u></b>					
Reserve	---	---	---	\$119,804	\$119,804
Prepayment	---	---	---	\$10	\$10
Sinking Fund	---	---	---	\$49	\$49
Interest	---	---	---	\$21	\$21
<b><u>Operations</u></b>					
Custody Account	\$189,887	---	---	---	\$189,887
<b><u>State Board</u></b>					
General Fund	\$4,722	---	---	---	\$4,722
Recreation Fund	---	\$19,775	---	---	\$19,775
Capital Reserve	---	---	\$103,778	---	\$103,778
Due From General Fund	---	\$151,043	---	\$24,151	\$175,195
Due From Debt Service	\$10,705	\$83,057	---	---	\$93,762
Due from Other	---	\$141	---	---	\$141
Electric Deposits	---	\$13,383	---	---	\$13,383
Accounts Receivable	---	\$2,200	---	---	\$2,200
Assessment Receivable	\$2,793	\$25,400	---	\$22,694	\$50,886
<b>Total Assets</b>	<u>\$458,245</u>	<u>\$1,923,325</u>	<u>\$1,076,939</u>	<u>\$604,457</u>	<u>\$4,062,964</u>
<b><u>Liabilities:</u></b>					
Accounts Payable	---	\$15,125	\$10,766	---	\$25,891
Due to Debt Service	\$24,151	---	---	---	\$24,151
Due to General Fund	---	---	---	\$10,705	\$10,705
Due to Rec Fund	\$151,043	---	---	\$83,057	\$234,100
<b><u>Fund Balances:</u></b>					
Unassigned	\$283,050	\$1,894,816	\$1,066,173	---	\$3,244,040
Nonspendable	---	\$13,383	---	---	\$13,383
Restricted for Debt Service	---	---	---	\$510,695	\$510,695
<b>Total Liabilities and Fund Equity</b>	<u>\$458,245</u>	<u>\$1,923,325</u>	<u>\$1,076,939</u>	<u>\$604,457</u>	<u>\$4,062,964</u>

**Middle Village**  
**Community Development District**  
**General Fund**

Statement of Revenues & Expenditures  
For the Period ending May 31, 2023

Adopted Budget	Prorated Budget 5/31/23	Actual 5/31/23	Variance
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**Revenues:**

Assessments - Tax Roll	\$214,870	\$214,870	\$215,629	\$759
Assessments - Direct	\$2,317	\$2,317	\$2,062	(\$255)
Interest Income	\$600	\$600	\$12,684	\$12,084

**Total Revenues**

\$217,787	\$217,787	\$230,375	\$12,588
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**Expenditures:**

**Administrative**

Supervisors Fees	\$12,000	\$8,000	\$7,600	\$400
Travel	\$200	\$133	\$0	\$133
FICA Expense	\$918	\$612	\$611	\$2
Engineering	\$10,500	\$7,000	\$0	\$7,000
Trustee	\$16,200	\$16,200	\$19,000	(\$2,800)
Dissemination Agent	\$3,500	\$2,333	\$3,083	(\$750)
Assessment Roll	\$7,550	\$7,550	\$7,550	\$0
Attorney	\$45,000	\$30,000	\$27,234	\$2,766
Attorney-Foreclosure	\$10,000	\$6,667	\$0	\$6,667
Arbitrage	\$750	\$500	\$0	\$500
Annual Audit	\$6,100	\$4,067	\$3,000	\$1,067
Management Fees	\$64,850	\$43,233	\$43,233	\$0
Information Technology	\$2,550	\$1,700	\$1,700	(\$0)
Telephone	\$600	\$400	\$142	\$258
Postage	\$600	\$400	\$276	\$124
Printing & Binding	\$2,000	\$1,333	\$585	\$748
Records Storage	\$200	\$133	\$0	\$133
Insurance	\$15,727	\$15,727	\$12,392	\$3,335
Legal Advertising	\$1,500	\$1,000	\$1,308	(\$308)
Other Current Charges	\$150	\$100	\$61	\$39
Office Supplies	\$300	\$200	\$5	\$195
Website Compliance	\$2,250	\$1,500	\$1,500	\$0
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Reserves	\$14,167	\$0	\$0	\$0

**Total Administrative**

\$217,787	\$148,964	\$129,455	\$19,509
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**Excess Revenues (Expenditures)**

\$0	\$100,920
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**Fund Balance - Beginning**

\$0	\$182,130
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**Fund Balance - Ending**

\$0	\$283,050
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**Middle Village**  
**Community Development District**  
**General Fund**  
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b>Revenues:</b>													
Assessments - Tax Roll	\$0	\$28,158	\$171,008	\$7,549	\$1,441	\$0	\$4,681	\$2,793	\$0	\$0	\$0	\$0	\$215,629
Assessments - Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$2,062	\$0	\$0	\$0	\$0	\$0	\$2,062
Interest Income	\$309	\$378	\$527	\$4,714	\$4,748	\$792	\$556	\$659	\$0	\$0	\$0	\$0	\$12,684
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$309</b>	<b>\$28,537</b>	<b>\$171,535</b>	<b>\$12,263</b>	<b>\$6,189</b>	<b>\$792</b>	<b>\$7,298</b>	<b>\$3,452</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$230,375</b>
<b>Expenditures:</b>													
<b><i>Administrative</i></b>													
Supervisors Fees	\$1,000	\$1,000	\$1,000	\$800	\$1,000	\$800	\$1,200	\$800	\$0	\$0	\$0	\$0	\$7,600
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$83	\$83	\$83	\$66	\$83	\$66	\$83	\$66	\$0	\$0	\$0	\$0	\$611
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$0	\$0	\$0	\$0	\$0	\$15,000	\$0	\$4,000	\$0	\$0	\$0	\$0	\$19,000
Dissemination Agent	\$292	\$292	\$292	\$292	\$292	\$292	\$292	\$1,042	\$0	\$0	\$0	\$0	\$3,083
Assessment Roll	\$7,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,550
Attorney	\$4,706	\$3,613	\$2,429	\$4,062	\$2,498	\$4,339	\$5,587	\$0	\$0	\$0	\$0	\$0	\$27,234
Attorney-Foreclosure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$2,000	\$0	\$0	\$1,000	\$0	\$0	\$0	\$0	\$3,000
Management Fees	\$5,404	\$5,404	\$5,404	\$5,404	\$5,404	\$5,404	\$5,404	\$5,404	\$0	\$0	\$0	\$0	\$43,233
Information Technology	\$213	\$213	\$213	\$213	\$213	\$213	\$213	\$213	\$0	\$0	\$0	\$0	\$1,700
Telephone	\$24	\$14	\$0	\$28	\$0	\$24	\$7	\$44	\$0	\$0	\$0	\$0	\$142
Postage	\$45	\$69	\$10	\$45	\$14	\$16	\$33	\$43	\$0	\$0	\$0	\$0	\$276
Printing & Binding	\$82	\$104	\$49	\$90	\$45	\$62	\$58	\$95	\$0	\$0	\$0	\$0	\$585
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$12,392	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,392
Legal Advertising	\$505	\$70	\$139	\$0	\$236	\$289	\$70	\$0	\$0	\$0	\$0	\$0	\$1,308
Other Current Charges	\$7	\$7	\$17	\$6	\$7	\$6	\$7	\$6	\$0	\$0	\$0	\$0	\$61
Office Supplies	\$0	\$1	\$1	\$1	\$1	\$1	\$1	\$1	\$0	\$0	\$0	\$0	\$5
Website Compliance	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$0	\$0	\$0	\$0	\$1,500
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$32,664</b>	<b>\$11,055</b>	<b>\$9,823</b>	<b>\$11,194</b>	<b>\$11,980</b>	<b>\$26,698</b>	<b>\$13,141</b>	<b>\$12,900</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$129,455</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$32,355)</b>	<b>\$17,481</b>	<b>\$161,712</b>	<b>\$1,069</b>	<b>(\$5,791)</b>	<b>(\$25,905)</b>	<b>(\$5,843)</b>	<b>(\$9,448)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$100,920</b>

**Middle Village**  
**Community Development District**  
**Recreation Fund**

Statement of Revenues & Expenditures  
For the Period ending May 31, 2023

	Adopted Budget	Prorated Budget 5/31/23	Actual 5/31/23	Variance
<b><u>Revenues:</u></b>				
Assessment - Tax Roll	\$1,958,276	\$1,958,276	\$1,961,217	\$2,941
Assessment - Direct	\$17,109	\$17,109	\$15,226	(\$1,882)
Interest	\$500	\$500	\$8,504	\$8,004
Miscellaneous Income	\$6,000	\$4,000	\$1,020	(\$2,980)
Amenities Revenue	\$100,000	\$66,667	\$92,186	\$25,519
Cost Share Revenue - South Village/Lighting	\$33,063	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$2,114,948</b>	<b>\$2,046,552</b>	<b>\$2,078,153</b>	<b>\$31,602</b>
<b><u>Expenditures:</u></b>				
<b>Administrative</b>				
Management Fees - On Site	\$317,416	\$211,611	\$211,611	\$0
Insurance	\$62,717	\$62,717	\$58,610	\$4,107
Other Current Charges	\$5,000	\$3,333	\$4,321	(\$987)
Permit Fees	\$1,500	\$1,500	\$1,596	(\$96)
Office Supplies	\$500	\$333	\$0	\$333
<b>Total Administrative</b>	<b>\$387,133</b>	<b>\$279,495</b>	<b>\$276,137</b>	<b>\$3,358</b>
<b>Common Area</b>				
Security	\$166,335	\$110,890	\$109,694	\$1,196
Security Clay County	\$59,502	\$39,668	\$29,332	\$10,336
Electric	\$20,000	\$13,333	\$11,487	\$1,846
Streetlighting	\$35,000	\$23,333	\$22,310	\$1,023
Irrigation Maintenance	\$5,000	\$3,333	\$2,049	\$1,285
Landscape Maintenance	\$488,528	\$325,685	\$279,935	\$45,750
Common Area Maintenance	\$70,000	\$46,667	\$38,766	\$7,901
Lake Maintenance	\$21,000	\$14,000	\$15,609	(\$1,609)
Miscellaneous Maintenance	\$5,000	\$3,333	\$0	\$3,333
<b>Total Common Area</b>	<b>\$870,365</b>	<b>\$580,243</b>	<b>\$509,182</b>	<b>\$71,061</b>

**Middle Village**  
**Community Development District**  
**Recreation Fund**

Statement of Revenues & Expenditures  
For the Period ending May 31, 2023

	Adopted Budget	Prorated Budget 5/31/23	Actual 5/31/23	Variance
<b>Recreation Facility</b>				
Amenity Staff	\$176,000	\$117,333	\$60,349	\$56,985
Janitorial	\$55,000	\$36,667	\$30,267	\$6,400
Telephone	\$12,000	\$8,000	\$7,709	\$291
Electric	\$64,000	\$42,667	\$43,546	(\$879)
Water / Sewer	\$46,000	\$30,667	\$22,018	\$8,649
Gas/Heat (Pool)	\$25,000	\$16,667	\$14,636	\$2,031
Refuse Service	\$25,000	\$16,667	\$22,723	(\$6,056)
Pool Maintenance & Chemicals	\$45,000	\$30,000	\$28,238	\$1,762
Cable	\$8,000	\$5,333	\$4,680	\$653
Special Events	\$5,000	\$5,000	\$9,205	(\$4,205)
Office Supplies and Equipment	\$1,500	\$1,000	\$480	\$520
Facility Maintenance - General	\$58,000	\$38,667	\$32,375	\$6,292
Facility Maintenance - Preventive Contracts	\$15,950	\$10,633	\$3,604	\$7,029
Facility Maintenance - Contingency	\$5,000	\$3,333	\$2,129	\$1,204
Elevator Maintenance	\$3,000	\$2,000	\$958	\$1,042
Recreation Passes	\$5,000	\$3,333	\$2,856	\$477
Lighting Repairs	\$10,000	\$6,667	\$5,833	\$833
Tennis Court Maintenance	\$48,000	\$32,000	\$39,032	(\$7,032)
Capital Reserve	\$250,000	\$0	\$0	\$0
<b>Total Recreation</b>	<b>\$857,450</b>	<b>\$406,633</b>	<b>\$330,638</b>	<b>\$75,995</b>
<b>Total Expenditures</b>	<b>\$2,114,948</b>	<b>\$1,266,371</b>	<b>\$1,115,957</b>	<b>\$150,414</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$0)</b>		<b>\$962,196</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$946,003</b>	
<b>Fund Balance - Ending</b>	<b>(\$0)</b>		<b>\$1,908,199</b>	

**Middle Village**  
**Community Development District**  
**Recreation Fund**  
Month By Month Income Statement

**Revenues:**

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Assessment - Tax Roll	\$0	\$256,108	\$1,555,374	\$68,660	\$13,103	\$0	\$42,572	\$25,400	\$0	\$0	\$0	\$0	\$1,961,217
Assessment - Direct	\$0	\$0	\$0	\$0	\$0	\$0	\$15,226	\$0	\$0	\$0	\$0	\$0	\$15,226
Interest	\$336	\$1,493	\$1,221	\$1,022	\$1,199	\$3,064	\$82	\$87	\$0	\$0	\$0	\$0	\$8,504
Miscellaneous Income	\$850	\$0	\$170	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,020
Amenities Revenue	(\$3,673)	\$902	\$6,508	\$2,364	\$40,924	\$10,667	\$13,672	\$20,822	\$0	\$0	\$0	\$0	\$92,186
Cost Sharing Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>(\$2,487)</b>	<b>\$258,503</b>	<b>\$1,563,272</b>	<b>\$72,046</b>	<b>\$55,226</b>	<b>\$13,731</b>	<b>\$71,552</b>	<b>\$46,310</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,078,153</b>

**Expenditures:**

**Administrative**

Management Fees - On Site	\$26,451	\$26,451	\$26,451	\$26,451	\$26,451	\$26,451	\$26,451	\$26,451	\$0	\$0	\$0	\$0	\$211,611
Insurance	\$58,610	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$58,610
Other Current Charges	\$402	\$311	\$225	\$183	\$180	\$1,760	\$569	\$691	\$0	\$0	\$0	\$0	\$4,321
Permit Fees	\$377	\$27	\$417	\$0	\$0	\$0	\$0	\$775	\$0	\$0	\$0	\$0	\$1,596
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Administrative</b>	<b>\$85,840</b>	<b>\$26,789</b>	<b>\$27,093</b>	<b>\$26,635</b>	<b>\$26,631</b>	<b>\$28,211</b>	<b>\$27,020</b>	<b>\$27,917</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$276,137</b>

**Common Area**

Security	\$14,135	\$13,523	\$13,698	\$14,047	\$12,675	\$13,947	\$13,723	\$13,947	\$0	\$0	\$0	\$0	\$109,694
Security - Clay County Off Duty Sheriff	\$5,828	\$2,134	\$5,258	\$5,247	\$1,961	\$6,661	\$1,850	\$394	\$0	\$0	\$0	\$0	\$29,332
Electric	\$1,641	\$1,696	\$1,603	\$1,322	\$1,468	\$872	\$1,380	\$1,505	\$0	\$0	\$0	\$0	\$11,487
Streetlighting	\$2,930	\$2,930	\$2,824	\$2,824	\$2,824	\$2,788	\$2,595	\$2,595	\$0	\$0	\$0	\$0	\$22,310
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$0	\$2,049	\$0	\$0	\$0	\$0	\$0	\$0	\$2,049
Landscape Maintenance	\$35,671	\$40,711	\$40,711	\$40,711	\$40,711	\$40,711	\$40,711	\$0	\$0	\$0	\$0	\$0	\$279,935
Common Area Maintenance	\$5,867	\$5,416	\$5,817	\$5,416	\$4,785	\$6,049	\$5,416	\$0	\$0	\$0	\$0	\$0	\$38,766
Lake Maintenance	\$4,451	\$1,594	\$1,594	\$1,594	\$1,594	\$1,594	\$1,594	\$1,594	\$0	\$0	\$0	\$0	\$15,609
Misc. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Administrative</b>	<b>\$70,523</b>	<b>\$68,003</b>	<b>\$71,504</b>	<b>\$71,160</b>	<b>\$66,017</b>	<b>\$74,671</b>	<b>\$67,268</b>	<b>\$20,035</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$509,182</b>

**Recreation Facility**

Amenity Staff	\$10,115	\$4,716	\$6,424	\$4,821	\$4,429	\$8,232	\$8,946	\$12,666	\$0	\$0	\$0	\$0	\$60,349
Janitorial	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$0	\$0	\$0	\$0	\$30,267
Telephone	\$1,263	\$886	\$1,088	\$892	\$898	\$896	\$896	\$891	\$0	\$0	\$0	\$0	\$7,709

**Middle Village**  
**Community Development District**  
**Recreation Fund**  
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Electric	\$6,194	\$6,082	\$5,584	\$5,620	\$5,759	\$5,293	\$4,677	\$4,337	\$0	\$0	\$0	\$0	\$43,546
Water/Sewer	\$2,530	\$2,866	\$2,518	\$2,683	\$2,984	\$2,574	\$2,999	\$2,864	\$0	\$0	\$0	\$0	\$22,018
Gas/Heat (Pool)	\$0	\$3,380	\$7,407	\$0	\$0	\$3,848	\$0	\$0	\$0	\$0	\$0	\$0	\$14,636
Refuse Services	\$2,860	\$2,875	\$2,892	\$2,876	\$2,783	\$2,786	\$2,751	\$2,900	\$0	\$0	\$0	\$0	\$22,723
Pool Maintenance & Chemicals	\$3,052	\$3,052	\$3,052	\$3,817	\$3,817	\$3,817	\$3,817	\$3,817	\$0	\$0	\$0	\$0	\$28,238
Cable	\$551	\$551	\$561	\$604	\$604	\$604	\$603	\$603	\$0	\$0	\$0	\$0	\$4,680
Special Events	\$3,270	\$2,269	\$3,158	\$0	\$0	\$0	\$0	\$509	\$0	\$0	\$0	\$0	\$9,205
Office Supplies & Equipment	\$480	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$480
Facility Maintenance	\$4,473	\$4,625	\$4,777	\$4,625	\$4,215	\$5,035	\$4,625	\$0	\$0	\$0	\$0	\$0	\$32,375
Facility Maintenance - Preventative	\$2,390	\$0	\$288	\$175	\$288	\$0	\$463	\$0	\$0	\$0	\$0	\$0	\$3,604
Facility Maintenance - Contingency	\$0	\$608	\$305	\$304	\$302	\$306	\$304	\$0	\$0	\$0	\$0	\$0	\$2,129
Elevator Maintenance	\$0	\$0	\$479	\$0	\$0	\$479	\$0	\$0	\$0	\$0	\$0	\$0	\$958
Recreation Passes	\$1,334	\$0	\$0	\$0	\$0	\$0	\$1,144	\$379	\$0	\$0	\$0	\$0	\$2,856
Lighting Repairs	\$759	\$801	\$940	\$833	\$801	\$866	\$833	\$0	\$0	\$0	\$0	\$0	\$5,833
Tennis Court Maintenance	\$7,418	\$8,824	\$4,073	\$3,850	\$3,887	\$6,103	\$4,876	\$0	\$0	\$0	\$0	\$0	\$39,032
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Recreation</b>	<b>\$50,472</b>	<b>\$45,318</b>	<b>\$47,329</b>	<b>\$34,883</b>	<b>\$34,549</b>	<b>\$44,622</b>	<b>\$40,717</b>	<b>\$32,749</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$330,638</b>
<b>Total Expenditures</b>	<b>\$206,835</b>	<b>\$140,111</b>	<b>\$145,927</b>	<b>\$132,678</b>	<b>\$127,197</b>	<b>\$147,504</b>	<b>\$135,006</b>	<b>\$80,700</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,115,957</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$209,322)</b>	<b>\$118,392</b>	<b>\$1,417,345</b>	<b>(\$60,631)</b>	<b>(\$71,971)</b>	<b>(\$133,773)</b>	<b>(\$63,453)</b>	<b>(\$34,391)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$962,196</b>

**Middle Village**  
**Community Development District**  
**Debt Service Fund - 2018-1/2022 and 2018-2**  
Statement of Revenues & Expenditures  
For the Period ending May 31, 2023

Adopted Budget	Prorated Budget 5/31/23	Actual 5/31/23	Variance
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**Revenues:**

Interest Income	\$1,000	\$1,000	\$36,212	\$35,212
Assessments - Direct	\$21,002	\$21,002	\$24,151	\$3,149
Assessments - Tax Roll	\$1,751,218	\$1,751,218	\$1,752,225	\$1,007

<b>Total Revenues</b>	<b>\$1,773,220</b>	<b>\$1,773,220</b>	<b>\$1,812,588</b>	<b>\$39,368</b>
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**Expenditures:**

**Series 2022**

Interest Expense - 11/1	\$213,140	\$213,140	\$213,140	\$0
Principal Expense- 11/1 (Prepayment)	\$0	\$0	\$219,000	(\$219,000)
Interest Expense - 5/1	\$213,140	\$213,140	\$210,372	\$2,768
Principal Expense - 5/1	\$1,124,000	\$1,124,000	\$1,109,000	\$15,000
Special Call 5/1	\$0	\$0	\$4,000	(\$4,000)

**Series 2018-2**

Interest Expense - 11/1	\$54,313	\$54,313	\$54,313	\$0
Principal Expense- 11/1 (Prepayment)	\$0	\$0	\$30,000	(\$30,000)
Interest Expense - 5/1	\$54,313	\$54,313	\$53,563	\$750
Principal Expense - 5/1	\$125,000	\$125,000	\$125,000	\$0
Special Call 5/1	\$0	\$0	\$5,000	(\$5,000)

<b>Total Expenditures</b>	<b>\$1,783,905</b>	<b>\$1,783,905</b>	<b>\$2,023,387</b>	<b>(\$239,482)</b>
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<b>Excess Revenues (Expenditures)</b>	<b>(\$10,685)</b>	<b>(\$210,799)</b>
---------------------------------------	-------------------	--------------------

<b>Net Change in Fund Balance</b>	<b>(\$10,685)</b>	<b>(\$210,799)</b>
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<b>Fund Balance - Beginning</b>	<b>\$276,073</b>	<b>\$721,493</b>
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<b>Fund Balance - Ending</b>	<b>\$265,388</b>	<b>\$510,695</b>
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**Middle Village**  
**Community Development District**  
**Capital Reserve Fund**  
Statement of Revenues & Expenditures  
For the Period ending May 31, 2023

	Adopted Budget	Prorated Budget 5/31/23	Actual 5/31/23	Variance
<b><u>REVENUES:</u></b>				
Interest Income	\$2,000	\$2,000	\$20,250	\$18,250
Capital Reserve - Rec Fund	\$250,000	\$0	\$0	\$0
Capital Reserve - General Fund	\$14,167	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$266,167</b>	<b>\$2,000</b>	<b>\$20,250</b>	<b>\$18,250</b>
<b><u>EXPENDITURES:</u></b>				
Repair And Replacements	\$400,775	\$267,183	\$179,397	\$87,786
<b>TOTAL EXPENDITURES</b>	<b>\$400,775</b>	<b>\$267,183</b>	<b>\$179,397</b>	<b>\$87,786</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$134,608)</b>		<b>(\$159,147)</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$1,165,118</b>		<b>\$1,225,320</b>	
<b>FUND BALANCE - Ending</b>	<b>\$1,030,510</b>		<b>\$1,066,173</b>	

# Middle Village

## Community Development District

### Long Term Debt Report

<b>Series 2022 Special Assessment Refunding Bonds</b>	
Interest Rate:	1.355% - 3.012%
Maturity Date:	5/1/2035
Reserve Fund Definition:	10% Max Annual Debt
Reserve Fund Balance:	\$155,274
Reserve Fund Requirement:	\$155,274
Bonds outstanding - 1/13/2022	\$17,754,000
Less: May 1, 2022 (Mandatory)	(\$888,000)
Less: May 1, 2022 (Optional)	(\$8,000)
Less: November 1, 2022 (Optional)	(\$219,000)
Less: May 1, 2023 (Mandatory)	(\$1,109,000)
Less: May 1, 2023 (Optional)	(\$4,000)
Current Bonds Outstanding:	\$15,526,000

<b>Series 2018-2 Special Assessment Refunding Bonds</b>	
Interest Rate:	4.5% - 5%
Maturity Date:	5/1/2035
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$119,804
Reserve Fund Balance:	\$119,804
Bonds outstanding - 9/30/2018	\$2,810,000
Less: May 1, 2019 (Mandatory)	(\$110,000)
Less: November 1, 2019 (Optional)	(\$5,000)
Less: May 1, 2020 (Mandatory)	(\$115,000)
Less: May 1, 2020 (Optional)	(\$5,000)
Less: November 1, 2020 (Optional)	(\$10,000)
Less: May 1, 2021 (Mandatory)	(\$120,000)
Less: May 1, 2021 (Optional)	(\$75,000)
Less: November 1, 2021 (Optional)	(\$5,000)
Less: May 1, 2022 (Mandatory)	(\$120,000)
Less: May 1, 2022 (Optional)	(\$60,000)
Less: November 1, 2022 (Optional)	(\$30,000)
Less: May 1, 2023 (Mandatory)	(\$125,000)
Less: May 1, 2023 (Optional)	(\$5,000)
Current Bonds Outstanding	\$2,025,000

*C.*

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT**  
**FY2023 Assessments Receipts Summary**

ASSESSED	# UNITS ASSESSED	SERIES 2022 DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	RESERVE FUND ASSESSED	TOTAL ASSESSED
ODP, LLC (1)	31,789	24,909.56	2,721.59	20,094.70	-	47,725.85
<b>TOTAL DIRECT BILLS NET</b>	<b>31,789</b>	<b>24,909.56</b>	<b>2,721.59</b>	<b>20,094.70</b>	<b>-</b>	<b>47,725.85</b>
NET TAX ROLL ASSESSED NET	301,267	1,746,465.21	214,920.49	1,954,770.36	-	3,916,156.05
<b>TOTAL ASSESSED</b>	<b>333,056</b>	<b>1,771,374.77</b>	<b>217,642.07</b>	<b>1,974,865.06</b>	<b>-</b>	<b>3,963,881.90</b>

DUE / RECEIVED	BALANCE DUE (DISCOUNT NOT TAKEN)	TOTAL DEBT SERVICE RECEIVED	GENERAL FUND O&M PAID	RECREATION FUND O&M PAID	RESERVE FUND PAID	TOTAL PAID
ODP, LLC (1)	6,285.85	24,151.33	2,062.24	15,226.44	-	41,440.00
<b>DIRECT BILLS DUE / RECEIVED</b>	<b>6,285.85</b>	<b>24,151.33</b>	<b>2,062.24</b>	<b>15,226.44</b>	<b>-</b>	<b>41,440.00</b>
TAX ROLL DUE / RECEIVED	(12,915.23)	1,752,224.94	215,629.27	1,961,217.07	-	3,929,071.28
<b>TOTAL DUE / RECEIVED</b>	<b>(6,629.38)</b>	<b>1,776,376.27</b>	<b>217,691.51</b>	<b>1,976,443.51</b>	<b>-</b>	<b>3,970,511.28</b>

(1) Direct bill is assessed with a 4% discount if paid by 11/30/22. Full balance due by 3/31/23. Amounts assume full discount above.

SUMMARY OF TAX ROLL RECEIPTS						
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	TOTAL DEBT SERVICE RECEIPTS	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	RESERVE FUND O&M RECEIPTS
1	11/09/22	8,603.93	3,837.04	472.19	4,294.70	-
2	11/16/22	109,525.37	48,844.39	6,010.80	54,670.18	-
3	11/28/22	394,953.30	176,135.01	21,675.22	197,143.07	-
4	12/12/22	2,934,596.08	1,308,724.65	161,052.02	1,464,819.41	-
5	12/19/22	129,369.17	57,694.01	7,099.84	64,575.32	-
6	01/11/23	52,046.62	23,210.93	2,856.34	25,979.35	-
7	02/07/23	137,551.47	61,343.02	7,548.89	68,659.56	-
8	03/07/23	26,251.18	11,707.09	1,440.68	13,103.41	-
9	04/07/23	60,878.38	27,149.58	3,341.03	30,387.77	-
10	05/07/23	24,409.31	10,885.68	1,339.59	12,184.04	-
11	06/08/23	14,615.99	6,518.21	802.13	7,295.65	-
TAX CERTIFICATES	06/21/23	36,270.48	16,175.33	1,990.54	18,104.61	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>3,929,071.28</b>	<b>1,752,224.94</b>	<b>215,629.27</b>	<b>1,961,217.07</b>	<b>-</b>

PERCENT COLLECTED	DEBT	O&M
% COLLECTED DIRECT BILL	96.96%	75.77%
% COLLECTED TAX ROLL	100.33%	100.33%
<b>TOTAL PERCENT COLLECTED</b>	<b>100.28%</b>	<b>100.07%</b>

*D.*

# Middle Village

## Community Development District

### Check Run Summary

June 30, 2023

Fund	Date	Check No.	Amount
<b>General Fund</b>			
Accounts Payable	6/9/23	1689-1691	\$ 9,757.49
	6/30/23	1692	\$ 5,364.48
Sub-Total			\$ 15,121.97
<b>Recreation Fund</b>			
Accounts Payable - HW	6/2/23	261	\$ 2,400.00
	6/9/23	262-282	\$ 46,447.43
	6/22/23	283-293	\$ 60,899.52
	6/30/23	294-305	\$ 19,102.84
Sub-Total			\$ 128,849.79
<b>Capital Reserve Fund</b>			
Accounts Payable	6/9/23	564-565	\$ 7,490.01
	6/22/23	566-569	\$ 3,275.50
	6/30/23	570	\$ 1,604.47
Sub-Total			\$ 12,369.98
<b>Total</b>			<b>\$ 156,341.74</b>

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
6/09/23	00026	6/01/23 2089	202306 310-51300-34000	JUN MANAGEMENT FEES	*	5,404.17	
		6/01/23 2089	202306 310-51300-52000	JUN WEBSITE ADMIN	*	187.50	
		6/01/23 2089	202306 310-51300-35100	JUN INFO TECH	*	212.50	
		6/01/23 2089	202306 310-51300-31300	JUN DISSEM AGENT SRVCS	*	291.67	
		6/01/23 2089	202306 310-51300-51000	OFFICE SUPPLIES	*	1.23	
		6/01/23 2089	202306 310-51300-42000	POSTAGE	*	24.60	
		6/01/23 2089	202306 310-51300-42500	COPIES	*	52.65	
		6/01/23 2089	202306 310-51300-41000	TELEPHONE	*	13.67	
GOVERNMENTAL MANAGEMENT SERVICES							6,187.99 001689
6/09/23	00024	6/02/23 24250	202306 310-51300-32200	AUDIT FYE 09/30/2022	*	3,500.00	
GRAU & ASSOCIATES							3,500.00 001690
6/09/23	00117	6/01/23 23-00198	202306 310-51300-48000	JUN NOTICE OF MEETING	*	69.50	
JACKSONVILLE DAILY RECORD							69.50 001691
6/30/23	00119	6/18/23 3237613	202305 310-51300-31500	MAY GENERAL SERVICES	*	5,364.48	
KUTAK ROCK LLP							5,364.48 001692
TOTAL FOR BANK A						15,121.97	
TOTAL FOR REGISTER						15,121.97	

MVIL MIDDLE VILLAGE OKUZMUK

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 2089**Invoice Date:** 6/1/23**Due Date:** 6/1/23**Case:****P.O. Number:****Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
General Fund- Management Fees - June 2023		5,404.17	5,404.17
Website Administration - June 2023		187.50	187.50
Information Technology - June 2023		212.50	212.50
Dissemination Agent Services - June 2023		291.67	291.67
Office Supplies		1.23	1.23
Postage		24.60	24.60
Copies		52.65	52.65
Telephone		13.67	13.67

RECEIVED  
JUN 08 2023  
BY: \_\_\_\_\_

**Total** \$6,187.99**Payments/Credits** \$0.00**Balance Due** \$6,187.99

# Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

*Middle Village Community Development District  
1001 Bradford Way  
Kingston, TN 37763*

Invoice No. 24250  
Date 06/02/2023

---

SERVICE	AMOUNT
Audit FYE 09/30/2022	\$ <u>3,500.00</u>
Current Amount Due	\$ <u>3,500.00</u>

RECEIVED  
JUN 02 2023  
BY: \_\_\_\_\_

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
3,500.00	1,000.00	0.00	0.00	0.00	4,500.00

Payment due upon receipt.

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

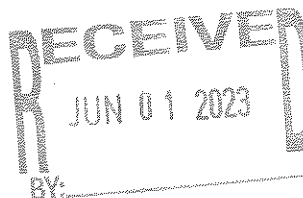
P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

June 1, 2023

Date

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092



Serial # 23-00198C PO/File # \_\_\_\_\_ \$69.50

**Payment Due**

Notice of Meeting of the Board of Supervisors

\$69.50

**Publication Fee**

Middle Village Community Development District

Case Number \_\_\_\_\_ **Amount Paid**

Publication Dates 6/1

**Payment Due Upon Receipt**

For your convenience, you  
may remit payment online at  
[www.jaxdailyrecord.com/  
send-payment](http://www.jaxdailyrecord.com/send-payment).

County Clay

*Payment is due before  
the Proof of Publication  
is released.*

If your payment is being  
mailed, please reference  
Serial # 23-00198C on your  
check or remittance advice.

**Your notice was published on both [jaxdailyrecord.com](http://jaxdailyrecord.com) and [floridapublicnotices.com](http://floridapublicnotices.com).**

Terms: Net 30 days from date of invoice. Past due items will accrue a finance charge of 1.5% per month thereafter.  
Please remit any payment due upon receipt of this invoice.

**MIDDLE VILLAGE  
COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF MEETING  
OF THE BOARD  
OF SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Middle Village Community Development District is scheduled to be meet on **Monday, June 12, 2023**, at **2:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website, [www.MiddleVillageCDD.com](http://www.MiddleVillageCDD.com). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Marilee Giles  
District Manager

Jun. 1                      00 (23-00198C)

**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

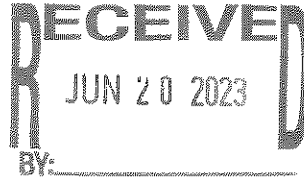
Omaha, NE 68103-1157

Federal ID 47-0597598

June 18, 2023

Reference: Invoice No. 3237613

Client Matter No. 14323-1

Notification Email: [eftgroup@kutakrock.com](mailto:eftgroup@kutakrock.com)

Marilee Giles  
Middle Village CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

Invoice No. 3237613  
14323-1

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Re: Middle Village CDD - General

For Professional Legal Services Rendered

05/01/23	M. Eckert	0.20	73.00	Review agenda package
05/01/23	K. Haber	0.10	25.50	Correspond with Giles regarding budget documents
05/02/23	M. Eckert	1.20	438.00	Review RFP responses; draft memorandum to Board regarding defects in two proposals
05/02/23	K. Haber	1.20	306.00	Review landscape services proposals for evaluation criteria compliance; correspond with Soriano regarding same
05/03/23	M. Eckert	0.10	36.50	Confer with Soriano and Giles
05/03/23	K. Haber	0.10	25.50	Correspond with Giles regarding budget approval resolution
05/04/23	M. Eckert	0.60	219.00	Prepare budget resolution; confer with Giles regarding direct collection of assessments; research same
05/05/23	M. Eckert	0.10	36.50	Review gate contract status
05/05/23	K. Haber	0.70	178.50	Prepare board meeting agenda

**KUTAK ROCK LLP**

Middle Village CDD  
 June 18, 2023  
 Client Matter No. 14323-1  
 Invoice No. 3237613  
 Page 2

05/08/23	M. Eckert	4.80	1,752.00	memorandum Prepare for, travel to and attend board meeting; attend staff meeting; review issues associated with landscape RFP
05/08/23	K. Haber	1.10	280.50	Correspond with Giles regarding budget approval resolution; prepare notices of intent to award landscape maintenance contract
05/11/23	K. Haber	0.60	153.00	Correspond with Hogge regarding landscape maintenance proposals; revise notices of intent to award and bid rejection; correspond with Giles regarding same
05/12/23	M. Eckert	0.60	219.00	Prepare and distribute spending resolution; draft award letters for landscape RFP
05/16/23	M. Eckert	1.00	365.00	Review draft minutes and provide comments; draft second letter to fence company
05/16/23	K. Haber	1.00	255.00	Prepare second demand letter to fencing improvements contractor; confer with Soriano regarding same
05/17/23	M. Eckert	0.20	73.00	Draft letter to Bullard Fence
05/17/23	K. Haber	0.20	51.00	Revise second demand letter regarding fence installation services; correspond with Giles and Soriano regarding same
05/18/23	K. Haber	0.10	25.50	Correspond with Giles regarding fence installation services demand letter
05/22/23	M. Eckert	0.30	109.50	Confer with Giles regarding budget; confer with Bullard Fence representative
05/23/23	M. Eckert	0.90	328.50	Review draft audit; provide comments on same
05/23/23	K. Haber	0.20	51.00	Revise mutual aid resolution; correspond with Oliver regarding resolution and mutual aid agreement
05/30/23	M. Eckert	0.30	109.50	Confer with Mossing regarding direct collect issues
05/31/23	M. Eckert	0.60	219.00	Prepare for and attend agenda call

**KUTAK ROCK LLP**

Middle Village CDD

June 18, 2023

Client Matter No. 14323-1

Invoice No. 3237613

Page 3

TOTAL HOURS 16.20

TOTAL FOR SERVICES RENDERED \$5,330.00

DISBURSEMENTS

Freight and Postage 8.70

Meals 5.50

Travel Expenses 20.28

TOTAL DISBURSEMENTS 34.48

TOTAL CURRENT AMOUNT DUE \$5,364.48

\*\*\* CHECK DATES 06/01/2023 - 06/30/2023 \*\*\*

MIDDLE VILLAGE - REC FUND  
BANK E HANCOCK WHITNEY

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
6/02/23	01000	5/23/23 5231	202305 300-36900-10600		*	2,400.00	
		2023 SWIM LEAG FEES-ORCAS		FIRST COAST SUMMER SWIM LEAGUE			2,400.00 000261
6/09/23	01009	5/30/23 05302023	202305 300-36900-10300		*	100.00	
		DEPOSIT REFUND		DAVID WARD			100.00 000262
6/09/23	01005	5/30/23 05302023	202305 300-36900-10300		*	500.00	
		DEPOSIT REFUND		DENISHA HODGE			500.00 000263
6/09/23	00072	5/29/23 05292023	202304 320-57200-34510		*	1,347.13	
		REIMB SECURITY SERVICES					
		5/29/23 05292023	202303 320-57200-34510		*	2,053.50	
		REIMB SECURITY SERVICES		DOUBLE BRANCH CDD			3,400.63 000264
6/09/23	00491	5/09/23 141006	202305 330-57200-49300		*	378.50	
		REC PASSES		DWG DISTRIBUTION			378.50 000265
6/09/23	01008	5/30/23 05302023	202305 300-36900-10300		*	500.00	
		DEPOSIT REFUND		ERIKA JACKSON			500.00 000266
6/09/23	01006	5/30/23 05302023	202305 300-36900-10300		*	500.00	
		DEPOSIT REFUND		ERMINE BULLS			500.00 000267
6/09/23	00654	5/30/23 05302023	202305 300-36900-10300		*	350.00	
		DEPOSIT REFUND		ESTHER VENTURA			350.00 000268
6/09/23	00026	5/31/23 2190	202305 300-36900-10200		*	684.00	
		MAY TENNIS REVENUE		GOVERNMENTAL MANAGEMENT SERVICES			684.00 000269
6/09/23	00026	6/01/23 2087	202306 310-51300-34000		*	20,119.83	
		JUN FACILITY MANAGEMENT		GOVERNMENTAL MANAGEMENT SERVICES			20,119.83 000270
6/09/23	00026	6/01/23 2088	202306 310-51300-34000		*	6,331.50	
		JUN TENNIS FAC MANAGEMENT		GOVERNMENTAL MANAGEMENT SERVICES			6,331.50 000271

MVIL MIDDLE VILLAGE OKUZMUK

\*\*\* CHECK DATES 06/01/2023 - 06/30/2023 \*\*\*  
MIDDLE VILLAGE - REC FUND  
BANK E HANCOCK WHITNEY

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
6/09/23	00026	6/01/23 2191	202304 330-57200-34400		*	565.55	
		WINNING CONCEPTS 4/3/23					
		6/01/23 2191	202304 330-57200-34400		*	10.73	
		PUBLIX 4/26/23					
		6/01/23 2191	202304 330-57200-34400		*	12.58	
		COSTCO 4/28/23					
GOVERNMENTAL MANAGEMENT SERVICES							588.86 000272
6/09/23	00026	6/01/23 2192	202306 300-36900-10300		*	1,800.00	
		JUN FAC EVENT STAFF					
GOVERNMENTAL MANAGEMENT SERVICES							1,800.00 000273
6/09/23	01002	5/30/23 05302023	202305 300-36900-10300		*	100.00	
		DEPOSIT REFUND					
JACQUELINE FAY							100.00 000274
6/09/23	01001	5/30/23 05302023	202305 300-36900-10300		*	100.00	
		DEPOSIT REFUND					
JILL LEMMONS							100.00 000275
6/09/23	01004	5/30/23 05302023	202305 300-36900-10300		*	500.00	
		DEPOSIT REFUND					
KATRINA WISE							500.00 000276
6/09/23	01007	5/30/23 05302023	202305 300-36900-10300		*	500.00	
		GB DEPOSIT REFUND					
		5/30/23 05302023	202305 300-36900-10300		*	200.00	
		GL DEPOSIT REFUND					
KEIRA DAY							700.00 000277
6/09/23	00062	6/01/23 99504B	202306 320-57200-46800		*	1,594.00	
		JUN LAKE MAINTENANCE					
THE LAKE DOCTORS							1,594.00 000278
6/09/23	00139	6/01/23 13129561	202306 330-57200-46400		*	3,816.78	
		JUN POOL CHEMICALS					
POOLSURE							3,816.78 000279
6/09/23	00939	5/30/23 05302023	202305 300-36900-10300		*	100.00	
		DEPOSIT REFUND					
RACHAEL LANTZ							100.00 000280
6/09/23	00261	6/01/23 330	202306 330-57200-34200		*	3,783.33	
		JUN JANITORIAL SERVICES					
RIVERSIDE MANAGEMENT SERVICES, INC							3,783.33 000281

MVIL MIDDLE VILLAGE OKUZMUK



\*\*\* CHECK DATES 06/01/2023 - 06/30/2023 \*\*\*  
MIDDLE VILLAGE - REC FUND  
BANK E HANCOCK WHITNEY

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
6/22/23	00704	6/01/23 11632	202306 320-57200-46200		*	40,710.67	
			JUN LANDSCAPE MAINTENANCE				
				VERDEGO LLC			40,710.67 000293
6/30/23	00830	6/25/23 06252023	202306 300-36900-10300		*	500.00	
			DEPOSIT REFUND				
				ALAINA BELL			500.00 000294
6/30/23	01020	6/25/23 06252023	202306 300-36900-10300		*	100.00	
			DEPOSIT REFUND				
				AMANDA NORTH			100.00 000295
6/30/23	01021	6/25/23 06252023	202306 300-36900-10300		*	100.00	
			DEPOSIT REFUND				
				ASHLEY GRANT			100.00 000296
6/30/23	00922	6/25/23 06252023	202306 300-36900-10300		*	100.00	
			DEPOSIT REFUND				
				CATHERINE MIRACLE			100.00 000297
6/30/23	01017	6/25/23 06252023	202306 300-36900-10300		*	100.00	
			DEPOSIT REFUND				
				DIANA BELLAMY			100.00 000298
6/30/23	00026	6/20/23 2196	202305 330-57200-62000		*	3,494.00	
			FAC MAIN GEN				
		6/20/23 2196	202305 330-57200-62200		*	304.09	
			FAC MAIN CONT				
		6/20/23 2196	202305 330-57200-46630		*	801.00	
			LIGHTING REPAIRS				
		6/20/23 2196	202305 320-57200-46500		*	4,500.00	
			COMMON AREA MAINT				
		6/20/23 2196	202305 330-57200-34400		*	3,232.00	
			TENNIS CT MAINT				
		6/20/23 2197	202305 330-57200-34400		*	560.00	
			MAY FACILITY MAINTENANCE				
		6/21/23 2198	202306 300-36900-10300		*	956.25	
			JUN FACILITY EVENT STAFF				
		6/23/23 2203	202306 300-36900-10200		*	2,155.50	
			JUN TENNIS REVENUE				
				GOVERNMENTAL MANAGEMENT SERVICES			16,002.84 000299
6/30/23	01019	6/25/23 06252023	202306 300-36900-10300		*	100.00	
			DEPOSIT REFUND				
				KIMBERLY DUMAOP			100.00 000300
				MVIL MIDDLE VILLAGE OKUZMUK			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
6/30/23	01016	6/25/23 06252023	202306 300-36900-10300		*	500.00	
		DEPOSIT REFUND		MICHELLE MONDS			500.00 000301
6/30/23	01022	6/25/23 06252023	202306 300-36900-10300		*	500.00	
		DEPOSIT REFUND		PATRENA JENKINS			500.00 000302
6/30/23	01018	6/25/23 06252023	202306 300-36900-10300		*	100.00	
		DEPOSIT REFUND		TIFFANI PEREZ			100.00 000303
6/30/23	01023	6/25/23 06252023	202306 300-36900-10300		*	500.00	
		DEPOSIT REFUND		TINA TURNER			500.00 000304
6/30/23	01015	6/25/23 06252023	202306 300-36900-10300		*	500.00	
		DEPOSIT REFUND		WILLIAM KENNEDY			500.00 000305
TOTAL FOR BANK E						128,849.79	
TOTAL FOR REGISTER						128,849.79	

MVIL MIDDLE VILLAGE OKUZMUK

First Coast Summer Swim League  
PO Box 1623  
Palatka, FL 32177

## Quote / Invoice

Date	Invoice#
5/23/23	5231

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED  
MAY 25 2023  
BY: \_\_\_\_\_

		P.O. No.	Terms	Project
			Due on receipt	
Description	Qty	Rate		Amount
2023 Swim League Fees for Orcas  \$25 per swimmer Mail to: PO Box 1623 Palatka FL 32177  Code to: Middle Village Repair and Replacements 34-600-538-64000	96 swimmers	\$25 per swimmer		\$2400.00
		<b>Total</b>		\$2400.00
		<b>Payments/Credits</b>		\$0.00

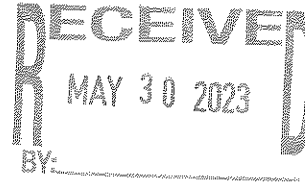


**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - DAVID WARD  
**Date:** May 30, 2023 at 7:51 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 10:30 A.M. to 2:30 P.M.
  - DATE OF VENUE – MAY 27, 2023
  - RESIDENT – DAVID WARD
  - ADDRESS – 688 CHESTWOOD CHASE DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(8911):
    - DATED: 5/11/23
    - SEQ#: 4
    - BATCH#: 244
    - INVOICE#: 6
    - APPROVAL CODE: 141038
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
05/11/23	05/11/23	05/27/23	DAVID WARD - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		VISA-141038

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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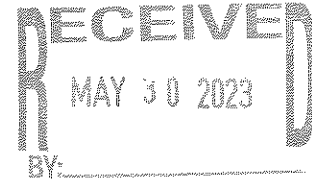
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - DENISHA HODGE  
**Date:** May 30, 2023 at 7:27 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (THURSDAY) 12:00 P.M. to 12:00 A.M.
  - DATE OF VENUE – MAY 25, 2023
  - RESIDENT – DENISHA HODGE
  - ADDRESS – 7882 MERCHANTS WAY, JACKSONVILLE, FL 32222
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(4983):
    - DATED: 1/27/23
    - SEQ#: 68
    - BATCH#: 712
    - INVOICE#: 70
    - APPROVAL CODE: 011832
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
01/27/23	01/27/23	05/25/23	DENISHA HODGE - GB DEPOSIT	DEPOSIT	\$ 500.00		VISA-011832 \$ 5,050.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

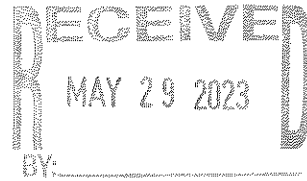
Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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**Middle Village  
COMMUNITY DEVELOPMENT DISTRICT**

**Rec Fund**



**Check Request**

Date	Amount	Authorized By
May 29, 2023	\$1,347.13	Oksana Kuzmuk

Payable to:

Double Branch CDD #72
-----------------------

Date Check Needed:

Budget Category:

ASAP	002-320-57200-34510
------	---------------------

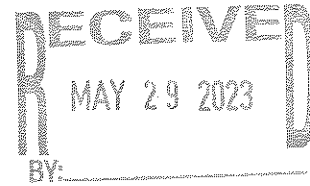
Intended Use of Funds Requested:

3/31/23-4/13/23 Reimb for Security Services

*(Attach supporting documentation for request.)*

**Middle Village**  
**COMMUNITY DEVELOPMENT DISTRICT**

**Rec Fund**



**Check Request**

Date	Amount	Authorized By
May 29, 2023	\$2,053.50	Oksana Kuzmuk

Payable to:

Double Branch CDD #72
-----------------------

Date Check Needed:

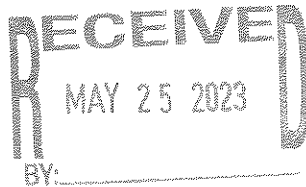
Budget Category:

ASAP	002-320-57200-34510
------	---------------------

Intended Use of Funds Requested:

3/17/23-3/30/23 Reimb for Security Services
(Attach supporting documentation for request.)

-933-4900



## ORDER NO. 265435

INVOICE NO: 141006  
ORDER DATE: 5/9/2023  
CUSTOMER ID: 23908  
PO JS0050923  
ORDER NAME: Oakleaf/Double Branch  
CDD Entrapass Tokens  
TARGET DELIVER DATE: 5/11/2023  
SHIPPED VIA: Email Delivery (e.g. Software)  
SHIPPING TYPE: Residential  
PAYMENT METHOD: Net 30 days

### BILL TO

Jay Soriano  
GMS LLC  
2740 Firethorn ave  
Orange Park, FL 32065

Tel: 904-342-1441  
E-mail: manager@oakleafresidents.com

### SHIP TO

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
Orange Park, FL 32065

Tel: 904-342-1441  
E-mail: jsoriano@gmsnf.com

QTY	SKU	DESCRIPTION	UNIT PRICE	TOTAL
1	E-COR-KTK-3	E-COR-KTK-3 Kantech Three Tokens for EntraPass Corporate Edition - Email Delivery	\$757.00	<del>\$757.00</del>
			SHIPPING:	\$0.00
			TAXES:	\$0.00
			ORDER TOTAL	\$757.00
			PAYMENT STATUS:	Unpaid

**Code to: 50/50 split**

**2-330-572-49300**

**Middle Village Rec Passes**

**2-330-572-6200**

**Double Branch Rec. Passes**

*New Total:*  
\$378.50

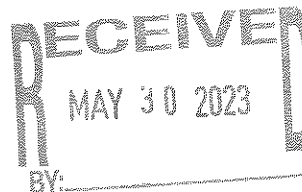
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - ERIKA JACKSON  
**Date:** May 30, 2023 at 7:45 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (SUNDAY) 12:00 P.M. to 8:00 P.M.
  - DATE OF VENUE -- MAY 28, 2023
  - RESIDENT -- ERIKA JACKSON
  - ADDRESS -- 943 WAVERLY BLUFF COURT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(1765):
    - DATED: 2/16/23
    - SEQ#: 82
    - BATCH#: 712
    - INVOICE#: 84
    - APPROVAL CODE: 016456
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
02/16/23	02/17/23	05/28/23	ERIKA JACKSON - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-016456

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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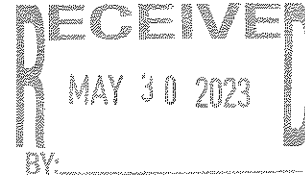


**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - ERMINE BULLS  
**Date:** May 30, 2023 at 7:32 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (FRIDAY) 4:00 P.M. to 12:00 A.M.
  - DATE OF VENUE -- MAY 26, 2023
  - RESIDENT -- ERMINE BULLS
  - ADDRESS -- 1880 OAKCHIME DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(0234):
    - DATED: 4/28/23
    - SEQ#: 4
    - BATCH#: 241
    - INVOICE#: 4
    - APPROVAL CODE: 178500
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD	
04/28/23	04/28/23	05/26/23	ERMINE BULLS - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-178500	\$ 2,200.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS.** I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

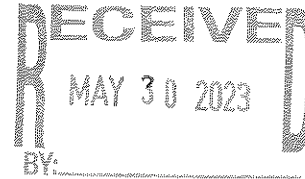
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - ESTHER VENTURA  
**Date:** May 30, 2023 at 7:21 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amosing@gmstnn.com](mailto:amosing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (MONDAY) 3:00 P.M. to 11:00 P.M.
  - DATE OF VENUE – MAY 22, 2023
  - RESIDENT – ESTHER VENTURA
  - ADDRESS – 573 OAKLEAF PLANTATION PARKWAY #336, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$350.00 - VIO - LATE C/O CHARGE = \$150.00
  - BOOKING FEE/DEPOSIT was via VISA(9678):
    - DATED: 5/12/23
    - SEQ#: 7
    - BATCH#: 245
    - INVOICE#: 9
    - APPROVAL CODE: 075824
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH/CREDIT CARD
05/12/23	05/12/23	05/22/23	ESTHER VENTURA - GB DEPOSIT	DEPOSIT	\$ 500.00	VISA-075824

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 2190**Invoice Date:** 5/31/23**Due Date:** 5/31/23**Case:****P.O. Number:****Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 5/31/23		684.00	684.00
<div data-bbox="371 1024 673 1201"><b>RECEIVED</b> JUN 02 2023 BY: _____</div>			

**Total** \$684.00**Payments/Credits** \$0.00**Balance Due** \$684.00

~~Wells Fargo Bank~~  
~~Transaction Receipt~~

Branch #0066070 03 Deposit

Account Number XXXXXXXX4262  
CHK 00182

Number of Checks 13  
Check Listing

\$50.00  
\$15.00  
\$50.00  
\$15.00  
\$30.00  
\$25.00  
\$150.00  
\$15.00  
\$270.00  
\$25.00  
\$50.00  
\$15.00  
\$50.00

Total Checks Amount \$760.00  
Total Deposit \$760.00

Transaction #065 2073  
02:44PM 05/04/23  
Deposit Credit Date 05/04/23

Thank you GENMA

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 2087

Invoice Date: 6/1/23

Due Date: 6/1/23

Case:

P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - June 2023 2,310.5133400		20,119.83	20,119.83
<div>RECEIVED JUN 07 2023 BY: _____</div> <div><i>Jerry Lambert</i> 6-5-23</div>			
<b>Total</b>			<b>\$20,119.83</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$20,119.83</b>

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 2088  
Invoice Date: 6/1/23  
Due Date: 6/1/23  
Case:  
P.O. Number:

**Bill To:**  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis- Facility Management - Oakleaf Plantation - June 2023 2,310.513.3400		6,331.50	6,331.50
<div data-bbox="427 1014 730 1188"><p>RECEIVED JUN 07 2023 BY: _____</p></div> <div data-bbox="337 1444 750 1596"><p><i>Jerry Lambert</i> 6-5-23</p></div>			

<b>Total</b>	<b>\$6,331.50</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$6,331.50</b>

1001 Bradford Way  
Kingston, TN 37763

**Invoice #:** 2191  
**Invoice Date:** 6/1/23  
**Due Date:** 6/1/23  
**Case:**  
**P.O. Number:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED  
JUN 02 2023  
BY: \_\_\_\_\_

<b>Total</b>	<b>\$588.86</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$588.86</b>

# *Middle Village CDD*

## Breakdown of Revenues May 31, 2023

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
--------------	---------	---------	------------------------

05/31/23	\$ 760.00	\$ 684.00	\$ 76.00
		\$ -	\$ -

Subtotal	\$ 760.00	\$ 684.00	\$ 76.00
----------	-----------	-----------	----------

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
------	------------------------------	---------	------------------------

5/31/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
------	---------------	---------	------------------------

5/31/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
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Date		League Fees 10%	Middle Village CDD 90%
------	--	-----------------	------------------------

5/31/2023			
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Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Total Revenues	\$ 760.00	\$ 684.00	\$ 76.00
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# PERSONAL REIMBURSEMENT

Out-of-Pocket

**NAME:** Andy Fletcher

April 25, 2023

DATE	DESCRIPTION	DISTRICT	AMOUNT	
4/28/23	Costco	MV	\$12.58	2.330.572.34300
4/26/23	Publix	MV	\$10.73	2.330.572.34300
4/3/23	Winning Concepts	MV	\$565.55	2.330.572.34300
				2.330.572.34300
				2.330.572.34300
				2.330.572.34300
				2.330.572.34300
TOTAL			\$ 588.86	



# Invoice

950-19 Blanding Blvd.  
Orange Park, FL 32065  
(904) 272-9784  
(904) 272-9787 FAX

Date	Invoice #
4/3/2023	39269

**PAID**  
04/11/2023

Bill To
Oakleaf Tennis

Ship To

		P.O. No.	Terms	Rep
				DCM
Quantity	Description	Rate		Amount
44	Oakleaf Tennis Coach K Championships Screen print full front 2 color imprint black and yellow On PC380 white dri fit shirts 6 sm, 6 med, 6 Lg, 6 XL On PC380Y white dri fit shirts 12 Lg, 8 XL	9.49		417.56
2	Screen Charge	25.00		50.00
1	Graphic Design	25.00		25.00
1	5x3 banner	72.99		72.99
Thank you for your business! Daniel McClees 904/272-9784		<b>Total</b>		\$565.55
We impose a surcharge of 3.5% on the transaction amount on credit card products, which is not greater than our cost of acceptance. We do not surcharge debit cards, prepaid cards or gift cards.		<b>Payments/Credits</b>		-\$565.55
		<b>Balance Due</b>		\$0.00

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 2192  
Invoice Date: 6/6/23  
Due Date: 6/6/23  
Case:  
P.O. Number:

**Bill To:**  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through June 3, 2023 2.369.103	72	25.00	1,800.00
<div>RECEIVED JUN 07 2023 BY: _____</div>			

**Total** \$1,800.00

**Payments/Credits** \$0.00

**Balance Due** \$1,800.00

6/7/23  
[Signature]

# **Governmental Management Services, LLC**

9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

## **Middle Village CDD**

### **Facility Event Staff Service Hours**

<b><u>Quantity</u></b>	<b><u>Description</u></b>	<b><u>Rate</u></b>	<b><u>Amount</u></b>
72	Facility Event Staff	\$ 25.00	\$ 1,800.00

Covers Period End: June 3, 2023

Amenities Revenue # 2-369-103

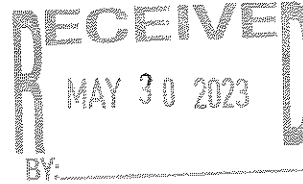
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - JACQUELINE FAY  
**Date:** May 30, 2023 at 7:00 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SUNDAY) 3:00 P.M. to 7:00 P.M.
  - DATE OF VENUE -- MAY 21, 2023
  - RESIDENT -- JACQUELINE FAY
  - ADDRESS -- 816 CRYSTAL WAY, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(2208):
    - DATED: 4/28/23
    - SEQ#: 2
    - BATCH#: 241
    - INVOICE#: 2
    - APPROVAL CODE: 089905
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
04/28/23	04/28/23	05/21/23	JACQUELINE FAY - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		VISA-089905

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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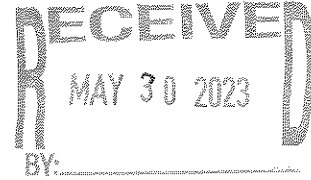


**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - JILL LEMMONS  
**Date:** May 30, 2023 at 6:56 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SATURDAY) 10:00 A.M. to 2:30 P.M.
  - DATE OF VENUE -- MAY 20, 2023
  - RESIDENT -- JILL LEMMONS
  - ADDRESS -- 3759 TIMBERLINE DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via MC(2812):
    - DATED: 4/5/23
    - SEQ#: 2
    - BATCH#: 233
    - INVOICE#: 2
    - APPROVAL CODE: 2GNSBU
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
04/05/23	04/05/23	05/20/23	JILL LEMMONS - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			MC-2GNSBU

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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(904) 375-9285 ext. 3  
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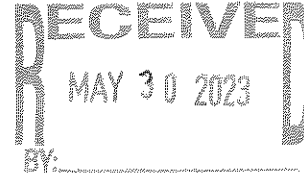
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - KATRINA WISE  
**Date:** May 30, 2023 at 7:13 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SUNDAY) 12:00 P.M. to 12:00 A.M.
  - DATE OF VENUE – MAY 21, 2023
  - RESIDENT – KATRINA WISE
  - ADDRESS – 1181 AUTUMN PINES DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$500.00 - BOOKING FEE/DEPOSIT
  - BOOKING FEE/DEPOSIT was via AMEX(1003):
    - DATED: 1/26/23
    - SEQ#: 61
    - BATCH#: 712
    - INVOICE#: 63
    - APPROVAL CODE: 883041
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
01/26/23	01/26/23	05/21/23	KATRINA WISE - GB DEPOSIT	DEPOSIT	\$ 500.00		AMEX-883041

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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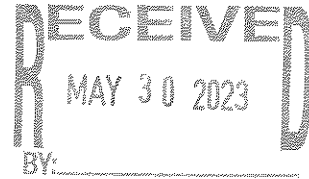


**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - KEIRA DAY  
**Date:** May 30, 2023 at 7:40 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@grmstnn.com](mailto:amossing@grmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (SATURDAY) 12:00 P.M. to 12:00 A.M.
  - DATE OF VENUE -- MAY 27, 2023
  - RESIDENT -- KEIRA DAY
  - ADDRESS -- 91 BRADFORD LAKE CIRCLE, JACKSONVILLE, FL 32218
  - AMOUNT OF REFUND - \$700.00 - \$500.00 GRAND BANQUET DEPOSIT & \$200.00 GRAND LAWN DEPOSIT
  - BOOKING FEE/DEPOSIT was via VISA(9600):
    - **GRAND BANQUET:**
    - DATED: 12/9/22
    - SEQ#: 22
    - BATCH#: 712
    - INVOICE#: 22
    - APPROVAL CODE: 088650
    - AMOUNT: \$500.00
    - **GRAND LAWN:**
    - DATED: 12/9/22
    - SEQ#: 23
    - BATCH#: 712
    - INVOICE#: 23
    - APPROVAL CODE: 023810
    - AMOUNT \$200.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
12/09/22	12/09/22	05/27/23	KEIRA DAY - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-088650
12/09/22	12/09/22	05/27/23	KEIRA DAY - GL DEPOSIT	DEPOSIT	\$ 200.00			VISA-023810

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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MAKE CHECK PAYABLE TO:



Post Office Box 20122  
Tampa, FL 33622-0122  
(904) 262-5500

PLEASE FILL OUT BELOW IF PAYING BY CREDIT CARD



CARD NUMBER	EXP. DATE
SIGNATURE	AMOUNT PAID

**ADDRESSEE**

☐ Please check if address below is incorrect and indicate change on reverse side

MIDDLE VILLAGE CDD  
JAY SORIANO  
370 Oakleaf Village Parkway Pkwy  
Orange Park, FL 32065

ACCOUNT NUMBER	DATE	BALANCE
711194	6/1/2023	\$1,594.00

The Lake Doctors  
Post Office Box 20122  
Tampa, FL 33622-0122

00000000027159001000000009950400000015940096

Please Return this portion with your payment

**Invoice Due Date 6/11/2023**

**Invoice 99504B**

**PO #**

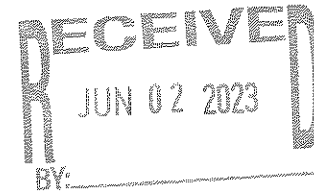
Invoice Date	Description	Quantity	Amount	Tax	Total
6/1/2023	PLANTATION OAKS BLVD, ORANGE PARK, FL 32065 Water Management - Monthly		\$1594.00	\$0.00	\$1594.00

**Code to:**

Please remit payment for this month's invoice.

**2-320-572-4680**

**Middle Village Lake Maintenance**



Please provide remittance information when submitting payments,  
otherwise payments will be applied to the oldest outstanding invoices.

<b>Credits</b>	\$0.00
<b>Adjustment</b>	\$0.00

**AMOUNT DUE**

**Total Account Balance including this invoice:**

\$1594.00

**This Invoice Total:**

\$1594.00

**E-mail payments@lakedoctors.com to submit payment by ACH**

**Customer #:** 711194  
**Portal Registration #:** 2D189A4D

**Corporate Address**  
4651 Salisbury Rd, Suite 155  
Jacksonville, FL 32256

**Customer Portal Link:** [www.lakedoctors.com/contact-us/make-a-payment/](http://www.lakedoctors.com/contact-us/make-a-payment/)

Set Up Customer Portal to pay invoices online, set up recurring payments, view payment history, and edit contact information



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

# Invoice

Date 6/1/2023

Invoice # 131295614883

Terms	Net 20
Due Date	6/21/2023
PO #	

<b>Bill To</b>	<b>Ship To</b>
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vlg 845 Oakleaf Plantation Way Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	3,708.60
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<div>RECEIVED MAY 24 2023 BY: _____</div>				

Subtotal 3,816.78  
Shipping Cost (FEDEX GROUND) 0.00  
Total 3,816.78  
Amount Due \$3,816.78

## Remittance Slip

Customer  
13OAK101  
Invoice #  
131295614883

Amount Due \$3,816.78  
Amount Paid \_\_\_\_\_  
Make Checks Payable To  
Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295614883

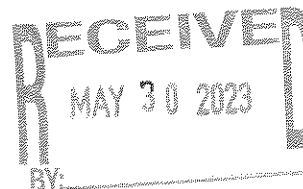
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - RACHAEL LANTZ  
**Date:** May 30, 2023 at 6:53 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SATURDAY) 2:30 P.M. to 6:3 P.M.
  - DATE OF VENUE -- MAY 20, 2023
  - RESIDENT -- RACHAEL LANTZ
  - ADDRESS -- 3420 CRANE HILL COURT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via MC(1937):
    - DATED: 3/21/23
    - SEQ#: 5
    - BATCH#: 230
    - INVOICE#: 5
    - APPROVAL CODE: 04097B
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
03/21/23	03/21/23	05/20/23	RACHEL SCOTT - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			MC-04097B

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 330  
Invoice Date: 6/1/2023  
Due Date: 6/1/2023  
Case:  
P.O. Number:

**Bill To:**

Middle Village GDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.3420 - Janitorial Services - June 2023		3,783.33	3,783.33
<div data-bbox="402 978 706 1155"><p>RECEIVED JUN 07 2023 BY: _____</p></div> <div data-bbox="427 1465 836 1600"><p><i>Jerry Landolt</i> 6-5-23</p></div>			

**Total** \$3,783.33

**Payments/Credits** \$0.00

**Balance Due** \$3,783.33

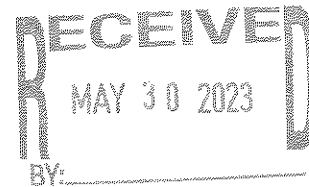
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - SATERIA RUISE  
**Date:** May 30, 2023 at 7:08 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 11:30 A.M. to 11:30 P.M.
  - DATE OF VENUE – MAY 20, 2023
  - RESIDENT – SATERIA RUISE
  - ADDRESS – 746 AMERICAN WAY, MACCLENLY, FLORIDA 32063
  - AMOUNT OF REFUND - \$500.00 - BOOKING FEE/DEPOSIT
  - BOOKING FEE/DEPOSIT was via VISA(0369):
    - DATED: 12/29/23
    - SEQ#: 39
    - BATCH#: 712
    - INVOICE#: 40
    - APPROVAL CODE: 090019
    - AMOUNT: \$500.00



Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - AMANDA THOMER



**Date:** June 14, 2023 at 9:42 PM

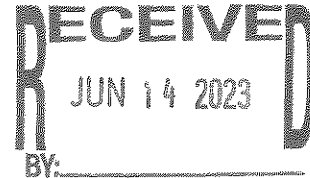
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SATURDAY) 10:30 A.M. to 2:30 P.M.
  - DATE OF VENUE -- JUNE 10, 2023
  - RESIDENT -- AMANDA THOMER
  - ADDRESS -- 3716 BRIAR LANE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on FIFTH THIRD BANK:
    - DATED: 5/24/23
    - CHECK#: 106
    - DEPOSITED: 5/26/23
    - AMOUNT: \$100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH/CREDIT CARD
05/24/23	05/26/23	06/10/23	AMANDA THOMER - PO PATIO DEPOSIT	DEPOSIT	\$ 200.00	CK# 106 DEPOSITED 5/26/23

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

(904) 770-4661 voice email

(904) 375-9285 ext. 3

[www.oakleafresidents.com](http://www.oakleafresidents.com)

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**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - AMANDA JACOBS

**Date:** June 14, 2023 at 9:51 PM

**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

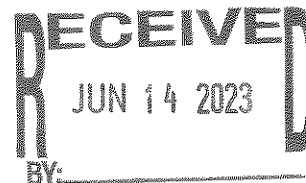
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (SATURDAY) 2:00 P.M. to 10:00 P.M.
  - DATE OF VENUE -- JUNE 10, 2023
  - RESIDENT -- AMANDA JACOBS
  - ADDRESS -- 753 CHESTWOOD CHASE DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND -- \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(5975):
    - DATED: 4/12/23
    - SEQ#: 2
    - BATCH#: 236
    - INVOICE#: 2
    - APPROVAL CODE: 136154
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
04/12/23	04/12/23	06/10/23	AMANDA JACOBS - GB DEPOSIT	DEPOSIT	\$ 500.00		VISA-136154

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

(904) 770-4661 voice email

(904) 375-9285 ext. 3

[www.oakleafresidents.com](http://www.oakleafresidents.com)

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Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
GREEN COVE SPRINGS, FL 32043  
  
(904) 284-7575

Invoice Number: SSI11144  
Invoice Date: 6/8/2023

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065  
JAVIER SORIANO

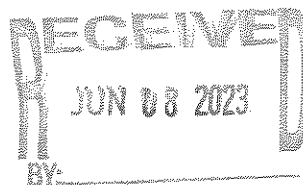
Ship

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065  
JAVIER SORIANO

Due Date 6/23/2023  
Terms Net 15 Days

Customer ID C0000168  
P.O. Number  
P.O. Date 6/8/2023  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-MAY 2023		105.5	105.5	5.00	<del>527.50</del> 263.75
Fees-2nd Employment Scheduling		1	1	260.00	<del>260.00</del> 130.00



Amount Subject to Sales Tax US0  
Amount Exempt from Sales Tax 787.50

Subtotal: 787.50  
Invoice Discount: 0.00  
Tax: 0.00

Total USD: ~~787.50~~ 393.75

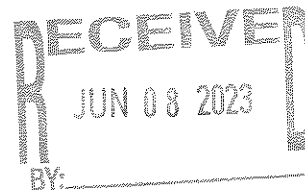
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - DESTINY CLARK  
**Date:** June 8, 2023 at 7:18 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Allison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (FRIDAY) 2:00 P.M. to 8:00 P.M.
  - DATE OF VENUE -- JUNE 2, 2023
  - RESIDENT -- DESTINY CLARK
  - ADDRESS -- 656 GROVER LANE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via MASTERCARD(0666):
    - DATED: 5/19/23
    - SEQ#: 2
    - BATCH#: 246
    - INVOICE#: 2
    - APPROVAL CODE: 150919
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
05/19/23	05/19/23	06/02/23	DESTINY CLARK - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		MC-150919

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
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1001 Bradford Way  
Kingston, TN 37763

# Invoice

**Invoice #: 2194****Invoice Date:** 6/12/23

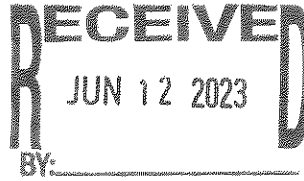
**Due Date:** 6/12/23

**Case:**

**P.O. Number:**

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 6/6/23		2,043.00	2,043.00

<b>Total</b>	<b>\$2,043.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$2,043.00</b>

Wells Fargo Bank  
Transaction Receipt

Branch #0066070 02 Deposit

Account Number XXXXXXXXXX4262  
CHK 00182

Number of Checks 16  
Check Listing

\$50.00  
\$30.00  
\$520.00  
\$130.00  
\$130.00  
\$130.00  
\$130.00  
\$25.00  
\$125.00  
\$195.00  
\$130.00  
\$195.00  
\$30.00  
\$125.00  
\$195.00  
\$130.00

Total Checks Amount \$2,270.00  
Total Deposit \$2,270.00

Transaction #047 2053  
02:24PM 06/06/23  
Deposit Credit Date: 06/06/23

Thank you, STASHIA

# *Middle Village CDD*

## Breakdown of Revenues

June 6, 2023

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
--------------	---------	---------	------------------------

06/06/23	\$ 2,270.00	\$ 2,043.00	\$ 227.00
		\$ -	\$ -

Subtotal	\$ 2,270.00	\$ 2,043.00	\$ 227.00
----------	-------------	-------------	-----------

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
------	------------------------------	---------	------------------------

6/6/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
------	---------------	---------	------------------------

6/6/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date		League Fees 10%	Middle Village CDD 90%
------	--	-----------------	------------------------

6/6/2023

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

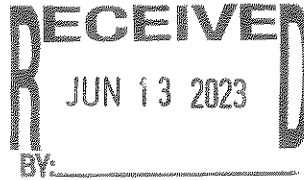
Total Revenues	\$ 2,270.00	\$ 2,043.00	\$ 227.00
----------------	-------------	-------------	-----------

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Invoice #:** 2195**Invoice Date:** 6/13/23**Due Date:** 6/13/23**Case:****P.O. Number:**

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 6/12/23		2,941.20	2,941.20
<b>Total</b>			<b>\$2,941.20</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$2,941.20</b>

Wells Fargo Bank  
Transaction Receipt

Branch #0066070 02 Deposit

Account Number XXXXXXXXXX4262  
CHK 00182

Number of Checks 17  
Check Listings

\$260.00  
\$130.00  
\$195.00  
\$130.00  
\$130.00  
\$130.00  
\$195.00  
\$358.00  
\$130.00  
\$90.00  
\$300.00  
\$50.00  
\$100.00  
\$190.00  
\$130.00  
\$130.00  
\$130.00

Total Checks Amount \$3,268.00  
Total Deposit \$3,268.00

Transaction #062 2076  
02:28PM 05/12/23  
Deposit Credit Date: 06/12/23

Thank you, STASHIA

# *Middle Village CDD*

## Breakdown of Revenues

June 12, 2023

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
--------------	---------	---------	------------------------

06/12/23	\$ 3,268.00	\$ 2,941.20	\$ 326.80
		\$ -	\$ -

Subtotal	\$ 3,268.00	\$ 2,941.20	\$ 326.80
----------	-------------	-------------	-----------

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
------	------------------------------	---------	------------------------

6/12/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
------	---------------	---------	------------------------

6/12/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date	League Fees 10%	Middle Village CDD 90%
------	-----------------	------------------------

6/12/2023

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Total Revenues	\$ 3,268.00	\$ 2,941.20	\$ 326.80
----------------	-------------	-------------	-----------

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - KATHERINE JONES



**Date:** May 15, 2023 at 3:02 PM

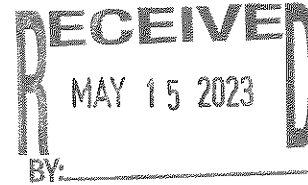
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amosing@gmstnn.com](mailto:amosing@gmstnn.com)

Good afternoon, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 10:00 A.M. to 2:00 P.M.
  - DATE OF VENUE – MAY 13, 2023
  - RESIDENT – KATHERINE JONES
  - ADDRESS – 559 MILLHOUSE LANE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(0914):
    - DATED: 4/19/23
    - SEQ#: 2
    - BATCH#: 240
    - INVOICE#: 2
    - APPROVAL CODE: H50168
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH/CREDIT CARD
04/19/23	04/19/23	05/13/23	KATHERINE JONES - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00	VISA-H50168

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS.** I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

(904) 770-4661 voice email

(904) 375-9285 ext. 3

[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

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**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

**Subject:** MVCDD refund of deposit request - LINDA REID

**Date:** June 14, 2023 at 9:31 PM

**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

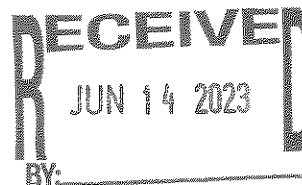
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SUNDAY) 3:00 P.M. to 7:00 P.M.
  - DATE OF VENUE – JUNE 11, 2023
  - RESIDENT – LINDA REID
  - ADDRESS – 1435 SCENIC OAKS DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND – \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(2035):
    - DATED: 5/19/23
    - SEQ#: 4
    - BATCH#: 246
    - INVOICE#: 4
    - APPROVAL CODE: 091647
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
05/19/23	05/19/23	06/11/23	LINDA REID - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		VISA-091647

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

(904) 770-4661 voice email

(904) 375-9285 ext. 3

[www.oakleafresidents.com](http://www.oakleafresidents.com)

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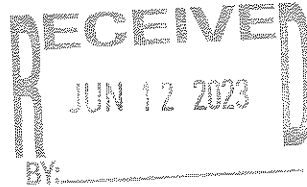


Security Development Group, LLC  
8130 Baymeadows Way W., Suite 302  
Jacksonville, FL 32256  
cathie@sthreesecurity.com  
www.sthreesecurity.com

## INVOICE

**BILL TO**

Middle Village CDD  
475 West Town Place  
Suite 114  
St Augustine, FL 32092

**INVOICE # 9082****DATE 06/01/2023****DUE DATE 06/30/2023****TERMS End of the month****SERVICE MONTH**

June

ACTIVITY	QTY	RATE	AMOUNT
Dedicated Officer I Dedicated Officer for 10 hours Monday to Thursday and 12 hours Saturday and Sunday	316	24.95	7,884.20T
Dedicated Officer I Dedicated Officer for 7 hours Monday to Thursday and 9 hours Saturday and Sunday	226	24.95	5,638.70T

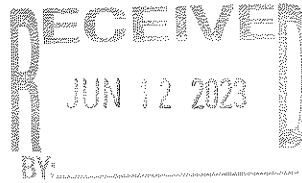
SUBTOTAL	13,522.90
TAX	0.00
TOTAL	13,522.90
BALANCE DUE	<b>\$13,522.90</b>

# APPROVED

**Code to:****Middle Village Security****2-320-572-345**



Southeast Fitness Repair  
14476 Duval Place West #208  
Jacksonville, FL 32218



**Invoice #101923**  
Invoice Date: 6/1/2023

Account #101332  
Oakleaf Plantation - Double Branch and Middle Village

## Invoice

### Billing Location Information

<b>Billing Address</b>	370 Oakleaf Village Pkwy Orange Park, FL 32065-4259	<b>Billing Contact</b>	Jay Soriano
		<b>Main Number</b>	(904) 406-2200
		<b>Mobile Number</b>	
		<b>Email</b>	Jsoriano@Gmsnf.Com

### Service Information

Services	Qty	Rate	Price
<b>845 Oakleaf Plantation Pkwy, Orange Park, FL 32065-3531</b>			
<b>6/1/2023 PM: Bi-Monthly</b>	1 visit	\$0.00 / visit	\$0.00
Bi-monthly scheduled preventative maintenance			
— Product: PM: Elliptical, Cross-trainer, ARC, AMT	3.00 Ea	\$15.00 / Ea	\$45.00
— Product: PM: Multi-Station	1.00 Ea	\$20.00 / Ea	\$20.00
— Product: PM: Recumbent, Upright Bicycle	2.00 Ea	\$10.00 / Ea	\$20.00
— Product: PM: Single-Station	7.00 Ea	\$5.00 / Ea	\$35.00
— Product: PM: Spin Bike, Rowing Machine	2.00 Ea	\$15.00 / Ea	\$30.00
— Product: PM: Treadmill	3.00 Ea	\$20.00 / Ea	\$60.00
— Product: Travel <60 miles	1.00 Ea	\$90.00 / Ea	\$90.00
— Product Discount: Discount	1	(\$12.00)	(\$12.00)

### Code to:

**Middle Village Facility Maint. - Preventative**

**2-330-572-62100**



<b>Discounts:</b>	\$12.00
<b>Subtotal:</b>	\$288.00
	\$0.00
<b>Total:</b>	\$288.00
<b>Amount Paid:</b>	\$0.00
<b>Balance Due:</b>	\$288.00

Payment is due within 30 days of invoice date.  
Thank you for your business!

---

**Billing Receipt - Please Return With Payment Remittance**

---

<b>Bill To:</b>	Jay Soriano 370 Oakleaf Village Pkwy Orange Park, FL 32065-4259	<b>Account</b>	[101332] Oakleaf Plantation - Double Branch and Middle Village
		<b>Invoice #</b>	101923
		<b>Date</b>	Thursday, June 1, 2023
<b>Remit To:</b>	Southeast Fitness Repair 14476 Duval Place West #208 Jacksonville, FL 32218	<b>Amount Paid</b>	_____
		<b>Check Number</b>	_____

Payment is due within 30 days of invoice date.  
Thank you for your payment!

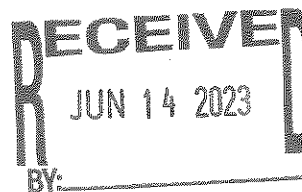
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - TONYA SHART  
**Date:** June 14, 2023 at 9:25 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 3:00 P.M. to 7:00 P.M.
  - DATE OF VENUE – JUNE 10, 2023
  - RESIDENT – TONYA SHARP
  - ADDRESS – 523 MELDRUM LANE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(6358):
    - DATED: 6/1/23
    - SEQ#: 4
    - BATCH#: 253
    - INVOICE#: 4
    - APPROVAL CODE: 143145
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
06/01/23	06/01/23	06/10/23	TONYA SHARP - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		VISA-143145

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office June 12-16, 2023.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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# Invoice

Invoice #: 11632

Date: 06/01/23

Customer PO:

DUE DATE: 07/01/2023

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

#10346 - Standard Maintenance Contract 2023 June 2023  
Work order #1846 Zach

## AMOUNT

\$40,710.67

## Invoice Notes:

Thank you for your business!

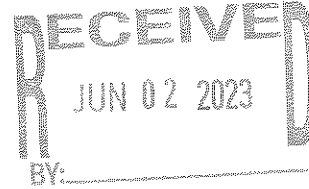
AMOUNT DUE THIS INVOICE

\$40,710.67

Code to:

2-320-572-462

Middle Village Landscape Maintenance



**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - ALAINA BELL

**Date:** June 25, 2023 at 9:55 PM

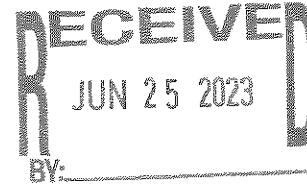
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (THURSDAY) 5:00 P.M. to 12:00 A.M.
  - DATE OF VENUE – JUNE 15, 2023
  - RESIDENT – ALAINA BELL
  - ADDRESS – 3758 TIMBERLINE DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND: \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(4354):
    - DATED: 12/8/22
    - SEQ#: 19
    - BATCH#: 712
    - INVOICE#: 19
    - APPROVAL CODE: 513668
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
12/08/22	12/08/22	05/11/23	ALAINA BELL - GB DEPOSIT	DEPOSIT	\$ 500.00		VISA-513668

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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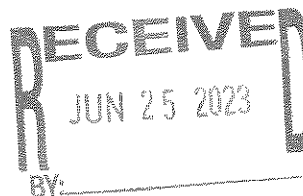
**From:** Oakleaf Venues [venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - AMANDA NORTH  
**Date:** June 25, 2023 at 11:40 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SUNDAY) 3:00 PM. to 7:00 P.M.
  - DATE OF VENUE – JUNE 25, 2023
  - RESIDENT – AMANDA NORTH
  - ADDRESS – 3670-A CRESWICK CIRCLE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND – \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(9206):
    - DATED: 6/13/23
    - SEQ#: 2
    - BATCH#: 255
    - INVOICE#: 2
    - APPROVAL CODE: 010717
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
06/13/23	06/13/23	06/25/23	AMANDA NORTH - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			VISA-010717

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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[venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
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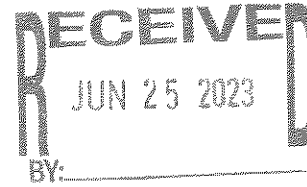


**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - ASHLEY GRANT  
**Date:** June 25, 2023 at 11:28 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amosing@gmstnn.com](mailto:amosing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SUNDAY) 10:30 AM. to 2:30 P.M.
  - DATE OF VENUE – JUNE 25, 2023
  - RESIDENT – ASHLEY GRANT
  - ADDRESS – 534 RYKER WAY, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(0248):
    - DATED: 5/25/23
    - SEQ#: 4
    - BATCH#: 249
    - INVOICE#: 4
    - APPROVAL CODE: 012504
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/25/23	05/25/23	06/25/23	ASHLEY GRANT - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			VISA-012504

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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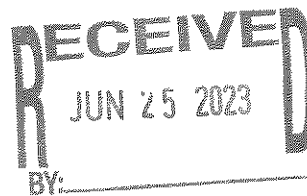
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - CATHERINE MIRACLE  
**Date:** June 25, 2023 at 10:21 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SATURDAY) 10:30 AM. to 2:30 P.M.
  - DATE OF VENUE -- JUNE 17, 2023
  - RESIDENT -- CATHERINE MIRACLE
  - ADDRESS -- 3708 CHASING FALLS ROAD, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND -- \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(3104):
    - DATED: 5/4/23
    - SEQ#: 2
    - BATCH#: 243
    - INVOICE#: 2
    - APPROVAL CODE: 050739
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
05/04/23	05/04/23	06/17/23	CATHERINE MIRACLE - PO PATIO DEP	DEPOSIT	\$ 100.00		VISA-050739

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - DIANA BELLAMY

**Date:** June 25, 2023 at 10:13 PM

**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

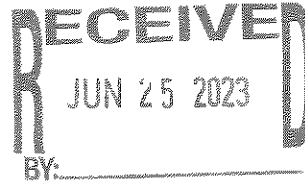
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 4:00 P.M. to 8:00 P.M.
  - DATE OF VENUE – JUNE 17, 2023
  - RESIDENT – DIANA BELLAMY
  - ADDRESS – 682 CRYSTAL WAY, ORANGE PARK, FL 32085
  - AMOUNT OF REFUND – \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(1455):
    - DATED: 3/15/23
    - SEQ#: 2
    - BATCH#: 228
    - INVOICE#: 2
    - APPROVAL CODE: 761782
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
03/15/23	03/15/23	06/17/23	DIANA BELLAMY - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		VISA-761782

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

(904) 770-4661 voice email

(904) 375-9285 ext. 3

[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

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**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 2196

Invoice Date: 6/20/23

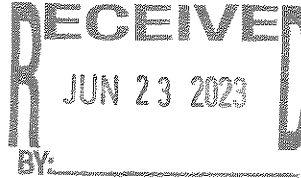
Due Date: 6/20/23

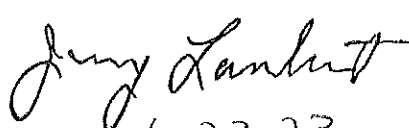
Case:

P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2023		11,770.53	11,770.53
Maintenance Supplies		560.56	560.56
Fac. Main Gen #3,494 <sup>00</sup> 2.33.572.6200			
Fac Main Cont. #304 <sup>09</sup> 2.33.572.6220			
Lighting Repairs #801 <sup>00</sup> 2.33.572.4663			
Common Area Maint #4,500 <sup>00</sup> 2.320.572.4650			
Tennis Ct. Maint. #3,232 <sup>00</sup> 2.33.572.3440			
 6-23-23			

**Total** \$12,331.09**Payments/Credits** \$0.00**Balance Due** \$12,331.09

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/23	8	T.C.	Busted up concrete from amphitheater, picked up supplies
5/1/23	3.7	A.T.	Removed debris from all common areas
5/1/23	2.75	J.S.	Additional court maintenance
5/2/23	7.97	J.K.	Swept up shop and put tools away, made signs, cut and sanded down, put sealer on back cut out, removed debris from shop to dumpster, replaced caution tape around debris at amphitheater, fixed shutter above spicket in tennis area
5/2/23	4.65	J.S.	Additional court maintenance
5/2/23	3.67	J.M.	Additional court maintenance
5/3/23	4	J.K.	Cleaned and organized shop, put up some pole hangers at pool deck, painted one side of each sign cut and set out to dry
5/3/23	4	A.T.	Removed debris from all common areas
5/3/23	2.7	J.S.	Additional court maintenance
5/3/23	4	J.M.	Additional court maintenance
5/4/23	1.5	J.K.	Painted back of sign cut outs, found everything need for railing
5/4/23	3.62	A.T.	Removed debris from all common areas
5/4/23	4.73	J.S.	Additional court maintenance
5/4/23	2.68	J.M.	Additional court maintenance
5/5/23	1	J.K.	Painted sign cut outs final coat
5/5/23	4	A.T.	Removed debris from all common areas
5/5/23	2.5	J.S.	Additional court maintenance
5/5/23	2.65	J.M.	Additional court maintenance
5/6/23	2.83	J.M.	Additional court maintenance
5/7/23	2	J.M.	Additional court maintenance
5/8/23	2	T.C.	Set up CDD meeting
5/8/23	4	A.T.	Removed debris from all common areas
5/8/23	2.78	J.S.	Additional court maintenance
5/9/23	8	J.K.	Cleaned up shop, cut up seating for amphitheater near tennis, cut the rebar connecting them
5/9/23	3.3	A.T.	Removed debris from all common areas
5/9/23	2.57	J.M.	Additional court maintenance
5/10/23	8	T.C.	Changed grids in pool pack area, painted slide at splash ground, picked up supplies
5/10/23	8.07	J.K.	Put new filters in and cleaned them, painted frog slide and pelican, bright trash to dumpster, installed diving boards at pool, cleaned up shop
5/10/23	3.57	A.T.	Removed debris from all common areas
5/10/23	2.63	J.S.	Additional court maintenance
5/10/23	2.57	J.M.	Additional court maintenance
5/11/23	1	T.C.	Set up CDD meeting
5/11/23	8	J.K.	Spray painted vents green, wiped down pelican slide and applied second coat, painted yellow on pelican, pressure washed kids tunnel under platform
5/11/23	3.92	A.T.	Removed debris from all common areas
5/11/23	4.8	J.S.	Additional court maintenance
5/11/23	2.88	J.M.	Additional court maintenance
5/12/23	8	J.K.	Removed graffiti on pavilion near pond, sanding pelican slide, painted second coat of yellow, touched up vents, cleaned shop
5/12/23	2.35	A.T.	Removed debris from all common areas
5/12/23	2.73	J.S.	Additional court maintenance
5/12/23	3.67	J.M.	Additional court maintenance
5/13/23	3	J.S.	Additional court maintenance
5/13/23	2.55	J.M.	Additional court maintenance
5/15/23	2.85	J.S.	Additional court maintenance
5/16/23	4	T.C.	Cleaned and filled breezeway fountain, went to pick up Polaris from shop
5/16/23	8.07	J.K.	Wet sanded yellow slide and red slide, painted first coat on red, painted three coats on yellow, removed debris from shop, blew leaves and debris off driveway, pressure washed fence panels
5/16/23	8.05	C.W.	Wet sanded yellow slide and red slide, painted one coat on red, painted three coats on yellow, removed debris from shop, pressure washed fence
5/16/23	5	J.S.	Additional court maintenance
5/16/23	2.57	J.M.	Additional court maintenance
5/17/23	8	T.C.	Busted up concrete
5/17/23	7.93	J.K.	Wet sanded red slide and painted second coat, let set, worked on breaking up concrete at the amphitheater, cleaned up shop and swept, wet sanded and out third red coat
5/17/23	8.27	C.W.	Wet sanded and pulled out more fence panels and scrubbed the moss off, pressure washed the fence,

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2023

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
			worked with jackhammer and sawzaw at amphitheater
5/17/23	8	A.B.	Broke up remainder of amphitheater seating, cleaned pool and filters, painted splash ground slides
5/17/23	6	J.R.	Removed debris from all common areas, worked on breaking up amphitheater
5/17/23	1.5	J.M.	Additional court maintenance
5/18/23	2	T.C.	Set up CDD meeting
5/18/23	4.13	J.K.	Wet sanded red slide and painted final coat, organized all equipment and swept shop, set up chairs for CDD meeting
5/18/23	4.03	C.W.	Wet sanded the slide and painted second coat, swept and put all trash away, organized shop
5/18/23	3.63	J.M.	Additional court maintenance
5/19/23	2	T.C.	Changed window screen on ladies pool deck bathroom
5/19/23	4	J.K.	Replaced screen on bathroom near pool, wet sanded yellow and red slide last time
5/19/23	4	L.C.	Cleaned shop, removed tennis sand from shop
5/19/23	2.02	J.M.	Additional court maintenance
5/20/23	3.53	J.M.	Additional court maintenance
5/21/23	3.5	J.M.	Additional court maintenance
5/22/23	2.93	J.K.	Sorting through wood in shop
5/22/23	4.2	C.W.	Removed debris from all common areas
5/22/23	2.03	J.M.	Additional court maintenance
5/23/23	2.5	J.K.	Leveled pavers by adult pool, removed graffiti from gazebo
5/23/23	4.08	C.W.	Removed debris from all common areas
5/23/23	7.5	J.R.	Removed debris from parks
5/23/23	3.1	J.M.	Additional court maintenance
5/24/23	4	J.K.	Light inspection changed several bulbs, elevator inspection to get it running
5/24/23	4.04	C.W.	Removed debris from all common areas
5/24/23	2	J.R.	Replaced lights around amenity center
5/24/23	1.05	J.M.	Additional court maintenance
5/25/23	4	F.S.	Removed debris from all common areas
5/25/23	3.67	J.M.	Additional court maintenance
5/26/23	1.1	J.M.	Additional court maintenance
5/27/23	3.13	J.M.	Additional court maintenance
5/29/23	1.07	J.M.	Additional court maintenance
5/30/23	4.2	C.W.	Removed debris from all common areas
5/30/23	3.93	J.M.	Additional court maintenance
5/31/23	4	C.W.	Removed debris from all common areas
5/31/23	2.63	J.S.	Additional court maintenance
5/31/23	3.78	J.M.	Additional court maintenance
<b>TOTAL</b>	<u>335.36</u>		
<b>MILES</b>	<u>74</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

## MAINTENANCE BILLABLE PURCHASES

Period Ending 6/05/23

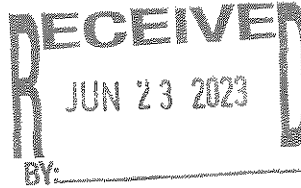
<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF	5/6/23	3/8" FIP Brass Coupling	7.56	J.S.
	5/6/23	1/2" Flare x 3/8" Coupling	5.81	J.S.
	5/6/23	1/2" Female PVC Adapter	1.35	J.S.
	5/6/23	1"x3/4" PVC Adapter	2.43	J.S.
	5/6/23	1"x1/2" PVC Bushing	1.90	J.S.
	5/6/23	1"x1/2" Reducing Washer	1.04	J.S.
	5/10/23	1 Quart Mixing Container (8)	20.06	T.C.
	5/10/23	Caulk Gun	2.46	T.C.
	5/10/23	Premix Tile Thinset Adhesive Gray	17.07	T.C.
	5/10/23	36"x84" Black Pet Screen	21.48	T.C.
	5/10/23	Painters Touch Satin Moss Green	11.18	T.C.
	5/12/23	1/2" Bit	15.46	T.C.
	5/12/23	3/8" Bit	9.36	T.C.
	5/12/23	Tapcon Drill Bit	11.32	T.C.
	5/16/23	9x3/8" Shedless Knit 3pk (2)	26.40	T.C.
	5/16/23	4x3/8" Shedless Knit 6pk (2)	26.08	T.C.
	5/16/23	3/8x5" Parawedge 1pk (5)	16.39	T.C.
	5/16/23	Pelican Liners 3pk (2)	10.97	T.C.
	5/18/23	Microfiber Towels 12pk	6.89	T.C.
	5/18/23	Terry Towels 30pk	18.39	T.C.
	5/18/23	Acetone Gallon	25.25	T.C.
	5/18/23	Polyblend Plus #640 Artic White	22.39	T.C.
	5/19/23	Caution Tape	6.31	T.C.
	5/19/23	Sandpaper Disc 400G 60pk	34.47	T.C.
	5/22/23	Keys (3)	13.70	T.C.
	5/22/23	Spllt Key Ring	2.50	T.C.
	5/22/23	Nifty Nabber	22.97	T.C.
	5/25/23	Acetone	12.63	T.C.
	5/25/23	BLK Nitril Gloves 20pk	8.61	T.C.
	5/25/23	Folding Knife	5.16	T.C.
	5/25/23	Terminal Crimpling Tool Kit	8.90	T.C.
	5/25/23	16-14 AWG 1/4: Female Disconnect	3.07	T.C.
	5/25/23	Key	2.29	T.C.
	5/31/23	Gas for Equipment	75.00	T.C.
	6/1/23	Kwikset Keys	4.57	T.C.
	6/1/23	Flat Basic Brush (2)	9.15	T.C.
	6/1/23	Cob Web Corner Duster	12.62	T.C.
	6/1/23	Nifty Nabber	22.97	T.C.
	6/1/23	60W 3pk Dim (2)	34.45	T.C.
TOTAL			<u>\$560.56</u>	

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

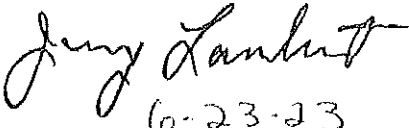
# Invoice

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Invoice #: 2197  
Invoice Date: 6/20/23  
Due Date: 6/20/23  
Case:  
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2023 (Tennis) 2,33,572.3440		560.00	560.00
 6-23-23			

<b>Total</b>	<b>\$560.00</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$560.00</b>

RMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2023

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<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/23	2	J.S.	Clean and sweep tennis courts.
5/3/23	2	J.S.	Clean and sweep tennis courts.
5/5/23	2	J.S.	Clean and sweep tennis courts.
5/8/23	2	J.S.	Clean and sweep tennis courts.
5/10/23	2	J.S.	Clean and sweep tennis courts.
5/12/23	2	J.S.	Clean and sweep tennis courts.
5/15/23	2	J.S.	Clean and sweep tennis courts.
5/17/23	2	J.M.	Clean and sweep tennis courts.
5/19/23	2	J.M.	Clean and sweep tennis courts.
5/22/23	2	J.M.	Clean and sweep tennis courts.
5/24/23	2	J.M.	Clean and sweep tennis courts.
5/26/23	2	J.M.	Clean and sweep tennis courts.
5/29/23	2	J.M.	Clean and sweep tennis courts.
5/31/23	2	J.S.	Clean and sweep tennis courts.

<b>TOTAL</b>	<u>28</u>
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**Governmental Management Services, LLC**

1001 Bradford Way  
Klmgston, TN 37763

**Invoice****Invoice #:** 2198**Invoice Date:** 6/21/23**Due Date:** 6/21/23**Case:****P.O. Number:****Bill To:**

Middle Village CDD  
475 West Town Place  
Sulte 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through June 17, 2023 2.369,103	38.25	25.00	956.25
<div><div>RECEIVED</div><div>JUN 21 2023</div><div>BY: _____</div></div>			

**Total** \$956.25**Payments/Credits** \$0.00**Balance Due** \$956.25

6/21/23  
CDD

# **Governmental Management Services, LLC**

9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

## **Middle Village CDD**

### **Facility Event Staff Service Hours**

<b><u>Quantity</u></b>	<b><u>Description</u></b>	<b><u>Rate</u></b>	<b><u>Amount</u></b>
38.25	Facility Event Staff	\$ 25.00	\$ 956.25

Covers Period End: June 17, 2023

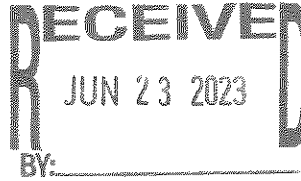
Amenities Revenue # 2-369-103

1001 Bradford Way  
Kingston, TN 37763

# Invoice

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**Invoice #:** 2203**Invoice Date:** 6/23/23

**Due Date:** 6/23/23

**Case:**

**P.O. Number:**

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 6/22/23		2,155.50	2,155.50

<b>Total</b>	<b>\$2,155.50</b>
<b>Payments/Credits</b>	<b>\$0.00</b>
<b>Balance Due</b>	<b>\$2,155.50</b>

## *Middle Village CDD*

### Breakdown of Revenues

June 22, 2023

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
--------------	---------	---------	------------------------

06/22/23	\$ 2,395.00	\$ 2,155.50	\$ 239.50
		\$ -	\$ -

Subtotal	\$ 2,395.00	\$ 2,155.50	\$ 239.50
----------	-------------	-------------	-----------

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
------	------------------------------	---------	------------------------

6/22/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
------	---------------	---------	------------------------

6/22/2023		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date		League Fees 10%	Middle Village CDD 90%
------	--	-----------------	------------------------

6/22/2023			
-----------	--	--	--

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Total Revenues	\$ 2,395.00	\$ 2,155.50	\$ 239.50
----------------	-------------	-------------	-----------

Wells Fargo Bank  
Transaction Receipt

Branch #0066070 01 Deposit

Account Number XXXXXXXXX4262  
CHK 00182

Number of Checks 24  
Check Listing

\$100.00  
\$175.00  
\$60.00  
\$125.00  
\$195.00  
\$130.00  
\$130.00  
\$25.00  
\$70.00  
\$90.00  
\$45.00  
\$195.00  
\$30.00  
\$30.00  
\$100.00  
\$130.00  
\$125.00  
\$30.00  
\$70.00  
\$100.00  
\$130.00  
\$130.00  
\$50.00  
\$90.00

Total Checks Amount \$2,395.00  
Total Deposit \$2,395.00

Transaction #058 2070  
91:31PM 06/22/23  
Deposit Credit Date: 06/22/23

Thank you, SARA

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - KIMBERLY DUMAOP

**Date:** June 25, 2023 at 11:45 PM

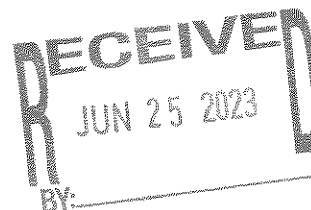
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SATURDAY) 10:00 A.M. to 2:00 P.M.
  - DATE OF VENUE -- JUNE 24, 2023
  - RESIDENT -- KIMBERLY DUMAOP
  - ADDRESS -- 827 TIMBERJACK COURT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND -- \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(2365):
    - DATED: 5/12/23
    - SEQ#: 5
    - BATCH#: 245
    - INVOICE#: 7
    - APPROVAL CODE: 052280
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/12/23	05/12/23	06/24/23	KIMBERLY DUMAOP - PO PATIO DEP	DEPOSIT	\$ 100.00			VISA-052280

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - MICHELLE MONDS

**Date:** June 25, 2023 at 9:50 PM

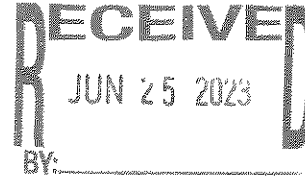
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 12:00 P.M. to 12:00 A.M.
  - DATE OF VENUE – JUNE 17, 2023
  - RESIDENT – MICHELLE MONDS
  - ADDRESS – 40870 STANTON HILLS DRIVE E, JACKSONVILLE, FL 32222
  - AMOUNT OF REFUND – \$500.00
  - BOOKING FEE/DEPOSIT was via AMEX(1009):
    - DATED: 1/27/23
    - SEQ#: 64
    - BATCH#: 712
    - INVOICE#: 66
    - APPROVAL CODE: 881530
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
01/27/23	01/27/23	06/17/23	MICHELLE MONDS - GB DEPOSIT	DEPOSIT	\$ 500.00		AMEX-881530

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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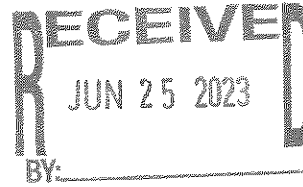


**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - PATRENA JENKINS  
**Date:** June 25, 2023 at 11:24 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (FRIDAY) 12:00 P.M. to 12:00 A.M.
  - DATE OF VENUE -- JUNE 23, 2023
  - RESIDENT -- PATRENA JENKINS
  - ADDRESS -- 514 CHESTWOOD CHASE DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND -- \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(3155):
    - DATED: 5/23/23
    - SEQ#: 4
    - BATCH#: 248
    - INVOICE#: 4
    - APPROVAL CODE: 175702
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
05/23/23	05/23/23	06/23/23	PATRENA JENKINS - GB DEPOSIT	DEPOSIT	\$ 500.00		VISA-175702

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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(904) 375-9285 ext. 3  
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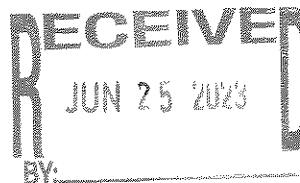


**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - TIFFANI PEREZ  
**Date:** June 25, 2023 at 11:48 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SATURDAY) 2:30 P.M. to 6:30 P.M.
  - DATE OF VENUE -- JUNE 24, 2023
  - RESIDENT -- TIFFANI PEREZ
  - ADDRESS -- 694 GROVER LANE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND -- \$100.00
  - BOOKING FEE/DEPOSIT was via MC(6545):
    - DATED: 5/30/23
    - SEQ#: 2
    - BATCH#: 251
    - INVOICE#: 2
    - APPROVAL CODE: 048688
    - AMOUNT: 100.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/30/23	05/30/23	06/24/23	TIFFANI PEREZ - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			MC-04868B

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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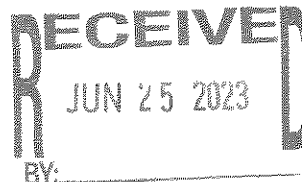
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - TINA TURNER (for a non-resident)  
**Date:** June 25, 2023 at 11:19 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (SATURDAY) 4:00 P.M. to 12:00 A.M.
  - DATE OF VENUE -- JUNE 24, 2023
  - RESIDENT -- TINA TURNER
  - ADDRESS -- 821 SONGBIRD DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(3541):
    - DATED: 4/6/23
    - SEQ#: 4
    - BATCH#: 234
    - INVOICE#: 4
    - APPROVAL CODE: 011007
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC. CHECK/CASH	CREDIT CARD
05/04/23	05/04/23	06/24/23	TINA TURNER - GB	8	\$ 1,000.00		VISA-752924

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE** and **EMAIL ADDRESS**. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

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[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
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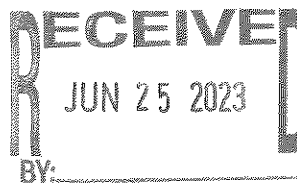
**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - WILLIAM KENNEDY  
**Date:** June 25, 2023 at 9:44 PM  
**To:** Todd Polvere [tpolvere@gmsnf.com](mailto:tpolvere@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmsnn.com](mailto:amossing@gmsnn.com)



Good evening, Todd,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SUNDAY) 12:00 P.M. to 8:00 P.M.
  - DATE OF VENUE – JUNE 18, 2023
  - RESIDENT – WILLIAM KENNEDY
  - ADDRESS – 1220 VAN BUREN STREET, JACKSONVILLE, FL 32206
  - AMOUNT OF REFUND – \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(5249):
    - DATED: 5/23/23
    - SEQ#: 6
    - BATCH#: 248
    - INVOICE#: 6
    - APPROVAL CODE: 031282
    - AMOUNT: \$500.00



PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/23/23	05/23/23	06/18/23	WILLIAM KENNEDY - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-031282

Let me know if you have any questions or require any additional information.

Thank you.

Please email me or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity. Any messages left on the office phone will not be heard until I return to the office; repeat your name and number twice. Messages left on voice email will be heard, however, only emergencies will be addressed until I return to the office. I am typically not on property over the weekends. Since my time on property is divided between two Districts, appointments are recommended.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
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(904) 770-4661 voice email  
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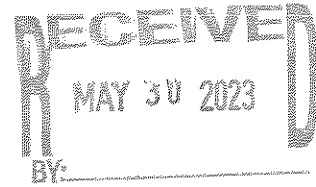
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CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
6/09/23	00028	5/30/23 05302023	202305 600-20700-10000	RENT REV MISTAKE CAP RES	*	2,200.00	
				MIDDLE VILLAGE CDD-REC FUND			2,200.00 000564
6/09/23	00050	3/28/23 11001	202303 600-53800-64000	IRRIG UPGRADE OPP BUS DR	*	5,290.01	
				VERDEGO LLC			5,290.01 000565
6/22/23	00073	5/31/23 904212	202305 600-53800-64000	MAX ROLL QTY 15	*	992.50	
				ERC WIPING PRODUCTS			992.50 000566
6/22/23	00087	4/19/23 10172	202304 600-53800-64000	CONTAINER DROP	*	125.00	
				ONSITE CONCRETE CRUSHING LLC			125.00 000567
6/22/23	00088	5/19/23 4241	202305 600-53800-64000	WATER RECLAIM SIGN	*	150.00	
				CX3 INC DBA SUNDANCER SIGN GRAPHICS			150.00 000568
6/22/23	00050	5/30/23 11535	202305 600-53800-64000	DEERVIEW TREE REMOVAL	*	2,008.00	
				VERDEGO LLC			2,008.00 000569
6/30/23	00054	5/24/23 74692741	202305 600-53800-64000	JANITORIAL SUPPLIES	*	89.82	
		5/25/23 74715425	202305 600-53800-64000	JANITORIAL SUPPLIES	*	34.45	
		5/25/23 74715426	202305 600-53800-64000	JANITORIAL SUPPLIES	*	33.28	
		5/26/23 74736631	202305 600-53800-64000	JANITORIAL SUPPLIES	*	235.35	
		5/26/23 74736631	202305 600-53800-64000	JANITORIAL SUPPLIES	*	1,211.57	
				THE HOME DEPOT PRO			1,604.47 000570
TOTAL FOR BANK C						12,369.98	
TOTAL FOR REGISTER						12,369.98	

MVIL MIDDLE VILLAGE OKUZMUK

**Middle Village  
COMMUNITY DEVELOPMENT DISTRICT**

**Capital Reserve Fund (034C)**



**Check Request**

Date	Amount	Authorized By
May 30, 2023	\$2,200.00	Oksana Kuzmuk

Payable to:

#28 Middle Village CDD - Rec Fund
-----------------------------------

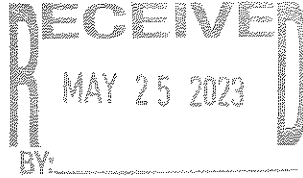
Date Check Needed:

Budget Category:

ASAP	034.600.20700.10000
------	---------------------

Intended Use of Funds Requested:

To transfer rental revenue mistakenly deposited to Cap Res Fund checking account on 4/17/23
(Attach supporting documentation for request.)



# Invoice

Invoice #: 11001

Date: 03/28/23

Customer PO:

DUE DATE: 04/27/2023

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

## AMOUNT

#11186 - Irrigation upgrade for OPP new business drive

To provide Labor and materials to bury deeper under concrete drive, Irrigation Lines and wires to enable a new drive to the Car Wash business district from Oakleaf Plantation Pkwy.

### *Landscape Enhancement*

*\$5,290.01*

1 1/4" 90 (Material)	4.00	\$10.89	\$43.56
1" 90 (Material)	4.00	\$6.60	\$26.40
1" PVC (Material)	80.00	\$0.96	\$77.00
1-1/4 PVC (Material)	180.00	\$1.24	\$222.75
3/4 " PVC (Material)	120.00	\$0.83	\$99.00
3/4" 90 (Material)	4.00	\$5.50	\$22.00
4" 90 (Material)	4.00	\$119.35	\$477.40
Irrigation Labor (Labor)	40.00	\$55.00	\$2,200.00
PVC Pipe 2 in. x 20 ft. Schedule 40 Bell End (Sold per ft.) (Material)	180.00	\$4.46	\$801.90
PVC Pipe 6 inch (Material)	60.00	\$22.00	\$1,320.00

### Invoice Notes:

Thank you for your business!

**AMOUNT DUE THIS INVOICE**

**\$5,290.01**

**Code to:**

**Middle Village**

**Repair and Replacements**

**34-600-538-64000**



19 Bennett Street • Lynn, MA 01905  
 1-800-225-9473 (WIPE)  
 781-593-4000 • Fax 781-593-4020  
 email: erc@ercwipe.com • www.ercwipe.com

Invoice Number	Page
904212	1
5/31/2023	

**Bill-To #:** 29121  
 OAKLEAF PLANTATION  
 370 OAKLEAF VILLAGE PARKWAY  
 ORANGE PARK, FL 32065

**Ship-To #:**  
 OAKLEAF PLANTATION  
 370 OAKLEAF VILLAGE PARKWAY  
 ORANGE PARK, FL 32065

Order No.	Customer P/O	Ship Via	Terms	Sales Rep
836649	MIDDLE VILLAGE	ESTES EXPRESS-EXC	NET 30	SHOPPING CART

Item	Description	U/M	Order	Ship	B/O	Net Price	Extended
EW3000MAX	MAX ROLL	CSE	15	15		57.5000	862.50
	Tracking/Pro #:0748098245						
<p><b>Code to:</b></p> <p><b>Middle Village Repair and Replacements</b></p> <p><b>34-600-538-64000</b></p> <p><b>INVOICE</b></p> <p><b>RECEIVED</b> JUN 12 2023 BY: _____</p> <p><b>RAGS • TOWELS • PAPER WIPERS</b></p> <p><i>Thank You For Your Business</i></p>							

FINANCES CHARGES OF 1.5% PER MONTH (18% PER ANNUM)  
 WILL BE CHARGED ON INVOICES OVER 30 DAYS

ALL FEES AND EXPENSES INVOLVED IN THE COLLECTION OF PAST DUE ACCOUNTS OR  
 BAD CHECKS WILL BE PAID BY THE CUSTOMER



AT	Sub Total:	862.50
	Sales Tax:	.00
DUE DATE:	Shipping:	130.00
6/30/2023		
Please Remit To:	Deposits:	.00
19 Bennett St		
Lynn MA 01905	Balance:	992.50

ONSITE CONCRETE CRUSHING, LLC

4410 Industrial Park Road  
Green Cove Springs, FL 32043  
904-284-1385 office

# Invoice

Date	Invoice #
04/19/2023	10172

Bill To
Oakleaf Plantation Club House Orange Park 32065 Jay 562-0249

Ship To: CUSTOMER HAS OPTION TO PICK UP
Oakleaf Plantation Club House Phase 2 845 Oakleaf Plantation Prkwy

**RECEIVED**  
MAY 08 2023  
BY: \_\_\_\_\_

P.O. No.	Terms	Project
	Due on receipt	

Qty	UOM	Item Code	Description	Price Each	Amount
1		Dumpster Fee	7254 Container Drop #  emailed to Jay Soriano 4-21-23. jsoriano@gmsnf.com	250.00	250.00
<b>Code to: Split 50/50</b> <b>Double Branch Repair and Repl.</b> <b>34.600.53800.6200</b> <b>Middle Village Repair and Replacements</b> <b>34-600-538-64000</b>					

**\*\* Onsite Customer Has Option To Pick Up Materials \*\***

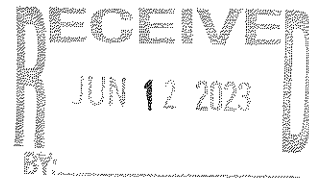
<b>Subtotal</b>	\$250.00
<b>Sales Tax (7.5%)</b>	\$0.00
<b>Total</b>	\$250.00
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	<del>\$250.00</del>

**\$125.00**

Phone #	Fax #	E-mail
904-284-1385	904-284-6677	credit@hardrockmaterials.com



SUNDANCER SIGN GRAPHICS  
11259 Business Park Blvd, Suite 3  
Jacksonville, FL 32256  
904-287-4949  
info@sundsg.com



**BILL TO**  
Double Branch CDD  
475 West Town Place St  
Augustine FL 32092

**SHIP TO**  
Double Branch CDD  
370 Oakleaf Village Pkwy  
Orange park, FL 32065

**INVOICE 4241**

**DATE 05/19/2023 TERMS Net 30**

**DUE DATE 06/18/2023**

**SALES REP**  
TC

ACTIVITY	QTY	RATE	AMOUNT
Water Reclaim Sign	4	75.00	300.00T
Water Reclaim sign per specs CCUA			

SUBTOTAL 300.00  
TAX 0.00  
TOTAL 300.00

**TOTAL DUE \$300.00**

*\$150.00*

**Code To:**

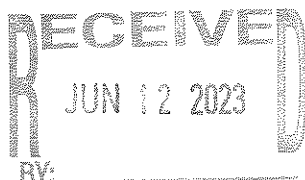
**Split 50/50**

**Double Branch Repair and Replacements**

**034.600.538.621**

**Middle Village Repair and Replacements**

**34-600-538-64000**



## Invoice

Invoice #: 11535

Date: 05/30/23

Customer PO:

DUE DATE: 06/29/2023

### BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

### FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

### DESCRIPTION

### AMOUNT

#11769 - DeerView Tree Removal

Removal of 3 dead Pines, and Removal of 1 downed pine that went through fence and over sidewalk along DeerView. Chip Debris and haul off property.

*Landscape Enhancement*

*\$2,008.00*

Disposal Fee (Other)

1.00 \$100.00 \$100.00

Sub: Tree removal (Sub)

1.00 \$1,908.00 \$1,908.00

### Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

**\$2,008.00**

**Code to:**

**Middle Village Repair and Replacements**

**34-600-538-64000**



Powered by HD Supply

- My Account Number 645245
- Currently Shopping As 645245 - DOUBLE BRANCH
- Current Ship-To Address DOUBLE BRANCH 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

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- [Invoice History](#)
- [Invoice Detail](#)

## Invoice Detail

Customer ID: 645245  
Invoice Number: 746927417  
Invoice Date: 5/24/2023  
Order Number: 49555179  
Purchase Order:

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

### Shipped To:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065

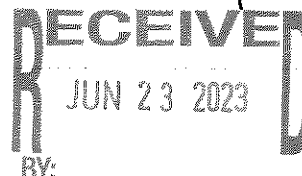
### Home Depot Pro Notes:

Items NOT shown here are being shipped from our  
Jacksonville, and warehouses.

Delivery information for this invoice may be  
found at: [www.HomeDepotPro.com/Institutional](http://www.HomeDepotPro.com/Institutional)

Invoice Total ~~\$179.64~~

\$89.82



SUPERSTITCH BLEND MOP BLU LG 5IN  
RCPD25306BL

Description   Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
---------------------------	------------------	------------------	------------	-------

6	6		\$29.94	\$179.64
---	---	--	---------	----------

Subtotal	\$179.64
Shipping & Handling	\$0.00
Tax	\$0.00
Web Discount	-\$0.00
Invoice Total	\$179.64



Powered by HD Supply

- My Account Number 645245
- Currently Shopping As 645245 - DOUBLE BRANCH
- Current Ship-To Address DOUBLE BRANCH 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

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## Invoice Detail

Customer ID: 645245  
Invoice Number: 747154250  
Invoice Date: 5/25/2023  
Order Number: 49555178  
Purchase Order:

### Shipped To:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065

### Home Depot Pro Notes:

The following 1 item(s) have been shipped from our  
Nashville RRC warehouse.

Item#..... Description.....

RCPD25306BL SUPERSTITCH BLEND MOP BLU LG 5

The following 1 item(s) have been shipped from our  
Jacksonville warehouse.

Item#..... Description.....

CLO35418 PINE-SOL M/S CLNR 144OZ

IS7.95 Handling Charge

Delivery information for this invoice may be  
found at: [www.HomeDepotPro.com/Institutional](http://www.HomeDepotPro.com/Institutional)

Repair & Replacement

DB 2.320.572.63100

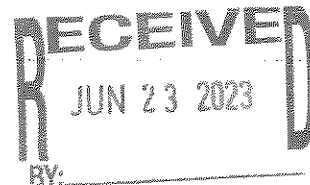
MV 34.600.538.64000

To be split between both  
districts 50/50

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

Invoice Total ~~\$68.91~~

\$34.45



### Description | Item Number

### Quantity Quantity Unit Ordered Shipped Price Total

TRIGGER SPRAYER W/TUBE WHT  
IMP5900-90

30 30 \$1.24 \$37.20

RENOWN 24"X5" 4PLY WHITE HEAVY DUTY  
REN02319-1B

4 4 \$5.94 \$23.76

Subtotal \$60.96  
Shipping & Handling \$7.95  
Tax \$0.00  
Web Discount -\$0.00  
Invoice Total \$68.91



Powered by HD Supply

- My Account Number 645245
- Currently Shopping As 645245 - DOUBLE BRANCH
- Current Ship-To Address DOUBLE BRANCH 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

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## Invoice Detail

Customer ID: 645245  
Invoice Number: 747154268  
Invoice Date: 5/25/2023  
Order Number: 49555180  
Purchase Order:

### Shipped To:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065

### Home Depot Pro Notes:

Items NOT shown here are being shipped from our  
Jacksonville, Nashville RRC warehouses.

i\$7.95 Handling Charge

Delivery Information for this invoice may be

found at: [www.HomeDepotPro.com/Institutional](http://www.HomeDepotPro.com/Institutional)

Repair & Replacement

DB 2.320.572.63100

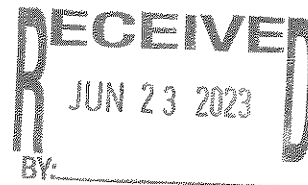
MV 34.600.538.64000

To be split between both  
districts 50/50

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

Invoice Total ~~\$66.57~~

\$33.28



Description   Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
---------------------------	------------------	------------------	------------	-------



PINE-SOL M/S CLNR 144OZ CLO35418	3	3	\$19.54	\$58.62
-------------------------------------	---	---	---------	---------

Subtotal	\$58.62
Shipping & Handling	\$7.95
Tax	\$0.00
Web Discount	-\$0.00
Invoice Total	\$66.57



Powered by HD Supply

- My Account Number 645245
- Currently Shopping As 645245 - DOUBLE BRANCH
- Current Ship-To Address DOUBLE BRANCH 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

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## Invoice Detail

Customer ID: 645245  
Invoice Number: 747366318A  
Invoice Date: 5/26/2023  
Order Number: 50403391  
Purchase Order:

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

### Shipped To:

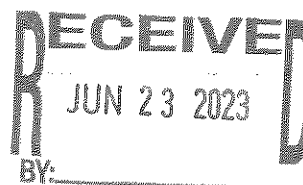
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065

### Home Depot Pro Notes:

Items NOT shown here are being shipped from our  
Jacksonville warehouse.

Invoice Total ~~\$470.70~~

\$235.35



Description   Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
---------------------------	------------------	------------------	------------	-------



RENOWN LNR 40X46 .74MIL WHT <u>REN24512-CA</u>	10	10	\$47.07	\$470.70
---	----	----	---------	----------

Subtotal	\$470.70
Shipping & Handling	\$0.00
Tax	\$0.00
Web Discount	-\$0.00
Invoice Total	\$470.70

Repair & Replacement  
DB 2,320.572.63100

MV 34,600.538.64000

To be split between both  
districts 50/50



Powered by HD Supply

- My Account Number 645245
- Currently Shopping As 645245 - DOUBLE BRANCH
- Current Ship-To Address DOUBLE BRANCH 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

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## Invoice Detail

Customer ID: 645245  
Invoice Number: 747366318B  
Invoice Date: 5/26/2023  
Order Number: 50403390  
Purchase Order:

### Shipped To:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
  
ORANGE PARK, FL 32065

### Home Depot Pro Notes:

The following 1 item(s) have been shipped from our Jacksonville warehouse.

Item#..... Description.....

REN24512-CA RENOWN LNR 40X46 .74MIL WHT

i\$7.95 Handling Charge

Delivery information for this invoice may be

found at: [www.HomeDepotPro.com/Institutional](http://www.HomeDepotPro.com/Institutional)

Repair & Replacement

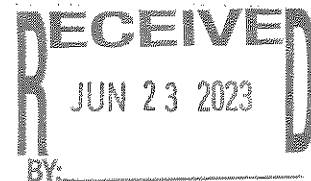
DB 2.320.572.63100

MR 34.600.538.64000

To be split between both districts 50/50

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

Invoice Total ~~\$2,423.14~~  
\$1,211.57



Description   Item Number	Quantity		Unit Price	Total
	Ordered	Shipped		
APPEAL GEN PURP FOAM HAND SOAP <a href="#">APP17100-04</a>	40	40	\$10.00	\$400.00

## Description | Item Number

Quantity Quantity Unit  
Ordered Shipped Price TotalZEP OVEN & GRILL CLEANER  
202858011

1 1 \$10.33 \$10.33

\*(not delivered)

RENOWN SINGLE ROLL BATH TISSUE 2PLY  
REN06125-WB

10 10 \$68.04 \$680.40

CONTROLLED HARD ROLL TOWEL NATURAL  
REN06132-WB

7 7 \$62.30 \$436.10

RENOWN LNR 40X48 12MIC NAT  
REN14512-CA

10 10 \$56.09 \$560.90

FAST & EASY GLASS-SURFACE RTU QT  
SPA3260-12

12 12 \$4.78 \$57.36

PINESOL CLEANER LEMON 3/CS  
325775978

3 3 \$51.13 \$153.39

\*(not delivered)

WINDEX POWERIZED GLASS CLEANER W/AMMONIA  
SCJ696503

4 4 \$15.78 \$63.12

\*(not delivered)

PURE BRIGHT GERMICIDAL BLEACH GAL  
KIK11008638431

9 9 \$4.88 \$43.92

\*(not delivered)

OLD ENGLISH 12.5OZ AEROSOL POLISH 12/CS  
880835

1 1 \$9.67 \$9.67

\*(not delivered)

Subtotal \$2,415.19  
 Shipping & Handling \$7.95  
 Tax \$0.00  
 Web Discount -\$0.00  
 Invoice Total \$2,423.14

\* These items were not delivered.

The reorder # for these items is 50856245

The credit for these items is \$280.43  
 and credit # is 0524953

## *FOURTH ORDER OF BUSINESS*

# **Middle Village Community Development District**



**Approved Budget**

**FY2024**



**Middle Village  
Community Development District**

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# Middle Village

## Community Development District

## General Fund

Description	Adopted Budget FY 2023	Actual 5/31/23	Next 4 Months	Projected Thru 9/30/23	Approved Budget FY 2024
<b><u>Revenues</u></b>					
Special Assessments	\$ 217,187	\$ 217,692	\$ -	\$ 217,238	\$ 217,187
Interest Income	\$ 600	\$ 12,684	\$ 2,500	\$ 15,184	\$ 2,000
<b>Total Revenues</b>	<b>\$ 217,787</b>	<b>\$ 230,375</b>	<b>\$ 2,500</b>	<b>\$ 232,421</b>	<b>\$ 219,187</b>
<b><u>Expenditures</u></b>					
Supervisors Fees	\$ 12,000	\$ 7,600	\$ 4,000	\$ 11,600	\$ 12,000
Travel	\$ 200	\$ -	\$ 200	\$ 200	\$ 200
FICA Expense	\$ 918	\$ 611	\$ 306	\$ 917	\$ 918
Engineering	\$ 10,500	\$ -	\$ 7,000	\$ 7,000	\$ 7,000
Trustee	\$ 16,200	\$ 19,000	\$ -	\$ 19,000	\$ 19,000
Dissemination Agent	\$ 3,500	\$ 3,083	\$ 1,167	\$ 4,250	\$ 3,710
Assessment Roll	\$ 7,550	\$ 7,550	\$ -	\$ 7,550	\$ 8,003
Attorney	\$ 45,000	\$ 27,234	\$ 17,766	\$ 45,000	\$ 50,000
Attorney-Foreclosure	\$ 10,000	\$ -	\$ 10,000	\$ 10,000	\$ -
Arbitrage	\$ 750	\$ -	\$ 600	\$ 600	\$ 600
Annual Audit	\$ 6,100	\$ 3,000	\$ 3,100	\$ 6,100	\$ 6,200
Management Fees	\$ 64,850	\$ 43,233	\$ 21,617	\$ 64,850	\$ 68,741
Information Technology	\$ 2,550	\$ 1,700	\$ 850	\$ 2,550	\$ 2,703
Telephone	\$ 600	\$ 142	\$ 158	\$ 300	\$ 300
Postage	\$ 600	\$ 276	\$ 324	\$ 600	\$ 600
Printing	\$ 2,000	\$ 585	\$ 1,415	\$ 2,000	\$ 2,000
Records Storage	\$ 200	\$ -	\$ 200	\$ 200	\$ -
Insurance	\$ 15,727	\$ 12,392	\$ -	\$ 12,392	\$ 13,621
Legal Advertising	\$ 1,500	\$ 1,308	\$ 1,200	\$ 2,508	\$ 2,500
Other Current Charges	\$ 150	\$ 61	\$ 89	\$ 150	\$ 150
Office Supplies	\$ 300	\$ 5	\$ 195	\$ 200	\$ 200
Website Compliance	\$ 2,250	\$ 1,500	\$ 752	\$ 2,252	\$ 2,385
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ -	\$ 175	\$ 175
Reserves	\$ 14,167	\$ -	\$ 14,167	\$ 14,167	\$ 18,181
<b>Expenditures</b>	<b>\$ 217,787</b>	<b>\$ 129,455</b>	<b>\$ 85,105</b>	<b>\$ 214,560</b>	<b>\$ 219,187</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$ -</b>	<b>\$ 100,920</b>	<b>\$ (82,605)</b>	<b>\$ 17,861</b>	<b>\$ -</b>

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

**REVENUES:**

*Maintenance Assessments*

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the General Operating Expenditures for the fiscal year.

*Interest Income*

The excess operating funds will be invested in a money market account held by US Bank. The amount represents the estimated earnings on those funds.

**EXPENDITURES:**

**Administrative:**

*Supervisor Fees*

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending the estimated 12 annual meetings.

*Travel Expense*

These expenses represent supervisor's travel expenses to attend meetings.

*FICA Expense*

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

*Engineering Fees*

The District's engineering firm will be providing general engineering services to the District including attendance and preparation for monthly board meetings, review invoices, etc. England, Thims & Miller serves as the District's engineering firm.

*Trustee Fees*

The District 2018/2022 Bond Series trustee fees is based on the agreement between Hancock Bank and the District.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The District has contracted with GMS, LLC, to provide this service.

Assessment Roll

Governmental Management Services, LLC serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

Attorney

The District's legal counsel will be providing general legal services to the District including attendance and preparation for monthly meetings, review operating and maintenance contracts, etc. Kutak Rock LLP serves as the District's legal counsel.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2018/2002 Bonds. Grau & Associates serves as the District's independent certified public accounting firm to calculate the rebate liability and submit reports to the District.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Grau & Associates currently serves as the District's Independent Auditor.

Management Fees

The District receives management, accounting and administrative services as part of a Management Agreement with Governmental Management Services, LLC.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing

Printing Budgets for the County, printing of computerized checks, stationary, envelopes etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Property Alliance Preferred (FPA). FPA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc. in a newspaper of general circulation.

Other Current Charges

Any miscellaneous expenses incurred during the year.

Office Supplies

Miscellaneous office supplies.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

*Dues, Licenses & Subscriptions*

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

*Reserves*

Established to maintain community service levels at present standards for fiscal year.

# Middle Village

## Community Development District

## Recreation Fund

Description	Adopted Budget FY 2023	Actual 5/31/23	Projected 4 Months	Projected Thru 9/30/23	Approved Budget FY 2024
<b><u>Revenues</u></b>					
Special Assessments	\$ 1,975,385	\$ 1,976,444	\$ -	\$ 1,976,444	\$ 1,975,385
Interest Income	\$ 500	\$ 8,504	\$ 1,496	\$ 10,000	\$ 5,000
Miscellaneous Revenue	\$ 6,000	\$ 1,020	\$ 500	\$ 1,520	\$ 3,000
Amenities Revenue	\$ 100,000	\$ 92,186	\$ 20,000	\$ 112,186	\$ 100,000
Cost Share Revenue-South Village	\$ 33,063	\$ -	\$ 33,063	\$ 33,063	\$ 33,063
<b>Total Revenues</b>	<b>\$ 2,114,948</b>	<b>\$ 2,078,153</b>	<b>\$ 55,059</b>	<b>\$ 2,133,212</b>	<b>\$ 2,116,448</b>
<b><u>Expenditures</u></b>					
<b><u>Administrative</u></b>					
Management Fees - On Site Staff	\$ 317,416	\$ 211,611	\$ 105,804	\$ 317,415	\$ 336,461
Insurance	\$ 62,717	\$ 58,610	\$ -	\$ 58,610	\$ 84,897
Other Current Charges	\$ 5,000	\$ 4,321	\$ 679	\$ 5,000	\$ 5,000
Permit Fees	\$ 1,500	\$ 1,596	\$ -	\$ 1,596	\$ 1,600
Office Supplies	\$ 500	\$ -	\$ 500	\$ 500	\$ -
<b>Administrative Expenditures</b>	<b>\$ 387,133</b>	<b>\$ 276,137</b>	<b>\$ 106,983</b>	<b>\$ 383,120</b>	<b>\$ 427,958</b>
<b><u>Maintenance</u></b>					
<b><u>Common Area</u></b>					
Security	\$ 166,335	\$ 109,694	\$ 56,641	\$ 166,335	\$ 136,335
Security Clay County	\$ 59,502	\$ 29,332	\$ 30,170	\$ 59,502	\$ 44,627
Electric	\$ 20,000	\$ 11,487	\$ 7,513	\$ 19,000	\$ 20,000
Streetlighting	\$ 35,000	\$ 22,310	\$ 11,690	\$ 34,000	\$ 35,000
Irrigation Maintenance	\$ 5,000	\$ 2,049	\$ 2,951	\$ 5,000	\$ 5,000
Landscape Maintenance	\$ 488,528	\$ 279,935	\$ 162,844	\$ 442,779	\$ 524,770
Common Area Maintenance	\$ 70,000	\$ 38,766	\$ 31,234	\$ 70,000	\$ 70,000
Lake Maintenance	\$ 21,000	\$ 15,609	\$ 6,376	\$ 21,985	\$ 22,000
Miscellaneous Maintenance	\$ 5,000	\$ -	\$ 2,500	\$ 2,500	\$ -
<b>Common Area Expenditures</b>	<b>\$ 870,365</b>	<b>\$ 509,182</b>	<b>\$ 311,919</b>	<b>\$ 821,101</b>	<b>\$ 857,731</b>
<b><u>Recreation Facility</u></b>					
Amenity Staff	\$ 176,000	\$ 60,349	\$ 114,651	\$ 175,000	\$ 176,000
Janitorial	\$ 55,000	\$ 30,267	\$ 24,733	\$ 55,000	\$ 58,300
Telephone	\$ 12,000	\$ 7,709	\$ 3,791	\$ 11,500	\$ 12,000
Electric	\$ 64,000	\$ 43,546	\$ 30,954	\$ 74,500	\$ 75,000
Water / Sewer	\$ 46,000	\$ 22,018	\$ 17,482	\$ 39,500	\$ 40,000
Gas/Heat (Pool)	\$ 25,000	\$ 14,636	\$ -	\$ 14,636	\$ 20,000
Refuse Service	\$ 25,000	\$ 22,723	\$ 11,277	\$ 34,000	\$ 35,000
Pool Maintenance & Chemicals	\$ 45,000	\$ 28,238	\$ 16,000	\$ 44,238	\$ 38,000
Cable	\$ 8,000	\$ 4,680	\$ 2,820	\$ 7,500	\$ 8,000

# Middle Village

## Community Development District

## Recreation Fund

Description	Adopted Budget FY 2023	Actual 5/31/23	Projected 4 Months	Projected Thru 9/30/23	Approved Budget FY 2024
Special Events	\$ 5,000	\$ 9,205	\$ 795	\$ 10,000	\$ 5,000
Office Supplies and Equipment	\$ 1,500	\$ 480	\$ 1,020	\$ 1,500	\$ 1,500
Facility Maintenance - General	\$ 58,000	\$ 32,375	\$ 22,625	\$ 55,000	\$ 58,000
Facility Maintenance - Preventive Contracts	\$ 15,950	\$ 3,604	\$ 10,500	\$ 14,104	\$ 15,950
Facility Maintenance - Contingency	\$ 5,000	\$ 2,129	\$ 1,871	\$ 4,000	\$ 5,000
Elevator Maintenance	\$ 3,000	\$ 958	\$ 2,042	\$ 3,000	\$ 3,000
Recreation Passes	\$ 5,000	\$ 2,856	\$ 1,144	\$ 4,000	\$ 4,000
Lighting Repairs	\$ 10,000	\$ 5,833	\$ 4,167	\$ 10,000	\$ 10,000
Tennis Court Maintenance	\$ 48,000	\$ 39,032	\$ 21,968	\$ 61,000	\$ 62,000
Capital Reserve	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	\$ 204,009
<b>Recreation Facility Expenditures</b>	<b>\$ 857,450</b>	<b>\$ 330,638</b>	<b>\$ 537,840</b>	<b>\$ 868,478</b>	<b>\$ 830,759</b>
<b>Total Expenditures</b>	<b>\$ 2,114,948</b>	<b>\$1,115,957</b>	<b>\$ 956,743</b>	<b>\$ 2,072,700</b>	<b>\$ 2,116,448</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$ -</b>	<b>\$ 962,196</b>	<b>\$ (901,684)</b>	<b>\$ 60,512</b>	<b>\$ -</b>

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

**REVENUES:**

*Maintenance Assessments*

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the Recreational Operating Expenditures for the fiscal year.

*Interest Income*

The District will have funds invested in a money market fund with Hancock Bank. The amount is based upon the estimated balance invested throughout the year.

*Amenities Revenue*

- Income received from resident/non-resident rental of Grand Banquet Room, Furniture and Grand Lawn.
- Income from proceeds from access cards.
- Income earned from the sales of vending items.
- Income received from the non-resident user fee for the Recreation Facility.
- Income received from tennis lessons, ball machine rental, and equipment repair.

*Cost Share Revenue – South Village*

The District has entered into a Cost Share Agreement with the South Village Community Development District to fund a portion of the Landscape Maintenance Cost of the District.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

**EXPENDITURES:**

**Administrative:**

*Management Fees – On Site*

The District has contracted with Governmental Management Services, LLC (“GMS”) for the supervision and on-site management of the District’s amenities. The responsibilities include management of District maintenance contracts, scheduling special events, management of District employees, rental of facilities, scheduling of special events, resident inquiries and other maintenance related items. The District shares the cost of a community manager, aquatics director, fitness center/access director, rental coordinator and administrative assistant with the Double Branch Community Development District.

*Insurance*

The District's Property Insurance policy is with Florida Property Alliance (FPA). FPA specializes in providing insurance coverage to governmental agencies.

*Other Current Charges*

Bank charges and any other miscellaneous expenses that are incurred during the year.

*Permit Fees*

Costs of various occupational licenses and pool permits.

Description	Annual
Play Pool Permit	\$ 250
Lap Pool Permit	\$ 250
Spray Pool Permit	\$ 125
State Public Broadcast	\$ 875
<b>Total</b>	<b>\$ 1,500</b>

**Middle Village**  
**Community Development District**  
 BUDGET  
 Fiscal Year 2024

**Maintenance: Common Area**

Security

The District will have a contract with Allied Universal Security, a security company to provide Athletic Center and Common area security services and a roving guard.

<b>Description</b>	<b>Monthly</b>	<b>Annual</b>
Security Contract	\$ 10,833	\$ 130,000
Contingency/Extra Coverage	\$ 528	\$ 6,335
<b>Total</b>	<b>\$ 11,361</b>	<b>\$ 136,335</b>

Security – Clay County

The District will contract with off-duty Clay County Officers 24 hours/week random patrols (cost split 50/50 with Double Branch).

Electric

The cost of electricity provided by Clay Electric Cooperative, Inc. for signage lighting, entry feature lighting, landscape lighting, etc.

<b>Account Number</b>	<b>Description</b>	<b>Monthly</b>	<b>Annual</b>
6082986	885 Misty Oak Drive	\$ 32	\$ 389
6144521	384 Oakleaf Plantation Boulevard	\$ 142	\$ 1,706
6177042	726-1 Chestnut Chase Drive	\$ 36	\$ 434
6214282	707 Oak Leaf Plantation Pkwy	\$ 167	\$ 2,007
6411763	4222-1 Plantation Oaks Blvd	\$ 518	\$ 6,218
7131568	893-1 Cardinal Hills Street	\$ 34	\$ 411
7131600	508-1 Chestwood Chase Drive	\$ 33	\$ 401
7131634	3215-1 Live Oak Hollow Drive	\$ 36	\$ 435
7131642	1016-1 Oakleaf Plantation Parkway	\$ 34	\$ 405
7131691	1225-1 Deerview Lane	\$ 33	\$ 401
7138258	3786-1 Timberline Drive	\$ 35	\$ 423
7709488	711-1 Oak Leaf Plantation	\$ 69	\$ 823
7778707	4219-1 Plantation Oaks Blvd	\$ 98	\$ 1,179
8339848	1097-1 Oakleaf Planta U/G	\$ 49	\$ 583
8455321	713-1 Oakleaf Plantation Pkwy	\$ 75	\$ 897
8455347	573-2 Oakleaf Plantation Pkwy	\$ 33	\$ 399
	Contingency	\$ 241	\$ 2,888
<b>Total</b>		<b>\$ 1,667</b>	<b>\$ 20,000</b>

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

Street Lighting

The cost of roadway lighting provided by Clay Electric Cooperative, Inc.:

Account Number	Description	Monthly	Annual
6301196	Westside of Brannanfield	\$ 2,816	\$ 33,792
	Contingency	\$ 101	\$ 1,208
<b>Total</b>		<b>\$ 2,667</b>	<b>\$ 35,000</b>

Irrigation Maintenance

Miscellaneous irrigation repairs and maintenance incurred by the district.

Landscape Maintenance

The District has contracted with Verdego to provide landscaping and irrigation maintenance services to all of the common areas within the District as well as the Amenity Center.

Description	Monthly	Annual
Landscape Contract	\$ 43,731	\$ 524,770
<b>Total</b>	<b>\$ 43,731</b>	<b>\$ 524,770</b>

Common Area Maintenance

Represents the estimated day-to-day maintenance of the Districts common areas. Services include:

-Pressure washing of District fences, entrance signage and pillars, pool areas, tennis facilities, gazebos, amenity center, field house, parks, park equipment and sidewalks. The estimated annual amounts for these services are based upon contractor proposals.

The estimated cost for the following is based upon past history and current hourly rates:

- All common area easements and park litter clean up
- Storm sewer grate inspections and cleaning
- Removal of unauthorized signage and maintenance of community signage
- Traffic/car accident clean up
- Inspections and repairs to all park equipment such as playground, picnic tables and benches.
- Lake inspections and cleanup

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

Lake Maintenance

The District has contracted with The Lake Doctors to provide monthly water management services and annual carp as needed per the contract to the 13 lakes within the District. Contingency includes monthly lake inspections and clean-up of outfall structures and barriers.

Description	Monthly	Annual
Lake Maintenance Contract	\$ 1,656	\$ 19,868
Contingency	\$ 178	\$ 2,132
<b>Total</b>	<b>\$ 1,833</b>	<b>\$ 22,000</b>

**Maintenance: Recreational Facility**

Amenity Staff

The District pays direct salaries for one front desk staff at the fitness center and to provide lifeguard services from District employees during pool operating season, Mid-March through October.

Janitorial

The District has contracted with Riverside Management Services, LLC to provide janitorial services and scheduled carpets cleanings to the District. Janitorial services are being provided seven days a week and carpets will be cleaned 9xs a year unless otherwise needed. Supplies will be purchased directly from ERC Wiping Products and Supplyworks.

Description	Monthly	Annual
Janitorial Contract	\$ 3,783	\$ 48,700
Contingency	\$ 150	\$ 1,800
Supplies	\$ 650	\$ 7,800
<b>Total</b>	<b>\$ 4,583</b>	<b>\$ 58,300</b>

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

Telephone

The Amenity Center currently pays AT&T for 2 phone lines. The amounts are based upon the following:

<b>Description</b>	<b>Monthly</b>	<b>Annual</b>
ATT Telephone Contract	\$ 959	\$ 11,508
Contingency	\$ 41	\$ 492
<b>Total</b>	<b>\$ 1,000</b>	<b>\$ 12,000</b>

Electric

Cost of electric billed to the District by Clay Electric for the Amenity Center.

<b>Account Number</b>	<b>Description</b>	<b>Monthly</b>	<b>Annual</b>
6301188	845 Oakleaf Plantation Pkwy	\$ 3,400	\$ 40,800
8353831	853 Oakleaf Plantation Pkwy (Pool)	\$ 2,350	\$ 28,200
	Contingency	\$ 500	\$ 6,000
<b>Total</b>		<b>\$ 6,250</b>	<b>\$ 75,000</b>

**Middle Village**  
**Community Development District**  
 BUDGET  
 Fiscal Year 2024

Water / Sewer

Cost of water and sewer service from JEA and Clay County Utility Authority for the Amenity Center.

Account Number	Description	Monthly	Annual
64274704	845 Oakleaf Plantation - Water	\$ 790	\$ 9,480
64274704	845 Oakleaf Plantation - Sewer	\$ 420	\$ 5,040
68260125	845 Oakleaf Plantation -Pool	\$ 100	\$ 1,200
<b>Total JEA</b>		<b>\$ 1,310</b>	<b>\$ 14,520</b>
210999	3214-1 Tower Oaks Drive Rec	\$ 900	\$ 10,800
235920	701-1 Turkey Point Drive Rec	\$ 50	\$ 600
235921	878-1 Songbird Drive Rec	\$ 40	\$ 480
235922	738-1 Chestwood Chase Drive	\$ 40	\$ 480
241833	3214-2 Tower Oaks Drive Rec	\$ 50	\$ 600
274569	1089 Oakleaf Plantation Pkwy	\$ 300	\$ 3,600
274570	1092 Oakleaf Plantation Pkwy	\$ 220	\$ 2,640
276170	3713-1 Chasing Falls Rd Recl Irrig	\$ 40	\$ 480
276168	533-1 Southwood Way Irrig	\$ 40	\$ 480
276169	533-2 Southwood Way Rec. Irrig	\$ 100	\$ 1,200
<b>Total CCUA</b>		<b>\$ 1,780</b>	<b>\$ 21,360</b>
	Contingency	\$ 343	\$ 4,120
<b>Total Water/Sewer/Reclaim</b>		<b>\$ 3,433</b>	<b>\$ 40,000</b>

Gas/Heat (Pool)

Cost of gas to heat the pool water during wintertime. The District uses Wilford Propane Gas as a gas supplier.

Refuse Service

The District receives Refuse removal service from Southland Waste Service for the Amenity Center. Two dumpsters during busy summer months (June-Aug).

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

*Pool Maintenance & Chemicals*

The District currently has a contract with Poolsure to supply chemicals and chemical feeders for the Amenity Center pools. The District is contracted with RMS for the cleaning, water testing, and treatment of the Amenity Center pools. During summer months, district employees will help with basic poolside cleaning such as brushing, skimming, and tile cleaning. Additionally, GMS staff handles the annual maintenance projects on the pool and deck features. The amount is based upon the following:

Description	Monthly	Annual
Pool maintenance/chemicals	\$ 2,500	\$ 30,000
Contingency	\$ 667	\$ 8,000
<b>Total</b>	<b>\$ 3,167</b>	<b>\$ 38,000</b>

*Cable*

The District currently uses Comcast for cable services.

Description	Monthly	Annual
Tennis	\$ 92	\$ 1,100
Fitness	\$ 575	\$ 6,900
<b>Total</b>	<b>\$ 667</b>	<b>\$ 8,000</b>

*Special Events*

Monthly events and organized functions the Amenity Center Director provide for all residents of Oakleaf Plantation.

*Office Supplies and Equipment*

Office supplies for the Amenity Center.

*Facility Maintenance – General*

Represents estimated cost for general maintenance throughout the District based upon historical cost.

*Facility Maintenance – Preventative*

Cost of routine repairs and maintenance.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2024

*Facility Maintenance – Contingency*

Represents estimated amount based upon historical cost for fence repairs, graffiti clean-up, signage repairs, wall cap replacements and damaged park equipment.

*Elevator Maintenance*

The District has a contract with Coastal Elevator Service for the maintenance of the Amenity Center Elevator as well as the annual state inspection.

<b>Description</b>	<b>Monthly</b>	<b>Annual</b>
Contract	\$ 160	\$ 1,916
Inspection	\$ -	\$ 250
Contingency	\$ 86	\$ 835
<b>Total</b>	<b>\$ 246</b>	<b>\$ 3,000</b>

*Recreation Passes*

Entry cards are issued to all CDD residents for facility access. Recreation Passes include the cards, ribbon, cleaner, guest cards etc.

*Lighting Repairs*

Represents costs for fixtures, bulb and ballast, replacement, and electrician labor based upon past history.

*Tennis Court Maintenance*

Represents cost of clay replacement and installation (twice per year), irrigation and equipment repairs, drainage cleaning/repairs.

*Capital Reserve*

Money set aside for future replacements of capital related items and operating capital.

# Middle Village

## Community Development District

## Debt Service Fund Series 2022/2018-2

Description	Proposed Budget FY 2023	Actual 5/31/23	Next 4 Months	Projected Thru 9/30/23	Approved Budget FY 2024
<b>Revenues</b>					
Carry Forward Surplus	\$ 276,073	\$ 451,483	\$ -	\$ 451,483	\$ 326,071
Special Assessments	\$ 1,772,220	\$ 1,776,376	\$ -	\$ 1,776,376	\$ 1,772,220
Interest Income	\$ 1,000	\$ 36,212	\$ 10,000	\$ 46,212	\$ 10,000
<b>Total Revenues</b>	<b>\$ 2,049,293</b>	<b>\$ 2,264,072</b>	<b>\$ 10,000</b>	<b>\$ 2,274,072</b>	<b>\$ 2,108,291</b>
<b>Expenditures</b>					
<u>Series 2022</u>					
Interest 11/1	\$ 213,140	\$ 213,140	\$ -	\$ 213,140	\$ 200,753
Principal Expense- 11/1 (Prepayment)	\$ -	\$ 219,000	\$ -	\$ 219,000	\$ -
Interest Expense - 5/1	\$ 213,140	\$ 210,372	\$ -	\$ 210,372	\$ 200,753
Principal Expense - 5/1	\$ 1,124,000	\$ 1,109,000	\$ -	\$ 1,109,000	\$ 1,130,000
Special Call 5/1	\$ -	\$ 4,000	\$ -	\$ 4,000	\$ -
<u>Series 2018A-2</u>					
Interest 11/1	\$ 54,313	\$54,313	\$ -	\$ 54,313	\$ 50,750
Principal Expense- 11/1 (Prepayment)	\$ -	\$ 30,000	\$ -	\$ 30,000	\$ -
Interest 5/1	\$ 54,313	\$ 53,563	\$ -	\$ 53,563	\$ 50,750
Principal 5/1	\$ 125,000	\$ 125,000	\$ -	\$ 125,000	\$ 125,000
Special Call 5/1	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
<b>Total Expenditures</b>	<b>\$ 1,783,905</b>	<b>\$ 2,023,387</b>	<b>\$ -</b>	<b>\$ 2,023,387</b>	<b>\$ 1,758,006</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$ 265,388</b>	<b>\$ 240,685</b>	<b>\$ 10,000</b>	<b>\$ 250,685</b>	<b>\$ 350,285</b>

Interest November 1, 2024

Series 2022	\$189,806
Series 2018-2	\$47,625
	<u>\$237,431</u>

# Middle Village

Community Development District

## Amortization Schedule

Series 2022, Special Assessment Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/2023			\$200,752.77	\$1,531,505.54
05/01/2024	\$15,515,000	\$1,130,000	\$200,752.77	
11/01/2024			\$189,806.46	\$1,529,612.92
05/01/2025	\$14,385,000	\$1,150,000	\$189,806.46	
11/01/2025			\$177,766.31	\$1,530,532.62
05/01/2026	\$13,235,000	\$1,175,000	\$177,766.31	
11/01/2026			\$164,725.00	\$1,534,450.00
05/01/2027	\$12,060,000	\$1,205,000	\$164,725.00	
11/01/2027			\$150,581.91	\$1,534,163.82
05/01/2028	\$10,855,000	\$1,233,000	\$150,581.91	
11/01/2028			\$135,396.90	\$1,534,793.80
05/01/2029	\$9,622,000	\$1,264,000	\$135,396.90	
11/01/2029			\$119,196.21	\$1,535,392.42
05/01/2030	\$8,358,000	\$1,297,000	\$119,196.21	
11/01/2030			\$101,979.83	\$1,536,959.66
05/01/2031	\$7,061,000	\$1,333,000	\$101,979.83	
11/01/2031			\$83,706.40	\$1,537,412.80
05/01/2032	\$5,728,000	\$1,370,000	\$83,706.40	
11/01/2032			\$64,372.96	\$1,538,745.92
05/01/2033	\$4,358,000	\$1,410,000	\$64,372.96	
11/01/2033			\$43,980.84	\$1,539,961.68
05/01/2034	\$2,948,000	\$1,452,000	\$43,980.84	
11/01/2034			\$22,828.26	\$1,541,656.52
05/01/2035	\$1,496,000	\$1,496,000	\$22,828.26	
11/01/2035				
		<b>\$15,515,000</b>	<b>\$2,910,187.70</b>	<b>\$18,425,187.70</b>

# Middle Village

Community Development District

## Amortization Schedule

Series 2018-2, Special Assessment Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/23	\$2,030,000		\$50,750	
05/01/24	\$2,030,000	\$125,000	\$50,750	\$226,500
11/01/24	\$1,905,000		\$47,625	
05/01/25	\$1,905,000	\$135,000	\$47,625	\$230,250
11/01/25	\$1,770,000		\$44,250	
05/01/26	\$1,770,000	\$140,000	\$44,250	\$228,500
11/01/26	\$1,630,000		\$40,750	
05/01/27	\$1,630,000	\$145,000	\$40,750	\$226,500
11/01/27	\$1,485,000		\$37,125	
05/01/28	\$1,485,000	\$155,000	\$37,125	\$229,250
11/01/28	\$1,330,000		\$33,250	
05/01/29	\$1,330,000	\$160,000	\$33,250	\$226,500
11/01/29	\$1,170,000		\$29,250	
05/01/30	\$1,170,000	\$170,000	\$29,250	\$228,500
11/01/30	\$1,000,000		\$25,000	
05/01/31	\$1,000,000	\$180,000	\$25,000	\$230,000
11/01/31	\$820,000		\$20,500	
05/01/32	\$820,000	\$190,000	\$20,500	\$231,000
11/01/32	\$630,000		\$15,750	
05/01/33	\$630,000	\$200,000	\$15,750	\$231,500
11/01/33	\$430,000		\$10,750	
05/01/34	\$430,000	\$210,000	\$10,750	\$231,500
11/01/34	\$220,000		\$5,500	
05/01/35	\$220,000	\$220,000	\$5,500	\$231,000
11/1/35				
<b>Total</b>		<b>\$2,030,000</b>	<b>\$721,000</b>	<b>\$2,751,000</b>

**Middle Village CDD**  
**Operation and Maintenance Assessment Allocation**

Description	Single Family	Multi-Family	High Density Mult-Family	High Density MF & Aquatics	Commercial/ Office	Total
Units	1,059	1047	228	704	330,000 Sq.Ft.	
Gross Per Units	\$ 868.47	\$ 672.04	\$ 612.56	\$ 522.91	\$ 0.57	
Gross Assessment	\$ 919,710	\$ 703,631	\$ 139,664	\$ 368,125	\$ 189,232	\$ 2,320,362
Net Assessment	\$ 864,551	\$ 661,432	\$ 131,288	\$ 346,047	\$ 177,883	\$ 2,181,201

**Allocation By Fund**

General Fund	\$ 217,187
Recreation Fund	\$ 1,975,385
<b>Total</b>	<b>\$ 2,192,572</b>

	<b>FY 2023</b>	<b>FY 2024</b>	<b>\$ Increase</b>
Single Family	\$ 868.47	\$ 868.47	\$ 0.00
Multi-Family	\$ 672.04	\$ 672.04	\$ 0.00
High Density Mult-Family	\$ 612.56	\$ 612.56	\$ 0.00
High Density MF & Aquatics	\$ 522.91	\$ 522.91	\$ 0.00
Commercial/Office	\$ 0.57	\$ 0.57	\$ 0.00

## Middle Village CDD

Debt Service Series 2022/2018-2 Assessment Allocation

<u>Unit Type</u>	<u>Total Units</u>	<u>Units with Debt Remaining</u>	<u>Per Unit Assessments FY 22</u>	<u>Per Unit Assessments FY 24</u>	<u>Gross Assessment</u>	<u>\$ Increase/ (\$Decrease)</u>
Single Family	1,059	1,053	\$800.77	\$800.77	\$843,215	\$0.00
Multi-Family	1,997	1,274	\$572.62	\$572.62	\$729,519	\$0.00
Commercial (Sq.Ft)	330,000	320,900	\$0.62	\$0.62	\$199,486	\$0.00
Total Gross Assessment					\$ 1,772,220	
Less: Discounts and Collections (6%)					\$ 100,314	
Total Net Assessment					\$ 1,671,906	

# Middle Village

## Community Development District

## Capital Reserve Fund

Description	Adopted Budget FY 2023	Actual 05/31/23	Next 4 Months	Projected Thru 9/30/23	Approved Budget FY 2024
<b>REVENUES:</b>					
Carryforward	\$ 1,165,118	\$ 1,225,320	\$ -	\$ 1,547,991	\$ 1,560,996
Interest	\$ 2,000	\$ 20,250	\$ 8,000	\$ 28,250	\$ 15,000
Capital Reserve - Rec Fund	\$ 250,000	\$ -	\$ 250,000	\$ 250,000	\$ 204,009
General Reserve - General Fund	\$ 14,152	\$ -	\$ 14,152	\$ 14,152	\$ 18,181
<b>TOTAL REVENUES</b>	<b>\$ 1,431,270</b>	<b>\$ 1,245,570</b>	<b>\$ 272,152</b>	<b>\$ 1,840,393</b>	<b>\$ 1,798,186</b>
<b>EXPENDITURES:</b>					
Repair Replacements	\$ 400,775	\$ 179,397	\$ 100,000	\$ 279,397	\$ 688,044
<b>TOTAL EXPENDITURES</b>	<b>\$ 400,775</b>	<b>\$ 179,397</b>	<b>\$ 100,000</b>	<b>\$ 279,397</b>	<b>\$ 688,044</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$ 1,030,495</b>	<b>\$ 1,066,173</b>	<b>\$ 172,152</b>	<b>\$ 1,560,996</b>	<b>\$ 1,110,142</b>

**Middle Vilage CDD**  
**Reserve Study Funding Plan**  
 (Next 5 Years)

<b>Fiscal Year</b>	<b>Beginning</b>				<b>Ending</b>	<b>Planned</b>	<b>% of</b>	<b>Replacment</b>
	<b>Balance</b>	<b>Add Funding</b>	<b>Add Interest</b>	<b>Less Expendutures</b>	<b>Balance (budget)</b>	<b>Balance (Study)</b>	<b>Planned</b>	<b>Cost (Study)</b>
2023	\$1,225,320	\$264,152	\$28,250	(\$400,775)	\$1,116,947	\$1,683,563	66%	\$3,193,245
2024	\$1,116,947	\$266,557	\$15,000	(\$388,044)	\$1,010,460	\$1,865,281	54%	\$3,384,839
2025	\$1,010,460	\$269,222	\$2,806	(\$30,483)	\$1,252,005	\$2,031,678	62%	\$3,554,081
2026	\$1,252,005	\$271,914	\$3,497	(\$322,311)	\$1,205,105	\$2,195,262	55%	\$3,696,244

Middle Village  
Community Development District

Exhibit "A"

**Allocation of Operating Reserves**

**Estimated Funds Available - First Quarter Operating Capital**

General Fund - Beginning Fund Balance - 10/1/22	\$ 182,130
Recreation Fund - Beginning Fund Balance - 10/1/22	\$ 946,003
Estimated General Excess Revenues - Fiscal Year 2023	\$ 17,861
Estimated Recreation Excess Revenues - Fiscal Year 2023	\$ 60,512
	<hr/>
Total Estimated Operating Funds Available - 9/30/2023	<u><u>\$ 1,206,507</u></u>

**Allocation of Funds Available - First Quarter Operating Capital**

General Fund Operating Reserve - First Quarter Operating Capital	\$ 59,342
Recreation Fund Operating Reserve - First Quarter Operating Capital	\$ 478,110
Total Reserve	<u><u>\$ 537,452</u></u>
	<hr/>
Total Working Capital Surplus	<u><u>\$ 669,055</u></u>

**Projected Capital Reserve Funds Available for FY 2024**

**Capital Reserve Funds - Beginning Fund Balance**

Capital Reserve- Beginning Fund Balance - 10/1/22	\$ 1,225,320
Projected Capital Excess Revenues - Fiscal Year 2023	<u>\$ 13,005</u>
Total Estimated Reserve Funds Available - 9/30/23	<u>\$ 1,238,325</u>
	<hr/>
Recreation Fund - General Reserve	\$ 204,009
General Fund - Reserves	<u>\$ 18,181</u>
Total Funding Fiscal Year 2024	<u>\$ 222,190</u>
	<hr/>
Total Estimate Reserve Fund Balances - 9/30/24	<u><u>\$ 1,460,515</u></u>

## *FIFTH ORDER OF BUSINESS*

*D.*

*1.*

## Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285; [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)

### Memorandum

**Date:** July 2023  
**To:** Board of Supervisors  
**From:** GMS – OakLeaf Operations Manager

### Community:

#### Special Events

- June Dive in, Tuesday Food trucks, Tennis tournaments and Swim Meets at MV
- August Movie – Dive In
- Upcoming – Back to School Party

#### Aquatics

- Summer Swim Team ending, High School Swimming to begin in August
- Currently scheduling neighborhood classes – CPR/First Aid

#### Amenity Usage

- *Total Facilities Usage – 7687*
- *Average daily usage – 257*

#### *Card counts:*

MV Owners	107
MV Renters	125
MV Replacements	21
MV Updated	8

*Total cards printed: 550 (both districts)*

#### Rentals

- 17 of 30 days rented in June , 4 of 4.5 weekends rented
- 20 Grand Ballroom rentals, 1 Grand Lawn rental, 1 Bridal Suite rentals, 5 patio rentals
- 58 tours (89 approx.hours)/118 hours used for scheduling, administrative, etc.

## **Middle Village Community Development District (CDD)**

845 Plantation Oaks Parkway, Orange Park, FL 32065

*904-375-9285; [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)*

### **Memorandum**

#### **Operations: Open Items**

- Update on fencing/gate installs
- Gazebo/promenade walls
- Quotes for Treadmill replacements

#### **MAINTENANCE**

- Replace Chemical Feed pump at Lap Pool
- Preventative maintenance at Fitness center strength and cardio machines
- Plantings on Deck update (hanging baskets)
- Replace multiple signs at neighborhood parks
- Install security signage at Amenity center
- Walkthrough with Health Department completed
- Continued plank cutting and framing prep for boardwalk renovations
- Repair gate hinges at pool decks
- Touch up painting on decorative street poles in neighborhood (ongoing)
- Epoxy coated multiple lantern fixtures at Amenity Center
- Coordinate repair to oldest gas cart
- Research for new gas cart to be shared by districts
- Dispose of multiple large electronics equipment (hazardous waste refuse)
- Multiple drop off trips for refuse removal (rosemary hill)
- Audit of access cards – ongoing (to include audit of adult family members in household)
- Data collection for Florida Department of Labor
- Continual Lake Inspections – all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning – reports kept on file.
- Light Inspections completed – Whitfield, Boulevard, Parkway, and Hamilton Glenn completed  
6/11 Forest Brook, Creekview, Oakpoint, and Timberlake completed 6 /21

#### **Landscaping**

- *Flower Rotations*
- *Monthly report for June submitted and filed at Operations office*

For questions, comments, or clarification, please contact:

- *Jay Soriano, Oakleaf Operations Manager 904-342-1441*

[jsoriano@gmsnf.com](mailto:jsoriano@gmsnf.com)



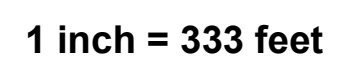
**FOREST HAMMOCK UNIT TWO**  
PB 55 PG 10-41

**FOREST HAMMOCK**  
B 54 PG 59 - 70

**Legend:**

- Boundary
- Parcel Line Work
- 920000.00 Middle Village @ OLP
- 920001.00 COMM Middle Village
- 920002.00 EXMPT Middle Village
- 920373.01 Whitefield
- 920373.10 Briar Oak
- 920373.20 Cambridge
- 920373.25 Preserve
- 920373.30 Coventry
- 920374.00 Southwood Way
- 920374.01 Oakpoint
- 920374.05 Creekview
- 920374.10 Timberlake
- 920374.15 Forest Brooke
- 920374.20 Hamilton Glen
- 920374.25 Chestnut Ridge
- 920374.30 Jennings Pt
- 920375.00 Willowbrook

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# Middle Village 2013 CDD Clay County, Florida

GENERATED BY THE GIS DEPARTMENT 05/02/2013

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