

***MIDDLE VILLAGE***  
***Community Development District***

*JULY 11, 2022*

## *AGENDA*

# Middle Village Community Development District

475 West Town Place  
Suite 114  
St. Augustine, Florida 32092

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July 1, 2022

Board of Supervisors  
Middle Village Community Development District

Dear Board Members:

The Middle Village Community Development District Board of Supervisors Meeting is scheduled to be held **Monday, July 11, 2022 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Approval of Consent Agenda
  - A. Approval of the Minutes of the June 13, 2022 Board of Supervisors Meeting
  - B. Financial Statements
  - C. Assessment Receipts Schedule
  - D. Check Registers
- IV. Acceptance of the Fiscal Year 2021 Audit Report
- V. Discussion of the Fiscal Year 2023 Budget
- VI. Other Business
- VII. Staff Reports
  - A. District Counsel
  - B. District Engineer – Acceptance of the Annual Engineer’s Report  
(to be provided under separate cover)
  - C. District Manager

D. Operations Manager – Memorandum

VIII. Audience Comments (limited to three minutes) / Supervisor Requests

IX. Next Scheduled Meetings – August 15, 2022 @ 6:00 p.m. at the Plantation Oaks Amenity Center

X. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

*Marilee Giles*

Marilee Giles  
District Manager

### *THIRD ORDER OF BUSINESS*

*A.*

MINUTES OF MEETING  
MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held on Monday, June 13, 2022 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Michael Steiner	Chairman
Tim Hartigan	Vice Chairman
Jeremy Spellman	Supervisor
Jonel Hicks	Supervisor
Jason Misfud	Supervisor

Also present were:

Marilee Giles	District Manager
Mike Eckert	District Counsel
Peter Ma	District Engineer (by phone)
Chalon Suchsland	VerdeGo Landscape
Crys LaFata	S3 Security
Marla Dietrich	S3 Security

**FIRST ORDER OF BUSINESS**

**Call to Order**

Ms. Giles called the meeting to order and called the roll at approximately 2:04 p.m.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There being no members of the audience present, the next item followed.

**THIRD ORDER OF BUSINESS**

**Approval of Consent Agenda**

- A. Approval of the Minutes of the May 9, 2022 Audit Committee and Board of Supervisors Meetings**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Ms. Giles stated included in your package are the minutes of the Board of Supervisors and Audit Committee meetings, the financial statements as of April 30th, your assessment receipts schedule showing you are 99% collected, and the check register totaling \$149,089.79.

On MOTION by Chairman Steiner seconded by Vice Chairman Hartigan with all in favor the consent agenda was approved.

**FOURTH ORDER OF BUSINESS****Ratification of Engagement Letter from  
Grau & Associates for FY 2022-2026 Audit  
Services**

Ms. Giles stated the engagement letter documents and confirms the auditor's acceptance of the appointment, the objective and scope of the audit, the extent of the auditor's responsibilities to the District and the form of any reports they will produce.

On MOTION by Vice Chairman Hartigan seconded by Mr. Hicks with all in favor the engagement letter from Grau & Associates for FY2022-2026 audit services was ratified.

**FIFTH ORDER OF BUSINESS****Consideration of Resolution 2022-11,  
Approving the Proposed Budget for Fiscal  
Year 2023 and Setting a Public Hearing  
Date**

Ms. Giles stated today we're going to approve the proposed budget and set a public hearing date. Once the budget is approved, we will provide a copy to Clay County as required by Chapter 190. We currently have September 12<sup>th</sup> as the date of the public hearing, but we have the August 15<sup>th</sup> meeting at 6pm and we could also have the public hearing on that date as it meets the 60-day requirement. I don't need a motion to change the date on the resolution, I just need the Board's direction.

Chairman Steiner stated there is no objection.

Ms. Giles stated we will go over the budget. There are four funds we deal with in this budget – the general fund, which covers all of the administrative expenses for the district; the recreation fund, which covers some administrative expenses, but mostly the costs associated with maintenance and the recreational expenses; the debt service fund which reflects the debt service with interest and principal payments for the 2018 and 2022 refunding that we just did; lastly is the capital reserve fund, which is the fund in which we set aside money for repairs and replacements to the capital assets listed in the capital reserve study that Jay has been working on. Using the capital reserve study, we will set aside \$250,000 for the capital reserves for FY23. This budget proposes an increase in assessments for the homeowners of Middle Village. Inflation



is at 8.6% nationwide. It's higher than it has been in over 40 years. This time last year it was 4% inflation, so it's just unfortunate where we're at fiscally with everything.

Chairman Steiner stated on page 20 of the budget, you'll notice where it talks about the amount of the increase and you're going to see the single family shows and increase of \$144.63. The owner is not going to see that. Your CDD fees are a combination of the two assessments, debt service and the operations and maintenance. The debt service has a \$123 decrease for single family.

Mr. Mifsud stated this was going to be the difference between Option 1 for the refinance.

Chairman Steiner stated this budget was built with Option 1 incorporated. That was a savings, so that savings is that \$123.02 for single family. But the O&M has gone up. So, a single-family owner will see an increase between \$30 and \$40 a year. In fact, the multi-family with aquatics actually gets a reduction of a couple dollars. I think everyone can admit that over the last ten years everything has gone up, but maybe paychecks. We've targeted the \$250,000 for our reserves, so there is money there. We are in very good shape with the reserves.

Mr. Hicks asked when was the last time there was an increase?

Ms. Giles responded Fiscal Year 2013.

Vice Chairman Hartigan stated which was good and bad at the same time. It was good we were able to keep assessments level, but the bad thing is according to our capital reserve study, within eight years it could potentially create some severe problems in the long run.

Chairman Steiner stated this is the first year, to my knowledge, that we've been totally built out. In the earlier years we had developers walking away from the table and we had no income coming, so we were operating close to, or sometimes in the red, but we were able to maintain things across the Board.

Vice Chairman Hartigan stated unfortunately everybody in the community knows struggles. Everything has gone up for every individual person and they're already struggling.

Ms. Giles stated this capital reserve study really helps, because it takes into account the wear and tear on all of the capital assets that we have, and that's where Jay gets the recommendation to the Board on how much money to put in that capital reserve line. This goes out to 2052. We will do another one in five years because things change, but Jay feels comfortable with the \$250,000 going into the capital reserve line this year. He will look at that again next year.

Chairman Steiner stated we have about \$1.6 million there now I think. We have \$250,000 in the budget. The reserve plan recommendation was \$400,000, but if you look at what they're talking about as far as needing replacements, you will find there is \$30,000 for each of the playgrounds in various communities, and there is no need to do a full replacement in those areas, so there's \$90,000 there. There is approximately \$82,000 for resurfacing the adult pool. I talked to Jay who said we are nowhere near needing to do that. The following year, in 2023, you'll find there is only \$30,000 being planned for replacements.

Vice Chairman Hartigan stated with that being said, even though it's nominal amounts it's increasing, is it really worth trying to raise it right now? Should we not consider waiting another year and reevaluating? You're talking about an administration work, a lot of notices, and making a lot of people upset, even though it's only \$30.

Mr. Mifsud stated you also have the \$123 that is the basis for the change and the redirection of the money from the savings, so it's \$144, but we only have to add \$30 because of that savings. We're actually changing that budget line by \$144 a year per home.

Mr. Hicks stated we have to communicate that message anyway.

Mr. Eckert stated right, you have to send the mailed notices if you raise O&M at all.

Vice Chairman Hartigan stated so according to the capital reserve study, we're \$169 a month short from where we should be, and I do see the fact that we should increase it to offset and keep us in line with that study. I'm just not so sure whether we need to do it this year or next year.

Chairman Steiner stated the problem is where does the money being identified in the O&M budget come from if we don't do this now? That money is coming out of that savings and at least according to Jay and his look at what is needed, is funding the services that we have going on now. We would actually have to cut services because you have to reduce the O&M budget. I'm not sure it's as simple as saying we're not going to do this. You'd have to strip out money that was put in to the O&M to meet the services that are forecasted.

Vice Chairman Hartigan stated I agree we're in a no-win situation. We just have to select which is going to be our best course of action.

Ms. Giles stated the capital reserve study has the dollar amounts on there. For FY23, they recommend we put \$263,000 in. The current plan that you're following shows you going in to the red rather quickly. In 2028 you would be in the red. In the new capital reserve study, his

recommendation on Table 1-2 shows the annual reserve contribution is \$263,000, in FY24 is \$266,000, in FY25 is \$269,000 and so on. A column further over shows projected expenditures for repairs. In FY23 it shows \$400,000 in repairs, if all those things had to be repaired. We know Jay does a great job with figuring out how to make things last longer than what is on here. In FY24, it shows only \$88,000 in repairs. In FY25, is where that \$30,000 in repairs is. This is a best-guess scenario if everything was to break at once how much we would spend each year to repair it and that's why we put that much money into the capital reserves.

Mr. Mifsud stated as we move forward in time and those red items if they increase, is that taking into consideration future costs that was on every line item. If it's something that has to be replaced in 2026, it goes up 4-8%.

Chairman Steiner responded yes, that's inflation and projections in increases in labor.

Ms. Giles stated Table 2-1 is where you'll see a lot of red, and that's our current path. That's not the path we want to stay on. We want to move to Table 1-2.

Vice Chairman Hartigan stated you said there was \$263,000 and our savings on the bonds was \$123,000?

Ms. Giles responded \$263,000 is what is recommended for the capital reserve fund.

Chairman Steiner stated in August we adopt the budget, which may have some adjustments. We can take some from one category and move it to another, but we cannot increase the overall budget for O&M. We can go down, but we can't go up. From that standpoint, where we're sitting now, the letter has to go out and the budget has to go to the County. All of that has to happen. In this is an operating reserve, which is used to fund how we do business during the months of November and December, because we don't start receiving funds for the O&M and so forth until they come in from the tax collector after the first of the year. So, in this O&M budget and in this environment, we have to maintain operating funds for those three months. So, if all of that money is not used, in the December/January timeframe, it is rolled into reserves. That's how we've been doing it the last several years. So, even though we have \$250,000, there may be more going into reserves if we don't have a big-ticket item that pops up. We do have one big ticket item coming up, the roof has to be repaired on this building, and it's estimated to be about \$70,000. What we've been able to do is extend the life of certain items. So, we've been working the budget to handle things as they come up.

Vice Chairman Hartigan stated with savings from the bond this year, we don't have to raise it \$30 or consider ways to offset, but come next year, do we lose that?

Chairman Steiner stated the savings will be there for the length of the bonds, and that's about ten more years. In 2035 the bonds are paid off, so each year, we're saving that amount of money.

Mr. Eckert stated just one clarification. We're trying to set the high watermark today so we don't get into a time crunch with the notices that have to go out, but the way the timing works, your next meeting is July 11<sup>th</sup>, so in the event Jay is here and says the budget is too low, we would have time to modify that notice. All you're doing today is approving what is going to be sent to the County, and if you went up in July for some reason, we would just send a revised version to the County. It wouldn't delay our hearing or notices at all, so that's just the way your calendar works out.

Chairman Steiner stated I'd like to make a motion to approve the budget as it is now, then we can discuss it further.

Chairman Steiner motioned to approve Resolution 2022-11, approving the proposed budget for Fiscal Year 2023 and setting a public hearing date. Mr. Hicks seconded the motion.

Mr. Spellman stated I think with the timing of it to where if we need to make adjustments at the next meeting when Jay is here, that sounds good to me. We can move forward and make an adjustment if we need to based off discussions with him.

On VOICE VOTE with all in favor, Resolution 2022-11, approving the proposed budget for Fiscal Year 2023 and setting a public hearing date for August 15, 2022 at 6:00 p.m. was approved.

## **SIXTH ORDER OF BUSINESS**

### **Other Business**

There being no other business, the next item followed.

## **SEVENTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. District Counsel**

Mr. Eckert stated I'll be working with your manager and Chairman on this. Any time we have a situation where we're decreasing debt assessments, and we're increasing O&M assessments, it's important to communicate that to the residents in a way that is understandable so they understand what the net result is, but you also can't do that in a way that waters down the O&M assessment notice that the statutes require you to send, so we will be working with them to finalize that. Certainly, if it's something we get done in time for when your agenda package goes out, we can put a draft in your agenda so you can see what that document looks like.

Mr. Hicks asked what are the statutes on that?

Mr. Eckert responded the statutes require that any time we increase the annual operations and maintenance assessment, we send a mailed notice to all landowners within the district and in that notice, it's required that we say the total amount that the district will collect in the assessments, which is the total amount of the revenues in your budget and the amount that the particular property owner would have to pay. We also add the difference between last year and this year. What we will be adding this year, and this is not statutory, this is for educational purposes, we will be adding the debt service savings so people can see the net result of this change you're making to the assessments. It's Chapter 197.3632 that sets forth all the things that have to be in the notice. So, there will be a mailed notice that goes to all landowners, and there will also be a published notice that has to be published at least 20 days in advance of the public hearing. If we are direct collecting assessments against a property owner, which I'm not sure that we're doing anymore now that we're fully built out, that is a 30-day mailed notice. But, if it's going to a homeowner, whose assessments are collected on your tax bill, that is a 20-day mailed notice.

Mr. Hicks stated so the homeowners would get this letter before our next meeting?

Mr. Eckert responded no, they will get the letter after our next meeting, but it will say we are going to have a public hearing on August 15<sup>th</sup> at 6pm, you're invited to provide comments to the district manager in advance, and you're also invited to come to the public meeting and express any comments at that point in time.

#### **B. District Engineer – Acceptance of the Stormwater Needs Analysis Report**

Mr. Ma stated if you recall, back in the fall or early winter, there was a state mandate requiring a number of entities, including special districts, to perform a stormwater needs analysis

for the next 20 years, and they were kind enough to give us all of the forms and spreadsheets. The last few months we figured out what was needed to input in these forms, so we can quickly go over these forms page by page if you'd like. We have background information such as the district manager, what water management district we're in, if we're a special district, and we gave a narrative description of what we are. They asked for different stormwater program activities. The good thing is I've been at Double Branch and Middle Village since the beginning, so we knew all the stormwater systems that you have and we still have all of the information, so we were able to fill out these forms fairly quickly. Part two asks for linear footage of our culverts and ditches. I gave Marilee several files, one of those files is a Shapefile of a project boundary, which can only be opened in some kind of CAD or GIS program, and that is part four. That will be submitted along with everything else. Part 5.1 is the routine operations and maintenance where we give them the data of what we've spent in the last year. In years 2021-2022, \$18,000 is what we're going to spend, and then we project from 2022 to 2027 in five-year increments what that expenditure is going to be. So, for the next five years it's \$97,000; 2027-2032 is \$109,000; 2032-2037 is \$122,000 and 2037-2042 is \$138,000. I don't believe we're going to have any future expansion since it's all built out. It asks for sources for documents, which is the water management district and Clay County approved plans. In short, that's the form that we filled out. I believe Marilee found out who we need to submit all this to. I'm not sure what they're going to do once it gets there, but we did our part. Behind the spreadsheet we also had a couple of other items. Your stormwater management plan straight out of our management district permit, the conditions to those permits that we have to meet – all stormwater facilities to be maintained; at least once every two years we review the control structures to see if there are any deficiencies. I think that is fairly new. We may have to start doing that every two years. We only remove dead trees in the conservation easement, and then we preserve the wetland and conservation easement areas. We basically protect from erosion and settlement. At the very end we have limitations and assumptions. These are for our own protection; the limitations and assumptions we had for this plan.

Chairman Steiner stated when I looked this over, the maintenance of the berms and the clearing of the outflows, all of those are activities that Jay currently handles, so this is not an additional cost factor. A fair amount of that cost is already being done on a monthly or yearly basis.

Mr. Ma stated that's correct. You guys have Lake Doctors, or somebody similar that comes out there on a regular schedule, so I believe you are in fine shape. I also want to point out that I think we had a work authorization for an amount not to exceed \$10,000 for this project. Our company does at least 30 CDDs and we were able to spread the costs among all of them. It shouldn't be more than \$2,500 for this report; probably even less than that.

Mr. Eckert stated Peter, before the report is submitted, if you don't mind, please go back and look at the number of estimated storage or treatment basins that you have in here compared to what is here. I just want to make sure that is correct. That is in Part 2, right under the linear feet. Just so the Board is aware, the intent of this law is for every local government within the county to prepare this type of document and send it to the county. The county then has to compile it all and send it to the state. So, they're going to add up how many linear feet of culvert do they have in their county and stuff like that.

On MOTION by Vice Chairman Hartigan seconded by Mr. Mifsud with all in favor the stormwater needs analysis report was accepted subject to any changes to be made by the District Engineer.

### **C. District Manager**

There being nothing to report, the next item followed.

### **D. Operations Manager – Memorandum**

Ms. Giles stated I think most of you have spoken to Jay regarding his report in his absence today. If there are any questions or comments for Jay, I'll be happy to talk to him tomorrow.

Vice Chairman Hartigan stated the one thing I noticed is on the rentals, they could be a little more specific. Let's say they're renting four out of four weekends, but yet contained within the itemization, we will have maybe two refunds, so it's really not four weekends rented. It's two weekends. If we can be a little more specific on that, it would help us out.

Ms. Giles asked Ms. Suchsland, is there anything you'd like to add?

Ms. Suchsland stated the mulch that you guys approved for the outer bed is scheduled for July, pending weather and staffing. The crape myrtles to be planted, we are waiting on Jay to

approve wiring. There's wiring that was cut by the construction company. When they did the brick they cut through the promenade, so we have no irrigation from that point down to the rest of it, so we don't want to plant any new material. The tree work we did this last month, we did the one in front of the entrance of the insurance agency, which I understand is now going to become an Ace Hardware. We also had to take down a tree at the Hamilton Glen entryway. It was getting eaten up by termites from the base up so that was going to be devastating if it fell. We also got the large oak tree down on the school road that had been dead for some time.

Mr. Mifsud stated over at the Dollar General by Publix, there's a couple of palm trees that are dead. I don't know who owns those, if it's Dollar General, or if that's part of an area that the CDD is responsible for.

Ms. Suchsland stated that's not the CDD.

## **EIGHTH ORDER OF BUSINESS**

### **Audience    Comments    /    Supervisors' Requests**

There were no audience members present.

Chairman Steiner stated I just want to address one thing that has been sent to Jay. I'll let him work the final part of it, but it has to do with the motorized scooters. I received an email from two residents that were over here running in the grass off of the ball field in motorized scooters. They're still going up and down. Jay and I are trying to find ways to handle that, but it needs to be stated that motorized scooters are not to be operated on CDD property. We seem to be caught in a catch-22 when it comes to power, or security and what CCSO will do for us. We've got to find some way to get this under control. From what I was told, there was an unsatisfactory response when it was reported. I told them I would look into that with Jay being out.

Vice Chairman Hartigan stated we have to be careful with saying motorized scooters in general due to ADA.

Chairman Steiner stated these are motor scooters.

Mr. Eckert stated but you're correct, we need to look at the policies and if there is a prohibition, there needs to be an exemption for a motorized wheelchair for instance.

Chairman Steiner stated we're talking street bikes. They're up here racing. They're going between the ball fields and the pines between the preserve and CDD property. There's been a couple of confrontations. I did tell the resident I would bring it up.



Ms. Suchsland asked do you know where they're coming from?

Chairman Steiner responded no. I don't know where they're coming from, or when they're going.

Ms. Suchsland stated I've seen one repeatedly that is coming out of Eagle Landing. One is a father that has a son on the bike, plus they have a golf cart and another little mini scooter.

Chairman Steiner stated I've heard them going through the wooded area back here. The incident that was reported to be is races in the pines on the edge of the preserve area. These probably weigh close to 100 pounds. They are not battery-operated toys. They are flying and somebody is going to get hurt. There's got to be some way to control them. As I understand, CCSO was given a video, but they say it's private property.

Vice Chairman Hartigan asked have your security officers witnessed this behavior?

Ms. LaFata responded they have, and they've been including them in their reports and chasing them off. The problem is, we don't have a way of catching them, but we are aware of it. On the weekends, it's the worst. They stay really busy chasing people off. As soon as they see us trying to approach them, they're gone.

Mr. Hicks asked how many incidents on average per weekend?

Ms. LaFata responded three or four per day on the weekends.

Vice Chairman Hartigan stated I'm sure you have talked to the Clay County Sheriff's Office. What did they say?

Ms. Lafata responded they just asked for a description with as much detail as possible. We provided that, but nothing really comes of it.

Mr. Hicks asked what kind of solutions do we have?

Chairman Steiner responded we've played with some ideas of putting some travel constraints on the promenade itself, because right now there's only two entrance ways, down here and up at that new development. All of the others have a wall. So, when they're going that direction, they're probably going into that new community. We played with putting some kind of controls like we did between the parking lot out here and the preserve, the bollards, but the problem is that we do have ADA issues, and while we don't necessarily condone it, it's going to affect kids with bicycles, or adults with bicycles who are not as much of a problem, but we don't agree to allowing the bicycles, but we don't want to put something in that's just going to mess everything up. Security has a valid point. They can't chase them down. These guys take off and

go and you can't keep up with them. They don't go by any set schedule, so it's not a matter of having somebody there at a certain time. I do understand, but it's something that is getting to be a bit of a problem and from our standpoint, we state no motorized bicycles or what have you on the promenade.

Mr. Hicks asked is it is a money issue? The only solution I see is to have a Sheriff's officer here on the weekends. To be here and witness it himself. If they're not here, they're the second option. By the time you call them, they're already gone. Is that something to try to fit into the budget?

Chairman Steiner stated it's something that is being addressed in the current budget since our fees to CCSO are going up.

Mr. Eckert stated we've had this issue before at other places and one of the things that some boards have done is they have hired an off-duty officer to be here for one, two or three weekends, because it's usually the same people that are doing it, so you're not looking at something where you'd commit for six months. You'd commit for two to three weekends to see if the message can get across and you may have to do it again in eight or nine months, but that is an option I've seen other boards do.

Chairman Steiner stated we've talked about that. I haven't noticed it on the weekends as much as I have in the late evenings during the week.

Vice Chairman Hartigan stated we should get it directly from them as far as when they're witnessing it.

Ms. LaFata stated I can run a report and gather as much information as I can on it.

Chairman Steiner stated the other thing is I believe Jay is planning a meeting with the Clay County Sheriffs because of the issues with getting them to trespass, which is the only thing we can do because it's in violation of the policies.

Mr. Mifsud stated I know the HOA used to spend around \$30,000 a year on CCSO coverage for all of Phase 2, every sub association, every parking lot. I don't know if they're still doing it.

Chairman Steiner stated I can tell you we never saw them, because that was one of the things I brought up.

Mr. Mifsud stated sometimes they were in an unmarked car.

Chairman Steiner stated we currently have CCSO off-duty here. We pay for them for both Double Branch and here. It's a line item in the budget. They're up here, and it's going on down there. They're not on foot, they're sitting in vehicles, so it's a matter of coming to an agreement of what can be done and then trying to do it, before someone gets hurt.

**NINTH ORDER OF BUSINESS****Next Scheduled Meetings**

Ms. Giles stated our next meetings is scheduled for July 11<sup>th</sup> at 2:00 p.m. here at the Plantation Oaks Amenity Center.

**TENTH ORDER OF BUSINESS****Adjournment**

On MOTION by Chairman Steiner seconded by Vice Chairman Hartigan with all in favor the meeting was adjourned.

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Secretary/Assistant Secretary

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Chairman/Vice Chairman

*B.*

# Middle Village

## Community Development District

Unaudited Financial Reporting  
May 31, 2022



**Middle Village**  
**Community Development District**  
**Combined Balance Sheet**  
May 31, 2022

	<u>Governmental Fund Types</u>				
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Totals</u> <u>(Memorandum Only)</u>
<b><u>Assets:</u></b>					
Cash	\$192,684	\$550,669	\$776,824	---	\$1,520,177
Investments:					
<b><u>Series 2022</u></b>					
Revenue	---	---	---	\$170,038	\$170,038
Reserve	---	---	---	\$154,141	\$154,141
Principal	---	---	---	\$69	\$69
Interest	---	---	---	\$75,386	\$75,386
Acquisition & Construction	---	---	---	\$15,821	\$15,821
Prepayment	---	---	---	\$744	\$744
<b><u>Series 2018-2</u></b>					
Reserve	---	---	---	\$118,917	\$118,917
Prepayment	---	---	---	\$14	\$14
Sinking Fund	---	---	---	\$2	\$2
Interest	---	---	---	\$1	\$1
<b><u>Operations</u></b>					
Custody Account	\$2,188	---	---	---	\$2,188
<b><u>State Board</u></b>					
General Fund	\$92,225	---	---	---	\$92,225
Recreation Fund	---	\$60,867	---	---	\$60,867
Capital Reserve	---	---	\$530,006	---	\$530,006
Due From General Fund	---	\$43,704	---	---	\$43,704
Due From Debt Service	\$10,705	\$83,057	---	---	\$93,762
Due from Other	---	\$28,504	---	---	\$28,504
Electric Deposits	---	\$13,383	---	---	\$13,383
Accounts Receivable	---	\$700,000	---	---	\$700,000
Assessment Receivable	\$3,339	\$24,654	---	\$31,863	\$59,856
<b>Total Assets</b>	<u>\$301,142</u>	<u>\$1,504,838</u>	<u>\$1,306,830</u>	<u>\$566,995</u>	<u>\$3,679,804</u>
<b><u>Liabilities:</u></b>					
Accounts Payable	\$1,387	\$23,181	\$18,385	---	\$42,953
Due to General Fund	---	---	---	\$10,705	\$10,705
Due to Rec Fund	\$43,704	---	---	\$83,057	\$126,761
<b><u>Fund Balances:</u></b>					
Unassigned	\$256,051	\$1,468,274	\$1,288,444	---	\$3,012,769
Nonspendable	---	\$13,383	---	---	\$13,383
Restricted for Debt Service	---	---	---	\$473,233	\$473,233
<b>Total Liabilities and Fund Equity</b>	<u>\$301,142</u>	<u>\$1,504,838</u>	<u>\$1,306,830</u>	<u>\$566,995</u>	<u>\$3,679,804</u>

**Middle Village**  
**Community Development District**  
**General Fund**

Statement of Revenues & Expenditures  
For the Period ending May 31, 2022

Adopted Budget	Prorated Budget 5/31/22	Actual 5/31/22	Variance
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**Revenues:**

Assessments - Tax Roll	\$209,368	\$209,368	\$210,372	\$1,004
Assessments - Direct	\$6,319	\$6,319	\$12,536	\$6,217
Interest Income	\$350	\$233	\$330	\$97
<b>Total Revenues</b>	<b>\$216,037</b>	<b>\$215,920</b>	<b>\$223,238</b>	<b>\$7,317</b>

**Expenditures:**

**Administrative**

Supervisors Fees	\$12,000	\$8,000	\$6,800	\$1,200
Travel	\$200	\$133	\$0	\$133
FICA Expense	\$918	\$612	\$538	\$74
Engineering	\$10,500	\$7,000	\$777	\$6,223
Trustee	\$15,100	\$15,100	\$16,200	(\$1,100)
Dissemination Agent	\$3,500	\$2,333	\$2,183	\$150
Assessment Roll	\$7,550	\$7,550	\$7,550	\$0
Attorney	\$45,000	\$30,000	\$17,159	\$12,841
Attorney-Foreclosure	\$10,000	\$6,667	\$0	\$6,667
Arbitrage	\$750	\$500	\$0	\$500
Annual Audit	\$6,100	\$4,067	\$0	\$4,067
Management Fees	\$61,762	\$41,175	\$41,225	(\$50)
Information Technology	\$2,550	\$1,700	\$1,706	(\$6)
Telephone	\$425	\$283	\$376	(\$93)
Postage	\$600	\$400	\$242	\$158
Printing & Binding	\$2,700	\$1,800	\$323	\$1,477
Records Storage	\$200	\$133	\$0	\$133
Insurance	\$12,251	\$12,251	\$11,527	\$724
Legal Advertising	\$1,500	\$1,000	\$641	\$360
Other Current Charges	\$150	\$100	\$21	\$79
Office Supplies	\$300	\$200	\$18	\$182
Website Compliance	\$2,250	\$1,500	\$1,500	\$0
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Reserves	\$19,556	\$0	\$0	\$0

<b>Total Administrative</b>	<b>\$216,037</b>	<b>\$142,679</b>	<b>\$108,960</b>	<b>\$33,719</b>
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<b>Excess Revenues (Expenditures)</b>	<b>\$0</b>	<b>\$114,278</b>
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<b>Fund Balance - Beginning</b>	<b>\$0</b>	<b>\$141,773</b>
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<b>Fund Balance - Ending</b>	<b>\$0</b>	<b>\$256,051</b>
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**Middle Village**  
**Community Development District**  
**General Fund**  
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b>Revenues:</b>													
Assessments - Tax Roll	\$0	\$30,658	\$164,260	\$2,216	\$3,372	\$2,053	\$3,045	\$4,767	\$0	\$0	\$0	\$0	\$210,372
Assessments - Direct	\$0	\$1,815	\$10,721	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,536
Interest Income	\$9	\$9	\$12	\$40	\$47	\$27	\$63	\$124	\$0	\$0	\$0	\$0	\$330
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$9</b>	<b>\$32,482</b>	<b>\$174,993</b>	<b>\$2,256</b>	<b>\$3,418</b>	<b>\$2,080</b>	<b>\$3,108</b>	<b>\$4,891</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$223,238</b>
<b>Expenditures:</b>													
<b><i>Administrative</i></b>													
Supervisors Fees	\$1,000	\$800	\$1,000	\$1,000	\$800	\$1,000	\$400	\$800	\$0	\$0	\$0	\$0	\$6,800
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$77	\$61	\$77	\$77	\$66	\$83	\$33	\$66	\$0	\$0	\$0	\$0	\$538
Engineering	\$0	\$0	\$195	\$0	\$0	\$0	\$0	\$582	\$0	\$0	\$0	\$0	\$777
Trustee	\$0	\$0	\$0	\$0	\$0	\$15,000	\$1,200	\$0	\$0	\$0	\$0	\$0	\$16,200
Dissemination Agent	\$175	\$408	\$208	\$208	\$208	\$558	\$208	\$208	\$0	\$0	\$0	\$0	\$2,183
Assessment Roll	\$7,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,550
Attorney	\$3,241	\$3,095	\$2,191	\$2,258	\$1,884	\$1,933	\$1,752	\$805	\$0	\$0	\$0	\$0	\$17,159
Attorney-Foreclosure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$5,197	\$5,147	\$5,147	\$5,147	\$5,147	\$5,147	\$5,147	\$5,147	\$0	\$0	\$0	\$0	\$41,225
Information Technology	\$219	\$213	\$213	\$213	\$213	\$213	\$213	\$213	\$0	\$0	\$0	\$0	\$1,706
Telephone	\$48	\$26	\$67	\$59	\$61	\$37	\$52	\$26	\$0	\$0	\$0	\$0	\$376
Postage	\$7	\$12	\$7	\$23	\$82	\$78	\$8	\$24	\$0	\$0	\$0	\$0	\$242
Printing & Binding	\$87	\$6	\$42	\$24	\$65	\$45	\$30	\$24	\$0	\$0	\$0	\$0	\$323
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$11,527	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,527
Legal Advertising	\$70	\$0	\$139	\$0	\$147	\$70	\$157	\$60	\$0	\$0	\$0	\$0	\$641
Other Current Charges	\$0	\$0	\$0	\$0	\$6	\$7	\$3	\$6	\$0	\$0	\$0	\$0	\$21
Office Supplies	\$0	\$7	\$6	\$1	\$1	\$1	\$0	\$1	\$0	\$0	\$0	\$0	\$18
Website Compliance	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$0	\$0	\$0	\$0	\$1,500
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Expenditures</b>	<b>\$29,558</b>	<b>\$9,963</b>	<b>\$9,479</b>	<b>\$9,197</b>	<b>\$8,866</b>	<b>\$24,358</b>	<b>\$9,391</b>	<b>\$8,149</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$108,960</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$29,550)</b>	<b>\$22,519</b>	<b>\$165,514</b>	<b>(\$6,940)</b>	<b>(\$5,448)</b>	<b>(\$22,277)</b>	<b>(\$6,282)</b>	<b>(\$3,258)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$114,278</b>



**Middle Village**  
**Community Development District**  
**Recreation Fund**

Statement of Revenues & Expenditures  
For the Period ending May 31, 2022

	Adopted Budget	Prorated Budget 5/31/22	Actual 5/31/22	Variance
<b><u>Revenues:</u></b>				
Assessment - Tax Roll	\$1,545,858	\$1,545,858	\$1,553,268	\$7,410
Assessment - Direct	\$46,657	\$46,657	\$92,561	\$45,904
Interest	\$1,000	\$667	\$153	(\$513)
Miscellaneous Income	\$2,500	\$2,500	\$4,705	\$2,205
Amenities Revenue	\$85,000	\$56,667	\$79,530	\$22,864
Cost Share Revenue - South Village/Lighting	\$36,662	\$36,662	\$33,063	(\$3,599)
<b>Total Revenues</b>	<b>\$1,717,677</b>	<b>\$1,689,010</b>	<b>\$1,763,280</b>	<b>\$74,269</b>
<b><u>Expenditures:</u></b>				
<b>Administrative</b>				
Management Fees - On Site	\$293,904	\$195,936	\$195,936	\$0
Insurance	\$52,916	\$52,916	\$55,081	(\$2,165)
Other Current Charges	\$4,000	\$2,667	\$3,509	(\$842)
Permit Fees	\$1,500	\$1,000	\$448	\$552
Office Supplies	\$500	\$333	\$0	\$333
<b>Total Administrative</b>	<b>\$352,820</b>	<b>\$252,852</b>	<b>\$254,974</b>	<b>(\$2,122)</b>
<b>Common Area</b>				
Security	\$150,000	\$100,000	\$94,468	\$5,532
Security Clay County	\$47,000	\$31,333	\$27,055	\$4,278
Electric	\$18,000	\$12,000	\$12,263	(\$263)
Streetlighting	\$32,000	\$21,333	\$20,235	\$1,098
Irrigation Maintenance	\$5,000	\$3,333	\$2,077	\$1,257
Landscape Maintenance	\$450,256	\$300,171	\$297,384	\$2,786
Common Area Maintenance	\$65,000	\$43,333	\$48,393	(\$5,060)
Lake Maintenance	\$20,000	\$13,333	\$12,152	\$1,181
Miscellaneous Maintenance	\$5,000	\$3,333	\$0	\$3,333
<b>Total Common Area</b>	<b>\$792,256</b>	<b>\$528,171</b>	<b>\$514,028</b>	<b>\$14,143</b>

**Middle Village**  
**Community Development District**  
**Recreation Fund**

Statement of Revenues & Expenditures  
For the Period ending May 31, 2022

	Adopted Budget	Prorated Budget 5/31/22	Actual 5/31/22	Variance
<b>Recreation Facility</b>				
Amenity Staff	\$160,000	\$106,667	\$59,981	\$46,686
Janitorial	\$55,000	\$36,667	\$30,267	\$6,400
Telephone	\$8,800	\$5,867	\$6,317	(\$451)
Electric	\$64,000	\$42,667	\$34,211	\$8,456
Water / Sewer	\$46,000	\$30,667	\$24,119	\$6,548
Gas/Heat (Pool)	\$25,000	\$16,667	\$20,876	(\$4,209)
Refuse Service	\$20,000	\$13,333	\$16,196	(\$2,863)
Pool Maintenance & Chemicals	\$45,000	\$30,000	\$22,172	\$7,828
Cable	\$5,800	\$3,867	\$4,421	(\$554)
Special Events	\$5,000	\$3,333	\$1,447	\$1,887
Office Supplies and Equipment	\$1,500	\$1,000	\$29	\$971
Facility Maintenance - General	\$55,500	\$37,000	\$36,845	\$155
Facility Maintenance - Preventive Contracts	\$15,350	\$10,233	\$1,087	\$9,147
Facility Maintenance - Contingency	\$3,651	\$2,434	\$2,324	\$110
Elevator Maintenance	\$3,000	\$2,000	\$958	\$1,042
Recreation Passes	\$5,000	\$3,333	\$2,344	\$990
Lighting Repairs	\$10,000	\$6,667	\$6,486	\$181
Tennis Court Maintenance	\$44,000	\$29,333	\$24,081	\$5,253
<b>Total Recreation</b>	\$572,601	\$381,734	\$294,160	\$87,574
<b>Total Expenditures</b>	\$1,717,677	\$1,162,757	\$1,063,162	\$99,595
<b>Excess Revenues (Expenditures)</b>	(\$0)		\$700,118	
<b>Fund Balance - Beginning</b>	\$0		\$781,539	
<b>Fund Balance - Ending</b>	(\$0)		\$1,481,657	

**Middle Village**  
**Community Development District**  
**Recreation Fund**  
Month By Month Income Statement

**Revenues:**

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Assessment - Tax Roll	\$0	\$226,364	\$1,212,807	\$16,365	\$24,894	\$15,159	\$22,485	\$35,194	\$0	\$0	\$0	\$0	\$1,553,268
Assessment - Direct	\$0	\$13,400	\$79,161	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$92,561
Interest	\$21	\$22	\$11	\$7	\$7	\$15	\$24	\$46	\$0	\$0	\$0	\$0	\$153
Miscellaneous Income	\$45	\$0	\$463	\$0	\$135	\$918	\$0	\$3,143	\$0	\$0	\$0	\$0	\$4,705
Amenities Revenue	\$15,216	\$4,001	\$4,634	\$3,915	\$4,422	\$11,790	\$22,318	\$13,234	\$0	\$0	\$0	\$0	\$79,530
Cost Sharing Revenue	\$0	\$0	\$0	\$0	\$32,761	\$301	\$0	\$0	\$0	\$0	\$0	\$0	\$33,063
<b>Total Revenues</b>	<b>\$15,282</b>	<b>\$243,787</b>	<b>\$1,297,077</b>	<b>\$20,287</b>	<b>\$62,219</b>	<b>\$28,184</b>	<b>\$44,827</b>	<b>\$51,617</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,763,280</b>

**Expenditures:**

**Administrative**

Management Fees - On Site	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$0	\$0	\$0	\$0	\$195,936
Insurance	\$55,081	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$55,081
Other Current Charges	\$433	\$864	\$403	\$321	\$304	\$161	\$437	\$585	\$0	\$0	\$0	\$0	\$3,509
Permit Fees	\$27	\$27	\$394	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$448
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Administrative</b>	<b>\$80,033</b>	<b>\$25,383</b>	<b>\$25,289</b>	<b>\$24,813</b>	<b>\$24,796</b>	<b>\$24,653</b>	<b>\$24,929</b>	<b>\$25,077</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$254,974</b>

**Common Area**

Security	\$12,758	\$10,733	\$11,993	\$12,324	\$10,041	\$12,375	\$11,790	\$12,456	\$0	\$0	\$0	\$0	\$94,468
Security - Clay County Off Duty Sheriff	\$5,221	\$3,432	\$2,698	\$4,536	\$3,551	\$4,739	\$2,273	\$606	\$0	\$0	\$0	\$0	\$27,055
Electric	\$3,072	\$1,581	\$1,422	\$1,177	\$1,310	\$857	\$1,198	\$1,646	\$0	\$0	\$0	\$0	\$12,263
Streetlighting	\$2,487	\$2,487	\$2,535	\$2,535	\$2,511	\$2,511	\$2,552	\$2,617	\$0	\$0	\$0	\$0	\$20,235
Irrigation Maintenance	\$0	\$0	\$2,077	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,077
Landscape Maintenance	\$36,592	\$36,592	\$36,592	\$37,521	\$37,521	\$37,521	\$37,521	\$37,521	\$0	\$0	\$0	\$0	\$297,384
Common Area Maintenance	\$5,505	\$4,874	\$6,073	\$5,911	\$6,406	\$5,635	\$6,886	\$7,103	\$0	\$0	\$0	\$0	\$48,393
Lake Maintenance	\$1,519	\$1,519	\$1,519	\$1,519	\$1,519	\$1,519	\$1,519	\$1,519	\$0	\$0	\$0	\$0	\$12,152
Misc. Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Administrative</b>	<b>\$67,154</b>	<b>\$61,218</b>	<b>\$64,908</b>	<b>\$65,524</b>	<b>\$62,859</b>	<b>\$65,157</b>	<b>\$63,740</b>	<b>\$63,468</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$514,028</b>

**Recreation Facility**

Amenity Staff	\$9,624	\$4,891	\$8,208	\$4,731	\$4,185	\$8,940	\$7,530	\$11,873	\$0	\$0	\$0	\$0	\$59,981
Janitorial	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$3,783	\$0	\$0	\$0	\$0	\$30,267
Telephone	\$771	\$894	\$838	\$750	\$745	\$747	\$747	\$824	\$0	\$0	\$0	\$0	\$6,317

**Middle Village**  
**Community Development District**  
**Recreation Fund**  
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Electric	\$3,434	\$4,185	\$4,378	\$4,316	\$3,840	\$3,686	\$5,209	\$5,163	\$0	\$0	\$0	\$0	\$34,211
Water/Sewer	\$3,403	\$2,641	\$2,229	\$2,530	\$2,898	\$2,989	\$3,304	\$4,125	\$0	\$0	\$0	\$0	\$24,119
Gas/Heat (Pool)	\$0	\$8,253	\$2,031	\$4,292	\$3,365	\$2,935	\$0	\$0	\$0	\$0	\$0	\$0	\$20,876
Refuse Services	\$1,695	\$2,007	\$2,023	\$2,021	\$2,015	\$2,055	\$2,194	\$2,187	\$0	\$0	\$0	\$0	\$16,196
Pool Maintenance & Chemicals	\$2,586	\$2,586	\$2,833	\$2,833	\$2,833	\$2,833	\$2,833	\$2,833	\$0	\$0	\$0	\$0	\$22,172
Cable	\$522	\$587	\$561	\$550	\$549	\$550	\$551	\$550	\$0	\$0	\$0	\$0	\$4,421
Special Events	\$328	\$370	\$75	\$0	\$49	\$0	\$0	\$625	\$0	\$0	\$0	\$0	\$1,447
Office Supplies & Equipment	\$11	\$9	\$9	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29
Facility Maintenance	\$3,971	\$3,537	\$4,445	\$5,124	\$5,625	\$4,625	\$4,621	\$4,897	\$0	\$0	\$0	\$0	\$36,845
Facility Maintenance - Preventative	\$175	\$0	\$274	\$175	\$288	\$0	\$175	\$0	\$0	\$0	\$0	\$0	\$1,087
Facility Maintenance - Contingency	\$304	\$0	\$0	\$607	\$505	\$301	\$304	\$303	\$0	\$0	\$0	\$0	\$2,324
Elevator Maintenance	\$0	\$0	\$479	\$0	\$0	\$0	\$479	\$0	\$0	\$0	\$0	\$0	\$958
Recreation Passes	\$0	\$236	\$1,137	\$0	\$0	\$0	\$0	\$970	\$0	\$0	\$0	\$0	\$2,344
Lighting Repairs	\$729	\$789	\$745	\$829	\$832	\$835	\$833	\$894	\$0	\$0	\$0	\$0	\$6,486
Tennis Court Maintenance	\$2,027	\$3,398	\$2,597	\$2,907	\$5,751	\$2,694	\$2,298	\$2,410	\$0	\$0	\$0	\$0	\$24,081
<b>Total Recreation</b>	<b>\$33,364</b>	<b>\$38,165</b>	<b>\$36,645</b>	<b>\$35,448</b>	<b>\$37,264</b>	<b>\$36,974</b>	<b>\$34,862</b>	<b>\$41,437</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$294,160</b>
<b>Total Expenditures</b>	<b>\$180,551</b>	<b>\$124,766</b>	<b>\$126,842</b>	<b>\$125,785</b>	<b>\$124,919</b>	<b>\$126,784</b>	<b>\$123,531</b>	<b>\$129,983</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,063,162</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$165,269)</b>	<b>\$119,021</b>	<b>\$1,170,234</b>	<b>(\$105,498)</b>	<b>(\$62,700)</b>	<b>(\$98,601)</b>	<b>(\$78,704)</b>	<b>(\$78,365)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$700,118</b>

**Middle Village**  
**Community Development District**  
**Debt Service Fund - 2018-1/2022 and 2018-2**  
Statement of Revenues & Expenditures  
For the Period ending May 31, 2022

Proposed Budget	Prorated Budget 5/31/22	Actual 5/31/22	Variance
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**Revenues:**

Interest Income	\$700	\$467	\$359	(\$108)
Assessments - Direct	\$79,111	\$28,633	\$28,633	\$0
Assessments - Tax Roll	\$1,997,844	\$2,007,421	\$2,007,421	\$0
Assessments- Prepayment	\$0	\$0	\$552,178	\$552,178
Bond Proceeds	\$0	\$0	\$17,754,000	\$17,754,000

<b>Total Revenues</b>	<b>\$2,077,656</b>	<b>\$2,036,521</b>	<b>\$20,342,591</b>	<b>\$18,306,070</b>
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**Expenditures:**

**Series 2018-1**

Interest Expense - 11/1	\$379,658	\$379,658	\$379,658	\$0
Principal Expense- 11/1 (Prepayment)	\$0	\$0	\$12,000	(\$12,000)
Interest Expense - 5/1	\$379,658	\$0	\$0	\$0
Principal Expense - 5/1	\$1,042,000	\$0	\$0	\$0

**Series 2022**

Interest Expense - 5/1	\$131,561	\$131,561	\$131,561	(\$0)
Principal Expense - 5/1	\$888,000	\$888,000	\$888,000	\$0
Special Call 5/1	\$0	\$0	\$8,000	(\$8,000)

**Series 2018-2**

Interest Expense - 11/1	\$58,638	\$58,638	\$58,613	\$25
Principal Expense- 11/1 (Prepayment)	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$58,638	\$58,638	\$58,488	\$150
Principal Expense - 5/1	\$120,000	\$120,000	\$120,000	\$0
Special Call 5/1	\$0	\$0	\$60,000	(\$60,000)

<b>Total Expenditures</b>	<b>\$3,058,152</b>	<b>\$1,636,494</b>	<b>\$1,721,319</b>	<b>(\$84,825)</b>
---------------------------	--------------------	--------------------	--------------------	-------------------

<b>Excess Revenues (Expenditures)</b>	<b>(\$980,497)</b>	<b>\$18,621,272</b>
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**Other Sources (Uses):**

Transfer Out to Escrow	\$0	\$0	\$19,072,766	\$19,072,766
Cost of Issuance	\$0	\$0	\$300,290	\$300,290

<b>Total Other Sources (Uses)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$19,373,056</b>	<b>\$19,373,056</b>
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<b>Net Change in Fund Balance</b>	<b>(\$980,497)</b>	<b>(\$751,784)</b>
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<b>Fund Balance - Beginning</b>	<b>\$663,649</b>	<b>\$1,225,017</b>
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<b>Fund Balance - Ending</b>	<b>(\$316,847)</b>	<b>\$473,233</b>
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**Middle Village**  
**Community Development District**  
**Capital Reserve Fund**  
Statement of Revenues & Expenditures  
For the Period ending May 31, 2022

	Adopted Budget	Prorated Budget 5/31/22	Actual 5/31/22	Variance
<b><u>REVENUES:</u></b>				
Interest Income	\$1,200	\$800	\$982	\$182
General Reserve - Transfer In	\$19,556	\$0	\$0	\$0
<b>TOTAL REVENUES</b>	<b>\$20,756</b>	<b>\$800</b>	<b>\$982</b>	<b>\$182</b>
<b><u>EXPENDITURES:</u></b>				
Repair And Replacements	\$125,000	\$125,000	\$256,999	(\$131,999)
Capital Projects	\$0	\$0	\$3,530	(\$3,530)
<b>TOTAL EXPENDITURES</b>	<b>\$125,000</b>	<b>\$125,000</b>	<b>\$260,529</b>	<b>(\$135,529)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$104,244)</b>		<b>(\$259,547)</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$742,020</b>		<b>\$1,547,991</b>	
<b>FUND BALANCE - Ending</b>	<b>\$637,776</b>		<b>\$1,288,444</b>	

**Middle Village**  
**Community Development District**  
**Long Term Debt Report**

**Series 2022 Special Assessment Refunding Bonds**

Interest Rate:	1.355% - 3.012%
Maturity Date:	5/1/2035
Reserve Fund Definition:	10% Max Annual Debt
Reserve Fund Balance:	\$154,141
Reserve Fund Requirement:	\$156,269
Bonds outstanding - 1/13/2022	\$17,754,000
Less: May 1, 2022 (Mandatory)	(\$8,888,000)
Less: May 1, 2022 (Optional)	(\$8,000)
Current Bonds Outstanding:	\$8,858,000

**Series 2018-2 Special Assessment Refunding Bonds**

Interest Rate:	4.5% - 5%
Maturity Date:	5/1/2035
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$118,125
Reserve Fund Balance:	\$118,917
Bonds outstanding - 9/30/2018	\$2,810,000
Less: May 1, 2019 (Mandatory)	(\$110,000)
Less: November 1, 2019 (Optional)	(\$5,000)
Less: May 1, 2020 (Mandatory)	(\$115,000)
Less: May 1, 2020 (Optional)	(\$5,000)
Less: November 1, 2020 (Optional)	(\$10,000)
Less: May 1, 2021 (Mandatory)	(\$120,000)
Less: May 1, 2021 (Optional)	(\$75,000)
Less: November 1, 2021 (Optional)	(\$5,000)
Less: May 1, 2022 (Mandatory)	(\$120,000)
Less: May 1, 2022 (Optional)	(\$60,000)
Current Bonds Outstanding	\$2,185,000

*C.*



**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT**  
**FY2022 Assessments Receipts Summary**

ASSESSED	# UNITS ASSESSED	SERIES 2018A1-2 DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	RESERVE FUND ASSESSED	TOTAL ASSESSED
ODP, LLC (1)	31,945	28,633.03	1,814.84	13,399.76	-	43,847.63
DR HORTON (1)	156	-	10,292.52	75,994.34	-	86,286.86
<b>TOTAL DIRECT BILLS NET</b>	<b>32,101</b>	<b>28,633.03</b>	<b>12,107.36</b>	<b>89,394.10</b>	<b>-</b>	<b>130,134.49</b>
NET TAX ROLL ASSESSED NET	301,111	1,997,844.31	209,367.88	1,545,858.08	-	3,753,070.27
<b>TOTAL ASSESSED</b>	<b>333,212</b>	<b>2,026,477.34</b>	<b>221,475.24</b>	<b>1,635,252.18</b>	<b>-</b>	<b>3,883,204.76</b>

DUE / RECEIVED	BALANCE DUE (DISCOUNT NOT TAKEN)	TOTAL DEBT SERVICE RECEIVED	GENERAL FUND O&M PAID	RECREATION FUND O&M PAID	RESERVE FUND PAID	TOTAL PAID
ODP, LLC (1)	-	28,633.03	1,814.84	13,399.76	-	43,847.63
DR HORTON (1)	(3,595.28)	-	10,721.37	79,160.77	-	89,882.14
<b>DIRECT BILLS DUE / RECEIVED</b>	<b>(3,595.28)</b>	<b>28,633.03</b>	<b>12,536.21</b>	<b>92,560.53</b>	<b>-</b>	<b>133,729.77</b>
TAX ROLL DUE / RECEIVED	(17,990.89)	2,007,421.27	210,371.52	1,553,268.37	-	3,771,061.16
<b>TOTAL DUE / RECEIVED</b>	<b>(21,586.17)</b>	<b>2,036,054.30</b>	<b>222,907.73</b>	<b>1,645,828.90</b>	<b>-</b>	<b>3,904,790.93</b>

(1) Direct bill is assessed with a 4% discount if paid by 11/30/21. Full balance due by 3/31/22. Amounts assume full discount above.

SUMMARY OF TAX ROLL RECEIPTS						
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	TOTAL DEBT SERVICE RECEIPTS	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	RESERVE FUND O&M RECEIPTS
1	11/10/21	91,260.23	48,579.89	5,091.02	37,589.32	-
2	11/24/21	458,311.85	243,969.78	25,567.28	188,774.79	-
3	12/06/21	2,866,838.44	1,526,083.03	159,928.76	1,180,826.65	-
4	12/20/21	77,643.39	41,331.34	4,331.40	31,980.65	-
5	01/13/22	39,730.91	21,149.66	2,216.42	16,364.83	-
6	02/11/22	60,437.15	32,172.06	3,371.53	24,893.56	-
7	03/11/22	36,804.31	19,591.77	2,053.16	15,159.38	-
8	04/14/22	54,590.60	29,059.81	3,045.38	22,485.41	-
9	05/19/22	25,588.29	13,621.23	1,427.46	10,539.60	-
10	06/06/22	12,786.64	6,806.62	713.31	5,266.71	-
TAX CERTS	06/14/22	47,069.35	25,056.08	2,625.80	19,387.47	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>3,771,061.16</b>	<b>2,007,421.27</b>	<b>210,371.52</b>	<b>1,553,268.37</b>	<b>-</b>

PERCENT COLLECTED	DEBT	O&M
% COLLECTED DIRECT BILL	100.00%	103.54%
% COLLECTED TAX ROLL	100.48%	100.48%
<b>TOTAL PERCENT COLLECTED</b>	<b>100.47%</b>	<b>100.65%</b>

*D.*

# Middle Village

## Community Development District

### Check Run Summary

6/31/22

Fund	Date	Check No.	Amount
<b>General Fund</b>			
Accounts Payable	6/9/22	1631-1633	\$ 8,945.60
	6/16/22	1634	\$ 805.00
	6/23/22	1635	\$ 582.25
Sub-Total			\$ 10,332.85
<b>Recreation Fund</b>			
Accounts Payable	6/3/22	8950	\$ 6,438.26
	6/9/22	8953-8962	\$ 43,794.75
	6/16/22	8963-8969	\$ 42,394.69
	6/23/22	8970-8979	\$ 2,618.75
	6/30/22	8980-8993	\$ 23,573.24
Sub-Total			\$ 118,819.69
<b>Capital Reserve Fund</b>			
Accounts Payable	6/9/22	484	\$ 1,960.00
	6/16/22	485-487	\$ 10,194.50
	6/23/22	488	\$ 1,109.72
	6/30/22	489-490	\$ 8,940.92
Sub-Total			\$ 22,205.14
<b>Total</b>			<b>\$ 151,357.68</b>

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
6/09/22	00026	6/01/22 1955	202206 310-51300-34000	JUN MANAGEMENT FEES	*	5,146.83	
		6/01/22 1955	202206 310-51300-52000	JUN WEBSITE ADMIN	*	187.50	
		6/01/22 1955	202206 310-51300-35100	JUN INFORMATION TECH	*	212.50	
		6/01/22 1955	202206 310-51300-31300	JUN DISSEM AGENT SERVICES	*	208.33	
		6/01/22 1955	202206 310-51300-51000	OFFICE SUPPLIES	*	.90	
		6/01/22 1955	202206 310-51300-42000	POSTAGE	*	15.90	
		6/01/22 1955	202206 310-51300-42500	COPIES	*	56.10	
		6/01/22 1955	202206 310-51300-41000	TELEPHONE	*	48.04	
GOVERNMENTAL MANAGEMENT SERVICES						5,876.10	001631
6/09/22	00024	6/01/22 22708	202206 310-51300-32200	AUDIT FYE 9/30/21	*	3,000.00	
GRAU & ASSOCIATES						3,000.00	001632
6/09/22	00117	6/02/22 22-00168	202206 310-51300-48000	NOTICE OF MEETING 6/2/22	*	69.50	
JACKSONVILLE DAILY RECORD						69.50	001633
6/16/22	00119	6/08/22 3064659	202205 310-51300-31500	MAY PROFESSIONAL SERVICES	*	805.00	
KUTAK ROCK LLP						805.00	001634
6/23/22	00013	6/06/22 203189	202205 310-51300-31100	MAY PROFESSIONAL SERVICES	*	582.25	
ENGLAND-THIMS & MILLER						582.25	001635
TOTAL FOR BANK A						10,332.85	
TOTAL FOR REGISTER						10,332.85	

MVIL MIDDLE VILLAGE OKUZMUK

1001 Bradford Way  
Kingston, TN 37763

**Invoice #:** 1955  
**Invoice Date:** 6/1/22  
**Due Date:** 6/1/22  
**Case:**  
**P.O. Number:**

**Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092**

Description	Hours/Qty	Rate	Amount
General Fund - Management Fees - June 2022 1.310.513.340		5,146.83	5,146.83
Website Administration - June 2022 1.310.513.520		187.50	187.50
Information Technology - June 2022 1.310.513.351		212.50	212.50
Dissemination Agent Services - June 2022 1.310.513.313		208.33	208.33
Office Supplies 1.310.513.510		0.90	0.90
Postage 1.310.513.420		15.90	15.90
Copies 1.310.513.425		56.10	56.10
Telephone 1.310.513.410		48.04	48.04
<b>Total</b>			<b>\$5,876.10</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$5,876.10</b>

## Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

*Middle Village Community Development District  
1001 Bradford Way  
Kingston, TN 37763*

Invoice No. 22708  
Date 06/01/2022

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SERVICE	AMOUNT
Audit FYE 09/30/2021	\$ <u>3,000.00</u>
Current Amount Due	\$ <u>3,000.00</u>

241A  
1,310,573.322

0 - 30	31- 60	61 - 90	91 - 120	Over 120	Balance
3,000.00	0.00	0.00	0.00	0.00	3,000.00

Payment due upon receipt.

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

June 2, 2022

Date

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial #	22-00168C	PO/File #		\$69.50
				Amount Due

Notice of Meeting of the Board of Supervisors

Amount Paid

Middle Village Community Development District

\$69.50

Payment Due

Case Number

*For your convenience, you  
may remit payment at  
<https://www.jaxdailyrecord.com/send-payment>.*

Publication Dates 6/2

County Clay

*Payment is due before  
the Proof of Publication  
is released.*

*If payment is being mailed,  
please reference the Serial #  
from this invoice on your  
check or remittance advice.*

1.310.573.480

117A

Your notice can be found at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

**Preliminary Proof Of Legal Notice**  
**(This is not a proof of publication.)**

***Please read copy of this advertisement and advise us of any  
necessary corrections before further publications.***

**MIDDLE VILLAGE  
COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF MEETING OF  
THE BOARD OF  
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Middle Village Community Development District is scheduled to be meet on **Monday, June 13, 2022**, at **2:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website, [www.MiddleVillageCDD.com](http://www.MiddleVillageCDD.com). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Marilee Giles  
District Manager

Jun. 2                      00 (22-00168C)



**KUTAK ROCK LLP****TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

June 8, 2022

**Check Remit To:**

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

**Wire Transfer Remit To:**

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3064659

Client Matter No. 14323-1

Marilee Giles  
Middle Village CDD  
Governmental Management Services – St. Augustine  
Suite 114  
475 West Town Place  
St. Augustine, FL 32092

119A  
1.310.513.315

Invoice No. 3064659

14323-1

Re: Middle Village CDD - General

For Professional Legal Services Rendered

05/09/22	M. Eckert	1.20	420.00	Prepare for and attend audit committee and board meetings
05/10/22	M. Eckert	0.10	35.00	Follow up from board meeting
05/12/22	M. Eckert	0.20	70.00	Review audit engagement letter
05/14/22	M. Eckert	0.20	70.00	Review proposed revisions to event agreement by Clay County; confer with Soriano
05/27/22	M. Eckert	0.40	140.00	Review draft minutes and provide comments
05/30/22	M. Eckert	0.20	70.00	Review draft minutes and provide comments; prepare for board meeting
TOTAL HOURS		2.30		

**KUTAK ROCK LLP**

Middle Village CDD

June 8, 2022

Client Matter No. 14323-1

Invoice No. 3064659

Page 2

TOTAL FOR SERVICES RENDERED	\$805.00
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TOTAL CURRENT AMOUNT DUE	<u>\$805.00</u>
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Middle Village CDD  
 c/o GMS, LLC  
 475 West Town Place, Suite 114  
 St. Augustine, FL 32092

June 06, 2022  
 Project No: 01151.52000  
 Invoice No: 0203189

Project 01151.52000 Middle Village CDD Continuing Svcs (WA #34A)

**Professional Services rendered through May 31, 2022**

Phase 01 State Mandated Storm Water Analysis

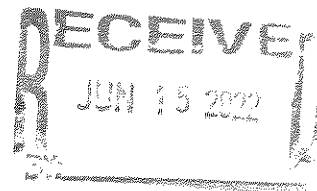
**Professional Personnel**

		Hours	Rate	Amount
Principal - Vice President				
Ma, Ka Tai	5/21/2022	.50	257.00	128.50
Engineer				
Keller, Lyndsay	5/21/2022	2.75	165.00	453.75
Totals		3.25		582.25
<b>Total Labor</b>				<b>582.25</b>

	Current	Prior	To-Date
Total Billings	582.25	0.00	582.25
Estimated Budget			10,000.00
Remaining			9,417.75
<b>Total this Phase</b>			<b>\$582.25</b>

Phase	XP	Expenses	Total this Phase
			0.00

**Invoice Total this Period \$582.25**



**England, Thim & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
 14775 Old St. Augustine Road • Jacksonville, Florida 32258 • tel 904-642-9990 • fax 904-646-9485  
 CA-00002684 LC-0000316

13A  
 1.310.673.311

CHECK DATE	VEND#	.....INVOICE..... DATE	....EXPENSED TO.... INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
6/03/22	00072	5/26/22	05262022 4/1-4/14	202204	320	57200	34510		SECURITY REIMBUR	*	1,657.75		
DOUBLE BRANCH CDD												1,657.75	008950
6/03/22	00072	5/26/22	05262022 3/18-3/31	202203	320	57200	34510		SECURITY REIMBU	*	1,729.00		
DOUBLE BRANCH CDD												1,729.00	008951
6/03/22	00139	6/01/22	13129560 JUN POOL	202206	330	57200	46400		CHEMICALS	*	3,051.51		
POOLSURE												3,051.51	008952
6/09/22	00910	6/04/22	06042022 RENTAL DEPOSIT	202206	300	36900	10300		REFUND	*	100.00		
AMANDA WALLACE												100.00	008953
6/09/22	00912	6/04/22	06042022 RENTAL DEPOSIT	202206	300	36900	10300		REFUND	*	100.00		
ARIANNA CLINE												100.00	008954
6/09/22	00908	6/04/22	06042022 RENTAL DEPOSIT	202206	300	36900	10300		REFUND	*	500.00		
ASTER BARAKI												500.00	008955
6/09/22	00026	6/01/22	1956 JUN REC	202206	310	51300	34000		FACILITY MGMT	*	18,629.50		
		6/01/22	1957 JUN TENNIS	202206	330	57200	34300		FACILITY MGMT	*	5,862.50		
		6/06/22	1958 FAC EVENT	202206	300	36900	10300		STAFF THRU 6/2	*	1,146.25		
GOVERNMENTAL MANAGEMENT SERVICES												25,638.25	008956
6/09/22	00911	6/04/22	06042022 RENTAL DEPOSIT	202206	300	36900	10300		REFUND	*	100.00		
IVETTE GARCIA												100.00	008957
6/09/22	00909	6/04/22	06042022 RENTAL DEPOSIT	202206	300	36900	10300		REFUND	*	500.00		
MONICA CHAPARRO												500.00	008958
6/09/22	00437	5/02/22	1250098 5/27/22	202205	330	57200	49400		EVENT	*	582.70		
PROGRESSIVE ENTERTAINMENT												582.70	008959
6/09/22	00261	6/01/22	305 JUN JANITORIAL	202206	330	57200	34200		SERVICES	*	3,783.33		
RIVERSIDE MANAGEMENT SERVICES, INC												3,783.33	008960
MVIL MIDDLE VILLAGE OKUZMUK													

CHECK DATE	VEND#	.....INVOICE..... DATE	EXPENSED TO... INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT	#
6/09/22	00913	6/04/22	06042022 RENTAL DEPOSIT REFUND	202206	300-36900-10300					*	500.00		
RUBY LONG													500.00 008961
6/09/22	00823	6/01/22	8003 JUN SECURITY SERVICE	202206	320-57200-34500					*	11,990.47		
SECURITY DEVELOPMENT GROUP LLC													11,990.47 008962
6/16/22	00509	5/21/22	JSO05212 REC PASSES	202205	330-57200-49300					*	949.50		
		5/23/22	JSO05212 REC PASSES	202205	330-57200-49300					*	20.50		
CARDS AND KEYFOBS													970.00 008963
6/16/22	00256	6/10/22	SSI10626 MAY EMPLOYMENT ADMIN	202205	320-57200-34510					*	418.12		
		6/10/22	SSI10626 MAY EMPLOYMENT SCHEDULING	202205	320-57200-34510					*	187.50		
CLAY COUNTY SHERIFF'S OFFICE													605.62 008964
6/16/22	00026	6/08/22	1959 TENNIS REV FUNDS DEP 6/7	202206	300-36900-10200					*	517.50		
GOVERNMENTAL MANAGEMENT SERVICES													517.50 008965
6/16/22	00026	6/08/22	1960 SITE ONE	202206	330-57200-34400					*	403.56		
		6/08/22	1960 WINNING CONCEPTS	202206	330-57200-34400					*	555.41		
		6/08/22	1960 TARGET	202206	330-57200-34400					*	132.20		
GOVERNMENTAL MANAGEMENT SERVICES													1,091.17 008966
6/16/22	00062	6/01/22	657992 JUN LAKE MAINTENANCE	202206	320-57200-46800					*	1,519.00		
THE LAKE DOCTORS													1,519.00 008967
6/16/22	00704	6/01/22	8354 JUN LANDSCAPE MAINTENANCE	202206	320-57200-46200					*	37,521.40		
VERDEGO													37,521.40 008968
6/16/22	00914	6/10/22	06102022 REFUND SWIM TEAM DEPOSIT	202206	300-36900-10600					*	170.00		
VIRGINIA JONES													170.00 008969
6/23/22	00920	6/19/22	06192022 RENTAL DEPOSIT REFUND	202206	300-36900-10300					*	500.00		
ALMA ESTRADA													500.00 008970
MVIL MIDDLE VILLAGE OKUZMUK													

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
6/23/22	00918	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				AMBER STRAUB			100.00 008971
6/23/22	00026	6/21/22 1966	202206 300-36900-10300	FAC EVENT STAFF THRU 6/16	*	918.75	
				GOVERNMENTAL MANAGEMENT SERVICES			918.75 008972
6/23/22	00919	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				HEATHER BUSHEE			100.00 008973
6/23/22	00917	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				JAMIE REYNOLDS			100.00 008974
6/23/22	00915	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	500.00	
				LATOSHA YOUNG			500.00 008975
6/23/22	00742	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				LINDSAY COFIELD-SOLIE			100.00 008976
6/23/22	00854	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				MALESIA ADAMS			100.00 008977
6/23/22	00837	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				MARVIN LAMB			100.00 008978
6/23/22	00916	6/19/22 06192022	202206 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				SAMANTHA BERNDT			100.00 008979
6/30/22	00509	6/22/22 CAK-1609	202206 330-57200-49300	PROXIMITY CDS-REC PASSES	*	908.90	
				CARDS AND KEYFOBS			908.90 008980
6/30/22	00063	6/13/22 10040082	202206 300-15500-10100	ELEV MAINT 7/1/22-9/30/22	*	479.19	
				COASTAL ELEVATOR SERVICE CORP.			479.19 008981
6/30/22	00026	6/16/22 1961	202205 330-57200-62000	MAY FAC MAINT GENERAL	*	4,897.00	

MVIL MIDDLE VILLAGE OKUZMUK

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
6/16/22	1961	202205 330-57200-62200			*	303.00	
		MAY FAC MAINT CONT.					
6/16/22	1961	202205 330-57200-46630			*	894.00	
		MAY LIGHTING REPAIRS					
6/16/22	1961	202205 320-57200-46500			*	4,365.00	
		MAY COMMON AREA MAINT					
6/16/22	1961	202205 330-57200-34400			*	1,890.00	
		MAY TENNIS CT MAINT					
6/16/22	1962	202205 330-57200-34400			*	520.00	
		TENNIS CT MAINT 5/1-5/31					
6/27/22	1967	202206 300-36900-10200			*	1,755.00	
		TENNIS REV FND DEP6/8/22					
6/27/22	1967	202206 300-36900-10200			*	3,266.55	
		TENNIS REV FND DEP6/14/22					
6/27/22	1968	202206 300-36900-10200			*	1,658.25	
		TENNIS REV FND DEP6/21/22					
GOVERNMENTAL MANAGEMENT SERVICES						19,548.80	008982
6/30/22	00261	6/21/22 308	202206 320-57200-46500		*	2,636.35	
		PRESS WASH SRVCS-JUN 2022					
RIVERSIDE MANAGEMENT SERVICES, INC						2,636.35	008983
TOTAL FOR BANK B						118,819.69	
TOTAL FOR REGISTER						118,819.69	

MVIL MIDDLE VILLAGE OKUZMUK

**Middle Village**  
**COMMUNITY DEVELOPMENT DISTRICT**

**Rec Fund**

RECEIVED MAY 26 2022

**Check Request**

Date	Amount	Authorized By
May 26, 2022	\$1,657.75	Oksana Kuzmuk

Payable to:

Double Branch CDD #72B
------------------------

Date Check Needed:

Budget Category:

ASAP	002-320-57200-34510
------	---------------------

Intended Use of Funds Requested:

4/01/22-4/14/22 Reimb for Security

*(Attach supporting documentation for request.)*



**Middle Village**  
**COMMUNITY DEVELOPMENT DISTRICT**

**Rec Fund**

RECEIVED MAY 26 2022

**Check Request**

Date	Amount	Authorized By
May 26, 2022 <i>B</i>	\$1,729.00	Oksana Kuzmuk

Payable to:

Double Branch CDD #72 <i>B</i>
--------------------------------

Date Check Needed:

Budget Category:

ASAP	002-320-57200-34510
------	---------------------

Intended Use of Funds Requested:

3/18/22-3/31/22 Reimb for Security

*(Attach supporting documentation for request.)*



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

# Invoice

Date 6/1/2022

Invoice # 131295606885

Terms	Net 20
Due Date	6/21/2022
PO #	

Bill To	Ship To
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vig 845 Oakleaf Plantation Way Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	2,725.31
WM Surcharge	WM Surcharge	1	ea	218.02
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<div>RECEIVED MAY 25 2022 BY: 13913 2-330-572-464</div>				

Subtotal 3,051.51  
Shipping Cost (FEDEX GROUND) 0.00  
Total 3,051.51  
Amount Due \$3,051.51

## Remittance Slip

Customer  
13OAK101  
Invoice #  
131295606885

Amount Due \$3,051.51

Amount Paid

Make Checks Payable To

Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295606885

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - AMANDA WALLACE (THOMER)

**Date:** June 4, 2022 at 2:14 PM

**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SATURDAY) 11:00 A.M. to 3:00 P.M.
  - DATE OF VENUE -- MAY 28, 2022
  - RESIDENT -- AMANDA WALLACE
  - ADDRESS -- 3716 BRIAR LANE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on WELLS FARGO:
    - PO PATIO:
    - DATED: 3/23/22
    - CHECK# 992
    - DEPOSITED: 3/28/22
    - AMOUNT \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
03/23/22	03/28/22	05/28/22	AMANDA WALLACE - PO PATIO DEP	DEPOSIT	\$ 100.00		CK# 992	DEPOSITED 3/28/22

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, JUNE 9, 2022 thru THURSDAY, JUNE 16, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: **NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS.** I will respond at my earliest opportunity.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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910B  
2-300-369-103  
RDR

✍ Compose



## MVCDD refund of deposit request - ARIANNA CLINE

External

Inb

▼ Mail

📁 **Inbox** 5

★ Starred

🕒 Snoozed

▶ Sent

📄 **Drafts** 6

📁 [Imap]/Drafts

▼ Chat 2 +

👤 **Daniel Laughlin**  
Morning

👤 **Bernadette Peregri...**  
Sent an attachment

👤 **Jim Perry**  
You: Let's chat on Hangouts!

👤 **Oksana Kuzmuk**  
You: Thank you.

👤 **Bernadette, Daniel**

▼ Spaces +



**Oakleaf Venues**

to me, Oksana, Marilee, Alison ▼

Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 3:30 P.M. to 7:30 P.M.
  - DATE OF VENUE – JUNE 4, 2022
  - RESIDENT – ARIANNA CLINE
  - ADDRESS – 1017 DRAKEFEATHER DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(0009)
    - DATED: 5/10/22
    - SEQ#: 7
    - BATCH#: 589
    - INVOICE: 7
    - APPROVAL CODE: 010298
    - AMOUNT: \$100.00

912 B  
2-300-369-103

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOU
05/10/22	05/10/22	06/04/22	ARIANNA CLINE - PO PATIO DEPOSIT	DEPO

Let me know if you have any questions or require any additional information.

Thank you.

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - ASTER BARAKI  
**Date:** June 4, 2022 at 2:56 PM  
**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 12:00 P.M. to 12:00 A.M.
  - DATE OF VENUE – MAY 28, 2022
  - RESIDENT – ASTER BARAKI
  - ADDRESS – 3184 TOWER OAKS DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via AMEX(2708)
    - GRAND BANQUET:
    - DATED: 9/14/2021
    - SEQ#: 2
    - BATCH#: 205
    - INVOICE: 2
    - APPROVAL CODE: 843014
    - AMOUNT: \$500.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
09/14/21	09/14/21	05/28/22	Aster Baraki - GB DEPOSIT	DEPOSIT	\$ 500.00			AMEX-843014

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, JUNE 9, 2022 thru THURSDAY, JUNE 16, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

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908 B

2-300-369-103

RDR

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

## Invoice

Invoice #: 1956  
Invoice Date: 6/1/22  
Due Date: 6/1/22  
Case:  
P.O. Number:

**Bill To:**  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Recreation - Facility Management - Oakleaf Plantation - June 2022 2.310.513.3400 26B		18,629.50	18,629.50
<b>Total</b>			<b>\$18,629.50</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$18,629.50</b>

6-1-22  
Deb

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

## Invoice

Invoice #: 1957  
Invoice Date: 6/1/22  
Due Date: 6/1/22  
Case:  
P.O. Number:

**Bill To:**  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis - Facility Management - Oakleaf Plantation - June 2022 2.33.572.3430 26B		5,862.50	5,862.50
<b>Total</b>			<b>\$5,862.50</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$5,862.50</b>

6-7-22  
COR

5/15/22	5.1	J.A.	Lifeguarding
5/15/22	5.1	H.A.	Lifeguarding
5/15/22	4.82	S.T.	Lifeguarding
5/21/22	5.13	J.A.	Lifeguarding
5/21/22	5.13	H.A.	Lifeguarding
5/21/22	6.15	G.V.	Lifeguarding
5/21/22	2.4	E.W.	Lifeguarding
5/22/22	6.67	J.A.	Lifeguarding
5/22/22	6.67	H.A.	Lifeguarding
5/22/22	6.55	M.L.	Lifeguarding
5/22/22	4.08	S.T.	Lifeguarding
5/28/22	4.25	J.A.	Lifeguarding
5/28/22	6.75	H.A.	Lifeguarding
5/28/22	6.6	G.V.	Lifeguarding
5/28/22	6.62	C.V.	Lifeguarding
5/29/22	6.75	J.A.	Lifeguarding
5/29/22	6.73	H.A.	Lifeguarding
5/29/22	6.68	S.T.	Lifeguarding
5/30/22	6.75	J.A.	Lifeguarding
5/30/22	6.73	H.A.	Lifeguarding
5/30/22	6.77	M.S.	Lifeguarding

<b>TOTAL</b>	<u>200.41</u>
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MAY 2022

1



Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

## Invoice

Invoice #: 1958  
Invoice Date: 6/6/22  
Due Date: 6/6/22  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through June 2, 2022	45.85	25.00	1,146.25
Amenities Revenue			
<del>2-369.103</del>			
2-300.36900-10300			
26B			
Total			\$1,146.25
Payments/Credits			\$0.00
Balance Due			\$1,146.25

6-7-22  
QW

**Governmental Management Services, LLC**  
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

**Facility Event Staff Service Hours**

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
45.85	Facility Event Staff	\$ 25.00	\$ 1,146.25

Covers Period End: June 2, 2022

Amenities Revenue # 2-369-103







✍ Compose








## MVCDD refund of deposit request - IVETTE GARCIA

External Inbc

▼ Mail

-  **Inbox** 5
-  Starred
-  Snoozed
-  Sent
-  **Drafts** 6
-  [Imap]/Drafts

▼ Chat 2 +

-  **Daniel Laughlin**  
Morning
-  **Bernadette Peregrina**  
*Sent an attachment*
-  **Jim Perry**  
You: Let's chat on Hangouts!
-  **Oksana Kuzmuk**  
You: Thank you.
-  **Bernadette, Daniel**

▼ Spaces +



**Oakleaf Venues**

to me, Oksana, Marilee, Alison ▼

Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 11:00 A.M. to 3:00 P.M.
  - DATE OF VENUE – JUNE 4, 2022
  - RESIDENT – IVETTE GARCIA
  - ADDRESS – 575 OAKLEAF PLANTATION PARKWAY #309, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via MC(6561)
    - DATED: 5/10/22
    - SEQ#: 2
    - BATCH#: 589
    - INVOICE: 2
    - APPROVAL CODE: 469698
    - AMOUNT: \$100.00

911B  
2-300-369-103  
RDR

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURLY
05/10/22	05/10/22	06/04/22	IVETTE GARCIA - PO PATIO DEPOSIT	DEPO

Let me know if you have any questions or require any additional information.

Thank you.

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - MONICA CHAPARRO  
**Date:** June 4, 2022 at 2:44 PM  
**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (FRIDAY) 4:00 P.M. to 12:00 A.M.
  - DATE OF VENUE -- MAY 27, 2022
  - RESIDENT -- MONICA CHAPARRO
  - ADDRESS -- 575 OAKLEAF PLANTATION PARKWAY #1310, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on BANK OF AMERICA
    - GRAND BANQUET:
    - DATED: 4/14/22
    - CHECK#: 135
    - DEPOSITED: 4/14/22
    - AMOUNT: \$500.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
04/14/22	04/14/22	05/27/22	MONICA CHAPARRO - GB DEPOSIT	DEPOSIT	\$ 500.00		CK# 135	DEPOSITED 4/14/22

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, JUNE 9, 2022 thru THURSDAY, JUNE 16, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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909B  
2-300-369-103  
RAR



### Invoice

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904) 645-9082

E-mail: [bookme@progressiveent.com](mailto:bookme@progressiveent.com)

[www.progressiveent.com](http://www.progressiveent.com)

**Invoice date:** 5/2/2022

**Invoice #** 1250098

**Terms:** Due by event date **PO#**

**Customer name:**

Middle Village CDD-Oakleaf (Phase 2)

**Type of Event:** School's Out Party

**Billing address:**

845 Oakleaf Plantation Parkway, Orange Park, FL 32065

**Original contact person:**

Lisa Carter

**Wk:** 904-375-9285 ext. 7

**E-mail/ fax:** [residentassistant@oakleafresidents.com](mailto:residentassistant@oakleafresidents.com)

**At event contacts with cell:**

Jay Soriano Cell-904-342-1441 [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)

**Event date:** Friday May 27, 2022

**Hours of event:** 1:00 pm-4:00 pm

**Hours of service:** Same

**Approximate set up time:**

Between: 12:00 and 12:15 pm

**Location name and address:**

Poolside- Phase 2, 845 Oakleaf Village Parkway, Orange Park, FL 32065

**Where to set up at location:**

Under covering

**Power within 75':** Yes

**Set up-grass or pavement:**

PV

**Water within 75':** NA

**Covered area for entertainer:** Yes

**Notes:**

#### SERVICES NEEDED:

* Interactive Mobile DJ Services	3.0 hrs.	Reg. Rate \$	595.00	Your Cost \$	395.00
* Travel		Reg. Rate \$	25.00	Your Cost \$	25.00
* Sno Cone Machine		Reg. Rate \$	95.00	Your Cost \$	79.00
* 200 Savings Sno Cones Juice and Cups		Reg. Rate \$	58.00	Your Cost \$	48.00
* (2) Sno Cone Pumps		Reg. Rate \$	18.00	Your Cost \$	16.00
		Reg. Total \$	791.00	Your Total \$	563.00
		Total Savings \$	228.00		

Code to: 437B

2-330-572-49400

Middle Village Special Event

Sub Total:	\$	563.00
Sales Tax:	\$	-
Invoice Total:	\$	563.00
Credit Card Fee	\$	19.70
Total with card	\$	582.70
50 % Deposit required	\$	Waived
Balance due at set up	\$	582.70
Payments received	\$	-
Current Balance	\$	582.70
Due by event date		

#### CANCELLATION, RE-SCHEDULING, INCLEMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.


Customer signature required x \_\_\_\_\_ Date: \_\_\_\_\_

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

## Invoice

Invoice #: 305  
Invoice Date: 6/1/2022  
Due Date: 6/1/2022  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.3420 - Janitorial Services - June 2022		3,783.33	3,783.33
261B			
 6-3-22			
Total			\$3,783.33
Payments/Credits			\$0.00
Balance Due			\$3,783.33

✍ Compose



## MVCDD refund of deposit request - RUBY LONG (NON-RESIDE

▼ Mail

📧 Inbox 5

★ Starred

🕒 Snoozed

▶ Sent

📄 Drafts 6

📧 [Imap]/Drafts

▼ Chat 2 +

👤 Daniel Laughlin  
Morning

👤 Bernadette Peregrini...  
Sent an attachment

👤 Jim Perry  
You: Let's chat on Hangouts!

👤 Oksana Kuzmuk  
You: Thank you.

👤 Bernadette, Daniel

▼ Spaces +



**Oakleaf Venues**

to me, Oksana, Marilee, Alison ▼

Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 4:00 P.M. to 12:00 A.M.
  - DATE OF VENUE – JUNE 4, 2022
  - RESIDENT – RUBY LONG
  - ADDRESS – 1873 AMBERLY DRIVE, MIDDLEBURG FL 32068
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via VISA(0505)
    - **GRAND BANQUET:**
    - DATED: 10/25/2021
    - SEQ#: 2
    - BATCH#: 216
    - INVOICE: 2
    - APPROVAL CODE: 04229C
    - AMOUNT: \$500.00

913B  
2-300-369-103

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURLY
10/25/21	10/25/21	06/04/22	Ruby Long - GB DEPOSIT	DEPOSIT

Let me know if you have any questions or require any additional information.

Thank you



Security Development Group, LLC  
8130 Baymeadows Way W., Suite 302  
Jacksonville, FL 32256  
accounting@sthreesecurity.com  
www.sthreesecurity.com

## INVOICE

**BILL TO**

Middle Village CDD  
475 West Town Place  
Suite 114  
St Augustine, FL 32092

**INVOICE # 8003****DATE 06/01/2022****DUE DATE 06/30/2022****TERMS End of the month****SERVICE MONTH**

June

ACTIVITY	QTY	RATE	AMOUNT
Dedicated Officer I Dedicated Officer for 10 hours Monday to Thursday and 12 hours Saturday and Sunday	316	22.50	7,110.00
Dedicated Officer I Dedicated Officer for 7 hours Monday to Thursday and 9 hours Saturday and Sunday	226	22.50	5,085.00
Dedicated Officer I Credit for missed hours	-9.09	22.50	-204.53

**BALANCE DUE****\$11,990.47**

# APPROVED

**Code to:****Middle Village Security****2-320-572-345**

823 B



# INVOICE

Cards And Keyfobs  
PO Box 205  
Saint Anthony, ID 83445  
Telephone: 208-591-4430  
Fax: 208-534-7595  
Sales@CardsAndKeyfobs.com  
<https://www.cardsandkeyfobs.com>

**Date Added:** 05/21/2022

**Order ID:** 15909  
[tco38]

**Payment Terms:** NET30

**To**

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States  
manager@oakleafresidents.com  
9045620249

**Ship To (if different address)**

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States

Product	Model	Quantity	Unit Price	Total
Printable Proximity Card - Kantech® ioProx® XSF/26bit P20DYE Compatible	PrtPrx-Kan26	1000	\$1.79	\$1,790.00

**Sub-Total:** \$1,790.00

**FEDEX OVERNIGHT-CALL TO CONFIRM! (Weight: 20.00lb):** \$109.00

**Total:** \$1,899.00 / 2

**Comment**

\$ 949.50

PO Number: JS0052122

**Code to: 50/50 split**

50913

**2-330-572-49300** \*✓

**Middle Village Rec Passes**

**2-330-572-6200**

**Double Branch Rec. Passes**

From: Jay Soriano jsoriano@gmsnf.com

Subject: Cards and keyfobs invoices

Date: June 8, 2022 at 4:53 PM

To: Oksana Kuzmuk okuzmuk@gmsnf.com, Margaret Bronson mbronson@gmsnf.com, Alison Mossing amossing@gmstnn.com



There are two invoices attached. We should be able to cut just one check as they are actually part of the same order. They contacted me after placing the order to let me know they need to increase the shipping costs due to the amount/weight.

--

Jay Soriano - Operations Manager

Double Branch & Middle Village CDDs

Governmental Management Services

[jsoriano@gmsnf.com](mailto:jsoriano@gmsnf.com)

## INVOICE

Cards And Keyfobs  
PO Box 205  
Saint Anthony, ID 83445  
Telephone: 208-591-4430  
Fax: 208-534-7595  
Sales@CardsAndKeyfobs.com  
<https://www.cardsandkeyfobs.com>

Date Added: 05/23/2022

Order ID: 15912  
[tco38]

Payment Terms: NET30

### To

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States  
manager@oakleafresidents.com  
9045620249

### Ship To (if different address)

### Product

Custom Charge

- Instructions: Order ID: #15909, \$41 additional fedex shipping cost.

### Model

CustomCharge

### Quantity

41

### Unit Price

\$1.00

### Total

\$41.00

**Sub-Total:** \$41.00

**Total:** \$41.00

### Comment

PO Number: JSO0521222

**Code to: 50/50 split**

**2-330-572-49300**

**Middle Village Rec Passes**

# INVOICE

Cards And Keyfobs  
PO Box 205  
Saint Anthony, ID 83445  
Telephone: 208-591-4430  
Fax: 208-534-7595  
Sales@CardsAndKeyfobs.com  
<https://www.cardsandkeyfobs.com>

**Date Added:** 05/23/2022  
**Order ID:** 15912  
[tco38]  
**Payment Terms:** NET30

**To****Ship To (if different address)**

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States  
manager@oakleafresidents.com  
9045620249

**Product****Model****Quantity****Unit Price****Total**

Custom Charge

CustomCharge

41

\$1.00

\$41.00

- Instructions: Order ID: #15909, \$41 additional fedex shipping cost.

\$20.50

**Sub-Total:** \$41.00

**Total:** \$41.00 / 2

**Comment**

PO Number: JS00521222

**Code to: 50/50 split**

509B

**2-330-572-49300**

**Middle Village Rec Passes**

**2-330-572-6200**

**Double Branch Rec. Passes**



Remit To:

(904) 284-7575

Attn: Fiscal - Accounts Receivable

Invoice Number: SSI10626  
Invoice Date: 6/10/2022

Page: 1

Bill

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065  
JAVIER SORIANO

Ship

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065  
JAVIER SORIANO

Due Date 6/25/2022  
Terms Net 15 Days

Customer ID C0000168  
P.O. Number  
P.O. Date 6/10/2022  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-MAY 2022		167.25	167.25	5.00	836.25
Fees-2nd Employment Scheduling		15	15	25.00	375.00

18418.12  
18187.50

25613  
2-320.572.34510

Amount Subject to Sales Tax US0  
Amount Exempt from Sales Tax 1,211.25

Subtotal: 1,211.25  
Invoice Discount: 0.00  
Tax: 0.00

Total USD: 1,211.25

12  
18605.42

Oakleaf Plantation CDD

INVOICE  
 CLIENT NAME  
 OAKLEAF AMENITIES  
 CLIENT NUMBER  
 CLIENT ADDRESS

INVOICE NUMBER  
 INVOICE DATE  
 6/10/2022

EVENT	DATE	DESCRIPTION	PERSONNEL START and STOP TIMES	HOURS or QUANTITY	RATE	TOTAL
1	05/01/22 0000 - 05/01/22 0000	Oakleaf Amenities	Daniel Tenbusch 05/01/22 1600 - 05/01/22 2200	6 (hrs) 6	\$38.00	\$228.00 \$228.00
			EVENT TOTAL:			
2	05/02/22 0000 - 05/02/22 0000	Oakleaf Amenities	Bryan Smith 05/02/22 1600 - 05/02/22 2200	6 (hrs) 6	\$38.00	\$228.00 \$228.00
			EVENT TOTAL:			
3	05/04/22 0000 - 05/04/22 0000	Oakleaf Amenities	Jeffrey Holmes 05/04/22 1800 - 05/04/22 2300	5 (hrs) 5	\$38.00	\$190.00 \$190.00
			EVENT TOTAL:			
4	05/05/22 0000 - 05/05/22 0000	Oakleaf Amenities	Jeffrey Holmes 05/05/22 1815 - 05/05/22 2315	5 (hrs) 5	\$38.00	\$190.00 \$190.00
			EVENT TOTAL:			
5	05/06/22 0000 - 05/06/22 0000	Oakleaf Amenities	Daniel Cassani 05/06/22 1700 - 05/06/22 2300 Daniel Tenbusch 05/06/22 1800 - 05/06/22 2300	6 5 (hrs) 11	\$38.00 \$38.00	\$228.00 \$190.00 \$418.00
			EVENT TOTAL:			
6	05/08/22 0000 - 05/08/22 0000	Oakleaf Amenities	Daniel Cassani 05/08/22 1700 - 05/08/22 2300	6 (hrs) 6	\$38.00	\$228.00 \$228.00
			EVENT TOTAL:			
7	05/09/22 0000 - 05/09/22 0000	Oakleaf Amenities	Daniel Tenbusch 05/09/22 1700 - 05/09/22 2300	6 (hrs) 6	\$38.00	\$228.00 \$228.00
			EVENT TOTAL:			
8	05/10/22 0000 - 05/10/22 0000	Oakleaf Amenities	Diana Coxen 05/10/22 1700 - 05/10/22 2300	6 (hrs) 6	\$38.00	\$228.00 \$228.00
			EVENT TOTAL:			
9	05/11/22 0000 - 05/11/22 0000	Oakleaf Amenities	Bryan Smith 05/11/22 1700 - 05/11/22 2300	6 (hrs) 6	\$38.00	\$228.00 \$228.00
			EVENT TOTAL:			
10	05/12/22 0000 - 05/12/22 0000	Oakleaf Amenities	Andre Mack			

			05/12/22 1830 - 05/13/22 0030		6 (hrs) 6	\$38.00	\$228.00 \$228.00
				EVENT TOTAL:			
11	05/13/22 0000 - 05/13/22 0000	Oakleaf Amenities	Daniel Cassani 05/13/22 1700 - 05/13/22 2300 Daniel Tenbusch 05/13/22 1700 - 05/13/22 2300		6 6 (hrs) 12	\$38.00 \$38.00	\$228.00 \$228.00 \$456.00
				EVENT TOTAL:			
12	05/14/22 0000 - 05/14/22 0000	Oakleaf Amenities	Andre Mack 05/14/22 1700 - 05/14/22 2200 Daniel Tenbusch 05/14/22 1700 - 05/14/22 2300		5 6 (hrs) 11	\$38.00 \$38.00	\$190.00 \$228.00 \$418.00
				EVENT TOTAL:			
13	05/15/22 0000 - 05/15/22 0000	Oakleaf Amenities	Diana Coxen 05/15/22 1730 - 05/15/22 2230		5 (hrs) 5	\$38.00	\$190.00 \$190.00
				EVENT TOTAL:			
14	05/16/22 0000 - 05/16/22 0000	Oakleaf Amenities	Bryan Smith 05/16/22 1600 - 05/16/22 2200		6 (hrs) 6	\$38.00	\$228.00 \$228.00
				EVENT TOTAL:			
15	05/17/22 0000 - 05/17/22 0000	Oakleaf Amenities	Jeffrey Holmes 05/17/22 1630 - 05/17/22 2230		6 (hrs) 6	\$38.00	\$228.00 \$228.00
				EVENT TOTAL:			
16	05/18/22 0000 - 05/18/22 0000	Oakleaf Amenities	Anthony Pena 05/18/22 1530 - 05/18/22 2130		6 (hrs) 6	\$38.00	\$228.00 \$228.00
				EVENT TOTAL:			
17	05/19/22 0000 - 05/19/22 0000	Oakleaf Amenities	Jeffrey Holmes 05/19/22 1745 - 05/19/22 2345		6 (hrs) 6	\$38.00	\$228.00 \$228.00
				EVENT TOTAL:			
18	05/20/22 0000 - 05/20/22 0000	Oakleaf Amenities	Daniel Tenbusch 05/20/22 1645 - 05/20/22 2245		6 (hrs) 6	\$38.00	\$228.00 \$228.00
				EVENT TOTAL:			
19	05/21/22 0000 - 05/21/22 0000	Oakleaf Amenities	Andre Mack 05/21/22 1800 - 05/22/22 0015 Bryan Smith 05/21/22 1700 - 05/21/22 2200		6.25 5 (hrs) 11.25	\$38.00 \$38.00	\$237.50 \$190.00 \$427.50
				EVENT TOTAL:			
20	05/22/22 0000 - 05/22/22 0000	Oakleaf Amenities	Daniel Cassani 05/22/22 1630 - 05/22/22 2230		6 (hrs) 6	\$38.00	\$228.00 \$228.00
				EVENT TOTAL:			

21	05/23/22 0000 - 05/23/22 0000	Oakleaf Amenities	James Wilson 05/23/22 1700 - 05/23/22 2300	EVENT TOTAL:	6 (hrs) 6	\$38.00	\$228.00 \$228.00
22	05/24/22 0000 - 05/24/22 0000	Oakleaf Amenities	Bryan Smith 05/24/22 1700 - 05/24/22 2300	EVENT TOTAL:	5 (hrs) 5	\$38.00	\$190.00 \$190.00
23	05/26/22 0000 - 05/26/22 0000	Oakleaf Amenities	Daniel Cassari 05/26/22 1700 - 05/26/22 2300	EVENT TOTAL:	6 (hrs) 6	\$38.00	\$228.00 \$228.00
24	05/27/22 0000 - 05/27/22 0000	Oakleaf Amenities	Daniel Tenbruech 05/27/22 1700 - 05/27/22 1800	EVENT TOTAL:	1 (hrs) 1	\$38.00	\$38.00 \$38.00
25	05/29/22 0000 - 05/29/22 0000	Oakleaf Amenities	Diana Cowen 05/29/22 1800 - 05/29/22 2300	EVENT TOTAL:	5 (hrs) 5	\$38.00	\$190.00 \$190.00
26	05/30/22 0000 - 05/30/22 0000	Oakleaf Amenities	Matthew Williams 05/30/22 1635 - 05/30/22 2215	EVENT TOTAL:	6 (hrs) 6	\$52.00	\$312.00 \$312.00
				INVOICE TOTAL:	(hrs) 367.25		\$6,439.50

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1959  
Invoice Date: 6/8/22  
Due Date: 6/8/22  
Case:  
P.O. Number:

**Bill To:**  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 06/7/2022  2 - 300.369 - 103 24B		517.50	517.50
<b>Total</b>			<b>\$517.50</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$517.50</b>



Wells Fargo Bank  
Transaction Receipt

E-arch #0066070 05/07/22

Account Number XXXXXXXX4262  
CHK 03187

Number of Checks 21  
Check Listing

\$25.00  
\$65.00  
\$35.00  
\$50.00  
\$50.00  
\$125.00  
\$125.00  
\$187.50  
\$187.50  
\$125.00  
\$125.00  
\$125.00  
\$125.00  
\$125.00  
\$187.50  
\$187.50  
\$125.00  
\$50.00  
\$125.00  
\$125.00  
\$250.00

Total Checks Amount \$2,525.00  
Total Deposit \$2,525.00

Transaction #024 2030  
12:07PM 06/07/22  
Deposit Credit Date: 06/07/22

Thank you, GEMMA

## *Middle Village CDD*

### Breakdown of Revenues

May 18, 2022

Deposit Date	Lessons	GMS 80%	Middle Village CDD 10%
5/18/2022	\$ 575.00	\$ 517.50	\$ 57.50
		\$ -	\$ -

Subtotal \$ 575.00 \$ 517.50 \$ 57.50

Date	Bail/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
5/18/2022		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
5/18/2022		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	League Fees	Middle Village CDD 80%
5/18/2022		

Subtotal \$ - \$ - \$ -

**Total Revenues** \$ 575.00 \$ 517.50 \$ 57.50

**Governmental Management Services, LLC**  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1960  
Invoice Date: 6/8/22  
Due Date: 6/8/22  
Case:  
P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.34300 - Site One		403.56	403.56
2.330.572.34300 - Winning Concepts		555.41	555.41
2.330.572.34300 - Target		132.20	132.20
26B			
Total			\$1,091.17
Payments/Credits			\$0.00
Balance Due			\$1,091.17

# PERSONAL REIMBURSEMENT

Out-of-Pocket

NAME: Andy Fletcher

June 8, 2022

DATE	DESCRIPTION	DISTRICT	AMOUNT	
6/3/22	Site One	MV	\$403.56	2.330.572.34300
6/1/22	Winning Concepts	MV	\$555.41	2.330.572.34300
6/8/22	Target	MV	\$132.20	2.330.572.34300
				2.330.572.34300
				2.330.572.34300
				2.330.572.34300
				2.330.572.34300
TOTAL			\$ 1,091.17	

# Sales Invoice



Orange Park FL #128  
135 Industrial Loop N  
Orange Park, FL 32073-2849  
W: (904) 269-4150

Ordered	Order#	PO#	Invoice#	Invoice#
06/03/2022	119936554-001		06/03/2022	119936554-001

Printed	Requested for	Ship Via	Customer Contact	Sales Associate
06/03/2022		Customer Pick up	Andy Fletcher	Richard Ludlow

## Sold To:

Oakleaf Athletic Association (#927166)  
3979 Plantation Oaks Blvd  
Orange Park, FL 32065-3644  
W: (904) 386-6493

## Ship To:

Oakleaf Athletic Association (#927166)  
3979 Plantation Oaks Blvd  
Orange Park, FL 32065-3644  
C: (904) 622-6377

For Chemical Emergency Spill, Leak, Fire,  
Exposure, or Accident Emergency Response  
Assistance, call: CHEMTREC  
Day or Night- 1 (800) 424-9300

LN	Item #	Description	Qty Ordered	Qty Shipped	Qty Open	Net Price	Ext. Price
1	12004SS	Hunter I-20 Adjustable Stainless Steel Rotor 4 in. Riser with Check Valve	20	20	0	20.178 / EA	403.56

PAYMENT: Visa \$403.56  
Acct#: \*\*\*\*\*6346  
Auth# 003247  
Aid: A0000000031010  
Application Label: VISA CREDIT

Subtotal: \$403.56  
Sales Tax: \$0.00  
Freight: \$0.00  
Total: \$403.56  
Total Payment: \$403.56  
Amount Due: \$0.00

*Andy Fletcher*

## CUSTOMER SIGNATURE:

SiteOne Landscape Supply warrants that all products conform to the description on the label. Because conditions of use, which are of critical importance are beyond our control, seller makes no warranty, expressed or implied, concerning the use of these products. No employee of the company is authorized to make any warranty or representation, expressed or implied, concerning our products. Always follow directions and carefully observe all precautions on the label or manufacturer's instructions. Products used contrary to directions may cause serious plant or personal injury. Buyer assumes all risk of use of handling whether in accordance with direction or not and accepts the products sold to them by this company on these conditions.

Note: Returns subject to 25% restock charge.



**CUSTOMER OBSESSED**

BRANDON STEELE | Area Business Manager  
904-252-5641 | BSteele@SiteOne.com

We are 100% committed to your success. Please do not hesitate to contact me directly at the number above with feedback and input regarding your visit to our store today.

Check out the New SiteOne.com

Shop our Catalog, Get Pricing, and Place an Order 24/7/365.

Visit today at [siteone.com](http://siteone.com).

Get 5% off your first order up to \$500 off when you use promo code WELCOME at checkout.



CHUCK DICKS & CO  
 100-1000000000  
 100-1000000000  
 100-1000000000

USA, INC.

# Invoice

Date	Invoice #
8/1/2002	25759

100-1000000000  
 100-1000000000

100-1000000000  
 100-1000000000

100-1000000000  
 100-1000000000

100-1000000000  
 100-1000000000

APPROVED

ALL SALES FINAL  
 NO RETURNS

CUSTOMER COPY

Ship To:

Blank box for shipping address.

Blank box for shipping address.

Description	P.O. No.	Terms	Rep
			DCM
Description	Rate		Amount
front one color imprint navy blue		8.99	550.41
On PC380Y white t-shirts 16 Lg			
On YST350 white t-shirts 8 med			
On PC380 white t-shirts 12 sm, 8 med, 6 Lg, 8 XL, 1 3XL			
1 Screen Charge		25.00	25.00

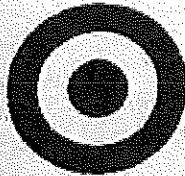
Thank you for your business! Daniel McCleas 904/272-9784

We impose a surcharge of 3.5% on the transaction amount on credit card products,  
 which is not greater than our cost of acceptance.  
 We do not surcharge debit cards, prepaid cards or gift cards.

Total \$665.41

Payments/Credits \$0.00

Balance Due \$665.41



Jacksonville West - 904-248-4366  
9525 Crosshill Blvd.  
Jacksonville, Florida 32222-5812  
06/08/2022 02:32 PM



ELECTRONICS  
056070234 HP INK T \$49.99  
Return by 07/08/2022  
056070235 HP INK T \$72.99  
Return by 07/08/2022  
SUBTOTAL \$122.98  
FL TAX 7.50000 on \$122.98 \$9.22  
TOTAL \$132.20  
\*6346 VISA CHARGE \$132.20  
AID: A0000000031010  
VISA CREDIT  
AUTH CODE: 008920

SOME PROMOTIONS MAY REDUCE THE  
REFUND VALUE OF ITEMS

REF#2-2159-2233-0171-0407-3 VCD#752-257-836

Help make your Target Run better.  
Take a 2 minute survey about today's trip

informtarget.com  
User ID: 7784 0776 7982  
Password: 895 927

CUENTENDOS EN ESPAÑOL

Please take this survey within 7 days



4651 Salisbury Rd., Suite 155, Jacksonville, FL 32256  
PH: (904) 431-3914

# INVOICE

Invoice #	657992
Account #	711194
Invoice Date	6/1/2022
Due Date	6/11/2022
Rep	MAS

Invoice Questions:  
AR@LakeDoctors.com

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	

Item	Description	Amount
	Monthly Water Management Service (R)	1,519.00
	<b>Code to:</b> <i>62B</i> <b>2-320-572-4680</b> <i>srno</i> <b>Middle Village Lake Maintenance</b>	
<b>OUTSTANDING BALANCE</b>	<b>\$3,019.00</b>	
Thank you! For your business!		<b>Total Invoice \$1,519.00</b>

Please include your account number and invoice number on your check with your remittance stub.  
Please remit payments to: The Lake Doctors, Inc.  
LOCKBOX  
PO Box 20122  
Tampa, FL 33622-0122

Remittance Stub

Amount Enclosed

Invoice #	657992
Account #	711194
Date	6/1/2022

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

For address and contact updates, please email us at  
customerservice@lakedoctors.com.

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
Mastercard	Visa	American Express
Card #		
Card Verification #		
Exp. Date #		
Print Name		
Billing Address:	Check box if same as above	
Signature		





# Invoice

Invoice #: 8354

Date: 06/01/22

Customer PO:

DUE DATE: 07/01/2022

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

#7019 - Standard Maintenance Contract 2022 June 2022  
Work order #1846 Zach

## AMOUNT

\$37,521.40

## Invoice Notes:

Thank you for your business!

**AMOUNT DUE THIS INVOICE**

**\$37,521.40**


**Code to:**

**2-320-572-462**

**Middle Village Landscape Maintenance**

704B

MVCDD

**From:** Lisa Carter [lcarter@gmsnf.com](mailto:lcarter@gmsnf.com)   
**Subject:** Oakleaf Swim Team Refund Request  
**Date:** June 10, 2022 at 2:26 PM  
**To:** Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com), Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com)



Good afternoon,

Please send a refund check for Dawson Jones in the amount of \$170. He is not going to be able to participate this season and the refund is approved by the coach (Jack) and Jay. Attached is his registration form showing that payment was made by check #103 and this was deposited in Deposit 1 (4/19/2022) of the Swim Team deposits.

Virginia Jones (mother)

5089 NW 181st Way

Starke, FL 32091

Thank you.

--

Lisa Carter  
Resident Assistant  
Oakleaf Plantation



mv.swimteamref  
undreq...22.pdf

914B  
2-330-572-494



# Oakleaf Orcas Swim Team 2022 Registration Form (AGES 5-18\*)

**MUST BE 5 YRS OLD AND UNDER 19 YRS OLD BY June 1, 2022**

Forms **MUST** be returned with payment by **6 pm on Wednesday, May 4, 2022.**

\*The 19 yr. old age limit was only for the 2021 FCSSL due to the 2020 cancel.

(Please complete a separate Registration Form for **EACH** participating child)

**All** fields must be completed.

## **Athlete Information:**

Date Submitted: 4-2-22

Last: Jones

First: Dawson

Preferred Name: Dawson

Date of Birth: 3-8-2012

Age: 10

Gender (M ☒ / F ☐

Swimmer's first & last names to be listed on participant awards: Dawson Jones

## **Contact Information: please print legibly for contact/emergency**

Father's Name: Mike Jones

Father's phone #: 904-759-3162

Mother's Name: Ginnie Jones

Mother's phone #: 904-652-8698

Mailing Address: 5089 NW 181st Way, Starke

Zip: 32091

Home Phone # \_\_\_\_\_

Preferred Email Address: ginnie.jones@yahoo.com

## **Please:**

1. Sign "Acknowledgement of Risks" & "Medical Treatment Consent" statements below.
2. Complete each swimmer's "Participant Form" attached.
3. Please pay separately (**ON-LINE ONLY**) for team swim suits through the team store (link to be provided)
4. A **separate payment** for the registration and league fee payable to Middle Village CDD (**check, credit card or money order**)

## **ACKNOWLEDGEMENT OF RISKS AND HAZARDS:**

"I understand that participation in activities such as **competitive swimming** may involve the RISKS of SERIOUS INJURY OR DEATH. I also understand that by permitting my child or ward to participate on the Oakleaf Plantation Orcas Swim Team, he or she is subject to the above risks, and that I am fully responsible for any costs incurred as a result of illness and/or injury from such participation."

## **Parent/Guardian Medical Treatment Consent:**

### **To: Whatever Medical Authority or Responsible Party It May Concern**

"In the event that you are unable, after reasonable effort, to obtain parental consent, then please perform any and all medical treatment requested or needed by my child or children named above. Such treatment should result from the exercise of your best professional judgment under the circumstances.

I hereby consent in advance to such treatment and agree to hold the Community Development Districts, and their staff harmless for any action or claim based upon lack of parental consent that may arise in connection with such treatment. I also authorize such staff to select a medical doctor and/or hospital for the purpose of diagnosis and/or treatment of the above-named minor(s). I have listed below all known precautions (such as diabetes, asthma, heart condition, allergies, etc.) as well as any other relevant medical information for my child or children."

Precautions: \_\_\_\_\_

Shots up to date: Yes ☒ or NO ☐ (check one)

Chronic Illnesses: None

Parent's Signature: Ginnie Jones

Date: 4.2.22



## Oakleaf Orcas Swim Team 2022 Registration Form (AGES 5-18\*)

**MUST BE 5 YRS OLD AND UNDER 19 YRS OLD BY June 1, 2022**

Forms **MUST** be returned with payment by **6 pm on Wednesday, May 4, 2022.**

\*The 19 yr. old age limit was only for the 2021 FCSSL due to the 2020 cancel.

### Participant Order Form

Swimmer's Name: Dawson Jones

**No-Charge Item** (Included with Team Registration Fee):

- Oakleaf Orcas latex Swim Cap
- Meet Ribbons
- End-of-Season Award

#### Items for purchase:

- Swimsuits
- Team Bags
- T-Shirts

**Team Store:** will be available late April/early May

**Fees** (All Prices INCLUDE Sales Tax \*\* All Items are Non-Refundable)

\$ 150 **Team Registration Fee** = (\$150/first child, \$130/2<sup>nd</sup> child, \$110/3<sup>rd</sup> child)

(Example: Family with four (4) participating children: \$150 for first child + \$130.00 for 2<sup>nd</sup> child, + \$110.00 for 3<sup>rd</sup> child, + \$110 for 4<sup>th</sup> child = total of \$500.00)

\$ 20 **First Coast Summer Swim League Registration Fee** (mandatory): \$20.00 per child

\$ FREE Orcas Team Latex Swim Cap (included)

\$        Orcas Team Silicone swim cap (Optional) \$15

\$ 170 **Total Fee per child**

**Payment:** Check or Money Order Payable to: Middle Village CDD

Check # 103 Money Order or certified check #        Date: 4/2/2022

(No Cash Accepted)

**CREDIT CARDS:** Please take it to either fitness center to pay.

### **PLEASE PUT CHILD/CHILDREN'S NAME & OAKLEAF SWIM TEAM ON YOUR CHECK**

- **EACH** child needs his or her own form however you may write 1 check **just list all names on the check memo line.**
- **Your checks may not be deposited for several weeks.** Sometimes it can take in excess of 4 weeks to get deposited. That is not to say it can't be deposited promptly but it goes to corporate, then into the deposit pool that is swim team registration fee from your account so there are no issues if it takes prolonged period of time to deposit. I will try to get it into corporate as soon as possible. Thank you for your understanding.

D-1

# 103  
170 ✓

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - ALMA ESTRADA - NR

**Date:** June 19, 2022 at 4:11 PM

**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 4:00 P.M. to 12:00 A.M.
  - DATE OF VENUE – JUNE 11, 2022
  - RESIDENT – ALMA ESTRADA
  - ADDRESS – 8612 ROCKLAND DRIVE, JACKSONVILLE, FL 32221-1617
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on FIRST FLORIDA CU:
    - GRAND BANQUET:
    - DATED: 4/13/22
    - CHECK#: 939
    - DEPOSITED: 4/14/22
    - AMOUNT \$500.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
04/13/22	04/14/22	06/11/22	ALMA ESTRADA - GB DEPOSIT	DEPOSIT	\$ 500.00		CK# 939	DEPOSITED 4/14/22

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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920 B  
2-300-36900-10300  
RDR

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

**Subject:** MVCDD refund of deposit request - AMBER STRAUB

**Date:** June 19, 2022 at 3:45 PM

**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 3:00 P.M. to 7:00 P.M.
  - DATE OF VENUE – JUNE 11, 2022
  - RESIDENT – AMBER STRAUB
  - ADDRESS – 3625 CRESWICK CIRCLE UNIT E, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via VISA(9587)
    - DATED: 2/4/22
    - SEQ#: 2
    - BATCH#: 627
    - INVOICE: 2
    - APPROVAL CODE: 185868
    - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
02/04/22	02/04/22	06/04/22	AMBER STRAUB - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			VISA-185868

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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918B  
2.300.369.103  
RAR

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1966  
Invoice Date: 6/21/22  
Due Date: 6/21/22  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through June 16, 2022	36.75	25.00	918.75
Amenities Revenue 2.369.103			
2.300.369.103			
26B			
Total			\$918.75
Payments/Credits			\$0.00
Balance Due			\$918.75

6/21/22  
a

**Governmental Management Services, LLC**  
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

**Middle Village CDD**

**Facility Event Staff Service Hours**

<b><u>Quantity</u></b>	<b><u>Description</u></b>	<b><u>Rate</u></b>	<b><u>Amount</u></b>
36.75	Facility Event Staff	\$ 25.00	\$ 918.75

Covers Period End: June 16, 2022

Amenities Revenue # 2-369-103





**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - HEATHER BUSHEE  
**Date:** June 19, 2022 at 3:58 PM  
**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amosing@gmstnn.com](mailto:amosing@gmstnn.com)

Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (MONDAY) 10:30 A.M. to 2:30 P.M.
  - DATE OF VENUE – JUNE 13, 2022
  - RESIDENT – HEATHER BUSHEE
  - ADDRESS – 560 HEATH POINT COURT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on BANK OF AMERICA:
    - PO PATIO:
    - DATED: 5/25/22
    - CHECK#: 736
    - DEPOSITED: 5/25/22
    - AMOUNT \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/25/22	05/25/22	06/13/22	HEATHER BUSHEE - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		CK# 736	DEPOSITED 5/25/22

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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919B  
2.300.369.103  
RDR

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - JAMIE REYNOLDS

**Date:** June 19, 2022 at 6:26 PM

**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 3:00 P.M. to 7:00 P.M.
  - DATE OF VENUE – JUNE 18, 2022
  - RESIDENT – JAMIE REYNOLDS
  - ADDRESS – 3231 CHESTNUT RIDGE WAY, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via MASTERCARD (1248)
    - DATED: 5/10/22
    - SEQ#: 5
    - BATCH#: 589
    - INVOICE: 5
    - APPROVAL CODE: 07024P
    - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/10/22	05/10/22	06/18/22	JAMIE REYNOLDS - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			MC-07024P

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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977B  
2.300.369.103  
RDR

**From:** Oakleaf Venues [venuere rentals@oakleafresidents.com](mailto:venuere rentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - LATOSHA YOUNG - NR

**Date:** June 19, 2022 at 6:02 PM

**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GRAND BANQUET (SATURDAY) 4:00 P.M. to 12:00 A.M.
  - DATE OF VENUE -- JUNE 18, 2022
  - RESIDENT -- LATOSHA YOUNG
  - ADDRESS -- 560 DEERCROFT LANE, ORANGE PARK, FL 32065-5622
  - AMOUNT OF REFUND - \$500.00
  - BOOKING FEE/DEPOSIT was via VISA (8150):
    - GRAND BANQUET
    - DATED: 3/2/22
    - SEQR: 2
    - BATCH#: 538
    - INVOICE#: 2
    - APPROVAL CODE: 030177
    - AMOUNT \$500.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
03/02/22	03/02/22	06/18/22	LATOSHA YOUNG - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-030177

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds -- Community Amenity Coordinator, OakLeaf Plantation  
[venuere rentals@oakleafresidents.com](mailto:venuere rentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

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[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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2.300.369.103

RDR

915B

From: Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
Subject: MVCDD refund of deposit request - LINDSAY COFIELD-SOLIE

Date: June 19, 2022 at 3:53 PM

To: Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

Cc: Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 10:30 A.M. to 2:30 P.M.
  - DATE OF VENUE – JUNE 11, 2022
  - RESIDENT – LINDSAY COFIELD-SOLIE
  - ADDRESS – 3364 CLASSIC OAK COURT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND – \$100.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on BANK OF AMERICA:
    - PO PATIO:
    - DATED: 4/24/22
    - CHECK# 2029
    - DEPOSITED: 4/27/22
    - AMOUNT \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
04/26/22	04/27/22	06/11/22	LINDSAY SOLIE - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		CK# 2029	DEPOSITED 4/27/22

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

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742 B

2.300.369.103

RAR



**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

**Subject:** MVCDD refund of deposit request - MALESIA ADAMS

**Date:** June 19, 2022 at 4:02 PM

**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)

Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (MONDAY) 4:00 P.M. to 8:00 P.M.
  - DATE OF VENUE – JUNE 13, 2022
  - RESIDENT – MALESIA ADAMS
  - ADDRESS – 1360 AKRON OAKS DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on CHASE:
    - PO PATIO:
    - DATED: 5/18/22
    - CHECK#: 101
    - DEPOSITED: 5/18/22
    - AMOUNT \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/18/22	05/18/22	06/13/22	MALESIA ADAMS - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		CK# 103	DEPOSITED 5/18/22

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

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854B

2-300-369-103

RDR

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - MARVIN LAMB  
**Date:** June 19, 2022 at 6:13 PM  
**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO (SATURDAY) 11:00 A.M. to 3:00 P.M.
  - DATE OF VENUE – JUNE 18, 2022
  - RESIDENT – MARVIN LAMB
  - ADDRESS – 596 CHESTWOOD CHASE DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via CHECK drawn on USAA:
    - DATED: 5/10/22
    - CHECK#: 7368
    - DEPOSITED: 5/10/22
    - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
05/10/22	05/10/22	06/18/22	MARVIN LAMB - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		CK# 7368	DEPOSITED 5/10/22

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McRaynolds – Community Amenity Coordinator, OakLeaf Plantation  
[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
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837 B  
2-300-369-103  
RPR

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - SAMANTHA BERNDT  
**Date:** June 19, 2022 at 6:07 PM  
**To:** Margaret Bronson [mbronson@gmsnf.com](mailto:mbronson@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)  
**Cc:** Marilee Giles [mgiles@gmsnf.com](mailto:mgiles@gmsnf.com), Alison Mossing [amossing@gmstnn.com](mailto:amossing@gmstnn.com)



Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- PO PATIO (SUNDAY) 11:00 A.M. to 3:00 P.M.
  - DATE OF VENUE -- JUNE 19, 2022
  - RESIDENT -- SAMANTHA BERNDT
  - ADDRESS -- 2941 THORNCREST DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - BOOKING FEE/DEPOSIT was via DISCVR (8933)
    - DATED: 1/27/22
    - SEQ#: 2
    - BATCH#: 524
    - INVOICE: 2
    - APPROVAL CODE: 02715B
    - AMOUNT: \$100.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
01/27/22	01/27/22	06/19/22	SAMANTHA BERNDT - PO PATIO DEP	DEPOSIT	\$ 100.00			DISCVR-02715B

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SATURDAY, JULY 2, 2022 thru MONDAY, JULY 4, 2022, therefore, please email me, or leave a detailed message at 904-770-4661 with the following information: NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

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916B  
2-300-369-103  
RDR



**Limited Lifetime Warranty\***  
**Typical Turnaround 24hrs!**  
**Next Day Delivery Available**  
**How can we help you today?**  
**1-208-591-4430**



Serving Security Professionals since 2011.

# Invoice / Order Detail

**Thank you for ordering at CardsAndKeyfobs.com**

## Order Detail

**Order ID:** #16092  
**Invoice:** #CAK-16092  
**Date Added:** 06/22/2022

**Payment Method:** Purchase Order  
 (#JSO62222)  
**Shipping Method:** USPS Priority (Weight:  
 20.00lb)

## Payment Address

Jay Soriano  
 GMS LLC  
 370 Oakleaf Village Pkwy  
 orange park, Florida 32065  
 United States

## Shipping Address

Jay Soriano  
 GMS LLC  
 370 Oakleaf Village Pkwy  
 orange park, Florida 32065  
 United States

<input checked="" type="checkbox"/>	Product Name	Model	Quantity	Price	Total
<input checked="" type="checkbox"/>	Printable Proximity Card - Kantech® ioProx® XSF/26bit P20DYE Compatible - Slot Punch: None	PrtPrx- Kan26	1000	\$1.79	\$1,790.00

**Code to: 50/50 split**

**2-330-572-49300** 509B

**Sub-Total:** \$1,790.00

**Middle Village Rec Passes**

**USPS Priority**  
**(Weight: 20.00lb):** \$27.79

**2-330-572-6200**

**Total:** \$1,817.79 /2

**Double Branch Rec. Passes**

**\$908.90**

For NET30 and check orders:  
 Mail payment to:  
 CardsAndKeyfobs.com  
 PO BOX 205  
 SAINT ANTHONY, ID 83445

## Order Comments

PO Number: JSO62222



**CUSTOMER NO.:** 601535  
**DATE:** 6/13/2022  
**INVOICE NO.:** 100400827147

OAKLEAF PLANTATION  
**Due Immediately**  
PLEASE PAY PROMPTLY

**ACCOUNT SUMMARY**

**BUILDING ADDRESS** *MV*  
OAKLEAF PLANTATION 845 OAKLEAF PLANTATION ORANGE PARK FL 32065-3531  
**CONTRACT:** 108362 | TCE05011

**INVOICE NOTES:** FORMER CONTRACT # FORMER CUSTOMER # 00000011

Maintenance Service from 7/1/2022 to 9/30/2022 **\$479.19**

**Code to:**

**02-330-572-630** *49500*

**Middle Village Elevator Maintenance**

*63B*

**NET SERVICE CONTRACT AMOUNT** **\$479.19**  
Sales Tax **\$0.00**

**TOTAL SERVICE CONTRACT AMOUNT DUE** **\$479.19**

**IMPORTANT MESSAGES**

We are pleased to offer the convenience and flexibility of paperless billing and e-payment options! To automate your payment, opt in to paperless billing, or to change your billing address, please visit our e-payment site at <https://otis.payinvoicedirect.com>.

**QUESTIONS?**

**AR Rep's Email:**  
Hemavathi.B@otis.com

**AR Rep's Phone#:** 1-959-200-3979  
**Customer Care:** 1-855-249-6847

010

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

PAYMENTS NOT RECEIVED WITHIN 30 DAYS OF THE DATE OF THE INVOICE SHALL INCUR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH (18% PER ANNUM) OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.

-----  
DETACH DOCUMENT ALONG PERFORATION. ENCLOSE AND RETURN THIS COUPON WITH YOUR PAYMENT.

**COASTAL ELEVATOR SERVICE CORP.**  
RELIABLE RESPONSIVE RESPECTED

11760 US Hwy 1 Suite W600 Palm Beach Gardens FL 33408

OAKLEAF PLANTATION  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065-4259

**CUSTOMER NO.:** 601535  
**DATE:** 6/13/2022  
**INVOICE NO.:** 100400827147  
**TOTAL SERVICE CONTRACT AMOUNT:** \$479.19

**MAKE CHECK PAYABLE TO:**

Coastal Elevator Company  
PO Box 730400  
Dallas TX 75373-0400

100400827147 0000047919 2

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1961  
Invoice Date: 6/16/22  
Due Date: 6/16/22  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description		Hours/Qty	Rate	Amount
Facility Maintenance May 1- May 31, 2022			18,027.48	18,027.48
Maintenance Supplies			2,512.44	2,512.44
Fac. Maint. General <sup>2613</sup> \$4,897. <sup>00</sup> 2.33.572.6200				
Fac. Maint. Cont. \$303. <sup>00</sup> 2.33.572.6220				
Lighting Repairs \$894. <sup>00</sup> 2.33.572.4663				
Common Area Maint. \$4,365. <sup>00</sup> 2.320.572.4650				
<del>Repairs/Replace \$8,190.92</del> <del>34.538.6400</del>				
Tennis Ct. Maint. \$1,890. <sup>00</sup> 2.33.572.3440				
Total				\$20,539.92
Payments/Credits				\$0.00
Balance Due				\$20,539.92

6/22/22  
[Signature]

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2022

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/2/22	4	T.C.	Light inspection on pool deck and bathrooms, changed lights in bathroom, picked up supplies
5/2/22	8	R.M.	Paint floor at water tower and remove paint tape, remove foam columns
5/2/22	5	L.C.	Painted slide tower
5/2/22	2.5	J.S.	Additional court maintenance
5/3/22	8	T.C.	Pressure washed walkway pavilions by Grand Lawn, picked up supplies
5/3/22	6.5	G.S.	Removed debris from all common areas, cleaned up trash bin area
5/3/22	6	L.C.	Cleaned gutter
5/3/22	8	D.J.	Painted board, removed debris from swim tower, brought supplies back to shop, removed leaves and debris from roof gutter, swept leaves from walkway
5/3/22	4.5	J.S.	Additional court maintenance
5/4/22	4	T.C.	Painted walkway pavilions by Grand Lawn, picked up supplies
5/4/22	3.5	G.S.	Removed debris from all common areas, treated fire ant mounds in parks
5/4/22	3.25	S.A.	Repaired weed eater, picked up supplies
5/4/22	3	L.N.	Paint columns at amenity center
5/4/22	4	A.B.	Painted walkway pavilions
5/4/22	4	L.C.	Painted small building
5/4/22	2.5	J.S.	Additional court maintenance
5/5/22	8	T.C.	Painted walkway pavilions, painted slide tower
5/5/22	6.5	G.S.	Removed debris from all common areas, maintenance work on golf cart
5/5/22	8	L.N.	Pressure washed patio, painted columns at amenity center
5/5/22	5	A.B.	Painted walkway pavilions
5/5/22	5	L.C.	Painted small building at amenity and field house
5/5/22	8	D.J.	Painted columns on walkway behind amenity center, transported supplies needed
5/5/22	4.5	J.S.	Additional court maintenance
5/5/22	8	T.C.	Painted walkway pavilions
5/6/22	3.5	G.S.	Removed debris from all common areas, treated fire ant mounds
5/6/22	8	S.A.	Replaced filter canister for fountain, cleaned lakes and outfalls, picked up supplies
5/6/22	8	L.N.	Painted columns on walkway
5/6/22	2	A.B.	Painted walkway pavilions
5/6/22	7	L.C.	Painted small buildings
5/6/22	8	R.M.	Painted slide supports black, pressure washed roof
5/6/22	2.5	J.S.	Additional court maintenance
5/9/22	8	S.A.	Light inspection at all entrances, park inspections, rake mulch at playgrounds, picked up supplies
5/9/22	8	L.C.	Painted and prepped part of carport
5/9/22	2	A.B.	Set up for CDD meeting
5/9/22	5	R.M.	Painted slide black
5/9/22	4	A.T.	Removed debris from all common areas
5/9/22	2.5	J.S.	Additional court maintenance
5/10/22	4	G.S.	Removed debris from all common areas
5/10/22	4.5	J.S.	Additional court maintenance
5/11/22	5	G.S.	Removed debris from all common areas
5/11/22	8	A.B.	Prime carport for painting, cleaned shop, cut wood for trim
5/11/22	8	L.C.	Cleaned and organized shop
5/11/22	2.5	J.S.	Additional court maintenance
5/12/22	3.5	G.S.	Removed debris from all common areas
5/12/22	6	A.B.	Prepped and cut wood for new trim
5/12/22	8	L.C.	Pressure washed and cleaned field house
5/12/22	8	D.J.	Organized part of the shop, moved old tables and insulation out, rearranged things to make a cleaner path, took apart some tables
5/12/22	4.5	J.S.	Additional court maintenance
5/13/22	3.5	G.S.	Removed debris from all common areas
5/13/22	8	L.N.	Cleaned shop, wipe down walls outside of grand banquet
5/13/22	2	A.B.	Cleaned up shop
5/13/22	8	R.M.	Cleaned up shop
5/13/22	2.5	J.S.	Additional court maintenance
5/16/22	2	T.C.	Cleaned and disinfected soiled playground slide
5/16/22	8	S.A.	Cleaned up trash and scraps from shop, cut up broken tables and thrown away, removed debris from lakes and outfalls

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/16/22	8	A.B.	Prepped and cut wood for new trim
5/16/22	4	L.C.	Repaired walkway railings
5/16/22	1.8	R.M.	Cleaned up shop
5/16/22	4	A.T.	Removed debris from all common areas
5/16/22	2.5	J.S.	Additional court maintenance
5/17/22	8	T.C.	Cleaned shop, disposed of broken tables, painted columns by grand banquet drive through area
5/17/22	3	G.S.	Removed debris from all common areas
5/17/22	7	L.C.	Fixed walkway railings, painted carport
5/17/22	8	D.J.	Painted columns on walkway
5/17/22	4.5	J.S.	Additional court maintenance
5/18/22	4	T.C.	Changed bench seats at Whitfield park and repaired picnic tables
5/18/22	4	G.S.	Removed debris from all common areas and ponds, picked up supplies
5/18/22	8	S.A.	Take apart and repaired two picnic tables, tightened and repaired playground, transport old table to shop, repair fence, picked up supplies
5/18/22	5	L.N.	Painted columns on walkway
5/18/22	8	A.B.	Prepped and cut wood for new trim
5/18/22	6.5	L.C.	Painted carport pillars
5/18/22	2.5	R.M.	Cleaned up shop
5/19/22	2	T.C.	Set up for CDD meeting
5/19/22	5	G.S.	Changed locks on garage doors, removed debris from all common areas
5/19/22	8	D.J.	Assisted in painting restroom floors, assisted in repairing metal picnic bench, transported to Whitfield and place in gazebo
5/20/22	2	G.S.	Removed debris from all common areas
5/20/22	8	S.A.	Cleaned fountain, repaired toilet flush valve, inspect and cleaned outfalls
5/20/22	8	A.B.	Cut wood for trim, cleaned shop
5/20/22	0.5	J.M.	Additional court maintenance
5/23/22	4	A.T.	Removed debris from all common areas
5/24/22	4	G.S.	Removed debris from all common areas and ponds
5/24/22	2.5	J.M.	Additional court maintenance
5/25/22	2	T.C.	Repaked tires on dolly
5/25/22	4.5	G.S.	Removed debris from all common areas, maintenance work on tennis courts
5/25/22	2	S.A.	Cleaned fountain, inspect and repair playground equipment
5/25/22	0.5	J.M.	Additional court maintenance
5/26/22	8	T.C.	Removed and installed new soap dispensers in grand banquet bathrooms and kitchen, worked on gazebo project top rail
5/26/22	3.5	G.S.	Removed debris from all common areas, treated fire ant mounds in common areas
5/26/22	8	L.N.	Pressure washed pool restrooms, deep cleaned guard shack
5/26/22	4.5	J.S.	Additional court maintenance
5/26/22	2	J.M.	Additional court maintenance
5/27/22	4.5	G.S.	Removed debris from all common areas, cleaned deceased animal at overpass
5/27/22	6	S.A.	Worked on gazebo project top rail
5/27/22	8	L.N.	Pressure washed field house restrooms, deep cleaned restrooms
5/27/22	4	A.B.	Cut wood for trim
5/27/22	2.5	J.S.	Additional court maintenance
5/27/22	3.5	J.M.	Additional court maintenance
5/28/22	3.5	J.M.	Additional court maintenance
5/30/22	2.5	J.S.	Additional court maintenance
5/30/22	1.5	J.M.	Additional court maintenance
5/31/22	3	G.S.	Removed debris from all common areas
5/31/22	2	A.B.	Cut wood for trim
5/31/22	4.5	J.S.	Additional court maintenance
5/31/22	2	J.M.	Additional court maintenance

**TOTAL**      508.85

**MILES**        505

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 06/05/22

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF	5/3/22	6' Baker Rack	342.70	J.S.
	5/3/22	PVC Glue Pak	7.44	J.S.
	5/4/22	Clevis Pins	6.29	S.A.
	5/4/22	2" Receiver	25.27	S.A.
	5/4/22	Weed Eater Line	16.07	S.A.
	5/6/22	Electrical Fish Rod	22.99	J.S.
	5/6/22	Muriatic Acid	82.03	J.S.
	5/6/22	Maxblue CL Tabs	31.59	J.S.
	5/6/22	Leak Rakes	46.54	J.S.
	5/8/22	Cleaning Spray	5.15	G.S.
	5/8/22	30 Strings Plug Pak (2)	8.02	G.S.
	5/6/22	Deluxe Reamer Plug Kit (2)	13.73	G.S.
	5/6/22	2"x1-1/2" Pipe	8.19	S.A.
	5/6/22	2"x2" Pipe	11.34	S.A.
	5/6/22	1 1/2" Male Adapter (2)	3.70	S.A.
	5/6/22	2" Male Adapter	3.00	S.A.
	5/6/22	2" Street Elbow	9.98	S.A.
	5/6/22	2" 90 Degree	3.12	S.A.
	5/6/22	1/4" Cap	5.69	S.A.
	5/6/22	2" Coupling	1.51	S.A.
	5/6/22	Pipe Thread Tape	1.13	S.A.
	5/6/22	5 Gallon Bucket	5.73	S.A.
	5/6/22	1-1/2" Coupling	1.22	S.A.
	5/6/22	2" 45 Degree (2)	6.23	S.A.
	5/6/22	2" Male Adapter	3.00	S.A.
	5/6/22	2" Coupler	1.51	S.A.
	5/9/22	Triple Grip Mason Screws	4.59	J.S.
	5/9/22	Paint Liners 3pack (2)	10.97	S.A.
	5/9/22	4" Paint Rollers (2)	23.78	S.A.
	5/12/22	7000 Lumens LED Work Light Stand	131.10	J.S.
	5/13/22	Pine Sol (4)	26.59	G.S.
	5/13/22	Screw Driver 6-In-1 (3)	11.97	G.S.
	5/13/22	Gloves 40pk (3)	49.96	G.S.
	5/13/22	Terry Towels 36 pk	26.89	G.S.
	5/13/22	8" Zip Ties 1000pk	43.01	G.S.
	5/13/22	Lysol Spray	9.18	G.S.
	5/13/22	Fire Ant Killer (2)	51.68	G.S.
	5/17/22	1 QT Paint Stick (2)	3.40	T.C.
	5/17/22	4x3/8 Shedless Knit 6pk (2)	23.78	T.C.
	5/17/22	Pelican Liner 3pk (2)	10.97	T.C.
	5/17/22	1QT Mixing Container (14)	35.10	T.C.
	5/17/22	Goo Off Graffiti Remover	14.92	T.C.
	5/17/22	Acetone	13.20	T.C.
	5/17/22	Terry Towels 25pk	11.49	T.C.
	5/17/22	Short Cut Brush (4)	23.35	T.C.
	5/17/22	Garage Door Locks (2)	25.16	G.S.
	5/17/22	Fuel Line	6.04	G.S.
	5/17/22	5/8" Hose Splicer	5.15	G.S.
	5/17/22	5/8" Female End Hose Repair	5.15	G.S.
	5/17/22	5/8" Male End Hose Repair	5.15	G.S.
	5/17/22	Pressure Switch/Air Control Kit	22.98	G.S.
	5/18/22	Frog Tape 48MM	11.82	T.C.
	5/18/22	Nitrile Gloves 40pk	16.65	T.C.
	5/18/22	Lemon Lysol	14.80	T.C.
	5/18/22	Artist Brush Set (6)	37.74	T.C.
	5/18/22	3" Roller	3.76	T.C.
	5/18/22	6" C-Clamp	23.98	S.A.

5/18/22	2 Piece Visagrip	29.87	S.A.
5/18/22	3/8" Hex Nut	1.15	S.A.
5/18/22	3/8" Lock Washer	1.22	S.A.
5/18/22	3/8" Flat Washers (2)	2.76	S.A.
5/18/22	3/8" Hex Bolt (2)	3.24	S.A.
5/19/22	3 Way Plumbers Wrench	6.30	T.C.
5/19/22	Plumbers Putty	1.21	T.C.
5/20/22	Deckmate 3" Screws	24.14	T.C.
5/20/22	6"x2" Margin Trowel	6.14	T.C.
5/20/22	3/4"x7" Cold Chisel	4.19	T.C.
5/20/22	3"x7" Brick Chisel Set	6.77	T.C.
5/20/22	1-1/8"x12" Flat Utility Chisel	5.68	T.C.
5/20/22	3lb Dewalt Drilling Hammer	15.51	T.C.
5/24/22	33gl Outdoor Trash Bags	9.76	J.S.
5/24/22	13" Husky Bag	4.53	J.S.
5/24/22	Cleaner Spray Bottle (2)	10.30	J.S.
5/24/22	Wasp Spray Twln Pack (2)	16.03	J.S.
5/24/22	Clearing Machete	18.96	J.S.
5/24/22	Pinanlen Floor Cleaner Floral	7.45	J.S.
5/24/22	Pinanlen Floor Cleaner Lemon	7.45	J.S.
5/24/22	Fabuloso Cleaner Lavender	9.18	J.S.
5/24/22	SG Cleaner Lemon	11.94	J.S.
5/24/22	3x5 Flag Kit with Pole	45.98	J.S.
5/24/22	Blk Nitrilr Gloves 40pk	16.65	T.C.
5/24/22	Microfiber Towels 24pk	12.63	T.C.
5/24/22	Dry Mop Refill	10.89	T.C.
5/24/22	Mop Head Refills	19.79	T.C.
5/24/22	Dust Mop head	16.07	T.C.
5/24/22	Lemon Pine Sol	18.08	T.C.
5/24/22	Cob Web Corner Duster	11.47	T.C.
5/24/22	10' Telescopic Pole	20.67	T.C.
5/26/22	1cu'ft Black Kow Manure	6.06	J.S.
5/26/22	40lb Topsoil (3)	7.83	J.S.
5/26/22	22" Clay Pots (2)	184.87	J.S.
5/26/22	1Qt Paint Stick Pack	0.85	T.C.
5/26/22	Spanner Wrench Locknut	7.46	T.C.
5/27/22	Bleach	5.04	T.C.
5/28/22	Muriatic Acid	10.34	J.S.
5/28/22	20" High Velocity Fan	57.43	J.S.
5/28/22	24" Direct Drive Floor Fan	91.43	J.S.
5/31/22	20v Drill and Driver 2pc Kit	183.43	J.S.
5/31/22	20v Adapter Kit and Batter	114.43	J.S.
6/1/22	4" Hooks (2)	4.09	S.A.
6/1/22	1 Quart Paint Sticks	1.70	S.A.
6/1/22	Wooserl Paint Brush (2)	13.73	S.A.
6/1/22	4" Rollers 6 pack	11.89	S.A.
6/1/22	3/8"x50' Rope	9.78	S.A.
6/1/22	1 Quart Mixing Buckels (6)	15.04	S.A.
6/1/22	3pk Painters Tape	14.19	J.S.
6/1/22	Neon Green Flagging Tape	4.01	J.S.
6/1/22	J Hooks (3)	18.60	J.S.
6/1/22	3/8" Mason Bit	3.15	J.S.
6/1/22	Wing Nuts	3.68	J.S.
6/1/22	Machine Screws	3.38	J.S.
6/1/22	Construction Adhesive	5.57	J.S.

TOTAL \$2,512.44

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1962  
Invoice Date: 6/16/22  
Due Date: 6/16/22  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1- May 31, 2022 (Tennis)		520.00	520.00
Tennis Ct. Maint.			
2.33.572.3440			
Total			\$520.00
Payments/Credits			\$0.00
Balance Due			\$520.00

6/22/22  
Q2

RMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2022

---

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/2/22	2	J.S.	Clean and sweep tennis courts.
5/4/22	2	J.S.	Clean and sweep tennis courts.
5/6/22	2	J.S.	Clean and sweep tennis courts.
5/9/22	2	J.S.	Clean and sweep tennis courts.
5/11/22	2	J.S.	Clean and sweep tennis courts.
5/13/22	2	J.S.	Clean and sweep tennis courts.
5/16/22	2	J.S.	Clean and sweep tennis courts.
5/18/22	2	J.S.	Clean and sweep tennis courts.
5/20/22	2	J.S.	Clean and sweep tennis courts.
5/23/22	2	J.S.	Clean and sweep tennis courts.
5/25/22	2	J.S.	Clean and sweep tennis courts.
5/27/22	2	J.S.	Clean and sweep tennis courts.
5/30/22	2	J.S.	Clean and sweep tennis courts.
<b>TOTAL</b>	<u>26</u>		



**Governmental Management Services, LLC**1001 Bradford Way  
Kingston, TN 37763**Invoice**

Invoice #: 1967

Invoice Date: 6/27/22

Due Date: 6/27/22

Case:

P.O. Number:

**Bill To:**Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 6/8/22 -		1,755.00	1,755.00
Tennis Revenue / Funds deposited 6/14/22 -		3,266.55	3,266.55
2 - 300. 369.10200			
<b>Total</b>			<b>\$5,021.55</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$5,021.55</b>

**From:** Molly Dryman mdryman@gmstnn.com  
**Subject:** Fwd: Tennis  
**Date:** June 14, 2022 at 9:25 AM  
**To:** Chelsey Stewart cstewart@gmstnn.com

---

Chelsey,

See Andy's comments below. Let me know if you need any help with this.

You can add it on the same check if he sends another just on different line.

Thank you,  
Molly Dryman  
Governmental Management Services  
1001 Bradford Way  
Kingston, TN 37763  
865-770-4503  
[mdryman@gmstnn.com](mailto:mdryman@gmstnn.com)

Begin forwarded message:

**From:** Oakleaf Tennis <[tennis@oakleafresidents.com](mailto:tennis@oakleafresidents.com)>  
**Subject:** Re: Tennis  
**Date:** June 14, 2022 at 8:01:53 AM EDT  
**To:** Molly Dryman <[mdryman@gmstnn.com](mailto:mdryman@gmstnn.com)>

Hey Molly,  
Here is the correct Tennis Revenue Breakdown for 6/7/22 that matches the deposit.  
I was paid \$517.50 and I was due \$2272.50 so the difference is \$1755.  
I will be sending a new TennisRevenue later this morning for this week.  
Have a great day!

**Andy Fletcher**  
Director of Tennis  
OakLeaf Plantation  
904-333-6380  
[www.OakleafTennis.com](http://www.OakleafTennis.com)

On Wed, Jun 8, 2022 at 4:50 PM Oakleaf Tennis <[tennis@oakleafresidents.com](mailto:tennis@oakleafresidents.com)> wrote:  
Here they are!

**Andy Fletcher**  
Director of Tennis  
OakLeaf Plantation  
904-333-6380  
[www.OakleafTennis.com](http://www.OakleafTennis.com)



Revenue  
Breakdown.xlsx

# *Middle Village CDD*

## Breakdown of Revenues June 7, 2022

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
6/7/22	\$ 2,525.00	\$ 2,272.50	\$ 252.50
		\$ -	\$ -

Subtotal \$ 2,525.00 \$ 2,272.50 \$ 252.50

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
6/7/22		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
6/7/22		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	League Fees	Middle Village CDD 90%
6/7/22		

Subtotal \$ - \$ - \$ -

Total Revenues \$ 2,525.00 \$ 2,272.50 \$ 252.50

Wells Fargo Bank  
Transaction Receipt

Branch #0066340 20 Deposit

Account Number XXXXXXXXXXX4262  
CHK 00182

Number of Checks 22  
Check Listing

\$60.00  
\$125.00  
\$50.00  
\$100.00  
\$187.50  
\$125.00  
\$125.00  
\$50.00  
\$1,202.00  
\$60.00  
\$125.00  
\$125.00  
\$125.00  
\$125.00  
\$45.00  
\$125.00  
\$125.00  
\$125.00  
\$125.00  
\$125.00  
\$187.50  
\$187.50

Total Checks Amount \$3,629.50  
Total Deposit \$3,629.50

Transaction #013 2013  
10:15AM 06/14/22  
Deposit Credit Date: 06/14/22

Thank you, SHELLIA

# Middle Village CDD

## Breakdown of Revenues June 14, 2022

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
6/14/2022	\$ 3,629.50	\$ 3,266.55	\$ 362.95
		\$ -	\$ -

Subtotal \$ 3,629.50 \$ 3,266.55 \$ 362.95

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
6/14/2022		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
6/14/2022		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	League Fees	Middle Village CDD 90%
6/14/2022		

Subtotal \$ - \$ - \$ -

Total Revenues \$ 3,629.50 \$ 3,266.55 \$ 362.95

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice****Invoice #:** 1968**Invoice Date:** 6/27/22**Due Date:** 6/27/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 6/21/22 26B 2,300,369.102		1,658.25	1,658.25
<b>Total</b>			<b>\$1,658.25</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$1,658.25</b>

Wells Fargo Bank  
Transaction Receipt

Branch #0066070 01 Deposit

Account Number XXXXXXXXX4262  
CHK 00182

Number of Checks  
Check Listing

17

\$125.00  
\$125.00  
\$187.50  
\$125.00  
\$50.00  
\$125.00  
\$125.00  
\$125.00  
\$180.00  
\$125.00  
\$125.00  
\$45.00  
\$25.00  
\$50.00  
\$125.00  
\$45.00  
\$125.00

Total Checks Amount \$1,842.50  
Total Deposit \$1,842.50

Transaction #019 2024  
12:04PM 06/21/22  
Deposit Credit Date: 06/21/22

Thank you, SHEARRA

## *Middle Village CDD*

### Breakdown of Revenues June 22, 2022

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
6/22/2022	\$ 1,842.50	\$ 1,658.25	\$ 184.25
		\$ -	\$ -

Subtotal \$ 1,842.50 \$ 1,658.25 \$ 184.25

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
6/22/2022		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
6/22/2022		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	League Fees	Middle Village CDD 90%
6/22/2022		

Subtotal \$ - \$ - \$ -

Total Revenues \$ 1,842.50 \$ 1,658.25 \$ 184.25



**Riverside Management Services, Inc**  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 308  
Invoice Date: 6/21/2022  
Due Date: 6/21/2022  
Case:  
P.O. Number:

**Bill To:**  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - June 2022 Common Area Maint. 2.320.572.4650		2,636.35	2,636.35
Total			\$2,636.35
Payments/Credits			\$0.00
Balance Due			\$2,636.35

6/22/22  
Q

**Riverside Management Services, Inc.**  
 8633 Florida Midway Blvd., Building 300, Suite 205, Jacksonville, FL 32257

**Service Detail**

**Bill To:** Middle Village CDD

**Invoice Date:** 6/1/22

**Due Date:** Upon Receipt

**Amount Due:** \$ 2,636.35

Date	Description	Amount
5/3/22	Pressure washed 1,500' of lattice top at Cambridge Preserve	\$ 675.00
6/10/22	Pressure washed 1,229' of lattice top at Deerview Lane	\$ 553.05
6/17/22	Pressure washed 1,481' of lattice top at Deerview	\$ 866.45
6/19/22	Pressure washed playground at Whitfield	\$ 150.00
6/19/22	Pressure washed 417' of lattice top at Deerview	\$ 187.85
6/28/22	Pressure washed 716' of lattice top at Deerview	\$ 322.20
5/26/22	Pressure washed 160' of lattice top at Hamilton Glen	\$ 72.00
6/26/22	Pressure washed 40' of split rail at Hamilton Glen	\$ 10.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

**TOTAL AMOUNT DUE:** \$ 2,636.35

**\*\* Pressure Washing according to contract and within budget**

Contract Amount	\$	13,348.70
<b>Invoice:</b>		
Oct. 2021	\$	621.00
Nov. 2021		
Dec. 2021	\$	150.00
Jan. 2022	\$	1,044.00
Feb. 2022	\$	220.00
Mar. 2022	\$	1,405.00
Apr. 2022	\$	2,738.00
May 2022	\$	2,636.35
June 2022		
July 2022		
Aug. 2022		
Sept. 2022		

**Balance:** \$ 4,634.35

Should you have any questions, please contact Jerry Lambert @ (904) 288-7607  
 or jlambert@rmsnf.com

**Remit Payment**

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
6/09/22	00069	6/02/22 6222	202206 600-53800-64000		*	1,960.00	
		2022 SWIM LEAG FEES-ORCAS		FIRST COAST SUMMER SWIM LEAGUE			1,960.00 000484
6/16/22	00080	4/25/22 CE4862	202204 600-53800-64000		*	7,300.00	
		MV FENCE		BULLARD FENCE			7,300.00 000485
6/16/22	00076	5/31/22 S-13624	202205 600-53800-64000		*	937.50	
		RPRD ICE MACHINE		HOWARD SERVICES INC			937.50 000486
6/16/22	00050	5/31/22 8291	202205 600-53800-64000		*	475.00	
		DEAD OAK TREE REMOVAL					
		5/31/22 8292	202205 600-53800-64000		*	955.00	
		RMVD SCHOOL RD DEAD TREE					
		5/31/22 8294	202205 600-53800-64000		*	527.00	
		RMVD OAK TREE		VERDEGO LLC			1,957.00 000487
6/23/22	00054	6/09/22 69004276	202206 600-53800-64000		*	1,109.72	
		JANITORIAL SUPPLIES		THE HOME DEPOT PRO			1,109.72 000488
6/30/22	00009	6/16/22 1961	202205 600-53800-64000		*	8,190.92	
		RPRS/RPLC 5/1/22-5/31/22		GOVERNMENTAL MANAGEMENT SERVICES			8,190.92 000489
6/30/22	00006	6/21/22 310	202206 600-53800-64000		*	750.00	
		PRESS WASH SRVS-JUN 2022		RIVERSIDE MANAGEMENT SERVICES, INC			750.00 000490
TOTAL FOR BANK C						22,205.14	
TOTAL FOR REGISTER						22,205.14	

MVIL MIDDLE VILLAGE OKUZMUK

First Coast Summer Swim League  
 139 Underwood Dr.  
 Palatka, FL 32177  
Email- bosox22@comcast.net

## Quote / Invoice

Date	Invoice#
6/2/22	6222

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

		P.O. No.	Terms	Project
			Due on receipt	
Description	Qty	Rate		Amount
2022 Swim League Fees for Orcas  \$20 per swimmer Mail to: Kathy Breed 139 Underwood Dr, Palatka FL 32177  Code to: Middle Village Repair and Replacements 34-600-538-64000 <i>69C</i>	98 swimmers	\$20 per swimmer		\$1960.00
			<b>Total</b>	\$1960.00
			<b>Payments/Credits</b>	\$0.00



Bullard Fence Inc  
1241 Haines St  
Jacksonville FL 32206

Date  
4/25/2022

Estimate #  
ce4862

Customer

Governmental Management Services

Project

Oakleaf Gates

Description	Total
Upstairs Front	7,300.00
Install (1) 11' double gate with leaf design on each with hardware	
On Pavers	
Install (1) 38" side gate with leaf design	
Install railings attached to brick columns with wall mounts	300.00
\$300.00 per section**	
** amount is per section. Once we know the exact number of sections, we will have the total cost amount. Amount above is listed so you know the cost per section.	
<b>Code to:</b>	
<b>Middle Village Capital</b>	
<b>34-600-538-64000</b>	
<b><u>\$7300 only</u></b>	

80C

We look forward to working with you!

**Total**

~~\$7,600.00~~ ∞  
\$ 7,300.

From: Jay Soriano jsoriano@gmsnf.com

Subject: Bullard quote

Date: June 8, 2022 at 4:53 PM

To: Oksana Kuzmuk okuzmuk@gmsnf.com, Margaret Bronson mbronson@gmsnf.com, Alison Mossing amossing@gmstnn.com



Please pay quote as stamped (\$7300 only - we are not doing any bracket repairs).  
This is part of the capital project for the MV fencing.

--

Jay Soriano - Operations Manager

Double Branch & Middle Village CDDs

Governmental Management Services

[jsoriano@gmsnf.com](mailto:jsoriano@gmsnf.com)



Bullard Fence Inc  
1241 Haines St  
Jacksonville FL 32206

Date

4/25/2022

Estimate #

ce4862

Customer

Governmental Management Services

Project

Oakleaf Gates

Description	Total
Upstairs Front	7,300.00
Install (1) 11' double gate with leaf design on each with hardware	
On Pavers	
Install (1) 38" side gate with leaf design	
Install railings attached to brick columns with wall mounts	300.00
\$300.00 per section**	
** amount is per section. Once we know the exact number of sections, we will have the total cost amount. Amount above is listed so you know the cost per section.	
<b>Code to:</b>	
<b>Middle Village Capital</b>	
<b>34-600-538-64000</b>	
<b>\$7300 only</b>	

# Service Invoice

Page 1 of 1



## Howard Services

P.O. Box 5637  
Jacksonville, FL 32247  
Phone: (904)398-1414 Fax: (904)398-3586

Billed Customer: #003221

Site ID: # 003221-0001

Middle Village CDD  
Jay Soriano - Operations Manager  
370 Oakleaf Village Pkwy  
Orange Park, FL 32065

Oakleaf Plantation  
Jay Soriano  
845 Oakleaf Plantation Pkwy  
Lg Amenity Ctr  
Orange Park, FL 32065

14945

5/31/2022

S-13624

06/30/2022

Amount Paid

Call/Slip Number	Invoice Date	Invoice Number	Due Date	Contractor's License #
14945	5/31/2022	S-13624	06/30/2022	CAC 023502

### Problem Reported:

\*\*\* ICEMCH-Ice Machine Down \*\*\*  
can't get part needed - clean ice machine  
Tech Date  
SCOTT D 05/27/2022  
SCOTT D 05/31/2022

### Equipment:

Unit : CICEM Model : KM500MAH  
Brand: HOSHI Serial#: Q06681C  
Location: Kitchen

Checked unit. Cleaned out harvest float switch. Was not getting enough water coming into ice machine. Found water filter on other side of wall. Shut water off and removed inlet water valve. Found screen on valve stopped up. Cleaned screen and restarted unit. Could not finish because people started coming in to set up a party. Will need to return Monday to see if what was cleaned makes a difference.

Checked unit. Found check valve on water side was leaking water down the drain causing unit to go in harvest very early. I tried to stretch out spring. It was working but will need to be replaced. Also found hot gas valve sticking open. Water filter has no date on it to show when it was changed. Gauge on water filter drops about 30psi when ice machine needs water. Will get prices to replace check valve, hot gas valve, and water filter. Please see attachments for pics.

## Code to:

## Middle Village Repair and Replacements

34-600-538-64000

76C

Material	0.00
Labor	937.50
	937.50
Tax	0.00
Grand Total	937.50

The above prices and specifications are hereby accepted. You are authorized to perform the work as specified. I agree to pay you in full upon completion of the work and to pay for attorney's fees and costs you incur if you file a lawsuit to recover money which I owe to you. In addition, if I do not pay you upon completion of the work, I agree to pay interest on the outstanding balance at the rate of 18% per annum. The venue for any legal action related to this agreement shall be Jacksonville, Florida unless otherwise required by law. In connection with any such action I/we waive the right to a trial by jury.

Howard Services Warranty: Recommended service repairs are warranted for a period of (90) Ninety days on labor and (1) One year on all applicable parts from the date of the repair, excluding refrigerant unless otherwise stated.

A \$25.00 service charge will be added for all returned checks.



# Invoice

Invoice #: 8291

Date: 05/31/22

Customer PO:

DUE DATE: 06/30/2022

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

## AMOUNT

#8186 - Dead Oak Tree Removal

Propose to Remove 1 dead Oak tree in front of the Insurance Agency on common area along Oakleaf Plantation Blvd.

Looks like it may have been struck by lightning.

*Landscape Enhancement*

\$475.00

Tree Removal (Sub)

1.00

\$475.00

\$475.00

## Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE.

\$475.00

**Code to:**

**Middle Village Repair and Replacements**

**34-600-538-64000**

50C





# Invoice

Invoice #: 8292

Date: 05/31/22

Customer PO:

DUE DATE: 06/30/2022

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

## AMOUNT

#8426 - Removal of Dead Tree on School Rd.

As requested, provide labor to remove Large Dead tree on the school road caution taped off, chip and haul away debris

<i>Landscape Enhancement</i>				<i>\$955.00</i>
Disposal Fee (Other)	2.00	\$50.00	\$100.00	
Fuel charge (Other)	1.00	\$55.00	\$55.00	
Sub: Tree removal (Sub)	1.00	\$800.00	\$800.00	

## Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$955.00

## Code to:

**Middle Village Repair and Replacements**

**34-600-538-64000**

50C



# Invoice

Invoice #: 8294

Date: 05/31/22

Customer PO:

DUE DATE: 06/30/2022

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

## AMOUNT

#8442 - Hamilton Glenn Entrance Oak tree removal

As per phone conversation with Jay and texting pictures, he approved verbally to remove the termite ridden oak tree in center island of Hamilton Glen Entrance.

*Landscape Enhancement*

\$527.00

Disposal Fee (Other)

1.00

\$50.00

\$50.00

Tree removal (Sub)

1.00

\$477.00

\$477.00

## Invoice Notes:

Thank you for your business!

**AMOUNT DUE THIS INVOICE**

**\$527.00**

**Code to:**

**Middle Village Repair and Replacements**

**34-600-538-64000**

500



Powered by HD Supply<sup>®</sup>

- My Account Number 645245
- Currently Shopping As 645245 - DOUBLE BRANCH
- Current Ship-To Address DOUBLE BRANCH 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

- [Home](#)
- [Account](#)
- [Invoice History](#)
- [Invoice Detail](#)

Code to split 50/50 between districts

DB Repair & Replacement 2,320,572.63100

MV Repair & Replacement 34,600,538.64000

## Invoice Detail

Customer ID: 645245  
 Invoice Number: 690042767  
 Invoice Date: 6/9/2022  
 Order Number: 44462484  
 Purchase Order:

[Back to Order History](#) [Save as PDF](#) [Print this page](#)

### Shipped To:

DOUBLE BRANCH  
 370 OAKLEAF VILLAGE PARKWAY  
 ORANGE PARK, FL 32065

Invoice Total **\$2,219.44** / 2  
 \$1,109.72

### Home Depot Pro Notes:

\$7.95 Handling Charge

Delivery information for this invoice may be

found at: [www.HomeDepotPro.com/Institutional](http://www.HomeDepotPro.com/Institutional)



ZURN CLOSET REPAIR KIT 3.5GPF (A-38-A)  
 193010  
 Old Item Number: 190462

Quantity Ordered	Quantity Shipped	Unit Price	Total
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5	5	\$22.89	\$114.45
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Description   Item Number	Quantity Ordered	Quantity Shipped	Unit Price	Total
 ZURN URINAL REPAIR KIT A-42-A 1 GALLON 193018 Old Item Number: 190496	5	5	\$17.41	\$87.05
 RENOWN SINGLE ROLL BATH TISSUE 2PLY REN06125-WB	10	10	\$74.48	\$744.80
 CONTROLLED HARD ROLL TOWEL NATURAL REN06132-WB	8	8	\$72.28	\$578.24
 RENOWN LNR 40X48 12MIC NAT REN14512-CA	5	5	\$55.54	\$277.70
 RENOWN LNR 40X46 .74MIL WHT REN24512-CA	5	5	\$63.67	\$318.35
 RENOWN TWL M/F WHT 9-1/8 X 9-1/2 REN06002-WB	2	2	\$45.45	\$90.90
Subtotal \$2,211.49 Shipping & Handling \$7.95 Tax \$0.00 Web Discount -\$0.00 Invoice Total \$2,219.44				

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1961  
Invoice Date: 6/16/22  
Due Date: 6/16/22

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Case:  
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1- May 31, 2022		18,027.48	18,027.48
Maintenance Supplies		2,512.44	2,512.44
<del>Fac. Maint. General \$4,897<sup>00</sup></del>			
<del>2.33.572.6200</del>			
<del>Fac. Maint. Cont. \$303<sup>00</sup></del>			
<del>2.33.572.6220</del>			
<del>Lighting Repairs \$894<sup>00</sup></del>			
<del>2.33.572.4663</del>			
<del>Common Area Maint. \$4,365<sup>00</sup></del>			
<del>2.320.572.4650</del>			
* Repairs/Replace \$8,190.92			
<del>34.538.6400</del>			
<del>Tennis Ct. Maint. \$1,840<sup>00</sup></del>			
<del>2.33.572.3440</del>			
34-600.538.6400			

Total \$20,539.92

Payments/Credits \$0.00

Balance Due \$20,539.92

\$8,190.92 6/22/22  
OK

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/2/22	4	T.C.	Light inspection on pool deck and bathrooms, changed lights in bathroom, picked up supplies
5/2/22	8	R.M.	Paint floor at water tower and remove paint tape, remove foam columns
5/2/22	6	L.C.	Painted slide tower
5/2/22	2.5	J.S.	Additional court maintenance
5/3/22	8	T.C.	Pressure washed walkway pavilions by Grand Lawn, picked up supplies
5/3/22	6.5	G.S.	Removed debris from all common areas, cleaned up trash bin area
5/3/22	6	L.C.	Cleaned gutter
5/3/22	8	D.J.	Painted board, removed debris from swim tower, brought supplies back to shop, removed leaves and debris from roof gutter, swept leaves from walkway
5/3/22	4.5	J.S.	Additional court maintenance
5/4/22	4	T.C.	Painted walkway pavilions by Grand Lawn, picked up supplies
5/4/22	3.5	G.S.	Removed debris from all common areas, treated fire ant mounds in parks
5/4/22	3.25	S.A.	Repaired weed eater, picked up supplies
5/4/22	3	L.N.	Paint columns at amenity center
5/4/22	4	A.B.	Painted walkway pavilions
5/4/22	4	L.C.	Painted small building
5/4/22	2.5	J.S.	Additional court maintenance
5/5/22	8	T.C.	Painted walkway pavilions, painted slide tower
5/5/22	5.5	G.S.	Removed debris from all common areas, maintenance work on golf cart
5/5/22	8	L.N.	Pressure washed patio, painted columns at amenity center
5/5/22	5	A.B.	Painted walkway pavilions
5/5/22	5	L.C.	Painted small building at amenity and field house
5/5/22	8	D.J.	Painted columns on walkway behind amenity center, transported supplies needed
5/5/22	4.5	J.S.	Additional court maintenance
5/5/22	8	T.C.	Painted walkway pavilions
5/6/22	3.5	G.S.	Removed debris from all common areas, treated fire ant mounds
5/6/22	8	S.A.	Replaced filter canister for fountain, cleaned lakes and outfalls, picked up supplies
5/6/22	8	L.N.	Painted columns on walkway
5/6/22	2	A.B.	Painted walkway pavilions
5/6/22	7	L.C.	Painted small buildings
5/6/22	8	R.M.	Painted slide supports black, pressure washed roof
5/6/22	2.5	J.S.	Additional court maintenance
5/9/22	8	S.A.	Light inspection at all entrances, park inspections, rake mulch at playgrounds, picked up supplies
5/9/22	8	L.C.	Painted and prepped part of carport
5/9/22	2	A.B.	Set up for ODD meeting
5/9/22	5	R.M.	Painted slide black
5/9/22	4	A.T.	Removed debris from all common areas
5/9/22	2.5	J.S.	Additional court maintenance
5/10/22	4	G.S.	Removed debris from all common areas
5/10/22	4.5	J.S.	Additional court maintenance
5/11/22	5	G.S.	Removed debris from all common areas
5/11/22	8	A.B.	Prime carport for painting, cleaned shop, cut wood for trim
5/11/22	8	L.C.	Cleaned and organized shop
5/11/22	2.5	J.S.	Additional court maintenance
5/12/22	3.5	G.S.	Removed debris from all common areas
5/12/22	6	A.B.	Prepped and cut wood for new trim
5/12/22	8	L.C.	Pressure washed and cleaned field house
5/12/22	8	D.J.	Organized part of the shop, moved old tables and insulation out, rearranged things to make a cleaner path, took apart some tables
5/12/22	4.5	J.S.	Additional court maintenance
5/13/22	3.5	G.S.	Removed debris from all common areas
5/13/22	8	L.N.	Cleaned shop, wipe down walls outside of grand banquet
5/13/22	2	A.B.	Cleaned up shop
5/13/22	8	R.M.	Cleaned up shop
5/13/22	2.5	J.S.	Additional court maintenance
5/16/22	2	T.C.	Cleaned and disinfected soiled playground slide
5/16/22	8	S.A.	Cleaned up trash and scraps from shop, cut up broken tables and thrown away, removed debris from lakes and outfalls

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/16/22	8	A.B.	Prepped and cut wood for new trim
5/16/22	4	L.C.	Repaired walkway railings
5/16/22	1.9	R.M.	Cleaned up shop
5/16/22	4	A.T.	Removed debris from all common areas
5/16/22	2.5	J.S.	Additional court maintenance
5/17/22	8	T.C.	Cleaned shop, disposed of broken tables, painted columns by grand banquet drive through area
5/17/22	3	G.S.	Removed debris from all common areas
5/17/22	7	L.C.	Fixed walkway railings, painted carport
5/17/22	8	D.J.	Painted columns on walkway
5/17/22	4.5	J.S.	Additional court maintenance
5/18/22	4	T.C.	Changed bench seats at Whitfield park and repaired picnic tables
5/18/22	4	G.S.	Removed debris from all common areas and ponds, picked up supplies
5/18/22	8	S.A.	Take apart and repaired two picnic tables, tightened and repaired playground, transport old table to shop, repair fence, picked up supplies
5/18/22	5	L.N.	Painted columns on walkway
5/18/22	8	A.B.	Prepped and cut wood for new trim
5/18/22	6.5	L.C.	Painted carport pillars
5/18/22	2.5	R.M.	Cleaned up shop
5/19/22	2	T.C.	Set up for CDD meeting
5/19/22	5	G.S.	Changed locks on garage doors, removed debris from all common areas
5/19/22	8	D.J.	Assisted in painting restroom floors, assisted in repairing metal picnic bench, transported to Whitfield and place in gazebo
5/20/22	2	G.S.	Removed debris from all common areas
5/20/22	8	S.A.	Cleaned fountain, repaired toilet flush valve, inspect and cleaned outfalls
5/20/22	8	A.B.	Cut wood for trim, cleaned shop
5/20/22	0.5	J.M.	Additional court maintenance
5/23/22	4	A.T.	Removed debris from all common areas
5/24/22	4	G.S.	Removed debris from all common areas and ponds
5/24/22	2.5	J.M.	Additional court maintenance
5/25/22	2	T.C.	Repacked tires on dolly
5/25/22	4.5	G.S.	Removed debris from all common areas, maintenance work on tennis courts
5/25/22	2	S.A.	Cleaned fountain, inspect and repair playground equipment
5/25/22	0.5	J.M.	Additional court maintenance
5/26/22	8	T.C.	Removed and installed new soap dispensers in grand banquet bathrooms and kitchen, worked on gazebo project top rail
5/26/22	3.5	G.S.	Removed debris from all common areas, treated fire ant mounds in common areas
5/26/22	8	L.N.	Pressure washed pool restrooms, deep cleaned guard shack
5/26/22	4.5	J.S.	Additional court maintenance
5/26/22	2	J.M.	Additional court maintenance
5/27/22	4.5	G.S.	Removed debris from all common areas, cleaned deceased animal at overpass
5/27/22	6	S.A.	Worked on gazebo project top rail
5/27/22	8	L.N.	Pressure washed field house restrooms, deep cleaned restrooms
5/27/22	4	A.B.	Cut wood for trim
5/27/22	2.5	J.S.	Additional court maintenance
5/27/22	3.5	J.M.	Additional court maintenance
5/28/22	3.5	J.M.	Additional court maintenance
5/30/22	2.5	J.S.	Additional court maintenance
5/30/22	1.5	J.M.	Additional court maintenance
5/31/22	3	G.S.	Removed debris from all common areas
5/31/22	2	A.B.	Cut wood for trim
5/31/22	4.5	J.S.	Additional court maintenance
5/31/22	2	J.M.	Additional court maintenance

**TOTAL**      508.65

**MILES**      505

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

**MAINTENANCE BILLABLE PURCHASES**

Period Ending 06/05/22

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF	5/3/22	6' Baker Rack	342.70	J.S.
	5/3/22	PVC Glue Pak	7.44	J.S.
	5/4/22	Clevis Pins	6.29	S.A.
	5/4/22	2" Receiver	25.27	S.A.
	5/4/22	Weed Eater Line	16.07	S.A.
	5/6/22	Electrolat Fish Rod	22.99	J.S.
	5/6/22	Muriatic Acid	62.03	J.S.
	5/6/22	Maxblue CL Tabs	31.59	J.S.
	5/6/22	Leak Rekes	48.54	J.S.
	5/6/22	Cleaning Spray	5.15	G.S.
	5/6/22	30 Strings Plug Pak (2)	8.02	G.S.
	5/6/22	Deluxe Reamer Plug Kit (2)	13.73	G.S.
	5/6/22	2"x1-1/2" Pipe	8.19	S.A.
	5/6/22	2"x2" Pipe	11.34	S.A.
	5/6/22	1 1/2" Male Adapter (2)	3.70	S.A.
	5/6/22	2" Male Adapter	3.00	S.A.
	5/6/22	2" Street Elbow	9.88	S.A.
	5/6/22	2" 90 Degree	3.12	S.A.
	5/6/22	1/4" Cap	5.69	S.A.
	5/6/22	2" Coupling	1.51	S.A.
	5/6/22	Pipe Thread Tape	1.13	S.A.
	5/6/22	5 Gallon Bucket	5.73	S.A.
	5/6/22	1-1/2" Coupling	1.22	S.A.
	5/6/22	2" 45 Degree (2)	6.23	S.A.
	5/6/22	2" Male Adapter	3.00	S.A.
	5/6/22	2" Coupler	1.51	S.A.
	5/9/22	Triple Grip Mason Screws	4.59	J.S.
	5/9/22	Paint Liners 3pak (2)	10.97	S.A.
	5/9/22	4" Paint Rollers (2)	23.78	S.A.
	5/12/22	7000 Lumens LED Work Light Stand	131.10	J.S.
	5/13/22	Pine Sol (4)	26.59	G.S.
	5/13/22	Screw Driver 6-In-1 (3)	11.97	G.S.
	5/13/22	Gloves 40pk (3)	49.96	G.S.
	5/13/22	Terry Towels 36 pk	26.89	G.S.
	5/13/22	8" Zip Ties 1000pk	43.01	G.S.
	5/13/22	Lysol Spray	9.18	G.S.
	5/13/22	Fire Ant Killer (2)	51.68	G.S.
	5/17/22	1 QT Paint Stick (2)	3.40	T.C.
	5/17/22	4x3/8 Shedless Knit 6pk (2)	23.78	T.C.
	5/17/22	Pelican Liner 3pk (2)	10.97	T.C.
	5/17/22	1QT Mixing Container (14)	35.10	T.C.
	5/17/22	Goof Off Graffiti Remover	14.92	T.C.
	5/17/22	Acetone	13.20	T.C.
	5/17/22	Terry Towels 25pk	11.49	T.C.
	5/17/22	Short Cut Brush (4)	23.35	T.C.
	5/17/22	Garage Door Locks (2)	25.16	G.S.
	5/17/22	Fuel Line	6.04	G.S.
	5/17/22	5/8" Hose Splicer	5.16	G.S.
	5/17/22	5/8" Female End Hose Repair	5.15	G.S.
	5/17/22	5/8" Male End Hose Repair	5.15	G.S.
	5/17/22	Pressure Switch/Air Control Kit	22.98	G.S.
	5/18/22	Frog Tape 48MM	11.82	T.C.
	5/18/22	Nitrile Gloves 40pk	16.65	T.C.
	5/18/22	Lemon Lysol	14.80	T.C.
	5/18/22	Artist Brush Set (6)	37.74	T.C.
	5/18/22	3" Roller	3.76	T.C.
	5/18/22	6" C-Clamp	23.98	S.A.



5/18/22	2 Piece Visegrip	29.87	S.A.
5/18/22	3/8" Hex Nut	1.15	S.A.
5/18/22	3/8" Lock Washer	1.22	S.A.
5/18/22	3/8" Flat Washers (2)	2.76	S.A.
5/18/22	3/8" Hex Bolt (2)	3.24	S.A.
5/19/22	3 Way Plumbers Wrench	6.30	T.C.
5/19/22	Plumbers Putty	1.21	T.C.
5/20/22	Deckmate 3" Screws	24.14	T.C.
5/20/22	5"x2" Margin Trowel	6.14	T.C.
5/20/22	3/4"x7" Cold Chisel	4.19	T.C.
5/20/22	3"x7" Brick Chisel Set	6.77	T.C.
5/20/22	1-1/8"x12" Flat Utility Chisel	5.68	T.C.
5/20/22	3lb Dewalt Drilling Hammer	15.51	T.C.
5/24/22	33gal Outdoor Trash Bags	9.76	J.S.
5/24/22	13" Husky Bag	4.53	J.S.
5/24/22	Cleaner Spray Bottle (2)	10.30	J.S.
5/24/22	Wasp Spray Twin Pack (2)	16.03	J.S.
5/24/22	Clearing Machete	18.96	J.S.
5/24/22	Pinanlen Floor Cleaner Floral	7.45	J.S.
5/24/22	Pinanlen Floor Cleaner Lemon	7.45	J.S.
5/24/22	Fabuloso Cleaner Lavender	9.18	J.S.
5/24/22	SG Cleaner Lemon	11.94	J.S.
5/24/22	3x5 Flag Kit with Pole	46.98	J.S.
5/24/22	Blk Nitrilr Gloves 40pk	16.65	T.C.
5/24/22	Microfiber Towels 24pk	12.63	T.C.
5/24/22	Dry Mop Refill	10.89	T.C.
5/24/22	Mop Head Refills	19.79	T.C.
5/24/22	Dust Mop head	16.07	T.C.
5/24/22	Lemon Pine Sol	18.08	T.C.
5/24/22	Cob Web Corner Duster	11.47	T.C.
5/24/22	10' Telescopic Pole	20.67	T.C.
5/25/22	1cuft Black Kow Manure	8.06	J.S.
5/25/22	40lb Topsoil (3)	7.83	J.S.
5/25/22	22" Clay Pots (2)	184.87	J.S.
5/25/22	1Qt Paint Stick Pack	0.85	T.C.
5/25/22	Spanner Wrench Locknut	7.46	T.C.
5/27/22	Bleach	5.04	T.C.
5/28/22	Muriatic Acid	10.34	J.S.
5/28/22	20" High Velocity Fan	57.43	J.S.
5/28/22	24" Direct Drive Floor Fan	91.43	J.S.
5/31/22	20v Drill and Driver 2pc Kit	183.43	J.S.
5/31/22	20v Adapter Kit and Batter	114.43	J.S.
6/1/22	4" Hooks (2)	4.09	S.A.
6/1/22	1 Quart Paint Sticks	1.70	S.A.
6/1/22	Wooseri Paint Brush (2)	13.73	S.A.
6/1/22	4" Rollers 6 pack	11.89	S.A.
6/1/22	3/8"x50' Rope	9.78	S.A.
6/1/22	1 Quart Mixing Buckets (6)	15.04	S.A.
6/1/22	3pk Painters Tape	14.19	J.S.
6/1/22	Neon Green Flagging Tape	4.01	J.S.
6/1/22	J Hooks (3)	19.60	J.S.
6/1/22	3/8" Mason Bit	3.16	J.S.
6/1/22	Wing Nuts	3.68	J.S.
6/1/22	Machine Screws	3.38	J.S.
6/1/22	Construction Adhesive	5.57	J.S.

TOTAL \$2,512.44

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 310  
Invoice Date: 6/21/2022  
Due Date: 6/21/2022  
Case:  
P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - June 2022		750.00	750.00
Repair / Replace			
34.538.6400			
34.600.538.640			
6c			

**Total** \$750.00

**Payments/Credits** \$0.00

**Balance Due** \$750.00

6/22/22  
GSC

**Riverside Management Services, Inc.**  
2655 Florida Highway Blvd., Building 300, Suite 305 Jacksonville, FL 32232

**Service Detail**

**Bill To:** Middle Village CDD

**Invoice Date:** 0/1/22

**Due Date:** Upon Receipt

**Amount Due:** \$ 760.00

**ADDITIONAL PRESSURE WASHING SERVICES:**

<u>Date</u>	<u>Description</u>	<u>Amount</u>
5/31/22	Pressure washed sections of boardwalk	\$ 760.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

**TOTAL AMOUNT DUE:** \$ 760.00

Should you have any questions, please contact Jerry Lambert @ (904) 288-7867  
or [jambert@mrsmf.com](mailto:jambert@mrsmf.com)

**Remit Payment**

## *FOURTH ORDER OF BUSINESS*

**MIDDLE VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
FINANCIAL REPORT  
FOR THE FISCAL YEAR ENDED  
SEPTEMBER 30, 2021**

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA**

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## INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors  
Middle Village Community Development District  
Clay County, Florida

### Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and each major fund of Middle Village Community Development District, Clay County, Florida ("District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the District as of September 30, 2021, and the respective changes in financial position thereof for the fiscal year then ended in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

### *Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) is not a required part of the basic financial statements. The information for compliance with FL Statute 218.39 (3) (c) has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

### **Other Reporting Required by Government Auditing Standards**

In accordance with *Government Auditing Standards*, we have also issued our report dated June 28, 2022, on our consideration of the District's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

June 28, 2022



## **MANAGEMENT'S DISCUSSION AND ANALYSIS**

Our discussion and analysis of Middle Village Community Development District, Clay County, Florida ("District") provides a narrative overview of the District's financial activities for the fiscal year ended September 30, 2021. Please read it in conjunction with the District's Independent Auditor's Report, basic financial statements, accompanying notes and supplementary information to the basic financial statements.

### **FINANCIAL HIGHLIGHTS**

- The liabilities of the District exceeded its assets at the close of the most recent fiscal year resulting in a net position deficit balance of (\$5,229,659).
- The change in the District's total net position in comparison with the prior fiscal year was \$1,163,016, an increase. The key components of the District's net position and change in net position are reflected in the table in the government-wide financial analysis section.
- At September 30, 2021, the District's governmental funds reported combined ending fund balances of \$3,696,320, an increase of \$10,051 in comparison with the prior fiscal year. A portion of fund balance is restricted for debt service, non-spendable for prepaid items and deposits, assigned to recreation, and the remainder is unassigned fund balance which is available for spending at the District's discretion.

### **OVERVIEW OF FINANCIAL STATEMENTS**

This discussion and analysis are intended to serve as the introduction to the District's financial statements. The District's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements themselves.

#### **Government-Wide Financial Statements**

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all the District's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the residual amount being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include the general government (management), maintenance, and recreational functions.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: governmental funds.

## OVERVIEW OF FINANCIAL STATEMENTS (Continued)

### Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the District's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balance provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains three individual governmental funds for reporting in conformity with accounting principles generally accepted in the United States of America. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures, and changes in fund balances for the general, recreation, and debt service funds. All of the funds are considered to be major funds.

The District adopts an annual appropriated budget for its general and recreation fund. A budgetary comparison schedule has been provided for the general fund and recreation fund to demonstrate compliance with the budgets.

### Notes to the Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

### GOVERNMENT-WIDE FINANCIAL ANALYSIS

As noted earlier, net position may serve over time as a useful indicator of an entity's financial position. In the case of the District, liabilities exceeded assets at the close of the most recent fiscal year.

Key components of the District's net position are reflected in the following table:

NET POSITION SEPTEMBER 30,			
	2021	2020	
Current and other assets	\$ 3,774,655	\$ 3,750,518	
Capital assets, net of depreciation	12,699,116	13,487,569	
Total assets	16,473,771	17,238,087	
Current liabilities	443,582	458,510	
Long-term liabilities	21,259,848	23,172,252	
Total liabilities	21,703,430	23,630,762	
Net position			
Net investment in capital assets	(8,560,732)	(9,684,683)	
Restricted	859,770	893,269	
Unrestricted	2,471,303	2,398,739	
Total net position	\$ (5,229,659)	\$ (6,392,675)	

## GOVERNMENT-WIDE FINANCIAL ANALYSIS (Continued)

The District's net position reflects its investment in capital assets (e.g. land, land improvements, and infrastructure) less any related debt used to acquire those assets that is still outstanding. These assets are used to provide services to residents; consequently, these assets are not available for future spending. Although the District's investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The restricted portion of the District's net position represents resources that are subject to external restrictions on how they may be used. The remaining balance of unrestricted net position may be used to meet the District's other obligations.

The District's net position increased during the most recent fiscal year. The majority of the increase represents the extent to which ongoing program revenues exceeded the cost of operations and depreciation expense.

Key elements of the change in net position are reflected in the following table:

CHANGES IN NET POSITION FOR THE FISCAL YEAR END SEPTEMBER 30,		
	2021	2020
Revenues:		
Program revenues		
Charges for services	\$ 4,710,348	\$ 4,163,781
Operating grants and contributions	603	16,736
General revenues	4,275	26,459
Total revenues	4,715,226	4,206,976
Expenses:		
General government	614,001	633,253
Maintenance and operations	2,018,925	2,005,751
Interest	919,284	971,150
Total expenses	3,552,210	3,610,154
Change in net position	1,163,016	596,822
Net position - beginning	(6,392,675)	(6,989,497)
Net position - ending	\$ (5,229,659)	\$ (6,392,675)

As noted above and in the statement of activities, the cost of all governmental activities during the fiscal year ended September 30, 2021 was \$3,552,210. The costs of the District's activities were primarily funded by program revenues. Program revenues are comprised primarily of assessments. The remainder of the current fiscal year revenue includes interest revenue and miscellaneous income. Expenses decreased primarily due to a decrease in interest expense.

## GENERAL BUDGETING HIGHLIGHTS

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021. Actual recreation fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021.

## CAPITAL ASSETS AND DEBT ADMINISTRATION

### Capital Assets

At September 30, 2021, the District had \$20,907,155 invested in capital assets for its governmental activities. In the government-wide financial statements, depreciation of \$8,208,039 has been taken, which resulted in a net book value of \$11,799,116. More detailed information about the District's capital assets is presented in the notes of the financial statements.

### Capital Debt

At September 30, 2021, the District had \$21,303,000 in Bonds outstanding for its governmental activities. More detailed information about the District's capital debt is presented in the notes of the financial statements.

## ECONOMIC FACTORS AND NEXT YEAR'S BUDGETS AND OTHER EVENTS

Subsequent to fiscal year end, the District refunded the Series 2018-1 Bonds using proceeds from Series 2022 Bonds and funds held on hand. The Series 2022 Bonds were issued for \$17,754,000 and are due on May 1, 2035 with fixed interest rates ranging from 1.7 to 3.0%. The Series 2018 Bonds were redeemed in full in January 2022.

## CONTACTING THE DISTRICT'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, land owners, customers, investors and creditors with a general overview of the District's finances and to demonstrate the District's accountability for the financial resources it manages and the stewardship of the facilities it maintains. If you have questions about this report or need additional financial information, contact the Middle Village Community Development District's Finance Department at 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
STATEMENT OF NET POSITION  
SEPTEMBER 30, 2021**

	Governmental Activities
<b>ASSETS</b>	
Cash and cash equivalents	\$ 1,359,575
Investments	982,806
Due from other	28,504
Accounts receivable	5,000
Deposits	13,383
Prepaid items	66,608
Restricted assets:	
Investments	1,318,779
Capital assets:	
Nondepreciable	900,000
Depreciable, net	11,799,116
Total assets	<u>16,473,771</u>
<b>LIABILITIES</b>	
Accounts payable	78,335
Accrued interest payable	365,247
Non-current liabilities:	
Due within one year	1,162,000
Due in more than one year	20,097,848
Total liabilities	<u>21,703,430</u>
<b>NET POSITION</b>	
Net investment in capital assets	(8,560,732)
Restricted for debt service	859,770
Unrestricted	2,471,303
Total net position	<u>\$ (5,229,659)</u>

See notes to the financial statements

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

<u>Functions/Programs</u>	<u>Program Revenues</u>			Net (Expense)
	<u>Expenses</u>	<u>Charges for</u>	<u>Operating</u>	Revenue and
		<u>Services</u>	<u>Grants and</u>	Changes in Net
			<u>Contributions</u>	Position
				<u>Governmental</u>
				<u>Activities</u>
Primary government:				
Governmental activities:				
General government	\$ 614,001	\$ 206,967	\$ -	\$ (407,034)
Maintenance and operations	2,018,925	1,727,705	-	(291,220)
Interest on long-term debt	919,284	2,775,676	603	1,856,995
Total governmental activities	<u>3,552,210</u>	<u>4,710,348</u>	<u>603</u>	<u>1,158,741</u>
General revenues:				
Unrestricted investment earnings				1,892
Miscellaneous				<u>2,383</u>
Total general revenues				<u>4,275</u>
Change in net position				<u>1,163,016</u>
Net position - beginning				<u>(6,392,675)</u>
Net position - ending				<u>\$ (5,229,659)</u>

See notes to the financial statements

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
BALANCE SHEET  
GOVERNMENTAL FUNDS  
SEPTEMBER 30, 2021**

	Major Funds			Total Governmental Funds
	General	Recreation	Debt Service	
<b>ASSETS</b>				
Cash	\$ 261,437	\$ 1,098,138	\$ -	\$ 1,359,575
Investments	181,193	801,613	1,318,779	2,301,585
Accounts receivable	-	5,000	-	5,000
Due from other funds	-	398,147	-	398,147
Due from other	-	28,504	-	28,504
Prepaid items	11,527	55,081	-	66,608
Deposits	-	13,383	-	13,383
Total assets	<u>\$ 454,157</u>	<u>\$ 2,399,866</u>	<u>\$ 1,318,779</u>	<u>\$ 4,172,802</u>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable	\$ 8,001	\$ 70,334	\$ -	\$ 78,335
Due to other funds	304,385	-	93,762	398,147
Total liabilities	<u>312,386</u>	<u>70,334</u>	<u>93,762</u>	<u>476,482</u>
Fund balances:				
Nonspendable:				
Prepaid items and deposits	11,527	68,464	-	79,991
Restricted for:				
Debt service	-	-	1,225,017	1,225,017
Assigned to:				
Recreation fund	-	2,261,068	-	2,261,068
Unassigned	130,244	-	-	130,244
Total fund balances	<u>141,771</u>	<u>2,329,532</u>	<u>1,225,017</u>	<u>3,696,320</u>
Total liabilities and fund balances	<u>\$ 454,157</u>	<u>\$ 2,399,866</u>	<u>\$ 1,318,779</u>	<u>\$ 4,172,802</u>

See notes to the financial statements

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
RECONCILIATION OF THE BALANCE SHEET- GOVERNMENTAL FUNDS  
TO THE STATEMENT OF NET POSITION  
SEPTEMBER 30, 2021**

Total fund balances - governmental funds \$ 3,696,320

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and, therefore, are not reported as assets in the governmental funds. The statement of net position includes those capital assets, net of applicable accumulated depreciation, in the net position of the government as a whole.

Cost of capital assets	20,907,155	
Accumulated depreciation	<u>(8,208,039)</u>	12,699,116

Liabilities not due and payable from current available resources are not reported as liabilities in the governmental fund financial statements. All liabilities, both current and long-term, are reported in the government-wide financial statements.

Accrued interest payable	(365,247)	
Bonds payable	<u>(21,259,848)</u>	<u>(21,625,095)</u>
Net position of governmental activities		<u>\$ (5,229,659)</u>

See notes to the financial statements



**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
STATEMENT OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCES  
GOVERNMENTAL FUNDS  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Major Funds			Total Governmental Funds
	General	Recreation	Debt Service	
<b>REVENUES</b>				
Assessments	\$ 206,967	\$ 1,605,750	\$ 2,775,676	\$ 4,588,393
Amenity revenue	-	93,174	-	93,174
Cost share revenue	-	28,781	-	28,781
Interest earnings	268	1,624	603	2,495
Miscellaneous revenue	-	2,383	-	2,383
Total revenues	207,235	1,731,712	2,776,279	4,715,226
<b>EXPENDITURES</b>				
Current:				
General government	162,881	451,120	-	614,001
Maintenance and operations	-	1,230,472	-	1,230,472
Debt service:				
Principal	-	-	1,916,000	1,916,000
Interest	-	-	944,702	944,702
Total expenditures	162,881	1,681,592	2,860,702	4,705,175
Excess (deficiency) of revenues over (under) expenditures	44,354	50,120	(84,423)	10,051
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers in (out)	(249,998)	228,088	21,910	-
Total other financing sources (uses)	(249,998)	228,088	21,910	-
Net change in fund balances	(205,644)	278,208	(62,513)	10,051
Fund balances - beginning	347,415	2,051,324	1,287,530	3,686,269
Fund balances - ending	\$ 141,771	\$ 2,329,532	\$ 1,225,017	\$ 3,696,320

See notes to the financial statements

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

Net change in fund balances - total governmental funds	\$ 10,051
Amounts reported for governmental activities in the statement of activities are different because:	
Depreciation of capital assets is not recognized in the governmental fund financial statements, but is reported as an expense in the statement of activities.	(788,453)
Repayment of long-term liabilities are reported as expenditures in the governmental fund financial statements, but such repayments reduce liabilities in the statement of net position and are eliminated in the statement of activities.	1,916,000
The change in accrued interest on long-term liabilities between the current and prior fiscal year is recorded in the statement of activities, but not in the governmental fund financial statements.	29,014
Amortization of Bond discounts/premiums is not recognized in the governmental fund financial statements, but is reported as an expense in the statement of activities.	<u>(3,596)</u>
Change in net position of governmental activities	<u>\$ 1,163,016</u>

See notes to the financial statements

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
NOTES TO FINANCIAL STATEMENTS**

**NOTE 1 - NATURE OF ORGANIZATION AND REPORTING ENTITY**

Middle Village Community Development District ("District") was created by Ordinance 2003-88 enacted by the Board of County Commissioners of Clay County, Florida and effective on October 16, 2003, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. Chapter 190 provides among other things, the power to manage basic services for community development, power to borrow money and issue bonds, and to levy and assess non-ad valorem assessments for the financing and delivery of capital infrastructure.

The District was established for the purpose of financing and managing the acquisition, construction, maintenance and operations of the infrastructure within the District.

The District is governed by the Board of Supervisors ("Board"), which is composed of five members. The Supervisors are elected by the qualified electors within the District. The Board of Supervisors of the District exercise all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the responsibility for:

1. Allocating and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District is considered to be financially accountable and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading.

**NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Government-Wide and Fund Financial Statements**

The basic financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use or directly benefit from goods, services or privileges provided by a given function or segment. Operating-type special assessments for maintenance and debt service are treated as charges for services; and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Other items not included among program revenues are reported instead as *general revenues*.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### **Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are to be recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures are recorded only when payment is due.

### **Assessments**

Assessments are non-ad valorem assessments on benefited property within the District. Operating and maintenance assessments are based upon the adopted budget and levied annually at a public hearing of the District. Debt service assessments are levied when Bonds are issued and assessed and collected on an annual basis. The District may collect assessments directly or utilize the uniform method of collection under Florida Statutes. Direct collected assessments are due as determined by annual assessment resolution adopted by the Board of Supervisors. Assessments collected under the uniform method are mailed by the County Tax Collector on November 1 and due on or before March 31 of each year. Property owners may prepay a portion or all of the debt service assessments on their property subject to various provisions in the Bond documents.

Assessments and interest associated with the current fiscal period are considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. The portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period.

The District reports the following major governmental funds:

### **General Fund**

The general fund is the general operating fund of the District. It is used to account for all financial resources except those required to be accounted for in another fund.

### **Recreation Fund**

The recreation fund is a special revenue fund established to account for the financial resources of the District's recreation areas which are funded by assessments.

### **Debt Service Fund**

The debt service fund is used to account for the accumulation of resources for the annual payment of principal and interest on long-term debt.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements.

## **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued)**

When both restricted and unrestricted resources are available for use, it is the government's policy to use restricted resources first for qualifying expenditures, then unrestricted resources as they are needed.

### **Assets, Liabilities and Net Position or Equity**

#### **Restricted Assets**

These assets represent cash and investments set aside pursuant to Bond covenants or other contractual restrictions.

#### **Deposits and Investments**

The District's cash and cash equivalents are considered to be cash on hand and demand deposits (interest and non-interest bearing).

The District has elected to proceed under the Alternative Investment Guidelines as set forth in Section 218.415 (17) Florida Statutes. The District may invest any surplus public funds in the following:

- a) The Local Government Surplus Trust Funds, or any intergovernmental investment pool authorized pursuant to the Florida Interlocal Cooperation Act;
- b) Securities and Exchange Commission registered money market funds with the highest credit quality rating from a nationally recognized rating agency;
- c) Interest bearing time deposits or savings accounts in qualified public depositories;
- d) Direct obligations of the U.S. Treasury.

The State Board of Administration's ("SBA") Local Government Surplus Funds Trust Fund ("Florida PRIME") is a "2a-7 like" pool. A "2a-7 like" pool is an external investment pool that is not registered with the Securities and Exchange Commission ("SEC") as an investment company, but nevertheless has a policy that it will, and does, operate in a manner consistent with the SEC's Rule 2a-7 of the Investment Company Act of 1940, which comprises the rules governing money market funds. Thus, the pool operates essentially as a money market fund. The District has reported its investment in Florida PRIME at amortized cost for financial reporting purposes.

Securities listed in paragraph c and d shall be invested to provide sufficient liquidity to pay obligations as they come due. In addition, surplus funds may be deposited into certificates of deposit which are insured and any unspent Bond proceeds are required to be held in investments as specified in the Bond Indenture.

The District records all interest revenue related to investment activities in the respective funds. Investments are measured at amortized cost or reported at fair value as required by generally accepted accounting principles.

#### **Prepaid Items**

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

#### **Capital Assets**

Capital assets which include property, plant and equipment, and infrastructure assets (e.g., roads, sidewalks and similar items) are reported in the government activities columns in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 (amount not rounded) and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

## NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

### Assets, Liabilities and Net Position or Equity (Continued)

#### Capital Assets (Continued)

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Entry features	20
Buildings and Infrastructure	40

In the governmental fund financial statements, amounts incurred for the acquisition of capital assets are reported as fund expenditures. Depreciation expense is not reported in the governmental fund financial statements.

#### Unearned Revenue

Governmental funds report unearned revenue in connection with resources that have been received, but not yet earned.

#### Long-Term Obligations

In the government-wide financial statements long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts are deferred and amortized ratably over the life of the Bonds. Bonds payable are reported net of applicable premiums or discounts. Bond issuance costs are expensed when incurred.

In the fund financial statements, governmental fund types recognize premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as debt service expenditures.

#### Deferred Outflows/Inflows of Resources

Deferred outflows of resources represent a consumption of net position that applies to future reporting period(s). For example, the District would record deferred outflows of resources on the statement of net position related to debit amounts resulting from current and advance refundings resulting in the defeasance of debt (i.e. when there are differences between the reacquisition price and the net carrying amount of the old debt).

Deferred inflows of resources represent an acquisition of net position that applies to future reporting period(s). For example, when an asset is recorded in the governmental fund financial statements, but the revenue is unavailable, the District reports a deferred inflow of resources on the balance sheet until such times as the revenue becomes available.

#### Fund Equity/Net Position

In the fund financial statements, governmental funds report non spendable and restricted fund balance for amounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Assignments of fund balance represent tentative management plans that are subject to change.

## **NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

### **Assets, Liabilities and Net Position or Equity (Continued)**

#### Fund Equity/Net Position (Continued)

The District can establish limitations on the use of fund balance as follows:

Committed fund balance – Amounts that can be used only for the specific purposes determined by a formal action (resolution) of the Board of Supervisors. Commitments may be changed or lifted only by the Board of Supervisors taking the same formal action (resolution) that imposed the constraint originally. Resources accumulated pursuant to stabilization arrangements sometimes are reported in this category.

Assigned fund balance – Includes spendable fund balance amounts established by the Board of Supervisors that are intended to be used for specific purposes that are neither considered restricted nor committed. The Board may also assign fund balance as it does when appropriating fund balance to cover differences in estimated revenue and appropriations in the subsequent year's appropriated budget. Assignments are generally temporary and normally the same formal action need not be taken to remove the assignment.

The District first uses committed fund balance, followed by assigned fund balance and then unassigned fund balance when expenditures are incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used.

Net position is the difference between assets and deferred outflows of resources less liabilities and deferred inflows of resources. Net position in the government-wide financial statements are categorized as net investment in capital assets, restricted or unrestricted. Net investment in capital assets represents net position related to infrastructure and property, plant and equipment. Restricted net position represents the assets restricted by the District's Bond covenants or other contractual restrictions. Unrestricted net position consists of the net position not meeting the definition of either of the other two components.

### **Other Disclosures**

#### Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

## **NOTE 3 - BUDGETARY INFORMATION**

The District is required to establish a budgetary system and an approved Annual Budget. Annual Budgets are adopted on a basis consistent with generally accepted accounting principles for the general and recreation fund. All annual appropriations lapse at fiscal year-end.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

- a) Each year, the District Manager submits to the District Board a proposed operating budget for the fiscal year commencing the upcoming October 1.
- b) Public hearings are conducted to obtain public comments
- c) Prior to October 1, the budget is legally adopted by the District Board.
- d) All budget changes must be approved by the District Board.
- e) The budgets are adopted on a basis consistent with generally accepted accounting principles.
- f) Unused appropriation for annually budgeted funds lapse at the end of the year.

## NOTE 4 - DEPOSITS AND INVESTMENTS

### Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

### Investments

The District's investments were held as follows at September 30, 2021:

	Amortized Cost	Credit Risk	Maturities
First American Treasury Obligation Funds CL Z	\$ 11,169	S&P AAAM	Weighted average of the fund portfolio: 13 days
Investment in Local Government Surplus Funds Trust Fund (Florida PRIME)	881,796	S&P AAAM	Weighted average maturity: 48 days
Federated Gov Oblig #5	1,365,171	S&P AAAM	Weighted average of the fund portfolio: 29 days
US Bank Mmkt 5 - Ct	43,449	N/A	N/A
	<u>\$ 2,301,585</u>		

**Credit risk** – For investments, credit risk is generally the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Investment ratings by investment type are included in the preceding summary of investments.

**Concentration risk** – The District places no limit on the amount the District may invest in any one issuer.

**Interest rate risk** – The District does not have a formal policy that limits investment maturities as a means of managing exposure to fair value losses arising from increasing interest rates.

However, the Bond Indentures limit the type of investments held using unspent proceeds.

**Fair Value Measurement** – When applicable, the District measures and records its investments using fair value measurement guidelines established in accordance with GASB Statements. The framework for measuring fair value provides a fair value hierarchy that prioritizes the inputs to valuation techniques.

These guidelines recognize a three-tiered fair value hierarchy, in order of highest priority, as follows:

- **Level 1:** Investments whose values are based on unadjusted quoted prices for identical investments in active markets that the District has the ability to access;
- **Level 2:** Investments whose inputs - other than quoted market prices - are observable either directly or indirectly; and,
- **Level 3:** Investments whose inputs are unobservable.

The fair value measurement level within the fair value hierarchy is based on the lowest level of any input that is significant to the entire fair value measurement. Valuation techniques used should maximize the use of observable inputs and minimize the use of unobservable inputs.

Money market investments that have a maturity at the time of purchase of one year or less and are held by governments other than external investment pools should be measured at amortized cost. For external investment pools that qualify to be measured at amortized cost, the pool's participants should also measure their investments in that external investment pool at amortized cost for financial reporting purposes. Accordingly, the District's investments have been reported at amortized cost above.



## NOTE 4 - DEPOSITS AND INVESTMENTS (Continued)

### Investments (Continued)

*External Investment Pool*— With regard to redemption gates, Chapter 218.409(8)(a), Florida Statutes, states that “The principal, and any part thereof, of each account constituting the trust fund is subject to payment at any time from the moneys in the trust fund. However, the Executive Director may, in good faith, on the occurrence of an event that has a material impact on liquidity or operations of the trust fund, for 48 hours limit contributions to or withdrawals from the trust fund to ensure that the Board can invest moneys entrusted to it in exercising its fiduciary responsibility. Such action must be immediately disclosed to all participants, the Trustees, the Joint Legislative Auditing Committee, the Investment Advisory Council, and the Participant Local Government Advisory Council. The Trustees shall convene an emergency meeting as soon as practicable from the time the Executive Director has instituted such measures and review the necessity of those measures. If the Trustees are unable to convene an emergency meeting before the expiration of the 48-hour moratorium on contributions and withdrawals, the moratorium may be extended by the Executive Director until the Trustees are able to meet to review the necessity for the moratorium. If the Trustees agree with such measures, the Trustees shall vote to continue the measures for up to an additional 15 days. The Trustees must convene and vote to continue any such measures before the expiration of the time limit set, but in no case may the time limit set by the Trustees exceed 15 days.” With regard to liquidity fees, Florida Statute 218.409(4) provides authority for the SBA to impose penalties for early withdrawal, subject to disclosure in the enrollment materials of the amount and purpose of such fees. At present, no such disclosure has been made.

As of September 30, 2021, there were no redemption fees or maximum transaction amounts, or any other requirements that serve to limit a participant’s daily access to 100% of their account value.

## NOTE 5 – INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund receivables and payables at September 30, 2021 were as follows:

Fund	Receivable	Payable
General	\$ -	\$ 304,385
Recreation	398,147	-
Debt service	-	93,762
Total	<u>\$ 398,147</u>	<u>\$ 398,147</u>

The outstanding balances between funds result primarily from the time lag between the dates that transactions are recorded in the accounting system and payments between funds are made. In the case of the District, the balances between the general fund, the recreation fund, and the debt service fund relate primarily to assessments collected in the general fund and debt service fund that have not been transferred to the recreation fund.

Interfund transfers for the fiscal year ended September 30, 2021 were as follows:

Fund	Transfer In	Transfer Out
General	\$ -	\$ 249,998
Debt service	21,910	-
Recreation	228,088	-
Total	<u>\$ 249,998</u>	<u>\$ 249,998</u>

Transfers are used to move revenues from the fund where collection occurs to the fund where funds have been reallocated for use. In the case of the District, transfers from the general fund to the recreation fund were made to accumulate funds for future capital projects.

## NOTE 6 - CAPITAL ASSETS

Capital asset activity for the fiscal year ended September 30, 2021 was as follows:

	Beginning Balance	Additions	Reductions	Ending Balance
<u>Governmental activities</u>				
Capital assets, not being depreciated				
Land	\$ 900,000	\$ -	\$ -	\$ 900,000
Total capital assets, not being depreciated	900,000	-	-	900,000
Capital assets, being depreciated				
Stormwater management	3,847,562	-	-	3,847,562
Neighborhood infrastructure and roads	1,485,931	-	-	1,485,931
Amenity center and recreation	3,262,166	-	-	3,262,166
Entry Feature and Signage	11,411,496	-	-	11,411,496
Total capital assets, being depreciated	20,007,155	-	-	20,007,155
Less accumulated depreciation for:				
Stormwater management	1,055,805	96,189	-	1,151,994
Neighborhood infrastructure & Roads	407,579	37,148	-	444,727
Amenity center & recreation	1,178,412	78,658	-	1,257,070
Entry Feature and Signage	4,777,790	576,458	-	5,354,248
Total accumulated depreciation	7,419,586	788,453	-	8,208,039
Total capital assets being depreciated, net	12,587,569	(788,453)	-	11,799,116
Governmental activities capital assets	\$ 13,487,569	\$ (788,453)	\$ -	\$ 12,699,116

Depreciation expense was charged to maintenance and operations function.

## NOTE 7 - LONG TERM LIABILITIES

### Series 2018

On April 25, 2018, the District issued \$22,660,000 of Senior Special Assessment Refunding Bonds Series 2018-1 due May 1, 2035, which is comprised of serial Bonds with interest rates ranging from 2.85% to 4.37% and \$2,810,000 of Subordinate Special Assessment Refunding Bonds Series 2018-2 due May 1, 2035, which is comprised of term Bonds with interest rates ranging from 4.5% to 5%. The Bonds were issued to refund the outstanding Series 2004A and 2008A Bonds and pay certain costs associated with the issuance of the Bonds. Interest is to be paid semiannually on each May 1 and November 1. Principal on the Bonds is to be paid serially commencing May 1, 2019 through May 1, 2035.

The Series 2018 Bonds are subject to redemption at the option of the District prior to maturity. The Series 2018 Bonds are subject to extraordinary mandatory redemption prior to maturity in the manner determined by the Bond Registrar if certain events occurred as outlined in the Bond Indenture. This occurred during the current fiscal year as the District collected assessments from lot closings and prepaid \$754,000 of the Series 2018 Bonds. See Note 13 - Subsequent Events for additional call amounts subsequent to the fiscal year end.

The Bond Indenture established a debt service reserve requirement as well as other restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agrees to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. The District was in compliance with the requirements at September 30, 2021.

## NOTE 7 - LONG TERM LIABILITIES (Continued)

### Long-term Debt activity

Changes in long-term liability activity for the fiscal year ended September 30, 2021 were as follows:

	Beginning Balance	Additions	Reductions	Ending Balance	Due Within One Year
Governmental Activities					
Series 2018-1	\$ 20,644,000	\$ -	\$ 1,711,000	\$ 18,933,000	\$ 1,042,000
Series 2018-2	2,575,000	-	205,000	2,370,000	120,000
Original issue discount	(46,748)	-	(3,596)	(43,152)	-
	<u>\$ 23,172,252</u>	<u>\$ -</u>	<u>\$ 1,912,404</u>	<u>\$ 21,259,848</u>	<u>\$ 1,162,000</u>

At September 30, 2021, the scheduled debt service requirements on the long-term debt were as follows:

	Governmental Activities		
Year ending September 30:	Principal	Interest	Total
2022	\$ 1,162,000	\$ 876,592	\$ 2,038,592
2023	1,203,000	836,494	2,039,494
2024	1,246,000	793,246	2,039,246
2025	1,298,000	746,682	2,044,682
2026	1,348,000	696,720	2,044,720
2027-2031	7,641,000	2,616,028	10,257,028
2032-2035	7,405,000	833,908	8,238,908
	<u>\$ 21,303,000</u>	<u>\$ 7,399,670</u>	<u>\$ 28,702,670</u>

## NOTE 8 - RELATED PARTY TRANSACTIONS

The Developer, ODP, LLC, owns a portion of benefitted lands within the District; therefore, assessment revenues in the general and debt service funds include the assessments levied on that property.

Fieldstone-OLP, LLC, Jennings Point-OLP, LLC, and Millstone-OLP, LLC own a portion of the benefitted lands within the District; therefore, assessment revenues in the general and debt service funds include the assessments levied on those properties.

## NOTE 9 - INTERLOCAL AGREEMENTS

In 2004, the District entered into a cost sharing agreement with South Village Community Development District for the maintenance of certain landscape improvements for which they both benefit. In accordance with the agreement, Middle Village will perform required maintenance and South Village will provide 31% of the costs to perform the maintenance. For the fiscal year ended September 30, 2021, the District received \$28,781 from South Village for the cost sharing agreement.

In a prior fiscal year, the District entered into an agreement with Double Branch for joint usage of the amenity center and recreational facilities located within and owned by each respective District.

In a prior fiscal year, the District entered into an interlocal agreement with Double Branch to share the costs for on-site management services. In accordance with the agreement, the Districts share the costs of a full time rental coordinator, a full time community manager, and a part time operations manager.

In a prior fiscal year, the District entered into an impact fee credit agreement with Clay County and Double Branch which provides the District a road impact fee credit equal to approximately \$7.8 million. As of September 30, 2021, none of the credits have been recognized.

## **NOTE 10 - MANAGEMENT COMPANY**

The District has contracted with a management company to perform management advisory services, which include financial and accounting services. Certain employees of the management company also serve as officers of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting, computer and other administrative costs.

## **NOTE 11 - RISK MANAGEMENT**

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. The District has obtained commercial insurance from independent third parties to mitigate the costs of these risks; coverage may not extend to all situations. There were no settled claims during the past three years.

## **NOTE 12 – SUBSEQUENT EVENTS**

### **Bond Issuance**

Subsequent to fiscal year end, the District refunded the Series 2018-1 Bonds using proceeds from Series 2022 Bonds and funds held on hand. The Series 2022 Bonds were issued for \$17,754,000 and are due on May 1, 2035 with fixed interest rates ranging from 1.7 to 3.0%. The Series 2018 Bonds were redeemed in full in January 2022.

### **Bond Payments**

Subsequent to fiscal year end, the District prepaid a total of \$490,000 of the Series 2018 Bonds. The prepayments were considered extraordinary mandatory redemptions as outlined in the Bond Indenture.

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL – GENERAL FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Assessments	\$ 215,687	\$ 215,687	\$ 206,967	\$ (8,720)
Interest earnings	5,000	5,000	268	(4,732)
Total revenues	<u>220,687</u>	<u>220,687</u>	<u>207,235</u>	<u>(13,452)</u>
<b>EXPENDITURES</b>				
Current:				
General government	<u>220,687</u>	<u>420,687</u>	<u>162,881</u>	<u>257,806</u>
Total expenditures	<u>220,687</u>	<u>420,687</u>	<u>162,881</u>	<u>257,806</u>
Excess (deficiency) of revenues over (under) expenditures	-	(200,000)	44,354	244,354
<b>OTHER FINANCING SOURCES</b>				
Transfer In (out)	-	-	(249,998)	(249,998)
Carryforward	-	200,000	-	(200,000)
Total other financing sources	<u>-</u>	<u>200,000</u>	<u>(249,998)</u>	<u>(449,998)</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>(205,644)</u>	<u>\$ (205,644)</u>
Fund balance - beginning			<u>347,415</u>	
Fund balance - ending			<u>\$ 141,771</u>	

See notes to required supplementary information

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN  
FUND BALANCE - BUDGET AND ACTUAL – RECREATION FUND  
FOR THE FISCAL YEAR ENDED SEPTEMBER 30, 2021**

	Budgeted Amounts		Actual Amounts	Variance with Final Budget - Positive (Negative)
	Original	Final		
<b>REVENUES</b>				
Assessments	\$ 1,501,738	\$ 1,501,738	\$ 1,605,750	\$ 104,012
Amenity revenue	55,000	55,000	93,174	38,174
Cost share revenue	36,662	36,662	28,781	(7,881)
Interest earnings	5,000	5,000	1,624	(3,376)
Miscellaneous revenue	-	-	2,383	2,383
Total revenues	1,598,400	1,598,400	1,731,712	133,312
<b>EXPENDITURES</b>				
Current:				
General government	384,299	384,299	451,120	(66,821)
Maintenance and operations	1,289,867	1,989,867	1,230,472	759,395
Total expenditures	1,674,166	2,374,166	1,681,592	692,574
Excess (deficiency) of revenues over (under) expenditures	(75,766)	(775,766)	50,120	825,886
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfer In (out)	-	-	228,088	228,088
Carryforward	75,766	700,000	-	(700,000)
Total other financing sources	75,766	700,000	228,088	(471,912)
Net change in fund balance	\$ -	\$ (75,766)	278,208	\$ 353,974
Fund balance - beginning			2,051,324	
Fund balance - ending			\$ 2,329,532	

See notes to required supplementary information

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. The legal level of budgetary control, the level at which expenditures may not exceed budget, is in the aggregate. Any budget amendments that increase the aggregate budgeted appropriations must be approved by the Board of Supervisors. Actual general fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021. Actual recreation fund expenditures did not exceed appropriations for the fiscal year ended September 30, 2021.

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
CLAY COUNTY, FLORIDA  
OTHER INFORMATION – DATA ELEMENTS  
REQUIRED BY FL STATUTE 218.39(3)(C)  
UNAUDITED**

<b><u>Element</u></b>	<b><u>Comments</u></b>
Number of district employees compensated at 9/30/2021	33
Number of independent contractors compensated in September 2021	12
Employee compensation for FYE 9/30/2021 (paid/accrued)	\$175,058.58
Independent contractor compensation for FYE 9/30/2021	\$1,078,988.76
Construction projects to begin on or after October 1; (>\$65K)	
Series 2018	No construction project
Budget variance report	See page 25 of annual financial report
Ad Valorem taxes;	Not applicable
Non ad valorem special assessments;	
Special assessment rate FYE 9/30/2021	Operations and maintenance -
	Residential: \$488.03 - \$723.77
	Commercial: \$.34 per sq.ft
	Debt service Series 2018 -
	Residential: \$692.54 - \$977.11
	Commercial: \$.76 per sq.ft
Outstanding Bonds:	
Series 2018-1 due May 1, 2035, see Note 7 for details	\$18,933,000





**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL  
REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT  
OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH  
GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors  
Middle Village Community Development District  
Clay County, Florida

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of Middle Village Community Development District, Clay County, Florida ("District") as of and for the fiscal year ended September 30, 2021, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our opinion thereon dated June 28, 2022.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

June 28, 2022



**Grau & Associates**  
CERTIFIED PUBLIC ACCOUNTANTS

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**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE  
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES, REQUIRED BY  
RULE 10.556(10) OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

To the Board of Supervisors  
Middle Village Community Development District  
Clay County, Florida

We have examined Middle Village Community Development District, Clay County, Florida's ("District") compliance with the requirements of Section 218.415, Florida Statutes, in accordance with Rule 10.556(10) of the Auditor General of the State of Florida during the fiscal year ended September 30, 2021. Management is responsible for District's compliance with those requirements. Our responsibility is to express an opinion on District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants. Those standards require that we plan and perform the examination to obtain reasonable assurance about whether the District complied, in all material respects, with the specified requirements referenced in Section 218.415, Florida Statutes. An examination involves performing procedures to obtain evidence about whether the District complied with the specified requirements. The nature, timing, and extent of the procedures selected depend on our judgment, including an assessment of the risks of material noncompliance, whether due to fraud or error. We believe that the evidence we obtained is sufficient and appropriate to provide a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the fiscal year ended September 30, 2021.

This report is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, management, and the Board of Supervisors of Middle Village Community Development District, Clay County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

June 28, 2022



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## **MANAGEMENT LETTER PURSUANT TO THE RULES OF THE AUDITOR GENERAL FOR THE STATE OF FLORIDA**

To the Board of Supervisors  
Middle Village Community Development District  
Clay County, Florida

### **Report on the Financial Statements**

We have audited the accompanying basic financial statements of Middle Village Community Development District, Clay County, Florida ("District") as of and for the fiscal year ended September 30, 2021, and have issued our report thereon dated June 28, 2022.

### **Auditor's Responsibility**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Chapter 10.550, Rules of the Florida Auditor General.

### **Other Reporting Requirements**

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of the Financial Statements Performed in Accordance with *Government Auditing Standards*; and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in those reports, which are dated June 28, 2022, should be considered in conjunction with this management letter.

### **Purpose of this Letter**

The purpose of this letter is to comment on those matters required by Chapter 10.550 of the Rules of the Auditor General for the State of Florida. Accordingly, in connection with our audit of the financial statements of the District, as described in the first paragraph, we report the following:

- I. Current year findings and recommendations.**
- II. Status of prior year findings and recommendations.**
- III. Compliance with the Provisions of the Auditor General of the State of Florida.**

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, as applicable, management, and the Board of Supervisors of Middle Village Community Development District, Clay County, Florida and is not intended to be and should not be used by anyone other than these specified parties.

We wish to thank Middle Village Community Development District, Clay County, Florida and the personnel associated with it, for the opportunity to be of service to them in this endeavor as well as future engagements, and the courtesies extended to us.

June 28, 2022

## **REPORT TO MANAGEMENT**

### **I. CURRENT YEAR FINDINGS AND RECOMMENDATIONS**

None

### **II. PRIOR YEAR FINDINGS AND RECOMMENDATIONS**

None

### **III. COMPLIANCE WITH THE PROVISIONS OF THE AUDITOR GENERAL OF THE STATE OF FLORIDA**

Unless otherwise required to be reported in the auditor's report on compliance and internal controls, the management letter shall include, but not be limited to the following:

1. A statement as to whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

There were no significant findings and recommendations made in the preceding annual financial audit report for the fiscal year ended September 30, 2020.

2. Any recommendations to improve the local governmental entity's financial management.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported for the fiscal year ended September 30, 2021.

3. Noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance.

There were no such matters discovered by, or that came to the attention of, the auditor, to be reported, for the fiscal year ended September 30, 2021.

4. The name or official title and legal authority of the District are disclosed in the notes to the financial statements.

5. The District has not met one or more of the financial emergency conditions described in Section 218.503(1), Florida Statutes.

6. We applied financial condition assessment procedures and no deteriorating financial conditions were noted as of September 30, 2021. It is management's responsibility to monitor financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

7. Management has provided the specific information required by Section 218.39(3)(c) in the Other Information section of the financial statements on page 26.

## *FIFTH ORDER OF BUSINESS*

# **Middle Village Community Development District**



**Approved Budget**

**FY2023**



**Middle Village  
Community Development District**

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# Middle Village

## Community Development District

## General Fund

Description	Adopted Budget FY 2022	Actual 5/31/22	Next 4 Months	Projected Thru 9/30/22	Approved Budget FY 2023
<b>Revenues</b>					
Special Assessments	\$ 215,687	\$ 222,908	\$ -	\$ 222,908	\$ 217,187
Interest Income	\$ 350	\$ 330	\$ 20	\$ 350	\$ 350
<b>Total Revenues</b>	<b>\$ 216,037</b>	<b>\$ 223,238</b>	<b>\$ 20</b>	<b>\$ 223,258</b>	<b>\$ 217,537</b>
<b>Expenditures</b>					
Supervisors Fees	\$ 12,000	\$ 6,800	\$ 4,000	\$ 10,800	\$ 12,000
Travel	\$ 200	\$ -	\$ 100	\$ 100	\$ 200
FICA Expense	\$ 918	\$ 538	\$ 306	\$ 844	\$ 918
Engineering	\$ 10,500	\$ 777	\$ 9,723	\$ 10,500	\$ 10,500
Trustee	\$ 15,100	\$ 16,200	\$ -	\$ 16,200	\$ 16,200
Dissemination Agent	\$ 3,500	\$ 2,183	\$ 1,317	\$ 3,500	\$ 3,500
Assessment Roll	\$ 7,550	\$ 7,550	\$ -	\$ 7,550	\$ 7,550
Attorney	\$ 45,000	\$ 17,159	\$ 27,841	\$ 45,000	\$ 45,000
Attorney-Foreclosure	\$ 10,000	\$ -	\$ 5,000	\$ 5,000	\$ 10,000
Arbitrage	\$ 750	\$ -	\$ 750	\$ 750	\$ 750
Annual Audit	\$ 6,100	\$ -	\$ 6,100	\$ 6,100	\$ 6,100
Management Fees	\$ 61,762	\$ 41,225	\$ 20,587	\$ 61,812	\$ 64,850
Information Technology	\$ 2,550	\$ 1,706	\$ 840	\$ 2,546	\$ 2,550
Telephone	\$ 425	\$ 376	\$ 224	\$ 600	\$ 600
Postage	\$ 600	\$ 242	\$ 358	\$ 600	\$ 600
Printing & Binding	\$ 2,700	\$ 323	\$ 1,677	\$ 2,000	\$ 2,000
Records Storage	\$ 200	\$ -	\$ 100	\$ 100	\$ 200
Insurance	\$ 12,251	\$ 11,527	\$ -	\$ 11,527	\$ 15,727
Legal Advertising	\$ 1,500	\$ 641	\$ 833	\$ 1,474	\$ 1,500
Other Current Charges	\$ 150	\$ 21	\$ 129	\$ 150	\$ 150
Office Supplies	\$ 300	\$ 18	\$ 250	\$ 268	\$ 300
Website Compliance	\$ 2,250	\$ 1,500	\$ 750	\$ 2,250	\$ 2,250
Dues, Licenses & Subscriptions	\$ 175	\$ 175	\$ -	\$ 175	\$ 175
Reserves	\$ 19,556	\$ -	\$ 19,556	\$ 19,556	\$ 13,917
<b>Administrative Expenses</b>	<b>\$ 216,037</b>	<b>\$ 108,960</b>	<b>\$ 100,442</b>	<b>\$ 209,402</b>	<b>\$ 217,537</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$ 0</b>	<b>\$ 114,278</b>	<b>\$ (100,422)</b>	<b>\$ 13,856</b>	<b>\$ -</b>

Expenses	\$ 217,537
Less: Reserves	\$ (13,917)
Net	\$ 231,454
Divide 4 Quarters	
First Quarter:	\$ 57,863

**Middle Village  
Community Development District**

BUDGET  
Fiscal Year 2023

**REVENUES:**

*Maintenance Assessments*

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the General Operating Expenditures for the fiscal year. Collection for SPE is suspended until property is sold.

*Interest Income*

The excess operating funds will be invested in a money market account held by US Bank. The amount represents the estimated earnings on those funds.

**EXPENDITURES:**

**Administrative:**

*Supervisor Fees*

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending the estimated 12 annual meetings.

*Travel Expense*

These expenses represent supervisor's travel expenses to attend meetings.

*FICA Expense*

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

*Engineering Fees*

The District's engineering firm will be providing general engineering services to the District including attendance and preparation for monthly board meetings, review invoices, etc. England, Thims & Miller serves as the District's engineering firm.

*Trustee Fees*

The District 2018 Bond Series trustee fees is based on the agreement between Hancock Bank and the District.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

Dissemination Agent

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The District has contracted with GMS, LLC, to provide this service.

Assessment Roll

Governmental Management Services, LLC serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

Attorney

The District's legal counsel will be providing general legal services to the District including attendance and preparation for monthly meetings, review operating and maintenance contracts, etc. Hopping Green & Sams serves as the District's legal counsel.

Attorney – Foreclosure

The District's legal counsel will be providing bankruptcy and foreclosure services to the District.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2018 Bonds. GNP Services, CPA, PA, serves as the District's independent certified public accounting firm to calculate the rebate liability and submit reports to the District.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Grau and Associates currently serves as the District's Independent Auditor.

Management Fees

The District receives management, accounting and administrative services as part of a Management Agreement with Governmental Management Services, LLC.

Information Technology

Represents costs related to the District's information systems, which include but are not limited to video conferencing services, cloud storage services and servers, security, accounting software, etc.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

Website Maintenance

Represents the costs associated with monitoring and maintaining the District's website created in accordance with Chapter 189, Florida Statutes. These services include site performance assessments, security and firewall maintenance, updates, document uploads, hosting and domain renewals, website backups, etc.

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Records Storage

Cost associated with storing of District records offsite and electronically.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Property Alliance Preferred (FPA). FPA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc. in a newspaper of general circulation.

Other Current Charges

Any miscellaneous expenses incurred during the year.

Office Supplies

Miscellaneous office supplies.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

*Dues, Licenses & Subscriptions*

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

*Reserves*

Established to maintain community service levels at present standards for fiscal year.

# Middle Village

## Community Development District

## Recreation Fund

Description	Adopted Budget FY 2022	Actual 5/31/22	Projected 4 Months	Projected Thru 9/30/22	Approved Budget FY 2023
<b><u>Revenues</u></b>					
Special Assessments	\$ 1,592,515	\$ 1,645,829	\$ -	\$ 1,645,829	\$ 1,975,385
Interest Income	\$ 1,000	\$ 153	\$ 85	\$ 238	\$ 500
Miscellaneous Revenue	\$ 2,500	\$ 4,705	\$ 500	\$ 5,205	\$ 3,000
Amenities Revenue	\$ 85,000	\$ 79,530	\$ 20,470	\$ 100,000	\$ 100,000
Cost Share Revenue-South Village	\$ 36,662	\$ 33,063	\$ -	\$ 33,063	\$ 33,063
<b>Total Revenues</b>	<b>\$ 1,717,677</b>	<b>\$ 1,763,280</b>	<b>\$ 21,055</b>	<b>\$ 1,784,334</b>	<b>\$ 2,111,948</b>
<b><u>Expenditures</u></b>					
<b><u>Administrative</u></b>					
Management Fees - On Site Staff	\$ 293,904	\$ 195,936	\$ 97,968	\$ 293,904	\$ 317,416
Insurance	\$ 52,916	\$ 55,081	\$ -	\$ 55,081	\$ 62,717
Other Current Charges	\$ 4,000	\$ 3,509	\$ 1,491	\$ 5,000	\$ 5,000
Permit Fees	\$ 1,500	\$ 448	\$ 700	\$ 1,148	\$ 1,500
Office Supplies	\$ 500	\$ -	\$ 250	\$ 250	\$ 500
<b>Administrative Expenses</b>	<b>\$ 352,820</b>	<b>\$ 254,974</b>	<b>\$ 100,409</b>	<b>\$ 355,383</b>	<b>\$ 387,133</b>
<b><u>Maintenance</u></b>					
Security	\$ 150,000	\$ 94,468	\$ 55,532	\$ 150,000	\$ 166,335
Security Clay County	\$ 47,000	\$ 27,055	\$ 28,250	\$ 55,305	\$ 59,502
Electric	\$ 18,000	\$ 12,263	\$ 7,737	\$ 20,000	\$ 20,000
Streetlighting	\$ 32,000	\$ 20,235	\$ 14,765	\$ 35,000	\$ 35,000
Irrigation Maintenance	\$ 5,000	\$ 2,077	\$ 2,895	\$ 4,972	\$ 5,000
Landscape Maintenance	\$ 450,256	\$ 297,384	\$ 150,084	\$ 447,468	\$ 488,528
Common Area Maintenance	\$ 65,000	\$ 48,393	\$ 21,607	\$ 70,000	\$ 70,000
Lake Maintenance	\$ 20,000	\$ 12,152	\$ 8,848	\$ 21,000	\$ 21,000
Miscellaneous Maintenance	\$ 5,000	\$ -	\$ 2,500	\$ 2,500	\$ 5,000
<b>Common Area Expenses</b>	<b>\$ 792,256</b>	<b>\$ 514,028</b>	<b>\$ 292,217</b>	<b>\$ 806,246</b>	<b>\$ 870,365</b>
<b><u>Recreation Facility</u></b>					
Amenity Staff	\$ 160,000	\$ 59,981	\$ 100,019	\$ 160,000	\$ 176,000
Janitorial	\$ 55,000	\$ 30,267	\$ 24,733	\$ 55,000	\$ 55,000
Telephone	\$ 8,800	\$ 6,317	\$ 5,683	\$ 12,000	\$ 12,000
Electric	\$ 64,000	\$ 34,211	\$ 27,106	\$ 61,317	\$ 64,000
Water / Sewer	\$ 46,000	\$ 24,119	\$ 21,881	\$ 46,000	\$ 46,000
Gas/Heat (Pool)	\$ 25,000	\$ 20,876	\$ 4,124	\$ 25,000	\$ 25,000
Refuse Service	\$ 20,000	\$ 16,196	\$ 8,098	\$ 24,294	\$ 25,000
Pool Maintenance & Chemicals	\$ 45,000	\$ 22,172	\$ 22,086	\$ 44,259	\$ 45,000

# Middle Village

## Community Development District

## Recreation Fund

Description	Adopted Budget FY 2022	Actual 5/31/22	Projected 4 Months	Projected Thru 9/30/22	Approved Budget FY 2023
Cable	\$ 5,800	\$ 4,421	\$ 3,460	\$ 7,881	\$ 8,000
Special Events	\$ 5,000	\$ 1,447	\$ 3,553	\$ 5,000	\$ 5,000
Office Supplies and Equipment	\$ 1,500	\$ 29	\$ 1,471	\$ 1,500	\$ 1,500
Facility Maintenance - General	\$ 55,500	\$ 36,845	\$ 21,155	\$ 58,000	\$ 58,000
Facility Maintenance - Preventive Contracts	\$ 15,350	\$ 1,087	\$ 13,550	\$ 14,637	\$ 15,950
Facility Maintenance - Contingency	\$ 3,651	\$ 2,324	\$ 2,676	\$ 5,000	\$ 5,000
Elevator Maintenance	\$ 3,000	\$ 958	\$ 1,950	\$ 2,908	\$ 3,000
Recreation Passes	\$ 5,000	\$ 2,344	\$ 2,656	\$ 5,000	\$ 5,000
Lighting Repairs	\$ 10,000	\$ 6,486	\$ 3,514	\$ 10,000	\$ 10,000
Tennis Court Maintenance	\$ 44,000	\$ 24,081	\$ 20,919	\$ 45,000	\$ 45,000
Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>Total Recreation Facility</b>	<b>\$ 572,601</b>	<b>\$ 294,160</b>	<b>\$ 288,635</b>	<b>\$ 582,795</b>	<b>\$ 854,450</b>
<b>Total Expenses</b>	<b>\$ 1,717,677</b>	<b>\$1,063,162</b>	<b>\$ 681,262</b>	<b>\$ 1,744,424</b>	<b>\$ 2,111,948</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$ (0)</b>	<b>\$ 700,118</b>	<b>\$ (660,207)</b>	<b>\$ 39,911</b>	<b>\$ -</b>

Expenses	\$ 2,111,948
Less: Reserves	\$ 250,000
Net	\$ 1,861,948
Divide 4 Quarters	
First Quarter:	\$ 465,487

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

**REVENUES:**

*Maintenance Assessments*

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the Recreational Operating Expenditures for the fiscal year. SPE Collection is suspended until property is under new ownership.

*Interest Income*

The District will have funds invested in a money market fund with Hancock Bank. The amount is based upon the estimated balance invested throughout the year

*Amenities Revenue*

- Income received from resident/non-resident rental of Grand Banquet Room, Furniture and Grand Lawn.
- Income from proceeds from access cards.
- Income earned from the sales of vending items.
- Income received from the non-resident user fee for the Recreation Facility.
- Income received from tennis lessons, ball machine rental, and equipment repair.

*Cost Share Revenue – South Village*

The District has entered into a Cost Share Agreement with the South Village Community Development District to fund a portion of the Landscape Maintenance Cost of the District.



**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

**EXPENDITURES:**

**Administrative:**

*Management Fees – On Site*

The District has contracted with Governmental Management Services, LLC (“GMS”) for the supervision and on-site management of the District’s amenities. The responsibilities include management of District maintenance contracts, scheduling special events, management of District employees, rental of facilities, scheduling of special events, resident inquiries and other maintenance related items. The District shares the cost of a community manager, aquatics director, fitness center/access director, rental coordinator and administrative assistant with the Double Branch Community Development District.

*Insurance*

The District's Property Insurance policy is with Florida Property Alliance (FPA). FPA specializes in providing insurance coverage to governmental agencies.

*Other Current Charges*

Bank charges and any other miscellaneous expenses that are incurred during the year.

*Permit Fees*

Costs of various occupational licenses and pool permits.

Description	Annual
Play Pool Permit	\$ 250
Lap Pool Permit	\$ 250
Spray Pool Permit	\$ 125
State Public Broadcast	\$ 875
<b>Total</b>	<b>\$ 1,500</b>

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

Office Supplies

Miscellaneous office supplies for onsite manager and rental coordinator.

**Maintenance: Common Area**

Security

The District will have a contract with Allied Universal Security, a security company to provide Athletic Center and Common area security services and a roving guard.

Description	Monthly		Annual	
Security Contract	\$	13,333	\$	160,000
Contingency/Extra Coverage	\$	528	\$	6,335
<b>Total</b>	<b>\$</b>	<b>13,861</b>	<b>\$</b>	<b>166,335</b>

Security – Clay County

The District will contract with off-duty Clay County Officers 24 hours/week random patrols (cost split 50/50 with Double Branch).

**Middle Village**  
**Community Development District**  
 BUDGET  
 Fiscal Year 2023

Electric

The cost of electricity provided by Clay Electric Cooperative, Inc. for signage lighting, entry feature lighting, landscape lighting, etc.

Account Number	Description	Monthly	Annual
6082986	885 Misty Oak Drive	\$ 32	\$ 384
6144521	384 Oakleaf Plantation Boulevard	\$ 125	\$ 1,500
6177042	726-1 Chestnut Chase Drive	\$ 50	\$ 600
6214282	707 Oak Leaf Plantation Pkwy	\$ 155	\$ 1,860
6411763	4222-1 Plantation Oaks Blvd	\$ 225	\$ 2,700
7131568	893-1 Cardinal Hills Street	\$ 35	\$ 420
7131600	508-1 Chestwood Chase Drive	\$ 40	\$ 480
7131634	3215-1 Live Oak Hollow Drive	\$ 35	\$ 420
7131642	1016-1 Oakleaf Plantation Parkway	\$ 35	\$ 420
7131691	1225-1 Deerview Lane	\$ 35	\$ 420
7138258	3786-1 Timberline Drive	\$ 35	\$ 420
7709488	711-1 Oak Leaf Plantation	\$ 70	\$ 840
7778707	4219-1 Plantation Oaks Blvd	\$ 70	\$ 840
8339848	1097-1 Oakleaf Planta U/G	\$ 70	\$ 840
8455321	713-1 Oakleaf Plantation Pkwy	\$ 115	\$ 1,380
8455347	573-2 Oakleaf Plantation Pkwy	\$ 135	\$ 1,620
	Contingency	\$ 405	\$ 4,856
<b>Total</b>		<b>\$ 1,667</b>	<b>\$ 20,000</b>

Street Lighting

The cost of roadway lighting provided by Clay Electric Cooperative, Inc.:

Account Number	Description	Monthly	Annual
6301196	Westside of Brannanfield	\$ 2,735	\$ 32,820
	Contingency	\$ 182	\$ 2,180
<b>Total</b>		<b>\$ 2,667</b>	<b>\$ 35,000</b>

Irrigation Maintenance

Miscellaneous irrigation repairs and maintenance incurred by the district.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

Landscape Maintenance

The District has contracted with Verdego to provide landscaping and irrigation maintenance services to all of the common areas within the District as well as the Amenity Center.

Description	Monthly	Annual
Landscape Contract	\$ 40,711	\$ 488,528
<b>Total</b>	<b>\$40,711</b>	<b>\$488,528</b>

Common Area Maintenance

Represents the estimated day-to-day maintenance of the Districts common areas. Services include:

-Pressure washing of District fences, entrance signage and pillars, pool areas, tennis facilities, gazebos, amenity center, field house, parks, park equipment and sidewalks. The estimated annual amounts for these services are based upon contractor proposals.

The estimated cost for the following is based upon past history and current hourly rates:

- All common area easements and park litter clean up
- Storm sewer grate inspections and cleaning
- Removal of unauthorized signage and maintenance of community signage
- Traffic/car accident clean up
- Inspections and repairs to all park equipment such as playground, picnic tables and benches.
- Lake inspections and cleanup

Lake Maintenance

The District has contracted with The Lake Doctors to provide monthly water management services and annual carp as needed per the contract to the 13 lakes within the District. Contingency includes monthly lake inspections and clean-up of outfall structures and barriers.

Description	Monthly	Annual
Lake Maintenance Contract	\$ 1,572	\$ 18,868
Contingency	\$ 178	\$ 2,132
<b>Total</b>	<b>\$ 1,750</b>	<b>\$ 21,000</b>

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

Miscellaneous Maintenance

Includes contingency for any unanticipated and unscheduled cost to the District.

**Maintenance: Recreational Facility**

Amenity Staff

The District pays direct salaries for one front desk staff at the fitness center and to provide lifeguard services from District employees during pool operating season, Mid-March through October.

Janitorial

The District has contracted with Riverside Management Services, LLC to provide janitorial services and scheduled carpets cleanings to the District. Janitorial services are being provided seven days a week and carpets will be cleaned 9xs a year unless otherwise needed. Supplies will be purchased directly from ERC Wiping Products and Supplyworks.

Description	Monthly	Annual
Janitorial Contract	\$ 3,783	\$ 45,400
Contingency	\$ 150	\$ 1,800
Supplies	\$ 650	\$ 7,800
<b>Total</b>	<b>\$ 4,583</b>	<b>\$ 55,000</b>

Telephone

The Amenity Center currently pays AT&T for 3 phone lines (291-1283, 291-1776 and 291-1849). The amounts are based upon the following:

Description	Monthly	Annual
ATT Telephone Contract	\$ 959	\$ 11,508
Contingency	\$ 41	\$ 492
<b>Total</b>	<b>\$ 1,000</b>	<b>\$ 12,000</b>

**Middle Village**  
**Community Development District**  
 BUDGET  
 Fiscal Year 2023

Electric

Cost of electric billed to the District by Clay Electric for the Amenity Center.

Account Number	Description	Monthly	Annual
6301188	845 Oakleaf Plantation Pkwy	\$ 3,000	\$ 36,000
8353831	853 Oakleaf Plantation Pkwy (Pool)	\$ 1,750	\$ 21,000
	Contingency	\$ 583	\$ 7,000
<b>Total</b>		<b>\$ 5,333</b>	<b>\$ 64,000</b>

Water / Sewer

Cost of water and sewer service from JEA and Clay County Utility Authority for the Amenity Center.

Account Number	Description	Monthly	Annual
64274704	845 Oakleaf Plantation - Water	\$ 350	\$ 4,200
64274704	845 Oakleaf Plantation - Sewer	\$ 650	\$ 7,800
68260125	845 Oakleaf Plantation -Pool	\$ 150	\$ 1,800
<b>Total JEA</b>		<b>\$ 1,150</b>	<b>\$ 12,000</b>
210999	3214-1 Tower Oaks Drive Rec	\$ 1,250	\$ 15,000
235920	701-1 Turkey Point Drive Rec	\$ 46	\$ 552
235921	878-1 Songbird Drive Rec	\$ 35	\$ 420
235922	738-1 Chestwood Chase Drive	\$ 25	\$ 300
241833	3214-2 Tower Oaks Drive Rec	\$ 30	\$ 360
274569	1089 Oakleaf Plantation Pkwy	\$ 210	\$ 2,520
274570	1092 Oakleaf Plantation Pkwy	\$ 125	\$ 1,500
276170	3713-1 Chasing Falls Rd Recl Irrig	\$ 35	\$ 420
276168	533-1 Southwood Way Irrig	\$ 650	\$ 7,800
276169	533-2 Southwood Way Rec. Irrig	\$ 55	\$ 660
<b>Total CCUA</b>		<b>\$ 2,461</b>	<b>\$ 29,532</b>
	Contingency	\$ 372	\$ 4,468
<b>Total Water/Sewer/Reclaim</b>		<b>\$ 3,983</b>	<b>\$ 46,000</b>

Gas/Heat (Pool)

Cost of gas to heat the pool water during wintertime. The District uses Wilford Propane Gas as a gas supplier.

Refuse Service

The District receives Refuse removal service from Southland Waste Service for the Amenity Center. Two dumpsters during busy summer months (June-Aug).

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

*Pool Maintenance & Chemicals*

The District currently has a contract with Poolsure to supply chemicals and chemical feeders for the Amenity Center pools. The District is contracted with RMS for the cleaning, water testing, and treatment of the Amenity Center pools. During summer months, district employees will help with basic poolside cleaning such as brushing, skimming, and tile cleaning. Additionally, GMS staff handles the annual maintenance projects on the pool and deck features. The amount is based upon the following:

Description	Monthly	Annual
Pool maintenance/chemicals	\$ 2,500	\$ 30,000
Contingency	\$ 1,250	\$ 15,000
<b>Total</b>	<b>\$ 3,750</b>	<b>\$ 45,000</b>

*Cable*

The District currently uses Comcast for cable services.

Description	Monthly	Annual
Tennis	\$ 92	\$ 1,100
Fitness	\$ 575	\$ 6,900
<b>Total</b>	<b>\$ 667</b>	<b>\$ 8,000</b>

*Special Events*

Monthly events and organized functions the Amenity Center Director provide for all residents of Oakleaf Plantation.

*Office Supplies and Equipment*

Office supplies for the Amenity Center.

*Facility Maintenance – General*

Represents estimated cost for general maintenance throughout the District based upon historical cost.

**Middle Village**  
**Community Development District**  
BUDGET  
Fiscal Year 2023

Facility Maintenance – Preventative

Cost of routine repairs and maintenance.

Facility Maintenance – Contingency

Represents estimated amount based upon historical cost for fence repairs, graffiti clean-up, signage repairs, wall cap replacements and damaged park equipment.

Elevator Maintenance

The District has a contract with Coastal Elevator Service for the maintenance of the Amenity Center Elevator as well as the annual state inspection.

Description	Monthly	Annual
Contract	\$ 160	\$ 1,916
Inspection	\$ -	\$ 250
Contingency	\$ 86	\$ 835
<b>Total</b>	<b>\$ 246</b>	<b>\$ 3,000</b>

Recreation Passes

Entry cards are issued to all CDD residents for facility access. Recreation Passes include the cards, ribbon, cleaner, guest cards etc.

Lighting Repairs

Represents costs for fixtures, bulb and ballast, replacement, and electrician labor based upon past history.

Tennis Court Maintenance

Represents cost of clay replacement and installation (twice per year), irrigation and equipment repairs, drainage cleaning/repairs.

Capital Reserve

Money set aside for future replacements of capital related items and operating capital.



# Middle Village

## Community Development District

### Debt Service Fund Series 2018-1 (2022)/2018-2

Description	Proposed Budget FY 2022	Actual 5/31/22	Next 4 Months	Projected Thru 9/30/22	Approved Budget FY 2023
<b>Revenues</b>					
Carry Forward Surplus	\$ 758,833	\$ 951,992	\$ -	\$ 951,992	\$ 316,636
Special Assessments	\$ 2,076,955	\$ 2,036,054	\$ 40,901	\$ 2,076,955	\$ 1,798,939
Special Assessments- Prepayment	\$ -	\$ 552,178	\$ -	\$ 552,178	\$ -
Interest Income	\$ 700	\$ 359	\$ 141	\$ 500	\$ 500
Bond Proceeds	\$ -	\$ 17,754,000	\$ -	\$ 17,754,000	\$ -
<b>Total Revenues</b>	<b>\$ 2,836,489</b>	<b>\$ 21,294,583</b>	<b>\$ 41,042</b>	<b>\$ 21,335,625</b>	<b>\$ 2,116,075</b>
<b>Expenditures</b>					
<u>Series 2018A-1</u>					
Interest 11/1	\$ 379,658	\$ 379,658	\$ -	\$ 379,658	\$ -
Special Call 11/1	\$ -	\$ 12,000	\$ -	\$ 12,000	\$ -
Interest 5/1	\$ 379,658	\$ -	\$ -	\$ -	\$ -
Principal 5/1	\$ 1,042,000	\$ -	\$ -	\$ -	\$ -
<u>Series 2022</u>					
Interest 11/1	\$ -	\$ -	\$ -	\$ -	\$ 213,140
Interest Expense - 5/1	\$ 131,561	\$ 131,561	\$ -	\$ 131,561	\$ 213,140
Principal Expense - 5/1	\$ 888,000	\$ 888,000	\$ -	\$ 888,000	\$ 1,124,000
Special Call 5/1	\$ -	\$ 8,000	\$ -	\$ 8,000	\$ -
<u>Series 2018A-2</u>					
Interest 11/1	\$ 58,638	\$ 58,613	\$ -	\$ 58,613	\$ 54,313
Special Call 11/1	\$ -	\$ 5,000	\$ -	\$ 5,000	\$ -
Interest 5/1	\$ 58,638	\$ 58,488	\$ -	\$ 58,488	\$ 54,313
Principal 5/1	\$ 120,000	\$ 120,000	\$ -	\$ 120,000	\$ 125,000
Special Call 5/1	\$ -	\$ 60,000	\$ -	\$ 60,000	\$ -
<b>Other Sources (Uses):</b>					
Transfer Out to Escrow	\$ -	\$ 19,072,766	\$ -	\$ 19,072,766	\$ -
Cost of Issuance	\$ -	\$ 300,290	\$ -	\$ 300,290	\$ -
<b>Total Expenses</b>	<b>\$ 3,058,152</b>	<b>\$ 21,094,375</b>	<b>\$ -</b>	<b>\$ 21,094,375</b>	<b>\$ 1,783,905</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$ (221,664)</b>	<b>\$ 200,208</b>	<b>\$ 41,042</b>	<b>\$ 241,250</b>	<b>\$ 332,170</b>

Interest November 1, 2023

Series 2022	\$203,583
Series 2018-2	\$51,500
	<u>\$255,083</u>

# Middle Village

Community Development District

## Amortization Schedule

Series 2022, Special Assessment Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/2022			\$213,139.88	\$1,550,279.76
05/01/2023	\$16,858,000	\$1,124,000	\$213,139.88	
11/01/2023			\$203,583.07	\$1,552,166.14
05/01/2024	\$15,734,000	\$1,145,000	\$203,583.07	
11/01/2024			\$192,491.46	\$1,552,982.92
05/01/2025	\$14,589,000	\$1,168,000	\$192,491.46	
11/01/2025			\$180,273.01	\$1,553,546.02
05/01/2026	\$13,421,000	\$1,193,000	\$180,273.01	
11/01/2026			\$167,021.76	\$1,555,043.52
05/01/2027	\$12,228,000	\$1,221,000	\$167,021.76	
11/01/2027			\$152,690.88	\$1,555,381.76
05/01/2028	\$11,007,000	\$1,250,000	\$152,690.88	
11/01/2028			\$137,296.51	\$1,556,593.02
05/01/2029	\$9,757,000	\$1,282,000	\$137,296.51	
11/01/2029			\$120,865.12	\$1,556,730.24
05/01/2030	\$8,475,000	\$1,315,000	\$120,865.12	
11/01/2030			\$103,409.81	\$1,557,819.62
05/01/2031	\$7,160,000	\$1,351,000	\$103,409.81	
11/01/2031			\$84,889.62	\$1,559,779.24
05/01/2032	\$5,809,000	\$1,390,000	\$84,889.62	
11/01/2032			\$65,273.94	\$1,560,547.88
05/01/2033	\$4,419,000	\$1,430,000	\$65,273.94	
11/01/2033			\$44,592.57	\$1,561,185.14
05/01/2034	\$2,989,000	\$1,472,000	\$44,592.57	
11/01/2034			\$22,844.50	\$1,562,689.00
05/01/2035	\$1,517,000	\$1,517,000	\$22,844.50	
11/01/2035				
		<b>\$16,858,000</b>	<b>\$3,508,238.44</b>	<b>\$21,254,238.44</b>

# Middle Village

Community Development District

## Amortization Schedule

Series 2018-2, Special Assessment Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/22	\$2,185,000		\$54,313	
05/01/23	\$2,185,000	\$125,000	\$54,313	\$233,625
11/01/23	\$2,060,000		\$51,500	
05/01/24	\$2,060,000	\$130,000	\$51,500	\$233,000
11/01/24	\$1,930,000		\$48,250	
05/01/25	\$1,930,000	\$135,000	\$48,250	\$231,500
11/01/25	\$1,795,000		\$44,875	
05/01/26	\$1,795,000	\$140,000	\$44,875	\$229,750
11/01/26	\$1,655,000		\$41,375	
05/01/27	\$1,655,000	\$150,000	\$41,375	\$232,750
11/01/27	\$1,505,000		\$37,625	
05/01/28	\$1,505,000	\$155,000	\$37,625	\$230,250
11/01/28	\$1,350,000		\$33,750	
05/01/29	\$1,350,000	\$165,000	\$33,750	\$232,500
11/01/29	\$1,185,000		\$29,625	
05/01/30	\$1,185,000	\$175,000	\$29,625	\$234,250
11/01/30	\$1,010,000		\$25,250	
05/01/31	\$1,010,000	\$185,000	\$25,250	\$235,500
11/01/31	\$825,000		\$20,625	
05/01/32	\$825,000	\$190,000	\$20,625	\$231,250
11/01/32	\$635,000		\$15,875	
05/01/33	\$635,000	\$200,000	\$15,875	\$231,750
11/01/33	\$435,000		\$10,875	
05/01/34	\$435,000	\$210,000	\$10,875	\$231,750
11/01/34	\$225,000		\$5,625	
05/01/35	\$225,000	\$225,000	\$5,625	\$236,250
11/1/35				
<b>Total</b>		<b>\$2,185,000</b>	<b>\$839,125</b>	<b>\$3,024,125</b>

**Middle Village CDD**  
**Operation and Maintenance Assessment Allocation**

Description	Single Family	Multi-Family	High Density Mulit-Family	High Density MF & Aquatics	Commercial/ Office	Total
Units	1,059	1065 (1)	228 (2)	704 (3)	330,000 Sq.Ft.	
Gross Per Units	\$ 868.40	\$ 670.99	\$ 611.21	\$ 521.10	\$ 0.57	
Gross Assessment	\$ 919,633	\$ 714,602	\$ 139,355	\$ 366,855	\$ 189,039	\$ 2,329,485
Net Assessment (.94)	\$ 865,582	\$ 672,602	\$ 131,165	\$ 345,293	\$ 177,929	\$ 2,192,571

**Allocation By Fund**

General Fund	\$ 217,187
Recreation Fund	\$ 1,975,385
<b>Total</b>	<b>\$ 2,192,572</b>

(1) Includes Cambridge 172 units, Coventry 130 units, Chestnut Ridge 148 units, Briar Oaks 209 units, Willow Brook 187 units, Plantation Oats 156 units, and Jennings Point 54 units.

(2) Includes Preserve 228 units.

(3) Includes Millstone Village 160 units, Fieldstone 352 units and Jennings Point at 246 units.

	<b>FY 2022</b>	<b>FY 2023</b>	<b>\$ Increase</b>	<b>% Increase</b>
Single Family	\$ 723.77	\$ 868.40	\$ 144.63	19.98%
Multi-Family	\$ 588.41	\$ 670.99	\$ 82.58	14.03%
High Density Mulit-Family	\$ 550.18	\$ 611.21	\$ 61.03	11.09%
High Density MF & Aquatics	\$ 488.03	\$ 521.10	\$ 33.07	6.78%
Commercial/Office	\$ 0.34	\$ 0.57	\$ 0.23	68.14%

## Middle Village CDD

Debt Service Series 2018-1 (2022)/2018-2 Assessment Allocation

<u>Unit Type</u>	<u>Units</u>	<u>Per Unit Assessments FY 22</u>	<u>Per Unit Assessments FY 23</u>	<u>Gross Assessment</u>	<u>\$ Decrease</u>	<u>% Decrease</u>
Single Family	1,059	\$977.11	\$854.09	\$904,478	-\$123.02	-12.59%
Multi-Family	1,370	\$692.54	\$578.58	\$792,648	-\$113.96	-16.46%
Commercial (Sq.Ft)	330,000	\$0.76	\$0.64	\$209,749	-\$0.12	-16.37%
Total Gross Assessment				<u>\$ 1,906,875</u>		
Less: Discounts and Collections (6%)				<u>\$ 107,936</u>		
Total Net Assessment				<u><u>\$ 1,798,939</u></u>		

# Middle Village

## Community Development District

## Capital Reserve Fund

Description	Adopted Budget FY 2022	Actual 05/31/22	Next 4 Months	Projected Thru 9/30/22	Approved Budget FY 2023
<b>REVENUES:</b>					
Carryforward	\$ 1,578,027	\$ 1,547,991	\$ -	\$ 1,547,991	\$ 1,180,001
Interest	\$ 1,200	\$ 982	\$ 500	\$ 1,482	\$ 2,000
Capital Reserve - Rec Fund	\$ -	\$ -	\$ -	\$ -	\$ 250,000
General Reserve - General Fund	\$ 19,556	\$ -	\$ 19,556	\$ 19,556	\$ 13,917
<b>TOTAL REVENUES</b>	<b>\$ 1,598,783</b>	<b>\$ 1,548,973</b>	<b>\$ 20,056</b>	<b>\$ 1,569,029</b>	<b>\$ 1,445,918</b>
<b>EXPENDITURES:</b>					
Repair Replacements	\$ 125,000	\$ 256,999	\$ 128,499	\$ 385,498	\$ 400,775
Capital Projects	\$ -	\$ 3,530	\$ -	\$ 3,530	\$ -
<b>TOTAL EXPENDITURES</b>	<b>\$ 125,000</b>	<b>\$ 260,529</b>	<b>\$ 128,499</b>	<b>\$ 389,028</b>	<b>\$ 400,775</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$ 1,473,783</b>	<b>\$ 1,288,444</b>	<b>\$ (108,443)</b>	<b>\$ 1,180,001</b>	<b>\$ 1,045,143</b>

**Middle Village CDD**  
**Reserve Study Funding Plan**  
 (Next 5 Years)

<b>Fiscal Year</b>	<b>Beginning Balance</b>	<b>Add Funding</b>	<b>Add Interest</b>	<b>Less Expenses</b>	<b>Ending Balance (budget)</b>	<b>Planned Balance (Study)</b>	<b>% of Planned</b>	<b>Replacment Cost (Study)</b>
2023	\$1,344,627	\$263,917	\$0	(\$400,775)	\$1,207,769	\$1,683,563	72%	\$3,193,245
2024	\$1,207,769	\$266,557	\$208	(\$88,044)	\$1,386,490	\$1,865,281	74%	\$3,384,839
2025	\$1,386,490	\$269,222	\$2,806	(\$30,483)	\$1,628,035	\$2,031,678	80%	\$3,554,081
2026	\$1,628,035	\$271,914	\$3,497	(\$322,311)	\$1,581,135	\$2,195,262	72%	\$3,696,244

Middle Village  
Community Development District

Exhibit "A"

**Allocation of Operating Reserves**

**Estimated Funds Available - First Quarter Operating Capital**

General Fund - Beginning Fund Balance - 10/1/21	\$ 347,415
Recreation Fund - Beginning Fund Balance - 10/1/21	\$ 1,336,185
Estimated General Excess Revenues - Fiscal Year 2022	\$ 13,856
Estimated Recreation Excess Revenues - Fiscal Year 2022	\$ 39,911
	<hr/>
Total Estimated Operating Funds Available - 9/30/2022	<u><u>\$ 1,737,367</u></u>

**Allocation of Funds Available - First Quarter Operating Capital**

General Fund Operating Reserve - First Quarter Operating Capital	\$ 54,384
Recreation Fund Operating Reserve - First Quarter Operating Capital	\$ 527,987
Total Reserve	<u><u>\$ 582,371</u></u>
	<hr/>
Total Working Capital Surplus	<u><u>\$ 1,154,996</u></u>

**Projected Capital Reserve Funds Available for FY 2023**

**Capital Reserve Funds - Beginning Fund Balance**

Capital Reserve- Beginning Fund Balance - 10/1/21	\$ 1,547,991
Projected Capital Excess Revenues - Fiscal Year 2022	<u>\$ (367,990)</u>
Total Estimated Reserve Funds Available - 9/30/22	\$ 1,180,001
	<hr/>
Recreation Fund - General Reserve	\$ 250,000
General Fund - Reserves	<u>\$ 13,917</u>
Total Funding Fiscal Year 2023	<u>\$ 263,917</u>
	<hr/>
Total Estimate Reserve Fund Balances - 9/30/23	<u><u>\$ 1,443,918</u></u>



## *SEVENTH ORDER OF BUSINESS*

*D.*

## Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285; [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)

### Memorandum

**Date:** July 2022  
**To:** Board of Supervisors  
**From:** GMS – OakLeaf Operations Manager

### Community:

#### Special Events

- Recent community events: Dive-In Movie at MV
- Upcoming: Dive- In Movie at DB, Back to School party at both pools

#### Aquatics

- Pools fully open until August, begin limited schedule with start of School year
- High School swim practices and swim meets begin July/August

#### Amenity Usage

- *Total Facilities Usage – 8732*
- *Average daily usage –292*

#### *Card counts:*

MV Owners	158
MV Renters	147
MV Replacements	26
MV Updated	33

*Total cards printed: 759 (both districts)*

#### Rentals

- 13 of 30 days rented in June ,4 of 4 weekends rented
- 18 Grand Ballroom rentals, 1 Grand Lawn rental, 1 Bridal Suite rentals, 13 patio rentals
- 37 tours ( approx. 48 hours)/ 57 hours used for scheduling, administrative, etc.

**Middle Village Community Development District (CDD)**

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285; [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)

**Memorandum**

**Operations: Open Items**

- Fencing update and planning

**MAINTENANCE**

- Inspect phone lines, internet, and access system (damage due to possible surge/storm)
- Replacement of data server for access system (damage due to surge/storm)
- Preventative Maintenance performed on Golf cart (Maintenance cart)
- Repair of cables on Tennis sweeper cart
- Replace Batteries on Hammer head cleaners (pool vacuum)
- Removal and replacement of new fencing design at Patio Area
- Coordinate replacement ice machine at Banquet room and Tennis – 26+ weeks out
- Repair section of Boardwalk, will continue in July – floor planks only
- Repair of dive blocks at lap pool
- Coordination of repair (welding) of steps on 1 dive block at pool
- Touch up painting on decorative street poles in neighborhood (ongoing)
- Repair/re-string of lane line at lap pool (damage due to vandalisms from guests)
- Removal of fans at patio area
- Paint and prep for new fans, install of new fans at patio area
- Removal of old fans at Tennis area
- Paint and prep for new fans, install of new fans at tennis area
- Replacement of Moca adapter at Tennis Gazebo( damage due to surge/storm)
- Dispose of multiple large electronics equipment (hazardous waste refuse)
- Repair of scanner at pool check in desk
- Multiple drop off trips for refuse removal (rosemary hill)
- Audit of access cards – ongoing (to include audit of adult family members in household)
- Data collection for Florida Department of Labor
- Continual Lake Inspections – all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning – reports kept on file.
- Light Inspections completed – Whitfield, Boulevard, Parkway, and Hamilton Glenn completed 6/8. Forest Brook, Creekview, Oakpoint, and Timberlake completed 6/21.

**Landscaping**

- *Monthly report for June submitted and filed at Operations office*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

[jsoriano@gmsnf.com](mailto:jsoriano@gmsnf.com)







# Middle Village 2013 CDD

## Clay County, Florida

**THE HONORABLE ROGER A. SUGGS, CFA, AAS**  
**CLAY COUNTY PROPERTY APPRAISER**  
**State-Certified General Real Estate Appraiser**  
**RZ2771**

GENERATED BY THE GIS DEPARTMENT 05/02/2013

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