

MIDDLE VILLAGE
Community Development District

MARCH 14, 2022

AGENDA

Middle Village Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

March 7, 2022

Board of Supervisors
Middle Village Community Development District

Dear Board Members:

The Middle Village Community Development District Board of Supervisors Meeting is scheduled to be held **Monday, March 14, 2022 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

Audit Committee Meeting

- I. Roll Call
- II. Selection of Auditor Selection Evaluation Criteria
- III. Other Business
- IV. Adjournment

Board of Supervisors Meeting

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Organizational Matters
 - A. Oath of Office for Newly Appointed Supervisor
 - B. Consideration of Resolution 2022-07, Designating Officers
- IV. Approval of Consent Agenda
 - A. Approval of the Minutes of the February 14, 2022 Meeting
 - B. Financial Statements
 - C. Assessment Receipts Schedule

- D. Check Registers
- V. Acceptance of the Audit Committee's Recommendation
- VI. Consideration of Resolution 2022-08, Designating a Registered Agent and Registered Office
- VII. Consideration of Resolution 2022-09, Ratifying Actions Taken in Connection with the Sale and Closing of the 2022 Refunding Bonds
- VIII. Discussion on Memo Regarding Use of Savings from Refinancing
- IX. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. Operations Manager - Memorandum
- X. Audience Comments (limited to three minutes) / Supervisor Requests
- XI. Next Scheduled Meeting – April 11, 2022 @ 2:00 p.m. at the Plantation Oaks Amenity Center
- XII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Marílee Giles

Marilee Giles
District Manager

THIRD ORDER OF BUSINESS

B.

RESOLUTION 2022-07

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT DESIGNATING THE OFFICERS OF THE
DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Middle Village Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Orange Park, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Middle Village Community Development District:

SECTION 1. _____ is appointed Chairman.

SECTION 2. _____ is appointed Vice Chairman.

SECTION 3. _____ is appointed Secretary and Treasurer.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Treasurer.

_____ is appointed Assistant Secretary.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 14TH DAY OF MARCH, 2022.

ATTEST

**MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held on Monday, February 14, 2022 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Michael Steiner	Chairman
Rod Swartz	Vice Chairman
Tim Hartigan	Supervisor
Jeremy Spellman	Supervisor

Also present were:

Marilee Giles	District Manager
Mike Eckert	District Counsel
Jay Soriano	Operations Manager
Chalon Suchsland	VerdeGo Landscape
Crys LaFata	S3 Security

FIRST ORDER OF BUSINESS

Call to Order

Ms. Giles called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the January 10, 2022 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**
- E. Ratification of Agreement with Bullard Fence Inc. for Installation of Fence Improvements**
- F. Ratification of ETM Work Authorization for Stormwater Needs Analysis**

Ms. Giles stated included in your package are the minutes of the last meeting, the financial statements as of December 31st, your assessment receipts schedule showing you are 94% collected, and the check register totaling \$274,329. Also under consent agenda is

ratification of the agreement with Bullard Fence for installation of the fence improvements. We signed that in between meetings. Lastly, ratification of ETM work authorization for stormwater needs analysis.

Mr. Hartigan stated I read that work was supposed to commence the middle of January. Has the fence work commenced?

Mr. Soriano responded no; it said that they're supposed to be completed 105 days from signing of the contract. They haven't started any work out there yet, but hopefully they've started their ordering process.

On MOTION by Chairman Steiner seconded by Mr. Hartigan with all in favor the consent agenda was approved.

FOURTH ORDER OF BUSINESS

Consideration of Proposal for Updating the Capital Reserve Study

Mr. Soriano stated there are two proposals there. You're going to see one from Community Advisors, who is the same company that did our last study. They have been here multiple times in the past for both districts. There's a big difference in the prices if you've read both of them. Community Advisors has a low rate, but every time I do a revision, they're going to add on a small amount for each item so that starts to add up to the overall cost.

Ms. Giles stated the total fee is \$2,300, which includes one site visit and it's an additional \$500 for additional site visits and a revision is \$350.

Mr. Soriano stated the way that works is Charlie of Community Advisors will come through and walk the entire property with me. It starts with what was done back in 2015, so that's what he has already in his database. Since then, we have updated a lot of stuff so when he does his walk through, I have to show him things such as we replaced the A/C units outside and he's going to change dates and times and how much money we need to put towards those each year. The heaters in the pool were redone and I believe the playground was redone after the last report. As we go along, and he sends it back to me I have to double check everything. Also, we added stuff that would be assets such as our golf carts and I put the wells on our list for insurance last time and those weren't in the original capital study but those are high dollar items, so I'd like to include those. So, I will go through and pick out line by line things that we need to revise so there will be add-ons. I can't imagine that the add-ons will add up to the initial cost from the

other company. The other company was pretty high so I would hope that they would be in depth and detailed. They did do a good job on their proposal because I didn't get a chance to talk to them. We kept playing phone tag, so they've never been out here. They did a lot of this by looking up our public records. We have a big district with a lot of property and a lot of items, but the price is still a little high.

Vice Chairman Swartz asked do you think they're quoting for both sides?

Mr. Soriano responded no; they gave us a proposal for the other side also.

Chairman Steiner asked didn't we pay about \$10,000 for the initial one?

Mr. Soriano responded the initial one would've been higher, but the last time I believe we were at about \$5,000.

Mr. Hartigan asked so \$5,000 versus \$12,000?

Mr. Soriano responded possible \$5,000. That's if I do a lot of revisions. It is a big property so it takes a good day and a half to walk through, but I would estimate about \$5,000.

Chairman Steiner stated we have to add on the building out back. We've changed the flooring from the carpet, we've upgraded a lot of things such as like Jay mentioned the pool heater. The playground has been reworked.

Mr. Hartigan stated plus we have the new A/C coming in here, don't we?

Mr. Soriano stated it's done. There are matching 10-ton units out there now. There will be items like that on there. Hopefully it will just be one revision after the initial walk through. If you look at the second proposal though, just looking at the initial cost for the reserve study it's \$11,500 and then you do have some possibilities of add-ons. I do think they're both able to handle this. The other company has a lot of HOAs, a lot of commercial properties. Not a lot of districts, but they're going to be able to do the same work, so I don't see an issue with that. My concern is the cost. We have one company who has been here for years and have seen it so they have a better background and I think they'd be able to adjust better to what we need.

Chairman Steiner asked can we get some clarity as to whether or not your assumption that everything will be covered in a single revision as opposed to being individual revisions?

Mr. Soriano responded I can ask. Our big concern was you guys wanted to do this, not just for you guys to have the information on what is in our capital study, but we also want to have this completed. This is a long project. I don't know if we went back to him today and said we're going with you to do the job, let's start work and then it'll be finalized by the next meeting.

We wanted this in place so we can look at numbers for something else that we're going to talk about with our refinancing. I was going to mention that we were contacted by a third company if we want to get a third proposal. There are other companies out there, but a big concern was getting moving too.

Chairman Steiner stated my only concern is that it clearly states in their contract that this proposal is limited to the items identified on the 2015 study and any additional changes is going to be a cost item. Jay is making the assumption that a single revision would have several updates. Their vision may be each update is a revision and that's my concern.

Mr. Hartigan asked but do you think we have \$9,000 in revisions?

Mr. Soriano stated what I would say is you could also do it pending that information.

Vice Chairman Swartz stated let's make a motion that we move ahead with Community Advisors with the expectation that the revisions are one fee for multiple, or to Jay's discretion.

Chairman Steiner stated the only reason I was bringing it up is so we're not looking at the reason for doing this as being the cost difference because there is potential for a higher cost. I have a bigger issue with the other one being that it appears they only have one CDD so they may not be fully aware of the extent of what is involved here. I want to make sure we're not doing this because it's much cheaper, we're doing this because of their history and knowledge of the environment.

Vice Chairman Swartz stated I agree. They did a fine job on the last one.

On MOTION by Vice Chairman Swartz seconded by Mr. Hartigan with all in favor Community Advisor's proposal to update the capital reserve study was approved subject to staff clarifying if multiple adjustments can be made in one revision.

FIFTH ORDER OF BUSINESS

Selection of Audit Committee

Ms. Giles stated the Florida Statute requires that CDDs go through an annual audit by an independent CPA firm. This is mandated for every form of local government in Florida to include cities, counties and special districts. Chapter 218 requires that an audit committee be established to go through the request for proposal process, including approved evaluation criteria, publishing notice of audit RFP, and ranking the audit proposals. Because we need quorum for the audit committee, it makes sense for the Board to serve as the audit committee so we can schedule an audit committee meeting immediately preceding the board meetings and this ensures we have

quorum at both meetings. We will need an RFP for the FY 2022 audit. Right now, we have Grau & Associates and they've done your audits since fiscal year 2017 and they're scheduled to do your fiscal year 2021 audit.

On MOTION by Vice Chairman Swartz seconded by Chairman Steiner with all in favor the Board of Supervisors serving as the Audit Committee was approved.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

There being nothing to report, the next item followed.

B. District Engineer

There being nothing to report, the next item followed.

C. District Manager

There being nothing to report, the next item followed.

D. Operations Manager – Memorandum

Mr. Soriano stated we just had the Polar Plunge event at your sister district. We had a great turnout. We had about 70 people sign up, which was surprising because that was after our coldest week that we've had so far this winter. This was the 15th Polar Plunge that we've done here, and we have one family that has been to almost all 15. They came with all 12 years' worth of their medals, so it's neat to see that. That weekend ended up being a little nicer.

We're getting back on track with the weather picking up and we will have those movies and food trucks out at your sister district. We have Spring Break in March. Clay County starts the second week. Pools are open full blast for that week and then they shut back down. I included tentative pool hours in your agenda package and those are the same hours that we have run for the last few years no. It adds up to a total of 1,347 operating hours, including Spring Break and those alternating hours in the beginning when kids are still in school, and then full blast starting Memorial Day weekend where we open at 10:00 every morning and we're open until 8:00 at night until they go back to school in August. The pools are still closed right now. We closed them after the last meeting, and we let our three residents that use the pool on a regular basis that

they will be covered until March 1st. We keep the heaters on low. We don't want to turn them off completely because it causes a huge cost spike when they turn back on. The heaters will go off at the end of March. During the school hours you guys are open Tuesday and Thursday and closed Monday and Wednesday. Double Branch is open on Monday and Wednesday. That helps push everybody toward one set of pools because we really don't get a lot of usage when the kids are in school.

You'll notice rentals have picked up a little bit. We're still a little slow, but we're getting three out of the four weekends rented. We're touring a lot, but we haven't gotten back to a wedding every weekend and sometimes multiple weddings and events during the week.

Moving on to the operations side, the promenade lighting will hopefully be taken care of in the next month. Briar Oaks is separated out, so we don't have to worry about them. The Preserve does have their new board seated so I will work with them to figure out what they would like to do. We will be able to disconnect no problem this month, but it's whether they want us to help them out with work or whether they handle everything on their own beyond that. We talked about the fencing, so the only other time was coordination of the capital study. We did approve updating this capital study now, but last month you guys talked about something you would like to add in there and that is a wish list from you guys. Instead of throwing them out here, individually if you guys want to send me your thoughts on what you would like to see that is not included in capital that we may not have talked about here, but that we could add to the neighborhood, that would be important because I can start formulating some costs. I'm not going to give that to Community Advisors because we don't want to pay for them to come up with ideas, but I can handle those things. One I mentioned in the past was a possible walking trail. We did one over at Double Branch this last year. The highest expense was a bridge that they built over the culvert. We found a prefabricated one that we had to put together and it ended up costing about \$14,000. It's small and yours would need to be much larger over here for the culvert back there, but those are things I can pull costs and life expectancies for, and we can add that into the capital study when we get it so that when we're looking at some of the ideas from our refinance and the money involved in our budget, we can add that into the plan. Not that we have to move on these, but they're wish list items so something that we all like but it could be 10 or 15 years before we get around to it.

Chairman Steiner stated some examples that you might consider is pickleball courts out here and the clearing of the trees and leveling. Also, a couple things that we postponed for a while. We're missing the capstones, which are no longer manufactured along the promenade. We approved and bought the mold for the slab that goes on top of it. Go ahead and proceed with removing the capstones that are there and putting the slab all the way down through the promenade area. Something else may be that we're putting the new fence in and out here where it cuts across the loop, you have two walkways that come up to the fence, but nothing is going to connect it from the outside so the people who are walking outside the fence can complete that loop. It might be landscaping projects like putting shrubbery in front of the fencing down at the end here so when you're looking down to the Grand Lawn, you're not just seeing a fence running across. Jay will collect the ideas; we will generate a list and then we can begin to prioritize and see what fits.

Mr. Hartigan asked could you give us a rough estimate for what it would cost to spruce up the fence?

Ms. Suchsland responded yes.

Chairman Steiner stated this isn't looking at costs, it's simply things that we put on a list so that if we have and maintain capital coming in from the refinancing, we can look at projects to apply those capital funds to. At this point I don't think we need to have the costs of what it would take to take the trees out at this time, because downstream you're going to have different labor rates or maybe different materials. We're not approving anything and we're not implementing anything, we're simply making a wish list and then we will use that wish list so we can work it down and at the time we select the first thing to go do, that is when we get the pricing for it and the Board decides whether we want to do that. This is brainstorming what you may want to do, or you may see, especially in the housing areas over there. I see the multi-family around this lake and this area up here. I'm not familiar with things that could be done in your neighborhoods. I know we have some park improvements that we're doing, and Jay has talked about the walking path that was put in a couple of places. We've had people come in and talk about wanting benches. These are things we can at least get on the list to work off.

Mr. Soriano commented that he was done with his report.

Vice Chairman Swartz stated I see a lot of replacing lights. Is this due to mechanical failure, end of life, or are we seeing a lot of vandalism again?

Mr. Soriano responded no, we had quite a few LEDs damaged. About two months ago we had a small storm that took some out. Unless it's obvious that it's from a lightning strike, if I send it back to the company that I work with, they do a really good job of warranting everything. These are big lights and for the larger LEDs you can pay \$900 for a light. They are warrantied for seven years. Probably for about three weeks the lights were off at the clock tower and those are all back on now.

Mr. Hartigan asked have you seen any problems with security?

Mr. Soriano responded we still have a lot of staffing issues we're working through. We have to make sure we have consistent coverage.

SEVENTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Supervisor Requests

Mr. Hartigan stated one of our local communities is starting to allow their community to erode a little bit. Is there anything we can do as the CDD to put them on notice or to request they bring the community up to Oakleaf standards?

Mr. Eckert responded if you're talking about them not enforcing covenants and conditions and restrictions, the HOA guidelines and rules, there really isn't anything the District can do about that.

Chairman Steiner asked doesn't that fall under Oakleaf West? That's the master.

Mr. Eckert stated if their CDD infrastructure is being torn up or something like that, that is something we can get involved in. But if they're not enforcing the covenants and restrictions which are imposed through the HOA guidelines and the HOA declaration, that is not something the CDD can get involved in.

Mr. Soriano stated Willowbrook is completely their own entity. Their roads are theirs and everything inside that front fence. They even own the property out front. We paid for the landscaping, put up trees and the fence, but that actually sits on their property, not CDD property. We can always talk to their HOA. I try to do those things, but we don't have any power over them.

Vice Chairman Swartz asked they're not part of Oakleaf West, are they?

Mr. Soriano responded I'm not sure about that. I always thought all were out here, except for the clock tower quadrants. Those are separated out.

Mr. Hartigan stated they do pay CDD fees.

Mr. Soriano stated they pay CDD fees, but the HOA is different, that would be a sub association. They're still supposed to follow those grand covenants and they have certain rules and expectations, such as the front entry signs are supposed to match designs and things like that. They do not, so I don't know that they fall under Oakleaf West. That would be an HOA only item.

Vice Chairman Swartz stated this is a bittersweet day for me. We closed Friday on a new home in Middleburg and we are moving out today. It's been fun to say the least. I'd love to stick around and see where you take this ship, but the State says I must move on. I served on Double Branch's board for four years starting over there back when they did the landowner's election and getting on the Board that way and then we moved over here and a friend of mine stepped down and suggested I come over here. Knowing this was coming along I asked some of my neighbors. It would be nice to keep somebody in the neighborhood and my neighbor Jo Hicks here is very interested and I'm going to recommend him to replace me. If you want to wait until next month, that's fine, but I wanted you to meet him. He's a great family guy and he's self-employed. He's been in the community and is a fine person. I just wanted to thank you guys for your time.

The Board members thanked Mr. Swartz for his service to the community.

Mr. Eckert asked do you want to resign at the very end of the meeting?

Vice Chairman Swartz responded yes.

Audience Comments

Mr. Jonel Hicks stated I have been here for almost a year and a half now. Rod brought this to me, and it sounded very interesting so we talked about it, and he expressed to me that he thought I was good at solving problems and coming up with good ideas and he thought this would be a good fit for me. I've been sitting here and listening to you guys talking and it seems interesting. Granted, I've never done anything like this before, so if you guys were to accept me, initially I would just be a fly on the wall and just take everything in to learn. I don't like to just open my mouth because I was always taught the first impression is everything.

Mr. Hartigan asked did you happen to bring a resume?

Mr. Jonel Hicks responded no.

Mr. Hartigan stated tell us about yourself.

Mr. Jonel Hicks stated I'm an entrepreneur. I have a trucking company. As far as resumes, I've always worked for myself so I don't have anything like that, but I can bring something.

Chairman Steiner stated I think I can speak for all of us at the table when I say we were new to it as well. Some of us have just been here longer than others. It's a learning experience and I understand fully where you're coming from. I personally believe we would need to get a resume on file before we can consider that seat.

Mr. Eckert stated that's up to the Board in terms of the process you want to follow, but the requirements for the seat that are statutory are they have to be 18 years old; they have to be a citizen of the United States and a resident of the State of Florida; and they have to be registered to vote in Clay County at the address that is located within the CDD's boundaries. The Board can come up with a process or use a process where you solicit resumes, or you can appoint somebody here today.

Chairman Steiner asked we can do that without having a written submittal?

Mr. Eckert responded you can if that's the desire of the Board.

Mr. Hartigan stated also keep in mind that Rod's seat is up for election in November.

Chairman Steiner stated I'm of the opinion that if he meets the qualifications that we consider making the appointment at this meeting.

Mr. Eckert stated the first thing you need to do is make the seat available.

Chairman Steiner stated I'm just making sure we can proceed that way, or do we need to give him instructions to be here at the next meeting?

Mr. Eckert stated that's up to the Board to decide that process. Some boards like to solicit resumes, and some don't.

Mr. Hartigan asked have you met the basic qualifications?

Mr. Jonel Hicks responded yes.

Mr. Hartigan stated Rod and I have known each other for years and I know he won't lead us astray.

Vice Chairman Swartz stated I resign my seat as of right now.

On MOTION by Chairman Steiner seconded by Mr. Hartigan with all in favor the resignation of Mr. Rod Swartz was accepted.

Chairman Steiner asked would the Board like to go ahead and appoint to fill the seat?

Mr. Spellman stated I would defer to you guys as far as the process. I'm good either way. We can wait, but there really wouldn't be a need to because the seat becomes available in November. Based on Rod's recommendation and the fact that this young man wants to learn, I would be willing to recommend appointing him to seat number five.

On MOTION by Mr. Hartigan seconded by Chairman Steiner with all in favor appointing Mr. Jonel Hicks to fill Seat #5 was approved.

The Board took a nine minute recess at this time.

On MOTION by Chairman Steiner seconded by Mr. Hartigan with all in favor the meeting was recessed.

On MOTION by Chairman Steiner seconded by Mr. Hartigan with all in favor the meeting was reconvened.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting

Ms. Giles stated the next scheduled meeting is March 14th at 6:00 p.m. here at the Plantation Oaks Amenity Center.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Chairman Steiner seconded by Mr. Hartigan with all in favor the meeting was adjourned.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Middle Village

Community Development District

Unaudited Financial Reporting
January 31, 2022



Middle Village
Community Development District
Combined Balance Sheet
January 31, 2022

Governmental Fund Types

	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Totals (Memorandum Only)</u>
<u>Assets:</u>					
Cash	\$1,372,854	\$430,930	\$640,695	---	\$2,444,479
Investments:					
<u>Series 2018-1</u>					
Revenue	---	---	---	\$21,193	\$21,193
<u>Series 2022</u>					
Revenue	---	---	---	\$234,088	\$234,088
Reserve	---	---	---	\$154,135	\$154,135
Principal	---	---	---	\$888,000	\$888,000
Interest	---	---	---	\$206,931	\$206,931
COI	---	---	---	\$316,109	\$316,109
<u>Series 2018-2</u>					
Reserve	---	---	---	\$118,885	\$118,885
Prepayment	---	---	---	\$58,726	\$58,726
<u>Operations</u>	---	---	---	---	
Custody Acct - Gen Fund Excess	\$42,756	---	---	---	\$42,756
Custody Acct - Rec Fund Excess	---	\$11,169	---	---	\$11,169
General Account	\$199,088	---	\$702	---	\$199,790
<u>State Board</u>					
General Fund	\$92,090	---	---	---	\$92,090
Recreation Fund	---	\$60,778	---	---	\$60,778
Capital Reserve	---	---	\$529,234	---	\$529,234
Due From General Fund	---	\$1,270,626	\$200,000	---	\$1,470,626
Due From Rec Fund	\$54,569	---	---	---	\$54,569
Due From Debt Service	\$10,705	\$83,057	---	---	\$93,762
Due From Capital Reserve	---	\$5,065	---	---	\$5,065
Due from Other	---	\$28,504	---	---	\$28,504
Electric Deposits	---	\$13,383	---	---	\$13,383
Assessment Receivable	\$3,372	\$24,894	---	\$32,172	\$60,437
Total Assets	<u><u>\$1,775,434</u></u>	<u><u>\$1,928,405</u></u>	<u><u>\$1,370,631</u></u>	<u><u>\$2,030,239</u></u>	<u><u>\$7,104,708</u></u>
<u>Liabilities:</u>					
Accounts Payable	\$212,120	\$37,679	\$12,822	---	\$262,621
Due to General Fund	---	\$54,569	---	\$10,705	\$65,274
Due to Rec Fund	\$1,270,626	---	\$5,065	\$83,057	\$1,358,748
<u>Fund Balances:</u>					
Unassigned	\$292,688	\$1,822,774	\$1,352,744	---	\$3,468,206
Nonspendable	---	\$13,383	---	---	\$13,383
Restricted for Debt Service	---	---	---	\$1,936,477	\$1,936,477
Total Liabilities and Fund Equity	<u><u>\$1,775,434</u></u>	<u><u>\$1,928,405</u></u>	<u><u>\$1,370,631</u></u>	<u><u>\$2,030,239</u></u>	<u><u>\$7,104,708</u></u>

Middle Village
Community Development District
General Fund

Statement of Revenues & Expenditures
For the Period ending January 31, 2022

	Adopted Budget	Prorated Budget 1/31/22	Actual 1/31/22	Variance
<u>Revenues:</u>				
Assessments - Tax Roll	\$209,368	\$200,506	\$200,506	\$0
Assessments - Direct	\$6,319	\$6,319	\$12,536	\$6,217
Interest Income	\$350	\$117	\$69	(\$48)
Miscellaneous Income	\$0	\$0	\$0	\$0
Total Revenues	\$216,037	\$206,942	\$213,112	\$6,169
<u>Expenditures:</u>				
<u>Administrative</u>				
Supervisors Fees	\$12,000	\$4,000	\$3,800	\$200
Travel	\$200	\$67	\$0	\$67
FICA Expense	\$918	\$306	\$291	\$15
Engineering	\$10,500	\$3,500	\$195	\$3,305
Trustee	\$15,100	\$5,033	\$4,000	\$1,033
Dissemination Agent	\$3,500	\$1,167	\$1,000	\$167
Assessment Roll	\$7,550	\$7,550	\$7,550	\$0
Attorney	\$45,000	\$15,000	\$10,784	\$4,216
Attorney-Foreclosure	\$10,000	\$3,333	\$0	\$3,333
Arbitrage	\$750	\$250	\$0	\$250
Annual Audit	\$6,100	\$2,033	\$0	\$2,033
Management Fees	\$61,762	\$20,587	\$20,637	(\$50)
Information Technology	\$2,550	\$850	\$856	(\$6)
Telephone	\$425	\$142	\$201	(\$59)
Postage	\$600	\$200	\$49	\$151
Printing & Binding	\$2,700	\$900	\$159	\$741
Records Storage	\$200	\$67	\$0	\$67
Insurance	\$12,251	\$12,251	\$11,527	\$724
Legal Advertising	\$1,500	\$500	\$209	\$292
Other Current Charges	\$150	\$50	\$0	\$50
Office Supplies	\$300	\$100	\$14	\$86
Website Compliance	\$2,250	\$750	\$750	\$0
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Reserves	\$19,556	\$6,519	\$0	\$6,519
Total Administrative	\$216,037	\$85,330	\$62,197	\$23,133
Excess Revenues (Expenditures)	\$0		\$150,915	
Fund Balance - Beginning	\$0		\$141,773	
Fund Balance - Ending	\$0		\$292,688	

Middle Village
Community Development District
General Fund
Month By Month Income Statement

[illegible]

Middle Village
Community Development District
Recreation Fund

Statement of Revenues & Expenditures
For the Period ending January 31, 2022

	Adopted Budget	Prorated Budget 1/31/22	Actual 1/31/22	Variance
<u>Revenues:</u>				
Assessment - Tax Roll	\$1,545,858	\$1,480,430	\$1,480,430	\$0
Assessment - Direct	\$46,657	\$46,657	\$92,561	\$45,904
Interest	\$1,000	\$333	\$61	(\$272)
Miscellaneous Income	\$2,500	\$833	\$508	(\$325)
Amenities Revenue	\$85,000	\$28,333	\$27,767	(\$567)
Cost Share Revenue - South Village/Lighting	\$36,662	\$12,221	\$0	(\$12,221)
Total Revenues	\$1,717,677	\$1,568,807	\$1,601,326	\$32,519
<u>Expenditures:</u>				
Administrative				
Management Fees - On Site	\$293,904	\$97,968	\$97,968	\$0
Insurance	\$52,916	\$52,916	\$55,081	(\$2,165)
Other Current Charges	\$4,000	\$1,333	\$2,021	(\$688)
Permit Fees	\$1,500	\$500	\$448	\$52
Office Supplies	\$500	\$167	\$0	\$167
Total Administrative	\$352,820	\$152,884	\$155,518	(\$2,634)
Common Area				
Security	\$150,000	\$50,000	\$47,807	\$2,193
Security Clay County	\$47,000	\$15,667	\$14,499	\$1,167
Electric	\$18,000	\$6,000	\$7,252	(\$1,252)
Streetlighting	\$32,000	\$10,667	\$10,044	\$623
Irrigation Maintenance	\$5,000	\$1,667	\$2,077	(\$410)
Landscape Maintenance	\$450,256	\$150,085	\$147,299	\$2,787
Common Area Maintenance	\$65,000	\$21,667	\$22,363	(\$696)
Lake Maintenance	\$20,000	\$6,667	\$6,076	\$591
Miscellaneous Maintenance	\$5,000	\$1,667	\$0	\$1,667
Total Common Area	\$792,256	\$264,085	\$257,416	\$6,669

Middle Village
Community Development District
Recreation Fund

Statement of Revenues & Expenditures
For the Period ending January 31, 2022

	Adopted Budget	Prorated Budget 1/31/22	Actual 1/31/22	Variance
Recreation Facility				
Amenity Staff	\$160,000	\$53,333	\$29,475	\$23,859
Janitorial	\$55,000	\$18,333	\$15,133	\$3,200
Telephone	\$8,800	\$2,933	\$3,254	(\$320)
Electric	\$64,000	\$21,333	\$16,313	\$5,020
Water / Sewer	\$46,000	\$15,333	\$10,803	\$4,531
Gas/Heat (Pool)	\$25,000	\$8,333	\$4,727	\$3,607
Refuse Service	\$20,000	\$6,667	\$5,724	\$942
Pool Maintenance & Chemicals	\$45,000	\$15,000	\$10,838	\$4,162
Cable	\$5,800	\$1,933	\$2,220	(\$286)
Special Events	\$5,000	\$1,667	\$773	\$894
Office Supplies and Equipment	\$1,500	\$500	\$29	\$471
Facility Maintenance - General	\$55,500	\$18,500	\$17,077	\$1,423
Facility Maintenance - Preventive Contracts	\$15,350	\$5,117	\$624	\$4,493
Facility Maintenance - Contingency	\$3,651	\$1,217	\$911	\$306
Elevator Maintenance	\$3,000	\$1,000	\$479	\$521
Recreation Passes	\$5,000	\$1,667	\$1,374	\$293
Lighting Repairs	\$10,000	\$3,333	\$3,092	\$241
Tennis Court Maintenance	\$44,000	\$14,667	\$10,929	\$3,738
Total Recreation	\$572,601	\$190,867	\$133,774	\$57,093
Total Expenditures	\$1,717,677	\$607,836	\$546,708	\$61,129
Excess Revenues (Expenditures)	(\$0)		\$1,054,618	
Fund Balance - Beginning	\$0		\$781,539	
Fund Balance - Ending	(\$0)		\$1,836,158	

Month By Month Income Statement

Revenues:

Expenditures:

Common Area

Recreation Facility

Middle Village
Community Development District
Recreation Fund
Month By Month Income Statement

[illegible]

Middle Village
Community Development District
Debt Service Fund - 2018-1/2022 and 2018-2
Statement of Revenues & Expenditures
For the Period ending January 31, 2022

Proposed Budget	Prorated Budget 1/31/22	Actual 1/31/22	Variance
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Revenues:

Interest Income	\$700	\$233	\$138	(\$95)
Assessments - Direct	\$79,111	\$28,633	\$28,633	\$0
Assessments - Tax Roll	\$1,997,844	\$1,913,286	\$1,913,286	\$0
Assessments- Prepayment	\$0	\$0	\$543,440	\$543,440

Total Revenues	\$2,077,656	\$1,942,152	\$2,485,497	\$543,344
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Expenditures:

Series 2018-1

Interest Expense - 11/1	\$379,658	\$379,658	\$379,658	\$0
Principal Expense- 11/1 (Prepayment)	\$0	\$0	\$12,000	(\$12,000)
Interest Expense - 5/1	\$379,658	\$0	\$0	\$0
Principal Expense - 5/1	\$1,042,000	\$0	\$0	\$0
Special Call 5/1	\$0	\$0	\$0	\$0

Series 2022

Interest Expense - 5/1	\$131,561	\$0	\$0	\$0
Principal Expense - 5/1	\$888,000	\$0	\$0	\$0

Series 2018-2

Interest Expense - 11/1	\$58,638	\$58,638	\$58,613	\$25
Principal Expense- 11/1 (Prepayment)	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$58,638	\$0	\$0	\$0
Principal Expense - 5/1	\$120,000	\$0	\$0	\$0

Total Expenditures	\$3,058,152	\$438,296	\$455,271	(\$16,975)
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Excess Revenues (Expenditures)	(\$980,497)	\$2,030,226
---------------------------------------	--------------------	--------------------

Other Sources (Uses):

Bond Proceeds	\$0	\$0	\$17,754,000	\$17,754,000
Transfer Out to Escrow	\$0	\$0	(\$19,072,766)	(\$19,072,766)

Total Other Sources (Uses)	\$0	\$0	(\$1,318,766)	(\$1,318,766)
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Net Change in Fund Balance	(\$980,497)	\$711,460
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Fund Balance - Beginning	\$663,649	\$1,225,017
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Fund Balance - Ending	(\$316,847)	\$1,936,477
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Middle Village
Community Development District
Capital Reserve Fund
Statement of Revenues & Expenditures
For the Period ending January 31, 2022

	Adopted Budget	Prorated Budget 1/31/22	Actual 1/31/22	Variance
<u>REVENUES:</u>				
Interest Income	\$1,200	\$400	\$209	(\$191)
General Reserve - Transfer In	\$19,906	\$0	\$0	\$0
TOTAL REVENUES	\$21,106	\$400	\$209	(\$191)
<u>EXPENDITURES:</u>				
Repair And Replacements	\$125,000	\$125,000	\$195,457	(\$70,457)
TOTAL EXPENDITURES	\$125,000	\$125,000	\$195,457	(\$70,457)
EXCESS REVENUES (EXPENDITURES)	(\$103,894)		(\$195,248)	
FUND BALANCE - Beginning	\$742,020		\$1,547,991	
FUND BALANCE - Ending	\$638,126		\$1,352,744	

Middle Village
Community Development District
Long Term Debt Report

Series 2022 Special Assessment Refunding Bonds

Interest Rate:	1.355% - 3.012%
Maturity Date:	5/1/2035
Reserve Fund Definition:	10% Max Annual Debt
Reserve Fund Requirement:	\$154,135
Bonds outstanding - 1/13/2022	\$17,754,000

Series 2018-2 Special Assessment Refunding Bonds

Interest Rate:	4.5% -5%
Maturity Date:	5/1/2035
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$118,875
Reserve Fund Balance:	\$118,885
Bonds outstanding -9/30/2018	\$2,810,000
Less: May 1, 2019 (Mandatory)	(\$110,000)
Less: November 1, 2019 (Optional)	(\$5,000)
Less: May 1, 2020 (Mandatory)	(\$115,000)
Less: May 1, 2020 (Optional)	(\$5,000)
Less: November 1, 2020 (Optional)	(\$10,000)
Less: May 1, 2021 (Mandatory)	(\$120,000)
Less: May 1, 2021 (Optional)	(\$75,000)
Less: November 1, 2021 (Optional)	(\$5,000)
Current Bonds Outstanding	\$2,365,000

C.

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
FY2022 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2018A1-2 DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	RESERVE FUND ASSESSED	TOTAL ASSESSED
ODP, LLC (1)	31,945	28,633.03	1,814.84	13,399.76	-	43,847.63
DR HORTON (1)	156	-	10,292.52	75,994.34	-	86,286.86
TOTAL DIRECT BILLS NET	32,101	28,633.03	12,107.36	89,394.10	-	130,134.49
NET TAX ROLL ASSESSED NET	301,111	1,997,844.31	209,367.88	1,545,858.08	-	3,753,070.27
TOTAL ASSESSED	333,212	2,026,477.34	221,475.24	1,635,252.18	-	3,883,204.76

DUE / RECEIVED	BALANCE DUE (DISCOUNT NOT TAKEN)	TOTAL DEBT SERVICE RECEIVED	GENERAL FUND O&M PAID	RECREATION FUND O&M PAID	RESERVE FUND PAID	TOTAL PAID
ODP, LLC (1)	-	28,633.03	1,814.84	13,399.76	-	43,847.63
DR HORTON (1)	(3,595.28)	-	10,721.37	79,160.77	-	89,882.14
DIRECT BILLS DUE / RECEIVED	(3,595.28)	28,633.03	12,536.21	92,560.53	-	133,729.77
TAX ROLL DUE / RECEIVED	158,848.30	1,913,285.76	200,506.41	1,480,429.80	-	3,594,221.97
TOTAL DUE / RECEIVED	155,253.02	1,941,918.79	213,042.62	1,572,990.33	-	3,727,951.74

(1) Direct bill is assessed with a 4% discount if paid by 11/30/21. Full balance due by 3/31/22. Amounts assume full discount above.

SUMMARY OF TAX ROLL RECEIPTS						
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	TOTAL DEBT SERVICE RECEIPTS	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	RESERVE FUND O&M RECEIPTS
1	11/10/21	91,260.23	48,579.89	5,091.02	37,589.32	-
2	11/24/21	458,311.85	243,969.78	25,567.28	188,774.79	-
3	12/06/21	2,866,838.44	1,526,083.03	159,928.76	1,180,826.65	-
4	12/20/21	77,643.39	41,331.34	4,331.40	31,980.65	-
5	01/13/22	39,730.91	21,149.66	2,216.42	16,364.83	-
6	02/11/22	60,437.15	32,172.06	3,371.53	24,893.56	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL TAX ROLL RECEIPTS		3,594,221.97	1,913,285.76	200,506.41	1,480,429.80	-

PERCENT COLLECTED	DEBT	O&M
% COLLECTED DIRECT BILL	100.00%	103.54%
% COLLECTED TAX ROLL	95.77%	95.77%
TOTAL PERCENT COLLECTED	95.83%	96.19%

D.

Middle Village

Community Development District

Check Run Summary

February 28, 2022

Fund	Date	Check No.	Amount
General Fund			
Payroll			
		Sub-Total	\$ -
Accounts Payable	2/10/22	1611-1613	\$ 11,895.68
	2/25/22	1614-1616	\$ 6,335.06
		Sub-Total	\$ 18,230.74
Recreation Fund			
Accounts Payable	2/3/22	8845-8854	\$ 72,021.61
	2/10/22	8855-8860	\$ 31,768.59
	2/11/22	8861	\$ 700.00
	2/17/22	8862-8864	\$ 2,922.10
	2/25/22	8865-8870	\$ 24,472.52
		Sub-Total	\$ 131,884.82
Capital Reserve Fund			
Accounts Payable	2/10/22	460-463	\$ 4,670.24
	2/25/22	464	\$ 6,702.56
		Sub-Total	\$ 11,372.80
Total			\$ 161,488.36

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/25/22	00119	2/17/22 3009705	202201 310-51300-31500	JAN LEGAL SERVICES	*	2,258.06	
				KUTAK ROCK LLP			2,258.06 001616

TOTAL FOR BANK A						18,230.74	
TOTAL FOR REGISTER						18,230.74	

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1896**Invoice Date:** 1/1/22**Due Date:** 1/1/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
General Fund - Management Fees - January 2022 001.310.513.34000		5,146.83	5,146.83
Website Administration - January 2022 001.310.513.52000		187.50	187.50
Information Technology - January 2022 001.310.513.35100		212.50	212.50
Dissemination Agent Services - January 2022 001.310.513.313		208.33	208.33
Office Supplies 001.310.513.51000		1.29	1.29
Postage 001.310.513.42000		22.79	22.79
Copies 001.310.513.42500		23.70	23.70
Telephone 001.310.513.41000		59.20	59.20
Golf Cart 34.600.53800.64000		2,700.00	2,700.00
Total			\$8,562.14
Payments/Credits			\$0.00
Balance Due			\$8,562.14

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1906**Invoice Date:** 2/1/22**Due Date:** 2/1/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - February 2022 001.310.513.34000		5,146.83	5,146.83
Website Administration - February 2022 001.310.513.52000		187.50	187.50
Information Technology - February 2022 001.310.513.35100		212.50	212.50
Dissemination Agent Services - February 2022 001.310.513.313		208.33	208.33
Office Supplies 001.310.513.51000		1.47	1.47
Postage 001.310.513.42000		82.11	82.11
Copies 001.310.513.42500		64.80	64.80
Telephone 001.310.513.41000		60.50	60.50
Total			\$5,964.04
Payments/Credits			\$0.00
Balance Due			\$5,964.04

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

February 3, 2022

Date

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

001.310.51300.48000

Payment Due Upon Receipt

Serial #	22-00021C	PO/File #		\$69.50
Notice of Meeting of the Board of Supervisors				Amount Due
				Amount Paid
Middle Village Community Development District				\$69.50
				Payment Due
Case Number				
Publication Dates	2/3			
County	Clay			

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at [https://www.
jaxdailyrecord.com/send-payment](https://www.jaxdailyrecord.com/send-payment).*

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

***Please read copy of this advertisement and advise us of any
necessary corrections before further publications.***

**MIDDLE VILLAGE
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Middle Village Community Development District is scheduled to be meet on **Monday, February 14, 2022**, at **2:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website, www.MiddleVillageCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

Marilee Giles
District Manager

Feb. 3 00 (22-00021C)



HANCOCK
WHITNEY

MIDDLE VILLAGE CDD
C/O GOVERNMENT MGMT SVCS, LLC
475 WEST TOWN PLACE, SUITE 114
WORLD GOLF VILLAGE
ST. AUGUSTINE FL 32092

Invoice: 38502
01/28/2022

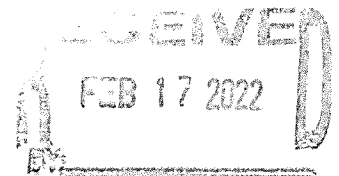
Fee Invoice

Issuer: MIDDLE VILLAGE CDD SENIOR SERIES 2022

Ref: MIDVILCDD22

Billing Period: 01/13/2022 - 01/13/2022

001.310.513.312



OTHERS FEES AND EXPENSES
TRUSTEE ACCEPTANCE FEE

\$4,000.00

=====

TOTAL DUE

\$4,000.00

Please remit payment to:
Hancock Whitney Bank
Corporate Trust Division
2510 14th Street, Suite #220
Gulfport, MS 39501



HANCOCK
WHITNEY

MIDDLE VILLAGE CDD
C/O GOVERNMENT MGMT SVCS, LLC
475 WEST TOWN PLACE, SUITE 114
WORLD GOLF VILLAGE
ST. AUGUSTINE FL 32092

Invoice: 38502
01/28/2022

Fee Invoice

Issuer: MIDDLE VILLAGE CDD SENIOR SERIES 2022

Ref: MIDVILCDD22

Billing Period: 01/13/2022 - 01/13/2022

OTHERS FEES AND EXPENSES
TRUSTEE ACCEPTANCE FEE

\$4,000.00

=====

TOTAL DUE

\$4,000.00

PLEASE RETURN INVOICE COPY WITH PAYMENT

Please remit payment to:
Hancock Whitney Bank
Corporate Trust Division
2510 14th Street, Suite #220
Gulfport, MS 39501

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

February 24, 2022

Date

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

001.310.513.48000

Payment Due Upon Receipt

Serial #	22-00042C	PO/File #		\$77.00
Notice of Audit Committee Meeting and Notice of Regular Meeting of the Board of Supervisors				Amount Due
Middle Village Community Development District				Amount Paid
				\$77.00
				Payment Due
Case Number				
Publication Dates	2/24			
County	Clay			

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at [https://www.
jaxdailyrecord.com/send-payment](https://www.jaxdailyrecord.com/send-payment).*

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Preliminary Proof Of Legal Notice
(This is not a proof of publication.)

***Please read copy of this advertisement and advise us of any
necessary corrections before further publications.***

**MIDDLE VILLAGE
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF AUDIT
COMMITTEE MEETING AND
NOTICE OF REGULAR
MEETING OF THE BOARD
OF SUPERVISORS**

Notice is hereby given that an Audit Committee meeting will be held on **Monday, March 14, 2022, at 6:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065 for the purpose of selecting auditor selection evaluation criteria. Immediately following adjournment of the Audit Committee meeting will be a regular meeting of the Board of Supervisors.

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for the meetings may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and on the District's website, www.MiddleVillageCDD.com. The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when one or more Supervisors will participate by telephone.

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Marilee Giles
District Manager
Feb. 24 00 (22-00042C)

KUTAK ROCK LLP**TALLAHASSEE, FLORIDA**

Telephone 404-222-4600

Facsimile 404-222-4654

Federal ID 47-0597598

February 17, 2022

Check Remit To:

Kutak Rock LLP

PO Box 30057

Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016

First National Bank of Omaha

Kutak Rock LLP

A/C # 24690470

Reference: Invoice No. 3009705

Client Matter No. 14323-1

RECEIVED FEB 18 2022

Marilee Giles

Middle Village CDD

Governmental Management Services – St. Augustine

Suite 114

475 West Town Place

St. Augustine, FL 32092

001.310.513.315

Invoice No. 3009705

14323-1

Re: Middle Village CDD - General

For Professional Legal Services Rendered

01/04/22	M. Eckert	0.50	175.00	Prepare for and attend agenda call
01/08/22	M. Eckert	0.50	175.00	Prepare fence installation contract
01/10/22	M. Eckert	2.80	980.00	Prepare for, travel to and attend board meeting; return travel; meeting follow up
01/11/22	D. Wilbourn	0.30	45.00	Revise fence installation agreement
01/21/22	M. Eckert	0.20	70.00	Review draft minutes and provide comments
01/26/22	C. Stuart	0.30	126.00	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation
01/28/22	M. Eckert	0.50	175.00	Review draft meeting minutes and provide comments
01/31/22	M. Eckert	1.40	490.00	Research and prepare usage agreements; draft memorandum on refinancing saving options
TOTAL HOURS		6.50		

KUTAK ROCK LLP

Middle Village CDD

February 17, 2022

Client Matter No. 14323-1

Invoice No. 3009705

Page 2

TOTAL FOR SERVICES RENDERED	\$2,236.00
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DISBURSEMENTS

Travel Expenses	22.06
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TOTAL DISBURSEMENTS	<u>22.06</u>
---------------------	--------------

TOTAL CURRENT AMOUNT DUE	<u>\$2,258.06</u>
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CHECK DATE	VEND#	INVOICE DATE	EXPENSED TO INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	...
2/11/22	00879	1/13/22	01132022 RENTAL DEPOSIT REFUND	202201	300-36900-10300				MARIE JEUNE	*	700.00	700.00	008861
2/17/22	00026	2/15/22	1915 FEB TENNIS REV DEP 2/8/22	202202	300-36900-10200				GOVERNMENTAL MANAGEMENT SERVICES	*	1,178.10	1,178.10	008862
2/17/22	00885	2/12/22	02122022 RENTAL REFUND REIMBURS	202202	300-36900-10300				JACQUELINE BROWN	*	700.00	700.00	008863
2/17/22	00261	2/15/22	298 FEB COMMON AREA MAINT	202202	320-57200-46500				RIVERSIDE MANAGEMENT SERVICES, INC	*	1,044.00	1,044.00	008864
2/25/22	00699	2/22/22	02222022 RENTAL DEPOSIT REFUND	202202	300-36900-10300				BRUCE WOOLEVER	*	500.00	500.00	008865
2/25/22	00256	2/10/22	SSI10455 JAN SECURITY PATROL	202201	320-57200-34510				CLAY COUNTY SHERIFF'S OFFICE	*	653.12	653.12	008866
2/25/22	00026	2/16/22	1916 FACILITY EVENT STAFF 2/10	202202	300-36900-10300					*	331.25		
		2/16/22	1917 JAN GEN FACILITY MAINT	202201	330-57200-62000					*	5,124.00		
		2/16/22	1917 JAN FACILITY MAINT CONT	202201	330-57200-62200					*	607.00		
		2/16/22	1917 JAN LIGHTING REPAIRS	202201	330-57200-46630					*	829.00		
		2/16/22	1917 JAN COMMON AREA MAINT	202201	320-57200-46500					*	5,911.00		
		2/16/22	1917 JAN TENNIS COURT MAINT	202201	330-57200-34400					*	1,931.00		
		2/16/22	1918 JAN TENNIS FAC MAINT	202201	330-57200-34400					*	520.00		
		2/22/22	1922 TENNIS REVENUE 02/22	202202	300-36900-10200					*	545.40		
		2/23/22	1923 FACILITY EVENT STAFF 2/24	202202	300-36900-10300					*	550.00		
									GOVERNMENTAL MANAGEMENT SERVICES			16,348.65	008867
2/25/22	00886	2/18/22	02182022 RENTAL DEPOSIT REFUND	202202	300-36900-10300				IRENE MAYES	*	700.00	700.00	008868
									MVIL MIDDLE VILLAGE OKUZMUK				

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
2/25/22	00062	1/19/22 630473	202111 320-57200-46800		*	1,519.00	
			NOV LAKE MAINTENANCE				
		1/19/22 630474	202112 320-57200-46800		*	1,519.00	
			DEC LAKE MAINTENANCE				
				THE LAKE DOCTORS			3,038.00 008869
2/25/22	00130	2/08/22 65380	202202 330-57200-34400		*	3,232.75	
			FEB TENNIS COURT MAINT				
				WELCH TENNIS COURTS, INC.			3,232.75 008870
TOTAL FOR BANK B						131,884.82	
TOTAL FOR REGISTER						131,884.82	

MVIL MIDDLE VILLAGE OKUZMUK



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
GREEN COVE SPRINGS, FL 32043

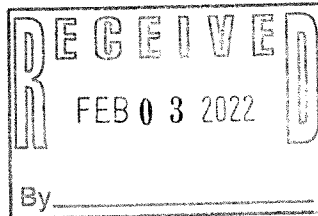
(904) 284-7575

Invoice Number: SSI10428
Invoice Date: 1/11/2022

Page: 1

Attn: Fiscal - Accounts Receivable

Bill
To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065
JAVIER SORIANO



Ship
To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065
JAVIER SORIANO

Due Date 1/26/2022
Terms Net 15 Days

Customer ID C0000168
P.O. Number
P.O. Date 1/11/2022
Our Order No
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-DECEMBER 2021		70	70	5.00	350.00
Fees-2nd Employment Scheduling		5	5	25.00	125.00

Code to: split 50/50

Double Branch Security (CCSO)

2.320.57200.34510

Middle Village Security (CCSO)

2.320.57200.34510 \$237.50

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 475.00

Subtotal: 475.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 475.00

INVOICE

CLIENT NAME
OAKLEAF AMENITIES
CLIENT NUMBER
CLIENT ADDRESS

INVOICE NUMBER
INVOICE DATE
1/10/2022

EVENT	DATE	DESCRIPTION	PERSONNEL START and STOP TIMES	HOURS or QUANTITY	RATE	TOTAL
1	12/01/21 0000 - 12/01/21 0000	OAKLEAF AMENITIES	Daniel Tenbusch 12/01/21 1700 - 12/01/21 2300	6 (hrs) 6	\$30.00	\$180.00
			EVENT TOTAL:			\$180.00
2	12/02/21 0000 - 12/02/21 0000	OAKLEAF AMENITIES	Timothy Geoghagan 12/02/21 1700 - 12/02/21 2300	6 (hrs) 6	\$30.00	\$180.00
			EVENT TOTAL:			\$180.00
3	12/03/21 0000 - 12/03/21 0000	OAKLEAF AMENITIES	Andre Mack 12/03/21 1830 - 12/04/21 0030 James Wilson 12/03/21 1530 - 12/03/21 2130	6 6 (hrs) 12	\$30.00 \$30.00	\$180.00 \$180.00 \$360.00
			EVENT TOTAL:			\$360.00
4	12/04/21 0000 - 12/04/21 0000	OAKLEAF AMENITIES	Andre Mack 12/04/21 1630 - 12/04/21 2230	6 (hrs) 6	\$30.00	\$180.00
			EVENT TOTAL:			\$180.00
5	12/05/21 0000 - 12/05/21 0000	OAKLEAF AMENITIES	Bryan Smith 12/05/21 1500 - 12/05/21 2100	6 (hrs) 6	\$30.00	\$180.00
			EVENT TOTAL:			\$180.00
6	12/06/21 0000 - 12/06/21 0000	OAKLEAF AMENITIES	Daniel Cassani 12/06/21 1700 - 12/06/21 2300	6 (hrs) 6	\$30.00	\$180.00
			EVENT TOTAL:			\$180.00
7	12/07/21 0000 - 12/07/21 0000	OAKLEAF AMENITIES	Bryan Smith 12/07/21 1800 - 12/07/21 2300	5 (hrs) 5	\$30.00	\$150.00
			EVENT TOTAL:			\$150.00

8	12/08/21 0000 - 12/08/21 0000	OAKLEAF AMENITIES	Matthew Williams 12/08/21 1600 - 12/08/21 2200	EVENT TOTAL:	6 (hrs) 6	\$30.00	\$180.00 \$180.00
9	12/09/21 0000 - 12/09/21 0000	OAKLEAF AMENITIES	Timothy Geoghagan 12/09/21 1600 - 12/09/21 2200	EVENT TOTAL:	6 (hrs) 6	\$30.00	\$180.00 \$180.00
10	12/10/21 0000 - 12/10/21 0000	OAKLEAF AMENITIES	Jeffrey Holmes 12/10/21 1800 - 12/10/21 2300 Andre Mack 12/10/21 1900 - 12/11/21 0100	EVENT TOTAL:	5 (hrs) 11	\$30.00 \$30.00	\$150.00 \$330.00
				INVOICE TOTAL:	(hrs) 70		\$2,100.00

Middle Village
COMMUNITY DEVELOPMENT DISTRICT

RECEIVED JAN 31 2022

Rec Fund

Check Request

Date	Amount	Authorized By
January 31, 2022	\$1,245.00	Oksana Kuzmuk

Payable to:

Double Branch CDD #72

Date Check Needed:

Budget Category:

ASAP	002-320-57200-34510
------	---------------------

Intended Use of Funds Requested:

11/26/21-12/09/21 Security Reimbursement
<i>(Attach supporting documentation for request.)</i>

Middle Village
COMMUNITY DEVELOPMENT DISTRICT

RECEIVED JAN 31 2022

Rec Fund

Check Request

Date	Amount	Authorized By
January 31, 2022	\$1,215.00	Oksana Kuzmuk

Payable to:

Double Branch CDD #72

Date Check Needed:

Budget Category:

ASAP	002-320-57200-34510
------	---------------------

Intended Use of Funds Requested:

12/10/21-12/23/21 Security Reimbursement

(Attach supporting documentation for request.)

RECEIVED JAN 31 2022

Middle Village
COMMUNITY DEVELOPMENT DISTRICT

Rec Fund

RECEIVED JAN 31 2022

Check Request

Date	Amount	Authorized By
January 31, 2022	\$1,387.50	Oksana Kuzmuk

Payable to:

Double Branch CDD #72

Date Check Needed:

Budget Category:

ASAP	002-320-57200-34510
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Intended Use of Funds Requested:

11/12/21-11/25/21 Security Reimbursement

(Attach supporting documentation for request)

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1911

Invoice Date: 2/1/22

Due Date: 2/1/22

Case:

P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through January 27, 2022	22.5	25.00	562.50
Amenities Revenue			
2.369.103			
002.300.369.103			
Total			\$562.50
Payments/Credits			\$0.00
Balance Due			\$562.50

2-1-22
OK

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

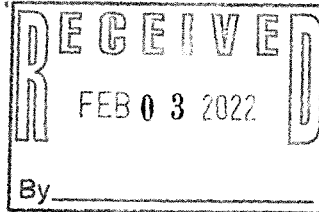
Quantity	Description	Rate	Amount
22.50	Facility Event Staff	\$ 25.00	\$ 562.50

Covers Period End: January 27, 2022

Amenities Revenue # 2-369-103



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253



INVOICE

Invoice #	630432
Account #	711194
Invoice Date	1/17/2022
Due Date	1/27/2022
Rep	JB

Bill To
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com
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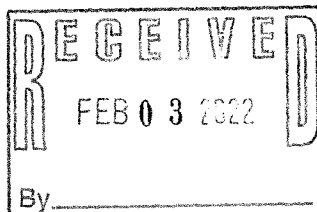
Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 10 DAYS	
Item	Description		Amount
Code to: 2-320-572-4680 Middle Village Lake Maintenance	Monthly Water Management Service (R)		1,519.00
		Customer Total Balance \$7,576.00	
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!			Total Invoice \$1,519.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253



INVOICE

Invoice #	630472
Account #	711194
Invoice Date	1/19/2022
Due Date	1/29/2022
Rep	JB

Bill To
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions: Lakes@lakedoctors.com Payment Questions: Payments@lakedoctors.com
--

Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 10 DAYS	
Item	Description		Amount
	Monthly Water Management Service (R)		1,519.00
	October billing - Treated not billed		
Code to:			
2-320-572-4680			
Middle Village Lake Maintenance			
		Customer Total Balance \$7,576.00	
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!			Total Invoice \$1,519.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

INVOICE



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

Bill To

MIDDLE VILLAGE COMMUNITY DEV DISTR
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Invoice # 631992

Account # 711194

Invoice Date 2/1/2022

Due Date 2/11/2022

Rep MAS

Invoice Questions:
Lakes@lakedoctors.com
Payment Questions:
Payments@lakedoctors.com

Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 10 DAYS	
Item	Description		Amount
Code to: 2-320-572-4680 Middle Village Lake Maintenance	Monthly Water Management Service (R)		1,519.00
Customer Total Balance \$9,095.00			
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!			Total Invoice \$1,519.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

From: Oakleaf Venues venues@oakleafresidents.com
 Subject: MVCDD refund of deposit request - LILLEIRA MCKENZIE - Cancelled 1/24/22 - EVENT date 3/18/22
 Date: January 30, 2022 at 8:35 PM
 To: Margaret Bronson margaret.bronson@oakleafresidents.com, Oksana Kuzmuk oksana.kuzmuk@oakleafresidents.com
 Cc: Marilee Giles marilee.giles@oakleafresidents.com, Alison Mossing alison.mossing@oakleafresidents.com



Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (FRIDAY) 12:00 p.m. to 12:00 a.m.
 - DATE OF VENUE – MARCH 18, 2022
 - RESIDENT – LILLEIRA MCKENZIE
 - ADDRESS – 3794 PONDVIEW ST, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$1,200.00 - 50% of RENTAL FEE and 50% of BOOKING FEE/DEPOSIT, 100% OF GRAND LAWN BOOKING FEE/DEPOSIT - CANCELLED EVENT ON 1/24/2022 (via email)
 - RENTAL FEE AND BOOKING FEE/DEPOSIT was via VISA (1284)
 - **GRAND BANQUET RENTAL FEE:**
 - DATED: 9/30/22
 - SEQ#: 3
 - BATCH #: 210
 - INVOICE#: 3
 - APPROVAL CODE: 030181
 - AMOUNT: \$1500.00
 - **GRAND BANQUET BOOKING FEE/DEPOSIT:**
 - DATED: 9/30/22
 - SEQ#: 4
 - BATCH#: 210
 - INVOICE#: 4
 - APPROVAL CODE: 030572
 - AMOUNT: \$500.00
 - **GRAND LAWN BOOKING FEE/DEPOSIT**
 - DATED: 9/30/22
 - SEQ#: 5
 - BATCH#: 210
 - INVOICE#: 5
 - APPROVAL CODE: 030527
 - AMOUNT: \$200.00

002.300.36900.10300

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
09/30/21	09/30/21	03/18/22	Lilleira McKenzie - GB	12	\$ 1,500.00			VISA-030181
09/30/21	09/30/21	03/18/22	Lilleira McKenzie - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-030572
09/30/21	09/30/21	03/18/22	Lilleira McKenzie - GL DEPOSIT	DEPOSIT	\$ 200.00			VISA-030527

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MONDAY, JANUARY 31, 2022, therefore, if you require immediate attention please email me, or you may leave a detailed message at 904-770-4661 with your NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venues@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Middle Village
COMMUNITY DEVELOPMENT DISTRICT

Rec Fund

RECEIVED FEB 02 2022

Check Request

Date	Amount	Authorized By
February 2, 2022	\$10,721.37	Oksana Kuzmuk

Payable to:

Middle Village CDD General Fund #884

Date Check Needed:

Budget Category:

ASAP	002.300.20700.10000
------	---------------------

Intended Use of Funds Requested:

Forestar chk #29011
(Attach supporting documentation for request.)



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 2/1/2022

Invoice # 131295604698

Terms	Net 20
Due Date	2/21/2022
PO #	

Bill To	Ship To
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vlg 845 Oakleaf Plantation Way Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	2,725.31
Fuel Surcharge	Fuel/Environmental Transit Fee 002.330.57200.40400	1	ea	108.18

A prepayment discount of 5% is available if the entire amount for 2022 is paid by January 31st, 2022. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Subtotal	2,833.49
Shipping Cost (FEDEX GROUND)	0.00
Total	2,833.49
Amount Due	\$2,833.49

From: Oakleaf Venues <venues@oakleafresidents.com>
Subject: MVCDD refund of deposit request - ROBERT GRAVER
Date: January 30, 2022 at 8:44 PM
To: Margaret Bronson <mbrons@oakleafresidents.com>, Oksana Kuznuk <oksana.kuznuk@oakleafresidents.com>
Cc: Marilee Giles <mrgiles@oakleafresidents.com>, Alison Mossing <amossing@oakleafresidents.com>



Good evening Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (WEDNESDAY) 6:00 P.M. to 11:00 P.M.
 - DATE OF VENUE – JANUARY 26, 2022
 - RESIDENT – ROBERT GRAVER
 - ADDRESS – 212 NAUTICAL BLVD SOUTH, ATLANTIC BEACH, FL 32233
 - AMOUNT OF REFUND - \$500.00
 - BOOKING FEE/DEPOSIT via DISCVR (2407):
 - DATED: 11/15/21
 - SEQ#: 6
 - BATCH#: 218
 - INVOICE#: 6
 - APPROVAL CODE#: 01548R
 - AMOUNT: \$500.00

002.300.30900.10300

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
11/15/21	11/15/21	12/23/21	Robert Graver - GB DEPOSIT	DEPOSIT	\$ 500.00			DISCVR-01548R

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office MONDAY, JANUARY 31, 2022, therefore, if you require immediate attention please email me, or you may leave a detailed message at 904-770-4661 with your NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venues@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Security Development Group, LLC
8130 Baymeadows Way W., Suite 302
Jacksonville, FL 32256
htillman@sthreesecurity.com
www.sthreesecurity.com

INVOICE

BILL TO

Middle Village CDD
475 West Town Place
Suite 114
St Augustine, FL 32092

INVOICE # 7617**DATE 02/01/2022****DUE DATE 02/28/2022****TERMS End of the month****SERVICE MONTH**

February

ACTIVITY	QTY	RATE	AMOUNT
Dedicated Officer I 10 hours (3p-1a) dedicated foot patrol Mon-Fri; 12 hours (1p-1a) dedicated foot patrol Sat-Sun	296	22.50	6,660.00
Dedicated Officer I 7 hours (3p-10p) dedicated basketball court attendant Mon-Fri; 9 hours (1p-10p) dedicated basketball court attendant Sat-Sun	212	22.50	4,770.00

PAYMENT 1,389.15

BALANCE DUE **\$10,040.85**

APPROVED

Code to:**Middle Village Security****2-320-572-345**



Invoice

Invoice #: 7401

Date: 02/01/22

Customer PO:

DUE DATE: 03/03/2022

BILL TO

Oakleaf - Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#7019 - Standard Maintenance Contract 2022 February 2022
Work order #1846 Zach

AMOUNT

\$37,521.40

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$37,521.40

Code to:

2-320-572-462

Middle Village Landscape Maintenance

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1913**Invoice Date:** 2/3/22**Due Date:** 2/3/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.4100 - Phones - October 2021		87.84	87.84
2.310.513.49300 - Permits / Licenses - October 2021		26.95	26.95
34.600.538.64000 - Repair & Replacements - October 2021		588.91	588.91
2.330.572.49400 - Special Events - October 2021		328.13	328.13
2.330.572.51000 - Office Supplies - October 2021		11.46	11.46
Total			\$1,043.29
Payments/Credits			\$0.00
Balance Due			\$1,043.29

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Oct 20, 2021

Totals by GL

Double Branch: \$1880.52

2.320.572.4100 (DB Phones) – \$87.84

2.320.572.49300 (DB permits/ licenses) – \$26.95

2.320.572.63100 (DB Repair and Replacements) - \$1426.17

2.320.572.49400 (DB Special Events) – \$328.11

2.320.572.5100 (DB Office Supplies) – \$11.45

Middle Village: \$1043.29

2.330.572.4100 (MV Phones) – \$87.84

2.310.513.49300 (MV permits/ licenses) – \$26.95

34.600.538.64000 (MV repair & replacements) – \$588.91

2.330.572.49400 (DB Special Events) – \$328.13

2.330.572.51000 (DB Office Supplies) – \$11.46

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1912**Invoice Date:** 2/3/22**Due Date:** 2/3/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.4100 - Phones - November 2021		87.84	87.84
2.310.513.49300 - Permits & Licenses - November 2021		26.95	26.95
34.600.538.64000 - Repair & Replacements - November 2021		518.77	518.77
2.330.572.49400 - Special Events - November 2021		369.79	369.79
2.330.572.49300 - Rec. Passes - November 2021		236.38	236.38
2.330.572.51000 - Office Supplies - November 2021		9.00	9.00
2.330.572.34400 - MV Tennis Maintenance - November 2021		1,135.01	1,135.01
Total			\$2,383.74
Payments/Credits			\$0.00
Balance Due			\$2,383.74

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Nov 19, 2021

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
10/21/2021	Walmart	358.4	Special Event	2.330.572.49400	179.2	2.320.572.49400	179.2	358.4
10/22/2021	Walmart	91.6	Special Event	2.330.572.49400	45.8	2.320.572.49400	45.8	91.6
10/22/2021	Walmart	44.8	Special Event	2.330.572.49400	22.4	2.320.572.49400	22.4	44.8
10/22/2021	Walmart	86.28	Special Event	2.330.572.49400	43.14	2.320.572.49400	43.14	86.28
10/22/2021	Dunkin Donut	158.49	Special Event	2.330.572.49400	79.25	2.320.572.49400	79.24	158.49
10/25/2021	Advanced Auto	173.6	Repair and Replacement	34.600.538.64000	86.8	2.320.572.63100	86.8	173.6
10/27/2021	Buggies unlimited	227.35	Repair and Replacement	34.600.538.64000	113.68	2.320.572.63100	113.67	227.35
10/28/2021	Walmart	168	Repair and Replacement			2.320.572.63100	168	168
10/28/2021	PPG paints	170.93	Repair and Replacement	34.600.538.64000	85.47	2.320.572.63100	85.46	170.93
11/2/2021	RingCentral	175.68	Phones	2.330.572.4100	87.84	2.320.572.4100	87.84	175.68
11/2/2021	ID Zone	472.77	Rec. Passes	2.330.572.49300	236.39	2.320.572.62000	236.38	472.77
11/4/2021	Wawa	96.8	Repair and Replacement	34.600.538.64000	48.4	2.320.572.63100	48.4	96.8
11/4/2021	Walmart	59	Repair and Replacement			2.320.572.63100	59	59
11/6/2021	Head-Penn	777.2	Tennis Maintenance	2.330.572.34400	777.2			777.2
11/9/2021	I&I ionos	18	Office Supplies	2.330.572.51000	9	2.320.572.5100	9	18
11/11/2021	Walmart	95.05	Repair and Replacement	34.600.538.64000	47.53	2.320.572.63100	47.52	95.05
11/12/2021	Head-Penn	80.68	Tennis Maintenance	2.330.572.34400	80.68			80.68
11/15/2021	Mood	26.95	Permits/Licenses	2.310.513.49300	26.95			26.95
11/15/2021	Mood	26.95	Permits/Licenses			2.320.572.49300	26.95	26.95
11/15/2021	Mood	26.95	Permits/Licenses	2.310.513.49300	26.95			26.95
11/15/2021	Mood	26.95	Permits/Licenses			2.320.572.49300	26.95	26.95
11/16/2021	Walmart	123.8	Repair and Replacement	34.600.538.64000	61.9	2.320.572.63100	61.9	123.8
11/16/2021	Sunf tires	149.98	Repair and Replacement	34.600.538.64000	74.99	2.320.572.63100	74.99	149.98
11/18/2021	Mood	-26.95	Permits/Licenses			2.320.572.49300	-26.95	-26.95
11/18/2021	Mood	-26.95	Permits/Licenses	2.310.513.49300	-26.95			-26.95
11/18/2021	Head-Penn	277.13	Tennis Maintenance	2.330.572.34400	277.13			277.13
Totals		\$3,859.44			\$2,383.75		\$1,475.69	\$3,859.44



ACCOUNT ENDING - 83053

Business Green Rewards Card

CARD MEMBER

JAY SORIANO

Card Activity from Oct 22, 2021 to Nov 19, 2021

Transactions

26 Transactions

DATE	STATUS	DESCRIPTION	AMOUNT
Nov 18, 2021		HEAD/PENN RACQUET SPPHOENIX AZ	\$277.13
Nov 18, 2021	Credit	MOOD PANDORA AUSTIN TX	-\$26.95
Nov 18, 2021	Credit	MOOD PANDORA AUSTIN TX	-\$26.95
Nov 16, 2021		SP * SUNF TIRES CHINO CA	\$149.98
Nov 16, 2021		WAL-MART SUPERCENTERJACKSONVILLE FL	\$123.80
Nov 15, 2021		MOOD PANDORA 0684 AUSTIN TX	\$26.95
Nov 15, 2021		MOOD PANDORA 0684 AUSTIN TX	\$26.95
Nov 15, 2021		MOOD PANDORA 0684 AUSTIN TX	\$26.95
Nov 15, 2021		MOOD PANDORA 0684 AUSTIN TX	\$26.95
Nov 12, 2021		HEAD/PENN RACQUET SPPHOENIX AZ	\$80.68
Nov 11, 2021		WAL-MART SUPERCENTERJACKSONVILLE FL	\$95.05
Nov 9, 2021		1&1 IONOS https://www.ionos.coPA	\$18.00
Nov 6, 2021		HEAD/PENN RACQUET SPPHOENIX AZ	\$777.20
Nov 4, 2021		WAL-MART SUPERCENTERMIDDLEBURG FL	\$59.00
Nov 4, 2021		WAWA 5266 0000000004JACKSONVILLE FL	\$96.80
Nov 2, 2021		IDZONE*IDZONE IDZONEMIAM I FL	\$472.77
Nov 2, 2021		RINGCENTRAL INC 888-898-4591 CA	\$175.68
Oct 28, 2021		PPG PAINTS 8180 8180JACKSONVILLE FL	\$170.93
Oct 28, 2021		WAL-MART SUPERCENTERMIDDLEBURG FL	\$168.00
Oct 27, 2021		BUGGIES UNLIMITED 06JACKSONVILLE FL	\$227.35
Oct 25, 2021		ADVANCE AUTO PARTS JACKSONVILLE FL	\$173.60
Oct 22, 2021		DUNKIN #346314 Q35 3JACKSONVILLE FL	\$158.49
Oct 22, 2021		WAL-MART SUPERCENTERJACKSONVILLE FL	\$86.28
Oct 22, 2021		WAL-MART SUPERCENTERMIDDLEBURG FL	\$44.80
Oct 22, 2021		WAL-MART SUPERCENTERMIDDLEBURG FL	\$91.60
Oct 21, 2021		WAL-MART SUPERCENTERJACKSONVILLE FL	\$358.40



Store # 06971
6251 Argyle Forest Blvd, Ste 5
Jacksonville FL 32244 (904) 778-2723
10/25/21 16:22 REG 04 TRN# 9683 Danny H.

ITEM	QTY	PRICE	TOTAL
BATTERY-SILVER 2040328			
263	1	\$159.00	
24 MO.FREE REPL O MO.PRORATED			
BATTERY			
	1	\$1.50	\$1.50
CORE BATTERY-SILVER 1 E 92040328			
263	1	\$22.00	\$22.00
CORE BATTERY-SILVER 1 E 92040328			
263	-1	\$22.00	\$-22.00

Reason:Core Return

Sub Total	\$161.49
T1 Tax @ 7.5000%	\$12.11
Total	\$173.60

\$173.60 PURCHASE @ 1:23 PM

AMEX *****052 CHIP REA

AUTH 001328 Approved REF 697104968301

CHV CARD *****

TERM 00000004

Issuer TC 330487719C11E943

AID A000000025010801

Invoice

BUGGIES UNLIMITED
6358 Paysphere Circle
CHICAGO, IL 60674

Invoice No.	75376793
Customer No.	W000185749

To:

JAY SORIANO
475 W TOWN PL
SUITE 114
ST AUGUSTINE, FL 32092
US

Ship To:

JAY SORIANO
370 OAKLEAF VILLAGE PKWY STE 114
ORANGE PARK, FL 32065
US

SO#	F.O.B	Shipping Terms	Payment Terms	Due Date	Salesperson		
W9334759	SHIPPING POINT	PPD	Credit Card	Oct/30/2021	WEB		
Ship Date	Order Date	Ordered By		PO #	Resale #		
Oct/26/2021	Oct/26/2021			0			
Order Quantity	Shipped Quantity	Tax	Item Number Description	Warehouse	Unit Price	Tariff Surchg	Extended Price
1.00	1.00		699 Weight 20.90 STARTER GENERATOR, EZ, 4 CYCLE 93-2010 Old Item # 10984 TRACKING NUMBER 1Z81WE290301440479 Thank you very much for your order! Please inspect the items in your order upon arrival. If there are any issues, please let us know within 30 days.	Jacksonville	\$234.99	\$0.00	\$234.99
				CARRIER UPS	SERVICE Ground		

Print Date	Oct/26/2021
Print Time	10:03:09 PM
Page #	1 of 1

Product Subtotal \$	234.99
Total Tariff Surchg \$	0.00
Freight \$	0.00
Sales Tax \$	15.86
Discount Credit \$	23.50
Invoice Total \$	227.35

1.5% Interest charged on all accounts not paid by invoice due date

Total Weight 20.90

All amounts in US dollars

MOOD: pandora®

Order # 1002375626

Complete

Order Date: November 15, 2021

Items Ordered

Items Ordered

Product Name	SKU	Price	Number of players	Subtotal
Pandora Music Subscription	PMS	\$26.95	• Ordered1	\$26.95
Subtotal				\$26.95
Shipping & Handling				\$0.00
Grand Total (Excl.Tax)				\$26.95

Shipping Address

Oakleaf Plantation
Oakleaf Plantation
370 Oakleaf Village Pkwy
Orange Park, Florida, 32065

Billing Address

Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method

Credit Card

Credit Card

Credit Card Type

American Express

Credit Card Number

XXXX-6056

Welcome to Dunkin'
Store #: 346314
116 Oakleaf Village Pkwy
Jacksonville, FL 32244
(904) 778-0700
68454 Samantha

CHK 434
10/22/2021 6:25 PM

Drive Thru

11 12 Donuts 120.89
2 Box Hot Orig Cof 34.98
American Express \$158.49
*****8052

Tran Type : Purchase
Entry Mode : INSERTED
Auth Code : 842489
AMERICAN EXPRESS
AID: A000000025010801
No Signature Required
I agree to pay the above total
amount according to the card
issuer
(merchant agreement if credit
voucher)

Subtotal \$155.87
Network Tax - Rima & Raj
LLC \$2.62
Payment \$158.49
Change Due \$0.00

----- Check Closed -----
10/22/2021 6:26 PM

Donut forget to tell us about
today's visit! Talk to us at
www.DunkinRunsOnYou.com
within 3 days and receive a
FREE CLASSIC DONUT
on your next visit when you
purchase a Medium or Larger Beverage
See restrictions on dunkindonuts.com

Survey Code: 43403-46314-1810-2219

Additional Discounts Will Not Be
Applied to Promotional Offers

Thank You. Come Back Again.



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice		5193337607	
Billing Date 11/11/2021	Ship Date 11/11/2021	Order Date 07/19/2021	Requested Date 07/19/2021
Terms Credit Card preauth.			Due Date
Order No. 5102877987	P.O. Number Gravity S Demo	Order Entered By: OMS3_CPIC	
Salesrep: ELLIS, JEFF Order Placed By: R118			

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

113195 21103114888664

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
233841	Gravity S 2021 - DEMO Item 10	U 40	1 PC	136.00	0.000	70.00	70.00
281404	Velocity MLT (set)-NO CHARGE Item 11	16 BK	1 PC		0.000		

Total Number of Units 2

Shipping Information
Packing Slip, BOL: 5183231159
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 3.700 LB 1.678 KG

Box Tracking Number
289180171421790

Total Number of Cartons 1

Items total	70.00	USD
Freight Charge	7.98	USD
Freight Surcharge	2.70	USD
Final amount	80.68	USD
Charged to your American Express *****052	80.68	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice 5193340245			
Billing Date 11/17/2021	Ship Date 11/17/2021	Order Date 11/12/2021	Requested Date 11/12/2021
Terms Credit Card preauth.			Due Date
Order No. 5102928038	P.O. Number		Order Entered By: OMS3_CPIC
Salesrep: ELUIS, JEFF Order Placed By: R118			

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pkwy
ORANGE PARK FL 32065

Authorization no.:

117957 21111215413779

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
588952	PENN TENNIS TUBE W / CARRY S Item 10		12 EA	22.00	8.000	20.24	242.88
Total Number of Units		12					

Shipping Information
Packing Slip, BOL: 5183233655
Shipping Terms: FOB Origin
Shipment Origin: BALTIMORE MD
Shipped Via: FED EX GROUND (PPA)
Gross Weight: 30.150 LB 13.676 KG

Box Tracking Number
289180171443730

Total Number of Cartons 3

Items total	242.88	USD
Freight Charge	24.90	USD
Freight Surcharge	9.35	USD
Final amount	277.13	USD
Charged to your American Express *****052	277.13	USD
Balance Due	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice		5193334742	
Billing Date 11/05/2021	Ship Date 11/05/2021	Order Date 07/19/2021	Requested Date 07/19/2021
Terms 5% 30 2% 60 NET 61 days			Due Date
Order No. 5102877984	P.O. Number Balls	Order Entered By: OMS3_CPIC	
Salesrep: ELLIS, JEFF Order Placed By: R118			

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

115340 21110415086991

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
522102	PRO PENN MARATHON REGULAR-DU Item 10 HS Tariff No.: .. Country of Origin: China		288 CA	2.73	0.000	2.73	786.24
Total Number of Units			288				

Shipping Information

Packing Slip, BOL: 5183228931
Shipping Terms: FOB Origin
Shipment Origin: PHOENIX AZ
Shipped Via: FEDEX Ground PPD
Gross Weight: 146.160 LB 66.298 KG

Box Tracking Number
336473671045281

Total Number of Cartons 4

Items total	786.24	USD
Freight Surcharge	30.27	USD
CC Discount	5.000 %	
Final amount	39.31-	USD
Charged to your American Express *****052	777.20	USD
Balance Due	777.20	USD
	0.00	USD

We recommend all dealers use our Online Management Platform (OMS).
This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!
To receive your login information please email: askus@us.head.com

Please include stub with your payment			
REMIT TO HEAD/Penn Racquet Sports P.O. Box 53232 Phoenix, AZ 85072-3232	Middle Village CDD	Customer No. 715220 Invoice 5193334742	For payment by EFT or credit card, please contact the office directly. Thank you.
	Amount Enclosed \$		
For questions regarding your order please contact Customer Service (800)289-7366 Option 2			

**Sales Office:**

ID Zone North
7003 West Lake St., Ste. 400
St. Louis Park, MN 55426
(855) 958-2929

Remit To Address:

ID Zone South
5830 NW 163rd Street
Miami Lakes, FL 33014
(855) 958-2929

Thank you for ordering with ID Zone.

For orders using UPS Next Day Air delivery, our goal is to ship most in-stock items the same day when the order is placed by 12:00 p.m. Central Standard Time (holidays and weekends excluded), pending credit card verification. For orders using UPS ground, 2 Day Air or 3 Day Select, we ship most in-stock items within 48 hours, pending credit card verification (holidays and weekends excluded). Orders consisting of two or more types of items may be shipped from multiple locations.


Order Information

Order # 8135059

Payment type:

American Express XXXXXXXXXXXX8052

Date: 10/28/2021 17:21:39

 Print this Receipt

Bill To Address

GMS LLC
Jay Soriano

475 W Town Pl
St Augustine, FL 32092, US
jsoriano@govmgtstvc.com
9045620249

Ship To Address

GMS LLC
Jay Soriano

370 Oakleaf Village Pkwy
orange park, FL 32065, US
manager@oakleafresidents.com
9045620249

Item #	Description	Quantity	Price/each	Total
M9005-751	Magicard M9005-751 LC1 Color Ribbon - YMCKO - 350 prints	3	\$157.59	\$472.77
Shipping: FREE FedEx Ground Shipping:				\$0.00
Sales Tax:				\$0.00
TOTAL:				\$472.77

Thank you for shopping with ID Zone.

Please contact ID Zone Customer Support with any questions at (855) 958-2929.

Note: Tracking numbers are generally available within 24 hours of shipment. Please login to your account at www.IDZone.com to view your order status.





IONOS Inc.
701 Lee Road
Suite 300
Chesterbrook, PA 19087
USA

Jay Soriano
370 Oakleaf Village Pkwy

Orange Park, FL 32065-4259
UNITED STATES

Copy

Invoice Date: 11/07/2021
Invoice: 202035539625
Contract: 85644648
Customer ID: 270980442
Help Center: ionos.com/help
My IONOS: my.ionos.com/invoices
Phone support: 1-877-300-8316
E-mail support: billing@ionos.com
Service hours: 24/7

Please have your personal phone PIN available for quick and secure authentication when speaking with our agents. You can set and manage this by logging in to my.ionos.com.

Invoice Summary (MyWebsite Creator+)

Billing period starting: 11/06/2021

Item	Service	Charges	Usage	Total
1	Basic Fee 11/06/2021-12/06/2021	\$ 18.00 a month	1 mo.	\$ 18.00

Total amount due

Please DO NOT send cash, check or money order

\$ 18.00

The total amount due will be charged to your credit card within the next seven days, most likely in the next day or two. Thank you.

Do you have questions regarding this invoice? Please refer to your Help Center or log in to my.ionos.com for further information.

MOOD: pandora[®]

Order # 1002375627

Complete

Order Date: November 15, 2021

Items Ordered

Items Ordered

Product Name	SKU	Price	Number of players	Subtotal
Pandora Music Subscription	PMS	\$26.95	• Ordered1	\$26.95
Subtotal				\$26.95
Shipping & Handling				\$0.00
Grand Total (Excl.Tax)				\$26.95

Shipping Address

Oakleaf Plantation
Oakleaf Plantation
370 Oakleaf Village Pkwy
Orange Park, Florida, 32065

Billing Address

Oakleaf Plantation
GMS LLC
475 W Town Pl
orange park, Florida, 32065

Payment Method

Credit Card

Credit Card

Credit Card Type

American Express

Credit Card Number

XXXX-6056



PAINTS

SOLD TO: 316807860000
GMS

370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065
(904)562-0249

CUST PO#:

CUST JOB:

SHIP TO:

JAY, SORIANO
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065
(904)562-0249

STORE# 8180

8180-JACKSONVILLE 52

445 PARK STREET

JACKSONVILLE, FL 32204

PH: (904)353-4446 FX: (904)355-3268

HOURS: MON-FRI 7:00 AM-5:00 PM

SAT 8:00 AM-12:00 PM

PAF8180@PPG.COM

INVOICE

#818002085227



818002102821085227

DATE: 10/28/2021 TIME: 12:55 PM

STORE REP: CHRISTOPHER G

SALES REP: OPB-SALES J

PAGE 1 OF 1

QTY	ITEM#	DESCRIPTION	PRICE	AMOUNT
2	95-3300/1U _BLACK	DURETHANE DTM NEUTRAL BASE	\$79.50	\$159.00

TERMS:

Freight will be charged on orders, blinds, and wall covering books. Special merchandise in good condition is eligible for 75% refund w/ original invoice within 60 days. Tinted merchandise cannot be returned. Non-tinted merchandise in good condition may be returned w/ original invoice w/in 60 days. Qualifying returns will be made in the same form of payment as original purchase. PPG reserves the right to make large cash returns by check w/in 10 business days. A service fee will be charged on returned checks. PPG understands, and Buyer represents that the products sold will be used for commercial or home painting, and will not be used for Nuclear, Chemical or Biological weapons facilities or activities including painting any such items or facilities. Buyer agrees to notify PPG immediately if Buyer becomes aware of any change in the end use of the products. Browse global employment opportunities at na.careers.ppg.com. Let us know how we're doing - visit ppgpaintsurvey.com to give your feedback!

I agree to pay \$170.93 in accordance with my cardholder agreement.

BCard: *****8052

AMERICAN_E AUTH#: 588331Tran Amt: \$170.93
XPRESS

SUBTOTAL:	\$159.00
LABOR:	\$0.00
FREIGHT:	\$0.00
ECO FEE:	\$0.00
SALES TAX:	\$11.93
INVOICE TOTAL:	\$170.93
AMERICAN EXPRESS:	\$170.93
TOTAL TENDERED:	\$170.93
PENDING AMT:	\$0.00
DUE TO CUSTOMER:	\$0.00

**THANK YOU FOR SHOPPING AT
PPG!**

JAY SORIANO



Recurring Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 11/02/2021
Subscription Name: RingCentral MVP Standard
Reference #: 3738038002

Bill To:
Jay Soriano
Oakleaf Plantation
475 west town place ste 114
St Augustine, FL 32092, USA

Statement Summary

Total Current Charges

\$175.68

Your credit card ending in [8052] was charged \$175.68.

This charge will appear as "RINGCENTRAL, INC" on your credit card statement.

Statement Details

Charges and credits

Period	Description	Unit Price	Quantity	Amount
11/02/2021 - 12/01/2021	MVP Standard - Monthly Subscription Fee	\$0.00	1	\$0.00
11/02/2021 - 12/01/2021	DigitalLine Unlimited - (904) 342-1441	\$34.99	1	\$34.99
11/02/2021 - 12/01/2021	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
11/02/2021 - 12/01/2021	DigitalLine Unlimited - (904) 770-4648	\$34.99	1	\$34.99
11/02/2021 - 12/01/2021	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
11/02/2021 - 12/01/2021	DigitalLine Unlimited - (904) 770-4649	\$34.99	1	\$34.99
11/02/2021 - 12/01/2021	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
11/02/2021 - 12/01/2021	DigitalLine Unlimited - (904) 770-4661	\$34.99	1	\$34.99
11/02/2021 - 12/01/2021	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
11/02/2021 - 12/01/2021	DigitalLine Unlimited - (904) 770-4667	\$34.99	1	\$34.99
11/02/2021 - 12/01/2021	DigitalLine Unlimited - Discount \$8.01 off	(\$8.01)	1	(\$8.01)
Charges after Discounts and Prorates				\$134.90
Total Charges:				\$134.90
Total Taxes and Fees*:				\$40.78
Total Charged to Credit Card:				\$175.68

Copyright 2021 RingCentral, Inc. All rights reserved. RingCentral is a registered trademark of RingCentral, Inc. 20 Davis Dr, Belmont, CA 94002, USA.

Thank you for your purchase!

Order summary



SunF A005 Tires - 22x11-10 × 2

\$149.98

Subtotal **\$149.98**

Shipping **\$0.00**

Taxes **\$0.00**

Total **\$149.98 USD**

Customer information

Shipping address

Jay Soriano

GMS Ilc

370 Oakleaf Village Parkway

Orange Park FL 32065

Billing address

Jay Soriano

GMS Ilc

475 west town place

St. Augustine FL 32092

Shipping method

Free Standard Shipping

Payment method

Payment method - Amex — **\$149.98**

Give us feedback @ survey.walmart.com
Thank you! ID #:7QDSRP14TJ5N

Walmart *

904-214-9411 Mgr: COREY
1580 BRANAM FIELD RD
MIDDLEBURG FL 32068

ST# 03308	DP# 000124	TE# 09	TR# 03561
TV MOUNT KIT	079379553556		89.00 0
TV MOUNT	079379553270		79.00 0
	SUBTOTAL		168.00
	TOTAL		168.00
	AMEX	TEND	168.00

AMERICAN EXPRESS *** ** 052 I 0
APPROVAL # 819809
REF # 130100261808
TRANS ID - 001244232763485
AID A000000025010801
AAC 48CDEB83F15F891F
TERMINAL # SC162692

10/28/21 10:57:00
CHANGE DUE 0.00
ITEMS SOLD 2

TC# 3335 6561 8991 2311 1092 9



10/28/21 10:57:07
CUSTOMER COPY

Give us feedback @ survey.walmart.com
Thank you! ID #:7QF2G92FKWQ

Walmart*

SUPERCENTER
904-365-2555 Mgr: BRIAN

ST# 06978 OP# 001959 TE# 67 TR# 02891
HP 952 BLAC 088929685808 33.89 0
GE 100L SURG 003087834462 30.58 0
GE 100L SURG 003087834462 30.58 0
SUBTOTAL 95.05
TOTAL 95.05
AMEX TEND 95.05

AMERICAN EXPRESS *** **** ***0 052 I 0
APPROVAL # 835113
REF # 131500103413
TRANS ID - 001252818871481
AID A000000025010801
AAC 0AA3AB12791BF977
TERMINAL # SC010942

11/11/21 10:24:50

CHANGE DUE 0.00
ITEMS SOLD 3

TC# 3805 5032 9562 3841 4680



11/11/21 10:25:02
CUSTOMER COPY

Give us feedback @ survey.walmart.com
Thank you! ID #:7QF2XS2FKBJK

Walmart*

SUPERCENTER
904-365-2555 Mgr: BRIAN

ST# 06978 OP# 002264 TE# 16 TR# 00645
BI PF HELIX 00112024622 59.00 0
FILTER FRESH 072140402965
10 AT 1 FOR 3.24 32.40 0
FILTER FRESH 072140402962
10 AT 1 FOR 3.24 32.40 0

SUBTOTAL 123.80
TOTAL 123.80

AMEX TEND 123.80

AMERICAN EXPRESS *** **** ***0 052 I 0

APPROVAL # 880861
REF # 132000314118
TRANS ID - 001256108730489
AID A000000025010801
AAC 9BD9086A2C89A030
TERMINAL # SC010564

11/16/21 12:06:44

CHANGE DUE 0.00

ITEMS SOLD 21

TC# 2542 0030 9142 8247 8991 6



11/16/21 12:06:50
CUSTOMER COPY

Give us feedback @ survey.walmart.com
Thank you! ID #:70FINZ1-ITLOS

Walmart *

904-214-9411 Mgr: COREY
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 OPA 004435 TEN 13 TR# 05332
BI PF HELIX 001112024622 59.00 0
SUBTOTAL 59.00
TOTAL 59.00
AMEX TEND 59.00

AMERICAN EXPRESS *** **** ***B 052 Y 0
APPROVAL # 878956
REF # 130600512867
TRANS ID - 001248819261402
AID 000000025010801
AAC 36A8828164F11627
TERMINAL # SC010835

11/04/21 15:08:54
CHANGE DUE 0.00
ITEMS SOLD 1

TEN 4910 4202 2169 6888 2272



11/04/21 15:09:02
CUSTOMER COPY

Give us feedback @ survey.walmart.com
Thank you! ID #:7QDS4D14THUR

Walmart

904-214-9411 Mgr: COREY
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 OP# 084164 TE# 11 TR# 03285
2H 16.9-35PK 007343000484 F 5.88 0
2H 16.9-35PK 007343000484 F 5.88 0
AB RDSG VH 0041570109E4 F 2.86 0
HALF HALF 003450063202 F 2.84 0
HALF HALF 003450063202 F 2.84 0
OJ W/CALCIUM 007874235073 F 3.98 0
ORANGE JUICE 007874235073 F 3.98 0
ORANGE JUICE 007874235073 F 3.98 0
APPLE 3 BAG 074189992003 F 3.97
3 AT 1 FOR 11.91 0
APPLE 5 BAG 068113143055 F 6.98 0
APPLE 5 BAG 068113143055 F 6.98 0
APPLE 3 BAG 068113143052 F 6.97
4 AT 1 FOR 27.88 0
BANANAS 000000004011KF
4.70 lb 1 lb /0.44 2.07 0
BANANAS 000000004011KF
5.24 lb 1 lb /0.44 2.91 0
BANANAS 000000004011KF
2.80 lb 1 lb /0.44 1.23 0
SUBTOTAL 91.60
TOTAL 91.60
AMEX TEND 91.60

AMERICAN EXPRESS *** **** ***8 052 I 0
APPROVAL # 831564
REF # 129500075656
TRANS ID - 001240507174481
AID A000000025010801
AAC B6444C49ED219910
TERMINAL # SC010868

10/22/21 00:51:46

CHANGE DUE 0.00

ITEMS SOLD 20

TCH 8805 5205 5932 9116 3939



10/22/21 00:51:57

CUSTOMER COPY

Give us feedback @ survey.walmart.com
Thank you! ID #:7QDRZ814TFSP

Walmart

904-214-9411 Mgr: COREY
1580 BRANAN FIELD RD
MIDDLEBURG FL 32068

ST# 03308 OP# 004178 TE# 52 TR# 01268
PUMPKIN 083537500640 F
78 AT 1 FOR 4.48 349.44 0

SUBTOTAL 349.44
TOTAL 349.44
AMEX TEND 349.44

AMERICAN EXPRESS *** **** ***8 052 I 0

APPROVAL # 825605

REF # 129500421558

TRANS ID - 001239356097488

AID A000000025010801

TC 604E22E22E402834

TERMINAL # 283906818

*NO SIGNATURE REQUIRED

10/20/21 10:40:36

CHANGE DUE 0.00

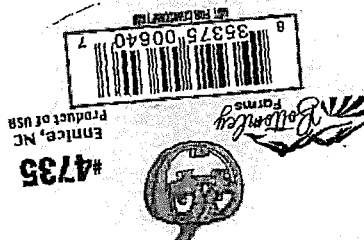
ITEMS SOLD 78

TCH 1812 3096 0025 8234 3016 1



Low Prices You Can Trust. Every Day.

10/20/21 10:40:36



Give us feedback @ survey.walmart.com
Thank you! ID #:7QDS3T2FK0TH

Walmart

904-365-2555 Mgr: BRIAN
SUPERCENTER

ST# 06978 OP# 002018 TE# 93 TR# 02100
PUMPKIN 083537500640 F
80 AT 1 FOR 4.48 358.40 0

SUBTOTAL 358.40
TOTAL 358.40
AMEX TEND 358.40

AMERICAN EXPRESS *** **** ***8 052 I 0

APPROVAL # 823502

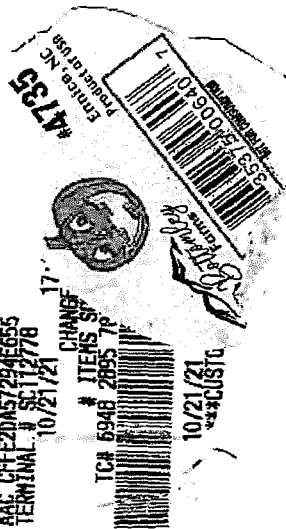
REF # 129400104084

TRANS ID - 001240266062489

AID A000000025010801

AAC C7E2DA57284655

TERMINAL # ST112778

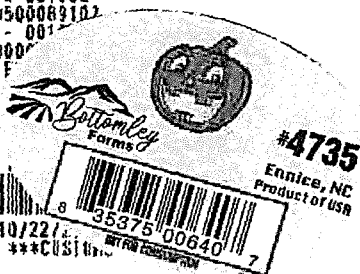


Give us feedback @ survey.walmart.com
Thank you! ID #: 7005411476PX

Walmart*

904-214-9411 Mr: COREY
1580 BRANNAN FIELD RD
MIDDLEBURG FL 32068
ST# 03308 DPN 004415 KCH 14 TRN 02143
PUMPKIN 083537500640 F
10 AT 1 FOR 4.43 44.80 0
SUBTOTAL 44.80
TOTAL 44.80
AMEX TEND 44.80

AMERICAN EXPRESS *** **8 052 I 0
APPROVAL # 851902
REF # 129500089101
TRANS ID - 001
AID 80000000
MAC E8741F
TERMINAL



Give us feedback @ survey.walmart.com
Thank you! ID #:7QDS4L2FKCQZ

Walmart *

SUPERCENTER
904-365-2555 Mgr: BRIAN

ST# 06978 OP# 002254 TE# 17 TR# 01805
WHITE PUMPKIN 083537500608 F
12 AT 1 FOR 4.78 57.36 0
PIE PUMPKINS 083537500601 F
10 AT 1 FOR 1.98 19.80 0
TIGER PUMPKIN 083537500633
4 AT 1 FOR 2.28 9.12 0
SUBTOTAL 86.28
TOTAL 86.28
AMEX TEND 86.28

AMERICAN EXPRESS *** ***** 052 I O
APPROVAL # 896631
REF # 129500104399
TRANS ID - 001240663113489
ATD A000000025010801
AAC 978C58F1A288786C
TERMINAL # SC010113

10/22/21 12:50:24
CHANGE DUE 0.00

ITEMS SOLD 26
TC# 0059 6795 6885 8536 3119



10/22/21 12:50:31
CUSTOMER COPY

Wawa #5266
8251 Old Middleburg
Jacksonville FL 3221

11/4/2021 11:37:44 A
Term: XXXXXXXX8004
Appr: 807026
Seq#: 017747
Product: Unleaded
Pump Gallons Price
13 29.521 \$3.279
Total Sale \$96.80
Capture

American Express
XXXXXXXXXXXX8052
Chip Read

USD\$ 96.80

AMERICAN EXPRESS
Mode: Issuer
AID:
A000000025010001
TUR: 0000000000
IAD: XXXXXXXXXXXXX
TSI: E000
ARC: 00
ARQC:
6055E52781F1DB89

11/04/2021 11:33:15

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1907**Invoice Date:** 2/1/22**Due Date:** 2/1/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Recreation - Facility Management - Oakleaf Plantation - February 2022 2.310.513.3400		18,629.50	18,629.50
Total			\$18,629.50
Payments/Credits			\$0.00
Balance Due			\$18,629.50

RHW
2.3.22

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1908
Invoice Date: 2/1/22
Due Date: 2/1/22
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis - Facility Management - Oakleaf Plantation - February 2022 2.33.572.3430		5,862.50	5,862.50

Total \$5,862.50

Payments/Credits \$0.00

Balance Due \$5,862.50

RMG
2.3.22

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1914**Invoice Date:** 2/3/22**Due Date:** 2/3/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.4100 - Phones - December 2021		87.84	87.84
2.310.513.49300 - Permits / Licenses - December 2021		393.95	393.95
34.600.538.64000 - Repairs & Replacements - December 2021		862.56	862.56
2.330.572.49400 - Special Events - December 2021		75.00	75.00
2.330.572.51000 - Office Supplies - December 2021		9.00	9.00
3.330.572.34400 - Tennis Maintenance - December 2021		608.12	608.12
Total			\$2,036.47
Payments/Credits			\$0.00
Balance Due			\$2,036.47

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Dec 20, 2021

Totals by GL

Double Branch: \$1625.47

2.320.572.4100 (DB Phones) – \$87.84

2.320.572.49300 (DB permits/ licenses) – \$393.95

2.320.572.63100 (DB Repair and Replacements) - \$1059.68

2.320.572.49400 (DB Special Events) – \$75.00

2.320.572.5100 (DB Office Supplies) – \$9.00

Middle Village: \$2036.47

2.330.572.4100 (MV Phones) – \$87.84

2.310.513.49300 (MV permits/ licenses) – \$393.95

34.600.538.64000 (MV repair & replacements) – \$862.56

2.330.572.49400 (MV Special Events) – \$75.00

2.330.572.51000 (MV Office Supplies) – \$9.00

3.330.572.34400 (MV Tennis Maintenance) - \$608.12

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 296
Invoice Date: 2/1/2022
Due Date: 2/1/2022
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.3420 - Janitorial Services - February 2022		3,783.33	3,783.33
Total			\$3,783.33
Payments/Credits			\$0.00
Balance Due			\$3,783.33

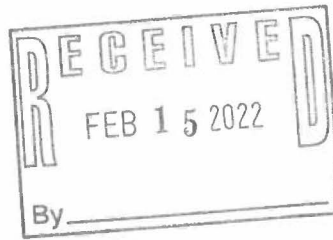
RMW
2.2.22

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1915**Invoice Date:** 2/15/22**Due Date:** 2/15/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 2/8/2022		1,178.10	1,178.10
-2.300.369.102 24B			
Total			\$1,178.10
Payments/Credits			\$0.00
Balance Due			\$1,178.10

Wells Fargo Bank
Transaction Receipt

Branch #0066336 27 Deposit

Account Number XXXXXXXXX4262
CHK 00182

Number of Checks 13
Check Listings

\$120.00
\$125.00
\$160.00
\$120.00
\$120.00
\$24.00
\$15.00
\$170.00
\$120.00
\$15.00
\$150.00
\$120.00
\$50.00

Total Checks Amount \$1,309.00
Total Deposit \$1,309.00

Transaction #039 2047
02:01PM R 02/08/22
Deposit Credit Date: 02/08/22

Thank you, KARA

Middle Village CDD

Breakdown of Revenues 2.9.22

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
-----------------	---------	------------	---------------------------

2.9.22	\$ 1,309.00	\$ 1,178.10	\$ 130.90
		\$ -	\$ -

Subtotal	\$ 1,309.00	\$ 1,178.10	\$ 130.90
----------	-------------	-------------	-----------

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
------	---------------------------------	------------	---------------------------

2.9.22		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
------	---------------	------------	---------------------------

2.9.22		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Date		League Fees 10%	Middle Village CDD 90%
------	--	--------------------	---------------------------

2.9.22			
--------	--	--	--

Subtotal	\$ -	\$ -	\$ -
----------	------	------	------

Total Revenues	\$ 1,309.00	\$ 1,178.10	\$ 130.90
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**Oakleaf Venues**

MVCDD refund of deposit request – JACQUELINE BROWN – NR

To: Margaret Bronson, Oksana Kuzmuk, Cc: Marilee Giles, Alison Mossing

Inbox - amoss

2/12/22

Good afternoon Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (SATURDAY) 10:00 A.M. to 10:00 P.M.
 - DATE OF VENUE – FEBRUARY 5, 2022
 - RESIDENT – JACQUELINE BROWN
 - ADDRESS – 2739 FOX CREEK DRIVE EAST, JACKSONVILLE, FL 32221
 - AMOUNT OF REFUND - \$700.00 - GB BOOKING FEE/DEPOSIT REFUND OF \$500.00 + GL BOOKING FEE/DEPOSIT OF \$200.00
 - BOOKING FEE/DEPOSIT:
 - **GRAND BANQUET BOOKING FEE/DEPOSIT via VISA (2650):**
 - DATED: 10/19/21
 - SEQ#: 2
 - BATCH#: 214
 - INVOICE#: 2
 - APPROVAL CODE: 055429
 - AMOUNT: \$500.00
 - **GRAND LAWN BOOKING FEE/DEPOSIT via VISA (2650):**
 - DATED: 10/19/21
 - SEQ#: 3
 - BATCH#: 214
 - INVOICE#: 3
 - APPROVAL CODE: 055458
 - AMOUNT: \$200.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
10/19/21	10/19/21	02/05/22	Jacqueline Brown - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-055429
10/19/21	10/19/21	02/05/22	Jacqueline Brown - GL DEPOSIT	DEPOSIT	\$ 200.00			VISA-055458

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, FEBRUARY 24, 2022 to SUNDAY, FEBRUARY 27, 2022, therefore, if you require immediate attention please email me, or you may leave a detailed message at 904-770-4661 with your NAME, CONTACT NUMBER, ADDRESS PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com

(904) 770-4661 voice email

(904) 375-9285 ext. 3

www.oakleafresidents.com

885 B

2-300-36900-10300

Governmental Management Services

www.OakLeafResidents.com

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Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 298
Invoice Date: 2/15/2022
Due Date: 2/15/2022
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - February 2022 Common Area Maint. 2.320.572.4650		1,044.00	1,044.00
RECEIVED FEB 15 2022			
261B			
Total			\$1,044.00
Payments/Credits			\$0.00
Balance Due			\$1,044.00

2000
2.15.22

Riverside Management Services, Inc.
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, FL 32257

Service Detail

Bill To: Middle Village CDD

Invoice Date: 2/2/22

Due Date: Upon Receipt

Amount Due: \$ 1,044.00

<u>Date</u>	<u>Description</u>	<u>Amount</u>
1/6/22	Pressure washed 970' of split rail at Whitfield	\$ 243.00
1/6/22	Pressure washed 300' of lattice top at Whitfield	\$ 135.00
1/6/22	Pressure washed 1208' of surface at Whitfield	\$ 150.00
1/11/22	Pressure washed 668' of lattice top on Plantation Oaks Blvd	\$ 301.00
1/11/22	Pressure washed 477' of lattice top in front of Cambridge Preserve	\$ 215.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE: \$ 1,044.00

**** Pressure Washing according to contract and within budget**

Contract Amount	\$	13,348.70
<u>Invoice:</u>		
Oct. 2021	\$	521.00
Nov. 2021		
Dec. 2021	\$	150.00
Jan. 2022	\$	1,044.00
Feb. 2022		
Mar. 2022		
Apr. 2022		
May 2022		
June 2022		
July 2022		
Aug. 2022		
Sept. 2022		

Balance: \$ 11,633.70

Should you have any questions, please contact Rich Whetzel @ (904) 759-5923
or rwhetzel@gmsnf.com

Remit Payment

From: Oakleaf Venues venues@oakleafresidents.com
Subject: MVCDD refund of deposit request - BRUCE WOOLEVER
Date: February 22, 2022 at 8:15 PM
To: Margaret Bronson margaret@oakleafresidents.com, Oksana Kuzmuk oksana.kuzmuk@oakleafresidents.com
Cc: Marilee Giles mgiles@oakleafresidents.com, Alison Mossing amossing@oakleafresidents.com



Good morning Margaret and Oksana,

Please make the following refund at your earliest opportunity:

002.300.36900.10300

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (SATURDAY) 4:00 P.M. to 12:00 A.M.
 - DATE OF VENUE – FEBRUARY 19, 2022
 - RESIDENT – BRUCE WOOLEVER
 - ADDRESS – 3100 TOWER OAKS DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$500.00 - GB DEPOSIT
 - BOOKING FEE/DEPOSIT via CHECK drawn on BANK OF AMERICA:
 - **BOOKING FEE/DEPOSIT:**
 - CHECK#: 3491
 - DATED: 9/24/21
 - DEPOSITED: 9/25/21
 - AMOUNT: \$500.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
09/24/21	09/25/21	02/19/22	Bruce Woolever - GB DEPOSIT	DEPOSIT	\$ 500.00		CK# 3491	

DEPOSITED 9/25/21

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, FEBRUARY 24, 2022 to SUNDAY, FEBRUARY 27, 2022, therefore, if you require immediate attention please email me, or you may leave a detailed message at 904-770-4661 with your NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
venue rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

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Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
GREEN COVE SPRINGS, FL 32043

(904) 284-7575

Invoice Number: SSI10455
Invoice Date: 2/10/2022

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065
JAVIER SORIANO

Ship

To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065
JAVIER SORIANO

Due Date 2/25/2022
Terms Net 15 Days

Customer ID C0000168
P.O. Number
P.O. Date 2/10/2022
Our Order No
SalesPerson

Item/Description	Unit	Order Qtv	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JANUARY 2022		186.25	186.25	5.00	931.25
Fees-2nd Employment Scheduling		15	15	25.00	375.00

Code to: split 50/50

Double Branch Security (CCSO)

2.320.57200.34510

Middle Village Security (CCSO)

2.320.57200.34510

653.12

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 1,306.25

Subtotal: 1,306.25
Invoice Discount: 0.00
Tax: 0.00

Total USD: 1,306.25



Welcome Deborah Bell

Home



Help/FAQ



Logout



PERSONNEL

CLIENTS

EVENTS

FORMS/LINKS

ADMIN PANEL

REPORTS

SEARCH

TRAINING

[To return to the previous page, click here.](#)

INVOICE

CLIENT NAME

INVOICE NUMBER

OAKLEAF AMENITIES

CLIENT NUMBER

INVOICE DATE

02/10/2022

CLIENT ADDRESS

,

EVENT	DATE	DESCRIPTION	PERSONNEL	HOURS or QUANTITY	RATE	TOTAL
1	01/01/22 0000 - 01/01/22 0000	Oakleaf Amenities	Jeffrey Holmes 01/01/22 1545 - 01/01/22 2145	6.00	\$ 30.00	\$ 180.00

EVENT TOTAL: (hrs) 6.00 \$ 180.00

2	01/03/22 0000 - 01/03/22 0000	Oakleaf Amenities	Timothy Geoghagan 01/03/22 1600 - 01/03/22 2200	6.00	\$ 30.00	\$ 180.00
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EVENT TOTAL: (hrs) 6.00 \$ 180.00

3	01/05/22 0000 - 01/05/22 0000	Oakleaf Amenities	Daniel Cassani 01/05/22 1700 - 01/05/22 2300	6.00	\$ 30.00	\$ 180.00
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EVENT TOTAL: (hrs) 6.00 \$ 180.00

4	01/06/22 0000 - 01/06/22 0000	Oakleaf Amenities	Timothy Geoghagan 01/06/22 1600 - 01/06/22 2200	6.00	\$ 30.00	\$ 180.00
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EVENT TOTAL: (hrs) 6.00 \$ 180.00

5	01/07/22 0000 - 01/07/22 0000	Oakleaf Amenities
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			Andre Mack	5.50	\$ 30.00	\$ 165.00
			01/07/22 1700 - 01/07/22 2230			
			Daniel Tenbusch	6.00	\$ 30.00	\$ 180.00
			01/07/22 1700 - 01/07/22 2300			
			EVENT TOTAL:	(hrs) 11.50		\$ 345.00
6	01/08/22 0000 - 01/08/22 0000	Oakleaf Amenities				
			Andre Mack	6.00	\$ 30.00	\$ 180.00
			01/08/22 1630 - 01/08/22 2230			
			EVENT TOTAL:	(hrs) 6.00		\$ 180.00
7	01/09/22 0000 - 01/09/22 0000	Oakleaf Amenities				
			Bryan Smith	5.00	\$ 30.00	\$ 150.00
			01/09/22 1700 - 01/09/22 2200			
			EVENT TOTAL:	(hrs) 5.00		\$ 150.00
8	01/11/22 0000 - 01/11/22 0000	Oakleaf Amenities				
			Daniel Cassani	6.00	\$ 30.00	\$ 180.00
			01/11/22 1630 - 01/11/22 2230			
			EVENT TOTAL:	(hrs) 6.00		\$ 180.00
9	01/12/22 0000 - 01/12/22 0000	Oakleaf Amenities				
			Anthony Pena	6.00	\$ 30.00	\$ 180.00
			01/12/22 1600 - 01/12/22 2200			
			EVENT TOTAL:	(hrs) 6.00		\$ 180.00
10	01/13/22 0000 - 01/13/22 0000	Oakleaf Amenities				
			Bryan Smith	6.00	\$ 30.00	\$ 180.00
			01/13/22 1700 - 01/13/22 2300			
			EVENT TOTAL:	(hrs) 6.00		\$ 180.00
11	01/14/22 0000 - 01/14/22 0000	Oakleaf Amenities				
			Daniel Cassani	6.00	\$ 30.00	\$ 180.00
			01/14/22 1700 - 01/14/22 2300			
			Daniel Tenbusch	5.75	\$ 30.00	\$ 172.50
			01/14/22 1700 - 01/14/22 2245			

EVENT TOTAL: (hrs) 11.75 \$ 352.50

12 01/15/22 0000 - 01/15/22 0000 Oakleaf Amenities

Andre Mack 6.00 \$ 30.00 \$ 180.00
01/15/22 1700 - 01/15/22 2300

EVENT TOTAL: (hrs) 6.00 \$ 180.00

13 01/16/22 0000 - 01/16/22 0000 Oakleaf Amenities

Daniel Tenbusch 6.00 \$ 30.00 \$ 180.00
01/16/22 1630 - 01/16/22 2230

EVENT TOTAL: (hrs) 6.00 \$ 180.00

14 01/17/22 0000 - 01/17/22 0000 Oakleaf Amenities

Andre Mack 6.00 \$ 30.00 \$ 180.00
01/17/22 1800 - 01/18/22 0000

EVENT TOTAL: (hrs) 6.00 \$ 180.00

15 01/18/22 0000 - 01/18/22 0000 Oakleaf Amenities

Daniel Cassani 6.00 \$ 30.00 \$ 180.00
01/18/22 1700 - 01/18/22 2300

EVENT TOTAL: (hrs) 6.00 \$ 180.00

16 01/19/22 0000 - 01/19/22 0000 Oakleaf Amenities

Diana Coxen 5.00 \$ 30.00 \$ 150.00
01/19/22 1200 - 01/19/22 1700

EVENT TOTAL: (hrs) 5.00 \$ 150.00

17 01/20/22 0000 - 01/20/22 0000 Oakleaf Amenities

Andre Mack 6.00 \$ 30.00 \$ 180.00
01/20/22 1800 - 01/21/22 0000

EVENT TOTAL: (hrs) 6.00 \$ 180.00

18 01/21/22 0000 - 01/21/22 0000 Oakleaf Amenities

Andre Mack 5.00 \$ 30.00 \$ 150.00
01/21/22 1730 - 01/21/22 2230

			Daniel Tenbusch 01/21/22 1700 - 01/21/22 2300	6.00	\$ 30.00	\$ 180.00
			EVENT TOTAL:	(hrs) 11.00		\$ 330.00
19	01/22/22 0000 - 01/22/22 0000	Oakleaf Amenities				
			Andre Mack 01/22/22 1630 - 01/22/22 2230	6.00	\$ 30.00	\$ 180.00
			EVENT TOTAL:	(hrs) 6.00		\$ 180.00
20	01/23/22 0000 - 01/23/22 0000	Oakleaf Amenities				
			Bryan Smith 01/23/22 1715 - 01/23/22 2215	5.00	\$ 30.00	\$ 150.00
			EVENT TOTAL:	(hrs) 5.00		\$ 150.00
21	01/24/22 0000 - 01/24/22 0000	Oakleaf Amenities				
			Andre Mack 01/24/22 1830 - 01/25/22 0030	6.00	\$ 30.00	\$ 180.00
			EVENT TOTAL:	(hrs) 6.00		\$ 180.00
22	01/25/22 0000 - 01/25/22 0000	Oakleaf Amenities				
			Daniel Cassani 01/25/22 1630 - 01/25/22 2230	6.00	\$ 30.00	\$ 180.00
			EVENT TOTAL:	(hrs) 6.00		\$ 180.00
23	01/26/22 0000 - 01/26/22 0000	Oakleaf Amenities				
			Daniel Tenbusch 01/26/22 1700 - 01/26/22 2300	6.00	\$ 38.00	\$ 228.00
			EVENT TOTAL:	(hrs) 6.00		\$ 228.00
24	01/27/22 0000 - 01/27/22 0000	Oakleaf Amenities				
			Matthew Williams 01/27/22 1715 - 01/27/22 2215	5.00	\$ 38.00	\$ 190.00
			EVENT TOTAL:	(hrs) 5.00		\$ 190.00

25 01/28/22 0000 - 01/28/22 0000 Oakleaf Amenities

Jeffrey Holmes	6.00	\$ 30.00	\$ 180.00
01/28/22 1600 - 01/28/22 2200			
Daniel Tenbusch	5.50	\$ 30.00	\$ 165.00
01/28/22 1530 - 01/28/22 2100			

EVENT TOTAL:	(hrs) 11.50	\$ 345.00
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26 01/29/22 0000 - 01/29/22 0000 Oakleaf Amenities

Jeffrey Holmes	6.00	\$ 30.00	\$ 180.00
01/29/22 1600 - 01/29/22 2200			

EVENT TOTAL:	(hrs) 6.00	\$ 180.00
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27 01/30/22 0000 - 01/30/22 0000 Oakleaf Amenities

Bryan Smith	6.00	\$ 30.00	\$ 180.00
01/30/22 1600 - 01/30/22 2200			

EVENT TOTAL:	(hrs) 6.00	\$ 180.00
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28 01/31/22 0000 - 01/31/22 0000 Oakleaf Amenities

Andre Mack	6.50	\$ 30.00	\$ 195.00
01/31/22 1800 - 02/01/22 0030			

EVENT TOTAL:	(hrs) 6.50	\$ 195.00
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INVOICE TOTAL:	(hrs) 186.25	\$ 5,675.50
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For product information, go to www.myodiss.com



Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1916**Invoice Date:** 2/16/22**Due Date:** 2/16/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through February 10, 2022 <i>Amenities Revenue</i> <i>2.369.103</i> <i>002.300.369.103</i>	13.25	25.00	331.25
Total			\$331.25
Payments/Credits			\$0.00
Balance Due			\$331.25

2-17-22
DD

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

Quantity	Description	Rate	Amount
13.25	Facility Event Staff	\$ 25.00	\$ 331.25

Covers Period End: February 10, 2022

Amenities Revenue # 2-369-103

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 1917

Invoice Date: 2/16/22

Due Date: 2/16/22

Case:

P.O. Number:

Bill To:Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance January 1- January 31, 2022		17,727.53	17,727.53
Maintenance Supplies		3,377.03	3,377.03
Facility Maint. Gen. #5,124 ⁰⁰ 2.33.572.6200			
Facility Maint. -cont. # 607 ⁰⁰ 2.33.572.6220			
Lighting Repairs #829 ⁰⁰ 2.33.572.4663			
Common Area Maint. #5,911 ⁰⁰ 2.320.572.4650			
Repairs / Replace #6,702 ⁵⁶ (inc Gazebo Project) 34.538.6400			
Tennis Court Maint. #1931 ⁰⁰ 2.33.572.3440			
Total			\$21,104.56
Payments/Credits			\$0.00
Balance Due			\$21,104.56

RMW
2.18.22

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JANUARY 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
1/3/22	8	T.C.	Locate, dig up and replace broken wires at clock tower, covered pool, picked up supplies
1/3/22	2.5	G.S.	Removed debris from all common areas
1/3/22	8	S.A.	Worked on clock tower, bypass contactor, dug up wires for lights to find melted wires, back filled trenches
1/3/22	2.5	J.S.	Additional court maintenance
1/4/22	8	T.C.	Locate, dig up and replace broken wires at clock tower, picked up supplies
1/4/22	6	G.S.	Removed debris from all common areas
1/4/22	2	A.B.	Cleaned pools
1/4/22	4.5	J.S.	Additional court maintenance
1/5/22	4	T.C.	Locate, dig up and replace broken wires at clock tower
1/5/22	4	G.S.	Removed debris from all common areas
1/5/22	4	S.A.	Identified breaker circuits at clock tower, wired lights and photo cell in new electrical box, diagnose non working light, identify possible location for new light pole at dumpster area, cover pool
1/5/22	2.5	J.S.	Additional court maintenance
1/6/22	4.5	G.S.	Removed debris from all common areas, maintenance work in park
1/6/22	8	D.J.	Pressure washed fence surfaces
1/6/22	4.5	J.S.	Additional court maintenance
1/7/22	4	T.C.	Picked up Polaris from mechanic, covered pool
1/7/22	4	L.N.	Removed debris from all common areas, cleaned boardwalk
1/7/22	2.5	J.S.	Additional court maintenance
1/10/22	2.5	G.S.	Removed debris from all common areas, cleaned up deceased animal from road
1/10/22	8	L.N.	Took down holiday decorations, cleaned boardwalk
1/10/22	2.5	J.S.	Additional court maintenance
1/11/22	2	T.C.	Set up CDD meeting
1/11/22	5.5	G.S.	Removed debris from all common areas
1/11/22	6	A.B.	Fabricate television mount frame and painted
1/11/22	4.5	J.S.	Additional court maintenance
1/12/22	4	T.C.	Took down CDD meeting, took down holiday lights and décor, picked up supplies
1/12/22	4.5	G.S.	Removed debris from all common areas
1/12/22	6	A.B.	Fabricate television mount, attach television mount to television mount frame
1/12/22	8	L.N.	Took down holiday decorations, change deck on gazebo
1/12/22	5.5	S.A.	Cleaned fountain at amenity center, cleaned decorative filter, replaced filter on drinking water fountain, inspect water fountain at tennis building, notch and install deck boards on lake gazebo
1/12/22	2.5	J.S.	Additional court maintenance
1/13/22	4	T.C.	Took down holiday lights
1/13/22	4	G.S.	Removed debris from all common areas, treated fire ant mounds in parks, maintenance work on golf cart
1/13/22	4.5	J.S.	Additional court maintenance
1/14/22	4	T.C.	Took down holiday lights and décor
1/14/22	6	A.B.	Take down holiday lights, cleaned pool
1/14/22	4	L.N.	Removed debris from all common areas
1/14/22	8	S.A.	Picked up totes for holiday lights and decorations, took down and stored holiday lights
1/14/22	2.5	J.S.	Additional court maintenance
1/15/22	3	J.S.	Additional court maintenance
1/17/22	4	T.C.	Replaced broken hinges from cabinet doors in restroom, changed lights in top of bell tower, picked up supplies
1/17/22	2.5	G.S.	Removed debris from all common areas and ponds
1/17/22	8	A.B.	Take down holiday lights, tested electrical lines and lights in bell tower then replaced light bulbs on top
1/17/22	7	L.N.	Redoing decking for the promenade
1/17/22	6	S.A.	Take down holiday lights, test electrical lines at bell tower, replace bulbs on top of bell tower
1/17/22	2.5	J.S.	Additional court maintenance
1/18/22	6	T.C.	Took down holiday lights and décor, worked on gazebo project
1/18/22	2	G.S.	Removed debris from all common areas
1/18/22	6	A.B.	Put away holiday lights, worked on gazebo project
1/18/22	4.5	J.S.	Additional court maintenance
1/19/22	8	T.C.	Worked on gazebo project, picked up supplies
1/19/22	3.5	G.S.	Removed debris from all common areas
1/19/22	8	A.B.	Worked on gazebo project
1/19/22	7	L.N.	Redoing decking for the promenade
1/19/22	8	S.A.	Removed old decking on lake gazebo, cut and install new supports for new deck, cut and level

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JANUARY 2022**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
			rail posts
1/19/22	2.5	J.S.	Additional court maintenance
1/20/22	8	T.C.	Worked on gazebo project
1/20/22	3.5	G.S.	Removed debris from all common areas, removed deceased animal from road
1/20/22	8	A.B.	Worked on gazebo project
1/20/22	4.5	J.S.	Additional court maintenance
1/21/22	8	T.C.	Worked on gazebo project
1/21/22	4	L.N.	Removed debris from all common areas
1/21/22	8	S.A.	Installed new deck on lake gazebo
1/21/22	2.5	J.S.	Additional court maintenance
1/24/22	2	G.S.	Removed debris from all common areas
1/24/22	8	A.B.	Replaced soap dispensers, painted rails for gazebo, worked on gazebo project
1/24/22	7	L.C.	Worked on gazebo project
1/24/22	2.5	J.S.	Additional court maintenance
1/25/22	8	T.C.	Worked on gazebo project
1/25/22	4.5	G.S.	Removed debris from all common areas and ponds
1/25/22	8	A.B.	Worked on gazebo project
1/25/22	6	L.C.	Worked on gazebo project
1/25/22	4.5	J.S.	Additional court maintenance
1/26/22	8	T.C.	Worked on gazebo project, picked up supplies
1/26/22	3.5	G.S.	Removed debris from all common areas and ponds
1/26/22	8	A.B.	Worked on gazebo project
1/26/22	7	L.N.	Redoing decking for the promenade
1/26/22	8	S.A.	Removed sections of deck to find supports for new struts, plan out new strut design
1/26/22	2.5	J.S.	Additional court maintenance
1/27/22	8	T.C.	Worked on gazebo project
1/27/22	4	G.S.	Removed debris from all common areas, cleaned up deceased animal from road at school
1/27/22	8	A.B.	Worked on gazebo project
1/27/22	6	L.C.	Worked on gazebo project
1/27/22	4.5	J.S.	Additional court maintenance
1/28/22	8	T.C.	Worked on gazebo project
1/28/22	8	A.B.	Worked on gazebo project
1/28/22	6	L.C.	Worked on gazebo project
1/28/22	8	S.A.	Picked up supplies, removed old deck from section of lake gazebo, hung new joists for deck support
1/29/22	2.5	J.S.	Additional court maintenance
1/31/22	6	T.C.	Worked on gazebo project, picked up supplies
1/31/22	2	G.S.	Removed debris from all common areas
1/31/22	8	A.B.	Worked on gazebo project, changed toilet paper holder in bathroom
1/31/22	8	L.C.	Worked on gazebo project
1/31/22	8	S.A.	Installed new decking on lake gazebo, removed old decking on next section
1/31/22	2.5	J.S.	Additional court maintenance

TOTAL 502

MILES 354

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 2/05/22

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF	1/3/22	2Gang Plank Cover	4.05	T.C.
	1/3/22	T Box Rect 1/2" 2Gang 15cu	12.62	T.C.
	1/4/22	Terry Towels 18pl	9.76	T.C.
	1/4/22	Safety Eyewear	16.03	T.C.
	1/4/22	Male Terminal Adapter 3/4" 15pk	5.98	T.C.
	1/6/22	Caulk	8.83	G.S.
	1/6/22	Caulk Gun	12.62	G.S.
	1/6/22	Glass Towels	2.62	G.S.
	1/6/22	Fire Ant Poison (9)	129.06	G.S.
	1/6/22	1 Gallon Sprayer	11.47	T.C.
	1/6/22	GFI Right Angle Plug	12.65	T.C.
	1/12/22	Lemon Pine Sol	5.74	T.C.
	1/12/22	TIT 1/2" Bit	31.00	T.C.
	1/12/22	Center and Prick Punch Set	7.64	T.C.
	1/12/22	Stainless Steel Screws #8 50pc	7.28	G.S.
	1/12/22	Stainless Steel Screws #12 (6)	8.83	G.S.
	1/12/22	Fire Ant Poison (7)	100.38	G.S.
	1/14/22	38 Gallon Totes (4)	133.31	S.A.
	1/17/22	Veranda 12' Decking (16)	335.68	J.S.
	1/17/22	Hinge Frame Soft 1 1/4 (2)	26.40	T.C.
	1/17/22	150W LED DL (4)	54.83	T.C.
	1/19/22	2x6-8 #2 PT Lumber (6)	78.52	T.C.
	1/19/22	4x4-8 #2 PT Lumber (4)	27.55	T.C.
	1/19/22	2x8-10 #2 PT Lumber (3)	75.49	T.C.
	1/19/22	2x8 Joist Hanger (6)	8.35	T.C.
	1/20/22	Veranda 12' Decking (16)	335.68	J.S.
	1/21/22	Wing Wire Connector Caps	1.89	J.S.
	1/21/22	Ring Terminals	2.08	J.S.
	1/26/22	2x10-12 #2 PT Lumber (4)	124.11	T.C.
	1/26/22	2x8-10 KD SYP	18.38	T.C.
	1/26/22	#9x1.5" Connector Screw (2)	25.81	T.C.
	1/26/22	JUS210 18GA BK 24pk	51.75	T.C.
	1/28/22	Hex Tool Kit	13.04	J.S.
	1/28/22	Eastwing Hammer	28.72	S.A.
	1/28/22	Bi-Metal Universal Blades	41.37	S.A.
	1/28/22	High Carbon Steel Blades	40.22	S.A.
	1/28/22	12" Bit Holder	10.32	S.A.
	1/28/22	6" Bit holder	8.02	S.A.
	1/28/22	Deckmate Screws	48.27	S.A.
	1/28/22	3 Pack Gloves	12.62	S.A.
	1/28/22	Duck Canvas Gloves	17.22	S.A.
	1/28/22	42" Pry Bar	25.27	S.A.
	1/28/22	Leather Gloves	18.37	S.A.
	1/28/22	Bit Holder Set (3)	25.77	S.A.
	1/31/22	Bleach (2)	16.95	T.C.
	1/31/22	Lemon Pine Sol (2)	22.95	T.C.
	1/31/22	Goof Off Graffiti Remover	11.47	T.C.
	1/31/22	Ryobi Countersink Set 4pc	7.46	T.C.
	1/31/22	Black Nitril Gloves 40pk	16.65	T.C.
	2/3/22	Veranda 12' Decking (20)	419.60	J.S.
	2/4/22	Veranda 12' Decking (20)	419.60	J.S.
	2/1/22	2x10x8 PT Lumber (6)	148.21	T.C.
	2/1/22	7-1/4 Diablo Blade	5.74	T.C.
	2/1/22	5-1/2 Diablo Blade	8.61	T.C.
	2/2/22	10#x1.5" Screws (3)	47.47	T.C.
	2/2/22	Mop Refill	12.62	T.C.
	2/4/22	2x10-12 PT Lumber (4)	164.13	T.C.
	2/4/22	18GA Joist Hangers 24pk	51.75	T.C.
	2/4/22	Deckmate 3" Screws	48.27	T.C.

TOTAL \$3,377.03

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1918
Invoice Date: 2/16/22
Due Date: 2/16/22
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance January 1 - January 31, 2022 (Tennis) Tennis Ct. Main 2.33.572.3440		520.00	520.00

pmw
2, 18, 22

Total	\$520.00
Payments/Credits	\$0.00
Balance Due	\$520.00

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF JANUARY 2022

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
1/3/22	2	J.S.	Clean and sweep tennis courts.
1/5/22	2	J.S.	Clean and sweep tennis courts.
1/7/22	2	J.S.	Clean and sweep tennis courts.
1/10/22	2	J.S.	Clean and sweep tennis courts.
1/12/22	2	J.S.	Clean and sweep tennis courts.
1/14/22	2	J.S.	Clean and sweep tennis courts.
1/17/22	2	J.S.	Clean and sweep tennis courts.
1/19/22	2	J.S.	Clean and sweep tennis courts.
1/21/22	2	J.S.	Clean and sweep tennis courts.
1/24/22	2	J.S.	Clean and sweep tennis courts.
1/26/22	2	J.S.	Clean and sweep tennis courts.
1/28/22	2	J.S.	Clean and sweep tennis courts.
1/31/22	2	J.S.	Clean and sweep tennis courts.
TOTAL	<u>26</u>		

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1922**Invoice Date:** 2/22/22**Due Date:** 2/22/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 2/22/2022		545.40	545.40
002.300.36900.10200			
Total			\$545.40
Payments/Credits			\$0.00
Balance Due			\$545.40

Middle Village CDD

Breakdown of Revenues 2.9.22

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
2.9.22	\$ 606.00	\$ 545.40	\$ 60.60
		\$ -	\$ -

Subtotal \$ 606.00 \$ 545.40 \$ 60.60

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
2.9.22		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal \$ - \$ - \$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
2.9.22		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal \$ - \$ - \$ -

Date	League Fees 10%	Middle Village CDD 90%
2.9.22		

Subtotal \$ - \$ - \$ -

Total Revenues \$ 606.00 \$ 545.40 \$ 60.60

Wells Fargo Bank
Transaction Receipt

Branch #0056070-01 Deposit

Account Number XXXXXXXXXX4262
CHK 00182

Number of Checks 10
Check Listing

\$50.00
\$27.00
\$15.00
\$50.00
\$120.00
\$50.00
\$24.00
\$120.00
\$100.00
\$50.00

Total Checks Amount \$606.00
Total Deposit \$606.00

Transaction #130 2141
12:04PM 02/22/22
Deposit Credit Date: 02/22/22

Thank you, SHEARRA

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1923
Invoice Date: 2/23/22
Due Date: 2/23/22
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through February 24, 2022	22	25.00	550.00
Amenities Revenue			
2-369-103			
002.300.369.103			

Total \$550.00

Payments/Credits \$0.00

Balance Due \$550.00

2-24-22
CO

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
22	Facility Event Staff	\$ 25.00	\$ 550.00

Covers Period End: February 24, 2022

Amenities Revenue # 2-369-103

From: Oakleaf Venues - ~~oakleafvenues.com~~
 Subject: MVCDD refund of deposit request - IRENE TUALLA MAYES
 Date: February 18, 2022 at 8:26 PM
 To: Margaret Bronson ~~mbronson@govt.com~~, Oksana Kuzmuk ~~okuzmuk@govt.com~~
 Cc: Marilee Giles ~~mgiles@govt.com~~, Alison Mossing ~~amossing@govt.com~~

Good morning Margaret and Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (SATURDAY) 12:00 P.M. to 12:00 A.M.
 - DATE OF VENUE – FEBRUARY 12, 2022
 - RESIDENT – IRENE TUALLA MAYES
 - ADDRESS – 850 MOSSWOOD CHASE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$700.00 (GB DEPOSIT \$500.00 and GL DEPOSIT \$200.00)
 - BOOKING FEE/DEPOSIT via CHECK drawn on BANK OF AMERICA:
 - **GRAND BANQUET:**
 - CHECK#: 127
 - DATED: 2/20/20
 - DEPOSITED: 2/20/20
 - AMOUNT: \$500.00
 - **GRAND LAWN:**
 - CHECK#: 128
 - DATED: 2/20/20
 - DEPOSITED: 2/20/20
 - AMOUNT: \$200.00

002.300.36900.10300

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT CARD
02/20/20	02/20/20	11/07/20	Irene Mayes - GB DEPOSIT	DEPOSIT	\$ 500.00		CK# 127	
02/20/20	02/20/20	11/07/20	Irene Mayes - GL DEPOSIT	DEPOSIT	\$ 200.00		CK# 128	

DEPOSITED 2/20/20

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office THURSDAY, FEBRUARY 24, 2022 to SUNDAY, FEBRUARY 27, 2022. Therefore, if you require immediate attention please email me, or you may leave a detailed message at 904-770-4661 with your NAME, CONTACT NUMBER, ADDRESS, TYPE OF EVENT, NUMBER OF PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Community Amenity Coordinator, OakLeaf Plantation
 wmcreevents@oakleafresidents.com
 (904) 770-4661 voice email
 (904) 975-9285 ext. 3
 www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

INVOICE



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

Bill To
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice #	630473
Account #	711194
Invoice Date	1/19/2022
Due Date	1/29/2022
Rep	JB

Invoice Questions:
Lakes@lakedoctors.com
Payment Questions:
Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R) November billing - Treated not billed Code to: 2-320-572-4680 Middle Village Lake Maintenance Customer Total Balance \$9,095.00	1,519.00
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice \$1,519.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	630473
Account #	711194
Date	1/19/2022

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW	
____ Mastercard	____ Visa ____ American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	____ Check box if same as above
_____	_____
Signature	_____



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

Bill To
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

INVOICE

Invoice #	630474
Account #	711194
Invoice Date	1/19/2022
Due Date	1/29/2022
Rep	JB

Invoice Questions:
Lakes@lakedoctors.com
Payment Questions:
Payments@lakedoctors.com

Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 10 DAYS	
Item	Description		Amount
	Monthly Water Management Service (R) December billing - Treated not billed Code to: 2-320-572-4680 Middle Village Lake Maintenance Customer Total Balance \$9,095.00		1,519.00
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!			Total Invoice \$1,519.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	630474
Account #	711194
Date	1/19/2022

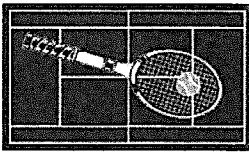
Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW	
____ Mastercard	____ Visa ____ American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	____ Check box if same as above

Signature	_____



Invoice

Welch Tennis Courts, Inc.
P.O. Box 7770
Sun City, FL 33586
Phone: 813-641-7787
Fax: 813-641-7795

Date	Invoice #
2/8/2022	65380

Bill To
Jay Soriano OakLeaf Plantation 370 Oak Leaf Village Pkwy Orange Park FL 32065

Ship To
Tennis (Jay or Andy) OakLeaf Plantation 845 Oak Leaf Plantation Pkwy Orange Park FL 32065

Terms	PO #	Due Date
Net 30	Andy	3/10/2022
Sales Rep	Ship Via	Ship Date
Shannon Wilder		2/8/2022

Notes

Quantity	Units	Description	Options	Unit Price	Amount
5.6		HarTru in 50# bags. Each pallet is 1.4 tons or 56 bags. 5.6 tons = 4 pallets	Size: 50lb	383.00	2,144.80
2	ea	WTC 3.0 DTS Professional Net (regular price is \$183.99)		173.99	347.98
2	ea	Line Master Assembly (Fine)	Bristle: Fine	87.49	174.98
1	ea	Drag Broom	Model: Hand	189.99	189.99
			Bristle: Fine		
1		Delivery for East Coast		375.00	375.00

Thank you for your business.	Total	\$3,232.75
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ALL PAST DUE ACCOUNTS ARE SUBJECT TO AN ANNUAL INTEREST CHARGE OF 1-1/2% PER MONTH THIS REPRESENTS AN ANNUAL INTEREST RATE OF 18%. MATERIALS AND EQUIPMENT SHALL REMAIN THE PROPERTY OF WELCH TENNIS COURTS, INC. UNTIL PAID IN FULL. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.

Code to:

Middle Village Tennis Court Maintenance

2-330-572-344

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
2/10/22	00009	2/03/22 1913 OCT REPAIRS	202110 600-53800-64000	GOVERNMENTAL MANAGEMENT SERVICES	*	588.91	588.91 000460
2/10/22	00009	1/01/22 1896 GOLF CART	202201 600-53800-64000	GOVERNMENTAL MANAGEMENT SERVICES	*	2,700.00	2,700.00 000461
2/10/22	00009	2/03/22 1912 NOV REPAIRS	202111 600-53800-64000	GOVERNMENTAL MANAGEMENT SERVICES	*	518.77	518.77 000462
2/10/22	00009	2/03/22 1914 DEC REPAIRS	202112 600-53800-64000	GOVERNMENTAL MANAGEMENT SERVICES	*	862.56	862.56 000463
2/25/22	00009	2/16/22 1917 JAN REPAIRS - GAZEBO	202201 600-53800-64000	GOVERNMENTAL MANAGEMENT SERVICES	*	6,702.56	6,702.56 000464
TOTAL FOR BANK C						11,372.80	
TOTAL FOR REGISTER						11,372.80	

MVIL MIDDLE VILLAGE OKUZMUK

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1913**Invoice Date:** 2/3/22**Due Date:** 2/3/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.4100 - Phones - October 2021		87.84	87.84
2.310.513.49300 - Permits / Licenses - October 2021		26.95	26.95
34.600.538.64000 - Repair & Replacements - October 2021		588.91	588.91
2.330.572.49400 - Special Events - October 2021		328.13	328.13
2.330.572.51000 - Office Supplies - October 2021		11.46	11.46
Total			\$1,043.29
Payments/Credits			\$0.00
Balance Due			\$1,043.29

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Oct 20, 2021

Totals by GL

Double Branch: \$1880.52

2.320.572.4100 (DB Phones) – \$87.84
2.320.572.49300 (DB permits/ licenses) – \$26.95
2.320.572.63100 (DB Repair and Replacements) - \$1426.17
2.320.572.49400 (DB Special Events) – \$328.11
2.320.572.5100 (DB Office Supplies) – \$11.45

Middle Village: \$1043.29

2.330.572.4100 (MV Phones) – \$87.84
2.310.513.49300 (MV permits/ licenses) – \$26.95
34.600.538.64000 (MV repair & replacements) – \$588.91
2.330.572.49400 (DB Special Events) – \$328.13
2.330.572.51000 (DB Office Supplies) – \$11.46

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1896
Invoice Date: 1/1/22
Due Date: 1/1/22
Case:
P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
General Fund - Management Fees - January 2022		5,146.83	5,146.83
Website Administration - January 2022		187.50	187.50
Information Technology - January 2022		212.50	212.50
Dissemination Agent Services - January 2022		208.33	208.33
Office Supplies		1.29	1.29
Postage		22.79	22.79
Copies		23.70	23.70
Telephone		59.20	59.20
Golf Cart 34.600.53800.64000		2,700.00	2,700.00
Total			\$8,562.14
Payments/Credits			\$0.00
Balance Due			\$8,562.14

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1912**Invoice Date:** 2/3/22**Due Date:** 2/3/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.4100 - Phones - November 2021		87.84	87.84
2.310.513.49300 - Permits & Licenses - November 2021		26.95	26.95
34.600.538.64000- Repair & Replacements - November 2021		518.77	518.77
2.330.572.49400 - Special Events - November 2021		369.79	369.79
2.330.572.49300 - Rec. Passes - November 2021		236.38	236.38
2.330.572.51000 - Office Supplies - November 2021		9.00	9.00
2.330.572.34400 - MV Tennis Maintenance - November 2021		1,135.01	1,135.01
Total			\$2,383.74
Payments/Credits			\$0.00
Balance Due			\$2,383.74

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Nov 19, 2021

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	Total
10/21/2021	Walmart	358.4	Special Event	2.330.572.49400	179.2	2.320.572.49400	179.2	358.4
10/22/2021	Walmart	91.6	Special Event	2.330.572.49400	45.8	2.320.572.49400	45.8	91.6
10/22/2021	Walmart	44.8	Special Event	2.330.572.49400	22.4	2.320.572.49400	22.4	44.8
10/22/2021	Walmart	86.28	Special Event	2.330.572.49400	43.14	2.320.572.49400	43.14	86.28
10/22/2021	Dunkin Donut	158.49	Special Event	2.330.572.49400	79.25	2.320.572.49400	79.24	158.49
10/25/2021	Advanced Auto	173.6	Repair and Replacement	34.600.538.64000	86.8	2.320.572.63100	86.8	173.6
10/27/2021	Buggies unlimited	227.35	Repair and Replacement	34.600.538.64000	113.68	2.320.572.63100	113.67	227.35
10/28/2021	Walmart	168	Repair and Replacement			2.320.572.63100	168	168
10/28/2021	PPG paints	170.93	Repair and Replacement	34.600.538.64000	85.47	2.320.572.63100	85.46	170.93
11/2/2021	RingCentral	175.68	Phones	2.330.572.4100	87.84	2.320.572.4100	87.84	175.68
11/2/2021	ID Zone	472.77	Rec. Passes	2.330.572.49300	236.39	2.320.572.62000	236.38	472.77
11/4/2021	Wawa	96.8	Repair and Replacement	34.600.538.64000	48.4	2.320.572.63100	48.4	96.8
11/4/2021	Walmart	59	Repair and Replacement			2.320.572.63100	59	59
11/6/2021	Head-Penn	777.2	Tennis Maintenance	2.330.572.34400	777.2			777.2
11/9/2021	I&I ionos	18	Office Supplies	2.330.572.51000	9	2.320.572.5100	9	18
11/11/2021	Walmart	95.05	Repair and Replacement	34.600.538.64000	47.53	2.320.572.63100	47.52	95.05
11/12/2021	Head-Penn	80.68	Tennis Maintenance	2.330.572.34400	80.68			80.68
11/15/2021	Mood	26.95	Permits/Licenses	2.310.513.49300	26.95			26.95
11/15/2021	Mood	26.95	Permits/Licenses			2.320.572.49300	26.95	26.95
11/15/2021	Mood	26.95	Permits/Licenses	2.310.513.49300	26.95			26.95
11/15/2021	Mood	26.95	Permits/Licenses			2.320.572.49300	26.95	26.95
11/16/2021	Walmart	123.8	Repair and Replacement	34.600.538.64000	61.9	2.320.572.63100	61.9	123.8
11/16/2021	Sunf tires	149.98	Repair and Replacement	34.600.538.64000	74.99	2.320.572.63100	74.99	149.98
11/18/2021	Mood	-26.95	Permits/Licenses			2.320.572.49300	-26.95	-26.95
11/18/2021	Mood	-26.95	Permits/Licenses	2.310.513.49300	-26.95			-26.95
11/18/2021	Head-Penn	277.13	Tennis Maintenance	2.330.572.34400	277.13			277.13
Totals		\$3,859.44			\$2,383.75		\$1,475.69	\$3,859.44

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Invoice #:** 1914**Invoice Date:** 2/3/22**Due Date:** 2/3/22**Case:****P.O. Number:****Bill To:**

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
2.330.572.4100 - Phones - December 2021		87.84	87.84
2.310.513.49300 - Permits / Licenses - December 2021		393.95	393.95
34.600.538.64000 - Repairs & Replacements - December 2021		862.56	862.56
2.330.572.49400 - Special Events - December 2021		75.00	75.00
2.330.572.51000 - Office Supplies - December 2021		9.00	9.00
3.330.572.34400 - Tennis Maintenance - December 2021		608.12	608.12
Total			\$2,036.47
Payments/Credits			\$0.00
Balance Due			\$2,036.47

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Dec 20, 2021

Totals by GL

Double Branch: \$1625.47

2.320.572.4100 (DB Phones) – \$87.84
2.320.572.49300 (DB permits/ licenses) – \$393.95
2.320.572.63100 (DB Repair and Replacements) - \$1059.68
2.320.572.49400 (DB Special Events) – \$75.00
2.320.572.5100 (DB Office Supplies) – \$9.00

Middle Village: \$2036.47

2.330.572.4100 (MV Phones) – \$87.84
2.310.513.49300 (MV permits/ licenses) – \$393.95
34.600.538.64000 (MV repair & replacements) – \$862.56
2.330.572.49400 (MV Special Events) – \$75.00
2.330.572.51000 (MV Office Supplies) – \$9.00
3.330.572.34400 (MV Tennis Maintenance) - \$608.12

FIFTH ORDER OF BUSINESS

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
AUDITOR SELECTION
EVALUATION CRITERIA**

1. Ability of Personnel. (20 Points)

(E.g., geographic location of the firm's headquarters or permanent office in relation to the project; capabilities and experience of key personnel; present ability to manage this project; evaluation of existing work load; proposed staffing levels, etc.)

2. Proposer's Experience. (20 Points)

(E.g. past record and experience of the Proposer in similar projects; volume of work previously performed by the firm; past performance for other Community Development Districts in other contracts; character, integrity, reputation of Proposer, etc.)

3. Understanding of Scope of Work. (20 Points)

Extent to which the proposal demonstrates an understanding of the District's needs for the services requested.

4. Ability to Furnish the Required Services. (20 Points)

Extent to which the proposal demonstrates the adequacy of Proposer's financial resources and stability as a business entity necessary to complete the services required.

5. Price. (20 Points)

Points will be awarded based upon the lowest total proposal for rendering the services and the reasonableness of the proposal.

SIXTH ORDER OF BUSINESS

RESOLUTION 2022-08

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT.

WHEREAS, Middle Village Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Clay County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. Michael C. Eckert of Kutak Rock LLP is hereby designated as the Registered Agent for the Middle Village Community Development District.

SECTION 2. The District’s Registered Office shall be located at the office of Kutak Rock LLP, 107 West College Avenue, Tallahassee, Florida 32301.

SECTION 3. In accordance with Section 189.014, *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this Resolution with Clay County and the Florida Department of Economic Opportunity.

SECTION 4. This Resolution shall become effective immediately upon adoption and any provisions of any previous resolutions in conflict with the provisions hereof are hereby superseded.

PASSED AND ADOPTED this 14th day of March, 2022.

ATTEST:

**MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

SEVENTH ORDER OF BUSINESS

RESOLUTION 2022-09

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT RATIFYING, CONFIRMING, AND APPROVING THE ACTIONS OF THE CHAIRMAN, VICE CHAIRMAN, SECRETARY, ASSISTANT SECRETARIES, AND ALL DISTRICT STAFF REGARDING THE SALE AND CLOSING OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT SENIOR SPECIAL ASSESSMENT REFUNDING BONDS, SERIES 2022; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Middle Village Community Development District (“District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, located in Clay County, Florida; and

WHEREAS, the District previously adopted Resolution Nos. 2004-19, 2022-03 and 2022-04, authorizing the issuance of its \$17,754,000 Senior Special Assessment Refunding Bonds, Series 2022 (“Series 2022 Bonds”) for the purpose of refinancing the outstanding Series 2018-1 Bonds; and

WHEREAS, the District closed on the sale of the Series 2022 Bonds on January 13, 2022; and

WHEREAS, as prerequisites to the sale of the Series 2022 Bonds, the Chairman, Vice Chairman, Treasurer, Assistant Secretaries, and District staff including the District Manager, District Assessment Consultant, District Counsel, and Bond Counsel (“District Staff”) were required to execute and deliver various documents (“Closing Documents”); and

WHEREAS, the District desires to ratify, confirm, and approve all actions of the District Chairman, Vice Chairman, Treasurer, Assistant Secretaries, and District Staff in closing on the sale of the Series 2022 Bonds.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The sale of the Series 2022 Bonds, the adoption of resolutions relating to such bonds, the signing of agreements related to such bonds, and all actions taken in the furtherance of the closing on such bonds, are hereby declared and affirmed as being in the best interests of the District and are hereby ratified, approved, and confirmed by the Board of Supervisors of the District.

SECTION 2. The actions of the Chairman, Vice Chairman, Treasurer, Secretary, Assistant Secretaries, and all District Staff in finalizing the closing and sale of the Series 2022 Bonds, including the execution and delivery of the Closing Documents, and such other certifications or other documents required for the closing on the Series 2022 Bonds, are determined to be in accordance with the prior authorizations of the Board and are hereby ratified, approved, and confirmed in all respects.

SECTION 3. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 4. This Resolution shall become effective upon its adoption.

PASSED AND ADOPTED this 14th day of March, 2022.

ATTEST:

**MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary

Chairman
Board of Supervisors

EIGHTH ORDER OF BUSINESS

MEMORANDUM

TO: Board of Supervisors ("Board")
Middle Village Community Development District ("District")

FROM: Michael C. Eckert

DATE: February 1, 2022

RE: Options for Use of Savings from Bond Refinancing

The Board recently refinanced the District's outstanding Series 2018-1 Bonds which resulted in annual debt service assessment savings in the approximate amounts of \$117.00 per single family unit and \$78.00 per multi-family unit. The commercial property within the District will also see a reduction. The total annual debt service savings for the District is estimated at \$242,000. The purpose of this memorandum is to outline the options a community development district typically considers when a bond refinancing results in lower debt service requirements.

Option 1

The Board can decide to increase the operations and maintenance assessments in Fiscal Year 2022-2023 ("O&M Assessments") by the exact amount of the decrease in debt service assessments. This is typically the approach taken when there is a need to fund: 1) new construction, 2) reconstruction of existing infrastructure, or 3) additional capital reserves. On a net basis, property owners would not see a change in their assessment levels from the current Fiscal Year 2021-2022 to Fiscal Year 2022-2023. However, a mailed notice would be required to be sent to every property owner within the District because technically the O&M Assessment is increasing. The net result of this approach would yield no change in the total assessment.

Option 2

The Board can decide to increase the O&M Assessments by only a portion of the decrease in debt service assessments. This is typically the approach taken when there is a need to fund: 1) new construction, 2) reconstruction of existing infrastructure, or 3) additional capital reserves, but less than the entire amount of the debt service savings is needed for these purposes. On a net basis, property owners would see a decrease in their assessment levels from the current Fiscal Year 2021-2022 to Fiscal Year 2022-2023. However, a mailed notice would still be required to be sent to every property owner within the District because technically the O&M Assessment is increasing. The net result of this approach would yield a decrease in the total assessment.

Option 3

The Board can decide not to make adjustments to the O&M Assessments as a result of the lowered debt service assessments. The result is that each single-family unit will pay approximately \$117.00 less in total assessments and each multi-family unit will pay approximately \$78.00 less in total assessments for Fiscal Year 2022-2023 compared to Fiscal Year 2021-2022. No mailed notice would be required. The net result of this approach would yield a larger decrease in the total annual per unit assessment than under Option 2.

Conclusion

To make an informed business decision, management should provide information to the Board regarding the adequacy of the District's capital reserves and whether there is a need to fund construction or reconstruction projects. Ultimately, the selection of which option is a business decision for the Board.

NINTH ORDER OF BUSINESS

D.

Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Date: March 2022

To: Board of Supervisors

From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Report, recent community events - Movie in the park / food truck night
- Upcoming: April Movie in the park, Vendor fair (Easter) at DB
- Pickleball tournament scheduled at DB

Aquatics

- Report on Spring Break at the Pools

Amenity Usage

- *Total Facilities Usage – 3907*
- *Average daily usage –139*

Card counts:

MV Owners	21
MV Renters	19
MV Replacements	4
MV Updated	5

Total cards printed: 113 (both districts)

Rentals

- 11 of 19 days rented in Feb , 3 of 4 weekends rented
- 15 Grand Ballroom rentals, 4 Grand Lawn rental, 2 Bridal Suite rentals, 0 patio rentals
- 22 tours (approx.77 hours)/ 89 hours used for scheduling, administrative, etc.

Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Operations:

- Fencing update and planning
- Coordination of capitol studies w / supervisor future requests

MAINTENANCE

- Paver repairs at Slide Pool
- Finalization of testing and drainage work on both HVAC units at Grand Banquet room
- Touch up painting on decorative street poles in neighborhood (ongoing)
- Coordination of repair/replacement items for pool inspections
- Paver repair and coordination of sealing at lap pool
- Finalize Gazebo flooring repair
- Trim work and railing installs at Gazebo
- Update of replaced/repair items - for capital study revision
- Coordination of walkthrough for capital study
- Pressure washing of multiple metal roofing sections at pool decks
- Inspection of timer at Tennis building lighting, electrical damage
- Coordination of tree inspection for palm tree at lap pool
- Replace server for card access system
- Update software for card access system
- Coordinate repair of recumbent bike at Fitness Center
- Change out of multiple soap fixture through-out (ongoing)
- Multiple drop off trips for refuse removal (rosemary hill)
- Audit of access cards – ongoing (to include audit of adult family members in household)
- Cut backing for new and replacement signs – (ongoing)
- Data collection for Florida Department of Labor
- Continual Lake Inspections – all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning – reports kept on file.
- Light Inspections completed – Whitfield, Boulevard, Parkway, and Hamilton Glenn completed 2/9. Forest Brook, Creekview, Oakpoint, and Timberlake completed 2/22.

Landscaping

- *Palm tree trimming at pool decks*
- *Detail work at pool decks completed for Spring Break*
- *Monthly report for Feb. submitted and filed at Operations office*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com



Middle Village 2013 CDD

Clay County, Florida

THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser
RZ2771

GENERATED BY THE GIS DEPARTMENT 05/02/2013

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