

MIDDLE VILLAGE
Community Development District

FEBRUARY 8, 2021

AGENDA

Middle Village Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

February 1, 2021

Board of Supervisors
Middle Village Community Development District
Staff Call In # 1-800-264-8432 Code 145824

Dear Board Members:

The Middle Village Community Development District Board of Supervisors Meeting is scheduled to be held **Monday, February 8, 2021 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Approval of Consent Agenda
 - A. Approval of the Minutes of the January 11, 2021 Meeting
 - B. Financial Statements
 - C. Assessment Receipts Schedule
 - D. Check Registers
- IV. Consideration of Resolution 2021-04, Adopting Prompt Payment Policies
- V. Staff Reports
 - A. District Counsel
 - B. District Engineer
 - C. District Manager
 - D. Operations Manager - Memorandum
- VI. Audience Comments (limited to three minutes) / Supervisor's Requests

VII. Next Scheduled Meeting – March 8, 2021 @ 6:00 p.m. at the Plantation Oaks
Amenity Center

VIII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to
call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

MINUTES OF MEETING
MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held on Monday, January 11, 2021 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Rocky Morris	Chairman
Michael Steiner	Vice Chairman
Rod Swartz	Supervisor
Mike Reynolds	Supervisor
Tim Hartigan	Supervisor

Also present were:

Jim Perry	District Manager
Mike Eckert	District Counsel
Jay Soriano	Operations Manager
Chalon Suchsland	VerdeGo Landscape
Two Residents	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Perry called the meeting to order and called the roll.

SECOND ORDER OF BUSINESS

Audience Comments

There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of the Minutes of the December 14, 2020 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Perry stated you are at 82% collected on your assessment receipts schedule, which is consistent with your sister district. The check register totals \$111,608.93.

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the consent agenda was approved.
--

FOURTH ORDER OF BUSINESS**Consideration of Updated Disclosure of Public Finance**

Mr. Eckert stated in doing a little bit of due diligence on the district, I went back to look at your prior bond issues and noticed in 2018 you did a refinancing of your bond, however that wasn't picked up in a revised disclosure of public financing. A version of this is already recorded in the property records, so when someone buys a house in the community, they are put on notice that the District exists, what the District maintains and what prior financing the District has undertaken. This just updates that document to account for your 2018 bond sale. Jim brought to my attention a zip code I need to correct before it gets recorded. This is something the Florida Statutes require you to do and update from time to time. I wouldn't anticipate we would do it again until you either issue a new series of bonds or refinance the ones you just refinanced in 2018.

On MOTION by Mr. Reynolds seconded by Mr. Morris with all in favor the updated disclosure of public finance was approved.

FIFTH ORDER OF BUSINESS**Consideration of Resolution 2021-03, Amending the FY21 General Fund and Recreation Fund Budgets**

Mr. Perry stated this reflects the additional \$200,000 pulled from the general fund and sent over to the capital reserve fund like we discussed, and then there is \$700,000 pulled out of the recreation fund, which has been transferred over to the capital reserve fund. These amounts are consistent with what we discussed. They weren't reflected in the budget that you adopted this year, and this is basically just a recognition of those funds being transferred.

On MOTION by Mr. Morris seconded by Mr. Swartz with all in favor Resolution 2021-03, amending the FY21 General Fund and Recreation Fund budget was approved.

SIXTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

Mr. Eckert stated at the last meeting it was mentioned to you all about a new community potentially wanting to use the amenity facilities. I provided my business card to them after they made a presentation to your sister district and asked them to contact me once they had a firm

handle on the detailed proposal they were going to present. I've not heard from them since the last meeting. I anticipate I will, but I don't think it's going to be super quick.

Mr. Morris asked was there any pushback from the Double Branch board?

Mr. Eckert responded I think there were a lot of questions in terms of how this would actually work and what the unintended consequences might be, so I think that Board basically said to the landowner to feel free to put whatever you want in writing and we will consider it. I would say that Board had significant questions.

Mr. Steiner stated I'm curious to the level of impact now that we've got with this new development down here that started clearing for 51 homes or 55 homes. What's that going to put on our existing amenities that we have now? That would be one of the things I was a little curious as to what they were offering from the standpoint of is it going to be anything offloaded from us or will it be something that is added to?

Mr. Eckert stated I think the discussions are so preliminary it might be either one of those at this point in time, but I think the Double Branch board just wanted to say put it down in writing and we will take a look at it. I do think the capacity issue is something both boards share questions and concerns about.

B. District Engineer

There being nothing to report, the next item followed.

C. District Manager

There being nothing to report, the next item followed.

D. Operations Manager – Memorandum

Mr. Soriano stated we just had our holiday movie this last month. Unfortunately, this one wasn't well attended. We've done things at the holiday time of year before like movies and food trucks and we just don't get a lot of participation. There's a lot going on. People have their own family events, but also the weather was on the colder side. We ended up having three families. It was a little cold that night, but even the food trucks didn't have much participation. I talked to the food truck group and the girl that coordinates it for us. We will not be doing anything with them January or February. I'd hate to use up our funds from that line item if nobody takes part. Our next thing will be planned in March and we will get back to the movies then. I mentioned

on here tentative schedule. I'll have it printed up for you after we discuss some of this tonight. In March we have our spring break week where we do the one week opening of the pools and it is fully staffed. This coming year we will get back to a normal plan of operation. We will also have a Movie on the Green for March. Also, if you recall there was the lady that did the vendor fair here. Double Branch agreed to host their spring, but I need to approve it with them since we've closed down things over there where you guys have opened your room back up. The lady, who is a resident, did ask that if Double Branch doesn't open back up and give their approval in time, would it be all right to come over here. I've stayed away from that because the main reason is, we're trying to get this room back to operational. Those type of things take away from this room and that was part of that discussion a couple years ago when she wanted to do that event is that capacity in the parking lot. We already have issues with tennis and the pool when we do have this room with an event. We only had one event this past month and that's what we've been averaging since we opened it, but we will hopefully start getting more in as people start getting more comfortable doing their events. She may come back to us and ask if Double Branch doesn't finalize their approval for the springtime event there. In April we would have another Movie on the Green. We've set it up to where every month we would have a movie, so eight out of twelve months we would have a movie. We won't do anything in December or January. The pools are packed in July, so I stay away from events in July. For April I'm looking at another fun run. Everybody seemed to love the Turkey Shoot that we did so we will set up some kind of Easter egg hunt type fun run event. I think that will go over well and then hopefully by the time we get back to Thanksgiving we can do the original Turkey Trot and get people back together by then. Unless there are any concerns, we're really focusing on doing outdoor events and movies. Most of the movies are at your sister district. When we get to the dive-ins in the summer I've done more of them here at your facility because it's a little larger and we have lights on the deck. We've stayed away from the packed in Halloween event and Cocoa with Claus because we don't know where things are going to go yet. The next month we start our evening meetings so by the time we're done I will have paperwork for all of our events that will get posted online and we also released the aquatics schedule, not just for spring break, but our opening dates for the pool and all of our timing for each month. Those type of things I always bring to you at the beginning of the year when we do our policy meetings too. Your nighttime meeting is in March.

Mr. Perry stated yes, at 6:00 p.m.

Mr. Soriano stated like I said, we've had an average of one event a month right now. We've had a lot of tours. Really, it's just the booking. We haven't had any questions on the capacity, but by March I'll come back to you and we will probably start to get rid of that capacity limitation. A lot of places are cutting that out, even in the rental facilities.

Mr. Swartz asked we're still at the 50% capacity limitation?

Mr. Soriano responded yes so, we would go from that 50% and I would probably step first to 75% and then get back to 100% by springtime. I will bring that back next month. I don't see Florida going backwards, even through these cold months. I do stay in contact with our insurance company so if they have any concerns, we can use their guidance.

Mr. Morris stated we talked about that a couple of months ago. Did they ever issue any additional policy language we needed to include?

Mr. Soriano responded no; it's recommended. There wasn't anything that would make it to where they would drop our coverage if we opened up, but it is recommended so right now we do have some of those questionnaires that go out to the owner and then the renter. Whoever throws the party is asked to send it out to their family and friends. Or things like self-quarantine, which is very hard, and we know it's not really going to be possible if you have a wedding and have family coming into town from other states. They'd have to come in a week or 10 days early so they can quarantine from traveling and that is a little tough. We pass those questionnaires onto them and it's their job to be responsible with their gathering and it's not on us. We can't question everybody that's going to be a guest. We do ask that they report to us if there is any case so we can do our cleaning and make sure anybody that was in contact is notified such a staff member or party attendant.

Mr. Soriano continued. Moving on to the operations and maintenance side, there are a couple of things I want to run by you guys. I looked at the fencing quotes, but numbers are a little high. Last month we talked about increasing the height on the pool fencing and then I could use that fencing material that is there in other areas, such as the one we've already decided to move forward with on the adult pool. There are still manufacturing issues, so a lot of companies are still having a tough time with steel, aluminum and vinyl so the average price right now for an eight-foot-long panel is as high as \$200 a section. For the amount of linear feet we have out there, that would put us in the \$40,000 range to purchase. The typical price for that before this hit was \$120, so now you're talking a little closer to \$28,000. It's still expensive, but you do

have a lot of space out there. If you recall, I told you about Double Branch. They really only have 100 or so feet on the one side of that pool area that they increased to eight feet and that is a \$14,000 cost if they were to do that. We have almost 1,700 feet out there to go all the way around the pool.

Mr. Reynolds asked if we give it a few months do you think the price will come down?

Mr. Soriano responded I do recommend we give it a few months. The same way with wood. Right now, we have the dog park over at your sister district and for things like 4x4s that I used out here on your gazebo that built, it doubled and almost tripled in price. Now it is starting to come down but there's still a little bit of shortage related to manufacturing. Will they get back to \$120 a panel? Probably not, but I would say people jumping the fence or being out here at midnight playing in the pools is not worth \$40,000. It would be nice to reuse some of that fencing. I even looked at a few areas where I could reuse it. I could go and wrap that playground and we do have the ability since we're close enough to this building to have card access so we can control who is on the playground, which is good from a liability standpoint. I think I'd rather put that off.

Mr. Swartz asked so you're willing to put off also doing the adult pool?

Mr. Soriano responded no; that part we could go ahead. It would be an extra cost but that is under my amount so I'm able to do that.

Mr. Swartz stated we're just not going to reuse existing materials.

Mr. Soriano stated correct. I thought about that too. The \$40,000 purchase to save \$2,000 was not enough for me. I'm going to keep working on quotes, but we should hold off. I don't see it being that big of an issue.

Mr. Soriano continued. We are having some issues with trespassing. We've had it before, but one of the things I wanted to discuss was we are getting an increase and a lot of this has happened because of the pandemic. People want to be outside, which is good but that doesn't mean you get to come here if you don't live here and that's what we're seeing a lot of. Not as much here at your facility as with your sister district. They are seeing this greatly at the other side on the multi-use field. It's a great track to come out and exercise but most of the people we encounter out there do live in other areas. On an average day where we go out and start checking cards we get yelled at, cussed at and things like that and I'd say one out of every five people are residents here. A handful out of 100 out here actually carry their cards. The one thing I get a lot

too is, we come here to play sports and we pay to be a part of the sports organizations, so I am going to get with the sports organizations to try to get them to communicate well that while they are part of the sports organizations, that is for when they're here practicing or competing. It doesn't mean they as a family get to come out here all the time and use the fields. That is exclusive for our homeowners and renters. If you recall, when this all started there wasn't even supposed to be people on the property. We had shut the buildings down and asked everybody to stay away for a couple weeks and nobody really stayed away so I contacted you guys and sent you pictures of people we were going to trespass because they were coming out. We didn't get much help from Clay County Sheriff's Office but that was actually directed from them that they weren't going to make it illegal and they didn't want to trespass anybody for just coming outside even though we asked them not to be here, so we found a lot of people didn't listen to those rules, so we started at least asking for IDs. If they were a resident it wasn't as big of a deal, but if they were non-residents they definitely shouldn't have been here and that's where we started to see that almost every person we came across was not a resident. The other excuse we got is, we pay our property taxes, but it's only property taxes for people that live in these addresses here within the boundaries. We're not getting support from the Clay County Sheriff's Office so I'm going to work with them. They do have a new Sheriff, which means they also have a new Under Sheriff. We did go through a resolution years ago giving me and the rest of my staff authority to trespass when we have those issues because sometimes the officers come out and they aren't sure whether we're even allowed to trespass. A lot of times what I will get is officers don't believe they're allowed to trespass, which is not the case. We did all that work with our lawyer to make sure that resolution was put on file. Well, now we have a new officer and probably a new lawyer in place, but I'll find out. If that is the case, we would want to get them involved and make sure there is that understanding, not just with the higher ups, but also gets passed down to the officers that are going to be the beat patrols here in Oakleaf, or our off-duty officers that they have these abilities and they are allowed to trespass. That is part of the County code that once we ask them to leave, they must leave no matter what the case is. The officer shouldn't get involved in the policy. It's the same as if it happens on your front lawn. I may invite the officers, Under Sheriff or Chief of Patrol into a public meeting to put them on the spot. We need to know they're going to support us, especially going into spring and summer. This weekend we had two new trespasses. One was on the other side at that multi-use field of somebody that just didn't

want to show their ID. He referred to it as his constitutional right to be walking around out there. He did at one point live out here. He is an adult child in his 30s so I believe he may be staying with them, but he refused to show us any ID and cussed the staff and threatened them and even yelled at the officer so by then he was going to be trespassed. The way it works is he can show up at a board meeting and explain himself and his actions and then it's up to the Board. The second was a homeless issue. One big problem with trespassing is we have to get it done with they're here and we were able to catch him here and trespass him from this side. He's not welcome on the other side, but he's only trespassed from this side. If he goes over there, we have to call the cops again and go through the paperwork again. I really need to get with them and get some support from them. We do have a new neighborhood going in down there and that is going to add to our usage because those are our residents. We already pay them for off-duty officers but there's lots of times it's not off-duty when this happens.

Mr. Morris asked the gentleman you referred to in phase one that you trespassed, how long does that last?

Mr. Soriano responded two years.

Mr. Morris asked and if he is found on property, what happens?

Mr. Soriano responded he's arrested. The first time it's almost an official warning. The paperwork is done, and he receives a letter from the County explaining the code and we get a copy of it with his name and address. If they are residents, we will use their ID and get a picture from our system. If they're not residents we just go by their names and will describe them to the other staff so they can be on the lookout for this person but if they are on property, they can be arrested on the spot.

Mr. Morris stated I know you mentioned earlier it was Wanda who approached this guy. Just so we understand the policy or a typical day scenario, if the guy had shown his ID and said I'm sorry about that I know I shouldn't have been out here, everything would have been cool, and he wouldn't have been trespassed?

Mr. Soriano responded I don't have enough staff or time just to go out and start carding people. We don't really do that. I know there's a lot of people out here that don't belong here because we've gone through this exercise plenty of times, however we don't just start carding people unless there is a complaint from another resident, or we see or hear a problem. This happened to be a case of some other kids that were out there, and they were a little loud and

cussing and yelling. That is a big problem because I have to be fair to everybody and ask everybody for their ID. If not, right away we're going to get, this is discrimination and things like that. Wanda was out for another reason when he was out there, and he actually was breaking some minor rules and had his dog off leash, so she went to go let him know that it's a county code and that was the start of being upset with her and then she asked him for his ID and that's when she really got pushback. It was not something where we just went out and started carding people. On the weekends we tend to have more trouble, and this was at a time we didn't have an off-duty officer at the moment. We did have the security guard there so there was another witness but by the time the officer got here they got a little irritable too. Which also brings me to the other side of that. I do want to look at our security. Many of you have brought up concerns with our security. If you remember, one of the main reasons we have this company is financial. They don't have the greatest service, but they do have a few employees that do good work. Our contract evens out to about \$13 an hour that we pay the contracting company so it's very low dollar. We've had this company for almost twelve years, and it's been that same rate. We are having more and more issues with them not being able to do that job to where Wanda steps in, so I am going to be looking at that line this year. We set that security line up based on that \$13 an hour rate. Last time we went out for bid the next lowest cost was around \$23 an hour so we are extremely low. Just to change companies can almost double that line, but it is something I think is needed especially with more people coming into the neighborhood, we have to be able to control this a little better for safety.

Mr. Hartigan asked how much are we talking about on an annual basis?

Mr. Soriano responded I believe our whole line is \$79,000 and I would say about \$46,000 of that goes toward the security company and the rest goes toward our off-duty officers. When we look at the bids it doesn't mean we need to jump into switching to another company. If I have a better company, maybe they can do less hours but do a better job of controlling the site when they're here.

Mr. Hartigan stated it sounds like instead of \$40,000, we're going to be spending \$80,000 or \$90,000.

Mr. Perry stated the budget for security is \$75,000 and we also have a budget for off-duty officers at \$47,000.

Mr. Soriano stated it would be a large increase. I don't know that we need to use as many hours.

Mr. Hartigan asked how hard is it to change if it becomes an issue? Is it going to take months?

Mr. Soriano responded it's not. It's just something we can do. I would probably give them a 30-day or 60-day notice. It would really be on us to decide.

Mr. Reynolds asked you said Wanda has to step in because security wasn't able to take care of it?

Mr. Soriano responded really it falls a little on CCSO. They don't have any respect for our security, and it doesn't matter where they're uniformed or not. They treat the security the same way they would treat me or Wanda or one of the lifeguards. It's not until that officer gets here, and they even treat the officer like that sometimes. The security doesn't have enough power and a lot of that comes from lack of professionalism over the years. If people think they can walk over them, they will. I don't deal with it and Wanda doesn't deal with it much more anymore. I've gotten to the point where we just call Clay County. We don't go back and forth too much. Once they break those rules and start doing things like cursing at us, threatening or anything like that we're going to call Clay County. If you don't want to get trespassed, you need to leave now. If they stick around and wait for the officer, they're going to get trespassed and then they have every right to come in here and plead their case in front of you guys. You guys are able to decide if you decide they just don't serve the full two years, or you take it away completely if you decide it was a mistake. We are going to do some bigger signs. I've gotten tired of hearing it's not posted anywhere. We have signs that say the facilities are for residents only and you must carry your ID on you, but it is small and they are at every entrance. We will make them decorative and really that's just one more step to enforce the rules. It's always been in our policies, but it's only the last four or five years that we started putting those signs up. If you're causing a problem you might have to go home and get your card to prove you're a resident here because there's an issue and if I have other residents complaining to me, we have to do our part. I do get a little bit more support from Clay County when they're not residents. If you remember, years ago there was a memo that was passed through the ranks saying if they're residents here they cannot be trespassed, but that is a bad interpretation of the law and it's not how it works at all. Because of that memo and the years it had been in place, it's hard for these officers to understand.

Mr. Swartz asked according to Chapter 190, we're essentially a township, right?

Mr. Eckert responded we're a special district, a unit of local government.

Mr. Soriano stated it's the same argument I give them, whether it's the Sheriff's Office, Orange Park or Clay County Library I can't go out there and stand on the front lawn and start cussing and giving everyone the finger and think they're not going to say something to me, because they will and they will trespass me. It's the same thing. I'm trying to get them to see that and we thought we had it cleared up, but it looks like it didn't really clear up so I may bring the Sheriff's Office here and then we may also have to go through some changes with our own staff and our own contract companies to make sure we have better control here. Unfortunately, the way we've always tried to operate is kind of lean financial-wise and there's really no way around that if we're looking at a new company. If the Boards agree, I will start doing that investigation and I will bring you guys bids over the next month or two and we can make a decision if we want to change.

The Board agreed to look into bids.

Mr. Swartz stated I can't imagine a company for thirteen years that hasn't raised its rates what it's paying its people. No wonder they don't want to do the job.

Mr. Soriano stated it was looked where one of many contracts with a little company that kept the same employees in place and some of these guys have been here for five to seven years so they were some of the older companies that changed hands to what they are now and they just left it in place to not lose the contract.

Mr. Swartz asked is there a Riverside security operation that's been created?

Mr. Perry responded no.

Mr. Soriano stated Riverside doesn't have it, but Nocatee does do their security services in house. Not that I would like to do that because that is a liability concern for me, but that's where I was talking about there may be ways that we can do this. I can have monitors the same way we do at the pools and we can split and share time with a better professional security service so we don't need them as many hours and that would be something I would work with them on the bid.

Mr. Morris stated that wouldn't be a bad idea to look at. Maybe put together some type of plan, particularly if you know these guys are effectively brokers and they're not paying that amount, if we had some plan where we could offer somebody a little bit higher wage, perhaps

you'd get a better service, and if we were to be able to monitor that to where we know the hours that we need. That might be more cost effective for us in the long run anyway.

Mr. Swartz stated to piggyback onto that, you already experienced that when you brought the lifeguards on. How much more attached they were to the community.

Mr. Soriano stated I do want to warn you that would be an increase in our budget line, \$10 an hour on the minimum side, but that doesn't mean we're automatically going to double. There are ways to go around that.

Mr. Steiner stated with the service we have now, initially it worked because the officers were thought to have authority. Over the years it's become increasingly apparent that the security staff has no impact at all. I think if you go to get another security agency or more qualified people, it's going to be the same thing because unless we find a way to get more authority into the hands of our internal security, we're going to fall into the same loop and will be paying more for people who can't do anything.

Mr. Morris stated I agree with that, but I would say if we were to effectively operate it in-house, if he has a better idea on what hours are more needed, we could ultimately kill a couple birds with one stone in that we could possibly offer a higher wage to somebody and end up with the line item not being exorbitantly higher because we've got a better control on the number of hours that we're actually paying.

Mr. Steiner stated I think we need to also work with increasing our interaction with the County to get these people more authority regardless who we have trying to solve the problem so their hands aren't tied behind their back.

Mr. Swartz asked you're saying we need to make policy changes?

Mr. Steiner responded yes, but it needs to be in coordination with the County.

Mr. Soriano stated you do have services available for security services and there are legal steps that they have. Right now, ours are basically monitors because they don't have much more authority than you or I telling someone you can't do that here. There are ones that are licensed and certified to do things like carry weapons, hold people and actually handcuff them. You pay more for those, so then you get into security services that might be \$30 an hour or more. They do have training and they're generally retired officers and things like that. I can look at those and I can bring some of those bids your way too. My thought would have been to look at Clay County Sheriff's Office. They are one of the lower paid off-duty officers. If I do have more support

from them and they're doing good work, I'd rather take that smaller line item and increase that, while taking down the security line item. Those are the guys that are needed anyway. Even if you have that person that has authority, like an armed security guard, they still have to call and wait for Clay County Sheriff's officers. I'd almost rather just have them here to begin with.

Mr. Morris stated put a plan and budget together and let's look at it. I think that's a great compromise.

Mr. Soriano continued. I did want to update you guys really quick. Some of the things we were waiting on, like garage doors, the day after Christmas we started getting deliveries. We got your garage doors and they're up and that building is almost done. The last thing they were doing is trimming up the regular door so it would open and close correctly and I can lock it so I can start moving things into it. They are putting the doors over on the one at your sister district now. We do have some fencing materials I'm waiting on, but your area is almost complete. We've started looking at measuring out the gazebo and the walkway. We've started purchasing materials and they will sit until we're ready to go. Right now, it's looking at a 40-foot section at a time that we can do, and it may take us three to four months to squeeze that in between some of our more normal duties and a lot of that is going to be based on how fast we can get those composite materials too. I believe that is it for your side. We will have our nighttime meeting in March.

SEVENTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Mr. Steiner stated I'd just like to follow up with one thing on your maintenance list, Jay and it's only out of curiosity as to the impact of it and that would be on the single heaters. We put that in place to try and minimize the impact of heaters going out. How severe was this problem?

Mr. Soriano responded this last one was a thermostat issue, so I was able to keep it running the whole time. It's just it reads 67 degrees when the rest of them are reading 75 so if I set it to heat it up, it will keep running even when that water hits 75 so we just adjusted it on the thermostat until we could get the worker out. My guys can pull apart to do something simple like a thermostat, however when you have those HVAC issues or electrical issues, we are required to have a licensed person do the finalization of it. All of the maintenance that we've done up

until this point has been covered as part of his warranty. That was the change-off from buying that big expensive unit that would come with a little more warranty.

Mr. Steiner asked but this one failure didn't cause a major shutdown?

Mr. Soriano responded no.

EIGHTH ORDER OF BUSINESS

Next Scheduled Meeting

Mr. Perry stated our next meeting is going to be February 8, 2021 at 2:00 p.m. at this location.

NINTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Steiner seconded by Mr. Swartz with all in favor the meeting was adjourned.
--

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Middle Village

Community Development District

Unaudited Financial Reporting
December 31, 2020



Middle Village
Community Development District
Combined Balance Sheet
December 31, 2020

	<u>Governmental Fund Types</u>			Debt	Totals
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Service</u>	<u>(Memorandum Only)</u>
<u>Assets:</u>					
Cash	\$113,873	\$425,030	\$50,139	---	\$589,042
Investments:					
<u>Series 2018-1</u>					
Revenue	---	---	---	\$2,306,955	\$2,306,955
Reserve	---	---	---	\$369,310	\$369,310
Prepayment	---	---	---	\$603,874	\$603,874
Principal	---	---	---	\$4	\$4
Interest	---	---	---	\$1	\$1
<u>Series 2018-2</u>					
Reserve	---	---	---	\$122,865	\$122,865
Prepayment	---	---	---	\$74,859	\$74,859
Sinking Fund	---	---	---	\$0	\$0
Principal	---	---	---	\$0	\$0
Interest	---	---	---	\$0	\$0
<u>Operations</u>					
Custody Acct - Gen Fund Excess	\$42,754	---	---	---	\$42,754
Custody Acct - Rec Fund Excess	---	\$11,167	---	---	\$11,167
General Account	\$1,804,546	---	\$702	---	\$1,805,248
<u>State Board</u>					
General Fund	\$91,958	---	---	---	\$91,958
Recreation Fund	---	\$460,268	---	---	\$460,268
Capital Reserve	---	---	\$628,417	---	\$628,417
Due From Double Branch	---	\$419	---	---	\$419
Due From General Fund	---	\$1,564,427	\$200,000	---	\$1,764,427
Due From Rec Fund	---	---	\$711,871	---	\$711,871
Due From Debt Service	\$10,705	\$83,057	---	---	\$93,762
Due From Capital Reserve	---	\$1,435	---	---	\$1,435
Electric Deposits	---	\$13,383	---	---	\$13,383
Prepaid Expenses	---	\$479	---	---	\$479
Total Assets	<u>\$2,063,836</u>	<u>\$2,559,665</u>	<u>\$1,591,129</u>	<u>\$3,477,868</u>	<u>\$9,692,497</u>
<u>Liabilities:</u>					
Accounts Payable	\$117	\$61,684	\$2,199	---	\$64,000
Accrued Expenses	---	\$36,429	---	---	\$36,429
Due to Capital Reserve	\$200,000	\$711,871	---	---	\$911,871
Due to General Fund	---	---	---	\$10,705	\$10,705
Due to Rec Fund	\$1,564,427	---	\$1,435	\$83,057	\$1,648,919
<u>Fund Balances:</u>					
Unassigned	\$299,291	\$1,736,299	\$1,587,494	---	\$3,623,085
Nonspendable	---	\$13,383	---	---	\$13,383
Restricted for Debt Service	---	---	---	\$3,384,106	\$3,384,106
Total Liabilities and Fund Equity	<u>\$2,063,836</u>	<u>\$2,559,665</u>	<u>\$1,591,129</u>	<u>\$3,477,868</u>	<u>\$9,692,497</u>

Middle Village
Community Development District
General Fund
Statement of Revenues & Expenditures
For the Period ending December 31, 2020

	Amended Budget	Prorated Budget 12/31/20	Actual 12/31/20	Variance
<u>Revenues:</u>				
Maintenance Assessments - Tax Roll	\$210,540	\$190,582	\$190,582	\$0
Maintenance Assessments - Direct	\$5,147	\$3,410	\$3,410	\$0
Interest Income	\$5,000	\$1,250	\$60	(\$1,190)
Miscellaneous Income	\$0	\$0	\$0	\$0
Total Revenues	\$220,687	\$195,243	\$194,053	(\$1,190)
<u>Expenditures:</u>				
<u>Administrative</u>				
Supervisors Fees	\$12,000	\$3,000	\$3,000	\$0
Travel	\$209	\$52	\$0	\$52
FICA Expense	\$918	\$230	\$230	\$0
Engineering	\$10,500	\$2,625	\$0	\$2,625
Trustee	\$15,144	\$3,786	\$0	\$3,786
Dissemination Agent	\$2,500	\$625	\$625	\$0
Assessment Roll	\$7,928	\$7,928	\$7,550	\$378
Attorney	\$45,000	\$11,250	\$1,887	\$9,363
Attorney-Foreclosure	\$10,000	\$2,500	\$0	\$2,500
Arbitrage	\$750	\$188	\$0	\$188
Annual Audit	\$5,900	\$1,475	\$0	\$1,475
Management Fees	\$59,963	\$14,991	\$14,991	(\$0)
Information Technology	\$2,350	\$588	\$637	(\$50)
Telephone	\$425	\$106	\$93	\$13
Postage	\$600	\$150	\$89	\$61
Printing & Binding	\$2,700	\$675	\$533	\$142
Records Storage	\$200	\$50	\$0	\$50
Insurance	\$11,137	\$11,137	\$11,173	(\$36)
Legal Advertising	\$1,500	\$375	\$483	(\$108)
Other Current Charges	\$150	\$38	\$74	(\$36)
Office Supplies	\$300	\$75	\$75	\$0
Website Compliance	\$2,250	\$563	\$563	\$0
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Reserves	\$28,088	\$0	\$0	\$0
Interfund Transfer Out	\$200,000	\$200,000	\$200,000	\$0
Total Administrative	\$420,687	\$262,580	\$242,177	\$20,403
Excess Revenues (Expenditures)	(\$200,000)		(\$48,124)	
Fund Balance - Beginning	\$200,000		\$347,415	
Fund Balance - Ending	\$0		\$299,291	

Middle Village
Community Development District
General Fund
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
--	---------	----------	----------	---------	----------	-------	-------	-----	------	------	--------	-----------	-------

Revenues:

Maintenance Assessments - Tax Roll	\$0	\$17,143	\$173,439	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$190,582
Maintenance Assessments - Direct	\$0	\$3,410	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,410
Interest Income	\$24	\$19	\$17	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$60
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

Total Revenues	\$24	\$20,573	\$173,456	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$194,053
-----------------------	-------------	-----------------	------------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------------

Expenditures:

Administrative

Supervisors Fees	\$1,000	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,000
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$77	\$77	\$77	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$230
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination Agent	\$208	\$208	\$208	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$625
Assessment Roll	\$7,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,550
Attorney	\$1,887	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,887
Attorney-Foreclosure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,997	\$4,997	\$4,997	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,991
Information Technology	\$212	\$212	\$212	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$637
Telephone	\$34	\$37	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$93
Postage	\$29	\$35	\$25	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$89
Printing & Binding	\$260	\$120	\$153	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$533
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$11,173	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,173
Legal Advertising	\$244	\$0	\$239	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$483
Other Current Charges	\$0	\$0	\$74	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74
Office Supplies	\$21	\$27	\$27	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$75
Website Compliance	\$188	\$188	\$188	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$563
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfer Out	\$200,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$200,000

Total Expenditures	\$228,055	\$6,902	\$7,220	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$242,177
---------------------------	------------------	----------------	----------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	------------------

Excess Revenues (Expenditures)	(\$228,031)	\$13,671	\$166,235	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$48,124)
---------------------------------------	--------------------	-----------------	------------------	------------	------------	------------	------------	------------	------------	------------	------------	------------	-------------------

Middle Village
Community Development District
Recreation Fund

Statement of Revenues & Expenditures
For the Period ending December 31, 2020

	Amended Budget	Prorated Budget 12/31/20	Actual 12/31/20	Variance
<u>Revenues:</u>				
Maintenance Assessment - Tax Roll	\$1,461,822	\$1,465,152	\$1,465,152	\$0
Maintenance Assessment - Direct	\$39,916	\$39,916	\$39,936	\$20
Interest	\$5,000	\$1,250	\$239	(\$1,011)
Miscellaneous Income	\$0	\$0	\$751	\$751
Amenities Revenue	\$55,000	\$13,750	\$11,479	(\$2,271)
Cost Share Revenue - South Village/Lighting	\$36,662	\$0	\$304	\$304
Total Revenues	\$1,598,400	\$1,520,068	\$1,517,862	(\$2,206)
<u>Expenditures:</u>				
<u>Administrative</u>				
Management Fees - On Site	\$293,904	\$73,476	\$74,023	(\$547)
Insurance	\$52,534	\$52,534	\$52,578	(\$44)
Other Current Charges	\$4,000	\$1,000	\$593	\$407
Permit Fees	\$1,500	\$375	\$0	\$375
Office Supplies	\$500	\$125	\$0	\$125
Capital Reserve	\$31,861	\$0	\$0	\$0
Total Administrative	\$384,299	\$127,510	\$127,193	\$317
<u>Common Area</u>				
Security	\$75,000	\$18,750	\$12,707	\$6,043
Security - Clay County Off Duty Sheriff	\$47,000	\$11,750	\$11,033	\$718
Electric	\$18,000	\$4,500	\$3,173	\$1,327
Streetlighting	\$32,000	\$8,000	\$7,413	\$587
Irrigation Maintenance	\$5,000	\$1,250	\$0	\$1,250
Landscape Maintenance	\$437,143	\$109,286	\$109,286	\$0
Common Area Maintenance	\$54,847	\$13,712	\$11,013	\$2,699
Lake Maintenance	\$23,668	\$5,917	\$4,557	\$1,360
Misc. Maintenance	\$5,000	\$1,250	\$70	\$1,180
Total Common Area	\$697,658	\$174,415	\$159,251	\$15,163

Middle Village
Community Development District
Recreation Fund

Statement of Revenues & Expenditures
For the Period ending December 31, 2020

	Amended Budget	Prorated Budget 12/31/20	Actual 12/31/20	Variance
<u>Recreation Facility</u>				
Amenity Staff	\$145,000	\$36,250	\$24,457	\$11,793
Janitorial	\$49,976	\$12,494	\$11,309	\$1,185
Telephone	\$7,200	\$1,800	\$2,049	(\$249)
Electric	\$78,000	\$19,500	\$13,783	\$5,717
Water/Sewer	\$45,000	\$11,250	\$8,049	\$3,201
Gas/Heat (Pool)	\$20,000	\$5,000	\$6,779	(\$1,779)
Refuse Services	\$14,200	\$3,550	\$4,882	(\$1,332)
Pool Maintenance & Chemicals	\$72,318	\$18,080	\$7,757	\$10,322
Cable	\$5,102	\$1,276	\$1,338	(\$62)
Special Events	\$5,000	\$1,250	\$0	\$1,250
Office Supplies & Equipment	\$1,500	\$375	\$398	(\$23)
Facility Maintenance	\$47,707	\$11,927	\$14,149	(\$2,222)
Facility Maintenance - Preventative	\$15,350	\$3,838	\$3,529	\$309
Facility Maintenance - Contingency	\$27,600	\$6,900	\$4,597	\$2,303
Elevator Maintenance	\$2,576	\$644	\$1,634	(\$990)
Recreation Passes	\$5,000	\$1,250	\$27	\$1,223
Lighting Repairs	\$10,000	\$2,500	\$2,449	\$51
Tennis Court Maintenance	\$40,680	\$10,170	\$10,735	(\$565)
Interfund Transfer Out	\$700,000	\$700,000	\$700,000	\$0
Total Recreation	\$1,292,209	\$848,052	\$817,920	\$30,132
Total Expenses	\$2,374,166	\$1,149,977	\$1,104,365	\$45,612
Excess Revenues (Expenditures)	(\$775,766)		\$413,497	
Fund Balance - Beginning	\$775,766		\$1,336,185	
Fund Balance - Ending	\$0		\$1,749,682	

Middle Village
Community Development District
Recreation Fund
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessment - Tax Roll	\$0	\$133,007	\$1,332,144	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,465,152
Maintenance Assessment - Direct	\$0	\$26,458	\$13,477	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39,936
Interest	\$85	\$85	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$239
Miscellaneous Income	\$2	\$0	\$749	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$751
Amenities Revenue	\$638	\$1,913	\$8,928	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,479
Cost Sharing Revenue	\$0	\$0	\$304	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$304
Total Revenues	\$725	\$161,463	\$1,355,674	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,517,862

Expenditures:

Administrative

Management Fees - On Site	\$24,492	\$25,039	\$24,492	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$74,023
Insurance	\$52,578	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$52,578
Other Current Charges	\$275	\$148	\$169	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$593
Permit Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$77,345	\$25,187	\$24,661	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$127,193

Common Area

Security	\$4,236	\$4,236	\$4,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,707
Security - Clay County Off Duty Sheriff	\$3,723	\$4,788	\$2,523	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,033
Electric	\$972	\$1,066	\$1,135	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,173
Streetlighting	\$2,507	\$2,430	\$2,476	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,413
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$36,429	\$36,429	\$36,429	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$109,286
Common Area Maintenance	\$3,709	\$3,602	\$3,702	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,013
Lake Maintenance	\$1,519	\$1,519	\$1,519	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,557
Misc. Maintenance	\$70	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$70
Total Administrative	\$53,164	\$54,069	\$52,019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$159,251

Middle Village
Community Development District
Recreation Fund
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Recreation Facility</u>													
Amenity Staff	\$12,778	\$4,687	\$6,992	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$24,457
Janitorial	\$3,535	\$3,535	\$4,240	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,309
Telephone	\$737	\$659	\$654	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,049
Electric	\$5,603	\$3,765	\$4,415	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,783
Water/Sewer	\$3,094	\$2,723	\$2,232	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,049
Gas/Heat (Pool)	\$0	\$2,948	\$3,830	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,779
Refuse Services	\$1,622	\$1,618	\$1,641	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,882
Pool Maintenance & Chemicals	\$2,586	\$2,586	\$2,586	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,757
Cable	\$394	\$472	\$472	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,338
Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies & Equipment	\$398	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$398
Facility Maintenance	\$3,975	\$3,981	\$6,193	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,149
Facility Maintenance - Preventative	\$2,060	\$274	\$1,195	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,529
Facility Maintenance - Contingency	\$2,300	\$2,297	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,597
Elevator Maintenance	\$479	\$0	\$1,155	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,634
Recreation Passes	\$27	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$27
Lighting Repairs	\$802	\$830	\$817	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,449
Tennis Court Maintenance	\$5,600	\$2,620	\$2,515	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,735
Interfund Transfer Out	\$700,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$700,000
Total Recreation	\$745,989	\$32,995	\$38,937	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$817,920
Total Expenditures	\$876,498	\$112,251	\$115,617	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,104,365
Excess Revenues (Expenditures)	(\$875,773)	\$49,212	\$1,240,057	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$413,497

Middle Village
Community Development District
Capital Reserve Fund

Statement of Revenues & Expenditures
For the Period ending December 31, 2020

	Adopted Budget	Prorated Budget 12/31/20	Actual 12/31/20	Variance
<u>REVENUES:</u>				
Interest Income	\$5,000	\$833	\$325	(\$508)
Capital Reserve - Transfer In	\$31,861	\$0	\$0	\$0
General Reserve - Transfer In	\$28,088	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$900,000	\$900,000
TOTAL REVENUES	\$64,949	\$833	\$900,325	\$899,492
<u>EXPENDITURES:</u>				
Repair And Replacements	\$104,471	\$27,971	\$27,971	\$0
Capital Projects	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$104,471	\$27,971	\$27,971	\$0
EXCESS REVENUES (EXPENDITURES)	(\$39,522)		\$872,355	
FUND BALANCE - Beginning	\$742,020		\$715,140	
FUND BALANCE - Ending	\$702,498		\$1,587,494	

Middle Village
Community Development District
Debt Service Fund - 2018-1 and 2018-2
Statement of Revenues & Expenditures
For the Period ending December 31, 2020

Amended Budget	Prorated Budget 12/31/20	Actual 12/31/20	Variance
-------------------	-----------------------------	--------------------	----------

Revenues:

Interest Income	\$5,000	\$1,250	\$60	(\$1,190)
Special Assessments - Direct	\$63,787	\$28,660	\$28,660	\$0
Special Assessments - Tax Roll	\$2,081,746	\$1,921,957	\$1,921,957	\$0
Special Assessments- Prepayment	\$0	\$0	\$693,038	\$693,038

Total Revenues

\$2,150,533	\$1,951,867	\$2,643,716	\$691,849
-------------	-------------	-------------	-----------

Expenditures:

Series 2018-1

Interest Expense - 11/1	\$409,688	\$409,688	\$409,675	\$13
Special Call 11/1	\$0	\$0	\$64,000	(\$64,000)
Interest Expense - 5/1	\$409,689	\$0	\$0	\$0
Principal Expense - 5/1	\$1,044,000	\$0	\$0	\$0
Special Call 5/1	\$0	\$0	\$0	\$0

Series 2018-2

Interest Expense - 11/1	\$63,438	\$63,438	\$63,438	\$0
Special Call 11/1	\$0	\$0	\$10,000	(\$10,000)
Interest Expense - 5/1	\$63,438	\$0	\$0	\$0
Principal Expense - 5/1	\$120,000	\$0	\$0	\$0
Special Call 5/1	\$0	\$0	\$0	\$0

Total Expenditures

\$2,110,252	\$473,126	\$547,140	(\$73,987)
-------------	-----------	-----------	------------

Excess Revenues (Expenditures)

\$40,281	\$2,096,576
----------	-------------

Net Change in Fund Balance

\$40,281	\$2,096,576
----------	-------------

Fund Balance - Beginning

\$663,649	\$1,287,530
-----------	-------------

Fund Balance - Ending

\$703,931	\$3,384,106
-----------	-------------

Middle Village
Community Development District
Capital Projects Fund

Statement of Revenues & Expenditures
For the Period ending December 31, 2020

Series 2018-1/2018-2

Revenues:

Interest Income	\$0
Bond Proceeds	\$0

Total Revenues	\$0
-----------------------	------------

Expenditures:

Capital Outlay	\$0
Trustee Fees	\$0
Cost of Issuance	\$0

Total Expenditures	\$0
---------------------------	------------

Excess Revenues (Expenditures)	\$0
---------------------------------------	------------

Other Sources(Uses):

Interfund Transfer In (Out)	\$0
Transfer Out- Escrow Agent	\$0

Total Other	\$0
--------------------	------------

Net Change in Fund Balance	\$0
-----------------------------------	------------

Fund Balance - Beginning	\$8,453
---------------------------------	----------------

Fund Balance - Ending	\$8,453
------------------------------	----------------

Middle Village
Community Development District
Long Term Debt Report

Series 2018-1 Special Assessment Refunding Bonds

Interest Rate:	2.85% - 4.37%
Maturity Date:	5/1/2035
Reserve Fund Definition:	20% Max Annual Debt
Reserve Fund Requirement:	\$370,092
Reserve Fund Balance:	\$369,310
Bonds outstanding -9/30/2018	\$22,660,000
Less: May 1, 2019 (Mandatory)	(\$985,000)
Less: May 1, 2019 (Optional)	(\$4,000)
Less: November 1, 2019 (Optional)	(\$7,000)
Less: May 1, 2020 (Mandatory)	(\$1,015,000)
Less: May 1, 2020 (Optional)	(\$5,000)
Less: November 1, 2020 (Optional)	(\$64,000)
Current Bonds Outstanding	\$20,580,000

Series 2018-2 Special Assessment Refunding Bonds

Interest Rate:	4.5% -5%
Maturity Date:	5/1/2035
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$123,688
Reserve Fund Balance:	\$122,865
Bonds outstanding -9/30/2018	\$2,810,000
Less: May 1, 2019 (Mandatory)	(\$110,000)
Less: November 1, 2019 (Optional)	(\$5,000)
Less: May 1, 2020 (Mandatory)	(\$115,000)
Less: May 1, 2020 (Optional)	(\$5,000)
Less: November 1, 2020 (Optional)	(\$10,000)
Current Bonds Outstanding	\$2,565,000

C.

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
FY2021 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2018A1-2 DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	RESERVE FUND ASSESSED	TOTAL ASSESSED
ODP, LLC (1)	31,789	28,633.03	1,737.13	12,636.07	841.40	43,847.63
JENNINGS POINT (1)	54	35,154.06	3,410.24	24,806.49	1,651.80	65,022.59
TOTAL DIRECT BILLS NET	31,843	63,787.09	5,147.37	37,442.56	2,493.20	108,870.22
NET TAX ROLL ASSESSED NET	301,112	2,048,361.10	201,265.22	1,464,026.34	97,485.61	3,811,138.27
TOTAL ASSESSED	332,955	2,112,148.19	206,412.59	1,501,468.90	99,978.81	3,920,008.49

DUE / RECEIVED	BALANCE DUE (DISCOUNT NOT TAKEN)	TOTAL DEBT SERVICE RECEIVED	GENERAL FUND O&M PAID	RECREATION FUND O&M PAID	RESERVE FUND PAID	TOTAL PAID
ODP, LLC (1)	-	28,633.03	1,737.13	12,636.07	841.40	43,847.63
JENNINGS POINT (1)	65,022.59					-
DIRECT BILLS DUE / RECEIVED	65,022.59	28,633.03	1,737.13	12,636.07	841.40	43,847.63
TAX ROLL DUE / RECEIVED	187,814.67	1,947,416.90	191,346.78	1,391,878.45	92,681.47	3,623,323.60
TOTAL DUE / RECEIVED	252,837.26	1,976,049.93	193,083.91	1,404,514.52	93,522.87	3,667,171.23

(1) Direct bill is assessed with a 4% discount if paid by 11/30/20. Full balance due by 3/31/21.

SUMMARY OF TAX ROLL RECEIPTS						
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	TOTAL DEBT SERVICE RECEIPTS	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	RESERVE FUND O&M RECEIPTS
1	11/18/20	324,626.71	174,476.15	17,143.45	124,703.44	8,303.67
2	12/01/20	345,392.76	185,637.21	18,240.10	132,680.60	8,834.85
3	12/04/20	2,470,988.67	1,328,074.89	130,492.27	949,215.76	63,205.75
4	12/17/20	434,946.01	233,769.13	22,969.39	167,081.95	11,125.54
5	01/14/21	47,369.45	25,459.52	2,501.57	18,196.70	1,211.66
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
			-	-	-	-
TOTAL TAX ROLL RECEIPTS		3,623,323.60	1,947,416.90	191,346.78	1,391,878.45	92,681.47

PERCENT COLLECTED	DEBT	O&M
% COLLECTED DIRECT BILL	44.89%	33.75%
% COLLECTED TAX ROLL	95.07%	95.07%
TOTAL PERCENT COLLECTED	93.56%	93.54%

D.

Middle Village

Community Development District

Check Run Summary

January 31, 2021

Fund	Date	Check No.	Amount
General Fund			
Payroll	1/14/21	50840-50844	\$ 923.50
Sub-Total			\$ 923.50
Accounts Payable	1/8/21	1546-1548	\$ 6,230.43
Sub-Total			\$ 6,230.43
Recreation Fund			
AP- Wells Fargo	1/4/21	8429-8436	\$ 2,160.00
	1/8/21	8437-8443	\$ 33,387.86
	1/15/21	8444-8462	\$ 80,009.68
	1/25/21	8463-8475	\$ 24,945.38
Sub-Total			\$ 140,502.92
Capital Reserve Fund			
Accounts Payable	1/8/21	375-376	\$ 2,199.00
	1/25/21	377-378	\$ 3,650.03
Sub-Total			\$ 5,849.03
Total			\$ 153,505.88

PR300R

PAYROLL CHECK REGISTER

RUN 1/14/21 PAGE 1

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50840	16	MIKE REYNOLDS	184.70	1/14/2021
50841	10	ROCKWELL A. MORRIS	184.70	1/14/2021
50842	13	MICHAEL J STEINER	184.70	1/14/2021
50843	15	ROD SWARTZ	184.70	1/14/2021
50844	18	TIMOTHY J HARTIGAN	184.70	1/14/2021
TOTAL FOR REGISTER			923.50	

MVIL MIDDLE VILLAGE DLAUGHLIN

Attendance Sheet

District Name: Middle Village, CDD

Board Meeting Date: January 11, 2021 Meeting

	Name	In Attendance	Fee
1	Rocky Morris <i>Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
2	Michael Steiner <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Mike Reynolds <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
4	Tim Hartigan <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
5	Rod Swartz <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

1/11/21
Date

PLEASE RETURN COMPLETED FORM TO HANNAH SMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/08/21	00113	1/05/21 7	202101 310-51300-31300		*	250.00	
		SE 2018-1 AMORT SCHEDULE		DISCLOSURE SERVICES LLC			250.00 001546
1/08/21	00026	1/01/21 1764	202101 310-51300-34000	JAN MANAGEMENT FEES	*	4,996.92	
		1/01/21 1764	202101 310-51300-52000	JAN WEBSITE ADMIN	*	187.50	
		1/01/21 1764	202101 310-51300-35100	JAN INFORM TECHNOLOGY	*	195.83	
		1/01/21 1764	202101 310-51300-31300	JAN DISSEMINATION SERVICE	*	208.33	
		1/01/21 1764	202101 310-51300-35100	JAN IQ NECT EMAIL SRVC	*	16.65	
		1/01/21 1764	202101 310-51300-51000	OFFICE SUPPLIES	*	20.87	
		1/01/21 1764	202101 310-51300-42000	POSTAGE	*	77.49	
		1/01/21 1764	202101 310-51300-42500	COPIES	*	115.80	
		1/01/21 1764	202101 310-51300-41000	TELEPHONE	*	44.04	
				GOVERNMENTAL MANAGEMENT SERVICES			5,863.43 001547
1/08/21	00117	12/31/20 20-00229	202012 310-51300-48000	NOTICE OF MEETING 1/11/20	*	117.00	
				JACKSONVILLE DAILY RECORD			117.00 001548
TOTAL FOR BANK A						6,230.43	
TOTAL FOR REGISTER						6,230.43	

Disclosure Services LLC

1005 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
1/5/2021	7

RECEIVED

JAN 05 2021

Bill To
Middle Village CDD C/O GMS

Terms	Due Date
Net 30	2/4/2021

Description	Amount
Amortization Schedule	250.00
Series 2018-1 11-1-20 Prepay \$64,000	
Amortization Schedule	0.00
Series 2018-2 11-1-20 Prepay \$10,000	
<p>1/3 (A)</p> <p>1, 3/10, 3/15, 3/13</p>	

Total	\$250.00
Payments/Credits	\$0.00
Balance Due	\$250.00

Phone #
865-717-0976

E-mail
tcarter@disclosureservices.info

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**Invoice #: 1764
Invoice Date: 1/1/21
Due Date: 1/1/21
Case:
P.O. Number:**Bill To:**Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

JAN 06 2021

Description	Hours/Qty	Rate	Amount
Management Fees - January 2021 340		4,996.92	4,996.92
Website Administration - January 2021 520		187.50	187.50
Information Technology - January 2021 387		195.83	195.83
Dissemination Agent Services - January 2021 313		208.33	208.33
IQ Nect Email Services - January 2021 257		16.65	16.65
Office Supplies 570		20.87	20.87
Postage 420		77.49	77.49
Copies 428		115.80	115.80
Telephone 410		44.04	44.04
26 A			
Total			\$5,863.43
Payments/Credits			\$0.00
Balance Due			\$5,863.43

Jacksonville Daily Record

A Division of
DAILY RECORD & OBSERVER, LLC

P.O. Box 1769
Jacksonville, FL 32201
(904) 356-2466

INVOICE

December 31, 2020

Date

RECEIVED

DEC 31 2020

Attn: Courtney Hogge
GMS, LLC
475 WEST TOWN PLACE, STE 114
SAINT AUGUSTINE FL 32092

Payment Due Upon Receipt

Serial #	20-00229C	PO/File #		\$117.00
				Amount Due
Notice of Meeting of the Board of Supervisors				
				Amount Paid
Middle Village Community Development District				\$117.00
				Payment Due
Case Number				
Publication Dates	12/31			
County	Clay			

*Payment is due before the
Proof of Publication is released.*

*For your convenience, you
may remit payment at
jaxdailyrecord.com/send-payment.*

117 @
1.810, 573, 480

Your notice can be found at www.jaxdailyrecord.com

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

**MIDDLE VILLAGE
COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF MEETING OF
THE BOARD OF
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Middle Village Community Development District is scheduled to be met on **Monday, January 11, 2021, at 2:00 p.m.** at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

In light of the COVID-19 public health emergency, the meeting may be conducted remotely, pursuant to Zoom communications media technology and/or by telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis, including any extensions or supplements thereof ("Executive Orders"), and pursuant to Section 120.54(5)(b)2., Florida Statutes if such Executive Orders are still in effect. Anyone wishing to participate in the meeting and obtain information about how the meeting will occur should refer to the District's website, www.MiddleVillageCDD.com or contact the office of the District Manager, c/o Governmental Management Services, LLC at (904) 940-5850 or jerry@gmsnf.com to obtain access information.

The District fully encourages public participation in a safe and efficient manner. Toward that end, participants are strongly encouraged to submit questions and comments to the District Manager by calling (904) 940-5850 or emailing jerry@gmsnf.com at least 24 hours in advance of the meeting to facilitate the Board's consideration of such questions and comments during the meeting.

The meeting is open to the

public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and is expected to also be available on the District's website at www.MiddleVillageCDD.com. This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

If you are unable to participate by telephone or by Zoom, please contact the District Manager's office at (904) 940-5850 or jerry@gmsnf.com for further accommodations.

James A. Perry
District Manager

Dec. 31 00(20-00229C)

AP300R		YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER										RUN	1/31/21	PAGE	1	
*** CHECK DATES		01/01/2021 - 01/31/2021 ***		MIDDLE VILLAGE - REC FUND												
		BANK B REC FUND														

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/04/21	00797	1/03/21 01032021	202101 320-57200-34510		*	180.00	
		1/2/21	SECURITY SERVICE				
				ANTHONY PENA			180.00 008429

1/04/21	00674	12/28/20 12282020	202012 320-57200-34510		*	180.00	
		12/26/20	SECURITY SERVICE				
				BEN SIMMONS			180.00 008430

1/04/21	00674	1/03/21 01032021	202012 320-57200-34510		*	180.00	
		12/29/20	SECURITY SERVICE				
		1/03/21 01032021	202012 320-57200-34510		*	180.00	
		12/30/20	SECURITY SERVICE				
				BEN SIMMONS			360.00 008431

1/04/21	00398	12/28/20 12282020	202012 320-57200-34510		*	180.00	
		12/24/20	SECURITY SERVICE				
		12/28/20 12282020	202012 320-57200-34510		*	180.00	
		12/27/20	SECURITY SERVICE				
				BRYAN WESLEY SMITH			360.00 008432

1/04/21	00398	1/03/21 01032021	202012 320-57200-34510		*	180.00	
		12/31/20	SECURITY SERVICE				
		1/03/21 01032021	202012 320-57200-34510		*	180.00	
		1/3/21	SECURITY SERVICE				
				BRYAN WESLEY SMITH			360.00 008433

1/04/21	00588	12/28/20 12282020	202012 320-57200-34510		*	180.00	
		12/21/20	SECURITY SERVICE				
		12/28/20 12282020	202012 320-57200-34510		*	180.00	
		12/22/20	SECURITY SERVICE				
				EVA SOLIS			360.00 008434

1/04/21	00442	1/03/21 01032021	202012 320-57200-34510		*	180.00	
		12/28/20	SECURITY SERVICE				
				JEFFREY HOLMES			180.00 008435

1/04/21	00242	12/28/20 12282020	202012 320-57200-34510		*	180.00	
		12/26/20	SECURITY SERVICE				
				JENNIFER COOPER			180.00 008436

1/08/21	00802	12/26/20 12262020	202012 300-36900-10300		*	500.00	
			RENTAL DEPOSIT REFUND				
				AUNACK FLORVILUS			500.00 008437

1/08/21	00026	11/01/20 1748	202011 310-51300-34000		*	18,629.50	
			NOV FACIL MNGMT-RECREAT				
				GOVERNMENTAL MANAGEMENT SERVICES			18,629.50 008438

MVIL MIDDLE VILLAGE OKUZMUK							

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
1/08/21	00026	11/01/20 1749	202011 330-57200-34300		*	5,862.50	
		NOV FACIL MNGNT-TENNIS		GOVERNMENTAL MANAGEMENT SERVICES			5,862.50 008439
1/08/21	00026	12/28/20 1768	202012 300-36900-10200		*	1,010.00	
		TENNIS REVEN DEP 12/22/20		GOVERNMENTAL MANAGEMENT SERVICES			1,010.00 008440
1/08/21	00801	12/28/20 12282020	202012 300-36900-10300		*	3,100.00	
		RENTAL DEPOSIT REFUND		JESSICA PALMER			3,100.00 008441
1/08/21	00139	1/01/21 13129559	202101 330-57200-46400		*	2,585.73	
		JAN POOL CHEMICALS		POOLSURE			2,585.73 008442
1/08/21	00438	12/16/20 68711090	202101 330-57200-44900		*	1,665.13	
		JAN REFUSE					
		12/16/20 68711090	202101 330-57200-44900		*	35.00	
		SERVICE INTERRUPTION FEE		REPUBLIC SERVICES #687			1,700.13 008443
1/15/21	00554	12/31/20 10840672	202012 320-57200-34500		*	4,235.79	
		12/1/20-12/31/20 SECURITY		ALLIED UNIVERSAL SECURITY SERVICES			4,235.79 008444
1/15/21	00797	1/11/21 01112021	202101 320-57200-34510		*	180.00	
		1/8/21 SECURITY SERVICES		ANTHONY PENA			180.00 008445
1/15/21	00674	1/11/21 01112021	202101 320-57200-34510		*	180.00	
		1/9/21 SECURITY SERVICES		BEN SIMMONS			180.00 008446
1/15/21	00398	1/11/21 01112021	202101 320-57200-34510		*	180.00	
		1/4/21 SECURITY SERVICES					
		1/11/21 01112021	202101 320-57200-34510		*	180.00	
		1/6/21 SECURITY SERVICES		BRYAN WESLEY SMITH			360.00 008447
1/15/21	00008	1/06/21 01062021	202012 330-57200-43300		*	274.88	
		3214-1 TOWER OAKS DR					
		1/06/21 01062021	202012 330-57200-43300		*	27.10	
		701-1 TURKEY POINT DR					
		1/06/21 01062021	202012 330-57200-43300		*	43.30	
		878-1 SONGBIRD DR					

MVIL MIDDLE VILLAGE OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		1/06/21	01062021 202012 330-57200-43300		*	24.67	
			738-1 CHESTWOOD CHASE DR				
		1/06/21	01062021 202012 330-57200-43300		*	31.96	
			3214-2 TOWER OAKS DR				
		1/06/21	01062021 202012 330-57200-43300		*	266.93	
			1089 OAKLEAF PLANTATION				
		1/06/21	01062021 202012 330-57200-43300		*	131.39	
			1092 OAKLEF PLANTATION				
		1/06/21	01062021 202012 330-57200-43300		*	49.97	
			533-2 SOUTHWOOD WAY				
				CLAY COUNTY UTILITY AUTHORITY			850.20 008448
1/15/21	00063	12/14/20	TCE16490 202012 330-57200-49500		*	879.50	
			ELEVATOR MAINTENANCE				
				COASTAL ELEVATOR SERVICE CORP.			879.50 008449
1/15/21	00063	12/24/20	TCE16500 202012 330-57200-49500		*	275.00	
			ELEVATOR MAINTENANCE				
				COASTAL ELEVATOR SERVICE CORP.			275.00 008450
1/15/21	00803	12/31/20	38961 202012 330-57200-62100		*	1,195.00	
			FIRE INSPECTION				
				COX FIRE PROTECTION, INC			1,195.00 008451
1/15/21	00588	1/11/20	01112020 202101 320-57200-34510		*	200.00	
			1/1/21 SECURITY SERVICES				
		1/11/20	01112020 202101 320-57200-34510		*	180.00	
			1/5/21 SECURITY SERVICES				
				EVA SOLIS			380.00 008452
1/15/21	00026	1/01/21	1765 202101 310-51300-34000		*	18,629.50	
			JAN FACIL MNGNT-RECREAT				
				GOVERNMENTAL MANAGEMENT SERVICES			18,629.50 008453
1/15/21	00026	1/01/21	1766 202101 330-57200-34300		*	5,862.50	
			JAN FACIL MNGMT-TENNIS				
				GOVERNMENTAL MANAGEMENT SERVICES			5,862.50 008454
1/15/21	00242	1/11/21	01112021 202101 320-57200-34510		*	180.00	
			1/9/21 SECURITY SERVICES				
				JENNIFER COOPER			180.00 008455
1/15/21	00062	10/12/02	549407 202101 320-57200-46800		*	1,519.00	
			JAN LAKE MAINTENANCE				
				THE LAKE DOCTORS			1,519.00 008456
				MVIL MIDDLE VILLAGE OKUZMUK			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/15/21	00276	1/11/21 01112021	202101 320-57200-34510		*	180.00	
		1/7/20	SECURITY SERVICES	MATTHEW L. WILLIAMS			180.00 008457
1/15/21	00261	10/23/20 272	202010 330-57200-34400		*	1,105.00	
		SEP	PRESSURE WASHING SRVC	RIVERSIDE MANAGEMENT SERVICES, INC			1,105.00 008458
1/15/21	00261	11/01/20 271	202011 330-57200-34200		*	3,534.83	
		NOV	JANITORIAL SERVICES	RIVERSIDE MANAGEMENT SERVICES, INC			3,534.83 008459
1/15/21	00261	1/01/21 275	202101 330-57200-34200		*	3,534.83	
		JAN	JANITORIAL SERVICES	RIVERSIDE MANAGEMENT SERVICES, INC			3,534.83 008460
1/15/21	00804	1/11/21 01112021	202101 300-36900-10300		*	500.00	
			RENTAL DEPOSIT REFUND	SHARONDA ROBINSON			500.00 008461
1/15/21	00704	1/01/21 4493	202101 320-57200-46200		*	36,428.53	
		JAN	LANDSCAPE MAINTENANCE	VERDEGO			36,428.53 008462
1/25/21	00797	1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/15/21	SECURITY SERVICE		*	180.00	
		1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/16/21	SECURITY SERVICE	ANTHONY PENA			360.00 008463
1/25/21	00674	1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/15/21	SECURITY SERVICE		*	180.00	
		1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/16/21	SECURITY SERVICE	BEN SIMMONS			360.00 008464
1/25/21	00256	1/15/21 SSI09919	202012 320-57200-34510		*	445.00	
		DEC	EMPLOYMENT FEE		*	187.50	
		1/15/21 SSI09919	202012 320-57200-34510		*	187.50	
		DEC	SCHEDULING FEE	CLAY COUNTY SHERIFF'S OFFICE			632.50 008465
1/25/21	00567	1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/11/21	SECURITY SERVICE		*	180.00	
		1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/12/21	SECURITY SERVICE	DAVID VOLLER			360.00 008466

MVIL MIDDLE VILLAGE OKUZMUK

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/25/21	00588	1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/8/21 SECURITY SERVICE			*	180.00	
		1/19/21 01192021	202101 320-57200-34510		*		
		1/14/21 SECURITY SERVICE		EVA SOLIS			360.00 008467
1/25/21	00026	1/14/21 1771	202101 300-36900-10200		*	1,508.90	
		TENNIS REVEN DEP 1/13/21		GOVERNMENTAL MANAGEMENT SERVICES			1,508.90 008468
1/25/21	00026	1/15/21 1772	202101 300-36900-10300		*	525.00	
		EVENT STAFF THRU 01/14/21		GOVERNMENTAL MANAGEMENT SERVICES			525.00 008469
1/25/21	00026	1/11/21 1769	202012 330-57200-62000		*	3,894.00	
		DEC FAC MAINTENANCE GENER			*	2,299.00	
		1/11/21 1769	202012 330-57200-62000		*	817.00	
		DEC FAC MAINTENANCE CONT			*	3,702.00	
		1/11/21 1769	202012 330-57200-46630		*	1,995.00	
		DEC LIGHTING REPAIRS			*	3,630.00	
		1/11/21 1769	202012 320-57200-46500		*		
		DEC COMMON AREA MAINTENAN			*		
		1/11/21 1769	202012 330-57200-34400		*		
		DEC TENNIS COURTS MAINTEN			*		
		1/11/21 1769	202012 600-53800-64000		*		
		DEC REPAIRS AND REPLACE		GOVERNMENTAL MANAGEMENT SERVICES			16,337.00 008470
1/25/21	00026	1/11/21 1770	202012 330-57200-34400		*	520.00	
		DEC TENNIS COURT MAINTENA		GOVERNMENTAL MANAGEMENT SERVICES			520.00 008471
1/25/21	00442	1/19/21 01192021	202101 320-57200-34510		*	180.00	
		1/12/21 SECURITY SERVICE		JEFFREY HOLMES			180.00 008472
1/25/21	00308	1/13/21 44281	202101 330-57200-62100		*	175.00	
		JAN PEST CONTRL		PAULA'S PEST CONTROL INC			175.00 008473
1/25/21	00271	1/11/21 14803A	202101 330-57200-62100		*	523.60	
		FITNESS EQUIPMENT REPAIR		SOUTHEAST FITNESS REPAIR			523.60 008474
1/25/21	00412	1/08/21 7493	202101 330-57200-43500		*	3,103.38	
		LAP POOL GAS		WILFORD PROPANE GAS			3,103.38 008475
TOTAL FOR BANK B						140,502.92	
MVIL MIDDLE VILLAGE OKUZMUK							

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
TOTAL FOR REGISTER						140,502.92	

MVIL MIDDLE VILLAGE OKUZMUK

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 03 2021
WEEK OF 12/28-1-3 2020

RE

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

JAN 3
FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

REC

JAN 04 2021

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/28/20	JEFFREY HOLMES	1630-2230	6	30.00	180.00
12/29/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/30/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/31/20	BRYAN SMITH	1600-2100	6	30.00	180.00
1/2/21	ANTHONY PENA 797	1600-2200	6	30.00	180.00
1/3/21	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					
					1.080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

(B)

THANK YOU FOR YOUR BUSINESS!

2,320.572 34570

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 03 2020
WEEK OF 12/28-1-3 2020

RECEIVED**TO:**

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

JAN 04 2021

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

RECEIVED

JAN 04 2021

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/28/20	JEFFREY HOLMES	1630-2230	6	30.00	180.00
12/29/20	BEN SIMMONS 674	1615-2215	6	30.00	180.00
12/30/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/31/20	BRYAN SMITH	1600-2100	6	30.00	180.00
1/2/20	ANTHONY PENA	1600-2200	6	30.00	180.00
1/3/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					
					1.080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)
2,322.570.34570

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: DECEMBER 28, 2020
WEEK OF 12/21-12/27 2020

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

RECEIVED

DEC 28 2020

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/21/20	EVA SOLIS	1700-2300	6	30.00	180.00
12/22/20	EVA SOLIS	1700-2300	6	30.00	180.00
12/24/20	BRYAN SMITH	1600-2200	6	30.00	180.00
12/26/20	JENNIFER COOPER	1700-2300	6	30.00	180.00
12/26/20	BEN SIMMONS 674	1615-2215	6	30.00	180.00
12/27/20	BRYAN SMITH	2200-2300	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)
2,322.572.34570

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 03 2021
WEEK OF 12/28-1-3 2020

RECEIVED

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

JAN 04 2021

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/28/20	JEFFREY HOLMES	1630-2230	6	30.00	180.00
12/29/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/30/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/31/20	BRYAN SMITH 398	1600-2100	6	30.00	180.00
1/2/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/3/21	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					
					1.080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)
2.320.572.34570

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: DECEMBER 28, 2020
WEEK OF 12/21-12/27 2020

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

RECEIVED

DEC 28 2020

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/21/20	EVA SOLIS	1700-2300	6	30.00	180.00
12/22/20	EVA SOLIS	1700-2300	6	30.00	180.00
12/24/20	BRYAN SMITH 398	1600-2200	6	30.00	180.00
12/26/20	JENNIFER COOPER	1700-2300	6	30.00	180.00
12/26/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/27/20	BRYAN SMITH	2200-2300	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(2)
2,320.572.34570

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: DECEMBER 28, 2020
WEEK OF 12/21-12/27 2020

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

RECEIVED

DEC 28 2020

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/21/20	EVA SOLIS <i>588</i>	1700-2300	6	30.00	180.00
12/22/20	EVA SOLIS	1700-2300	6	30.00	180.00
12/24/20	BRYAN SMITH	1600-2200	6	30.00	180.00
12/26/20	JENNIFER COOPER	1700-2300	6	30.00	180.00
12/26/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/27/20	BRYAN SMITH	2200-2300	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

2.320.572.34570

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE**RECEIVED**

INVOICE DATE: JAN 03 2021
WEEK OF 12/28-1-3 2020

JAN 04 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/28/20	JEFFREY HOLMES 442	1630-2230	6	30.00	180.00
12/29/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/30/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/31/20	BRYAN SMITH	1600-2100	6	30.00	180.00
1/2/20	ANTHONY PENA	1600-2200	6	30.00	180.00
1/3/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1.080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)
2.920, 52.34570

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: DECEMBER 28, 2020
WEEK OF 12/21-12/27 2020

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

RECEIVED

DEC 28 2020

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/21/20	EVA SOLIS	1700-2300	6	30.00	180.00
12/22/20	EVA SOLIS	1700-2300	6	30.00	180.00
12/24/20	BRYAN SMITH	1600-2200	6	30.00	180.00
12/26/20	JENNIFER COOPER 242	1700-2300	6	30.00	180.00
12/26/20	BEN SIMMONS	1615-2215	6	30.00	180.00
12/27/20	BRYAN SMITH	2200-2300	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

2.322 572 3450

Oakleaf Venues

MVCDD refund of deposit request - AUNACK FLORVILUS

December 26, 2020 at 6:18 PM

Oksana Kuzmuk

Daniel Laughlin

, Hannah Smith

Good evening Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (THURSDAY) 11:00 a.m. to 11:00 p.m. - 12 HR PKG
 - DATE OF VENUE – DECEMBER 17, 2020
 - RESIDENT/CUSTOMER – AUNACK FLORVILUS
 - ADDRESS – 3943 PEBBLE BROOKE CIRCLE S, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$500.00 - Grand Banquet Deposit
 - RENTAL FEE DEPOSIT was via VISA (2329)
 - DATED: 11/30/2020
 - SEQ#: 7
 - BATCH #: 155
 - INVOICE: 7
 - APPROVAL CODE: 062300
 - AMOUNT \$500.00

RECEIVED

DEC 26 2020

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	E
11/30/20	11/30/20	12/17/20	Aunack Florvilus - GB DEPOSIT	DEPOSIT	\$ 500.00	

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, DECEMBER 29, 2020 and WEDNESDAY, DECEMBER 30, 2020, therefore, if you require immediate attention please email me or leave a detailed message at (904)-777-
PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venue rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable laws. If you are not an intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure.

(B) 802
2,800.369.103

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1748
Invoice Date: 11/1/20
Due Date: 11/1/20
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

JAN 05 2021

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - November 2020/ Rec. 2,310.513.3400 26 (B)		18,629.50	18,629.50
Total			\$18,629.50
Payments/Credits			\$0.00
Balance Due			\$18,629.50

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1749
Invoice Date: 11/1/20
Due Date: 11/1/20
Case:
P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

JAN 05 2021

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - November 2020/ Tennis 2,330.572.3430 26 (B)		5,862.50	5,862.50
Total			\$5,862.50
Payments/Credits			\$0.00
Balance Due			\$5,862.50

CA 11/1/20

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1768

Invoice Date: 12/28/20

Due Date: 12/28/20

Case:

P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

DEC 28 2020

Description	Hours/Qty	Rate	Amount
Tennis Revenue Deposited 12/22/2020		1,010.00	1,010.00
2,200,369.102			
26 (B)			
Total			\$1,010.00
Payments/Credits			\$0.00
Balance Due			\$1,010.00

Middle Village CDD

Breakdown of Revenues

December 22, 2020

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
12/22/2020	\$ 1,100.00	\$ 990.00	\$ 110.00
		\$ -	\$ -

Subtotal \$ 1,100.00 \$ 990.00 \$ 110.00

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
12/22/2020		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%	
12/22/2020	\$ -	\$ -	\$ -	*Stringing
	\$ 40.00	\$ 20.00	\$ 20.00	*Shirts
		\$ -	\$ -	
		\$ -	\$ -	
Subtotal	\$ 40.00	\$ 20.00	\$ 20.00	

Date	League Fees 10%	Middle Village CDD 90%
12/22/2020		

Subtotal \$ - \$ -

Total Revenues \$ 1,140.00 \$ 1,010.00 \$ 130.00

Wells Fargo Bank
Transaction Receipt

Branch #0066493 09 Deposit

Account Number XXXXXXXXXX4262
CHK 00182

Number of Checks 13
Check Listing

\$120.00
\$110.00
\$20.00
\$40.00
\$70.00
\$30.00
\$20.00
\$222.00
\$240.00
\$82.00
\$96.00
\$15.00
\$75.00

Total Checks Amount \$1,140.00
Total Deposit \$1,140.00

Transaction # 017 2019
11:03AM 12/22/20
Deposit Credit Date: 12/22/20

Thank you, FAULA

Oakleaf Venues

MVCDD refund of deposit request due to COVID 19 - JESSICA PALMER

December 28, 2020 at 8:43 PM

Oksana Kuzmuk

Daniel Laughlin

, Hannah Smith

Good evening Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (SATURDAY) 12:00 p.m. to 12:00 a.m. - 12 HR PKG
 - DATE OF VENUE – MARCH 21, 2020
 - RESIDENT/CUSTOMER – JESSICA PALMER
 - ADDRESS – 2557 REAGAN LAKES LANE, JACKSONVILLE, FL 32221
 - AMOUNT OF REFUND - \$3,100.00 - RENTAL FEE AND BOOKING / DEPOSIT FEE REFUND
 - RENTAL FEE DEPOSIT was via VISA (4261)

▪ **RENTAL FEE FOR GB:**

- DATED: 9/23/19
- SEQ#: 1
- BATCH#: 142
- INVOICE: 1
- APPROVAL CODE: 001547
- AMOUNT \$2,400.00

▪ **BOOKING / DEPOSIT FEE FOR GB:**

- DATED: 9/23/20
- SEQ#: 2
- BATCH#: 142
- INVOICE: 2
- APPROVAL CODE: 001709
- AMOUNT: \$500.00

▪ **BOOKING / DEPOSIT FEE FOR GL:**

- DATED: 9/23/20
- SEQ#: 3
- BATCH#: 142
- INVOICE: 1
- APPROVAL CODE: 001814
- AMOUNT: \$200.00

801 @
2,300,369.108

RECEIVED

DEC 28 2020

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELI
09/23/19	09/23/19	03/21/20	Jessica Palmer - GB	12	\$ 2,400.00	
09/23/19	09/23/19	03/21/20	Jessica Palmer - GB DEPOSIT	DEPOSIT	\$ 500.00	
09/23/19	09/23/19	03/21/20	Jessica Palmer - GL DEPOSIT	DEPOST	\$ 200.00	

Let me know if you have any questions or require any additional information.

Thank you.

OUR DISTRICT OFFICES WILL BE CLOSED NEW YEAR'S EVE AND NEW YEAR'S DAY
I will be out of the office TUESDAY, DECEMBER 29, 2020 and WEDNESDAY, DECEMBER 30, 2020, therefore, if you require immediate attention please email me or leave a detailed message at 904-
PARTICIPANTS EXPECTED, DATE OF PREFERENCE and EMAIL ADDRESS. I will respond at my earliest oppo

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venue rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact II be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date

1/1/2021

Invoice #

131295597130

Terms	Net 20
Due Date	1/21/2021
PO #	

Bill To	Ship To
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vlg 845 Oakleaf Plantation Way Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	2,477.55
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<p>⑧ 139 2,330.52, 464</p> <p>RECEIVED JAN 04 2020</p>				

A prepayment discount of 5% is available if the entire amount for 2021 is paid by December 31st, 2020. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total 2,585.73
Amount Due \$2,585.73

Remittance Slip

Customer
13OAK101
Invoice #
131295597130

Amount Due \$2,585.73
Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295597130



8619 Western Way
Jacksonville FL 32256-036060

Customer Service (904) 731-2456
RepublicServices.com/Support

Important Information

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

Account Number 3-0687-3527242
Invoice Number 0687-001109043
Invoice Date December 16, 2020
Past Due on 12/16/20 \$3,259.61
Payments/Adjustments \$35.00
Current Invoice Charges \$1,655.13

Total Amount Due \$4,949.74	Payment Due Date Past Due
--	--

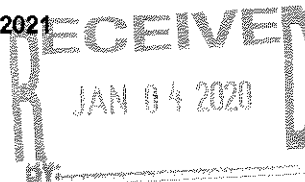
PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
12/15/20 Unreferenced Memo		\$35.00
Re: Service Interrupt		

CURRENT INVOICE CHARGES

Description	Reference	Quantity	Unit Price	Amount
Middle Village Cdd 845 Oakleaf Plantation Pkwy				
Orange Park, FL Contract: 9687024 (C50)				
2 Waste Container 6 Cu Yd, 2 Lifts Per Week				
Pickup Service 01/01-01/31			\$1,071.02	\$1,071.02
Container Refresh 01/01-01/31		2.0000	\$9.00	\$18.00
Total Fuel/Environmental Recovery Fee				\$313.53
Total Franchise - Local				\$228.31
Late Fee 12/16				\$24.27
CURRENT INVOICE CHARGES, Due by January 05, 2021				\$1,655.13

438 (B)
2,330,572,449



Simple account access at your fingertips.

Download the Republic Services app or visit
RepublicServices.com today.



Past Due	30 Days	60 Days	90+ Days
	\$1,676.43	\$1,618.18	\$0.00



8619 Western Way
Jacksonville FL 32256-036060

Please Return This
Portion With Payment

Total Enclosed

Return Service Requested

Total Amount Due	\$4,949.74
Payment Due Date	Past Due
Account Number	3-0687-3527242
Invoice Number	0687-001109043

☐ For Billing Address Changes,
Check Box and Complete Reverse

Make Checks Payable To:



80013399
M212

MIDDLE VILLAGE CDD
LISA
475 W TOWN PL
STE 114
ST AUGUSTINE FL 32092-3648



REPUBLIC SERVICES #687
PO BOX 9001099
LOUISVILLE KY 40290-1099

30687352724200000011090430001655130004949740

[illegible]



Eight Tower Bridge
161 Washington Street, Suite 600
Conshohocken, PA 19428
(866) 703-7666

MIDDLE VILLAGE COMM DEV. DIST
370 Oakleaf Village Parkway
Orange Park, FL 32065

Invoice Date
12/31/2020

Invoice Number
10840672

To ensure proper credit, please
reference this invoice number on your
remittance advice.

PLEASE REMIT PAYMENT TO:

Allied Universal Security Services
P.O. Box 828854
Philadelphia, PA 19182-8854

Total Amount Due:

(USD) **\$4,235.79**

Terms:

Due Upon Receipt

Service Location: AB364298 Customer: AB364298 Billing Period: 12/01/2020 - 12/31/2020

MIDDLE VILLAGES

845 Oakleaf Plantation Pkwy
Orange Park, FL 32065-3531

Description	Quantity	UOM	Price	Amount
Security Services	1.00	EA	4,235.79	4,235.79
Total Hours	0.00			0.00
Subtotal				4,235.79
Sales Tax Subtotal				0.00
Total for - MIDDLE VILLAGES				4,235.79

APPROVED

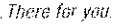
Code to:
Middle Village Security
2-320-572-345

53716

RECEIVED

JAN 07 2021

Subtotal	
	\$4,235.79
Sales Tax	
	\$0.00
Total Amount Due:	
(USD)	\$4,235.79



Invoice Number
10840672

Page 1 of 1

Description						Quantity	Bill Rate	Extension
Work Date	Post Description	Employee Name	In Time	Out Time	Lunch	Hours	Hours Type	
Security Services						1.00	\$4,235.79	\$4,235.79
Total Hours						0.00		\$0.00
							Revenue Total	\$4,235.79
							Tax Total	\$0.00
							Grand Total	\$4,235.79

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 11 2021
WEEK OF 1-4-1-10 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

B 2,320.582 8400

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/1/21	EVA SOLIS (HOILDAY RATE)	1500-1700	5	40.00	200.00
1/4/20	BRYAN SMITH	1630-2200	6	30.00	180.00
1/5/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/6/21	BRYAN SMITH	1600-2100	6	30.00	180.00
1/8/21	ANTHONY PENA 797	1600-2200	6	30.00	180.00
1/9/21	BEN SIMMONS	1630-2230	6	30.00	180.00
1/9/21	JENNIFER COOPER	1700-2300	6	30.00	180.00
1/7/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1280.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 11 2021
WEEK OF 1-4-1-10 2021

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

(B) 2,320.582,345.00

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/1/21	EVA SOLIS (HOILDAY RATE)	1500-1700	5	40.00	200.00
1/4/20	BRYAN SMITH	1630-2200	6	30.00	180.00
1/5/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/6/21	BRYAN SMITH	1600-2100	6	30.00	180.00
1/8/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/9/21	BEN SIMMONS 684	1630-2230	6	30.00	180.00
1/9/21	JENNIFER COOPER	1700-2300	6	30.00	180.00
1/7/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1280.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 11 2021
WEEK OF 1-4-1-10 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/1/21	EVA SOLIS (HOILDAY RATE)	1500-1700	5	40.00	200.00
1/4/20	BRYAN SMITH 398	1630-2200	6	30.00	180.00
1/5/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/6/21	BRYAN SMITH	1600-2100	6	30.00	180.00
1/8/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/9/21	BEN SIMMONS	1630-2230	6	30.00	180.00
1/9/21	JENNIFER COOPER	1700-2300	6	30.00	180.00
1/7/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					
(B) 2,320.572.84570					
					1280.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

107

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 3214-1 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 01/06/2021

Customer #: 00210999

Route #: MC05526683

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
72979833	2	01/03/21	33	20048	20203	155
Base Charges (Prepaid)						\$131.39
Consumption Charges	Tier 1	132.0	X	0.81	\$106.92	
Proration Factor: 1.1000	Tier 2	23.0	X	1.59	\$36.57	
	Tier 3	0.0	X	2.40	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$274.88
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$274.88

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

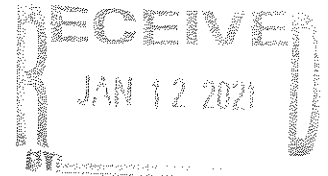
Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$274.88 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$692.99 was posted to your account on 12/28/2020.

8 (B) 2,330,572,433

Exp. 12



Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
3214-1 Tower Oaks Drive Reclaimed Irrigation

Customer #:00210999
Route #:MC05526683
Route Group:26

Bill Date	01/06/21
Current Charges	\$274.88
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$274.88

ADDRESSEE:

MAIL PAYMENT TO:

AYC0105B
2000000647 32/1

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 701-1 Turkey Point Drive Reclaimed Irrigation

Bill Date: 01/06/2021

Customer #: 00235920

Route #: MC05526213

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
48011347	.75	01/03/21	33	434	437	3
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	3.0	X	0.81	\$2.43	
Proration Factor: 1.1000	Tier 2	0.0	X	1.59	\$0.00	
	Tier 3	0.0	X	2.40	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$27.10
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$27.10

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$27.10 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$26.29 was posted to your account on 12/28/2020.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
701-1 Turkey Point Drive Reclaimed Irrigation

Customer #:00235920
Route #:MC05526213
Route Group:26

Bill Date	01/06/21
Current Charges	\$27.10
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$27.10

ADDRESSEE:

MAIL PAYMENT TO:

AYC0105B
2000000648 32/2

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 878-1 Songbird Drive Reclaimed Irrigation

Bill Date: 01/06/2021

Customer #: 00235921

Route #: MC05526275

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	X	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
33015127	.75	01/03/21	33	1189	1212	23
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	23.0	X	0.81	\$18.63	
Proration Factor: 1.1000	Tier 2	0.0	X	1.59	\$0.00	
	Tier 3	0.0	X	2.40	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$43.30
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$43.30

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$43.30 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$36.82 was posted to your account on 12/28/2020.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	01/06/21
Current Charges	\$43.30
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$43.30

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
878-1 Songbird Drive Reclaimed Irrigation

Customer #:00235921
Route #:MC05526275
Route Group:26

ADDRESSEE:

MAIL PAYMENT TO:

AYC0105B
2000000649 32/3

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 738-1 Chestwood Chase Drive Reclaimed Irrigation

Bill Date: 01/06/2021

Customer #: 00235922

Route #: MC05526587

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	X	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
33015129	.75	01/03/21	33	943	943	0
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	0.0	X	0.81	\$0.00	
Proration Factor: 1.1000	Tier 2	0.0	X	1.59	\$0.00	
	Tier 3	0.0	X	2.40	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$24.67
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$24.67

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$24.67 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$24.67 was posted to your account on 12/28/2020.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	01/06/21
Current Charges	\$24.67
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$24.67

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
738-1 Chestwood Chase Drive Reclaimed Irrigation

Customer #:00235922
Route #:MC05526587
Route Group:26

ADDRESSEE:

AYC0105B
2000000650 32/4

MAIL PAYMENT TO:

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 3214-2 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 01/06/2021

Customer #: 00241833

Route #: MC05526924

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
48011391	.75	01/03/21	33	635	644	9
Base Charges (Prepaid)						\$24.67
Consumption Charges	Tier 1	9.0	X	0.81	\$7.29	
Proration Factor: 1.1000	Tier 2	0.0	X	1.59	\$0.00	
	Tier 3	0.0	X	2.40	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$31.96
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$31.96

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$31.96 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$31.15 was posted to your account on 12/28/2020.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	01/06/21
Current Charges	\$31.96
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$31.96

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
3214-2 Tower Oaks Drive Reclaimed Irrigation

Customer #:00241833
Route #:MC05526924
Route Group:26

ADDRESSEE:

MAIL PAYMENT TO:

AYC0105B
2000000651 32/5

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 1089 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 01/06/2021

Customer #: 00274569

Route #: MC05522997

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00			\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
72979837	2	01/03/21	33	2167	2317	150
Base Charges (Prepaid)						\$131.39
Consumption Charges	Tier 1	132.0	X	0.81		\$106.92
Proration Factor: 1.1000	Tier 2	18.0	X	1.59		\$28.62
	Tier 3	0.0	X	2.40		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$266.93
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$266.93

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$266.93 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$163.79 was posted to your account on 12/28/2020.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	01/06/21
Current Charges	\$266.93
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$266.93

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
1089 Oakleaf Plantation Parkway Reclaimed
Irrigation

Customer #:00274569
Route #:MC05522997
Route Group:26

ADDRESSEE:

MAIL PAYMENT TO:

AYC0105B
2000000652 32/6

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 1092 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 01/06/2021

Customer #: 00274570

Route #: MC05522995

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71190979	2	01/03/21	33	0	0	0
Base Charges (Prepaid)						\$131.39
Consumption Charges	Tier 1	0.0	X	0.81	\$0.00	
Proration Factor: 1.1000	Tier 2	0.0	X	1.59	\$0.00	
	Tier 3	0.0	X	2.40	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$131.39
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$131.39

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$131.39 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$131.39 was posted to your account on 12/28/2020.

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	01/06/21
Current Charges	\$131.39
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$131.39

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
1092 Oakleaf Plantation Parkway Reclaimed
Irrigation

Customer #:00274570
Route #:MC05522995
Route Group:26

ADDRESSEE:

MAIL PAYMENT TO:

AYC0105B
2000000653 32/7

MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 01/06/2021

Customer #: 00276168

Service Address: 533-1 Southwood Way Irrigation

Route #: MC05540116

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
67842361	1	01/03/21	33	1865	1865	0

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$27.21
Consumption Charges	Tier 1	0.0	X	1.50		\$0.00
Proration Factor: 1.1000	Tier 2	0.0	X	3.10		\$0.00
	Tier 3	0.0	X	4.02		\$0.00
	Tier 4	0.0	X	5.16		\$0.00

Alternative Water Supply Surcharge \$1.09

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.30
Previous Balance	\$-30.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$-1.70

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwm.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Your current billing reflects a credit balance. This credit balance will reflect on your next billing.

Your last payment of \$95.80 was posted to your account on 12/28/2020.

Consumer Confidence and UCMR4 Reports are available at our office and online at: www.clayutility.org/ccr/OPG.pdf

Please return this portion with payment

Bill Summary

Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	01/06/21
Current Charges	\$28.30
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$-30.00
Total Amount Due	\$-1.70

MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Customer #:00276168

533-1 Southwood Way Irrigation

Route #:MC05540116

Route Group:26

ADDRESSEE:

AYC0105B 37986 1 AB 0.419
7000038460 00.0096.0091 37986/2

MAIL PAYMENT TO:

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 01/06/2021

Customer #: 00276169

Service Address: 533-2 Southwood Way Reclaimed Irrigation

Route #: MC05540000

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	01/06/21 to 02/04/21					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	X	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
73107503	1	01/03/21	33	142	153	11
Base Charges (Prepaid)						\$41.06
Consumption Charges	Tier 1	11.0	X	0.81	\$8.91	
Proration Factor: 1.1000	Tier 2	0.0	X	1.59	\$0.00	
	Tier 3	0.0	X	2.40	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$49.97
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$49.97

Your lawn needs water only every other week at most during winter months, so skip a week! Learn more at <https://www.sjrwmd.com/skip-a-week>.

Outdoors, lawn & landscape irrigation accounts for more than half of all residential water use. If everyone skipped a week of irrigation this season, it could save nearly 1 billion gallons of water.

Too much irrigation makes your lawn less able to survive droughts and encourages pests and disease.

Please pay \$49.97 by 1/27/2021 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$55.64 was posted to your account on 12/28/2020.

Please return this portion with payment

Bill Summary

Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	01/06/21
Current Charges	\$49.97
Current Charges Past Due After	01/27/21
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$49.97

MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Customer #:00276169

533-2 Southwood Way Reclaimed Irrigation

Route #:MC05540000

Route Group:26

ADDRESSEE:

AYC0105B 37986 1 AB 0.419
7000038461 00.0096.0091 37986/3

MAIL PAYMENT TO:

MIDDLE VILLAGE COMMUNITY
DEVELOPMENT
475 WEST TOWN PLACE SUITE 114
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068


COASTAL ELEVATOR SERVICE CORP.

4801 Executive Park Court Suite 208
Jacksonville, FL 32216

CUSTOMER NO.	DATE	INVOICE NO.
601535	12/14/20	TCE16490001
		AMOUNT DUE
		897.50

INVOICE

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO: 
COASTAL ELEVATOR SERVICE CO
P.O. BOX 730400
DALLAS TX
753730400

OAKLEAF PLANTATION
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK
320654259

RECEIVED
JAN 07 2021 FL

ENCLOSE THIS COUPON WITH YOUR PAYMENT.
MAKE CHECK PAYABLE TO: COASTAL ELEVATOR SERVICE CORP

INVOICE

DETACH RETURN DOCUMENT ALONG PERFORATION
COASTAL ELEVATOR SERVICE CORP
** INVOICE CHARGES **

BUILDING REFERENCECUSTOMER NO.
601535DATE
12/14/20INVOICE NO.
TCE16490001

*
VEHICLE CHARGE : 110
STANDARD RATE :
1.75 HRS @ \$450/HR PREM RATE = 787.50

Code to:

02-330-572-630

Middle Village Elevator Maintenance

SUBTOTAL	897.50
TAX	.00
FREIGHT	.00
TOTAL AMOUNT DUE	897.50

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT COASTAL ELEVATOR AT: (904-296-6847)

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.

COASTAL ELEVATOR SERVICE CORP.

4801 Executive Park Court Suite 208
Jacksonville, FL 32216

CUSTOMER NO.	DATE	INVOICE NO.
601535	12/24/20	TCE16500001

INVOICE

AMOUNT DUE
275.00

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO: 
COASTAL ELEVATOR SERVICE CO
P.O. BOX 730400

DALLAS
753730400

TX

OAKLEAF PLANTATION
370 OAKLEAF VILLAGE PARKWAY

ORANGE PARK
320654259

FL

RECEIVED

ENCLOSE THIS COUPON WITH YOUR PAYMENT.

MAKE CHECK PAYABLE TO: COASTAL ELEVATOR SERVICE CORP

JAN 07 2021

INVOICE

DETACH RETURN DOCUMENT ALONG PERFORATION

COASTAL ELEVATOR SERVICE CORP

** INVOICE CHARGES **

BUILDING REFERENCE
OAKLEAF PLANTATION
845 OAKLEAF PLANTATION

CUSTOMER NO.
601535

DATE
12/24/20

INVOICE NO.
TCE16500001

ORANGE PARK
32065

FL

1, HYDRAULIC ELEVATOR, 2020, REQUIRED TEST
WITNESSING AND QEI INSPECTION ;

Code to:

02-330-572-630

Middle Village Elevator Maintenance

SUBTOTAL	275.00
TAX	.00
FREIGHT	.00
TOTAL AMOUNT DUE	275.00

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT COASTAL ELEVATOR AT: (904-296-6847)

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.



6555 Grace Lane, Jacksonville FL 32205

Cox Fire Protection, Inc JAX WORK ORDER

INVOICE DATE	INVOICE NO	DUE DATE	PAY THIS AMOUNT
12/31/2020	98961	1/30/2021	1,195.00

Bill to: Middle Village CDD
475 W Town Place
St Augustine, FL 32092

SERVICE AT: Plantation Oaks-Middle Village Amenity Ctr
845 Oakleaf Plantation Parkway
Orange Park, FL 32065

CUSTOMER ID: MID-05

REFERENCE: Work Order 57711

DESCRIPTION: Work Order 57711 Inspection Scheduled

PO NUMBER:

TERMS: Net 30 Days

ITEM	DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
MISCELLANEOUS				
	Final Billing	1.00	1,195.00	1,195.00

Code to:

2-330-572-621

803 (15)

Middle Village Preventative contract

RECEIVED

JAN 07 2021

PLEASE REMIT PAYMENT TO: 7910 PROFESSIONAL PLACE TAMPA, FL 33637

For your convenience, we accept ALL MAJOR credit cards.
Please call 813-980-3282, ext. 109 to provide credit card information.

TOTAL DUE:

1,195.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 11 2021
WEEK OF 1-4-1-10 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

(B) 2,320.572,34510

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/1/21	EVA SOLIS (HOILDAY RATE)	1500-1700	5	40.00	200.00
1/4/20	BRYAN SMITH	1630-2200	6	30.00	180.00
1/5/21	EVA SOLIS 588	1700-2300	6	30.00	180.00
1/6/21	BRYAN SMITH	1600-2100	6	30.00	180.00
1/8/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/9/21	BEN SIMMONS	1630-2230	6	30.00	180.00
1/9/21	JENNIFER COOPER	1700-2300	6	30.00	180.00
1/7/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					
					1280.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1765
Invoice Date: 1/1/21
Due Date: 1/1/21
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Recreation - Facility Management - Oakleaf Plantation - January 2021 2.310.513.3400 26 ⑤		18,629.50	18,629.50

RECEIVED
JAN 06 2021

Total \$18,629.50

Payments/Credits \$0.00

Balance Due \$18,629.50

OK
1/6/21

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1766
Invoice Date: 1/1/21
Due Date: 1/1/21
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis - Facility Management - Oakleaf Plantation - January 2021 2.33.572.3430 26B		5,862.50	5,862.50
RECEIVED JAN 06 2021			

Total	\$5,862.50
Payments/Credits	\$0.00
Balance Due	\$5,862.50

1/6/21

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 11 2021
WEEK OF 1-4-1-10 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

(B) 2,320.00 2,345.70

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/1/21	EVA SOLIS (HOILDAY RATE)	1500-1700	5	40.00	200.00
1/4/20	BRYAN SMITH	1630-2200	6	30.00	180.00
1/5/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/6/21	BRYAN SMITH	1600-2100	6	30.00	180.00
1/8/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/9/21	BEN SIMMONS	1630-2230	6	30.00	180.00
1/9/21	JENNIFER COOPER 242	1700-2300	6	30.00	180.00
1/7/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1280.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!



3543 State Road 419, Winter Springs, FL 32708
PH: 800-666-5253

RECEIVED

JAN 07 2021

INVOICE

Invoice #	549407
Account #	711194
Invoice Date	1/1/2021
Due Date	1/11/2021
Rep	MAS

Bill To MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065
--

Invoice Questions:
Lakes@lakedoctors.com
Payment Questions:
Payments@lakedoctors.com

Purchase Order Number	Terms	Invoice Date Reflects Month of Service Provided
	NET 10 DAYS	
Item	Description	Amount
	Monthly Water Management Service (R)	1,519.00
	Code to: 2-320-572-4680 Middle Village Lake Maintenance	
	Customer Total Balance \$3,008.00	
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!		Total Invoice \$1,519.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit www.lakedoctors.com for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

Bill To MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065
--

Amount Enclosed

Invoice #	549407
Account #	711194
Date	1/1/2021

Go Green! Contact us at Payments@lakedoctors.com to have your invoices emailed.

For address and contact updates, please email us at Frontdesk@lakedoctors.com.

The Lake Doctors, Inc.
3543 State Road 419
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW		
Mastercard	Visa	American Express
Card #		
Card Verification #		
Exp. Date #		
Print Name		
Billing Address:	Check box if same as above	
Signature		

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: JAN 11 2021
WEEK OF 1-4-1-10 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

B. L. 320 582 8450

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/1/21	EVA SOLIS (HOILDAY RATE)	1500-1700	5	40.00	200.00
1/4/20	BRYAN SMITH	1630-2200	6	30.00	180.00
1/5/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/6/21	BRYAN SMITH	1600-2100	6	30.00	180.00
1/8/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/9/21	BEN SIMMONS	1630-2230	6	30.00	180.00
1/9/21	JENNIFER COOPER	1700-2300	6	30.00	180.00
1/7/20	MATT WILLIAMS 276	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1280.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

RECEIVED

JAN 05 2021

Invoice #: 271
Invoice Date: 11/1/2020
Due Date: 11/1/2020
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Janitorial Services - November 2020 2,335.12.3420 26/10		3,534.83	3,534.83
Total			\$3,534.83
Payments/Credits			\$0.00
Balance Due			\$3,534.83

11-3-20

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

RECEIVED

JAN 05 2021

Bill To:
Middle Village CDD
476 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice #: 272
Invoice Date: 10/23/2020
Due Date: 10/23/2020
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Pressure Washing Services - September 2020		1,105.00	1,105.00
common area maint. 2, 33, 572, 3440 261 B			
Total			\$1,105.00
Payments/Credits			\$0.00
Balance Due			\$1,105.00

RHW
11, 3, 20

Riverside Management Services, Inc.

9655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, FL 32257

Service Detail

Bill To: Middle Village CDD

Invoice Date: 9/30/20

Due Date: Upon Receipt

Amount Due: \$ 1,105.00

<u>Date</u>	<u>Description</u>	<u>Amount</u>
9/29/20	Clock Tower in round about	\$ 520.00
9/30/20	Bell Tower	\$ 585.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE:

\$ 1,105.00

** Pressure Washing according to contract and within budget

Contract Amount: \$ 13,348.70

Invoice:

Oct. 2019	\$	-
Nov. 2019	\$	-
Dec. 2019	\$	-
Jan. 2020	\$	-
Feb. 2020	\$	-
Mar. 2020	\$	160.00
Apr. 2020	\$	275.00
May 2020	\$	-
June 2020	\$	3,498.00
July 2020	\$	-
Aug. 2020	\$	-
Sept. 2020	\$	1,105.00

Balance: \$ 8,310.70

Should you have any questions, please contact Rich Whetzel @ (904) 759-8923
or rwhetzel@gmsnf.com

Remit Payment

Riverside Management Services, Inc
9655 Florida Mining Blvd. W.
Building 300, Suite 305
Jacksonville, FL 32257

Invoice

Invoice #: 275
Invoice Date: 1/1/2021
Due Date: 1/1/2021
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Janitorial Services January 2021 2.33.572.3420 261 (B)		3,534.83	3,534.83
RECEIVED JAN 06 2021			

Total \$3,534.83

Payments/Credits \$0.00

Balance Due \$3,534.83

Order
1/6/21

From: **Oakleaf Venues** venue rentals@oakleafresidents.com
Subject: **MVCDD refund of deposit request - SHARONDA ROBINSON**
Date: **January 11, 2021 at 1:48 PM**
To: **Oksana Kuzmuk** okuzmuk@gmsnf.com
Cc: **Daniel Laughlin** dlaughlin@gmsnf.com, **Hannah Smith** hsmith@gmsnf.com

Good afternoon Oksana,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (FRIDAY) 11:00 a.m. to 11:00 p.m. - 12 HR PKG
 - DATE OF VENUE – JANUARY 1, 2021
 - RESIDENT/CUSTOMER – SHARONDA ROBINSON
 - ADDRESS – 1352 AKRON OAKS DRIVE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND – \$500.00 – Grand Banquet Deposit
 - RENTAL FEE DEPOSIT was via CHECK drawn on Navy Federal CU
 - **GRAND BANQUET DEPOSIT:**
 - CHECK#: 326
 - DATED: 11/30/2020
 - DEPOSITED:
 - AMOUNT: \$500.00

RECEIVED

JAN 11 2021

804 (B)

2,800.369.105

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	E
11/30/20	12/01/20	01/01/21	Sharonda Robinson - GB DEPOSIT	DEPOSIT	\$ 500.00	

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, JANUARY 12, 2021 and WEDNESDAY, JANUARY 13, 2021, therefore, if you require immediate attention please email me or leave a detailed message at 904-770-4661. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation
venue rentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under any applicable law.



RECEIVED

JAN 07 2021

Invoice

Invoice #: 4493

Date: 01/01/21

Customer PO:

DUE DATE: 01/31/2021

BILL TO

Oakleaf - Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#4212 - Standard Maintenance Contract 2021-2022 January 2021
Work order #1846 Zach

AMOUNT

\$36,428.53

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$36,428.53

Code to:

2-320-572-462

JDH B

Middle Village Landscape Maintenance

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED
RECEIVED

JAN 19 2021

JAN 19 2021

INVOICE

INVOICE DATE: JAN 19 2021
WEEK OF 1-11 1-117 2021

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/8/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/11/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/12/21	JEFFERY HOLMES	1615-2215	6	30.00	180.00
1/12/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/14/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/15/21	BEN SIMMONS	1715-2315	6	30.00	180.00
1/15/21	ANTHONY PENA 797	1600-2200	6	30.00	180.00
1/16/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	BEN SIMMONS	1630-2230	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					
					1620.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

(B)
2,320.572.34510

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED
RECEIVED

JAN 19 2021

JAN 19 2021

INVOICE

INVOICE DATE: JAN 19 2021
WEEK OF 1-11 1-117 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/8/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/11/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/12/21	JEFFERY HOLMES	1615-2215	6	30.00	180.00
1/12/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/14/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/15/21	BEN SIMMONS 674	1715-2315	6	30.00	180.00
1/15/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	BEN SIMMONS	1630-2230	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1620.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

(B)
2,320.572,34510

RECEIVED

JAN 15 2021



Remit To: Clay County Sheriff's Office
 PO Box 548/901 N. Orange Ave
 GREEN COVE SPRINGS, FL 32043
 (904) 284-7575

Invoice Number: SSI09919
 Invoice Date: 1/15/2021

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: OAKLEAF PLANTATION CDD
 MVCDD & DBCDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065
 JAVIER SORIANO

Ship

To: OAKLEAF PLANTATION CDD
 MVCDD & DBCDD
 370 OAKLEAF VILLAGE PARKWAY
 ORANGE PARK, FL 32065
 JAVIER SORIANO

Due Date 1/30/2021
 Terms Net 15 Days

Customer ID C0000168
 P.O. Number
 P.O. Date 1/15/2021
 Our Order No
 SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-DECEMBER 2020		178	178	5.00	890.00 / 2 = 445
Fees-2nd Employment Scheduling		15	15	25.00	375.00 / 2 = 187.5

002-320-57200-34510-256B

Amount Subject to Sales Tax US0
 Amount Exempt from Sales Tax 1,265.00

Subtotal: 1,265.00
 Invoice Discount: 0.00
 Tax: 0.00

Total USD: 1,265.00 / 2 = 632.5

OAKLEAF PLANTATION CDD	12/1/2021	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	12/3/2021	7420	PENA, ANTHONY	6.00
OAKLEAF PLANTATION CDD	12/4/2021	7420	PENA, ANTHONY	6.00
OAKLEAF PLANTATION CDD	12/4/2021	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	12/5/2021	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	12/5/2021	7420	PENA, ANTHONY	6.00
OAKLEAF PLANTATION CDD	12/6/2021	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	12/7/2021	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	12/9/2021	6267	HOLMES, JEFFREY R	6.00
OAKLEAF PLANTATION CDD	12/10/2021	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	12/12/2021	6273	COOPER, JENNIFER	5.00
OAKLEAF PLANTATION CDD	12/13/2021	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	12/14/2021	6267	HOLMES, JEFFREY R	6.00
OAKLEAF PLANTATION CDD	12/15/2021	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	12/16/2021	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	12/17/2021	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	12/18/2021	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	12/18/2021	7420	PENA, ANTHONY	6.00
OAKLEAF PLANTATION CDD	12/19/2021	7420	PENA, ANTHONY	6.00
OAKLEAF PLANTATION CDD	12/19/2021	6267	HOLMES, JEFFREY R	6.00
OAKLEAF PLANTATION CDD	12/20/2021	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	12/21/2021	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	12/22/2021	7223	SOLIS, EVA	6.00
OAKLEAF PLANTATION CDD	12/16/2021	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	12/26/2021	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	12/27/2021	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	12/28/2021	6267	HOLMES, JEFFREY R	5.00
OAKLEAF PLANTATION CDD	12/29/2021	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	12/30/2021	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	12/31/2021	6839	SMITH, BRYAN	6.00
			TOTAL	178.00

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED
RECEIVED

JAN 19 2021

JAN 19 2021

INVOICE

INVOICE DATE: JAN 19 2021
WEEK OF 1-11 1-117 2021

TO:
Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:
Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/8/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/11/21	DAVID VOLLER 567	1615-2115	6	30.00	180.00
1/12/21	JEFFERY HOLMES	1615-2215	6	30.00	180.00
1/12/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/14/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/15/21	BEN SIMMONS	1715-2315	6	30.00	180.00
1/15/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	BEN SIMMONS	1630-2230	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					
					1620.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

(B)
2,320.572,34510

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE**RECEIVED**

JAN 19 2021

JAN 19 2021

INVOICE DATE: JAN 19 2021
WEEK OF 1-11 1-117 2021

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/8/21	EVA SOLIS 588	1700-2300	6	30.00	180.00
1/11/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/12/21	JEFFERY HOLMES	1615-2215	6	30.00	180.00
1/12/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/14/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/15/21	BEN SIMMONS	1715-2315	6	30.00	180.00
1/15/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	BEN SIMMONS	1630-2230	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1620.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

(B)

2,320.572,34510

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1769

Invoice Date: 1/11/21

Due Date: 1/11/21

Case:

P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED

JAN 15 2021

248

Description	Hours/Qty	Rate	Amount
Facility Maintenance December 1 - December 31, 2020		14,459.94	14,459.94
Maintenance Supplies		1,877.06	1,877.06
Facility Maint. - General \$3894 ⁰⁰ 2.33.572.6200			
Facility Maint. - Cont. \$2299 ⁰⁰ 2.33.572.6200			
Lighting Repairs \$817 ⁰⁰ 2.33.572.4663			
Common Area Maint. \$3702 ⁰⁰ 2.320.572.4650			
Tennis Court Maint. \$1995 ⁰⁰ 2.33.572.3440			
Repairs / Replace \$3630 ⁰⁰ 34-538-6400 34,600.			

Total \$16,337.00

Payments/Credits \$0.00

Balance Due \$16,337.00

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF DECEMBER 2020**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/1/20	7	G.S.	Removed debris in all common areas and ponds
12/1/20	5.5	J.S.	Additional court maintenance
12/2/20	8	E.T.	Put up Christmas lights at main entrance at bell tower and along roadway, hung wreath on entrance columns
12/2/20	2	T.C.	Spread rock at pool pack area
12/2/20	4	G.S.	Removed debris in all common areas
12/2/20	4	L.N.	Installed rocks in pool compact area
12/2/20	3.5	J.S.	Additional court maintenance
12/3/20	3	G.S.	Removed debris in all common areas, cleaned up deceased animal
12/3/20	6.5	J.S.	Additional court maintenance
12/4/20	4	E.T.	Clean and vacuum lap pool, light inspection on boardwalk and blew off tree debris, removed deer from roadway
12/4/20	3.5	J.S.	Additional court maintenance
12/5/20	4.5	J.S.	Additional court maintenance
12/7/20	2.5	G.S.	Removed debris in all common areas, treated fire ant mounds in parks
12/7/20	3	S.A.	Checked and cleaned fountain, reset GFCI for Christmas lights
12/7/20	3.5	J.S.	Additional court maintenance
12/8/20	8	T.C.	Put up Christmas lights
12/8/20	4	G.S.	Removed debris in all common areas and ponds
12/8/20	5.5	J.S.	Additional court maintenance
12/9/20	3	E.T.	Clean tile and filter, vacuum pool, clean gutters on lap pool
12/9/20	8	T.C.	Put up Christmas lights
12/9/20	2.5	G.S.	Removed debris in all common areas
12/9/20	8	L.N.	Christmas decorations on Oakleaf Plantation Parkway
12/9/20	3.5	J.S.	Additional court maintenance
12/10/20	4	G.S.	Removed debris in all common areas and ponds
12/10/20	5.5	J.S.	Additional court maintenance
12/11/20	3.5	J.S.	Additional court maintenance
12/12/20	5.5	J.S.	Additional court maintenance
12/14/20	3	G.S.	Removed debris in all common areas, maintenance work on tennis sweeper
12/14/20	4	L.N.	Blew leaves and debris off boardwalk, cleaned shop, set up CDD meeting
12/14/20	3.5	J.S.	Additional court maintenance
12/15/20	6	E.T.	Put up Christmas lights on Deer Boulevard community entrance columns, clean and adjust chemistry on lap pool
12/15/20	8	T.C.	Troubleshoot wires at entrance columns
12/15/20	6	G.S.	Removed debris in all common areas, treated fire ant mounds in parks
12/15/20	5.5	J.S.	Additional court maintenance
12/16/20	8	E.T.	Clean up shop, remove all Christmas supplies and put in clubhouse at Double Branch
12/16/20	8	T.C.	Worked on repairing wires at entrance on columns, cleaned and organized shop
12/16/20	4	G.S.	Removed debris in all common areas
12/16/20	8	L.N.	Run new GFI on Oakleaf Plantation Parkway
12/16/20	3.5	J.S.	Additional court maintenance
12/17/20	8	T.C.	Worked on repairing wires for lights at entrance
12/17/20	3	G.S.	Removed debris in all common areas and ponds
12/17/20	5.5	J.S.	Additional court maintenance
12/18/21	8	E.T.	Put up Christmas lights at community entrance at bell tower, repair Christmas lights and replace GFI at Deer Field Entrance
12/18/20	4	L.N.	Removed debris at Hamilton Glenn, Oakpoint, Timberlake, Creekview, Whitfield, Plantation Oaks Boulevard, Oakleaf Plantation Parkway, amenity center and promenade
12/18/20	3.5	J.S.	Additional court maintenance
12/19/20	5	J.S.	Additional court maintenance
12/20/20	8	T.C.	Uncovered adult pool, changed lights to LED on promenade, covered adult pool
12/20/20	3	G.S.	Removed debris in all common areas
12/20/20	8	L.N.	Change lights around promenade and re-wire the fixtures, change Christmas decorations on Oakleaf Plantation Parkway, blew leaves and debris and cleaned boardwalk
12/21/20	3.5	J.S.	Additional court maintenance
12/22/20	4	E.T.	Removed cover from lap pool, put cover on lap pool, repair Christmas lights around community
12/22/20	8	T.C.	Uncovered adult pool, broke down and removed concrete
12/22/20	6	G.S.	Removed debris in all common areas, removed concrete debris
12/22/20	5.5	J.S.	Additional court maintenance
12/23/20	8	E.T.	Remove broken concrete along sidewalks, pull cover on lap pool

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF DECEMBER 2020**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/23/20	4	T.C.	Uncovered adult pool, covered adult pool
12/23/20	4	G.S.	Removed debris in all common areas
12/23/20	8	L.N.	Move old debris from sidewalk construction, crew demolition, change lights and Christmas decorations around amenity center, clean shop
12/23/20	8	S.A.	Reset GFCI's, trouble shoot Christmas lights, uncover pool, cover pool
12/23/20	3.6	J.S.	Additional court maintenance
12/24/20	4	G.S.	Removed debris in all common areas
12/24/20	4	S.A.	Reset GFCI for Christmas lights, clean shop
12/24/20	3.6	J.S.	Additional court maintenance
12/26/20	6	J.S.	Additional court maintenance
12/28/20	8	T.C.	Uncovered adult pool, removed broken trailer jack and installed new one on pressure washer trailer, changed drinking fountain filter
12/28/20	3	G.S.	Removed debris in all common areas
12/28/20	8	S.A.	Uncover pool, repair 3 lights on promenade, cover pool
12/28/20	3.6	J.S.	Additional court maintenance
12/29/20	2	E.T.	Pull pool cover on lap pool, cover lap pool with cover, replace lights on promenade walkway
12/29/20	2	G.S.	Removed debris in all common areas and ponds
12/29/20	5.5	J.S.	Additional court maintenance
12/30/20	8	E.T.	Pull pool cover on lap pool, remove and replace water fountain at tennis building
12/30/20	6	T.C.	Uncovered adult pool, installed new drinking fountain with bottle filler at tennis, covered adult pool
12/30/20	3	G.S.	Removed debris in all common areas, trimmed palmetto bush at sidewalk
12/30/20	8	S.A.	Uncover pool, replace water fountain at tennis building, covered pool
12/30/20	3.6	J.S.	Additional court maintenance
12/31/20	8	T.C.	Uncovered adult pool, lake inspections - checked inlets, outfalls and removed debris around lakes
12/31/20	3	G.S.	Removed debris in all common areas, treated fire ant mounds in parks, cleaned drain at tennis courts
12/31/20	2	S.A.	Inspect and clean prominent outfalls
12/31/20	5.6	J.S.	Additional court maintenance

TOTAL 407

MILES 483

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 1/5/2021

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	12/4/20	2pk 20A GFCI	31.63	T.C.
	12/4/20	50' Green Landscape Extension Cord	17.22	T.C.
	12/4/20	4x6 Net Lights Multi Color (5)	51.64	T.C.
	12/4/20	1/4" Plastic Cable Clamps	3.68	J.S.
	12/4/20	UVB Plastic Cable Clamps	5.12	J.S.
	12/4/20	Digital In Wall Light Timer	28.73	J.S.
	12/4/20	Dusk/Dawn Timer	6.31	J.S.
	12/4/20	Extension Cords	8.61	J.S.
	12/4/20	16 oz Neem Oil Conc (2)	17.91	J.S.
	12/4/20	18" Swagging Tool	17.81	J.S.
	12/5/20	28' Fiberglass Ext. Ladder Bumper Covers	216.00	J.S.
	12/7/20	White Triple Adapter	6.87	J.S.
	12/7/20	Digital In Wall Light Timer	28.73	J.S.
	12/7/20	50 Unlit Garland (2)	18.35	J.S.
	12/7/20	12' 124 Tip Garland (8)	55.02	J.S.
	12/7/20	50 Unlit Garland	9.18	J.S.
	12/7/20	12' 124 Tip Garland (11)	75.65	J.S.
	12/9/20	Unlit Garland	13.77	J.S.
	12/10/20	Diablo Masonry 4" Saw Blade	6.59	J.S.
	12/10/20	Triple Grip Masonry Anchors	6.08	J.S.
	12/10/20	2x6-8' Weathershield Lumber (2)	16.49	T.C.
	12/10/20	25' Orange Extension Cords (5)	63.08	T.C.
	12/10/20	15' Black Extension Cord (5)	57.39	T.C.
	12/10/20	3-to-1 Green Adapter (3)	8.56	T.C.
	12/11/20	2x6-8' Weathershield Lumber	8.25	S.A.
	12/11/20	Terry Towels 60pk	24.12	S.A.
	12/14/20	4"x3" Coupling (4)	43.15	S.A.
	12/14/20	GFCI Outlets (3)	10.97	S.A.
	12/15/20	36" Nifty Nabber	22.97	G.S.
	12/15/20	Leaf Blower	113.85	G.S.
	12/17/20	Winged Wire Connectors 12pk	4.55	T.C.
	12/17/20	3/4" Coupling	1.63	T.C.
	12/17/20	2pk 20A GFCI	31.63	T.C.
	12/17/20	Shockwave Impact Duty Steel Driver	11.43	T.C.
	12/17/20	Dual Check	14.36	T.C.
	12/17/20	3/4" Bell End	0.94	T.C.
	12/17/20	240' Steel Fish Tape	86.22	S.A.
	12/18/20	600 Light Christmas Lights (3)	172.43	S.A.
	12/18/20	15' Extension Cord (11)	126.25	S.A.
	12/18/20	25' Extension Cords (3)	34.40	S.A.
	12/18/20	Demolition Gloves	17.22	S.A.
	12/18/20	Triple Outlet Adapters	22.89	S.A.
	12/18/20	Green 3 to 1 Adapter	2.85	S.A.
	12/18/20	Electrical Tape 10pk	7.99	S.A.
	12/22/20	Aluminum Pen Flashlight 2pk	34.36	J.S.
	12/22/20	12" Tool Bag	6.87	J.S.
	12/22/20	15" Tool Organizer	22.38	J.S.
	12/23/20	Gloves	10.21	G.S.
	12/23/20	Disinfectant Soap	2.68	G.S.
	12/23/20	Silicone Caulk (2)	18.35	G.S.
	12/23/20	Fire Ant Bait (5)	114.83	G.S.
	12/23/20	Lucas Extra HD Oil (2)	11.45	T.C.
	12/23/20	Fast Orange Extreme	3.42	T.C.

12/23/20	7" Blk UV Resist Cable Tie 500pk	15.43	T.C.
12/23/20	Microfiber Towel 12pk	5.18	T.C.
12/23/20	Grease Gun	22.99	T.C.
12/23/20	Trailer Jack	21.26	T.C.
12/23/20	Pine Sol	17.22	T.C.
12/28/20	Steel Flat Bar (2)	20.65	S.A.
12/29/20	16x8 Soffit Vent	2.19	T.C.
12/29/20	12x12 White Plastic Wall Louver	19.15	T.C.
		0.00	

TOTAL \$1,877.06

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Invoice #: 1770
Invoice Date: 1/11/21
Due Date: 1/11/21
Case:
P.O. Number:

JAN 15 2021

Description	Hours/Qty	Rate	Amount
Facility Maintenance December 1 - December 31, 2020/ Tennis Tennis Ct. Maint. 2.33.572.3440-26B		520.00	520.00

Total \$520.00

Payments/Credits \$0.00

Balance Due \$520.00

RMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF DECEMBER 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
12/2/20	2	J.S.	Clean and sweep tennis courts.
12/4/20	2	J.S.	Clean and sweep tennis courts.
12/7/20	2	J.S.	Clean and sweep tennis courts.
12/9/20	2	J.S.	Clean and sweep tennis courts.
12/11/20	2	J.S.	Clean and sweep tennis courts.
12/14/20	2	J.S.	Clean and sweep tennis courts.
12/16/20	2	J.S.	Clean and sweep tennis courts.
12/18/20	2	J.S.	Clean and sweep tennis courts.
12/21/20	2	J.S.	Clean and sweep tennis courts.
12/23/20	2	J.S.	Clean and sweep tennis courts.
12/24/20	2	J.S.	Clean and sweep tennis courts.
12/28/20	2	J.S.	Clean and sweep tennis courts.
12/30/20	2	J.S.	Clean and sweep tennis courts.

TOTAL 26

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1771
Invoice Date: 1/14/21
Due Date: 1/14/21
Case:
P.O. Number:

RECEIVED

JAN 14 2021

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Tennis Revenue / Funds deposited 1/13/2021		1,508.90	1,508.90
2. 300.369.102 (26) (B)			
Total			\$1,508.90
Payments/Credits			\$0.00
Balance Due			\$1,508.90

Middle Village CDD

Breakdown of Revenues

January 13, 2020

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
1/13/2020	\$ 1,621.00	\$ 1,458.90	\$ 162.10
		\$ -	\$ -

Subtotal \$ 1,621.00 \$ 1,458.90 \$ 162.10

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
1/13/2020		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%	
1/13/2020	\$ -	\$ -	\$ -	*Stringing
	\$ 100.00	\$ 50.00	\$ 50.00	*Shirts
		\$ -	\$ -	
		\$ -	\$ -	
Subtotal	\$ 100.00	\$ 50.00	\$ 50.00	

Date	League Fees 10%	Middle Village CDD 90%
1/13/2020		

Subtotal \$ - \$ - \$ -

Total Revenues \$ 1,721.00 \$ 1,508.90 \$ 212.10

Wells Fargo Bank
Transaction Receipt

Branch #0066340 01 Deposit

Account Number XXXXXXXXX4262
CHK 00182

Number of Checks 22
Check Listing

\$85.00
\$15.00
\$160.00
\$100.00
\$100.00
\$75.00
\$30.00
\$150.00
\$40.00
\$20.00
\$150.00
\$140.00
\$8.00
\$15.00
\$150.00
\$114.00
\$75.00
\$15.00
\$15.00
\$15.00
\$100.00
\$72.00

RECEIVED

JAN 14 2021

Total Checks Amount \$1,721.00
Total Deposit \$1,721.00

Transaction # 034 2038
11:34AM 01/13/21
Deposit Credit Date: 01/13/21

Thank you, JAMIE

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 1772

Invoice Date: 1/15/21

Due Date: 1/15/21

Case:

P.O. Number:

RECEIVED

JAN 15 2021

Bill To:Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Event Staff through January 14, 2021	21	25.00	525.00
26 (B) 2,300,369,103			
Total			\$525.00
Payments/Credits			\$0.00
Balance Due			\$525.00

Governmental Management Services, LLC
9855 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
21.00	Facility Event Staff	\$ 25.00	\$ 525.00

Covers Period End: January 14, 2021

Amenities Revenue # 2-369-103

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

RECEIVED
RECEIVED

JAN 19 2021

JAN 19 2021

INVOICE

INVOICE DATE: JAN 19 2021
WEEK OF 1-11 1-117 2021

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
1/8/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/11/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/12/21	JEFFERY HOLMES 442	1615-2215	6	30.00	180.00
1/12/21	DAVID VOLLER	1615-2115	6	30.00	180.00
1/14/21	EVA SOLIS	1700-2300	6	30.00	180.00
1/15/21	BEN SIMMONS	1715-2315	6	30.00	180.00
1/15/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	ANTHONY PENA	1600-2200	6	30.00	180.00
1/16/21	BEN SIMMONS	1630-2230	6	30.00	180.00
DEPUTY SIGNATURE:	TOTAL				
					1620.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O JENNIFER EVERETT

THANK YOU FOR YOUR BUSINESS!

(B)
2,320.572,34510

I N V O I C E

PAULA'S PEST CONTROL
1548 Glendale St,
Jacksonville, Fla 32205
(904) 389-3419

RECEIVED

JAN 14 2021

INVOICE: 44281 QT
DATE: 01/13/21 11:00a
ACCOUNT: 1032 Orange Park
ROUTE: 0
LAST: 10/14/20 Paula
Paula Douglas

BILL TO
Middle Village CDD
14785-4 St. Augustine Rd.
Jacksonville, FL 32258

SERVICE TO
Plantation Oaks
845 Oakleaf Plantation Parkway
Orange Park, FL 32065

406-2206 291-1776 Becky

DESCRIPTION	QTY	PRICE	AMOUNT
General Pest Control PEST		175.00	175.00
Jan		SUBTOTAL	175.00
		PREVIOUS BALANCE	0.00
		TOTAL DUE	175.00

Code to:

Middle Village Facility Maintenance - Preventative

2-330-572-621 - 308

Products

___ Advion RG	___ EC	___ Suspend Polyzone
___ Demand CS	___ Niban GB	___ Suspend SC
___ Demon Max	___ Precor 2000	

Other: _____
Comments: _____

EFFECTIVE June 1, 2013
MAKE Checks Payable to:

Paula's Pest Control Inc.
1548 Glendale St.
Jacksonville, Fl.32205

Note: All returned Checks will be assessed a \$50.00 FEE

THANK YOU FOR YOUR BUSINESS!
HAVE A WONDERFUL DAY!

SoutheastFitness

REPAIR

Equipment Repair & Maintenance

RECEIVED

JAN 14 2021

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218

Office: 904.683.1439 • Fax: 904.683.1624

southeastfitnessrepair@comcast.net

www.southeastfitnessrepair.com

Invoice # 14803A

Facility Name:	Middle Village
Facility Address:	Plantation Oaks Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Billing Address:	Plantation Oaks Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
Contact & Phone:	
Reason for call:	TRUE S/N 15-TCS650137C - DRIVE BELT - DO AT NEXT PM. HOIST MS S/N 15-02-A01-002188 M/N HD-1900 - LEFT SIDE CABLE - DO AT NEXT PM. PM 3 TREADMILLS 3 ELLIPTICALS 2 SPIN/ROWERS 2 BIKES 1 MULTI STATION 7 SINGLE STATIONS \$273.60 PLUS ADDITIONAL PARTS AND LABOR FRANK PLUS ASSIST JAY 904-562-0249

Date: 11-Jan-2021

Payment is due within 30 days of invoice date.

Description	Part #	Part Cost	QTY	Total
TRAVEL 1 - 60 MILES: TRAVEL 1 - 60 MILES		0.00	0.00	0.00
MINIMUM SHIPPING: MINIMUM SHIPPING	MINIMUM SHIPPING	30.00	1.00	30.00
LABOR PER HOUR 1 TECH: LABOR PER HOUR 1 TECH		60.00	1.00	60.00
PM - FLAT RATE: TRAVEL + FIRST HOUR LABOR		273.60	1.00	273.60
HOIST - HD1900 - CABLE: HOIST - HD1900 - CABLE	010-01C250T	125.00	1.00	125.00
TRUE - NON WARR. - TM - DRIVE BELT: TRUE - NON WARR. - TM - DRIVE BELT	9CST0004	35.00	1.00	35.00
Comments:			Parts Total	523.60
			Tax	0.00
			Balance	523.60

Technician: FRANK HARDY

Code to:

Middle Village Facility Maint. - Preventative

2-330-572-62100 - 271 B

RECEIVED

JAN 14 2021

002-330-57200-43500 - 412B

ACCOUNT NO. 1-13295		REFERENCE NO. 067499	TEMPERATURE COMPENSATED VOLUME CORRECTED TO 60°F 0460
MIDDLE VILLAGE COMM DIST BRING BILL TO WPG OFFICE 853 OAKLEAF PLANT PKWY ORANGE PARK, FL 32065			
THIS IS YOUR INVOICE DUE AND PAYABLE - 10 DAYS ***** THIRTY (30) DAYS AFTER DELIVERY ANY UNPAID PORTION OF "CHARGE" SALES ARE SUBJECT TO A FINANCE CHARGE of 17.9% MINIMUM \$500 - ANNUAL RATE 18% ***** In case of default, Purchaser agrees to pay all reasonable costs of collection and attorney fees, not to exceed 10% of the unpaid debt.		WILFORD PROPANE GAS CO., INC. 706 Kingsley Ave. Orange Park, FL 32073 (904) 264-2311	
DELIVERY DATE 1/18/21		P.D. NUMBER	
PCT. FULL 100		SALESMAN 77	
QUANTITY/GALS 1149.4	PRICE 270	AMOUNT 3103.38	
CASH <input type="checkbox"/>		SALES TAX	
CHARGE <input type="checkbox"/>		EXCISE TAX	
		SPECIAL TRF. CHG.	
		SHORT DEL. CHG.	
AMOUNT DUE		\$ 3103.38	
X RECEIVED BY			

Code to:

02-330-572-4350

Middle Village Lap Pool Gas/Heat

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
1/08/21	00066	12/23/20	65001142 202012 600-53800-64000 GARAGE DOOR INSTALLATION	AMERICA'S GARAGE DOORS, LLC	*	599.00	599.00 000375
1/08/21	00045	12/01/20	6812 202012 600-53800-64000 SIDEWALK REPAIRS	K&B CONCRETE SERVICE LLC	*	1,600.00	1,600.00 000376
1/25/21	00047	1/14/21	03682716 202101 600-53800-64000 POOL PUMP INSTALLATION	POOL SUPPLY UNLIMITED	*	1,312.03	1,312.03 000377
1/25/21	00047	1/14/21	03682719 202101 600-53800-64000 POOL LAMPS	POOL SUPPLY UNLIMITED	*	2,338.00	2,338.00 000378
TOTAL FOR BANK C						5,849.03	
TOTAL FOR REGISTER						5,849.03	

MVIL MIDDLE VILLAGE OKUZMUK



1100 Shetter Avn. Jacksonville Beach FL 32250
(904) 306-7716 Lic# GD13

This Agreement signed by the Owner and dated as above is between and the customer listed (hereafter "Owner" and/or "Customer") will perform the work specified herein at the property listed above on behalf of the Owner, Legal Resident or Tenant.

NSF, cancelled or returned checks will be subject to \$50.00 charge.

OK for Contractor to take replaced parts.

I agree to receive text messages regarding this transaction to the mobile number provided

Description of the Project and Description of the Significant Materials to be Used and Equipment to be Installed:
We will furnish all labor, equipment, materials, etc., to complete in a good and workmanlike manner the work listed in the column below titled PROJECT DESCRIPTION / MATERIALS TO BE REPAIRED OR INSTALLED (If additional room is needed, attach additional sheets and identify that sheet in the provision entitled "List of Documents to be incorporated into the Contract"):

All sales are final. No refunds or returns.

Notice of cancellation may be mailed to the contractor at the address noted on the contract.

- ELECTRONIC CHECK DISCLAIMER

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. For inquiries, please call the number on your invoice.

- CREDIT CARD DISCLAIMER

The card issuer (Credit Institution) is authorized to pay the amount indicated as contract price on this invoice. Customer(s) acknowledges receipt of goods, services, and repairs in the amount above, all pricing on services performed on this invoice were explained to me in detail and given my approval before any work/service was performed. I agree and understand all parts and services are non-refundable. All invoices will be due and paid upon completion of work. Sorry, no billing or payment plans without preauthorized credit approval. Coupons are only valid at the time of the estimate and cannot be combined with other offers or discounts. Door deposits are authorized to charge the credit card over the phone and agree(s) to pay any and all restocking and cancellation charges. Customer(s) acknowledge and agree to pay up to 4% convenience fee for paying with any type of credit card.

THANK YOU.

[Door #1]		Garage Door Price		\$1,198.00
		Garage Door Coupon or Discount		-\$0.00
		Garage Door Openers & Parts Price		\$0.00
		Garage Door Openers & Parts Coupon or Discount		-\$0.00
		Service & Installation Amount		\$0.00
		Service & Installation Coupon or Discount		-\$0.00
		Garage Door Tear Down and Haul Off		\$0.00
		Garage Opener Haul Off		\$0.00
		Recycling, Disposal & Fuel		\$0.00
		Military, Senior, etc. 5% Parts Discount		-\$0.00
		TOTAL DISCOUNT / COUPONS		-\$0.00
		SUBTOTAL (Pre-Tax)		\$1,198.00
		SALES TAX		\$0.00
		GRAND TOTAL		\$1,198.00
		Amount of Deposit Collected		\$0.00
		Remaining Balance Due (or Refund)		\$1,198.00

<input type="checkbox"/> MASTERCARD <input type="checkbox"/> VISA <input type="checkbox"/> AMEX <input type="checkbox"/> DISCOVER	CASH:
LAST 4 DIGITS: _____ CARD HOLDER: _____	\$0.00
EXP: _____	CHECK NUMBER:
SIGNATURE _____	/ COUPON
	CREDIT CARD APP #

CARD HOLDER SIGNATURE MUST MATCH CREDIT INSTITUTION'S RECORDS/FILES **2020-12-23**

Mobile Convenience processing fee of 3.15% will be added to all forms of payment.

Substantial commencement of work under this contract is described as

DOOR

Approximate Start Date: **12/23/20 13:49**

Approximate Completion Date: **12/23/20 13:49**

Date

Invoice #

2020-12-23

650011429

HOME IMPROVEMENT CONTRACT

Your Technician

0XXX

Customer Information

Name Mr , Soriano

Address 370 Oakleaf Village Parkway

City ORANGE PARK State FL Zip 32065

Cell (904) 342-1441 Home (904) 342-1441

Email manager@oakleafresidents.com

DEC 29 2020

650011429

We will furnish all labor, equipment, materials, etc. to be complete in a good and workmanlike manner.

Descriptions of the Project and description of the Significant Materials to be Used and Equipment to be Installed:

INSTALLED PARTS LIST					
Labor Warranty	30 Days	Parts Warranty	1 Year	OP Door Warranty	Limited Lifetime
Qty: 2	Size: 8x7	Manu facturer: CHI		Color: WHITE	Trim: 0
Panel: SHORT	Gauge: 25	Non Insulated Hollow Back: Y		Vinyl Back: N	
Steel Back: N	Model: 2250	Windows: NONE		Low Head Room: N	Standard Track: Y
Garage Door Price:					\$1,198.00
Garage Door Coupon or Discount:					-\$0.00
Garage Door Openers & Parts Price:					\$0.00
Garage Door Openers & Parts Coupon or Discount:					-\$0.00
Service & Installation Amount:					\$0.00
Service & Installation Coupon or Discount:					-\$0.00
Garage Door Tear Down and Haul Off:					\$0.00
Garage Opener Haul Off:					\$0.00
Recycling, Disposal & Fuel:					\$0.00
Military, Senior, etc. 5% Parts Discount:					-\$0.00
TOTAL DISCOUNT / COUPONS:					-\$0.00
SUBTOTAL (Pre-Tax):					\$1198.00
SALES TAX:					\$0.00
GRAND TOTAL:					\$1198.00
END					

Code to: Split 50/50

Middle Village Repair and Replacements

34-600-538-64000

\$599

66 ©

Double Branch Repair and Replacements

2.320.57200.63100

K&B Concrete Service LLC
 217 Pamela Street, Interlachen, Florida
 Lic#17000236386 Ins#172322-78495894-17
 Phone# (850)370-0560
 Email-ksuggs1970@gmail.com

RECEIVED

DEC 29 2020

Quote / Invoice

Date	Invoice#
12/1/20	6812

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Demolition and removal of uneven sidewalk areas at Amenity center (root damage/lifting/sinking), labor and supplies to form and re-pour sidewalks (approx. 5 days)	1	1600.00	\$1600.00
<p>Code to:</p> <p>Middle Village Repair and Replacements</p> <p>34-600-538-64000</p>			
	45 ©	Pick up	

Total		\$1600.00
Payments/Credits		\$0.00



INVOICE

1426 E Spruce St
Ontario, CA 91761
(888) 836-6025
sales@poolsupplyunlimited.com

Date:
Invoice No.
Payment Method:
Status:

01/14/2021
03682716
Credit Line - Net15

RECEIVED
JAN 14 2021

Billing: GMS LLC
Jay Soriano
370 Oakleaf Village pkwy
Orange Park, FL 32065
Phone: (904) 342-1441

Shipping: GMS LLC
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
Phone: (904) 342-1441

Item	Description	Qty	Rate	Amount
44123	Hayward Super II Single Speed Pool Pump 2HP Max Rated 115-230V W3SP3015X20AZ 002-320-57200-63100 - 683B	1	\$679.00	\$679.00
92741	FC-9750 ANTHONY GRID DE SQ 17.5"x24"	45	\$27.02	\$1,215.90
92740	FC-9740 ANTHONY GRID DE SQ 13.5"x24"	24	\$23.33	\$559.92

Tax: \$0.00
Shipping: \$169.23
Total: \$2,624.05

Order Notes: Net 15 terms**** Customer provided model numbers. Verified grids with customer. Jonathan

Code to: Split 50/50

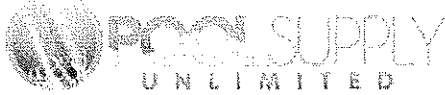
Double Branch Repair and Replacements

2.320.57200.63100

Middle Village Repair and Replacements

34-600-538-64000 \$ 1,312.03

47 (C)



INVOICE

1426 E Spruce St
Ontario, CA 91761
(888) 836-6025
sales@poolsupplyunlimited.com

RECEIVED

JAN 14 2021

Date: 01/14/2021
Invoice No. 03682719
Payment Method: Credit Line - Net15
Status: :

Billing: GMS LLC
Jay Soriano
370 Oakleaf Village pkwy
Orange Park, FL 32065
Phone: (904) 342-1441

Shipping: GMS LLC
Jay Soriano
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065-4259
Phone: (904) 342-1441

Item	Description	Qty	Rate	Amount
53388	J&J Electronics ColorSplash LXG Series LED Pool Lamp 12V LPL-P2- RGB-12	12	\$199.00	\$2,388.00

Tax: \$0.00
Shipping: \$0.00
Total: \$2,338.00

Order Notes: Net 15 terms***** Customer provided part number. 12V verified. Jonathan

Code to:

Middle Village Repair and Replacements

34-600-538-64000 - 47C

FOURTH ORDER OF BUSINESS

RESOLUTION 2021-04

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT ADOPTING PROMPT PAYMENT POLICIES AND PROCEDURES PURSUANT TO CHAPTER 218, FLORIDA STATUTES; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Middle Village Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated in Clay County, Florida; and

WHEREAS, Chapter 218, Florida Statutes, requires timely payment to vendors and contractors providing certain goods and/or services to the District; and

WHEREAS, the Board of Supervisors of the District (“**Board**”) accordingly finds that it is in the best interests of the District to establish by resolution the Prompt Payment Policies and Procedures attached hereto as **Exhibit A** for immediate use and application.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT:

1. ADOPTION OF POLICIES. The Prompt Payment Policies and Procedures attached hereto as **Exhibit A** are hereby adopted pursuant to this resolution as necessary for the conduct of District business. The Prompt Payment Policies and Procedures shall remain in full force and effect until such time as the Board may amend them; provided, however, that as the provisions of Chapter 218, Florida Statutes, are amended from time to time, the attached Prompt Payment Policies and Procedures shall automatically be amended to incorporate the new requirements of law without any further action by the Board.

2. SEVERABILITY. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

3. EFFECTIVE DATE. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED THIS 8th day of February, 2021.

ATTEST:

**MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman, Board of Supervisors

Exhibit A: Prompt Payment Policies and Procedures

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

Prompt Payment Policies and Procedures **In Accordance With the Local Government Prompt Payment Act** **Chapter 218, Part VII, Florida Statutes**

February 8, 2021

Middle Village Community Development District **Prompt Payment Policies and Procedures**

Table of Contents

I.	Purpose	1
II.	Scope	1
III.	Definitions	1
	A. Agent	1
	B. Construction Services	1
	C. Contractor or Provider of Construction Services	1
	D. Date Stamped	1
	E. Improper Invoice	2
	F. Improper Payment Request	2
	G. Non-Construction Goods and Services	2
	H. Proper Invoice	2
	I. Proper Payment Request	2
	J. Provider	2
	K. Purchase	2
	L. Vendor	2
IV.	Proper Invoice/Payment Request Requirements	3
	A. General	3
	B. Sales Tax	3
	C. Federal Identification and Social Security Numbers	3
	D. Proper Invoice for Non-Construction Goods and Services	3
	E. Proper Payment Request Requirements for Construction Services	4
V.	Submission of Invoices and Payment Requests	4
VI.	Calculation of Payment Due Date	5
	A. Non-Construction Goods and Services Invoices	5
	B. Payment Requests for Construction Services	6
VII.	Resolution of Disputes	7
	A. Dispute Between the District and a Contractor	7
	B. Dispute Resolution Procedures	7
VIII.	Purchases Involving Federal Funds or Bond Funds	8
IX.	Requirements for Construction Services Contracts – Project Completion; Retainage	8
X.	Late Payment Interest Charges	9
	A. Related to Non-Construction Goods and Services	9
	B. Related to Construction Services	9
	C. Report of Interest	9

I. Purpose

In accordance with the Local Government Prompt Payment Act (Chapter 218, Part VII, Florida Statutes) (“PPA”), the purpose of the Middle Village Community Development District (“District”) Prompt Payment Policies and Procedures (“Policies & Procedures”) is to provide a specific policy to ensure timely payment to Vendors and Contractors (both hereinafter defined) providing goods and/or services to the District and ensure the timely receipt by the District of goods and/or services contemplated at the time of contracting. Please note that the PPA, like any statute or law, may be amended from time to time by legislative action. These Policies & Procedures are based on the statutory requirements as of the date identified on the cover page of this document. By this reference, as applicable statutory provisions subsequently change, these Policies & Procedures shall automatically be amended to incorporate the new requirements of law. These Policies & Procedures are adopted by the District to provide guidance in contracting matters. Failure by the District to comply with these Policies & Procedures shall not expand the rights or remedies of any Provider (hereinafter defined) against the District under the PPA. Nothing contained herein shall be interpreted as more restrictive on the District than what is provided for in the PPA.

II. Scope

These Policies & Procedures apply to all operations of the District, including Construction Services and Non-Construction Goods and Services, as applicable.

III. Definitions

A. Agent

The District-contracted architect, District-contracted engineer, District Manager, or other person, acting on behalf of the District, which is required by law or contract to review invoices or payment requests from Providers (hereinafter defined). Such individuals/entities must be identified in accordance with §218.735 (1), Fla. Stat., and further identified in the relevant agreement between the District and the Provider.

B. Construction Services

All labor, services, and materials provided in connection with the construction, alteration, repair, demolition, reconstruction, or other improvement to real property that require a license under parts I and II of Chapter 489, Fla. Stat.

C. Contractor or Provider of Construction Services

The entity or individual that provides Construction Services through direct contract with the District.

D. Date Stamped

Each original and revised invoice or payment request received by the District shall be marked electronically or manually, by use of a date stamp or other method, which date marking clearly indicates the date such invoice or payment request is first delivered to the District through its Agent. In the event that the Agent receives

an invoice or payment request, but fails to timely or physically mark on the document the date received, "Date Stamped" shall mean the date of actual receipt by the Agent.

E. Improper Invoice

An invoice that does not conform to the requirements of a Proper Invoice.

F. Improper Payment Request

A request for payment for Construction Services that does not conform to the requirements of a Proper Payment Request.

G. Non-Construction Goods and Services

All labor, services, goods and materials provided in connection with anything other than construction, alteration, repair, demolition, reconstruction, or other improvements to real property.

H. Proper Invoice

An invoice that conforms to all statutory requirements, all requirements of these Policies and Procedures not expressly waived by the District and any additional requirements included in the agreement for goods and/or services for which the invoice is submitted not expressly waived by the District.

I. Proper Payment Request

A request for payment for Construction Services which conforms to all statutory requirements, all requirements of these Policies & Procedures not expressly waived by the District and any additional requirements included in the Construction Services agreement for which the Payment Request is submitted not expressly waived by the District.

J. Provider

Includes any Vendor, Contractor or Provider of Construction Services, as defined herein.

K. Purchase

The purchase of goods, materials, services, or Construction Services; the purchase or lease of personal property; or the lease of real property by the District.

L. Vendor

Any person or entity that sells goods or services, sells or leases personal property, or leases real property directly to the District, not including Construction Services.

IV. Proper Invoice/Payment Request Requirements

A. General

Prior to Provider receiving payment from the District, Non-Construction Goods and Services and Construction Services, as applicable, shall be received and performed in accordance with contractual or other specifications or requirements to the satisfaction of the District. Provision or delivery of Non-Construction Goods and Services to the District does not constitute acceptance for the purpose of payment. Final acceptance and authorization of payment shall be made only after delivery and inspection by the Agent and the Agent's confirmation that the Non-Construction Goods and Services or Construction Services meet contract specifications and conditions. Should the Non-Construction Goods and Services or Construction Services differ in any respect from the specifications, payment may be withheld until such time as the Provider takes necessary corrective action. Certain limited exceptions which require payment in advance are permitted when authorized by the District Board of Supervisors ("Board") or when provided for in the applicable agreement.

B. Sales Tax

Providers should not include sales tax on any invoice or payment request. The District's current tax-exempt number is [REDACTED]. A copy of the tax-exempt form will be supplied to Providers upon request.

C. Federal Identification and Social Security Numbers

Providers are paid using either a Federal Identification Number or Social Security Number. To receive payment, Providers should supply the District with the correct number as well as a proper Internal Revenue Service W-9 Form. The District Manager shall treat information provided in accordance with Florida law.

Providers should notify the District Manager when changes in data occur (telephone: (904) 940-5850; fax: (904) 940-5899; email: jperry@gmsnf.com).

D. Proper Invoice for Non-Construction Goods and Services

All Non-Construction Goods and Services invoiced must be supplied or performed in accordance with the applicable purchase order (including any bid/proposal provided, if applicable) or agreement and such Non-Construction Goods and Services quantity and quality must be equal to or better than what is required by such terms. Unless otherwise specified in the applicable agreement, invoices should contain all of the following minimum information in order to be considered a Proper Invoice:

1. Name of Vendor
2. Remittance address
3. Invoice Date
4. Invoice number
5. The "Bill To" party must be the District or the Board, or other entity approved

- in writing by the Board of the District Manager
6. Project name (if applicable)
 7. In addition to the information required in Section IV.D.1-6 above, invoices involving the purchase of goods should also contain:
 - a. A complete item description
 - b. Quantity purchased
 - c. Unit price(s)
 - d. Total price (for each item)
 - e. Total amount of invoice (all items)
 - f. The location and date(s) of delivery of the goods to the District
 8. In addition to the information required in Section IV.D.1-6 above, invoices involving the purchase of services should also contain:
 - a. Itemized description of services performed
 - b. The location and date of delivery of the services to the District
 - c. Billing method for services performed (i.e., approved hourly rates, percentage of completion, cost plus fixed fee, direct/actual costs, etc.)
 - d. Itemization of other direct, reimbursable costs (including description and amount)
 - e. Copies of invoices for other direct, reimbursable costs (other than incidental costs such as copying) and one (1) of the following:
 - i. Copy of both sides of a cancelled check evidencing payment for costs submitted for reimbursement
 - ii. Paid receipt
 - iii. Waiver/lien release from subcontractor (if applicable)
 9. Any applicable discounts
 10. Any other information or documentation, which may be required or specified under the terms of the purchase order or agreement

E. Proper Payment Request Requirements for Construction Services

Payment Requests must conform to all requirements of Section IV.A.-D., above, unless otherwise specified in the terms of the applicable agreement or purchase order between the District and the Contractor.

V. Submission of Invoices and Payment Requests

The Provider shall submit all Invoices and Payment Requests for both Construction Services and Non-Construction Goods and Services to the District's Agent as provided in the purchase order or agreement, as applicable, and to the District Manager as follows:

Submit the invoice and/or payment request, with required additional material and in conformance with these Policies and Procedures, by mail, by hand delivery, or via email (Note: email is the preferred method for receipt of Non-Construction Goods and Services invoices).

1. **Mailing and Drop Off Address**
Middle Village Community Development District
c/o Governmental Management Services, LLC
475 W. Town Place, Suite 114
St. Augustine, Florida 32092
2. **Email Address**
jperry@gmsnf.com

VI. Calculation of Payment Due Date

A. Non-Construction Goods and Services Invoices

1. **Receipt of Proper Invoice**
Payment is due from the District forty-five (45) days from the date on which a Proper Invoice is Date Stamped.
2. **Receipt of Improper Invoice**
If an Improper Invoice is received, a required invoice is not received, or invoicing of a request for payment is not required, the time when payment is due from the District is forty-five (45) days from the latest date of the following:
 - a. On which delivery of personal property is fully accepted by the District;
 - b. On which services are completed and accepted by the District;
 - c. On which the contracted rental period begins (if applicable); or
 - d. On which the District and the Vendor agree in a written agreement that provides payment due dates.
3. **Rejection of an Improper Invoice**
The District may reject an Improper Invoice. Within ten (10) days of receipt of the Improper Invoice by the District, the Vendor must be notified that the invoice is improper and be given an opportunity to correct the deficient or missing information, remedy the faulty work, replace the defective goods, or take other necessary, remedial action.

The District's rejection of an Improper Invoice must:

1. Be provided in writing;
2. Specify any and all known deficiencies; and
3. State actions necessary to correct the Improper Invoice.

If the Vendor submits a corrected invoice, which corrects the deficiencies specified in the District's written rejection, the District must pay the corrected invoice within the later of: (a) ten (10) business days after date the corrected invoice is Date Stamped; or (b) forty-five (45) days after the date the Improper Invoice was Date Stamped.

If the Vendor submits an invoice in response to the District's written rejection which fails to correct the deficiencies specified or continues to be an Improper Invoice, the District must reject that invoice as stated herein.

4. Payment of Undisputed Portion of Invoice

If the District disputes a portion of an invoice, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in these Policies & Procedures.

B. Payment Requests for Construction Services

1. Receipt of Proper Payment Request

The time at which payment is due for Construction Services from the District is as follows:

a. If an Agent must approve the payment request before it is submitted to the District Manager, payment (whether full or partial) is due twenty-five (25) business days after the payment request is Date Stamped. The Contractor may send the District an overdue notice. If the payment request is not rejected within four (4) business days after Date Stamp of the overdue notice, the payment request shall be deemed accepted, except for any portion of the payment request that is fraudulent, misleading or is the subject of dispute.

The agreement between the District and the Contractor shall identify the Agent to which the Contractor shall submit its payment request, or shall be provided by the District through a separate written notice no later than ten (10) days after contract award or notice to proceed, whichever is later. Contractor's submission of a payment request to the Agent shall be Date Stamped, which shall commence the time periods for payment or rejection of a payment request or invoice as provided in this section.

b. If, pursuant to contract, an Agent is not required to approve the payment request submitted to the District, payment is due twenty (20) business days after the payment request is Date Stamped unless such payment request includes fraudulent or misleading information or is the subject of dispute.

2. Receipt and Rejection of Improper Payment Request

a. If an Improper Payment Request is received, the District must reject the Improper Payment Request within twenty (20) business days after the date on which the payment request is Date Stamped.

b. The District's rejection of the Improper Payment Request must:

1. Be provided in writing;
2. Specify any and all known deficiencies; and

3. State actions necessary to correct the Improper Invoice.

c. If a Contractor submits a payment request which corrects the deficiency specified in the District's written rejection, the District must pay or reject the corrected submission no later than ten (10) business days after the date the corrected payment request is Date Stamped.

3. Payment of Undisputed Portion of Payment Request

If the District disputes a portion of a payment request, the undisputed portion shall be paid in a timely manner and in accordance with the due dates for payment as specified in this section.

VII. Resolution of Disputes

If a dispute arises between a Provider and the District concerning payment of an invoice or payment request, the dispute shall be resolved as set forth in §218.735, Fla. Stat., for Construction Services, and §218.76, Fla. Stat. for Non-Construction Goods and Services.

A. Dispute between the District and a Contractor

If a dispute between the District and a Contractor cannot be resolved following resubmission of a payment request by the Contractor, the dispute must be resolved in accordance with the dispute resolution procedure prescribed in the construction contract, if any. In the absence of a prescribed procedure in the contract, the dispute must be resolved by the procedures specified below.

B. Dispute Resolution Procedures

1. If an Improper Payment Request or Improper Invoice is submitted, and the Provider refuses or fails to submit a revised payment request or invoice as contemplated by the PPA and these Policies and Procedures, the Provider shall, not later than thirty (30) days after the date on which the last payment request or invoice was Date Stamped, submit a written statement via certified mail to the Agent, copying the District Manager, specifying the basis upon which the Provider contends the last submitted payment request or invoice was proper.
2. Within forty-five (45) days of receipt by the Agent and District Manager of the disputed, last-submitted payment request or invoice, the Agent and/or District Manager shall commence investigation of the dispute and render a final decision on the matter no later than sixty (60) days after the date on which the last-submitted payment request or invoice is Date Stamped.
3. Absent a written agreement to the contrary, if the Provider refuses or fails to provide the written statement required above, the Agent and/or District Manager is not required to contact the Provider in the investigation. In addition, and absent a written agreement to the contrary, if such written

statement is not provided, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider.

4. The Board shall approve any decision of the District Manager to contract with a third party which would result in: 1) an expenditure above what is budgeted for the Construction Services or Non-Construction Services; or 2) an expenditure which exceeds the original contract amount for the Construction Services or Non-Construction Services by more than ten percent (10%) or Ten Thousand Dollars (\$10,000).
5. A written explanation of the final decision shall be sent to the Provider, via certified mail, within five (5) business days from the date on which such final decision is made. A copy of the written explanation of the final decision shall be provided to the Chairperson of the Board simultaneously with the certified mailing to the Provider.
6. If a Provider does not accept in writing the final decision within five (5) days after receipt by the Provider, the District may immediately contract with third parties to provide the goods and services subject to the dispute and deduct the costs of such third party purchases from amounts owed to the Provider. If the costs of the third party purchases exceed the amount the District owes to the Provider, the District may seek to recover such excess from the Provider in a court of law or as otherwise provided in an agreement between the District and the Provider. Nothing contained herein shall limit or affect the District's ability to enforce all of its legal and contractual rights and remedies against the Provider.

VIII. Purchases Involving Federal Funds or Bond Funds

When the District intends to pay for a purchase with federal funds or bond funds, the District shall make such purchases only upon reasonable assurances that federal funds or bond funds sufficient to cover the cost will be received. When payment is contingent upon the receipt of bond funds, federal funds or federal approval, the public procurement documents and any agreement with a Provider shall clearly state such contingency. (§218.77, Fla. Stat.).

IX. Requirements for Construction Services Contracts – Project Completion; Retainage

The District intends to follow the PPA requirements for construction project completion and retainage, including, but not limited to, §218.735 (7) and (8), Fla. Stat.

X. Late Payment Interest Charges

Failure on the part of the District to make timely payments may result in District responsibility for late payment interest charges. No agreement between the District and a Provider may prohibit the collection of late payment interest charges allowable under the PPA as mandatory interest. (§218.75, Fla. Stat.).

A. Related to Non-Construction Goods and Services

All payments due from the District, and not made within the time specified within this policy, will bear interest, from thirty (30) days after the due date, at the rate of one percent (1%) per month on the unpaid balance. The Vendor must submit a Proper Invoice to the District for any interest accrued in order to receive the interest payment. (§218.74 (4), Fla. Stat.).

An overdue period of less than one (1) month is considered as one (1) month in computing interest. Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

B. Related to Construction Services

All payments for Construction Services that are not made within the time periods specified within the applicable statute, shall bear interest from thirty (30) days after the due date, at the rate of one percent (1%) per month, or the rate specified by agreement, whichever is greater. The Contractor must submit a Proper Payment Request to the District for any interest accrued in order to receive the interest payment. An overdue period of less than one (1) month is considered as one (1) month in computing interest. (§218.735 (8)(i), Fla. Stat.).

Unpaid interest is compounded monthly. The term one (1) month means a period beginning on any day of a month and ending on the same day of the following month.

C. Report of Interest

If the total amount of interest paid during the preceding fiscal year exceeds \$250, the District Manager is required to submit a report to the Board during December of each year, stating the number of interest payments made and the total amount of such payments. (§218.78, Fla. Stat.).

FIFTH ORDER OF BUSINESS

D.

Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Date: February 2021

To: Board of Supervisors

From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Food trucks and future scheduling, Vendor Fair for April?
- Tentative Annual Event Schedule

Aquatics

- Pools at MV open / heated, cover usage based on temperature
- Tentative Annual Event Schedule
- Request to utilize pool for recreational team

Amenity Usage

- *Total Facilities Usage – 3487*
- *Average daily usage – 116*

Card counts:

MV Owners	18
MV Renters	27
MV Replacements	10
MV Updated	5

Total cards printed: 246 (both districts)

Rentals

- *1 of 30 days rented in January , 0 of 4 weekends rented*
- *1 Grand Ballroom rentals, 0 Grand Lawn rental, 0 Bridal Suite rentals, 0 patio rentals*

Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285; manager@oakleafresidents.com

Memorandum

Operations:

MAINTENANCE

- Finalize removal/testing and storage of Holiday lights
- Limb removal at Tennis courts
- Replace damaged backboard at basketball courts
- Repair of multiple lights at tennis courts
- Repositioning of tennis court lighting to test intensity and efficiency for play
- Lock install at Storage buildings
- Replace water filters on water fountains
- Inspection, cleaning and repair of card printer
- Coordinate upgrade/install of new software and devices for card system
- Repair of door readers (power supply) at DB fieldhouse
- Tree/ large branch removals at Deerview
- Preventative Maintenance performed on Fitness Equipment
- Quarterly inspection completed on Elevator
- Install of water bottle filling station at Tennis
- Coordinate estimates/quotes for replacement roof patching
- Coordinate washing (lift and special equipment needed) of metal roofing at Rear Amenity
- Install and placement of pool furniture
- Stain removal work started at Pools
- Pressure washing of competition pool deck and walkway areas
- Large debris removal from workshop and driveway areas
- Record collections for public records request
- Cut backing for replacement signs – ongoing
- Data collection for Florida Department of Labor
- Replaced/repair multiple promenade lights at Amenity Center (LED) (ongoing)
- Continual Lake Inspections – all lakes inspected monthly – reports kept on file in Ops. Manager office.
- Continual Park inspections and cleaning - all parks inspected twice monthly – reports kept on file.
- Light Inspections completed – Whitfield, Boulevard, Parkway, and Hamilton Glenn completed 1/6. Forest Brook, Creekview, Oakpoint, and Timberlake completed 1/23.

Landscaping

- *Monthly report for January submitted and filed at Operations office*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com



Middle Village 2013 CDD

Clay County, Florida

THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser
RZ2771

GENERATED BY THE GIS DEPARTMENT 05/02/2013

This graphic representation of ownership does not constitute a information available for use in the Property Appraisers Office. This office does not assume responsibility for errors or omissions.