

***MIDDLE VILLAGE***  
***Community Development District***

***AUGUST 17, 2020***

## *AGENDA*

# Middle Village Community Development District

475 West Town Place  
Suite 114  
St. Augustine, Florida 32092

---

August 10, 2020

Board of Supervisors  
Middle Village Community Development District  
**Staff Call In # 1-800-264-8432 Code 145824**

Dear Board Members:

The Middle Village Community Development District Board of Supervisors Meeting is scheduled to be held **Monday, August 17, 2020 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments (limited to three minutes)
- III. Approval of Consent Agenda
  - A. Approval of the Minutes of the July 13, 2020 Meeting
  - B. Financial Statements
  - C. Assessment Receipt Schedule
  - D. Check Registers
- IV. Public Hearing for the Purpose of Adopting the Fiscal Year 2021 Budget
  - A. Consideration of Resolution 2020-07, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2021
  - B. Consideration of Resolution 2020-08, Imposing Special Assessments and Certifying an Assessment Roll
- V. Staff Reports
  - A. District Counsel
  - B. District Engineer
  - C. District Manager – Discussion of the Fiscal Year 2021 Meeting Schedule

D. Operations Manager - Memorandum

VI. Audience Comments (limited to three minutes) / Supervisor's Requests

VII. Next Scheduled Meeting – September 14, 2020 @ 2:00 p.m. at the Plantation Oaks Amenity Center

VIII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

*James A. Perry*

James A. Perry  
District Manager

### *THIRD ORDER OF BUSINESS*

*A.*

MINUTES OF MEETING  
MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held on Monday, July 13, 2020 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Rocky Morris	Chairman
Michael Steiner	Vice Chairman
Rod Swartz	Supervisor (by phone)
Mike Reynolds	Supervisor
Tim Hartigan	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel (by phone)
Jay Soriano	Operations Manager
Chalon Suchsland	VerdeGo Landscape
Daniel Laughlin	GMS

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Perry called the meeting to order and called the roll.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Ms. Jacqlyn Santana, 785 Oakleaf Plantation Parkway, stated I currently live here with my handicap son and the reason I'm here today, and what I want to address, is in my specific case my son has severe mental retardation and he has a history of seizures. There's a couple of things I want to point out that I think would help the entire community for anyone that has special needs. About a week ago I went to the pool with my son. We were still under the COVID regulations where no guests are allowed, but my son has a CNA and there's a reason why he has a CNA, obviously. People who have severe health issues and have someone with a healthcare background assisting them should be allowed to enter the pool to have access with that person. God forbid I were in the pool with him and he were to have a seizure and there are no lifeguards. The reason he has a CNA is because there are situations that could arise with him that could be life threatening for him and being in the pool is one of the very minimal things I can enjoy. Not

being able to have his nurse with him in case anything was to arise puts him at risk. I just think that is one exception. I understand all of the COVID regulations that are in place, but there has to be some leeway when it comes to someone who has special needs or severe health issues in that sense. I understand no visitors are allowed because it's not fair to the residents to have to wait because there is a visitor inside the pool, but I'm sure they can also understand if it's about someone who has health issues.

Mr. Morris stated I'm all for it. I don't know what we need to do, Jay.

Mr. Hartigan stated I'm the father of a special needs child as well. I understand that. I apologize that even happened. You're right, there should be no reason why a CNA wouldn't be able to come with your son.

Mr. Morris stated we have the policy of no guests right now.

Mr. Soriano stated it's not just the policy of no guests, but when it comes to something like CNA we would have to add in some wording because you are basically allowing someone else in the household access and we don't have a way to do that right now. I talked to Ms. Santana and she understands that. We have a lot of families that would utilize a CNA or personal therapist so we would have to come up with a way to add to our policy and create paperwork that they're going to turn in. For her, it would be easy. The same CNA would be easier because then we can basically give them a card. I do have over at your sister district a gentleman who is blind, and he's asked about this before, but his biggest problem was he doesn't want to give that information to anybody, and we don't have a way to do that. We have to have a card to check them in to let staff know who is on the pool deck. He wants to be able to bring anybody with him that day.

Mr. Hartigan asked should we put on their card, CNA?

Mr. Soriano stated it doesn't matter if it's a CNA. You can designate them as a caregiver. There are other special needs where they are not required to be a CNA, but it would have to be some kind of wording and understanding in our policies to allow us to do that, because right now we would be making an exception. She does understand she's just one, but with almost 7,000 units that can add a lot of people to our usage. Typically, the family would do it with them. The problem is when they have family there and they are adding somebody else. He's not coming with somebody else; he's coming with the family and the CNA, so we have to have a way to clarify that with our residents. Typically, we have not had a problem with this in the past because



they just sign them in as a guest, it's just right now because of the no guest policy she doesn't have a way to do it. I talked to her about coming here so we can clarify how we can do it.

Mr. Morris asked Jason, do we need you to help us with some language in this that we can make some type of exception?

Mr. Walters stated yes, I can work with Jay to look at our policies as they stand now and come up with appropriate language that we think strikes that appropriate balance and we can get that implemented if the Board so desires.

Mr. Steiner stated I don't have any issue with it, other than the fact of how do we control it? The problem we have is we have people who legitimately need this, and we have those that abuse it. We went through this with the nanny passes. I think the biggest drawback we've got is the system that is used to check-in, is it's not detailed enough to be able to deal with that. I think if we can go ahead and right now we have the ability to allow house guests, so if we can set up some wording that during this period of time that if the resident comes to you with the supporting paperwork to identify the person, then Jay can go ahead and issue a house pass or something like that, that allows them to come in during this period of time. Then we can work out the details necessary to handle all of the cases.

Mr. Hartigan stated I agree with that. This was a medical need, so I completely understand that, but things like personal trainers and things like that goes into another field.

Mr. Soriano stated we already have a trainer issue, but these are therapists so I get a lot of times a doctor will write a note saying they are obese and need to work out or need to use the pool so they need to bring a therapist with them and they will argue that they're allowed to have their therapist, but they're not. There are rehab pools and facilities available and of course they have to pay a membership, but they live here and want to use what's here. It doesn't allow for that right now and we have to be careful how we word that.

Mr. Morris stated along with my motion Jason would work with Jay on the appropriate language and since it is a temporary policy during this time.

Mr. Perry stated just for clarification, because you probably don't want to wait a whole month for that to be implemented, that the Board is giving Jay the authority with appropriate documentation to provide some type of guest pass?

Mr. Morris stated yes, immediately.

On MOTION by Mr. Morris motioned to allow District staff to work with District counsel to add language to the District policies allowing for special needs assistance. Mr. Hartigan seconded the motion.

Ms. Santana stated I really appreciate you listening to me and taking it into consideration. Another thing I've noticed because I actually went through it a couple of days ago, I know there are ramps and the pools are ramp accessible and because of how things are happening, at times we have to wait in line in the extreme heat. It's very difficult to have that person waiting in line because they don't understand. I think maybe the staff could have a separate entrance for people who are in wheelchairs or have any handicap or health issues to come in instead of waiting out in the heat.

Mr. Morris stated let's conclude this motion first and then we can come back to that, if that's okay.

On voice vote with all in favor District staff working with District counsel to add language to the District policies allowing for special needs assistance was approved.

Mr. Morris stated Jay, if you could work out something to accommodate, that's great. I don't know if there's anything we can do.

Mr. Soriano stated that one is a little bit tougher because we have limited entries for a reason. Right now, it is a little tougher and I know it's hot outside, but everybody is expected to stay away from each other. It does create a line, even though we're not really that packed out there, so anytime we can do what we're able to, but it might be a case by case situation. The staff will try to help you out with whatever they can, but there's usually going to be a complaint if I have a line there and we bring anybody in. Even if they're in a wheelchair, I promise you they will start getting yelled at by other residents. Right now, we are still trying to get people through. We even got yelled at about this when we started with the COVID procedures because we were so worried about those lines building up out there, we weren't really checking cards. They would just come in and flash their cards, so we knew they were residents. Until we started making them scan and check in, we didn't start building up lines. I have people using that against us and saying we weren't following the rules and yelling at us for not doing our part to keep people out. We

do only have one entry, but we can try to get them through as quick as we can. There's not a real long line right now.

Mr. Steiner stated I haven't been up there when there's been a line, but is it possible to utilize some of the shaded area underneath this walk here, so basically the line starts back here and they are motioned to come up to the entrance when it's time to go in?

Mr. Soriano stated it was set up like that just because we don't have a real big line. It was set up to go two different directions so there actually is shade over there, however it still goes through that one small door. We don't have a big line right now, so they just stand in one line on their own on the sidewalk. Originally it was set up to go under the shade that way and back under the shade this way too. We didn't really want them standing in that middle, it's just that's where they all go, but we haven't had a really long line. We are going to talk about the daily guests later. We haven't had capacity issues.

Mr. Morris stated I would just say let's attempt to accommodate as we can on a case by case basis.

### **THIRD ORDER OF BUSINESS**

#### **Approval of Consent Agenda**

- A. Approval of the Minutes of the June 8, 2020 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Steiner stated the only thing I would mention is what I talked to Jim about, is to get the model of assessments adjusted so it's not reflecting an assessment increase.

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the consent agenda was approved.

### **FOURTH ORDER OF BUSINESS**

#### **Discussion of the Fiscal Year 2021 Budget**

Mr. Perry stated a copy of the budget is included in the agenda package. The item that Mr. Steiner referenced earlier is on page 19. With the model that we allocate certain costs to the different product types, such as single family, multi family, high density multi family, and aquatics and commercial office, you'll see there under the current allocations there are some changes from last year on a per unit basis. They are less than \$1, but when we bring the model back for adoption, we will be allocating some of the revenues and carry forward surplus so that

balances out and there's no increase at all. The way the model is designed unfortunately there is no way around it, but when you have changes in the mix of costs, it changes the allocations. The intent is that we're keeping assessments at the same level as we had last year and the year before. Other than that, there are no changes currently to the budget and this item is just for a placeholder. We will be updating the financials for next month and looking at certain line items, we might change some of the allocations and then also, once we adopt the budget and close out the year, we are going to be transferring some funds back to the capital reserve account that are in excess of what we need.

## **FIFTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. District Counsel**

Mr. Walters stated just to update the Board, we've been closely monitoring all of the Governor's directives and those on the state and local levels. One of those being, in the past we had some executive orders that allowed for virtual meetings, which we held for a few months and transitioned back to in person, however those orders have extended through the end of this month. We will keep an eye on that to see if that extends further in the future and we can adjust accordingly if the Board so chooses. There was an order that came out last week, which extended the State of Emergency. We will keep the staff and supervisors in the loop.

#### **B. District Engineer – Acceptance of the 2020 Annual Engineer's Report**

Mr. Perry stated the report included in your agenda package is produced by England Thims & Miller. They just review the assets and make sure we have insurance coverage and so forth. It is a requirement of the bonds. There is no action needed other than for the Board to accept that and then we will provide it to the bondholders.

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the 2020 annual engineer's report was accepted.

#### **C. District Manager**

Mr. Perry stated we will be bringing to you next month the meeting schedule for next year.

Mr. Steiner stated we were talking about moving some excess funds into the reserves. Are our reserves fully funded at this point in time?

Mr. Perry stated it's a little bit short, but the preliminary numbers I ran between the general fund and the recreation fund we would probably move about \$700,000 to \$900,000 into the capital reserve fund, which currently stands at about \$800,000, so you'll be more than adequately funded

#### **D. Operations Manager – Memorandum**

Mr. Soriano stated we have moved along in our opening. We opened the spray grounds earlier this month and this last week we opened the slides, so we have kind of gone on to more normal operations. Our lifeguards are there, they're not really considered pool monitors anymore. They are tending to the slides and here we actually have an extra one, because we're trying to keep them in line properly so it does force us to have an extra staff member and they're kind of taking it out of their work that everybody else is doing on the pool because they're back there behind the slide tower. It was easier at your sister district because that guard can sit there at the front of the slide tower and still help out with the rest of the pool. Here, they're taking that away, so for a little while we will have an extra person. However, kids will be going back to school in about a month so we will probably go back to that limited schedule that we normally operate. We didn't do it in the spring, but I do think once kids go back to school here in the fall we will go back to a more normal operating schedule where you guys alternate being open during the week and then Friday, Saturday and Sunday you are both open. Your lap pool is back to normal operation also, so last week we started telling families they could no longer be back there. They were enjoying that, and everything worked out well. That has increased the capacity a bit on these front pools, but we are still well under everything we need. We're at 140 for the front, which is still less than 50% of our normal operating capacity. We are allowed to be higher than 50%, we just have not made that move yet because we have not had a day where we're come close to that 140 yet. We've had some days where we've had between 100 to 120 and that is about as close as we got. We do operate with the front, so there are no facilities that are use at your own risk, everything is staffed or monitored in some manner. With that being said, moving along to more of a norm, that is one thing I want to leave for your discussion here. I sent you guys emails on the daily guests. That would be something that would fix some of these other problems if we did it. It is also something that would affect rentals. I've mentioned to you guys that we could do rentals for some of these areas beginning in August. There are some facilities that have gone back to renting out their rooms whether it's for showers or family get togethers,

but they may be limited by capacity. We can do limited capacity and if people want to rent it out, they're going to have to understand they're going to have less people. However, it is very hard if they're not allowed to bring people that don't live in this neighborhood, especially for something like a birthday party. I didn't want to make that decision. I agree with the house guests because it's easy to track and control. I know exactly who is here at all times and who has been on deck. With the daily guests we don't have that control, but it is something we normally have, and we've had a few people asking for it. At the same time, a lot of residents are happy with the way we're doing things because they feel safer.

Mr. Morris stated with it being hopefully a temporary situation, let's just keep it the way it is for now. Hopefully, it won't be too much longer, and we can lift it and go back to normal, but I wouldn't change it.

Mr. Soriano stated there is really not much of a concern on my side either if we end up limiting ourselves for some of those rentals because we've been able to adjust the budget. We've been out rental income since February. It's nice to have that extra money, but we're able to get everything done so it's one of those things that can go either way.

Mr. Steiner stated I would be inclined to go along with Rocky, because right now with what we're seeing in the news, however factual or whatever, it doesn't seem to be going back and I really see some things coming down the line that's going to cause even further rollback rather than opening up. We can only keep doing this for so long.

Mr. Soriano stated I agree with that, but at the same time I have some operational things here that go against that, but it's because I have to operate and part of that is what she's talking about. When we first went through this, some of the suggestions coming out of the organizations, whether it's for operating facilities like this, insurance, or the CDC, we even had suggestions of even removing all of the chairs just to be safe. I didn't like that idea because I know people will bring all of their stuff. We were going to provide just enough for the capacity that is out there, and we were going to clean it every half hour, which we've been doing. It is hot and one problem I have is with things like the water fountains. I get that it's not the safest or the cleanest, but right now I have adults that are finding ways to turn these things back on. People rip the plastic when we have them taped off so they can get to the water heads. They're going to use it anyway. It's almost like change to an operation where I can put tables, chairs and umbrellas back out, use the water fountains, and we will just have to up our cleaning. The people that are out there, especially

the ones doing those things just have to understand they are taking responsibility for themselves. It's kind of unfortunate I can't do everything to protect them, they're going to do their own thing anyway. I definitely don't want heat exhaustion. I did have to put up umbrellas for our guards because they can't sit out in that heat all day long, but then you look around and there's no umbrellas for the residents. There are some shaded areas, but there's not a lot, so I am going to move to putting the tables, chairs and umbrellas back out unless somebody has some objections, and even move to using the water fountains, and I'll just have to get with janitorial.

Mr. Reynolds stated I agree. People just have to learn to use their own common sense.

Mr. Steiner stated it's just a matter of we're not increasing the body count. It's basically going to extend the time necessary to do the cleaning, but it's just the fact of what is going on. As long as we're not upping the count going out there, and providing resources for those that are there.

Mr. Soriano stated I plan on leaving those numbers the same. We're still going to operate at those limited capacities for an hour and a half at a time to give staff time to clean every section before the next group comes in. I actually haven't gotten a lot of pushback. There are one or two people that would like to be there for two or three hours, but most people are happy because it gives them a chance to get their kids out of the water and people are happy we're doing what we are doing to keep them safe. I think some of those other things, especially with this heat right now I just have to be able to have them.

Mr. Morris stated yes, go ahead.

Mr. Hartigan stated absolutely.

Mr. Soriano stated moving on, we've had some classes, so we have all of our lifeguard staff. I did want to forewarn you guys if you're paying attention to staffing, our lifeguards started this past week, however our payroll started with the beginning of July. I will be paying our supervisors from that July 1<sup>st</sup> date. I hadn't thought about it until I talked to a couple of them. Our supervisors generally in the spring get paid as pool monitors and are here just to walk around and watch the pool. They make a couple dollars extra an hour to supervise and they've been stuck working at that low rate. We really thought we were going to move along in those phases a lot quicker, and it hasn't happened. We made this decision based on a lot of other communities are opening up their spray grounds and slides. We have these water parks that are open, even though originally these things weren't planned until that phase three, so here we're kind of

pushing everything. They were kind of stuck making that lower wage, so I have told them we would pay them from July 1<sup>st</sup>. We have saved on staffing. Everything else has operated as normal this year. We still have to pay for chemicals and repairs but staffing we have had savings because everybody was getting paid that low rate. I want to be able to give the supervisors a little something extra. We will have the high school swim team starting soon. I have talked to the athletic director over there and I'm going to redo some of our usage agreements to add in some wording for safety, especially concerning Coronavirus with kids and coaches on property, just as if they were employees.

I wanted to touch on events really quick. I already talked about rentals. We can move through some of them, whichever does not involve a lot of guests, daily guests, but we can limit capacities if we need to so I will be going through with Wanda what we are able to do. However, we do have District events that I am looking at for the fall or winter that we may need to adjust, cancel or add on. We have had residents asking when we're going to get back to things. There are some events that I think we can do, such as movies on the green. We can set up the movie screen and stay apart from each other if we still have these concerns months down the road. My concern is more for some of those specialized events, for instance Cocoa with Claus in December. We have no Claus and it's getting kind of hard to find anybody that will agree to do this, which I understand. It would be an extremely awkward conversation with any of the families and kids if I have to cancel last minute, so unfortunately that may be something I have to figure out how to cancel before then. I do have another event that is really pushing; it is the Oakleaf vendor event, if you remember the lady came in and we gave her approval around Thanksgiving last year and it worked out well. She was supposed to be doing an Easter event at your sister district and that got canceled out and her and the vendors really wanted to do something. I've been holding them off because we're not doing events yet, so it doesn't make sense to allow anybody else to do events on the property. She is asking for an event in October and I'm hoping we can get to something, but she wants to really get some kind of answer so I'm bringing it to you guys. I'm hoping by October it will be safe. I really don't have much control on those other events. She has given me a list of things that she said she can do. The vendors can make sure they're wearing masks and they're trying to keep social distancing enforced. She is limiting the size of the vendors, but it's just one of those things that if it's an outside organization doing this, we don't have much control over it, but I did tell her I would pass it along to the Board. She's



looking to do the October event at your sister district and her Thanksgiving time event here at your district, so it's really a discussion on your thoughts and if you would like to direct me to move forward or hold off.

Mr. Reynolds. stated the problem is we don't know where we're going to be in October.

Mr. Soriano stated that's kind of the same way I get when I'm talking to some of our rentals. Right now, Wanda has rentals in August that we've offered to cancel now, but they're really holding on and asking us every day. We just don't know and that's the hard part. Some of these are weddings where they need to know something.

Mr. Steiner stated I think none of us have a crystal ball to be able to tell what it's going to be like in that period of time, but at this point in time, yes let's authorize them to go forward with it with them meeting all of the criteria that is in effect at that time, with the understanding that he criteria could mean we have to shut it down. As I understood, some of this stuff we were concerned between the regulations of the state and the regulations of the county. The county could come out here and say no, you cannot operate that way and we have to shut down, so folks have to understand that's just the way things are right now.

Mr. Soriano stated if you guys are comfortable with me allowing her to plan and just let her know the rug might be pulled out from underneath you a week before, we just don't know.

Mr. Steiner stated yes and she's going to be facing that with her vendors that they will commit to coming but at that time they may not, but she has to do her planning.

Mr. Soriano stated a month or two ago I would have said yes by October we would be fine, but everything has slowed down.

Mr. Hartigan asked where is she planning on doing it?

Mr. Soriano responded in the parking lot where they used to do the expo at your sister district would be the October one, and the one around Thanksgiving she did here was in this back parking lot closest to the Preserve buildings behind the baseball fields. That one was small so if she can institute some of those measures to make sure everybody is staying safe and even things like vendors would have to sign waivers releasing us since it is our property, but it's the same way with all the residents that come in right now. As far as rentals, Jason I will need to ask you for some special wording. I do have concerns with things like renting out a facility, even if we give them the list of things to comply with like 50% capacity. Right now, we have the requirement that if we have a positive case amongst staff or anybody in the building, we're

supposed to shut these buildings down and do deep cleanings. What happens if I have a case on Friday night and we have a rental Saturday? I have to have some ability to let them know their event might be canceled, and canceling a wedding can cause lots of pushback. They have to understand from the very beginning that we may be in that position for a couple of months, if not until next year and that puts us in a precarious position because when it comes to a wedding, we've had threats of litigation before.

Mr. Steiner stated we're not unique in this problem, neither are they in any way, no matter what venue they're dealing with. It's just something that we have to understand and that they have to understand along with us that there is no guarantee at this time.

Mr. Soriano stated at the moment I will let her know she can work on planning for October, but like I said, that one is at your sister district so I'm going to have to go through this with them to make sure, and then yours for that Thanksgiving time.

Mr. Soriano continued, the only other open item I had was for SMS service. For the last few years I had started letting residents know by Twitter when the pools were closed and it worked out great, because if you remember years ago everybody used to complain when they would come out to the pool it could be thunder and lightning everywhere and they still didn't understand the pool was going to be closed so they come up here and yell at us because they had no way of knowing it was going to be closed. So, Twitter had what was called a Fast Follow service where you could sign up on your phone and you didn't have to have a Twitter account as long as you could receive SMS. We had a special code that we gave out and when we closed, the last thing we did before packing up the computer was send out an update that we were closing and would be closed until the thunder stops and then when we opened we would send out a notice that we were opening again. It was about the middle of last summer that Twitter actually stopped that, so unless you had a Twitter account you couldn't sign up for it. From what I hear, there is a high percentage of people that will not use Twitter or social media so they just won't sign up for it so I don't really have another way to notify residents and I'm starting to look at SMS services, which are paid services. The Twitter service was free. Now we will have to pay for it every time we send out a notification, so I wanted to make sure I brought that to you guys. It shouldn't be a high cost. We pay to send out emails to update residents currently.

Mr. Morris stated on your report I see a repair to damage the Whitfield entry sign. What is that?

Mr. Soriano stated a car ran into your sign and took out the front corner of bricks. It didn't mess up the sign itself. It's the same mason that has worked on some of our other pillars. I believe it was a motorcycle, because I found some parts in the plants.

Mr. Morris asked so it was a hit and run?

Mr. Soriano stated yes. It was not something we could have the police involved with.

## **SIXTH ORDER OF BUSINESS**

### **Audience    Comments    /    Supervisors' Requests**

Mr. Steiner stated at the top part of budget where you have your percentages and everything else, we have a line item up there that was aquatics pool. That last year was there because that was the money that went to cover staffing before we took it over. That line item doesn't appear anywhere any longer, so we have the percentages up at the top, but down where you break out the expenses right underneath it, there's no line item there so it needs to be addressed when you're cleaning up the model.

Mr. Perry stated okay.

Mr. Hartigan stated just one clarification, we are still prohibiting daily guests?

Mr. Perry stated yes.

## **SEVENTH ORDER OF BUSINESS**

### **Next Scheduled Meeting**

Mr. Perry stated our next meeting is going to be August 17, 2020 at 6:00 p.m. Your sister district will meet the week before at 6:00 p.m.

## **EIGHTH ORDER OF BUSINESS**

### **Adjournment**

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the meeting was adjourned.

---

Secretary/Assistant Secretary

---

Chairman/Vice Chairman

*B.*

# Middle Village

## Community Development District

Unaudited Financial Reporting  
June 30, 2020



**Middle Village**  
**Community Development District**  
**Combined Balance Sheet**  
June 30, 2020

	<u>Governmental Fund Types</u>				Totals
	<u>General</u>	<u>Recreation</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>(Memorandum Only)</u>
<b><u>Assets:</u></b>					
Cash	\$169,562	\$196,487	\$59,983	---	\$426,032
Investments:					
<b><u>Series 2018-1</u></b>					
Revenue	---	---	---	\$752,404	\$752,404
Reserve	---	---	---	\$370,457	\$370,457
Prepayment	---	---	---	\$1	\$1
Principal	---	---	---	\$4	\$4
Interest	---	---	---	\$2	\$2
<b><u>Series 2018-2</u></b>					
Reserve	---	---	---	\$123,810	\$123,810
Prepayment	---	---	---	\$0	\$0
Sinking Fund	---	---	---	\$0	\$0
Principal	---	---	---	\$0	\$0
Interest	---	---	---	\$0	\$0
<b><u>Operations</u></b>					
Custody Acct - Gen Fund Excess	\$42,753	---	---	---	\$42,753
Custody Acct - Rec Fund Excess	---	\$11,164	---	---	\$11,164
General Account	\$1,093,714	---	\$702	---	\$1,094,416
<b><u>State Board</u></b>					
General Fund	\$91,822	---	---	---	\$91,822
Recreation Fund	---	\$459,584	---	---	\$459,584
Capital Reserve	---	---	\$627,483	---	\$627,483
Due From Double Branch	---	\$14,855	---	---	\$14,855
Due From General Fund	---	\$1,017,802	\$11,832	---	\$1,029,634
Due From Rec Fund	---	---	\$62,777	---	\$62,777
Due From Debt Service	\$10,705	\$83,057	---	---	\$93,762
Due From Capital Reserve	---	\$1,435	---	---	\$1,435
Electric Deposits	---	\$13,383	---	---	\$13,383
Prepaid Expenses	---	\$1,324	---	---	\$1,324
<b>Total Assets</b>	<u><u>\$1,408,556</u></u>	<u><u>\$1,799,092</u></u>	<u><u>\$762,777</u></u>	<u><u>\$1,246,678</u></u>	<u><u>\$5,217,102</u></u>
<b><u>Liabilities:</u></b>					
Accounts Payable	\$3,211	\$51,098	\$16,821	---	\$71,130
Accrued Expenses	\$2,944	\$4,789	---	---	\$7,733
Due to Capital Reserve	\$11,832	\$62,777	---	---	\$74,609
Due to General Fund	---	---	---	\$10,705	\$10,705
Due to Rec Fund	\$1,017,802	---	\$1,435	\$83,057	\$1,102,294
<b><u>Fund Balances:</u></b>					
Unassigned	\$372,767	\$1,667,045	\$744,520	---	\$2,784,332
Nonspendable	---	\$13,383	---	---	\$13,383
Restricted for Debt Service	---	---	---	\$1,152,916	\$1,152,916
<b>Total Liabilities and Fund Equity</b>	<u><u>\$1,408,556</u></u>	<u><u>\$1,799,092</u></u>	<u><u>\$762,777</u></u>	<u><u>\$1,246,678</u></u>	<u><u>\$5,217,102</u></u>

**Middle Village**  
**Community Development District**  
**General Fund**

Statement of Revenues & Expenditures  
For the Period ending June 30, 2020

	Adopted Budget	Prorated Budget 6/30/20	Actual 6/30/20	Variance
<b><u>Revenues:</u></b>				
Maintenance Assessments - Tax Roll	\$213,950	\$213,950	\$201,606	(\$12,344)
Maintenance Assessments - Direct	\$1,737	\$1,737	\$2,086	\$348
Interest Income	\$5,000	\$3,750	\$12,262	\$8,512
Miscellaneous Income	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$220,687</b>	<b>\$219,437</b>	<b>\$215,954</b>	<b>(\$3,483)</b>
<b><u>Expenditures:</u></b>				
<b><u>Administrative</u></b>				
Supervisors Fees	\$12,000	\$9,000	\$7,200	\$1,800
Travel	\$209	\$157	\$0	\$157
FICA Expense	\$918	\$689	\$551	\$138
Engineering	\$10,500	\$7,875	\$0	\$7,875
Trustee	\$15,144	\$15,144	\$15,100	\$44
Dissemination Agent	\$2,100	\$1,575	\$1,975	(\$400)
Assessment Roll	\$7,550	\$7,550	\$7,550	\$0
Attorney	\$45,000	\$33,750	\$27,934	\$5,816
Attorney-Foreclosure	\$28,000	\$21,000	\$600	\$20,400
Arbitrage	\$750	\$563	\$0	\$563
Annual Audit	\$5,900	\$4,425	\$5,900	(\$1,475)
Management Fees	\$59,963	\$44,972	\$44,972	(\$0)
Information Technology	\$2,150	\$1,613	\$1,762	(\$150)
Telephone	\$425	\$319	\$209	\$110
Postage	\$600	\$450	\$261	\$189
Printing & Binding	\$2,700	\$2,025	\$1,898	\$127
Records Storage	\$200	\$150	\$0	\$150
Insurance	\$10,371	\$10,652	\$10,124	\$528
Legal Advertising	\$1,500	\$1,125	\$784	\$341
Other Current Charges	\$150	\$113	\$0	\$113
Office Supplies	\$300	\$225	\$178	\$47
Website Compliance	\$2,250	\$1,688	\$1,688	\$0
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Reserves	\$11,832	\$11,832	\$11,832	\$0
<b>Total Administrative</b>	<b>\$220,687</b>	<b>\$177,064</b>	<b>\$140,694</b>	<b>\$36,371</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$0</b>		<b>\$75,260</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$297,507</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$372,767</b>	

**Middle Village**  
**Community Development District**  
**General Fund**  
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b>Revenues:</b>													
Maintenance Assessments - Tax Roll	\$0	\$36,333	\$145,616	\$1,410	\$2,255	\$1,465	\$5,026	\$1,435	\$8,066	\$0	\$0	\$0	\$201,606
Maintenance Assessments - Direct	\$0	\$0	\$1,737	\$0	\$0	\$0	\$349	\$0	\$0	\$0	\$0	\$0	\$2,086
Interest Income	\$1,962	\$1,524	\$1,111	\$1,644	\$2,210	\$2,065	\$1,227	\$342	\$179	\$0	\$0	\$0	\$12,262
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Revenues</b>	<b>\$1,962</b>	<b>\$37,857</b>	<b>\$148,463</b>	<b>\$3,054</b>	<b>\$4,465</b>	<b>\$3,530</b>	<b>\$6,601</b>	<b>\$1,777</b>	<b>\$8,245</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$215,954</b>
<b>Expenditures:</b>													
<b><i>Administrative</i></b>													
Supervisors Fees	\$800	\$800	\$800	\$800	\$1,000	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$0	\$7,200
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$61	\$61	\$61	\$61	\$77	\$77	\$0	\$77	\$77	\$0	\$0	\$0	\$551
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$0	\$0	\$0	\$0	\$0	\$0	\$15,100	\$0	\$0	\$0	\$0	\$0	\$15,100
Dissemination Agent	\$375	\$175	\$175	\$175	\$175	\$375	\$175	\$175	\$175	\$0	\$0	\$0	\$1,975
Assessment Roll	\$7,550	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,550
Attorney	\$3,079	\$2,680	\$3,206	\$3,033	\$2,858	\$3,766	\$3,158	\$3,211	\$2,944	\$0	\$0	\$0	\$27,934
Attorney-Foreclosure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$600	\$0	\$0	\$0	\$0	\$600
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$2,500	\$3,400	\$0	\$0	\$0	\$0	\$5,900
Management Fees	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$4,997	\$0	\$0	\$0	\$44,972
Information Technology	\$196	\$196	\$196	\$196	\$196	\$196	\$196	\$196	\$196	\$0	\$0	\$0	\$1,762
Telephone	\$7	\$35	\$46	\$0	\$29	\$7	\$32	\$29	\$24	\$0	\$0	\$0	\$209
Postage	\$15	\$43	\$35	\$33	\$63	\$29	\$14	\$30	\$0	\$0	\$0	\$0	\$261
Printing & Binding	\$287	\$420	\$26	\$224	\$279	\$231	\$176	\$36	\$220	\$0	\$0	\$0	\$1,898
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$10,124	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,124
Legal Advertising	\$62	\$62	\$212	\$124	\$62	\$0	\$141	\$122	\$0	\$0	\$0	\$0	\$784
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$21	\$41	\$1	\$21	\$27	\$25	\$21	\$1	\$20	\$0	\$0	\$0	\$178
Website Compliance	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$188	\$0	\$0	\$0	\$1,688
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,832	\$0	\$0	\$0	\$0	\$11,832
<b>Total Expenditures</b>	<b>\$27,937</b>	<b>\$9,697</b>	<b>\$9,941</b>	<b>\$9,851</b>	<b>\$9,950</b>	<b>\$10,890</b>	<b>\$26,695</b>	<b>\$25,893</b>	<b>\$9,840</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$140,694</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$25,975)</b>	<b>\$28,160</b>	<b>\$138,522</b>	<b>(\$6,797)</b>	<b>(\$5,485)</b>	<b>(\$7,360)</b>	<b>(\$20,094)</b>	<b>(\$24,116)</b>	<b>(\$1,595)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$75,260</b>



**Middle Village**  
**Community Development District**  
**Recreation Fund**

Statement of Revenues & Expenditures  
For the Period ending June 30, 2020

**Revenues:**

	Adopted Budget	Prorated Budget 6/30/20	Actual 6/30/20	Variance
Maintenance Assessment - Tax Roll	\$1,555,455	\$1,555,455	\$1,564,154	\$8,699
Maintenance Assessment - Direct	\$13,477	\$13,477	\$16,183	\$2,705
Interest	\$5,000	\$3,750	\$3,370	(\$380)
Miscellaneous Income	\$0	\$0	\$2,303	\$2,303
Amenities Revenue	\$55,000	\$41,250	\$52,271	\$11,021
Cost Share Revenue - South Village/Lighting	\$36,662	\$36,662	\$28,466	(\$8,196)

<b>Total Revenues</b>	<b>\$1,665,594</b>	<b>\$1,650,594</b>	<b>\$1,666,747</b>	<b>\$16,153</b>
-----------------------	--------------------	--------------------	--------------------	-----------------

**Expenditures:**

**Administrative**

Management Fees - On Site	\$293,904	\$220,428	\$220,428	\$0
Insurance	\$46,674	\$46,674	\$47,758	(\$1,084)
Other Current Charges	\$3,500	\$2,625	\$3,051	(\$426)
Permit Fees	\$1,500	\$1,125	\$724	\$401
Office Supplies	\$500	\$375	\$0	\$375
Capital Reserve	\$50,906	\$50,906	\$50,906	\$0

<b>Total Administrative</b>	<b>\$396,984</b>	<b>\$322,133</b>	<b>\$322,867</b>	<b>(\$734)</b>
-----------------------------	------------------	------------------	------------------	----------------

**Common Area**

Security	\$75,000	\$56,250	\$38,122	\$18,128
Security - Clay County Off Duty Sheriff	\$43,609	\$32,707	\$32,014	\$693
Electric	\$22,000	\$16,500	\$10,187	\$6,313
Streetlighting	\$32,000	\$24,000	\$22,265	\$1,735
Irrigation Maintenance	\$4,000	\$3,000	\$5,645	(\$2,645)
Landscape Maintenance	\$428,571	\$321,428	\$321,428	\$0
Common Area Maintenance	\$54,847	\$41,135	\$44,104	(\$2,969)
Lake Maintenance	\$23,668	\$17,751	\$15,114	\$2,637
Misc. Maintenance	\$5,000	\$3,750	\$2,573	\$1,177

<b>Total Common Area</b>	<b>\$688,695</b>	<b>\$516,521</b>	<b>\$491,452</b>	<b>\$25,069</b>
--------------------------	------------------	------------------	------------------	-----------------

**Middle Village**  
**Community Development District**  
**Recreation Fund**

Statement of Revenues & Expenditures  
For the Period ending June 30, 2020

	Adopted Budget	Prorated Budget 6/30/20	Actual 6/30/20	Variance
<b><u>Recreation Facility</u></b>				
Amenity Staff	\$145,000	\$108,750	\$64,237	\$44,513
Janitorial	\$42,418	\$31,814	\$27,640	\$4,174
Telephone	\$5,364	\$4,023	\$6,124	(\$2,101)
Electric	\$78,000	\$58,500	\$46,652	\$11,848
Water/Sewer	\$42,100	\$31,575	\$33,859	(\$2,284)
Gas/Heat (Pool)	\$20,000	\$15,000	\$15,233	(\$233)
Refuse Services	\$14,200	\$10,650	\$11,234	(\$584)
Pool Maintenance & Chemicals	\$87,318	\$65,489	\$34,636	\$30,852
Cable	\$5,102	\$3,827	\$3,529	\$298
Special Events	\$5,000	\$3,750	\$2,573	\$1,177
Office Supplies & Equipment	\$1,500	\$1,125	\$611	\$514
Facility Maintenance	\$37,707	\$28,280	\$29,238	(\$958)
Facility Maintenance - Preventative	\$15,350	\$11,513	\$1,619	\$9,894
Facility Maintenance - Contingency	\$27,600	\$20,700	\$20,521	\$179
Elevator Maintenance	\$2,576	\$1,932	\$1,713	\$219
Recreation Passes	\$5,000	\$3,750	\$1,016	\$2,734
Lighting Repairs	\$10,000	\$7,500	\$7,264	\$236
Tennis Court Maintenance	\$35,680	\$26,760	\$33,468	(\$6,708)
<b>Total Recreation</b>	<b>\$579,915</b>	<b>\$434,936</b>	<b>\$341,167</b>	<b>\$93,769</b>
<b>Total Expenses</b>	<b>\$1,665,594</b>	<b>\$1,273,590</b>	<b>\$1,155,486</b>	<b>\$118,105</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$0</b>		<b>\$511,261</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$1,169,167</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$1,680,428</b>	

**Middle Village**  
**Community Development District**  
**Recreation Fund**  
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b>Revenues:</b>													
Maintenance Assessment - Tax Roll	\$0	\$281,890	\$1,129,754	\$10,942	\$17,496	\$11,369	\$38,992	\$11,130	\$62,582	\$0	\$0	\$0	\$1,564,154
Maintenance Assessment - Direct	\$0	\$0	\$13,477	\$0	\$0	\$0	\$2,705	\$0	\$0	\$0	\$0	\$0	\$16,183
Interest	\$18	\$16	\$540	\$717	\$654	\$542	\$366	\$302	\$215	\$0	\$0	\$0	\$3,370
Miscellaneous Income	\$0	\$0	\$0	\$328	\$0	\$950	\$450	\$0	\$575	\$0	\$0	\$0	\$2,303
Amenities Revenue	\$11,619	\$9,268	\$1,846	\$12,165	\$6,006	\$9,992	(\$2,050)	\$422	\$3,002	\$0	\$0	\$0	\$52,271
Cost Sharing Revenue	\$0	\$28,466	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,466
<b>Total Revenues</b>	<b>\$11,637</b>	<b>\$319,640</b>	<b>\$1,145,618</b>	<b>\$24,151</b>	<b>\$24,156</b>	<b>\$22,854</b>	<b>\$40,462</b>	<b>\$11,855</b>	<b>\$66,374</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,666,747</b>

**Expenditures:**

**Administrative**

Management Fees - On Site	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$24,492	\$0	\$0	\$0	\$220,428
Insurance	\$47,758	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$47,758
Other Current Charges	\$517	\$512	\$417	\$593	\$751	(\$854)	\$518	\$402	\$194	\$0	\$0	\$0	\$3,051
Permit Fees	\$27	\$179	\$384	\$27	\$27	\$27	\$27	\$27	\$0	\$0	\$0	\$0	\$724
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$50,906	\$0	\$0	\$0	\$0	\$50,906
<b>Total Administrative</b>	<b>\$72,794</b>	<b>\$25,183</b>	<b>\$25,293</b>	<b>\$25,112</b>	<b>\$25,270</b>	<b>\$23,665</b>	<b>\$25,037</b>	<b>\$75,827</b>	<b>\$24,686</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$322,867</b>

**Common Area**

Security	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$0	\$0	\$0	\$38,122
Security - Clay County Off Duty Sheriff	\$2,624	\$4,476	\$4,040	\$3,113	\$3,728	\$4,643	\$3,788	\$3,637	\$1,968	\$0	\$0	\$0	\$32,014
Electric	\$1,168	\$1,100	\$1,290	\$1,310	\$1,074	\$1,087	\$870	\$1,158	\$1,130	\$0	\$0	\$0	\$10,187
Streetlighting	\$2,528	\$2,528	\$2,528	\$2,507	\$2,507	\$2,507	\$2,146	\$2,507	\$2,507	\$0	\$0	\$0	\$22,265
Irrigation Maintenance	\$0	\$875	\$2,465	\$2,304	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,645
Landscape Maintenance	\$35,714	\$35,714	\$35,714	\$35,714	\$35,714	\$35,714	\$35,714	\$35,714	\$35,714	\$0	\$0	\$0	\$321,428
Common Area Maintenance	\$3,189	\$4,997	\$3,800	\$5,525	\$2,990	\$4,125	\$7,272	\$4,292	\$7,914	\$0	\$0	\$0	\$44,104
Lake Maintenance	\$2,002	\$2,002	\$1,996	\$1,519	\$1,519	\$1,519	\$1,519	\$1,519	\$1,519	\$0	\$0	\$0	\$15,114
Misc. Maintenance	\$407	\$399	\$214	\$431	\$377	\$372	\$373	\$0	\$0	\$0	\$0	\$0	\$2,573
<b>Total Administrative</b>	<b>\$51,868</b>	<b>\$56,327</b>	<b>\$56,283</b>	<b>\$56,659</b>	<b>\$52,145</b>	<b>\$54,202</b>	<b>\$55,918</b>	<b>\$53,063</b>	<b>\$54,988</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$491,452</b>

**Middle Village**  
**Community Development District**  
**Recreation Fund**  
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<b><u>Recreation Facility</u></b>													
Amenity Staff	\$12,531	\$5,125	\$4,649	\$8,225	\$5,196	\$7,073	\$4,199	\$1,142	\$16,096	\$0	\$0	\$0	\$64,237
Janitorial	\$3,535	\$4,240	\$3,535	\$4,594	\$3,535	\$4,667	\$0	\$3,535	\$0	\$0	\$0	\$0	\$27,640
Telephone	\$650	\$687	\$673	\$671	\$570	\$705	\$799	\$728	\$642	\$0	\$0	\$0	\$6,124
Electric	\$6,083	\$5,485	\$6,008	\$6,556	\$5,221	\$5,028	\$4,385	\$3,246	\$4,640	\$0	\$0	\$0	\$46,652
Water/Sewer	\$3,316	\$4,320	\$2,528	\$2,458	\$3,863	\$3,748	\$4,256	\$4,234	\$5,137	\$0	\$0	\$0	\$33,859
Gas/Heat (Pool)	\$0	\$1,001	\$6,902	\$2,319	\$2,810	\$0	\$0	\$2,202	\$0	\$0	\$0	\$0	\$15,233
Refuse Services	\$1,464	\$0	\$0	\$1,437	\$1,684	\$1,680	\$1,691	\$1,650	\$1,626	\$0	\$0	\$0	\$11,234
Pool Maintenance & Chemicals	\$4,199	\$3,712	\$2,586	\$4,423	\$3,112	\$4,791	\$4,160	\$3,361	\$4,295	\$0	\$0	\$0	\$34,636
Cable	\$396	\$396	\$396	\$408	\$380	\$389	\$388	\$388	\$388	\$0	\$0	\$0	\$3,529
Special Events	\$466	\$645	\$998	\$190	\$0	\$140	\$134	\$0	\$0	\$0	\$0	\$0	\$2,573
Office Supplies & Equipment	\$79	\$142	\$0	\$50	\$0	\$60	\$175	\$105	\$0	\$0	\$0	\$0	\$611
Facility Maintenance	\$3,142	\$3,142	\$0	\$7,377	\$3,118	\$3,120	\$3,119	\$3,129	\$3,091	\$0	\$0	\$0	\$29,238
Facility Maintenance - Preventative	\$175	\$274	\$0	\$175	\$273	\$0	\$448	\$0	\$274	\$0	\$0	\$0	\$1,619
Facility Maintenance - Contingency	\$2,300	\$2,300	\$0	\$4,553	\$2,280	\$2,279	\$2,275	\$2,267	\$2,267	\$0	\$0	\$0	\$20,521
Elevator Maintenance	\$479	\$0	\$0	\$754	\$0	\$0	\$0	\$0	\$479	\$0	\$0	\$0	\$1,713
Recreation Passes	\$0	\$816	\$0	\$0	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	\$1,016
Lighting Repairs	\$833	\$833	\$802	\$801	\$802	\$768	\$800	\$820	\$805	\$0	\$0	\$0	\$7,264
Tennis Court Maintenance	\$3,887	\$4,633	\$3,344	\$5,206	\$2,143	\$5,585	\$3,135	\$2,194	\$3,340	\$0	\$0	\$0	\$33,468
<b>Total Recreation</b>	<b>\$43,534</b>	<b>\$37,749</b>	<b>\$32,421</b>	<b>\$50,198</b>	<b>\$34,987</b>	<b>\$40,233</b>	<b>\$29,964</b>	<b>\$29,001</b>	<b>\$43,080</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$341,167</b>
<b>Total Expenditures</b>	<b>\$168,196</b>	<b>\$119,260</b>	<b>\$113,997</b>	<b>\$131,969</b>	<b>\$112,401</b>	<b>\$118,100</b>	<b>\$110,918</b>	<b>\$157,891</b>	<b>\$122,753</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,155,486</b>
<b>Excess Revenues (Expenditures)</b>	<b>(\$156,559)</b>	<b>\$200,381</b>	<b>\$1,031,621</b>	<b>(\$107,817)</b>	<b>(\$88,246)</b>	<b>(\$95,247)</b>	<b>(\$70,456)</b>	<b>(\$146,037)</b>	<b>(\$56,379)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$511,261</b>

**Middle Village**  
**Community Development District**  
**Capital Reserve Fund**  
Statement of Revenues & Expenditures  
For the Period ending June 30, 2020

	Adopted Budget	Prorated Budget 6/30/20	Actual 6/30/20	Variance
<b><u>REVENUES:</u></b>				
Interest Income	\$5,000	\$3,750	\$8,226	\$4,476
Capital Reserve - Transfer In	\$50,906	\$50,906	\$50,906	\$0
General Reserve - Transfer In	\$11,832	\$11,832	\$11,832	\$0
<b>TOTAL REVENUES</b>	<b>\$67,738</b>	<b>\$66,488</b>	<b>\$70,964</b>	<b>\$4,476</b>
<b><u>EXPENDITURES:</u></b>				
Repair And Replacements	\$104,471	\$104,471	\$154,914	(\$50,443)
Capital Projects	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$104,471</b>	<b>\$104,471</b>	<b>\$154,914</b>	<b>(\$50,443)</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>(\$36,733)</b>		<b>(\$83,950)</b>	
<b>FUND BALANCE - Beginning</b>	<b>\$844,259</b>		<b>\$828,470</b>	
<b>FUND BALANCE - Ending</b>	<b>\$807,526</b>		<b>\$744,520</b>	

**Middle Village**  
**Community Development District**  
**Debt Service Fund - 2018-1 and 2018-2**  
Statement of Revenues & Expenditures  
For the Period ending June 30, 2020

Adopted Budget	Prorated Budget 6/30/20	Actual 6/30/20	Variance
-------------------	----------------------------	-------------------	----------

**Revenues:**

Interest Income	\$5,000	\$3,750	\$16,549	\$12,799
Special Assessments - Direct	\$28,633	\$28,633	\$28,633	\$0
Special Assessments - Tax Roll	\$2,070,682	\$2,070,682	\$2,073,035	\$2,353

**Total Revenues**

\$2,104,315	\$2,103,065	\$2,118,217	\$15,152
-------------	-------------	-------------	----------

**Expenditures:**

**Series 2018-1**

Interest Expense - 11/1	\$425,364	\$425,364	\$425,357	\$7
Special Call 11/1	\$0	\$0	\$7,000	(\$7,000)
Interest Expense - 5/1	\$425,364	\$425,364	\$425,204	\$160
Principal Expense - 5/1	\$1,012,000	\$1,012,000	\$1,015,000	(\$3,000)
Special Cal 5/1	\$0	\$0	\$5,000	(\$5,000)

**Series 2018-2**

Interest Expense - 11/1	\$66,150	\$66,150	\$66,275	(\$125)
Special Call 11/1	\$0	\$0	\$5,000	(\$5,000)
Interest Expense - 5/1	\$66,150	\$66,150	\$66,150	\$0
Principal Expense - 5/1	\$115,000	\$115,000	\$115,000	\$0
Special Cal 5/1	\$0	\$0	\$5,000	(\$5,000)

**Total Expenditures**

\$2,110,028	\$2,110,028	\$2,134,986	(\$24,958)
-------------	-------------	-------------	------------

**Excess Revenues (Expenditures)**

(\$5,713)	(\$16,769)
-----------	------------

**Other Sources (Uses):**

Interfund Transfer In (Out)	\$0	\$0	\$0	\$0
-----------------------------	-----	-----	-----	-----

**Total Other Sources (Uses)**

\$0	\$0	\$0	\$0
-----	-----	-----	-----

**Net Change in Fund Balance**

(\$5,713)	(\$16,769)
-----------	------------

**Fund Balance - Beginning**

\$615,630	\$1,169,686
-----------	-------------

**Fund Balance - Ending**

\$609,917	\$1,152,916
-----------	-------------

**Middle Village**  
**Community Development District**  
**Capital Projects Fund**

Statement of Revenues & Expenditures  
For the Period ending June 30, 2020

Series 2018-1/2018-2
-------------------------

**Revenues:**

Interest Income	\$23
Bond Proceeds	\$0

<b>Total Revenues</b>	<b>\$23</b>
-----------------------	-------------

**Expenditures:**

Capital Outlay	\$0
Trustee Fees	\$0
Cost of Issuance	\$0

<b>Total Expenditures</b>	<b>\$0</b>
---------------------------	------------

<b>Excess Revenues (Expenditures)</b>	<b>\$23</b>
---------------------------------------	-------------

**Other Sources(Uses):**

Interfund Transfer In (Out)	(\$8,476)
Transfer Out- Escrow Agent	\$0

<b>Total Other</b>	<b>(\$8,476)</b>
--------------------	------------------

<b>Net Change in Fund Balance</b>	<b>(\$8,453)</b>
-----------------------------------	------------------

<b>Fund Balance - Beginning</b>	<b>\$8,453</b>
---------------------------------	----------------

<b>Fund Balance - Ending</b>	<b>\$0</b>
------------------------------	------------

**Middle Village**  
**Community Development District**  
**Long Term Debt Report**

**Series 2018-1 Special Assessment Refunding Bonds**

Interest Rate:	2.85% - 4.37%
Maturity Date:	5/1/2035
Reserve Fund Definition:	20% Max Annual Debt
Reserve Fund Requirement:	\$370,092
Reserve Fund Balance:	\$370,457
Bonds outstanding -9/30/2018	\$22,660,000
Less: May 1, 2019 (Mandatory)	(\$985,000)
Less: May 1, 2019 (Optional)	(\$4,000)
Less: November 1, 2019 (Optional)	(\$7,000)
Less: May 1, 20120 (Mandatory)	(\$1,015,000)
Less: May 1, 2020 (Optional)	(\$5,000)
Current Bonds Outstanding	\$20,644,000

**Series 2018-2 Special Assessment Refunding Bonds**

Interest Rate:	4.5% - 5%
Maturity Date:	5/1/2035
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$123,688
Reserve Fund Balance:	\$123,810
Bonds outstanding -9/30/2018	\$2,810,000
Less: May 1, 2019 (Mandatory)	(\$110,000)
Less: November 1, 2019 (Optional)	(\$5,000)
Less: May 1, 20120 (Mandatory)	(\$115,000)
Less: May 1, 2020 (Optional)	(\$5,000)
Current Bonds Outstanding	\$2,575,000



*C.*

# MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

## FY2020 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2018A1-2 DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	RESERVE FUND ASSESSED	TOTAL ASSESSED
ODP, LLC (1)	31,789	28,633.03	1,737.13	12,636.07	841.40	43,847.63
CONCEPT DEVELOPMENT INC (1)	9,100	6,521.20	334.73	2,434.90	162.13	9,452.96
<b>TOTAL DIRECT BILLS NET</b>	<b>40,889</b>	<b>35,154.23</b>	<b>2,071.86</b>	<b>15,070.96</b>	<b>1,003.54</b>	<b>53,300.59</b>
NET TAX ROLL ASSESSED NET	292,108	2,110,855.46	205,958.71	1,498,167.32	99,758.97	3,914,740.46
<b>TOTAL ASSESSED</b>	<b>332,997</b>	<b>2,146,009.69</b>	<b>208,030.57</b>	<b>1,513,238.29</b>	<b>100,762.50</b>	<b>3,968,041.05</b>

DUE / RECEIVED	BALANCE DUE (DISCOUNT NOT TAKEN)	TOTAL DEBT SERVICE RECEIVED	GENERAL FUND O&M PAID	RECREATION FUND O&M PAID	RESERVE FUND PAID	TOTAL PAID
ODP, LLC (1)	-	28,633.03	1,737.13	12,636.07	841.40	43,847.63
CONCEPT DEVELOPMENT INC (1)	(393.87)	6,792.91	348.68	2,536.35	168.89	9,846.83
<b>DIRECT BILLS DUE / RECEIVED</b>	<b>(393.87)</b>	<b>35,425.94</b>	<b>2,085.81</b>	<b>15,172.42</b>	<b>1,010.29</b>	<b>53,694.46</b>
TAX ROLL DUE / RECEIVED	82,739.38	2,066,241.79	201,605.70	1,466,503.04	97,650.55	3,832,001.08
<b>TOTAL DUE / RECEIVED</b>	<b>82,345.51</b>	<b>2,101,667.73</b>	<b>203,691.51</b>	<b>1,481,675.46</b>	<b>98,660.84</b>	<b>3,885,695.54</b>

(1) Direct bill is assessed with a 4% discount if paid by 11/30/19. Full balance due by 3/31/20.

SUMMARY OF TAX ROLL RECEIPTS						
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	TOTAL DEBT SERVICE RECEIPTS	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	RESERVE FUND O&M RECEIPTS
1	11/13/19	81,453.21	43,920.14	4,285.34	31,172.06	2,075.67
2	11/21/19	609,273.09	328,524.31	32,054.51	233,168.21	15,526.06
3	12/11/19	2,610,225.33	1,407,451.77	137,326.77	998,930.67	66,516.12
4	12/18/19	157,547.37	84,950.64	8,288.74	60,293.22	4,014.77
5	01/22/20	26,675.14	14,383.42	1,403.41	10,208.55	679.76
6	02/21/20	42,862.46	23,111.74	2,255.04	16,403.42	1,092.26
7	03/17/20	27,852.40	15,018.21	1,465.34	10,659.09	709.76
8	04/17/20	95,525.08	51,507.79	5,025.68	36,557.35	2,434.26
9	05/14/20	27,267.30	14,702.72	1,434.56	10,435.17	694.85
10	06/12/20	8,840.75	4,766.99	465.12	3,383.35	225.29
TAX CERTIFICATES	06/25/20	144,478.95	77,904.06	7,601.19	55,291.95	3,681.75
		-	-	-	-	-
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>3,832,001.08</b>	<b>2,066,241.79</b>	<b>201,605.70</b>	<b>1,466,503.04</b>	<b>97,650.55</b>

PERCENT COLLECTED	DEBT	O&M
% COLLECTED DIRECT BILL	100.77%	100.67%
% COLLECTED TAX ROLL	97.89%	97.89%
<b>TOTAL PERCENT COLLECTED</b>	<b>97.93%</b>	<b>97.91%</b>

*D.*

# Middle Village

## Community Development District

### Check Run Summary

July 31, 2020

Fund	Date	Check No.	Amount
------	------	-----------	--------

#### General Fund

Payroll	7/24/20	50810-50814	\$	923.50
---------	---------	-------------	----	--------

		Sub-Total	\$	923.50
--	--	-----------	----	--------

Accounts Payable	7/9/20	1512-1516	\$	9,504.57
------------------	--------	-----------	----	----------

	7/16/20	1517	\$	600.00
--	---------	------	----	--------

		Sub-Total	\$	10,104.57
--	--	-----------	----	-----------

#### Recreation Fund

AP- Wells Fargo	7/1/20	8162-8171	\$	19,120.91
-----------------	--------	-----------	----	-----------

	7/9/20	8172-8181	\$	10,864.55
--	--------	-----------	----	-----------

	7/16/20	8182-8195	\$	73,922.76
--	---------	-----------	----	-----------

	7/24/20	8196-8203	\$	5,691.73
--	---------	-----------	----	----------

		Sub-Total	\$	109,599.95
--	--	-----------	----	------------

#### Capital Reserve Fund

Accounts Payable	7/1/20	339	\$	5,259.63
------------------	--------	-----	----	----------

	7/9/20	340-341	\$	2,742.50
--	--------	---------	----	----------

	7/16/20	342	\$	1,250.00
--	---------	-----	----	----------

	7/21/20	343	\$	1,000.00
--	---------	-----	----	----------

	7/24/20	344-345	\$	578.00
--	---------	---------	----	--------

		Sub-Total	\$	10,830.13
--	--	-----------	----	-----------

<b>Total</b>			<b>\$</b>	<b>131,458.15</b>
--------------	--	--	-----------	-------------------

PR300R

## PAYROLL CHECK REGISTER

RUN 7/16/20 PAGE 1

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50810	16	MIKE REYNOLDS	184.70	7/16/2020
50811	10	ROCKWELL A. MORRIS	184.70	7/16/2020
50812	13	MICHAEL J STEINER	184.70	7/16/2020
50813	15	ROD SWARTZ	184.70	7/16/2020
50814	18	TIMOTHY J HARTIGAN	184.70	7/16/2020
TOTAL FOR REGISTER			923.50	

MVIL MIDDLE VILLAGE DLAUGHLIN

# Attendance Sheet


District Name: Middle Village, CDD

Board Meeting Date: July 13, 2020 Meeting

	Name	In Attendance	Fee
1	Rocky Morris <i>Chairman</i>		YES - \$200
2	Michael Steiner <i>Vice Chairman</i>		YES - \$200
3	Mike Reynolds <i>Assistant Secretary</i>		YES - \$200
4	Tim Hartigan <i>Assistant Secretary</i>		YES - \$200
5	Rod Swartz <i>Assistant Secretary</i>		YES - \$200 <i>Phone</i>

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:

  
District Manager Signature

7/13/20  
Date

PLEASE RETURN COMPLETED FORM TO HANNAH SMITH

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
7/09/20	00026	7/01/20 1700	202007 310-51300-34000	JUL MANAGEMENT FEES	*	4,996.92	
		7/01/20 1700	202007 310-51300-52000	JUL WEBSITE ADMIN	*	187.50	
		7/01/20 1700	202007 310-51300-35100	JUL INFORM TECHNOLOGY	*	179.17	
		7/01/20 1700	202007 310-51300-31300	JUL DISSEMINATION SERVICE	*	175.00	
		7/01/20 1700	202007 310-51300-35100	JUL IQ NEST EMAIL SERVICE	*	16.65	
		7/01/20 1700	202007 310-51300-51000	OFFICE SUPPLIES	*	21.41	
		7/01/20 1700	202007 310-51300-42000	POSTAGE	*	135.44	
		7/01/20 1700	202007 310-51300-42500	COPIES	*	449.40	
		7/01/20 1700	202007 310-51300-41000	TELEPHONE	*	9.94	
GOVERNMENTAL MANAGEMENT SERVICES						6,171.43	001512
7/09/20	00014	6/29/20 115623	202005 310-51300-31500	ENFORCEM DELINQ ASSESSM	*	125.00	
HOPPING GREEN & SAMS						125.00	001513
7/09/20	00014	6/29/20 115624	202005 310-51300-31500	MAY GENERAL COUNSEL	*	1,384.00	
HOPPING GREEN & SAMS						1,384.00	001514
7/09/20	00014	6/29/20 115625	202005 310-51300-31500	MAY MONTHLY MEETINGS	*	1,702.14	
HOPPING GREEN & SAMS						1,702.14	001515
7/09/20	00117	7/02/20 20-00108	202007 310-51300-48000	NOTICE OF MEETING 7/13/20	*	122.00	
JACKSONVILLE DAILY RECORD						122.00	001516
7/16/20	00024	7/05/20 20054	202007 310-51300-31600	ARBTR SE 2018 FYE 3/31/20	*	600.00	
GRAU & ASSOCIATES						600.00	001517
TOTAL FOR BANK A						10,104.57	
TOTAL FOR REGISTER						10,104.57	

MVIL MIDDLE VILLAGE HSMITH

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1700  
Invoice Date: 7/1/20  
Due Date: 7/1/20  
Case:  
P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED

JUL 02 2020

Description	Hours/Qty	Rate	Amount
General Fund - Management Fees - July 2020 1,310,573.340		4,996.92	4,996.92
Website Administration - July 2020 525		187.50	187.50
Information Technology - July 2020 357		179.17	179.17
Dissemination Agent Services - July 2020 313		175.00	175.00
IQ Nect Email Service - July 2020 287		16.65	16.65
Office Supplies 570		21.41	21.41
Postage 425		135.44	135.44
Copies 428		449.40	449.40
Telephone 410		9.94	9.94
26 (A)			
Total			\$6,171.43
Payments/Credits			\$0.00
Balance Due			\$6,171.43



# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

RECEIVED

JUL 01 2020

## STATEMENT

June 29, 2020

Middle Village Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 115623  
Billed through 05/31/2020

1,310,573,815

14 (A)

### Enforcement of Delinquent Assessments

MVCDD 00116 JMW

### FOR PROFESSIONAL SERVICES RENDERED

05/06/20	JMW	Confer with developer representative regarding village center parcel.	0.50 hrs
Total fees for this matter			\$125.00

### MATTER SUMMARY

Walters, Jason M.	0.50 hrs	250 /hr	\$125.00
TOTAL FEES			\$125.00
TOTAL CHARGES FOR THIS MATTER			<u>\$125.00</u>

### BILLING SUMMARY

Walters, Jason M.	0.50 hrs	250 /hr	\$125.00
TOTAL FEES			\$125.00
TOTAL CHARGES FOR THIS BILL			<u>\$125.00</u>

Please include the bill number with your payment.

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

RECEIVED

JUL 01 2020

===== STATEMENT =====

June 29, 2020

Middle Village Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 115624  
Billed through 05/31/2020

1,810.53 815 (A)  
14

**General Counsel (O&M)**

**MVCDD 00001 JMW**

**FOR PROFESSIONAL SERVICES RENDERED**

04/06/20	LMG	Research and analyze impact of federal, state, and local orders regarding amenity closures and reopenings.	0.50 hrs
05/01/20	MGC	Review auditor letter.	0.20 hrs
05/01/20	JMW	Review updated executive orders; review and revise draft release; coordinate amenity opening issues; respond to auditor request.	0.70 hrs
05/01/20	APA	Prepare attorney response to auditor letter fiscal year end 2019.	1.40 hrs
05/03/20	JJ	Follow up research regarding meeting protocols and notices during phase 1 of reopening plan.	0.10 hrs
05/07/20	JMW	Review draft re-opening documents from Soriano.	0.20 hrs
05/14/20	JMW	Review proposed gym opening protocols; confer with staff.	0.40 hrs
05/14/20	JLK	Continued research on phase 1 and 2 opening regulations and issues; review summer camp and youth sports program parameters and ADA questions.	0.40 hrs
05/20/20	AHJ	Confer with Hogge regarding agenda items.	0.10 hrs
05/21/20	JMW	Review draft notice; confer with staff; research technology and in-person meeting issues.	0.60 hrs
05/22/20	JMW	Confer with staff regarding meeting issues; review amenity protocols.	0.40 hrs
05/26/20	JMW	Review draft agenda and budget documents; confer with staff regarding same.	0.60 hrs
05/28/20	JMW	Review draft audit; confer with staff regarding same.	0.90 hrs
05/28/20	AHJ	Confer with Hogge regarding agenda items.	0.10 hrs
Total fees for this matter			\$1,384.00

**MATTER SUMMARY**

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Papp, Annie M. - Paralegal	1.40 hrs	125 /hr	\$175.00
Johnson, Jonathan T.	0.10 hrs	290 /hr	\$29.00
Kilinski, Jennifer L.	0.40 hrs	180 /hr	\$72.00
Walters, Jason M.	3.80 hrs	250 /hr	\$950.00
Gentry, Lauren M.	0.50 hrs	180 /hr	\$90.00
Collazo, Mike	0.20 hrs	215 /hr	\$43.00

TOTAL FEES	\$1,384.00
------------	------------

<b>TOTAL CHARGES FOR THIS MATTER</b>	<b>\$1,384.00</b>
--------------------------------------	-------------------

**BILLING SUMMARY**

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Papp, Annie M. - Paralegal	1.40 hrs	125 /hr	\$175.00
Johnson, Jonathan T.	0.10 hrs	290 /hr	\$29.00
Kilinski, Jennifer L.	0.40 hrs	180 /hr	\$72.00
Walters, Jason M.	3.80 hrs	250 /hr	\$950.00
Gentry, Lauren M.	0.50 hrs	180 /hr	\$90.00
Collazo, Mike	0.20 hrs	215 /hr	\$43.00

TOTAL FEES	\$1,384.00
------------	------------

<b>TOTAL CHARGES FOR THIS BILL</b>	<b>\$1,384.00</b>
------------------------------------	-------------------

**Please include the bill number with your payment.**

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

RECEIVED

JUL 01 2020

===== STATEMENT =====

June 29, 2020

Middle Village Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 115625  
Billed through 05/31/2020

14 A  
1,810,573.215

## Monthly Meetings (O&M)

MVCDD 00101 JMW

## FOR PROFESSIONAL SERVICES RENDERED

04/06/20 JMW Prepare for and attend agenda conference call.

04/29/20 JMW Prepare for and attend agenda conference call.

05/08/20 JMW Meeting preparation; review agenda package materials; conference with staff.

05/11/20 JMW Meeting preparation; attend regular board meeting by telephone.

05/12/20 JMW Meeting follow-up.

Total fees for this matter \$1,700.00

## DISBURSEMENTS

Travel 2.14

Total disbursements for this matter \$2.14

## MATTER SUMMARY

TOTAL FEES \$1,700.00

TOTAL DISBURSEMENTS \$2.14

**TOTAL CHARGES FOR THIS MATTER \$1,702.14**

## BILLING SUMMARY

TOTAL FEES \$1,700.00

TOTAL DISBURSEMENTS \$2.14

**TOTAL CHARGES FOR THIS BILL \$1,702.14**

**Please include the bill number with your payment.**

# Jacksonville Daily Record

*A Division of*  
**DAILY RECORD & OBSERVER, LLC**

P.O. Box 1769  
Jacksonville, FL 32201  
(904) 356-2466

## INVOICE

July 2, 2020

Date

RECEIVED

JUL 02 2020

Attn: Courtney Hogge  
GMS, LLC  
475 WEST TOWN PLACE, STE 114  
SAINT AUGUSTINE FL 32092

### Payment Due Upon Receipt

Serial #	20-00108C	PO/File #		\$122.00
Notice of Meeting of the Board of Supervisors				Amount Due
				Amount Paid
Middle Village Community Development District				\$122.00
				Payment Due
Case Number				
Publication Dates	7/2			
County	Clay			

117 (A)  
1,810,513.480

*Payment is due before the  
Proof of Publication is released.*

*For your convenience, you  
may remit payment at  
[jaxdailyrecord.com/send-payment](http://jaxdailyrecord.com/send-payment).*

Your notice can be found at [www.jaxdailyrecord.com](http://www.jaxdailyrecord.com)

TERMS: Net 30 days. Past due amounts will be charged a finance charge of 1.5% per month.

**Preliminary Proof Of Legal Notice**  
**(This is not a proof of publication.)**

*Please read copy of this advertisement and advise us of any necessary corrections before further publications.*

**MIDDLE VILLAGE  
COMMUNITY  
DEVELOPMENT DISTRICT  
NOTICE OF MEETING OF  
THE BOARD OF  
SUPERVISORS**

Notice is hereby given that the Board of Supervisors of the Middle Village Community Development District is scheduled to be met on **Monday, July 13, 2020**, at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

In light of the COVID-19 public health emergency, it is anticipated the meeting may be conducted remotely, pursuant to Zoom communications media technology and/or by telephone pursuant to Executive Orders 20-52, 20-69 and 20-123 issued by Governor DeSantis, including any extensions or supplements thereof ("Executive Orders"), and pursuant to Section 120.54(5)(b)2., Florida Statutes. If such Executive Orders are not extended and the Board is required to meet in person, or otherwise conditions allow the meetings to occur in person, the meetings may be held at the location stated above. Anyone wishing to participate in the meeting and obtain information about how the meeting will occur should refer to the District's website, [www.MiddleVillageCDD.com](http://www.MiddleVillageCDD.com) or contact the office of the District Manager, c/o Governmental Management Services, LLC at (904) 940-5850 or [jperry@gmsnf.com](mailto:jperry@gmsnf.com) to obtain access information.

The District fully encourages public participation in a safe and efficient manner. Toward that end, participants are strongly encouraged to submit questions and comments to the District Manager by calling (904) 940-5850 or emailing [jperry@gmsnf.com](mailto:jperry@gmsnf.com) at least 24 hours in advance of the meeting to facilitate the Board's consideration

of such questions and comments during the meeting.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. An electronic copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850) and is expected to also be available on the District's website at [www.MiddleVillageCDD.com](http://www.MiddleVillageCDD.com). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

A person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that this same person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which the appeal is to be based.

If you are unable to participate by telephone or by ZOOM, please contact the District Manager's office at (904) 940-5850 or [jperry@gmsnf.com](mailto:jperry@gmsnf.com) for further accommodations.

James A. Perry  
District Manager

Jul. 2

00(20-00108C)

# Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Middle Village Community Development District  
1001 Bradford Way  
Kingston, TN 37763

RECEIVED

JUL 10 2020

Invoice No. 20054  
Date 07/05/2020

## SERVICE

## AMOUNT

Arbitrage Series 2018 FYE 03/31/2020

\$ 600.00

Current Amount Due

\$ 600.00

24 @ 1,810,573.316

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
600.00	0.00	0.00	0.00	0.00	600.00

Payment due upon receipt.

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
7/08/20	00794	6/07/20 06072020	202006 300-36900-10300	RENTAL DEPOSIT REFUND	V	1,500.00-	
				NEEMY MICHEL			1,500.00-008139
7/01/20	00397	6/29/20 06292020	202006 320-57200-34510	SECURITY SERVICES	*	180.00	
		6/27/20		ANDRE DEWAYNE MACK			180.00 008162
7/01/20	00398	6/29/20 06292020	202006 320-57200-34510	SECURITY SERVICES	*	180.00	
		6/22/20					
		6/29/20 06292020	202006 320-57200-34510	SECURITY SERVICES	*	180.00	
		6/28/20		BRYAN WESLEY SMITH			360.00 008163
7/01/20	00567	6/29/20 06292020	202006 320-57200-34510	SECURITY SERVICES	*	180.00	
		6/23/20		DAVID VOLLER			180.00 008164
7/01/20	00026	6/22/20 1705	202005 330-57200-62000	MAY FACIL MAINT-GENERAL	*	3,129.00	
		6/22/20 1705	202005 330-57200-62200	MAY FACIL MAINT-CINTINGEN	*	2,267.00	
		6/22/20 1705	202005 330-57200-46630	MAY LIGHINT REPAIRS	*	820.00	
		6/22/20 1705	202005 330-57200-34400	MAY TENNIS COURT MAINT	*	1,674.00	
		6/22/20 1705	202005 320-57200-46500	MAY COMMON AREA MAINT	*	4,292.00	
		6/22/20 1705	202005 330-57200-46400	MAY POOL MAINTENANCE	*	775.00	
				GOVERNMENTAL MANAGEMENT SERVICES			12,957.00 008165
7/01/20	00026	6/22/20 1706	202005 330-57200-34400	MAY TENNIS COURT MAINT	*	520.00	
				GOVERNMENTAL MANAGEMENT SERVICES			520.00 008166
7/01/20	00242	6/29/20 06292020	202006 320-57200-34510	SECURITY SERVICES	*	180.00	
		6/26/20		JENNIFER COOPER			180.00 008167
7/01/20	00276	6/29/20 06292020	202006 320-57200-34510	SECURITY SERVICES	*	180.00	
		6/26/20		MATTHEW L. WILLIAMS			180.00 008168
7/01/20	00720	6/29/20 06292020	202006 320-57200-34510	SECURITY SERVICES	*	180.00	
		6/24/20					

MVIL MIDDLE VILLAGE HSMITH



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
		6/29/20 06292020	202006 320-57200-34510		*	180.00	
		6/25/20 SECURITY SERVICES		MIACHEL ALAN BURNS			360.00 008169
7/01/20 00139		7/01/20 13129559	202007 330-57200-46400		*	2,585.73	
		JUL POOL CHEMICALS		POOLSURE			2,585.73 008170
7/01/20 00438		6/16/20 68710681	202007 330-57200-44900		*	1,618.18	
		JUL REFUSE		REPUBLIC SERVICES #687			1,618.18 008171
7/09/20 00554		6/07/20 10123026	202005 320-57200-34500		*	4,235.79	
		5/1/20-5/31/20 SECURITY		ALLIED UNIVERSAL SECURITY SERVICES			4,235.79 008172
7/09/20 00397		7/06/20 07062020	202007 320-57200-34510		*	180.00	
		7/2/20 SECURITY SERVICES		ANDRE DEWAYNE MACK			180.00 008173
7/09/20 00398		7/06/20 07062020	202007 320-57200-34510		*	180.00	
		7/5/20 SECURITY SERVICES		BRYAN WESLEY SMITH			180.00 008174
7/09/20 00567		7/06/20 07062020	202007 320-57200-34510		*	180.00	
		7/1/20 SECURITY SERVICES		DAVID VOLLER			180.00 008175
7/09/20 00026		7/07/20 1708	202006 330-57200-34400		*	9.56	
		KEYS			*	124.10	
		7/07/20 1708	202006 330-57200-34300		*	279.12	
		PRINTER INK			*	7.35	
		7/07/20 1708	202006 330-57200-34300		*		
		PICKETBALL SUPPLIES					
		7/07/20 1708	202006 330-57200-34400		*		
		WEED KILLER		GOVERNMENTAL MANAGEMENT SERVICES			420.13 008176
7/09/20 00026		7/07/20 1709	202006 300-36900-10200		*	1,408.05	
		TENNIS REVEN DEP 6/30/20		GOVERNMENTAL MANAGEMENT SERVICES			1,408.05 008177
7/09/20 00442		7/06/20 07062020	202007 320-57200-34510		*	180.00	
		6/30/20 SECURITY SERVICES			*	180.00	
		7/06/20 07062020	202007 320-57200-34510		*		
		7/03/20 SECURITY SERVICES					

MVIL MIDDLE VILLAGE HSMITH



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
7/16/20	00026	7/01/20 1702	202007 330-57200-34300		*	5,862.50	
		JUL FACIL MNGT-TENNIS		GOVERNMENTAL MANAGEMENT SERVICES			5,862.50 008189
7/16/20	00796	7/13/20 07132020	202007 300-36900-10300		*	2,200.00	
		RENTAL DEPOSIT REFUND		JEANETTE GARCIA			2,200.00 008190
7/16/20	00276	7/13/20 07132020	202007 320-57200-34510		*	180.00	
		7/11/20 SECURITY SERVICES		MATTHEW L. WILLIAMS			180.00 008191
7/16/20	00720	7/13/20 07132020	202007 320-57200-34510		*	180.00	
		7/8/20 SECURITY SERVICES		MIACHEL ALAN BURNS			180.00 008192
7/16/20	00308	7/08/20 43728	202007 330-57200-62100		*	175.00	
		JUL PEST CONTROL		PAULA'S PEST CONTROL INC			175.00 008193
7/16/20	00261	7/01/20 266	202007 330-57200-34200		*	3,534.83	
		JUL JANITORIAL SERVICES		RIVERSIDE MANAGEMENT SERVICES, INC			3,534.83 008194
7/16/20	00704	7/01/20 3173	202007 320-57200-46200		*	35,714.24	
		JUL LANDSCAPE MAINTENANCE		VERDEGO			35,714.24 008195
7/24/20	00398	7/20/20 07202020	202007 320-57200-34510		*	180.00	
		7/19/20 SECURITY		BRYAN WESLEY SMITH			180.00 008196
7/24/20	00008	7/08/20 07082020	202006 330-57200-43300		*	2,430.62	
		3214-1 TOWER OAKS DR			*	24.19	
		7/08/20 07082020	202006 330-57200-43300		*	29.72	
		701-1 TURKEY POINT DR			*	24.19	
		7/08/20 07082020	202006 330-57200-43300		*	30.51	
		878-1 SONGBIRD DR			*	341.47	
		7/08/20 07082020	202006 330-57200-43300		*	128.81	
		738-1 CHESTWOOD CHASE DR					
		3214-2 TOWER OAKS DR					
		7/08/20 07082020	202006 330-57200-43300				
		1089 OAKLEAF PLANTATION					
		7/08/20 07082020	202006 330-57200-43300				
		1092 OAKLEAF PLANTATION					

MVIL MIDDLE VILLAGE HSMITH

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
		7/08/20	07082020 202006 330-57200-43300		*	47.36	
			533-2 SOUTHWOOD WAY				
		7/08/20	07082020 202006 330-57200-43300		*	651.90	
			533-1 SOUTHWOOD WAY				
				CLAY COUNTY UTILITY AUTHORITY			3,708.77 008197
7/24/20	00567	7/20/20	07202020 202007 320-57200-34510		*	180.00	
			7/15/20 SECURITY				
		7/20/20	07202020 202007 320-57200-34510		*	150.00	
			6/29/20 SECURITY				
				DAVID VOLLER			330.00 008198
7/24/20	00442	7/20/20	07202020 202007 320-57200-34510		*	180.00	
			7/13/20 SECURITY				
		7/20/20	07202020 202007 320-57200-34510		*	180.00	
			7/17/20 SECURITY				
		7/20/20	07202020 202007 320-57200-34510		*	180.00	
			7/18/20 SECURITY				
				JEFF HOLMES			540.00 008199
7/24/20	00276	7/20/20	07202020 202007 320-57200-34510		*	180.00	
			7/16/20 SECURITY				
				MATTHEW L. WILLIAMS			180.00 008200
7/24/20	00720	7/20/20	07202020 202007 320-57200-34510		*	180.00	
			7/14/20 SECURITY				
				MIACHEL ALAN BURNS			180.00 008201
7/24/20	00271	6/16/20	13686A 202006 330-57200-62100		*	273.60	
			PREVENTATIVE MAINTENANCE				
				SOUTHEAST FITNESS REPAIR			273.60 008202
7/24/20	00786	7/02/20	31407 202007 330-57200-34300		*	299.36	
			SCREEN PRINT FRONT/BACK				
				WINNING CONCEPTS USA, INC.			299.36 008203
TOTAL FOR BANK B						109,599.95	
TOTAL FOR REGISTER						109,599.95	

MVIL MIDDLE VILLAGE HSMITH

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED**

JUN 29 2020

**INVOICE**

INVOICE DATE: JUNE 29 2020  
WEEK OF 6-22-28 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/22/20	BRYAN SMITH	1600-2200	6	30.00	180.00
06/23/20	DAVID VOLLER	1630-2230	6	30.00	180.00
06/24/20	MIKE BURNS	1600-2000	6	30.00	180.00
06/25/20	MIKE BURNS	1600-2200	6	30.00	180.00
06/26/20	MATT WILLIAMS	1535-2135	6	30.00	180.00
06/26/20	JENNIFER COOPER	1645-2245	6	30.00	180.00
06/27/20	ANDRE MACK 397	1700-2200	6	30.00	180.00
06/28/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1440.40

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)  
2,322,572,84570

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED**

JUN 29 2020

**INVOICE**

INVOICE DATE: JUNE 29 2020  
WEEK OF 6-22-28 2020

TO:  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

FOR:  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/22/20	BRYAN SMITH 398	1600-2200	6	30.00	180.00
06/23/20	DAVID VOLLER	1630-2230	6	30.00	180.00
06/24/20	MIKE BURNS	1600-2000	6	30.00	180.00
06/25/20	MIKE BURNS	1600-2200	6	30.00	180.00
06/26/20	MATT WILLIAMS	1535-2135	6	30.00	180.00
06/26/20	JENNIFER COOPER	1645-2245	6	30.00	180.00
06/27/20	ANDRE MACK	1700-2200	6	30.00	180.00
06/28/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1440.40

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)  
2,322,572,84570

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED**

JUN 29 2020

**INVOICE**

INVOICE DATE: JUNE 29 2020  
WEEK OF 6-22-28 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/22/20	BRYAN SMITH	1600-2200	6	30.00	180.00
06/23/20	DAVID VOLLER 567	1630-2230	6	30.00	180.00
06/24/20	MIKE BURNS	1600-2000	6	30.00	180.00
06/25/20	MIKE BURNS	1600-2200	6	30.00	180.00
06/26/20	MATT WILLIAMS	1535-2135	6	30.00	180.00
06/26/20	JENNIFER COOPER	1645-2245	6	30.00	180.00
06/27/20	ANDRE MACK	1700-2200	6	30.00	180.00
06/28/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1440.40

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)  
2,322.572, 34570

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

RECEIVED

JUN 25 2020

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Invoice #: 1705  
Invoice Date: 6/22/20  
Due Date: 6/22/20  
Case:  
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2020		15,913.16	15,913.16
Maintenance Supplies		2,303.47	2,303.47
Facility Maint. General 2, 33, 572, 6200		\$ 3129, 00	
Facility Maint. - Contingency 2, 33, 572, 6220		\$ 2267, 00	
Lighting Repairs 2, 33, 572, 4663		\$ 820, 00	
Tennis Court Maint. 2, 33, 572, 3440		\$ 1674, 00	
Common Area Maint. 2, 320, 572, 4650		\$ 4292, 00	
Pool Maint. 2 330, 572, 4640		\$ 775, 00	
Repairs/Replace 34-538-6400		\$ 5259, 63	
			<u>\$ 12,957</u>
Total			\$18,216.63
Payments/Credits			\$0.00
Balance Due			\$18,216.63

26 (B)

RHW  
6,25,20



MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/20	2	E.T.	Backwashed, scrubbed and checked chemicals on lap pool, cleaned spray ground filter and changed out acid
5/1/20	4	B.A.	Checked fountain filter and skimmed, pump out pool compact, removed debris, drywall repair in ladies room by tennis court
5/1/20	4	J.S.	Additional tennis court maintenance
5/2/20	5.5	J.S.	Additional tennis court maintenance
5/4/20	3	G.S.	Removed debris in all common areas, treated fire ant mounds in parks
5/4/20	4	J.S.	Additional tennis court maintenance
5/5/20	2	E.T.	Replaced slenner pump tube on lap pool, cleaned filter on spray ground pool, backwashed lap pool filter and cleaned out pump basket
5/5/20	6	G.S.	Light inspection on promenade, removed debris from all common areas and ponds
5/5/20	8	B.A.	Clean fountain, drywall repair in tennis court bathroom, drywall repair in ballroom bathrooms, paint basketball bathrooms
5/5/20	6.5	J.S.	Additional tennis court maintenance
5/6/20	4	G.S.	Removed debris in all common areas, maintenance work around shop
5/6/20	8	B.A.	Check fountain, removed debris, drywall repair in women's bathroom, paint court bathrooms
5/6/20	5.5	J.S.	Additional tennis court maintenance
5/7/20	4	G.S.	Removed debris in all common areas and ponds
5/7/20	8	B.A.	Clean fountain, filter and chlorinate, touch up spackle spots in ballroom bathroom, paint door frames in court bathrooms, touch up men's fitness bathroom
5/7/20	5.5	J.S.	Additional tennis court maintenance
5/8/20	6	E.T.	Adjust chemistry on lap pool, transfer chlorine to tank on lap pool, replace slenner pump tube on chlorine pump, remove landscape lights on pool deck
5/8/20	8	B.A.	Removed debris in all common areas, check fountain, paint door frames and fitness center bathrooms
5/8/20	6.5	J.S.	Additional tennis court maintenance
5/9/20	5	J.S.	Additional tennis court maintenance
5/11/20	6	T.C.	Clean and started returning things to grand ballroom (dispensers, etc.), repaired split rail fence
5/11/20	3	G.S.	Removed debris in all common areas, treated fire ant mounds in parks
5/11/20	1	B.A.	Picked up paint supplies
5/11/20	4	J.S.	Additional tennis court maintenance
5/12/20	8	E.T.	Cleaned up shop, removed lumber from lake gazebo and taped off area, removed caution tape from playground around community, replace lights on promenade walkway
5/12/20	8	T.C.	Worked on replacing rotting and broken boards on boardwalk by tennis courts
5/12/20	5	G.S.	Removed debris in all common areas, cleaned up and removed deceased animal
5/12/20	2	B.A.	Check fountain, picked up paint supplies and dropped off paint supplies
5/12/20	8	L.N.	Worked on board walk around tennis court
5/12/20	5.5	J.S.	Additional tennis court maintenance
5/13/20	8	E.T.	Replaced broken board on tennis walkway, repair walkway by tennis court, checked chemistry on pool, replaced slenner pump on lap pool, clean pool filter, repair and replace line on acid pump
5/13/20	6	T.C.	Cleaned and organized shop, worked on lights - changed to LED on promenade
5/13/20	3.5	G.S.	Removed debris in all common areas, maintenance work on water hose and water hose stand
5/13/20	1	B.A.	Check fountain, removed debris, load paint equipment
5/13/20	8	L.N.	Clean shop and boardwalk, changed lights around promenade
5/13/20	3.5	J.S.	Additional tennis court maintenance
5/14/20	4	T.C.	Installed COVID precaution signs for reopening pools and bathrooms
5/14/20	3.5	G.S.	Removed debris in all common areas
5/14/20	2	B.A.	Check fountain, removed debris, load paint gear, drop off paint gear
5/14/20	4	L.N.	Installed signs in all restrooms
5/14/20	5.5	J.S.	Additional tennis court maintenance
5/15/20	8	E.T.	Repair boardwalk through preserve, replace boards, light inspection and replaced as needed, checked screws along walkway
5/15/20	8	T.C.	Set concrete forms for bicycle rack, replaced boards on nature walk
5/15/20	2	B.A.	Check fountain, removed debris, pump out pool compact, load paint gear, drop off paint gear
5/15/20	8	L.N.	Pour concrete for bike racks, change boards on boardwalk
5/15/20	6.5	J.S.	Additional tennis court maintenance
5/16/20	5	J.S.	Additional tennis court maintenance
5/18/20	8	T.C.	Installed bike racks, light inspection and replaced lights that were out, repaired white vinyl fence
5/18/20	5	G.S.	Removed debris in all common areas
5/18/20	2	B.A.	Check fountain, chlorinate, removed debris, loaded paint gear
5/18/20	8	L.N.	Installed bicycle racks, cut trees around tennis court
5/18/20	3.5	J.S.	Additional tennis court maintenance
5/19/20	6	E.T.	Removed bad boards on lake gazebo
5/19/20	8	T.C.	Worked on gazebo project

GMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/19/20	6	G.S.	Removed debris in all common areas and ponds, maintenance work on promenade, treated fire ants
5/19/20	2	B.A.	Clean filter in fountain, removed debris, load paint gear
5/19/20	7.5	J.S.	Additional tennis court maintenance
5/20/20	4	G.S.	Removed debris in all common areas and ponds, cleaned and removed deceased animal
5/20/20	2	B.A.	Removed debris, skimmed fountain, load paint gear, drop off paint gear
5/20/20	2	L.N.	Clean board walk, water flower around amenity center
5/20/20	5	J.S.	Additional tennis court maintenance
5/21/20	8	E.T.	Installed landscape lights along roadway
5/21/20	6	T.C.	Hung new and removed old flags at grand banquet, worked on accent lighting along road project
5/21/20	3.5	G.S.	Removed debris in all common areas, cleaned and removed deceased animal
5/21/20	8	B.A.	Cut lumber, work on walk way at lake project
5/21/20	8	L.N.	Worked on decking project
5/21/20	6.5	J.S.	Additional tennis court maintenance
5/22/20	8	T.C.	Repaired white vinyl fence, worked on accent lighting project
5/22/20	8	B.A.	Pump out pool compac, clean fountain filter, work on walkway project
5/22/20	4	L.N.	Removed debris around amenity center and parks
5/22/20	6	J.S.	Additional tennis court maintenance
5/23/20	8	J.S.	Additional tennis court maintenance
5/26/20	8	B.A.	Pump out pool compac, removed debris, work on walkway project
5/26/20	3.5	J.S.	Additional tennis court maintenance
5/26/20	8	T.C.	Tightening boards on nature walk, worked on promenade lights
5/26/20	6	G.S.	Maintenance work on EZ-Go, removed debris in all common areas
5/26/20	8	B.A.	Pump out pool compac, removed debris, cut up wood for walkway project, work on walkway project
5/26/20	5	J.S.	Additional tennis court maintenance
5/27/20	4	E.T.	Install new landscape lights along roadway
5/27/20	2	T.C.	Work on accent lighting project
5/27/20	4	G.S.	Removed debris in all common areas, cleaned up major trash spill on road
5/27/20	8	B.A.	Pump out pool compac, work on walkway project
5/27/20	8	L.N.	Worked on decking project
5/27/20	3.5	J.S.	Additional tennis court maintenance
5/28/20	4	E.T.	Light inspection on promenade, install new landscape lights along roadway
5/28/20	4.5	G.S.	Removed debris in all common areas and ponds, treated fire ant mounds
5/28/20	8	B.A.	Pump out pool compac, work on walkway project
5/28/20	3	L.N.	Worked on decking project
5/28/20	7.5	J.S.	Additional tennis court maintenance
5/29/20	8	B.A.	Pump out pool compac, checked fountain, removed debris, work on walkway project
5/29/20	3.5	J.S.	Additional tennis court maintenance
5/30/20	6.5	J.S.	Additional tennis court maintenance

TOTAL 490.5

MILES 488

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.446

# MAINTENANCE BILLABLE PURCHASES

Period Ending 06/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
INV				
MIDDLE VILLAGE				
OAKLEAF				
	5/6/20	5" 100g Diablo Disc 25pk	11.49	T.C.
	5/6/20	HDX Germicidal Bleach	4.23	T.C.
	5/6/20	HDX Disinfect Wipes Lemon 35 ct	2.85	T.C.
	5/6/20	Macblue Pool 3" Tabs (4)	16.01	T.C.
	5/6/20	Star Bit Driver	4.57	G.S.
	5/6/20	Bit Driver Tip	6.87	G.S.
	5/6/20	Star Bit Tio	6.87	G.S.
	5/6/20	Roach Spray	3.42	G.S.
	5/6/20	Mosquito Spray	6.29	G.S.
	5/6/20	Flying Insect Killer	5.72	G.S.
	5/6/20	Work Gloves	13.78	G.S.
	5/6/20	Fire Ant Ball (3)	68.90	G.S.
	5/7/20	4x3/8" Shedless Knit 6 pk	11.47	T.C.
	5/7/20	Disposable Vinyl Gloves 20 pk	3.45	T.C.
	5/7/20	18pk Terry Towels	8.61	T.C.
	5/7/20	Pelican Liner 3pk (3)	14.73	T.C.
	5/7/20	Joint Compound	4.01	T.C.
	5/7/20	Gloss White Gallon	34.48	T.C.
	5/7/20	2.0 Angle Sash Short Cut Brush (6)	40.50	T.C.
	5/7/20	Volume Savings Refund	-5.28	T.C.
	5/7/20	Bondo Cream Hardener	2.85	J.S.
	5/7/20	Bondo Liquid Hardener	3.32	J.S.
	5/7/20	Bondo All Purpose Putty	7.46	J.S.
	5/7/20	Fiberglass Resin	8.61	J.S.
	5/7/20	Inspection Tool & Batteries	172.50	J.S.
	5/8/20	Set Your Own Combo Lock	8.02	T.C.
	5/8/20	Gildden Ceiling Paint White 2Gal	29.88	T.C.
	5/8/20	36" Nifty Nabber	11.49	T.C.
	5/9/20	2.5" Replacement Vac Hose	12.64	J.S.
	5/11/20	Pelican Liner 3pk	4.91	T.C.
	5/11/20	KS Acetone Ql	4.59	T.C.
	5/11/20	2 in 1 Towels 6pk	4.59	T.C.
	5/11/20	Taklon Artist Brush Set 4piece (2)	11.43	T.C.
	5/12/20	Nifty Nabber	22.97	G.S.
	5/12/20	Fire Ant Killer (4)	52.76	G.S.
	5/12/20	Hose Splicer	4.92	G.S.
	5/12/20	Hose Shut Off	8.37	G.S.
	5/12/20	Hose Swivel	8.03	G.S.
	5/12/20	Sheet Metal Screw	3.25	G.S.
	5/12/20	Gutter Screws (4)	12.56	G.S.
	5/12/20	Dual Hose Connect	14.70	G.S.
	5/12/20	HDX Remnant Hose	10.90	G.S.
	5/12/20	Hose Hanger	19.53	G.S.
	5/12/20	Ironforce Heavyduty 1.89"x35yd	9.06	T.C.
	5/12/20	2x6-12" #2 Prime PT GC Lumber (6)	61.96	T.C.
	5/13/20	Waterweld Epoxy	9.95	J.S.
	5/13/20	Silicone Caulk	11.34	J.S.
	5/14/20	Premixed Grout	16.38	J.S.
	5/14/20	Traverline 3x6 tiles	5.38	J.S.
	5/14/20	32gal Trash Can	20.67	J.S.
	5/14/20	1 gal Sprayers (2)	22.93	J.S.
	5/14/20	Gallon Acid	6.89	J.S.
	5/14/20	Taklon Artist Brush Set 4piece (2)	11.43	T.C.
	5/14/20	Drywall Screws 1lb 7x2	4.47	T.C.
	5/14/20	Heavy Duty Ship Tape	5.74	T.C.
	5/14/20	Lemon Breeze Lysol 144oz	9.40	T.C.
	5/15/20	Keys (5)	13.74	J.S.

5/15/20	60lb Sakrete Concrete (15)	63.83	T.C.
5/15/20	12"x48" Tube for Concrete (2)	33.81	T.C.
5/15/20	ZEP Industrial Sprayer 48oz (2)	13.75	T.C.
5/15/20	Wasp and Hornet Twin Pack	5.72	T.C.
5/15/20	2x6-8' #2 Prime PT GC Lumber (4)	26.08	T.C.
5/19/20	1qt All Purpose Mixing Container (3)	4.76	T.C.
5/19/20	KS Acetone	4.69	T.C.
5/19/20	Taklon Artist Brush Set 4piece	5.72	T.C.
5/19/20	2 In 1 Towels 12pk	9.18	T.C.
5/20/20	Protective Glasses	5.72	G.S.
5/20/20	Protective Glasses	5.72	G.S.
5/20/20	Saw Blade	10.32	G.S.
5/20/20	Marker Pens	5.72	G.S.
5/20/20	Citrus Cleaner	4.00	G.S.
5/20/20	Roach Killer	5.14	G.S.
5/20/20	Fire Ant Killer (5)	65.95	G.S.
5/21/20	3/4" Compression Fitting	5.69	J.S.
5/21/20	1" Compression Fitting	8.00	J.S.
5/21/20	PVC Glue	2.81	J.S.
5/21/20	9" 10 TPI Torch Thick Metal Cutting	11.49	T.C.
5/22/20	1/2" Lockwasher 50pk	16.04	T.C.
5/22/20	1/2" Hex Nut 25pcs	12.56	T.C.
5/22/20	1/2" Cut Washers 50pk	20.70	T.C.
5/22/20	1/2"x10 Carriage Bolt (6)	19.94	T.C.
5/22/20	Hex Nuts-USS 1/2 (6)	1.66	T.C.
5/22/20	1/2" Torque Washers (6)	5.38	T.C.
5/22/20	1/2" Drive Deep 3/4" Impact Socket	3.61	T.C.
5/22/20	Hex Bolt-Galv 1/2x8 (6)	20.08	T.C.
5/22/20	Bar Clamp 24x2 1/2"	7.46	T.C.
5/23/20	Topsoil	2.01	J.S.
5/23/20	Levelling Sand (2)	7.54	J.S.
5/23/20	Paver Base (2)	7.31	J.S.
5/26/20	Snozzle Adhesive Applicator	3.77	T.C.
5/26/20	V Notch Cove Base Spreader	2.17	T.C.
5/26/20	Cove Wall Base Adhesive 300oz	10.32	T.C.
5/26/20	CLX Germicidal Bleach 81oz (2)	11.46	T.C.
5/26/20	Disposable Vinyl Gloves 200ct	8.61	T.C.
5/27/20	Smooth Rod Caulk Gun	7.46	T.C.
5/27/20	4" Solid Wheel Carpet Seam Roller	9.41	T.C.
5/27/20	Rotating Mounting Rings	4.13	T.C.
5/27/20	1/2"x12" Bit	9.76	T.C.
5/27/20	3/8"x12" Bit	7.46	T.C.
5/27/20	Drain Pan	12.63	J.S.
5/27/20	1" PVC Plug	1.41	J.S.
5/27/20	4" Begonias (24)	38.09	J.S.
5/27/20	2watt LED Bulbs	13.41	J.S.
5/27/20	Rapid Mold Remediation	20.11	J.S.
5/27/20	Rio Quart 4 gallon Plants	5.73	J.S.
5/29/20	10lb Quikrete Anchoring Cement	10.91	T.C.
5/29/20	60lb Sakrete Concrete Mix (2)	8.51	T.C.
6/2/20	1/2"x1 1/4" SS Clamp (3)	3.97	J.S.
6/2/20	3/4" Brass Fitting	2.68	J.S.
6/2/20	5/8 x 3/4" Brass Adapter	6.79	J.S.
6/2/20	3/4 x 3/4 Brass Coupling	5.96	J.S.
6/2/20	1/2" Brass Cap (2)	14.26	J.S.
6/2/20	1/2"x1/2" Brass Coupling	4.97	J.S.
6/2/20	1/2"x 3/4" Brass Coupling	4.97	J.S.
6/2/20	Muriatic Acid	20.87	J.S.
6/3/20	8x1/2 Sheet Metal Screws	5.38	G.S.
6/3/20	6x1/2 Sheet Metal Screws	4.45	G.S.
6/3/20	8x3/4 Sheet Metal Screws	6.04	G.S.
6/3/20	8x1 Sheet Metal Screws	4.30	G.S.
6/3/20	Safety Flag	3.43	G.S.
6/3/20	Bungee Cords 4pk	11.47	G.S.
6/3/20	Gorilla Glue Spray	11.47	G.S.
6/3/20	Fire Ant Killer (5)	65.95	G.S.

6/3/20	12' Veranda Brown Decking (13)	285.66	T.C.
6/3/20	2x4-8' #2 Prime PT Lumber (6)	37.74	T.C.
6/3/20	Orthene Fireant Killer (2)	26.38	T.C.
6/4/20	60lb Sakrete Concrete Mix (2)	8.51	T.C.
6/4/20	High Pressure Washer Nozzle	22.99	J.S.
6/4/20	Citrus Degreaser	5.74	J.S.
6/4/20	4" PVC Coupler (2)	19.41	J.S.
6/4/20	18' Pressure Washing Pole	91.43	J.S.
6/4/20	Surface Cleaner	20.11	J.S.
6/4/20	Electric Pressure Washer & 2 yr Replacement	78.78	J.S.
		0.00	

TOTAL \$2,303.47

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

RECEIVED

JUN 25 2020

Invoice #: 1706  
Invoice Date: 6/22/20  
Due Date: 6/22/20  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2020/ Tennis Tennis Ct. Maint 2,33,572,3440 (B) 26		520.00	520.00

Total \$520.00

Payments/Credits \$0.00

Balance Due \$520.00

Rmw  
6,25,20

RMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2020

---

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/20	2	J.S.	Clean and sweep tennis courts.
5/4/20	2	J.S.	Clean and sweep tennis courts.
5/6/20	2	J.S.	Clean and sweep tennis courts.
5/8/20	2	J.S.	Clean and sweep tennis courts.
5/11/20	2	J.S.	Clean and sweep tennis courts.
5/13/20	2	J.S.	Clean and sweep tennis courts.
5/15/20	2	J.S.	Clean and sweep tennis courts.
5/18/20	2	J.S.	Clean and sweep tennis courts.
5/20/20	2	J.S.	Clean and sweep tennis courts.
5/22/20	2	J.S.	Clean and sweep tennis courts.
5/25/20	2	J.S.	Clean and sweep tennis courts.
5/27/20	2	J.S.	Clean and sweep tennis courts.
5/29/20	2	J.S.	Clean and sweep tennis courts.
TOTAL	<u>26</u>		

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED**

JUN 29 2020

**INVOICE**

INVOICE DATE: JUNE 29 2020  
WEEK OF 6-22-28 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/22/20	BRYAN SMITH	1600-2200	6	30.00	180.00
06/23/20	DAVID VOLLER	1630-2230	6	30.00	180.00
06/24/20	MIKE BURNS	1600-2000	6	30.00	180.00
06/25/20	MIKE BURNS	1600-2200	6	30.00	180.00
06/26/20	MATT WILLIAMS	1535-2135	6	30.00	180.00
06/26/20	JENNIFER COOPER 242	1645-2245	6	30.00	180.00
06/27/20	ANDRE MACK	1700-2200	6	30.00	180.00
06/28/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1440.40

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)  
2,822.572, 84570



**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED**

JUN 29 2020

**INVOICE**

INVOICE DATE: JUNE 29 2020  
WEEK OF 6-22-28 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/22/20	BRYAN SMITH	1600-2200	6	30.00	180.00
06/23/20	DAVID VOLLER	1630-2230	6	30.00	180.00
06/24/20	MIKE BURNS	1600-2000	6	30.00	180.00
06/25/20	MIKE BURNS	1600-2200	6	30.00	180.00
06/26/20	MATT WILLIAMS 276	1535-2135	6	30.00	180.00
06/26/20	JENNIFER COOPER	1645-2245	6	30.00	180.00
06/27/20	ANDRE MACK	1700-2200	6	30.00	180.00
06/28/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1440.40

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)  
2, 322, 572, 84570

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED**

JUN 29 2020

**INVOICE**

INVOICE DATE: JUNE 29 2020  
WEEK OF 6-22-28 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
06/22/20	BRYAN SMITH	1600-2200	6	30.00	180.00
06/23/20	DAVID VOLLER	1630-2230	6	30.00	180.00
06/24/20	MIKE BURNS <i>720</i>	1600-2000	6	30.00	180.00
06/25/20	MIKE BURNS	1600-2200	6	30.00	180.00
06/26/20	MATT WILLIAMS	1535-2135	6	30.00	180.00
06/26/20	JENNIFER COOPER	1645-2245	6	30.00	180.00
06/27/20	ANDRE MACK	1700-2200	6	30.00	180.00
06/28/20	BRYAN SMITH	1600-2200	6	30.00	180.00
DEPUTY SIGNATURE: TOTAL					1440.40

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

*(B)*  
*2, 322, 572, 34570*



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

# Invoice

Date

7/1/2020

Invoice #

131295593345

Terms	Net 20
Due Date	7/21/2020
PO #	
Customer #	130AK101

Bill To	Ship To
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vlg 845 Oakleaf Plantation Way Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	2,477.55
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<p>139 B 2,380,572,464</p> <p>JUN 25 2020</p>				

Total 2,585.73  
Amount Due \$2,585.73

## Remittance Slip

Customer  
130AK101  
Invoice #  
131295593345

Amount Due \$2,585.73

Amount Paid

Make Checks Payable To

Poolsure  
PO Box 55372  
Houston, TX 77255-5372



131295593345



**REPUBLIC**  
SERVICES

8619 Western Way  
Jacksonville FL 32256-036060

**Customer Service** (904) 731-2456  
RepublicServices.com/Support

**Important Information**

It's easy to go paperless! Sign up for Paperless Billing at RepublicServices.com and enjoy the convenience of managing your account anytime, anywhere, on any device.

**Account Number**

3-0687-3527242

**Invoice Number**

0687-001068176

**Invoice Date**

June 16, 2020

**Previous Balance**

\$1,626.01

**Payments/Adjustments**

-\$1,626.01

**Current Invoice Charges**

**\$1,618.18**

**Total Amount Due**  
**\$1,618.18**

**Payment Due Date**  
**July 06, 2020**

**PAYMENTS/ADJUSTMENTS**

Description	Reference	Amount
Payment - Thank You 06/13	8130	-\$1,626.01

**CURRENT INVOICE CHARGES**

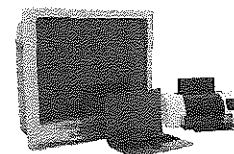
Description	Reference	Quantity	Unit Price	Amount
Middle Village Cdd 845 Oakleaf Plantation Pkwy Orange Park, FL Contract: 9687024 (C50) 2 Waste Container 6 Cu Yd, 2 Lifts Per Week				
Pickup Service 07/01-07/31			\$1,071.02	\$1,071.02
Container Refresh 07/01-07/31		2.0000	\$9.00	\$18.00
<b>Total Fuel/Environmental Recovery Fee</b>				\$302.62
<b>Total Franchise - Local</b>				\$226.54
<b>CURRENT INVOICE CHARGES</b>				<b>\$1,618.18</b>

438 (B)  
2,330.572,449

JUN 25 2020

**Electronics Recycling with BlueGuard™**

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics



L2RCACDCTL 017893 1NNNNNNNNNN NNN NNN 001 001 035789 21661355.1



**REPUBLIC**  
SERVICES

8619 Western Way  
Jacksonville FL 32256-036060

Please Return This  
Portion With Payment

**Total Enclosed**

Return Service Requested

L2RCACDCTL 017893



MIDDLE VILLAGE CDD  
475 W TOWN PL  
STE 114  
ST AUGUSTINE FL 32092-3648



**Total Amount Due** **\$1,618.18**

**Payment Due Date** **July 06, 2020**

**Account Number** **3-0687-3527242**

**Invoice Number** **0687-001068176**



For Billing Address Changes,  
Check Box and Complete Reverse

Make Checks Payable To:



REPUBLIC SERVICES #687  
PO BOX 9001099  
LOUISVILLE KY 40290-1099

30687352724200000010681760001618180001618189



Eight Tower Bridge  
161 Washington Street, Suite 600  
Conshohocken, PA 19428  
(866) 703-7666

Invoice Date  
06/07/2020

Invoice Number  
10123026

MIDDLE VILLAGE COMM DEV. DIST  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

RECEIVED

JUL 01 2020

To ensure proper credit, please  
reference this invoice number on your  
remittance advice.

**PLEASE REMIT PAYMENT TO:**

Allied Universal Security Services  
P.O. Box 828854  
Philadelphia, PA 19182-8854

Total Amount Due:  
(USD) **\$4,235.79**

Terms:  
**Due Upon Receipt**

Service Location: AB364298 Customer: AB364298 Billing Period: 05/01/2020 - 05/31/2020

MIDDLE VILLAGES  
845 OAKLEAF PLANTATION PK  
Orange Park, FL 32065-3531

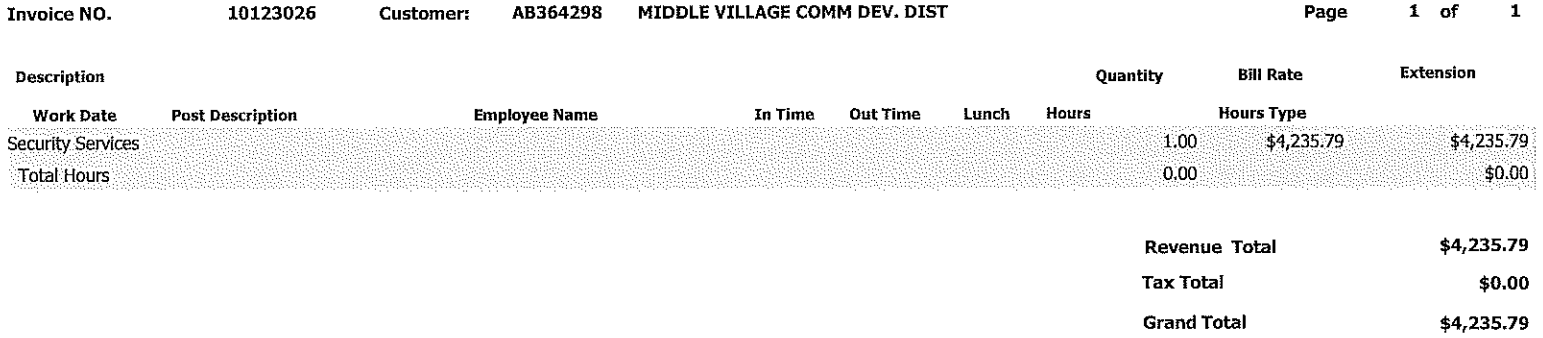
Description	Quantity	UOM	Price	Amount
Security Services	1.00	EA	4,235.79	4,235.79
Total Hours	0.00			0.00
Subtotal				4,235.79
Sales Tax Subtotal				0.00
Total for - MIDDLE VILLAGES				4,235.79

# APPROVED

**Code to:**  
**Middle Village Security**  
**2-320-572-345**

534 (B)

Subtotal	
	\$4,235.79
Sales Tax	
	\$0.00
Total Amount Due:	
(USD)	\$4,235.79



**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED****JUL 07 2020****INVOICE**

INVOICE DATE: JULY 6, 2020 2020  
WEEK OF 6-30-JULY-6 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
6/30/20	JEFFERY HOLMES	1600-2200	6	30.00	180.00
07/1/20	DAVID VOLLER	1700-2300	6	30.00	180.00
07/02/20	ANDRE MACK 397	1830-2230	6	30.00	180.00
07/03/20	JEFFERY HOLMES	1615-2215	6	30.00	180.00
07/4/20	JEFFERY HOLMES	1545-2145	6	30.00	180.00
07/5/20	BYRAN SMITH	1600-2200	6	30.00	180.00
	(B) 2,320,572.34570				
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED****JUL 07 2020****INVOICE**

INVOICE DATE: JULY 6, 2020 2020  
WEEK OF 6-30-JULY-6 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
6/30/20	JEFFERY HOLMES	1600-2200	6	30.00	180.00
07/1/20	DAVID VOLLER	1700-2300	6	30.00	180.00
07/02/20	ANDRE MACK	1830-2230	6	30.00	180.00
07/03/20	JEFFERY HOLMES	1615-2215	6	30.00	180.00
07/4/20	JEFFERY HOLMES	1545-2145	6	30.00	180.00
07/5/20	BYRAN SMITH 398	1600-2200	6	30.00	180.00
	(B) 2,320,572.34570				
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!



**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED****JUL 07 2020****INVOICE**

INVOICE DATE: JULY 6, 2020 2020  
WEEK OF 6-30-JULY-6 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
6/30/20	JEFFERY HOLMES	1600-2200	6	30.00	180.00
07/1/20	DAVID VOLLER 567	1700-2300	6	30.00	180.00
07/02/20	ANDRE MACK	1830-2230	6	30.00	180.00
07/03/20	JEFFERY HOLMES	1615-2215	6	30.00	180.00
07/4/20	JEFFERY HOLMES	1545-2145	6	30.00	180.00
07/5/20	BYRAN SMITH	1600-2200	6	30.00	180.00
	(B) 2,320.57 2,345.70				
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 1708  
Invoice Date: 7/7/20  
Due Date: 7/7/20  
Case:  
P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**RECEIVED**

JUL 07 2020

Description	Hours/Qty	Rate	Amount
Home Depot - 002.330.57200.34400		9.56	9.56
Target - Printer Ink - 002.330.57200.34300		124.10	124.10
Go Pro - Pickleball Supplies - 002.330.57200.34300		279.12	279.12
Wal mart 2, 330, 572, 344		7.35	7.35
26 (B)			
Total			\$420.13
Payments/Credits			\$0.00
Balance Due			\$420.13

## PERSONAL REIMBURSEMENT

Out-of-Pocket

**NAME:** Andy Fletcher

Date: 6/30/20

DATE	DESCRIPTION	DISTRICT	AMOUNT	
5.20.20	Home Depot	MV	\$9.56	2.330.572.34400
6.5.20	Target - Printer Ink	MV	\$124.10	2.330.572.34300
6.12.20	Go Pro - Pickleball Supplies	MV	\$279.12	2.330.572.34300
6.14.20	Wal Mart	MV	\$7.35	
TOTAL			\$ 420.13	

# Go Pro Tennis - Mandarin

11362 San Jose Blvd, #2  
Jacksonville, FL, 32223

(904) 880-7876

## Sales Receipt

06/12/2020 2:59 pm



More saving.  
More doing.™

cket 220000002657  
Register Mandarin Register  
Employee: Anthony  
Customer: Tracy Jones\*

1575 BRANAN FIELD ROAD  
MIDDLEBURG, FL 32068 (904)5899516

6935 00051 13840 05/20/20 01:13 PM  
SALE SELF CHECKOUT

736511500684 68SCHLAGEKEY <A>  
68 KEY SCHLAGE  
4@2.39

9.56

Items	#	Price
Wilson Teaching Cart 150	1	\$69.97
Wira Fast 40 Outdoor	4	\$99.96
Winkleballs Neon 12 pk		
Wira Fast 40 Outdoor	7	\$90.93
Winkleballs Neon 6 pk		
Subtotal		\$260.86
Tax (\$260.86 @ 7%)		\$18.26
Total Tax		\$18.26
Total		\$279.12

SUBTOTAL 9.56  
SALES TAX 0.67  
TOTAL \$10.23  
CASH 20.23  
CHANGE DUE 10.00



6935 51 13840 05/20/2020 8280

## MENTS

Credit Card \$279.12

Thank You Tracy Jones!



2 00000 026576

## RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A	1	180
		11/16/2020

Due to COVID-19, we have extended our  
returns policy for most items.  
Please see homedepot.com for details.

\*\*\*\*\*  
DID WE NAIL IT?

## TRANSACTION DETAILS

sale \$279.12  
status: Approved  
sa \*\*\*\*\*6894  
date: 06/12/2020 2:59 pm  
method Contactlcc  
LC: 4445034435982  
ith Code 05775D  
response: 00/  
D: A0000000031010  
PIN  
cryptogram: TC/6QFD92561EA259D0

Take a short survey for a chance TO WIN  
A \$5,000 HOME DEPOT GIFT CARD

Opine en español

[www.homedepot.com/survey](http://www.homedepot.com/survey)

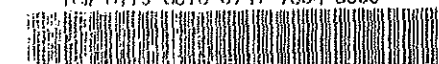
User ID: H86 34904 28020  
PASSWORD: 20270 27969

Entries must be completed within 14 days  
of purchase. Entrants must be 18 or  
older to enter. See complete rules on  
website. No purchase necessary.

Back of Receipt for your chance  
to win \$1000 ID # 1P8V3Z10M5W0

**Walmart\***

904 278 1836 Mr: NATHANIEL  
EAST COUNTY ROAD 220  
ORANGE PARK FL 32003  
V# 00920 01# 009035 H# 35 TR# 00822  
MRID KHTIR 007112196017 6.86 X  
SUBTOTAL 6.86  
TAX 1 7.000 % 0.49  
TOTAL 7.35  
CASH TEND 10.00  
CHANGE DUE 2.65  
# ITEMS SOLD 1  
H# 0119 6615 3747 7064 0639



Low Prices You Can Trust. Every Day.  
06/14/20 09:50:26



JACKSONVILLE WEST - 904-248-4366  
06/05/2020 12:30 PM



ENTERTAINMENT-ELECTRONICS  
056070234 HP INK T \$46.99  
RETURN BY 07/35/20  
056070235 HP INK T \$68.99  
RETURN BY 07/35/20  
SUBTOTAL \$115.98  
T = FL TAX 7.0000% on \$113.98 \$8.12  
TOTAL \$124.10  
CHANGE DUE

REC#2-0157-2233-0091-8516-9 VCD#752-288-232

Help make your Target R.in better.  
Take a 2 minute survey about today's trip:

Informtarget.com  
User ID: 7984 2776 7990  
Password: 814 831

CUENTIENOS EN ESPAÑOL

Please take this survey within 7 days.

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 1709  
Invoice Date: 7/7/20  
Due Date: 7/7/20  
Case:  
P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

**RECEIVED**

JUL 07 2020

Description	Hours/Qty	Rate	Amount
Tennis Revenue - Funds Deposited 6/30/20		1,408.05	1,408.05
2. 300.369,102 (B) 26			
<b>Total</b>			<b>\$1,408.05</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$1,408.05</b>

## *Middle Village CDD*

### Breakdown of Revenues 6.30.20

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
6.30.20	\$ 1,564.50	\$ 1,408.05	\$ 156.45
		\$ -	\$ -

Subtotal      \$            1,564.50    \$            1,408.05    \$            156.45

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
6.30.20		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
6.30.20		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

\*Stringing  
\*Shirts

Date	Returned Checks 90%	Middle Village CDD 10%
------	---------------------	------------------------

Subtotal      \$            -      \$            -      \$            -

Total Revenues      \$            1,564.50    \$            1,408.05    \$            156.45

Wells Fargo Bank  
Transaction Receipt

Branch #0066070 5                      Deposit

Account Number                      XXXXXXXXX4262

CHK 00182

Number of Checks                      14

Check Listing

	\$146.00
	\$112.50
	\$100.00
	\$149.00
	\$180.00
	\$200.00
	\$100.00
	\$100.00
	\$100.00
	\$25.00
	\$50.00
	\$100.00
	\$100.00
	\$100.00

Total Checks Amount                      \$1,564.50

Total Deposit                      \$1,564.50

Deposit Availability  
The full amount of your deposit will  
be available on Tuesday, 06/30/20

Transaction # 090 0120  
03:50PM 06/29/20  
Deposit Credit Date: 06/29/20

Thank you for your business.

Enjoy the convenience of  
scheduling appointments online at  
[wellsfargo.com/appointments](http://wellsfargo.com/appointments)

Thank you, LUDIVINA



**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**RECEIVED****JUL 07 2020****INVOICE**

INVOICE DATE: JULY 6, 2020 2020  
WEEK OF 6-30-JULY-6 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

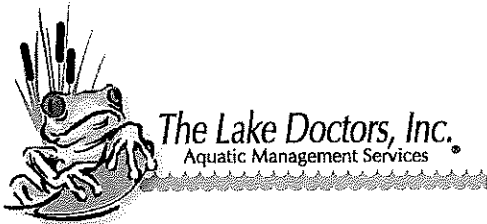
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
6/30/20	JEFFERY HOLMES 442	1600-2200	6	30.00	180.00
07/1/20	DAVID VOLLER	1700-2300	6	30.00	180.00
07/02/20	ANDRE MACK	1830-2230	6	30.00	180.00
07/03/20	JEFFERY HOLMES	1615-2215	6	30.00	180.00
07/4/20	JEFFERY HOLMES	1545-2145	6	30.00	180.00
07/5/20	BYRAN SMITH	1600-2200	6	30.00	180.00
	(B) 2,320,572.34570				
DEPUTY SIGNATURE: TOTAL					1080.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

# INVOICE



3543 State Road 419, Winter Springs, FL 32708  
PH: 800-666-5253

Invoice #	512579
Account #	711194
Invoice Date	7/1/2020
Due Date	7/11/2020
Rep	MAS

RECEIVED

JUL 01 2020

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:  
Lakes@lakedoctors.com  
Payment Questions:  
Payments@lakedoctors.com

Purchase Order Number		Terms	Invoice Date Reflects Month of Service Provided
		NET 10 DAYS	
Item	Description		Amount
Code to:  2-320-572-4680  Middle Village Lake Maintenance	Monthly Water Management Service (R)		1,519.00
		Customer Total Balance \$3,008.00	
Please confirm your bank bill payer amount matches your invoice amount if you use a bank bill payer service. Thank you!			Total Invoice \$1,519.00

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.

Please visit [www.lakedoctors.com](http://www.lakedoctors.com) for your local office contact information.

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	512579
Account #	711194
Date	7/1/2020

Go Green! Contact us at [Payments@lakedoctors.com](mailto:Payments@lakedoctors.com) to have your invoices emailed.

For address and contact updates, please email us at [Frontdesk@lakedoctors.com](mailto:Frontdesk@lakedoctors.com).

**The Lake Doctors, Inc.**  
3543 State Road 419  
Winter Springs, FL 32708



IF PAYING BY CREDIT CARD, FILL OUT BELOW	
Mastercard	Visa American Express
Card #	_____
Card Verification #	_____
Exp. Date #	_____
Print Name	_____
Billing Address:	Check box if same as above
_____	_____
Signature	_____

RECEIVED

JUL 06 2020

**From:** Oakleaf Venues [venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
**Subject:** Re: MVCDD refund of deposit request due to COVID 19 - NEEMY MICHEL  
**Date:** July 6, 2020 at 1:15 PM  
**To:** Hannah Smith [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)  
**Cc:** Daniel Laughlin [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

Good afternoon everyone,

Did you receive a return check for Neemy Michel recently? If so, please resubmit the above referenced refund to the following address:

3849 SPLENDID OAKS COURT, ORANGE PARK, FL 32065

Thank you.

I will be out of the office TUESDAY, JULY 7, 2020 and WEDNESDAY, JULY 8, 2020, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at the opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation  
[venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
 (904) 770-4661 voice email  
 (904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained herein is confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or if intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

RECEIVED

JUL 03 2020

On Sun, Jun 7, 2020 at 7:21 PM Oakleaf Venues <[venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)> wrote:  
 Good evening Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GB aka GRAND BANQUET (SATURDAY) 2:00 P.M. TO 10:00 P.M.
  - DATE OF VENUE – JUNE 20, 2020
  - RESIDENT – NEEMY MICHEL
  - ADDRESS – 3846 SPLENDID OAKS COURT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$1,500.00 - RENTAL FEE \$1,000.00 AND BOOKING / DEPOSIT FEE \$500.00
  - DEPOSIT was via VISA ending in 8171
    - RENTAL FEE:
    - SEQ#: 1
    - BATCH#: 185
    - INVOICE#: 1
    - APPROVAL CODE#: 017354
    - DATED: 2/17/20
    - AMOUNT: \$1,000.00
    - BOOKING / DEPOSIT FEE:
    - SEQ: 2
    - BATCH#: 185
    - INVOICE#: 2
    - APPROVAL CODE#: 017297
    - AMOUNT: \$500.00

794 (B)  
 2,800.369.103  
 CC-18me

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT
02/17/20	02/17/20	06/20/20	Neemy Michel - GB	8	\$ 1,000.00			VISA-0173
02/17/20	02/17/20	06/20/20	Neemy Michel - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-0172

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, JUNE 9, 2020 and WEDNESDAY, JUNE 10, 2020, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at the opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation  
[venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
 (904) 770-4661 voice email  
 (904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained herein is confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or if intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

**From:** Oakleaf Venues [venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request due to COVID 19 - NEEMY MICHEL  
**Date:** June 7, 2020 at 7:21 PM  
**To:** Hannah Smith [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)  
**Cc:** Daniel Laughlin [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

Good evening Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD -- for the following venue.
  - LOCATION -- GB aka GRAND BANQUET (SATURDAY) 2:00 P.M. TO 10:00 P.M.
  - DATE OF VENUE -- JUNE 20, 2020
  - RESIDENT -- NEEMY MICHEL
  - ADDRESS -- 3845 SPLENDID OAKS COURT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND -- \$1,500.00 RENTAL FEE \$1,000.00 AND BOOKING / DEPOSIT FEE \$500.00
  - DEPOSIT was via VISA ending in 8171
    - RENTAL FEE:
      - SEQ#: 1
      - BATCH#: 185
      - INVOICE#: 1
      - APPROVAL CODE#: 017354
      - DATED: 2/17/20
      - AMOUNT: \$1,000.00
    - BOOKING / DEPOSIT FEE:
      - SEQ: 2
      - BATCH#: 185
      - INVOICE#: 2
      - APPROVAL CODE#: 017297
      - AMOUNT: \$500.00

RECEIVED

JUN 07 2020

(B) 2,800.369.103

7941

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	E
02/17/20	02/17/20	06/20/20	Neemy Michel - GB	8	\$ 1,000.00	
02/17/20	02/17/20	06/20/20	Neemy Michel - GB DEPOSIT	DEPOSIT	\$ 500.00	

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, JUNE 9, 2020 and WEDNESDAY, JUNE 10, 2020, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name.

Wanda McReynolds -- Venue Coordinator, OakLeaf Plantation  
[venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact the confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under any intended recipient, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure.

RECEIVED

JUL 01 2020

	ACCOUNT NO.	REFERENCE NO.	TEMPERATURE COMPENSATED VOLUME CORRECTED TO 60°F	DELIVERY DATE	P.O. NUMBER
	1-13295	005774		1/27/20	
	MIDDLE VILLAGE COMM DIST ERING BILL TO WPG OFFICE 853 OAKLEAF PLNT PKWY ORANGE PARK, FL 32065			PCT. FULL	SALESMAN
				82	SP
THIS IS YOUR INVOICE DUE AND PAYABLE - 10 DAYS  * * * * * THIRTY (30) DAYS AFTER DELIVERY ANY UNPAID PORTION OF "CHARGE" SALES ARE SUBJECT TO A FINANCE CHARGE of 1 1/2% MINIMUM 50¢ - ANNUAL RATE 18%  * * * * * In case of default, Purchaser agrees to pay all reasonable costs of collection and attorney fees, not to exceed 15% of the unpaid debt.	WILFORD PROPANE GAS CO., INC.  706 Kingsley Ave. Orange Park, FL 32073 (904) 264-2311			QUANTITY/GALS	PRICE
				AMOUNT	
			7154.77	2201.58	
				% SALES TAX	
			CASH <input type="checkbox"/>	EXCISE TAX	
			CHARGE <input type="checkbox"/>	SPECIAL TRIP CHG.	
				SHORT DEL CHG.	
			AMOUNT DUE	\$ 2251.58	
			X RECEIVED BY		

FLAMMABLE GAS-SAFETY MESSAGES ON BACK

Code to:

02-330-572-4350

418 (B)

Middle Village Lap Pool Gas/Heat



There for you.

Eight Tower Bridge  
161 Washington Street, Suite 600  
Conshohocken, PA 19428  
(866) 703-7666

Invoice Date  
07/05/2020

Invoice Number  
10221494

MIDDLE VILLAGE COMM DEV. DIST  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

RECEIVED

JUL 08 2020

To ensure proper credit, please  
reference this invoice number on your  
remittance advice.

PLEASE REMIT PAYMENT TO:

Allied Universal Security Services  
P.O. Box 828854  
Philadelphia, PA 19182-8854

Total Amount Due:

(USD) \$4,235.79

Terms:

Due Upon Receipt

Service Location: AB364298 Customer: AB364298 Billing Period: 06/01/2020 - 06/30/2020

MIDDLE VILLAGES  
845 OAKLEAF PLANTATION PK  
Orange Park, FL 32065-3531

Description	Quantity	UOM	Price	Amount
Security Services	1.00	EA	4,235.79	4,235.79
Total Hours	0.00			0.00
Subtotal				4,235.79
Sales Tax Subtotal				0.00
Total for - MIDDLE VILLAGES				4,235.79

APPROVED

Code to:  
Middle Village Security  
2-320-572-345

5374 (B)

Subtotal	
	\$4,235.79
Sales Tax	
	\$0.00
Total Amount Due:	
(USD)	\$4,235.79



Invoice Date  
07/05/2020

Invoice Number  
10221494

Invoice NO. 10221494 Customer: AB364298 MIDDLE VILLAGE COMM DEV. DIST

Page 1 of 1

Description							Quantity	Bill Rate	Extension
Work Date	Post Description	Employee Name	In Time	Out Time	Lunch	Hours	Hours Type		
Security Services							1.00	\$4,235.79	\$4,235.79
Total Hours							0.00		\$0.00

Revenue Total \$4,235.79

Tax Total \$0.00

Grand Total \$4,235.79

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 13, 2020  
WEEK OF JULY 6-12 2020

TO:  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

FOR:  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
7/7/20	ANDRE MACK 397	1800-2200	6	30.00	180.00
7/8/20	MIKE BURNS	1600-2200	6	30.00	180.00
07/9/20	DAVID VOLLER	1630-2130	6	30.00	180.00
7/10/20	BYRAN SMITH	100-2200	6	30.00	180.00
07/11/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
07/12/20	BYRAN SMITH	1630-2030	4	30.00	120.00
DEPUTY SIGNATURE: TOTAL					1020.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

(B) 2,320.582, 3450

THANK YOU FOR YOUR BUSINESS!



**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 13, 2020  
WEEK OF JULY 6-12 2020

TO:  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

FOR:  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
7/7/20	ANDRE MACK	1800-2200	6	30.00	180.00
7/8/20	MIKE BURNS	1600-2200	6	30.00	180.00
07/9/20	DAVID VOLLER	1630-2130	6	30.00	180.00
7/10/20	BYRAN SMITH 398	100-2200	6	30.00	180.00
07/11/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
07/12/20	BYRAN SMITH	1630-2030	4	30.00	120.00
DEPUTY SIGNATURE: TOTAL					1020.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

(B)  
2.320.572.34570



Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
Green Cove Springs, FL 32043  
  
(904) 284-7575

Invoice Number: SSI09663  
Invoice Date: 7/13/2020

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065  
JAVIER SORIANO

Ship

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065  
JAVIER SORIANO

Due Date 7/28/2020  
Terms Net 15 Days

Customer ID C0000168  
P.O. Number  
P.O. Date 7/13/2020  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JUNE 2020		172	172	5.00	860.00/2 = 430
Fees-2nd Employment Scheduling		15	15	25.00	375.00/2 = 187.5

256 (B)

2,320.572, 845.0

Amount Subject to Sales Tax US0  
Amount Exempt from Sales Tax 1,235.00

Subtotal: 1,235.00  
Invoice Discount: 0.00  
Tax: 0.00

Total USD: 1,235.00/2 =

617.5

OAKLEAF PLANTATION CDD	6/1/2020	6028	WILLIAMS, MATTHEW L	5.00
OAKLEAF PLANTATION CDD	6/2/2020	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/3/2020	6273	COOPER, JENNIFER	3.00
OAKLEAF PLANTATION CDD	6/5/2020	6028	WILLIAMS, MATTHEW L	5.00
OAKLEAF PLANTATION CDD	6/6/2020	6267	HOLMES, JEFFREY R	6.00
OAKLEAF PLANTATION CDD	6/8/2020	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/9/2020	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/10/2020	6584	BURNS, MIACHEL	6.00
OAKLEAF PLANTATION CDD	6/11/2020	7695	VOLLER, DAVID	5.00
OAKLEAF PLANTATION CDD	6/12/2020	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	6/12/2020	7036	MACK, ANDRE D.	5.00
OAKLEAF PLANTATION CDD	6/13/2020	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	6/13/2020	7036	MACK, ANDRE D.	5.00
OAKLEAF PLANTATION CDD	6/15/2020	6584	BURNS, MIACHEL	6.00
OAKLEAF PLANTATION CDD	6/16/2020	7695	VOLLER, DAVID	5.00
OAKLEAF PLANTATION CDD	6/17/2020	6839	SMITH, BRYAN	4.00
OAKLEAF PLANTATION CDD	6/18/2020	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/19/2020	6267	HOLMES, JEFFREY R	6.00
OAKLEAF PLANTATION CDD	6/19/2020	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	6/20/2020	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	6/20/2020	6267	HOLMES, JEFFREY R	6.00
OAKLEAF PLANTATION CDD	6/21/2020	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/22/2020	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	6/23/2020	7695	VOLLER, DAVID	6.00
OAKLEAF PLANTATION CDD	6/24/2020	6584	BURNS, MIACHEL	6.00
OAKLEAF PLANTATION CDD	6/25/2020	6584	BURNS, MIACHEL	6.00
OAKLEAF PLANTATION CDD	6/26/2020	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	6/26/2020	6273	COOPER, JENNIFER	6.00
OAKLEAF PLANTATION CDD	6/27/2020	7036	MACK, ANDRE D.	5.00
OAKLEAF PLANTATION CDD	6/28/2020	6839	SMITH, BRYAN	4.00
OAKLEAF PLANTATION CDD	6/30/2020	6267	HOLMES, JEFFREY R	6.00
			TOTAL	172.00

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 13, 2020  
WEEK OF JULY 6-12 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
7/7/20	ANDRE MACK	1800-2200	6	30.00	180.00
7/8/20	MIKE BURNS	1600-2200	6	30.00	180.00
07/9/20	DAVID VOLLER <i>567</i>	1630-2130	6	30.00	180.00
7/10/20	BYRAN SMITH	100-2200	6	30.00	180.00
07/11/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
07/12/20	BYRAN SMITH	1630-2030	4	30.00	120.00
DEPUTY SIGNATURE: TOTAL					1020.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!

*2,320.572 34570*  
*B*

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1701  
Invoice Date: 7/1/20  
Due Date: 7/1/20  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED

JUL 08 2020

Description	Hours/Qty	Rate	Amount
Recreation - Facility Management - Oakleaf Plantation - July 2020		18,629.50	18,629.50
2,310,513,3400 LB (B)			
Total			\$18,629.50
Payments/Credits			\$0.00
Balance Due			\$18,629.50

Rnw  
7, 2, 20

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1702  
Invoice Date: 7/1/20  
Due Date: 7/1/20  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED

JUL 08 2020

Description	Hours/Qty	Rate	Amount
Tennis - Facility Management - Oakleaf Plantation - July 2020		5,862.50	5,862.50
2,330,572,3430			
26 (B)			
Total			\$5,862.50
Payments/Credits			\$0.00
Balance Due			\$5,862.50

RHW

7,2,20

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

RECEIVED

JUL 15 2020

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Invoice #: 1710

Invoice Date: 7/15/20

Due Date: 7/15/20

Case:

P.O. Number:

Description	Hours/Qty	Rate	Amount
Tennis Revenue - Funds Deposited 6/30/20		1,873.40	1,873.40
2, 800.589.102 ③ 26			
Total			\$1,873.40
Payments/Credits			\$0.00
Balance Due			\$1,873.40

# Middle Village CDD

## Breakdown of Revenues 6.30.20

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
6.30.20	\$ 2,026.00	\$ 1,823.40	\$ 202.60
		\$ -	\$ -

Subtotal \$ 2,026.00 \$ 1,823.40 \$ 202.60

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
6.30.20		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
6.30.20	\$ 100.00	\$ 50.00	\$ 50.00
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ 100.00	\$ 50.00	\$ 50.00

\*Stringing  
\*Shirts

Date	Returned Checks	Middle Village CDD 10%
	90%	

Subtotal \$ - \$ - \$ -

Total Revenues \$ 2,126.00 \$ 1,873.40 \$ 252.60



Wells Fargo Bank  
Transaction Receipt

Branch #0066340 8

Deposit

Account Number

XXXXXXXXXX4262

CHK 00182

Number of Checks

18

Check Listing

\$158.00

\$100.00

\$100.00

\$100.00

\$100.00

\$85.00

\$124.00

\$100.00

\$150.00

\$150.00

\$25.00

\$165.00

\$73.00

\$75.00

\$25.00

\$150.00

\$444.00

\$10.00

Total Checks Amount

\$2,126.00

Total Deposit

\$2,126.00

Deposit Availability

The full amount of your deposit will  
be available on Thursday, 07/09/20

Transaction # 001 0004

09:04AM 07/08/20

Deposit Credit Date: 07/08/20

Thank you for your business.

Enjoy the convenience of

scheduling appointments online at

[wellsfargo.com/appointments](https://wellsfargo.com/appointments)

**From:** Oakleaf Venues [venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
**Subject:** MVCDD refund of rental & deposit request due to COVID 19 - JEANETTE GARCIA  
**Date:** July 13, 2020 at 6:04 PM  
**To:** Hannah Smith [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)  
**Cc:** Daniel Laughlin [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com), Oksana Kuzmuk [okuzmuk@gmsnf.com](mailto:okuzmuk@gmsnf.com)

Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue,
  - LOCATION – GB aka GRAND BANQUET (SATURDAY) 12:00 P.M. TO 12:00 A.M. and GRAND LAWN 1:00 P.M. TO 5:00 P.M.
  - DATE OF VENUE – AUGUST 16, 2020
  - RESIDENT – JEANETTE GARCIA
  - ADDRESS – 3790 CHASING FALLS ROAD, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND – ~~\$2,200.00~~ RENTAL FEE \$1,500.00 AND BOOKING / DEPOSIT FEE \$500.00 PLUS GL DEPOSIT \$200.00
  - DEPOSIT was via VISA ending in 1941
    - **GB RENTAL FEE:**
      - SEQ#: 2
      - BATCH#: 179
      - INVOICE#: 2
      - APPROVAL CODE#: 006267
      - DATED: 1/30/20
      - AMOUNT: \$1,500.00
    - **GB BOOKING / DEPOSIT FEE:**
      - SEQ: 3
      - BATCH#: 179
      - INVOICE#: 3
      - APPROVAL CODE#: 041925
      - DATED: 1/30/20
      - AMOUNT: \$500.00
    - **GL DEPOSIT FEE:**
      - SEQ: 4
      - BATCH#: 179
      - INVOICE#: 4
      - APPROVAL CODE#: 072342
      - DATED: 1/30/20
      - AMOUNT: \$200.00

796 (B)  
2,800.369.103

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELEC.	CHECK/CASH	CREDIT C
01/30/20	01/30/20	08/16/20	Jeannette Garcia - GB	12	\$ 1,500.00			VISA-006267
01/30/20	01/30/20	08/16/20	Jeannette Garcia - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-041925
01/30/20	01/30/20	08/16/20	Jeannette Garcia - GL DEPOSIT	DEPOSIT	\$ 200.00			VISA-072342

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, JULY 14, 2020 and WEDNESDAY, JULY 15, 2020, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation  
[venue rentals@oakleafresidents.com](mailto:venue rentals@oakleafresidents.com)  
 (904) 770-4661 voice email  
 (904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakleafResidents.com](http://www.OakleafResidents.com)

Under Florida law, e-mail addresses are public records. If you do not want your email address released in response to a public records request, do not send electronic mail to this entity. Instead, contact this office by phone or in writing. The information contained herein is confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or protected from disclosure under applicable law. If you are not the intended recipient or if you have received this communication in error, please notify the sender immediately by telephone to obtain instructions as to whether information in this email and/or attachment(s) is confidential and privileged or protected from disclosure under applicable law.

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 13, 2020  
WEEK OF JULY 6-12 2020

TO:  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

FOR:  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
7/7/20	ANDRE MACK	1800-2200	6	30.00	180.00
7/8/20	MIKE BURNS	1600-2200	6	30.00	180.00
07/9/20	DAVID VOLLER	1630-2130	6	30.00	180.00
7/10/20	BYRAN SMITH	100-2200	6	30.00	180.00
07/11/20	MATT WILLIAMS <i>276</i>	1600-2200	6	30.00	180.00
07/12/20	BYRAN SMITH	1630-2030	4	30.00	120.00
DEPUTY SIGNATURE: TOTAL					1020.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

*2,322,572.84/570*

THANK YOU FOR YOUR BUSINESS!

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 13, 2020  
WEEK OF JULY 6-12 2020

TO:  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

FOR:  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
7/7/20	ANDRE MACK	1800-2200	6	30.00	180.00
7/8/20	MIKE BURNS <i>720</i>	1600-2200	6	30.00	180.00
07/9/20	DAVID VOLLER	1630-2130	6	30.00	180.00
7/10/20	BYRAN SMITH	100-2200	6	30.00	180.00
07/11/20	MATT WILLIAMS	1600-2200	6	30.00	180.00
07/12/20	BYRAN SMITH	1630-2030	4	30.00	120.00
DEPUTY SIGNATURE: TOTAL					1020.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

*13 2,520.572,84570*

THANK YOU FOR YOUR BUSINESS!

# I N V O I C E

PAULA'S PEST CONTROL  
1548 Glendale St,  
Jacksonville, Fla 32205  
(904) 389-3419

INVOICE: 43728 QT  
DATE: 07/08/20 11:00a  
ACCOUNT: 1032 Orange Park  
ROUTE: 0  
LAST: 4/8/20 Paula  
Paula Douglas

## RECEIVED

JUL 08 2020

BILL TO  
Middle Village CDD  
14785-4 St. Augustine Rd.  
Jacksonville, FL 32258

SERVICE TO  
Plantation Oaks  
845 Oakleaf Plantation Parkway  
Orange Park, FL 32065

406-2206 291-1776 Becky

DESCRIPTION	QTY	PRICE	AMOUNT
General Pest Control PEST		175.00	175.00
		SUBTOTAL	175.00
		PREVIOUS BALANCE	0.00
		TOTAL DUE	175.00

**Code to:**

**Middle Village Facility Maintenance - Preventative**

**2-330-572-621**

*808 (B)*

<input type="checkbox"/> Advion RG	<input type="checkbox"/> EC	<input type="checkbox"/> Suspend Polyzone
<input checked="" type="checkbox"/> Demand CS	<input type="checkbox"/> Niban GB	<input type="checkbox"/> Suspend SC
<input type="checkbox"/> Demon Max	<input type="checkbox"/> Precor 2000	

Other: \_\_\_\_\_

Comments: \_\_\_\_\_

EFFECTIVE June 1, 2013  
MAKE Checks Payable to:

Paula's Pest Control Inc.  
1548 Glendale St.  
Jacksonville, Fl.32205

Note: All returned Checks will be assessed a \$50.00 FEE

THANK YOU FOR YOUR BUSINESS!  
HAVE A WONDERFUL DAY!

Riverside Management Services, Inc  
9655 Florida Mining Blvd. W.  
Building 300, Suite 305  
Jacksonville, FL 32257

# Invoice

Invoice #: 266  
Invoice Date: 7/1/2020  
Due Date: 7/1/2020  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

RECEIVED

JUL 08 2020

Description	Hours/Qty	Rate	Amount
Janitorial Services - July 2020		3,534.83	3,534.83
2,33,572,3420 Ⓟ 261			
Total			\$3,534.83
Payments/Credits			\$0.00
Balance Due			\$3,534.83

RVLW  
7.1.20



# Invoice

Invoice #: 3173

Date: 07/01/20

Customer PO:

DUE DATE: 07/31/2020

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

#2031 - Standard Maintenance Contract July 2020  
Work order #1846 Zach

## AMOUNT

\$35,714.24

## Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$35,714.24

RECEIVED  
JUL 08 2020

Code to:

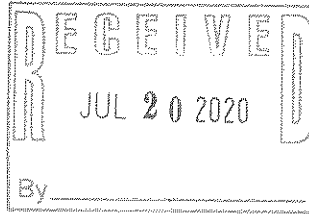
2-320-572-462

704 (B)

Middle Village Landscape Maintenance

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 20 2020  
WEEK OF JULY 13-19 2020

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

2-32-572-34510

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
7/13/20	JEFFERY HOLMES ✓	1630-2230	6	30.00	180.00
7/14/20	MIKE BURNS ✓	1600-2200	6	30.00	180.00
07/15/20	DAVID VOLLER ✓	1630-2130	6	30.00	180.00
7/16/20	MATT WILLIAMS ✓	1550-2150	6	30.00	180.00
07/17/20	JEFFERY HOLMES ✓	1615-2215	6	30.00	180.00
07/18/20	JEFFERY HOLMES ✓	1700-2300	6	30.00	180.00
7/19/20	BRYAN SMITH	1600-2200	6	30.00	180.00
6/29/20	DAVID VOLLER ✓	1500-2000	5	30.00	150.00
	Not on last invoice				
DEPUTY SIGNATURE: TOTAL					
					1410.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O ANGEL ALBRITTON

THANK YOU FOR YOUR BUSINESS!





3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 1092 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 07/08/2020

Customer #: 00274570

Route #: MC05522995

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 07/08/20 to 08/05/20 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

### Sewer

Base Charges (Prepaid) \$0.00						
Consumption Charges 0.0 X 0.00 \$0.00						

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
71190979	2	07/06/20	34	0	0	0
Base Charges (Prepaid) \$128.81						
Consumption Charges Tier 1 0.0 X 0.79 \$0.00						
Proration Factor: 1.1333 Tier 2 0.0 X 1.56 \$0.00						
Tier 3 0.0 X 2.35 \$0.00						

### Other Charges

Administrative Fees (Prepaid) \$0.00						
Capacity Fees (Prepaid) \$0.00						
Deposit Interest Refund \$0.00						
Current Charges \$128.81						
Previous Balance \$0.00						
Late Charge (If Applicable) \$0.00						
TOTAL AMOUNT DUE						\$128.81

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$128.81 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$128.81 was posted to your account on 06/23/2020.

PAID  
JUL 19 2020

**Please return this portion with payment**



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
1092 Oakleaf Plantation Parkway Reclaimed  
Irrigation

Customer #:00274570  
Route #:MC05522995  
Route Group:26

### ADDRESSEE:

AYC0707B  
2000000701 30/7

**MIDDLE VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649**



### Bill Summary

Bill Date	07/08/20
Current Charges	\$128.81
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$128.81

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 1089 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 07/08/2020

Customer #: 00274569  
Route #: MC05522997

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 07/08/20 to 08/05/20 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges 0.0 X 0.00						\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
72979837	2	07/06/20	34	1349	1545	196
Base Charges (Prepaid)						\$128.81
Consumption Charges Tier 1 136.0 X 0.79						\$107.44
Proration Factor: 1.1333 Tier 2 45.3 X 1.56						\$70.67
Tier 3 14.7 X 2.35						\$34.55

### Other Charges

Administrative Fees (Prepaid)						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$341.47
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
<b>TOTAL AMOUNT DUE</b>						<b>\$341.47</b>

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$341.47 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$295.63 was posted to your account on 06/23/2020.

**Please return this portion with payment**

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	07/08/20
Current Charges	\$341.47
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$341.47

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
1089 Oakleaf Plantation Parkway Reclaimed  
Irrigation

Customer #:00274569  
Route #:MC05522997  
Route Group:26

### ADDRESSEE:

AYC0707B  
2000000700 30/6

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649



### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 3214-2 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 07/08/2020

Customer #: 00241833  
Route #: MC05526924

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 07/08/20 to 08/05/20 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

### Sewer

Base Charges (Prepaid) \$0.00						
Consumption Charges 0.0 X 0.00 \$0.00						

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
48011391	.75	07/06/20	34	589	597	8
Base Charges (Prepaid) \$24.19						
Consumption Charges Tier 1 8.0 X 0.79 \$6.32						
Proration Factor: 1.1333 Tier 2 0.0 X 1.56 \$0.00						
Tier 3 0.0 X 2.35 \$0.00						

### Other Charges

Administrative Fees (Prepaid) \$0.00						
Capacity Fees (Prepaid) \$0.00						
Deposit Interest Refund \$0.00						
Current Charges \$30.51						
Previous Balance \$0.00						
Late Charge (If Applicable) \$0.00						
TOTAL AMOUNT DUE						\$30.51

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$30.51 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$30.51 was posted to your account on 06/23/2020.

*Please return this portion with payment*

### Bill Summary

Bill Date	07/08/20
Current Charges	\$30.51
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$30.51



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
3214-2 Tower Oaks Drive Reclaimed Irrigation

Customer #:00241833  
Route #:MC05526924  
Route Group:26

### ADDRESSEE:

AYC0707B  
2000000699 30/5

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649



### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 738-1 Chestwood Chase Drive Reclaimed Irrigation

Bill Date: 07/08/2020

Customer #: 00235922

Route #: MC05526587

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 07/08/20 to 08/05/20 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

### Sewer

Base Charges (Prepaid) \$0.00						
Consumption Charges 0.0 X 0.00 \$0.00						

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
33015129	.75	07/06/20	34	943	943	0
Base Charges (Prepaid) \$24.19						
Consumption Charges Tier 1 0.0 X 0.79 \$0.00						
Proration Factor: 1.1333 Tier 2 0.0 X 1.56 \$0.00						
Tier 3 0.0 X 2.35 \$0.00						

### Other Charges

Administrative Fees (Prepaid) \$0.00						
Capacity Fees (Prepaid) \$0.00						
Deposit Interest Refund \$0.00						
Current Charges \$24.19						
Previous Balance \$0.00						
Late Charge (If Applicable) \$0.00						
TOTAL AMOUNT DUE						\$24.19

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$24.19 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$24.19 was posted to your account on 06/23/2020.

**Please return this portion with payment**



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
738-1 Chestwood Chase Drive Reclaimed Irrigation

Customer #:00235922  
Route #:MC05526587  
Route Group:26

### ADDRESSEE:

AYC0707B  
2000000698 30/4

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649



### Bill Summary

Bill Date	07/08/20
Current Charges	\$24.19
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$24.19

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 878-1 Songbird Drive Reclaimed Irrigation

Bill Date: 07/08/2020

Customer #: 00235921

Route #: MC05526275

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 07/08/20 to 08/05/20 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

### Sewer

Base Charges (Prepaid) \$0.00						
Consumption Charges 0.0 X 0.00 \$0.00						

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
33015127	.75	07/06/20	34	1151	1158	7
Base Charges (Prepaid) \$24.19						
Consumption Charges Tier 1 7.0 X 0.79 \$5.53						
Proration Factor: 1.1333 Tier 2 0.0 X 1.56 \$0.00						
Tier 3 0.0 X 2.35 \$0.00						

### Other Charges

Administrative Fees (Prepaid) \$0.00						
Capacity Fees (Prepaid) \$0.00						
Deposit Interest Refund \$0.00						
Current Charges \$29.72						
Previous Balance \$0.00						
Late Charge (If Applicable) \$0.00						
<b>TOTAL AMOUNT DUE</b>						<b>\$29.72</b>

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$29.72 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$30.51 was posted to your account on 06/23/2020.

**Please return this portion with payment**



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
878-1 Songbird Drive Reclaimed Irrigation

Customer #:00235921  
Route #:MC05526275  
Route Group:26

### ADDRESSEE:

AYC0707B  
2000000697 30/3

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649



### Bill Summary

Bill Date	07/08/20
Current Charges	\$29.72
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$29.72

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 701-1 Turkey Point Drive Reclaimed Irrigation

Bill Date: 07/08/2020

Customer #: 00235920  
Route #: MC05526213

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid) 07/08/20 to 08/05/20 \$0.00						
Consumption Charges Tier 1 0.0 X 0.00 \$0.00						
Proration Factor: 0.0000 Tier 2 0.0 X 0.00 \$0.00						
Tier 3 0.0 X 0.00 \$0.00						
Tier 4 0.0 X 0.00 \$0.00						
Alternative Water Supply Surcharge						\$0.00

### Sewer

Base Charges (Prepaid) \$0.00						
Consumption Charges 0.0 X 0.00 \$0.00						

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
48011347	.75	07/06/20	34	413	413	0
Base Charges (Prepaid) \$24.19						
Consumption Charges Tier 1 0.0 X 0.79 \$0.00						
Proration Factor: 1.1333 Tier 2 0.0 X 1.56 \$0.00						
Tier 3 0.0 X 2.35 \$0.00						

### Other Charges

Administrative Fees (Prepaid) \$0.00						
Capacity Fees (Prepaid) \$0.00						
Deposit Interest Refund \$0.00						
Current Charges \$24.19						
Previous Balance \$0.00						
Late Charge (If Applicable) \$0.00						
<b>TOTAL AMOUNT DUE</b>						<b>\$24.19</b>

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$24.19 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$40.78 was posted to your account on 06/23/2020.

**Please return this portion with payment**

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
701-1 Turkey Point Drive Reclaimed Irrigation

Customer #:00235920  
Route #:MC05526213  
Route Group:26

Bill Date	07/08/20
Current Charges	\$24.19
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$24.19

### ADDRESSEE:

AYC0707B  
2000000696 30/2

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649



### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 3214-1 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 07/08/2020

Customer #: 00210999  
Route #: MC05526683

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/08/20 to 08/05/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	X	0.00	\$0.00	
	Tier 3	0.0	X	0.00	\$0.00	
	Tier 4	0.0	X	0.00	\$0.00	

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00	\$0.00		

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
72979833	2	07/06/20	34	16696	17781	1085
Base Charges (Prepaid)						\$128.81
Consumption Charges	Tier 1	136.0	X	0.79	\$107.44	
Proration Factor: 1.1333	Tier 2	45.3	X	1.56	\$70.67	
	Tier 3	903.7	X	2.35	\$2,123.70	

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$2,430.62
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$2,430.62</b>

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$2430.62 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$1813.73 was posted to your account on 06/23/2020.

*Please return this portion with payment*

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	07/08/20
Current Charges	\$2,430.62
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$2,430.62

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
3214-1 Tower Oaks Drive Reclaimed Irrigation

Customer #:00210999  
Route #:MC05526683  
Route Group:26

### ADDRESSEE:

AYC0707B  
2000000695 30/1



MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649



### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 07/08/2020

Customer #: 00276168

Service Address: 533-1 Southwood Way Irrigation

Route #: MC05540116

**Water**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
67842361	1	07/06/20	34	1272	1448	176

Base Charges (Prepaid)	07/08/20 to 08/05/20					\$26.68
Consumption Charges	Tier 1	28.3	X	1.47		\$41.60
Proration Factor: 1.1333	Tier 2	42.0	X	3.04		\$127.68
	Tier 3	71.4	X	3.94		\$281.32
	Tier 4	34.3	X	5.06		\$173.56

Alternative Water Supply Surcharge \$1.06

**Sewer**

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X		0.00		\$0.00

**Reuse**

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00

**Other Charges**

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$651.90
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$651.90</b>

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$651.90 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$600.02 was posted to your account on 06/23/2020.

**Consumer Confidence and UCMR4 Reports are available at our office and online at: [www.clayutility.org/ccr/OPG.pdf](http://www.clayutility.org/ccr/OPG.pdf)**

**Please return this portion with payment****Bill Summary**

Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	07/08/20
Current Charges	\$651.90
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$651.90

MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Customer #:00276168

533-1 Southwood Way Irrigation

Route #:MC05540116

Route Group:26

**ADDRESSEE:**

AYC0707B 37573 1 AB 0.419  
7000038053 00.0095.0106 37573/2

**MAIL PAYMENT TO:**

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068





3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 07/08/2020

Customer #: 00276169

Service Address: 533-2 Southwood Way Reclaimed Irrigation

Route #: MC05540000

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	07/08/20 to 08/05/20					\$0.00
Consumption Charges	Tier 1	0.0	X	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	X	0.00		\$0.00
	Tier 3	0.0	X	0.00		\$0.00
	Tier 4	0.0	X	0.00		\$0.00

Alternative Water Supply Surcharge \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	X	0.00			\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54004669	1	07/07/20	35	5937	5946	9
Base Charges (Prepaid)						\$40.25
Consumption Charges	Tier 1	9.0	X	0.79		\$7.11
Proration Factor: 1.1667	Tier 2	0.0	X	1.56		\$0.00
	Tier 3	0.0	X	2.35		\$0.00

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$47.36
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$47.36</b>

**IMPORTANT NOTICE: Service disruptions will resume Tuesday, July 28, 2020. Delinquent balances must be paid or have active extensions to avoid service disruption.**

**Please call our customer service department to arrange payments before Friday, July 24, 2020 to avoid a scheduled disruption and additional fees. Call our Customer Service department at 904-272-5999.**

Need assistance with your bill? Visit our website for a list of agencies available to assist you with your utility bill at [https://www.clayutility.org/myservice/customer\\_assistance\\_program.aspx](https://www.clayutility.org/myservice/customer_assistance_program.aspx)

**Please pay \$47.36 by 7/29/2020 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$46.57 was posted to your account on 06/23/2020.

**Please return this portion with payment**

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
533-2 Southwood Way Reclaimed Irrigation

Customer #:00276169  
Route #:MC05540000  
Route Group:26

### ADDRESSEE:

AYC0707B 37573 1 AB 0.419  
7000038054 00.0095.0106 37573/3

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
475 WEST TOWN PLACE SUITE 114  
ST AUGUSTINE FL 32092-3649**



Bill Date	07/08/20
Current Charges	\$47.36
<b>Current Charges Past Due After</b>	<b>07/29/20</b>
Lend A Helping Hand ( If Applicable)	\$0.00
<b>Previous Balance</b>	<b>\$0.00</b>
Total Amount Due	\$47.36

### MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

Southeast Fitness Repair  
14476 DUVAL PL W STE  
208  
JACKSONVILLE, FL 32218  
US  
(904)683-1439  
rosemary@southeastfitness  
repair.com  
www.southeastfitnessrepair.  
com

# SoutheastFITNESS

R E P A I R

Equipment Repair & Maintenance

RECEIVED

JUL 15 2020

## INVOICE

### BILL TO

Middle Village  
Plantation Oaks Attn: Lynne  
370 Oakleaf Village Parkway  
Orange Park, Florida 32065  
United States

INVOICE # 13686A

DATE 06/16/2020

DUE DATE 07/16/2020

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	PM - FLAT RATE	1	273.60	273.60
	TRAVEL + FIRST HOUR LABOR			

BALANCE DUE

**\$273.60**

**Code to:**

**Middle Village Facility Maint. - Preventative**

**2-330-572-62100**

271



**WINNING**  
**CONCEPTS USA, INC.**

950-19 Blanding Blvd.  
Orange Park, FL 32065  
(904) 272-9784  
(904) 272-9787 FAX

## Invoice

Date	Invoice #
7/2/2020	31407

RECEIVED

JUL 15 2020

Bill To
Oakleaf Tennis

Ship To

P.O. No.	Terms	Rep

Quantity	Description	Rate	Amount
24	#OakleafTennisProud Screen print full front one color white Screen print full back one color white  On ST420 light blue 6 sm, 6 med, 4 Lg, 8 XL	10.39	249.36
2	Screen Charge	25.00	50.00
<b>MV Tennis instructor – 2.330.572.34300</b> 786			

Thank you for your business! Daniel McClees 904/272-9784

**Total** \$299.36

**Payments/Credits** \$0.00

**Balance Due** \$299.36

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
7/01/20	00009	6/22/20 1705	202005 600-53800-64000		*	5,259.63	
		MAY REPAIRS/REPALCEMENTS		GOVERNMENTAL MANAGEMENT SERVICES			5,259.63 000339
7/09/20	00065	7/08/20 170820	202007 600-53800-64000		*	1,000.00	
		TREE REMOVAL		AAA TREE AND STUMP			1,000.00 000340
7/09/20	00515	6/26/20 5116-1	202006 600-53800-64000		*	1,742.50	
		MOTORS PUMP		KG POWER SYSTEMS			1,742.50 000341
7/16/20	00050	6/30/20 3133	202006 600-53800-64000		*	1,250.00	
		DEAD TREE REMOVAL		VERDEGO LLC			1,250.00 000342
7/21/20	00010	7/08/20 170820	202007 600-53800-64000		*	1,000.00	
		TREE REMOVAL		TREE LIFE 1 LLC			1,000.00 000343
7/24/20	00033	5/14/20 30993	202005 600-53800-64000		*	128.00	
		COURT CLOSED BANNERS		WINNING CONCEPTS USA, INC.			128.00 000344
7/24/20	00033	5/29/20 31113	202005 600-53800-64000		*	450.00	
		TENNIS COURT SIGNAGE		WINNING CONCEPTS USA, INC.			450.00 000345
TOTAL FOR BANK C						10,830.13	
TOTAL FOR REGISTER						10,830.13	

MVIL MIDDLE VILLAGE HSMITH

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

RECEIVED

JUN 25 2020

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Invoice #: 1705  
Invoice Date: 6/22/20  
Due Date: 6/22/20  
Case:  
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Maintenance May 1 - May 31, 2020		15,913.16	15,913.16
Maintenance Supplies		2,303.47	2,303.47
Facility Maint. - General 2, 33, 572, 6200		\$ 3129, <sup>00</sup>	
Facility Maint. - Contingency 2, 33, 572, 6220		\$ 2267, <sup>00</sup>	
Lighting Repairs 2, 33, 572, 4663		\$ 820, <sup>00</sup>	
Tennis Court Maint. 2, 33, 572, 3440		\$ 1674, <sup>00</sup>	
Common Area Maint. 2, 320, 572, 4650		\$ 4292, <sup>00</sup>	
Pool Maint. 2 320, 572, 4630		\$ 775, <sup>00</sup>	
Repairs/Replace 34-538-6400 034, 600, 538, 640		\$ 5259, 63	
			<u>\$ 12,957</u>

g @

Total	\$18,216.63
Payments/Credits	\$0.00
Balance Due	\$18,216.63

RMW  
6,25,20

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/1/20	2	E.T.	Backwashed, scrubbed and checked chemicals on lap pool, cleaned spray ground filter and changed out acid
5/1/20	4	B.A.	Checked fountain filter and skimmed, pump out pool compact, removed debris, drywall repair in ladies room by tennis court
5/1/20	4	J.S.	Additional tennis court maintenance
5/2/20	5.5	J.S.	Additional tennis court maintenance
5/4/20	3	G.S.	Removed debris in all common areas, treated fire ant mounds in parks
5/4/20	4	J.S.	Additional tennis court maintenance
5/5/20	2	E.T.	Replaced slenner pump tube on lap pool, cleaned filter on spray ground pool, backwashed lap pool filter and cleaned out pump basket
5/5/20	6	G.S.	Light inspection on promenade, removed debris from all common areas and ponds
5/5/20	8	B.A.	Clean fountain, drywall repair in tennis court bathroom, drywall repair in ballroom bathrooms, paint basketball bathrooms
5/5/20	6.5	J.S.	Additional tennis court maintenance
5/6/20	4	G.S.	Removed debris in all common areas, maintenance work around shop
5/6/20	8	B.A.	Check fountain, removed debris, drywall repair in women's bathroom, paint court bathrooms
5/6/20	5.5	J.S.	Additional tennis court maintenance
5/7/20	4	G.S.	Removed debris in all common areas and ponds
5/7/20	8	B.A.	Clean fountain, filter and chlorinate, touch up spackle spots in ballroom bathroom, paint door frames in court bathrooms, touch up men's fitness bathroom
5/7/20	5.5	J.S.	Additional tennis court maintenance
5/8/20	6	E.T.	Adjust chemistry on lap pool, transfer chlorine to tank on lap pool, replace slenner pump tube on chlorine pump, remove landscape lights on pool deck
5/8/20	8	B.A.	Removed debris in all common areas, check fountain, paint door frames and fitness center bathrooms
5/8/20	6.5	J.S.	Additional tennis court maintenance
5/9/20	5	J.S.	Additional tennis court maintenance
5/11/20	6	T.C.	Clean and started returning things to grand ballroom (dispensers, etc.), repaired split rail fence
5/11/20	3	G.S.	Removed debris in all common areas, treated fire ant mounds in parks
5/11/20	1	B.A.	Picked up paint supplies
5/11/20	4	J.S.	Additional tennis court maintenance
5/12/20	8	E.T.	Cleaned up shop, removed lumber from lake gazebo and taped off area, removed caution tape from playground around community, replace lights on promenade walkway
5/12/20	8	T.C.	Worked on replacing rotting and broken boards on boardwalk by tennis courts
5/12/20	6	G.S.	Removed debris in all common areas, cleaned up and removed deceased animal
5/12/20	2	B.A.	Check fountain, picked up paint supplies and dropped off paint supplies
5/12/20	8	L.N.	Worked on board walk around tennis court
5/12/20	6.5	J.S.	Additional tennis court maintenance
5/13/20	8	E.T.	Replaced broken board on tennis walkway, repair walkway by tennis court, checked chemistry on pool, replaced slenner pump on lap pool, clean pool filter, repair and replace line on acid pump
5/13/20	6	T.C.	Cleaned and organized shop, worked on lights - changed to LED on promenade
5/13/20	3.5	G.S.	Removed debris in all common areas, maintenance work on water hose and water hose stand
5/13/20	1	B.A.	Check fountain, removed debris, load paint equipment
5/13/20	8	L.N.	Clean shop and boardwalk, changed lights around promenade
5/13/20	3.5	J.S.	Additional tennis court maintenance
5/14/20	4	T.C.	Installed COVID precaution signs for reopening pools and bathrooms
5/14/20	3.5	G.S.	Removed debris in all common areas
5/14/20	2	B.A.	Check fountain, removed debris, load paint gear, drop off paint gear
5/14/20	4	L.N.	Installed signs in all restrooms
5/14/20	5.5	J.S.	Additional tennis court maintenance
5/15/20	8	E.T.	Repair boardwalk through preserve, replace boards, light inspection and replaced as needed, checked screws along walkway
5/15/20	8	T.C.	Set concrete forms for bicycle rack, replaced boards on nature walk
5/15/20	2	B.A.	Check fountain, removed debris, pump out pool compact, load paint gear, drop off paint gear
5/15/20	8	L.N.	Pour concrete for bike racks, change boards on boardwalk
5/15/20	6.5	J.S.	Additional tennis court maintenance
5/16/20	5	J.S.	Additional tennis court maintenance
5/18/20	8	T.C.	Installed bike racks, light inspection and replaced lights that were out, repaired white vinyl fence
5/18/20	5	G.S.	Removed debris in all common areas
5/18/20	2	B.A.	Check fountain, chlorinate, removed debris, loaded paint gear
5/18/20	8	L.N.	Installed bicycle racks, cut trees around tennis court
5/18/20	3.5	J.S.	Additional tennis court maintenance
5/19/20	6	E.T.	Removed bad boards on lake gazebo
5/19/20	8	T.C.	Worked on gazebo project

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF MAY 2020

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
5/19/20	6	G.S.	Removed debris in all common areas and ponds, maintenance work on promenade, treated fire ants
5/19/20	2	B.A.	Clean filter in fountain, removed debris, load paint gear
5/19/20	7.5	J.S.	Additional tennis court maintenance
5/20/20	4	G.S.	Removed debris in all common areas and ponds, cleaned and removed deceased animal
5/20/20	2	B.A.	Removed debris, skimmed fountain, load paint gear, drop off paint gear
5/20/20	2	L.N.	Clean board walk, water flower around amenity center
5/20/20	5	J.S.	Additional tennis court maintenance
5/21/20	8	E.T.	Installed landscape lights along roadway
5/21/20	6	T.C.	Hung new and removed old flags at grand banquet, worked on accent lighting along road project
5/21/20	3.5	G.S.	Removed debris in all common areas, cleaned and removed deceased animal
5/21/20	8	B.A.	Cut lumber, work on walk way at lake project
5/21/20	8	L.N.	Worked on decking project
5/21/20	5.5	J.S.	Additional tennis court maintenance
5/22/20	6	T.C.	Repaired white vinyl fence, worked on accent lighting project
5/22/20	8	B.A.	Pump out pool compac, clean fountain filter, work on walkway project
5/22/20	4	L.N.	Removed debris around amenity center and parks
5/22/20	6	J.S.	Additional tennis court maintenance
5/23/20	6	J.S.	Additional tennis court maintenance
5/26/20	8	B.A.	Pump out pool compac, removed debris, work on walkway project
5/26/20	3.5	J.S.	Additional tennis court maintenance
5/26/20	8	T.C.	Tightening boards on nature walk, worked on promenade lights
5/26/20	6	G.S.	Maintenance work on EZ-Go, removed debris in all common areas
5/26/20	8	B.A.	Pump out pool compac, removed debris, cut up wood for walkway project, work on walkway project
5/26/20	5	J.S.	Additional tennis court maintenance
5/27/20	4	E.T.	Install new landscape lights along roadway
5/27/20	2	T.C.	Work on accent lighting project
5/27/20	4	G.S.	Removed debris in all common areas, cleaned up major trash spill on road
5/27/20	8	B.A.	Pump out pool compac, work on walkway project
5/27/20	8	L.N.	Worked on decking project
5/27/20	3.5	J.S.	Additional tennis court maintenance
5/28/20	4	E.T.	Light inspection on promenade, install new landscape lights along roadway
5/28/20	4.5	G.S.	Removed debris in all common areas and ponds, treated fire ant mounds
5/28/20	8	B.A.	Pump out pool compac, work on walkway project
5/28/20	3	L.N.	Worked on decking project
5/28/20	7.5	J.S.	Additional tennis court maintenance
5/29/20	8	B.A.	Pump out pool compac, checked fountain, removed debris, work on walkway project
5/29/20	3.5	J.S.	Additional tennis court maintenance
5/30/20	5.5	J.S.	Additional tennis court maintenance

TOTAL 490.5

MILES 488

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 06/05/20

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	5/6/20	5" 100g Diablo Disc 25pk	11.49	T.C.
	5/6/20	HDX Germicidal Bleach	4.23	T.C.
	5/6/20	HDX Disinfect Wipes Lemon 35 ct	2.86	T.C.
	5/6/20	Macblue Pool 3" Tabs (4)	16.01	T.C.
	5/6/20	Star Bit Driver	4.57	G.S.
	5/6/20	Bit Driver Tip	6.87	G.S.
	5/6/20	Star Bit Tio	6.87	G.S.
	5/6/20	Roach Spray	3.42	G.S.
	5/6/20	Mosquito Spray	6.29	G.S.
	5/6/20	Flying Insect Killer	5.72	G.S.
	5/6/20	Work Gloves	13.78	G.S.
	5/6/20	Fire Ant Bait (3)	66.90	G.S.
	5/7/20	4x3/8" Shedless Knit 6 pk	11.47	T.C.
	5/7/20	Disposable Vinyl Gloves 20 pk	3.46	T.C.
	5/7/20	18pk Terry Towels	8.61	T.C.
	5/7/20	Pelican Liner 3pk (3)	14.73	T.C.
	5/7/20	Joint Compound	4.01	T.C.
	5/7/20	Gloss White Gallon	34.48	T.C.
	5/7/20	2.0 Angle Sash Short Cut Brush (6)	40.50	T.C.
	5/7/20	Volume Savings Refund	-5.28	T.C.
	5/7/20	Bondo Cream Hardener	2.85	J.S.
	5/7/20	Bondo Liquid Hardener	3.32	J.S.
	5/7/20	Bondo All Purpose Putty	7.46	J.S.
	5/7/20	Fiberglass Resin	8.61	J.S.
	5/7/20	Inspection Tool & Batteries	172.50	J.S.
	5/8/20	Set Your Own Combo Lock	8.02	T.C.
	5/8/20	Gilded Ceiling Paint White 2Gal	29.88	T.C.
	5/8/20	36" Nifty Nabber	11.49	T.C.
	6/9/20	2.5" Replacement Vac Hose	12.64	J.S.
	5/11/20	Pelican Liner 3pk	4.91	T.C.
	5/11/20	KS Acetone Qt	4.59	T.C.
	5/11/20	2 in 1 Towels 6pk	4.59	T.C.
	5/11/20	Taklon Artist Brush Set 4piece (2)	11.43	T.C.
	5/12/20	Nifty Nabber	22.97	G.S.
	5/12/20	Fire Ant Killer (4)	52.76	G.S.
	5/12/20	Hose Splicer	4.92	G.S.
	5/12/20	Hose Shut Off	8.37	G.S.
	5/12/20	Hose Swivel	8.03	G.S.
	5/12/20	Sheet Metal Screw	3.25	G.S.
	5/12/20	Gutter Screws (4)	12.56	G.S.
	5/12/20	Dual Hose Connect	14.70	G.S.
	5/12/20	HDX Remnant Hose	10.90	G.S.
	5/12/20	Hose Hanger	19.53	G.S.
	5/12/20	Ironforce Heavyduty 1.89"x35yd	9.06	T.C.
	5/12/20	2x6-12' #2 Prime PT GC Lumber (6)	61.96	T.C.
	5/13/20	Waterweld Epoxy	9.95	J.S.
	5/13/20	Silicone Caulk	11.34	J.S.
	5/14/20	Premixed Grout	16.38	J.S.
	5/14/20	Travertine 3x6 tiles	5.38	J.S.
	5/14/20	32gal Trash Can	20.87	J.S.
	5/14/20	1 gal Sprayers (2)	22.93	J.S.
	5/14/20	Gallon Acid	6.89	J.S.
	5/14/20	Taklon Artist Brush Set 4piece (2)	11.43	T.C.
	5/14/20	Drywall Screws 1lb 7x2	4.47	T.C.
	5/14/20	Heavy Duty Ship Tape	5.74	T.C.
	5/14/20	Lemon Breeze Lysol 144oz	9.40	T.C.
	5/15/20	Keys (5)	13.74	J.S.



5/15/20	60lb Sakrete Concrete (15)	63.83	T.C.
5/15/20	12"x48" Tube for Concrete (2)	33.81	T.C.
5/15/20	ZEP Industrial Sprayer 48oz (2)	13.75	T.C.
5/15/20	Wasp and Hornet Twin Pack	5.72	T.C.
5/15/20	2x8-8' #2 Prime PT GC Lumber (4)	26.08	T.C.
5/19/20	1qt All Purpose Mixing Container (3)	4.76	T.C.
5/19/20	KS Acetone	4.59	T.C.
5/19/20	Taklon Artist Brush Set 4piece	5.72	T.C.
5/19/20	2 In 1 Towels 12pk	9.18	T.C.
5/20/20	Protective Glasses	5.72	G.S.
5/20/20	Protective Glasses	5.72	G.S.
5/20/20	Saw Blade	10.32	G.S.
5/20/20	Marker Pens	5.72	G.S.
5/20/20	Citrus Cleaner	4.00	G.S.
5/20/20	Roach Killer	5.14	G.S.
5/20/20	Fire Ant Killer (5)	65.95	G.S.
5/21/20	3/4" Compression Fitting	5.59	J.S.
5/21/20	1" Compression Fitting	8.00	J.S.
5/21/20	PVC Glue	2.81	J.S.
5/21/20	9" 10 TPI Torch Thick Metal Cutting	11.49	T.C.
5/22/20	1/2" Lockwasher 50pk	16.04	T.C.
5/22/20	1/2" Hex Nut 25pos	12.56	T.C.
5/22/20	1/2" Cut Washers 50pk	20.70	T.C.
5/22/20	1/2x10 Carriage Bolt (6)	19.94	T.C.
5/22/20	Hex Nuts-USS 1/2 (6)	1.66	T.C.
5/22/20	1/2" Torque Washers (6)	5.38	T.C.
5/22/20	1/2" Drive Deep 3/4" Impact Socket	3.61	T.C.
5/22/20	Hex Bolt-Galv 1/2x8 (6)	20.08	T.C.
5/22/20	Bar Clamp 24x2 1/2"	7.46	T.C.
5/23/20	Topsoil	2.01	J.S.
5/23/20	Leveling Sand (2)	7.54	J.S.
5/23/20	Paver Base (2)	7.31	J.S.
5/26/20	Snozzle Adhesive Applicator	3.77	T.C.
5/26/20	V Notch Cove Base Spreader	2.17	T.C.
5/26/20	Cove Wall Base Adhesive 300oz	10.32	T.C.
5/26/20	CLX Germicidal Bleach 81oz (2)	11.45	T.C.
5/26/20	Disposable Vinyl Gloves 200ct	8.61	T.C.
5/27/20	Smooth Rod Caulk Gun	7.46	T.C.
5/27/20	4" Solid Wheel Carpet Seam Roller	9.41	T.C.
5/27/20	Rotating Mounting Rings	4.13	T.C.
5/27/20	1/2"x12" Bit	9.76	T.C.
5/27/20	3/8"x12" Bit	7.46	T.C.
5/27/20	Drain Pan	12.63	J.S.
5/27/20	1" PVC Plug	1.41	J.S.
5/27/20	4" Begonias (24)	38.09	J.S.
5/27/20	2watt LED Bulbs	13.41	J.S.
5/27/20	Rapid Mold Remediation	20.11	J.S.
5/27/20	Rio Quart 4 gallon Plants	6.73	J.S.
5/29/20	10lb Quikrete Anchoring Cement	10.91	T.C.
5/29/20	60lb Sakrete Concrete Mix (2)	8.51	T.C.
6/2/20	1/2"x1 1/4" SS Clamp (3)	3.97	J.S.
6/2/20	3/4" Brass Fitting	2.68	J.S.
6/2/20	5/8 x 3/4" Brass Adapter	6.79	J.S.
6/2/20	3/4 x 3/4 Brass Coupling	5.96	J.S.
6/2/20	1/2" Brass Cap (2)	14.26	J.S.
6/2/20	1/2"x1/2" Brass Coupling	4.97	J.S.
6/2/20	1/2"x 3/4" Brass Coupling	4.97	J.S.
6/2/20	Muriatic Acid	20.67	J.S.
6/3/20	8x1/2 Sheet Metal Screws	5.38	G.S.
6/3/20	6x1/2 Sheet Metal Screws	4.45	G.S.
6/3/20	8x3/4 Sheet Metal Screws	6.04	G.S.
6/3/20	8x1 Sheet Metal Screws	4.30	G.S.
6/3/20	Safety Flag	3.43	G.S.
6/3/20	Bungee Cords 4pk	11.47	G.S.
6/3/20	Gorilla Glue Spray	11.47	G.S.
6/3/20	Fire Ant Killer (5)	65.95	G.S.

6/3/20	12' Veranda Brown Decking (13)	295.66	T.C.
6/3/20	2x4-8' #2 Prime PT Lumber (6)	37.74	T.C.
6/3/20	Orihene Fireant Killer (2)	26.38	T.C.
6/4/20	60lb Sakrete Concrete Mix (2)	8.51	T.C.
6/4/20	High Pressure Washer Nozzle	22.90	J.S.
6/4/20	Citrus Degreaser	5.74	J.S.
6/4/20	4" PVC Coupler (2)	19.41	J.S.
6/4/20	18' Pressure Washing Pole	91.43	J.S.
6/4/20	Surface Cleaner	20.11	J.S.
6/4/20	Electric Pressure Washer & 2 yr Replacement	78.78	J.S.
		0.00	

TOTAL \$2,303.47

Tree Life 1 LLC  
AAA Tree and Stump  
4828 Collins RD  
Jacksonville, FL 32244

# Invoice

Date	Invoice#
7/8/20	170820

<b>Bill To</b>
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED

JUL 08 2020

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Tree removal – 3 trees cut down at Timberfield, and Southwood way	3		1000.00
Code to:			
Middle Village Repair and Replacements			
34-600-538-64000			

Pick up

<b>Total</b>		\$1000.00
<b>Payments/Credits</b>		\$0.00
<b>Balance Due</b>		\$1000.00



REMIT TO: www.kgpowersystems.com  
150 Laser Ct.  
Hauppauge, NY 11788  
p. 631-342-1171  
f. 631-342-1172

Invoice	
Invoice Date	Number
6/26/2020	Invoice 5116-1
Customer Number	Due Date
DOUBLEB	7/26/2020

RECEIVED

**SOLD TO:**

Double Branch Community Devel  
370 Oakleaf Village Pkwy  
Orange Park, FL 32065

JUL 01 2020

**SHIP TO:**

Double Branch Community Devel  
370 Oakleaf Village Pkwy  
Orange Park, FL 32065

NONTAXABLE

PO Number	Order Date	Salesperson	Job Number
	6/26/2020	Doris Gabrielsen	OLS1233881

**Terms**

Net 30 Days

**Non - Specified Equipment**

Description	Quantity	Unit Price	Subtotal	Tax	Total
UJ15P2DM US Motors Close Coupled Pump (	1.00	\$1,374.00	\$1,374.00	\$0.00	\$1,374.00
CFW110045T2ON1Z WEG Vari Drive (Single / Three	1.00	\$1,630.00	\$1,630.00	\$0.00	\$1,630.00
Freight	1.00	\$225.00	\$225.00	\$0.00	\$225.00

Totals \$3,229.00 \$0.00 \$3,229.00

Total Due \$3,229.00

Fed-Ex #184542391903  
AAA Cooper # 178459780

Code to: Split

Double Branch Repair and Replacements

2.320.57200.63100 (\$1486.50)

Middle Village Repair and Replacements

34-600-538-64000 (\$1742.50)

@ 515



RECEIVED

JUL 08 2020

# Invoice

Invoice #: 3133

Date: 06/30/20

Customer PO:

DUE DATE: 07/30/2020

## BILL TO

Oakleaf - Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

## FROM

VerdeGo  
PO Box 789  
3335 North State Street  
Bunnell, FL 32110  
Phone: 386-437-3122  
www.verdego.com

## DESCRIPTION

#3092 - Dead tree removal at Amenities

At Middle Village Amenities, approved verbally Per Jay the removal of 2 pines struck by lightning at baseball field. Removal of 1 dead Palm at basketball court area, and 2 dead

ornamental trees along walk between baseball and basketball courts.

*Landscape Enhancement*

\$1,250.00

## Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$1,250.00

## Code to:

**Middle Village Repair and Replacements**

**34-600-538-64000**

- 50

(c)

Tree Life 1 LLC  
AAA Tree and Stump  
4828 Collins RD  
Jacksonville, FL 32244

## Invoice

Date	Invoice#
7/8/20	170820

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Tree removal – 3 trees cut down at Timberfield, and Southwood way  Code to:  Middle Village Repair and Replacements  34-600-538-64000	3		1000.00

<b>Total</b>		\$1000.00
<b>Payments/Credits</b>		\$ .00
<b>Balance Due</b>		\$1000.00



**WINNING**  
CONCEPTS USA, INC.

950-19 Blanding Blvd.  
Orange Park, FL 32065  
(904) 272-9784  
(904) 272-9787 FAX

RECEIVED

JUL 15 2020

## Invoice

Date	Invoice #
5/14/2020	30993

Bill To
Oakleaf Tennis

Ship To

P.O. No.	Terms	Rep

Quantity	Description	Rate	Amount
2	4'x4' Court Closed banners	64.00	128.00
<b>Code to:</b> <b>Middle Village Repairs and Replacements</b> <b>34-600-538-64000</b> 33			
Thank you for your business! Daniel McClees 904/272-9784		<b>Total</b>	\$128.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$128.00



950-19 Blanding Blvd.  
Orange Park, FL 32065  
(904) 272-9784  
(904) 272-9787 FAX

## Invoice

Date	Invoice #
5/29/2020	31113

Bill To
Oakleaf Tennis

**RECEIVED**  
JUL 15 2020

Ship To

P.O. No.	Terms	Rep

Quantity	Description	Rate	Amount
6	Oakleaf Tennis Court Signage 24x24 3mm max metal signs with printed decal full color one side	50.00	300.00
2	36x36 3mm max metal signs with printed decal full color one side	75.00	150.00
<b>Code to:</b> <b>Middle Village Repairs and Replacements</b> <b>34-600-538-64000</b> 33			
Thank you for your business! Daniel McClees 904/272-9784		<b>Total</b>	\$450.00
		<b>Payments/Credits</b>	\$0.00
		<b>Balance Due</b>	\$450.00



## *FOURTH ORDER OF BUSINESS*

# **Middle Village Community Development District**



**Approved Budget**

**FY2021**



**Middle Village  
Community Development District**

Table of Contents

	<u>Pages</u>
General Fund	1
General Fund Narrative	2-4
Recreation Fund	5-6
Recreation Narrative	7-15
Debt Service Series 2018	16
Debt Service Fund - Series 2018-1 Amortization	17
Debt Service Fund - Series 2018-2 Amortization	18
Assessment Allocation	19
Capital Reserve Fund	20
Exhibit 'A'	21

# Middle Village

## Community Development District

## General Fund

Description	Adopted Budget FY 2020	Actual Thru 6/30/20	Next 3 Months	Projected Thru 9/30/20	Approved Budget FY 2021
<b>Revenues</b>					
Maintenance Assessments	\$215,687	\$203,692	\$0	\$203,692	\$215,687
Interest Income	\$5,000	\$12,262	\$3,000	\$15,262	\$5,000
<b>Total Revenues</b>	<b>\$220,687</b>	<b>\$215,954</b>	<b>\$3,000</b>	<b>\$218,954</b>	<b>\$220,687</b>
<b>Expenditures</b>					
Supervisors Fees	\$12,000	\$7,200	\$3,000	\$10,200	\$12,000
Travel	\$209	\$0	\$100	\$100	\$209
FICA Expense	\$918	\$551	\$231	\$782	\$918
Engineering	\$10,500	\$0	\$2,500	\$2,500	\$10,500
Trustee	\$15,144	\$15,100	\$0	\$15,100	\$15,144
Dissemination Agent	\$2,100	\$1,975	\$525	\$2,500	\$2,500
Assessment Roll	\$7,550	\$7,550	\$0	\$7,550	\$7,928
Attorney	\$45,000	\$27,934	\$9,000	\$36,934	\$45,000
Attorney-Foreclosure	\$28,000	\$600	\$5,000	\$5,600	\$10,000
Arbitrage	\$750	\$0	\$600	\$600	\$750
Annual Audit	\$5,900	\$5,900	\$0	\$5,900	\$5,900
Management Fees	\$59,963	\$44,972	\$14,991	\$59,963	\$59,963
Information Technology	\$2,150	\$1,762	\$587	\$2,350	\$2,350
Telephone	\$425	\$209	\$100	\$309	\$425
Postage	\$600	\$261	\$105	\$366	\$600
Printing & Binding	\$2,700	\$1,898	\$500	\$2,398	\$2,700
Records Storage	\$200	\$0	\$200	\$200	\$200
Insurance	\$10,371	\$10,124	\$0	\$10,124	\$11,137
Legal Advertising	\$1,500	\$784	\$200	\$984	\$1,500
Other Current Charges	\$150	\$0	\$50	\$50	\$150
Office Supplies	\$300	\$178	\$100	\$278	\$300
Website Compliance	\$2,250	\$1,688	\$563	\$2,250	\$2,250
Dues, Licenses & Subscriptions	\$175	\$175	\$0	\$175	\$175
Reserves	\$11,832	\$11,832	\$0	\$11,832	\$28,088
<b>Administrative Expenses</b>	<b>\$220,687</b>	<b>\$140,694</b>	<b>\$38,352</b>	<b>\$179,046</b>	<b>\$220,687</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$0</b>	<b>\$75,260</b>	<b>(\$35,352)</b>	<b>\$39,908</b>	<b>\$0</b>

**Middle Village  
Community Development District**

BUDGET  
Fiscal Year 2021

**REVENUES:**

**Maintenance Assessments**

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the General Operating Expenditures for the fiscal year. Collection for SPE is suspended until property is sold.

**Interest Income**

The excess operating funds will be invested in a money market account held by US Bank. The amount represents the estimated earnings on those funds.

**EXPENDITURES:**

**Administrative:**

**Supervisor Fees**

The Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount for the fiscal year is based upon five supervisors attending the estimated 12 annual meetings.

**Travel Expense**

These expenses represent supervisor's travel expenses to attend meetings.

**FICA Expense**

These expenses represent the Employer's share of Social Security and Medicare taxes withheld from the Board of Supervisors checks.

**Engineering Fees**

The District's engineering firm will be providing general engineering services to the District including attendance and preparation for monthly board meetings, review invoices, etc. England, Thims & Miller serves as the District's engineering firm.

**Trustee Fees**

The District 2018 Bond Series trustee fees is based on the agreement between Hancock Bank and the District.

# **Middle Village Community Development District**

BUDGET  
Fiscal Year 2021

## **Dissemination Agent**

The District is required by the Security and Exchange Commission to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues. The District has contracted with GMS, LLC, to provide this service.

## **Assessment Roll**

Governmental Management Services, LLC serves as the District's collection agent and certifies the District's non-ad valorem assessments with the county tax collector.

## **Attorney**

The District's legal counsel will be providing general legal services to the District including attendance and preparation for monthly meetings, review operating and maintenance contracts, etc. Hopping Green & Sams serves as the District's legal counsel.

## **Attorney - Foreclosure**

The District's legal counsel will be providing bankruptcy and foreclosure services to the District.

## **Arbitrage**

The District is required to annually have an arbitrage rebate calculation on the District's Series 2018 Bonds. GNP Services, CPA, PA, serves as the District's independent certified public accounting firm to calculate the rebate liability and submit reports to the District.

## **Annual Audit**

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. Grau and Associates currently serves as the District's Independent Auditor.

## **Management Fees**

The District receives management, accounting and administrative services as part of a Management Agreement with Governmental Management Services, LLC.

## **Information Technology**

The cost related to District's accounting and information systems, District website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

**Middle Village  
Community Development District**

BUDGET  
Fiscal Year 2021

Telephone

Telephone and fax machine.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and Binding agenda packages for board meetings, printing of computerized checks, stationary, envelopes etc.

Records Storage

Cost associated with storing of District records offsite and electronically.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Property Alliance Preferred (FPA). FPA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc. in a newspaper of general circulation.

Other Current Charges

Any miscellaneous expenses incurred during the year.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

Reserves

Established to maintain community service levels at present standards for fiscal year.

# Middle Village

## Community Development District

## Recreation Fund

Description	Adopted Budget FY 2020	Actual Thru 6/30/20	Projected 3 Months	Projected Thru 9/30/20	Approved Budget FY 2021
<b><u>Revenues</u></b>					
Maintenance Assessments	\$1,568,932	\$1,580,336	\$0	\$1,580,336	\$1,501,738
Interest Income	\$5,000	\$3,370	\$1,000	\$4,370	\$5,000
Miscellaneous Revenue	\$0	\$2,303	\$0	\$2,303	\$0
Amenities Revenue	\$55,000	\$52,271	\$10,000	\$62,271	\$55,000
Cost Share Revenue-South Village	\$36,662	\$28,466	\$0	\$28,466	\$36,662
Carry Forward- Surplus	\$0	\$0	\$0	\$0	\$75,766
<b>Total Revenues</b>	<b><u>\$1,665,594</u></b>	<b><u>\$1,666,747</u></b>	<b><u>\$11,000</u></b>	<b><u>\$1,677,747</u></b>	<b><u>\$1,674,166</u></b>
<b><u>Expenditures</u></b>					
<b><u>Administrative</u></b>					
Management Fees - On Site Staff	\$293,904	\$220,428	\$73,476	\$293,904	\$293,904
Insurance	\$46,674	\$47,758	\$0	\$47,758	\$52,534
Other Current Charges	\$3,500	\$3,051	\$1,000	\$4,051	\$4,000
Permit Fees	\$1,500	\$724	\$81	\$805	\$1,500
Office Supplies	\$500	\$0	\$200	\$200	\$500
Capital Reserve	\$50,906	\$50,906	\$0	\$50,906	\$31,861
<b>Administrative Expenses</b>	<b><u>\$396,984</u></b>	<b><u>\$322,867</u></b>	<b><u>\$74,757</u></b>	<b><u>\$397,624</u></b>	<b><u>\$384,299</u></b>
<b><u>Maintenance</u></b>					
Security	\$75,000	\$38,122	\$12,708	\$50,830	\$75,000
Security Clay County	\$43,609	\$32,014	\$12,000	\$44,014	\$47,000
Electric	\$22,000	\$10,187	\$3,384	\$13,571	\$18,000
Streetlighting	\$32,000	\$22,265	\$7,584	\$29,849	\$32,000
Irrigation Maintenance	\$4,000	\$5,645	\$750	\$6,395	\$5,000
Landscape Maintenance	\$428,571	\$321,428	\$107,142	\$428,570	\$437,143
Common Area Maintenance	\$54,847	\$44,104	\$7,500	\$51,604	\$54,847
Lake Maintenance	\$23,668	\$15,114	\$4,557	\$19,671	\$23,668
Miscellaneous Maintenance	\$5,000	\$2,573	\$500	\$3,073	\$5,000
<b>Common Area Expenses</b>	<b><u>\$688,695</u></b>	<b><u>\$491,452</u></b>	<b><u>\$156,125</u></b>	<b><u>\$647,577</u></b>	<b><u>\$697,658</u></b>



# Middle Village

## Community Development District

## Recreation Fund

Description	Adopted Budget FY 2020	Actual Thru 6/30/20	Projected 3 Months	Projected Thru 9/30/20	Approved Budget FY 2021
<u>Recreation Facility</u>					
Amenity Staff	\$145,000	\$64,237	\$30,000	\$94,237	\$145,000
Janitorial	\$42,418	\$27,640	\$10,606	\$38,246	\$49,976
Telephone	\$5,364	\$6,124	\$1,710	\$7,834	\$7,200
Electric	\$78,000	\$46,652	\$17,250	\$63,902	\$78,000
Water / Sewer	\$42,100	\$33,859	\$10,833	\$44,692	\$45,000
Gas/Heat (Pool)	\$20,000	\$15,233	\$5,000	\$20,233	\$20,000
Refuse Service	\$14,200	\$11,234	\$4,800	\$16,034	\$14,200
Pool Maintenance & Chemicals	\$87,318	\$34,636	\$15,000	\$49,636	\$72,318
Cable	\$5,102	\$3,529	\$1,164	\$4,693	\$5,102
Special Events	\$5,000	\$2,573	\$500	\$3,073	\$5,000
Office Supplies and Equipment	\$1,500	\$611	\$100	\$711	\$1,500
Facility Maintenance - General	\$37,707	\$29,238	\$9,300	\$38,538	\$47,707
Facility Maintenance - Preventive Contracts	\$15,350	\$1,619	\$750	\$2,369	\$15,350
Facility Maintenance - Contingency	\$27,600	\$20,521	\$5,000	\$25,521	\$27,600
Elevator Maintenance	\$2,576	\$1,713	\$417	\$2,129	\$2,576
Recreation Passes	\$5,000	\$1,016	\$500	\$1,516	\$5,000
Lighting Repairs	\$10,000	\$7,264	\$2,400	\$9,664	\$10,000
Tennis Court Maintenance	\$35,680	\$33,468	\$5,000	\$38,468	\$40,680
<b>Total Recreation Facility</b>	<b>\$579,915</b>	<b>\$341,167</b>	<b>\$120,329</b>	<b>\$461,496</b>	<b>\$592,209</b>
<b>Total Expenses</b>	<b>\$1,665,594</b>	<b>\$1,155,486</b>	<b>\$351,211</b>	<b>\$1,506,697</b>	<b>\$1,674,166</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$0</b>	<b>\$511,261</b>	<b>(\$340,211)</b>	<b>\$171,050</b>	<b>\$0</b>

# **Middle Village Community Development District**

BUDGET  
Fiscal Year 2021

## **REVENUES:**

### **Maintenance Assessments**

The District will levy a non ad-valorem special assessment on all assessable property within the District to fund all of the Recreational Operating Expenditures for the fiscal year. SPE Collection is suspended until property is under new ownership.

### **Interest Income**

The District will have funds invested in a money market fund with Hancock Bank. The amount is based upon the estimated balance invested throughout the year

### **Amenities Revenue**

- Income received from resident/non-resident rental of Grand Banquet Room, Furniture and Grand Lawn.
- Income from proceeds from access cards.
- Income earned from the sales of vending items.
- Income received from the non-resident user fee for the Recreation Facility.
- Income received from tennis lessons, ball machine rental, and equipment repair.

### **Cost Share Revenue – South Village**

The District has entered into a Cost Share Agreement with the South Village Community Development District to fund a portion of the Landscape Maintenance Cost of the District.

**Middle Village  
Community Development District**

BUDGET  
Fiscal Year 2021

**EXPENDITURES:**

**Administrative:**

**Management Fees – On Site**

The District has contracted with Governmental Management Services, LLC (“GMS”) for the supervision and on-site management of the District’s amenities. The responsibilities include management of District maintenance contracts, scheduling special events, management of District employees, rental of facilities, scheduling of special events, resident inquiries and other maintenance related items. The District shares the cost of a community manager, aquatics director, fitness center/access director, rental coordinator and administrative assistant with the Double Branch Community Development District.

**Insurance**

The District's Property Insurance policy is with Florida Property Alliance (FPA). FPA specializes in providing insurance coverage to governmental agencies.

**Other Current Charges**

Bank charges and any other miscellaneous expenses that are incurred during the year.

**Permit Fees**

Costs of various occupational licenses and pool permits.

Description	Annual
Play Pool Permit	\$ 250
Lap Pool Permit	\$ 250
Spray Pool Permit	\$ 125
State Public Broadcast	\$ 875
<b>Total</b>	<b>\$ 1,500</b>

**Office Supplies**

Miscellaneous office supplies for onsite manager and rental coordinator.

# Middle Village Community Development District

BUDGET  
Fiscal Year 2021

## Capital Reserve

Established to maintain community service levels at present standards for budgeted fiscal year. The transfer in 2016 was for several years of accumulated funds.

## **Maintenance: Common Area**

### Security

The District will have a contract with Allied Universal Security, a security company to provide Athletic Center and Common area security services and a roving guard.

Description	Monthly	Annual
Security Contract	\$ 4,236	\$ 50,829
Contingency/Extra Coverage	\$ 2,014	\$ 24,171
<b>Total</b>	<b>\$ 6,250</b>	<b>\$ 75,000</b>

### Security – Clay County

The District will contract with off-duty Clay County Officers 24 hours/week random patrols (cost split 50/50 with Double Branch).

### Electric

The cost of electricity provided by Clay Electric Cooperative, Inc. for signage lighting, entry feature lighting, landscape lighting, etc.

Account Number	Description	Monthly	Annual
6082986	885 Misty Oak Drive	\$ 27	\$ 327
6144521	384 Oakleaf Plantation Boulevard	\$ 106	\$ 1,270
6177042	726-1 Chestnut Chase Drive	\$ 45	\$ 543
6214282	707 Oak Leaf Plantation Pkwy	\$ 213	\$ 2,553
6411763	4222-1 Plantation Oaks Blvd	\$ 122	\$ 1,466
7131568	893-1 Cardinal Hills Street	\$ 28	\$ 339
7131600	508-1 Chestwood Chase Drive	\$ 28	\$ 334
7131634	3215-1 Live Oak Hollow Drive	\$ 30	\$ 358
7131642	1016-1 Oakleaf Plantation Parkway	\$ 28	\$ 338
7131691	1225-1 Deerview Lane	\$ 29	\$ 345
7138258	3786-1 Timberline Drive	\$ 29	\$ 348
7709488	711-1 Oak Leaf Plantation	\$ 54	\$ 645
7778707	4219-1 Plantation Oaks Blvd	\$ 67	\$ 801
8339848	1097-1 Oakleaf Planta U/G	\$ 52	\$ 629
8455321	713-1 Oakleaf Plantation Pkwy	\$ 117	\$ 1,401
8455347	573-2 Oakleaf Plantation Pkwy	\$ 154	\$ 1,845
	Contingency	\$ 372	\$ 4,459
<b>Total</b>		<b>\$ 1,500</b>	<b>\$ 18,000</b>

**Middle Village  
Community Development District**  
BUDGET  
Fiscal Year 2021

Street Lighting

The cost of roadway lighting provided by Clay Electric Cooperative, Inc.:

Account Number	Description	Monthly	Annual
6301196	Westside of Brannanfield	\$ 2,484	\$ 29,813
	Contingency	\$ 182	\$ 2,187
<b>Total</b>		<b>\$ 2,667</b>	<b>\$ 32,000</b>

Irrigation Maintenance

Miscellaneous irrigation repairs and maintenance incurred by the district.

Landscape Maintenance

The District has contracted with Verdego to provide landscaping and irrigation maintenance services to all of the common areas within the District as well as the Amenity Center.

Description	Monthly	Annual
Landscape Contract	\$ 36,429	\$ 437,143

Common Area Maintenance

Represents the estimated day-to-day maintenance of the Districts common areas. Services include:

-Pressure washing of District fences, entrance signage and pillars, pool areas, tennis facilities, gazebos, amenity center, field house, parks, park equipment and sidewalks. The estimated annual amounts for these services are based upon contractor proposals.

The estimated cost for the following is based upon past history and current hourly rates:

- All common area easements and park litter clean up
- Storm sewer grate inspections and cleaning
- Removal of unauthorized signage and maintenance of community signage
- Traffic/car accident clean up
- Inspections and repairs to all park equipment such as playground, picnic tables and benches.
- Lake inspections and cleanup

**Middle Village  
Community Development District**

BUDGET  
Fiscal Year 2021

Lake Maintenance

The District has contracted with The Lake Doctors to provide monthly water management services and annual carp as needed per the contract to the 13 lakes within the District. Contingency includes monthly lake inspections and clean-up of outfall structures and barriers.

Description	Monthly	Annual
Lake Maintenance Contract	\$ 1,489	\$ 17,868
Contingency	\$ 483	\$ 5,800
<b>Total</b>	<b>\$ 1,972</b>	<b>\$ 23,668</b>

Miscellaneous Maintenance

Includes contingency for any unanticipated and unscheduled cost to the District.

**Maintenance: Recreational Facility**

Amenity Staff

The District pays direct salaries for one front desk staff at the fitness center and to provide lifeguard services from District employees during pool operating season, Mid-March through October.

Janitorial

The District has contracted with Riverside Management Services, LLC to provide janitorial services and scheduled carpets cleanings to the District. Janitorial services are being provided seven days a week and carpets will be cleaned 9xs a year unless otherwise needed. Supplies will be purchased directly from ERC Wiping Products and Supplyworks.

Description	Monthly	Annual
Janitorial Contract	\$ 3,535	\$ 42,420
Contingency	\$ 96	\$ 1,156
Supplies	\$ 533	\$ 6,400
<b>Total</b>	<b>\$ 4,164</b>	<b>\$ 49,976</b>

# Middle Village Community Development District

BUDGET  
Fiscal Year 2021

## Telephone

The Amenity Center currently pays AT&T for 3 phone lines (291-1283, 291-1776 and 291-1849). The amounts are based upon the following:

Description	Monthly	Annual
ATT Telephone Contract	\$ 575	\$ 6,900
Contingency	\$ 25	\$ 300
<b>Total</b>	<b>\$ 600</b>	<b>\$ 7,200</b>

## Electric

Cost of electric billed to the District by Clay Electric for the Amenity Center.

Account Number	Description	Monthly	Annual
6301188	845 Oakleaf Plantation Pkwy	\$ 4,000	\$ 48,000
8353831	853 Oakleaf Plantation Pkwy (Pool)	\$ 1,750	\$ 21,000
	Contingency	\$ 750	\$ 9,000
<b>Total</b>		<b>\$ 6,500</b>	<b>\$ 78,000</b>

## Water / Sewer

Cost of water and sewer service from JEA and Clay County Utility Authority for the Amenity Center.

Account Number	Description	Monthly	Annual
64274704	845 Oakleaf Plantation - Water	\$ 350	\$ 4,200
64274704	845 Oakleaf Plantation - Sewer	\$ 650	\$ 7,800
68260125	845 Oakleaf Plantation -Pool	\$ 150	\$ 1,800
<b>Total JEA</b>		<b>\$ 1,150</b>	<b>\$ 12,000</b>
210999	3214-1 Tower Oaks Drive Rec	\$ 1,250	\$ 15,000
235920	701-1 Turkey Point Drive Rec	\$ 46	\$ 552
235921	878-1 Songbird Drive Rec	\$ 35	\$ 420
235922	738-1 Chestwood Chase Drive	\$ 25	\$ 300
241833	3214-2 Tower Oaks Drive Rec	\$ 30	\$ 360
274569	1089 Oakleaf Plantation Pkwy	\$ 210	\$ 2,520
274570	1092 Oakleaf Plantation Pkwy	\$ 125	\$ 1,500
276170	3713-1 Chasing Falls Rd Recl Irrig	\$ 35	\$ 420
276168	533-1 Southwood Way Irrig	\$ 650	\$ 7,800
276169	533-2 Southwood Way Rec. Irrig	\$ 55	\$ 660
<b>Total CCUA</b>		<b>\$ 2,461</b>	<b>\$ 29,532</b>
	Contingency	\$ 289	\$ 3,468
<b>Total Water/Sewer/Reclaim</b>		<b>\$ 3,900</b>	<b>\$ 45,000</b>

**Middle Village  
Community Development District**

BUDGET  
Fiscal Year 2021

Refuse Service

The District receives Refuse removal service from Southland Waste Service for the Amenity Center. Two dumpsters during busy summer months (June-Aug).

Pool Maintenance & Chemicals

The District currently has a contract with Poolsure to supply chemicals and chemical feeders for the Amenity Center pools. The District is contracted with RMS for the cleaning, water testing, and treatment of the Amenity Center pools. During summer months, district employees will help with basic poolside cleaning such as brushing, skimming, and tile cleaning. Additionally, GMS staff handles the annual maintenance projects on the pool and deck features. The amount is based upon the following:

Description	Monthly	Annual
Cleaning Contract	\$ 2,500	\$ 30,000
Chemical Contract	\$ 1,705	\$ 20,465
Fuel Surcharge	\$ 216	\$ 2,596
Contingency	\$ 1,605	\$ 19,257
<b>Total</b>	<b>\$ 6,027</b>	<b>\$ 72,318</b>

Cable

The District currently uses Comcast for cable services.

Description	Monthly	Annual
Tennis	\$ 86	\$ 1,031
Fitness	\$ 339	\$ 4,071
<b>Total</b>	<b>\$ 425</b>	<b>\$ 5,102</b>

Contingency

Represents any unanticipated and/or unscheduled cost to the District.

Special Events

Monthly events and organized functions the Amenity Center Director provides for all residents of Oakleaf Plantation.

Office Supplies and Equipment

Office supplies for the Amenity Center.



**Middle Village  
Community Development District**

BUDGET  
Fiscal Year 2021

*Facility Maintenance – General*

Represents estimated cost for general maintenance throughout the District based upon historical cost.

*Facility Maintenance - Preventative*

Cost of routine repairs and maintenance which include:

<b>Contractor</b>	<b>Description</b>	<b>Annual</b>
S.E. Fitness	Bi-Monthly Service	\$ 2,400
Paula's Pest Control	Quarterly Service	\$ 700
Certified Air Contractors	Bi-Monthly Service	\$ 1,482
Jacksonville Sound & Communication	Alarm System Inspection	\$ 921
Jacksonville Sound & Communication	Sprinklers & Extinguishers	\$ 1,150
Termite Bond	Preventative	\$ 840
Compass Tech Systems	Security Camera	\$ 6,849
CES	Saline Chlorination System	\$ 450
Contingency		\$ 12,808
<b>Total</b>		<b>\$ 27,600</b>

*Facility Maintenance – Contingency*

Represents estimated amount based upon historical cost for fence repairs, graffiti clean up, signage repairs, wall cap replacements and damaged park equipment.

*Elevator Maintenance*

The District has a contract with Coastal Elevator Service for the maintenance of the Amenity Center Elevator as well as the annual state inspection.

<b>Description</b>	<b>Monthly</b>	<b>Annual</b>
Contract	\$ 160	\$ 1,916
Inspection	\$ -	\$ 250
Contingency	\$ 34	\$ 410
<b>Total</b>	<b>\$ 194</b>	<b>\$ 2,576</b>

*Recreation Passes*

Entry cards are issued to all CDD residents for facility access. Recreation Passes include the cards, ribbon, cleaner, guest cards etc.

**Middle Village  
Community Development District**  
BUDGET  
Fiscal Year 2021

*Lighting Repairs*

Represents costs for fixtures, bulb and ballast, replacement, and electrician labor based upon past history.

*Tennis Court Maintenance*

Represents cost of clay replacement and installation (twice per year), irrigation and equipment repairs, drainage cleaning/repairs.

*Unscheduled Pool Maintenance*

Any unexpected repairs for the amenity center pools.

# Middle Village

## Community Development District

## Debt Service Fund

Series 2018-1/2018-2

Description	Adopted Budget FY 2020	Actual Thru 6/30/20	Next 3 Months	Projected Thru 9/30/20	Approved Budget FY 2021
<b>Revenues</b>					
Carry Forward Surplus	\$615,630	\$675,419	\$0	\$675,419	\$663,649
Special Assessments	\$2,099,315	\$2,101,668	\$0	\$2,101,668	\$2,145,533
Interest Income	\$5,000	\$16,549	\$5,000	\$21,549	\$5,000
<b>Total Revenues</b>	<b>\$2,719,945</b>	<b>\$2,793,635</b>	<b>\$5,000</b>	<b>\$2,798,635</b>	<b>\$2,814,183</b>
<b>Expenditures</b>					
<b>Series 2018A-1</b>					
Interest 11/1	\$425,364	\$425,357	\$0	\$425,357	\$409,688
Special Call 11/1	\$0	\$7,000	\$0	\$7,000	\$0
Interest 5/1	\$425,364	\$425,204	\$0	\$425,204	\$409,689
Principal 5/1	\$1,012,000	\$1,015,000	\$0	\$1,015,000	\$1,044,000
Special Call 5/1	\$0	\$5,000	\$0	\$5,000	\$0
<b>Series 2018A-2</b>					
Interest 11/1	\$66,150	\$66,275	\$0	\$66,275	\$63,438
Special Call 11/1	\$0	\$5,000	\$0	\$5,000	\$0
Interest 5/1	\$66,150	\$66,150	\$0	\$66,150	\$63,438
Principal 5/1	\$115,000	\$115,000	\$0	\$115,000	\$120,000
Special Call 5/1	\$0	\$5,000	\$0	\$5,000	\$0
<b>Other Financing Sources</b>					
Interfund Transfer Out	\$0	0	\$0	\$0	\$0
Other Debt Costs	\$0	\$0	\$0	\$0	\$0
<b>Total Expenses</b>	<b>\$2,110,028</b>	<b>\$2,134,986</b>	<b>\$0</b>	<b>\$2,134,986</b>	<b>\$2,110,252</b>
<b>EXCESS REVENUES / (EXPENDITURES)</b>	<b>\$609,917</b>	<b>\$658,649</b>	<b>\$5,000</b>	<b>\$663,649</b>	<b>\$703,931</b>

Interest November 1, 2021

Series 2018-1

\$393,037

Series 2018-2

\$63,438

\$456,474

### Unit Type

### Units

### Per Unit Assessments

### Gross Assessment

Single Family

1,108

\$ 977.11

\$ 1,082,638

Multi-Family

1,370

\$ 692.54

\$ 948,780

Commercial (Sq.Ft)

330,000

\$ 0.76

\$ 251,064

Total Gross Assessment

\$ 2,282,482

Less: Discounts and Collections (6%)

\$ 136,949

Total Net Assessment

\$ 2,145,533

# Middle Village

Community Development District

## Amortization Schedule

Series 2018-1, Special Assessment Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$ 20,644,000.00		\$ 409,688.30	\$ 409,688.30
05/01/21	\$ 20,644,000.00	\$ 1,044,000.00	\$ 409,688.30	
11/01/21	\$ 19,600,000.00		\$ 393,036.50	\$ 1,846,724.80
05/01/22	\$ 19,600,000.00	\$ 1,078,000.00	\$ 393,036.50	
11/01/22	\$ 18,522,000.00		\$ 375,087.80	\$ 1,846,124.30
05/01/23	\$ 18,522,000.00	\$ 1,116,000.00	\$ 375,087.80	
11/01/23	\$ 17,406,000.00		\$ 355,613.60	\$ 1,846,701.40
05/01/24	\$ 17,406,000.00	\$ 1,156,000.00	\$ 355,613.60	
11/01/24	\$ 16,250,000.00		\$ 334,863.40	\$ 1,846,477.00
05/01/25	\$ 16,250,000.00	\$ 1,199,000.00	\$ 334,863.40	
11/01/25	\$ 15,051,000.00		\$ 312,621.95	\$ 1,846,485.35
05/01/26	\$ 15,051,000.00	\$ 1,245,000.00	\$ 312,621.95	
11/01/26	\$ 13,806,000.00		\$ 288,780.20	\$ 1,846,402.15
05/01/27	\$ 13,806,000.00	\$ 1,294,000.00	\$ 288,780.20	
11/01/27	\$ 12,512,000.00		\$ 263,417.80	\$ 1,846,198.00
05/01/28	\$ 12,512,000.00	\$ 1,346,000.00	\$ 263,417.80	
11/01/28	\$ 11,166,000.00		\$ 236,565.10	\$ 1,845,982.90
05/01/29	\$ 11,166,000.00	\$ 1,402,000.00	\$ 236,565.10	
11/01/29	\$ 9,764,000.00		\$ 208,104.50	\$ 1,846,669.60
05/01/30	\$ 9,764,000.00	\$ 1,460,000.00	\$ 208,104.50	
11/01/30	\$ 8,304,000.00		\$ 177,955.50	\$ 1,846,060.00
05/01/31	\$ 8,304,000.00	\$ 1,522,000.00	\$ 177,955.50	
11/01/31	\$ 6,782,000.00		\$ 146,145.70	\$ 1,846,101.20
05/01/32	\$ 6,782,000.00	\$ 1,588,000.00	\$ 146,145.70	
11/01/32	\$ 5,194,000.00		\$ 112,480.10	\$ 1,846,625.80
05/01/33	\$ 5,194,000.00	\$ 1,657,000.00	\$ 112,480.10	
11/01/33	\$ 3,537,000.00		\$ 76,937.45	\$ 1,846,417.55
05/01/34	\$ 3,537,000.00	\$ 1,730,000.00	\$ 76,937.45	
11/01/34	\$ 1,807,000.00		\$ 39,482.95	\$ 1,846,420.40
05/01/35	\$ 1,807,000.00	\$ 1,807,000.00	\$ 39,482.95	
11/01/35				\$ 1,846,482.95
<b>Total</b>		<b>\$ 20,644,000.00</b>	<b>\$ 7,461,561.70</b>	<b>\$ 28,105,561.70</b>

# Middle Village

Community Development District

## Amortization Schedule

Series 2018-2, Special Assessment Refunding Bonds

DATE	BALANCE	PRINCIPAL	INTEREST	TOTAL
11/01/20	\$ 2,575,000.00		\$ 63,437.50	\$ 63,437.50
05/01/21	\$ 2,575,000.00	\$ 120,000.00	\$ 63,437.50	
11/01/21	\$ 2,455,000.00		\$ 60,737.50	\$ 244,175.00
05/01/22	\$ 2,455,000.00	\$ 125,000.00	\$ 60,737.50	
11/01/22	\$ 2,330,000.00		\$ 57,925.00	\$ 243,662.50
05/01/23	\$ 2,330,000.00	\$ 130,000.00	\$ 57,925.00	
11/01/23	\$ 2,200,000.00		\$ 55,000.00	\$ 242,925.00
05/01/24	\$ 2,200,000.00	\$ 135,000.00	\$ 55,000.00	
11/01/24	\$ 2,065,000.00		\$ 51,625.00	\$ 241,625.00
05/01/25	\$ 2,065,000.00	\$ 145,000.00	\$ 51,625.00	
11/01/25	\$ 1,920,000.00		\$ 48,000.00	\$ 244,625.00
05/01/26	\$ 1,920,000.00	\$ 150,000.00	\$ 48,000.00	
11/01/26	\$ 1,770,000.00		\$ 44,250.00	\$ 242,250.00
05/01/27	\$ 1,770,000.00	\$ 160,000.00	\$ 44,250.00	
11/01/27	\$ 1,610,000.00		\$ 40,250.00	\$ 244,500.00
05/01/28	\$ 1,610,000.00	\$ 170,000.00	\$ 40,250.00	
11/01/28	\$ 1,440,000.00		\$ 36,000.00	\$ 246,250.00
05/01/29	\$ 1,440,000.00	\$ 175,000.00	\$ 36,000.00	
11/01/29	\$ 1,265,000.00		\$ 31,625.00	\$ 242,625.00
05/01/30	\$ 1,265,000.00	\$ 185,000.00	\$ 31,625.00	
11/01/30	\$ 1,080,000.00		\$ 27,000.00	\$ 243,625.00
05/01/31	\$ 1,080,000.00	\$ 195,000.00	\$ 27,000.00	
11/01/31	\$ 885,000.00		\$ 22,125.00	\$ 244,125.00
05/01/32	\$ 885,000.00	\$ 205,000.00	\$ 22,125.00	
11/01/32	\$ 680,000.00		\$ 17,000.00	\$ 244,125.00
05/01/33	\$ 680,000.00	\$ 215,000.00	\$ 17,000.00	
11/01/33	\$ 465,000.00		\$ 11,625.00	\$ 243,625.00
05/01/34	\$ 465,000.00	\$ 225,000.00	\$ 11,625.00	
11/01/34	\$ 240,000.00		\$ 6,000.00	\$ 242,625.00
05/01/35	\$ 240,000.00	\$ 240,000.00	\$ 6,000.00	
11/1/35				\$ 246,000.00
<b>Total</b>		<b>\$ 2,575,000.00</b>	<b>\$ 1,145,200.00</b>	<b>\$ 3,720,200.00</b>

**Middle Village CDD**  
**Percentage Allocation of O&M Assessments (1)**

		Source	Single Family	Multi-Family	High Density Multit-Family	High Density MF & Aquatics	Commercial/ Office	Total
General Fund	Table 2		30.97%	25.12%	12.95%	23.40%	7.56%	100.00%
Facility Administration	Table 6		41.72%	20.80%	8.76%	15.82%	12.90%	100.00%
Common Area	Table 6		41.72%	20.80%	8.76%	15.82%	12.90%	100.00%
Recreation Facilities	Table 7		36.25%	29.41%	15.17%	19.17%	0.00%	100.00%
Aquatics Pool	Table 7		36.25%	29.41%	15.17%	19.17%	0.00%	100.00%
Capital Reserve Funding	<b>Estimated</b>		37.00%	27.00%	13.00%	19.00%	4.00%	100.00%

Descripton	Expenses
General Fund	\$220,687
Facility Administration	\$384,299
Common Area	\$697,658
Recreation Facilities	\$592,209
Capital Reserve	\$104,471
Total	<u>\$1,999,324</u>

Description	Single Family	Multi-Family	High Density Multit-Family	High Density MF & Aquatics	Commercial/ Office	Total
General Fund	\$68,356	\$55,437	\$28,579	\$51,641	\$16,684	\$220,696
Facility Administration	\$160,331	\$79,934	\$33,665	\$60,796	\$49,575	\$384,301
Common Area	\$291,063	\$145,113	\$61,115	\$110,369	\$89,998	\$697,658
Recreation Facilities	\$214,676	\$174,169	\$89,838	\$113,526	\$0	\$592,209
Capital Reserve Funding	\$38,654	\$28,207	\$13,581	\$19,849	\$4,179	\$104,471
Total	<u>\$773,079</u>	<u>\$482,859</u>	<u>\$226,778</u>	<u>\$356,182</u>	<u>\$160,435</u>	<u>\$1,999,334</u>
Carry Forward Surplus	<u>\$0</u>	<u>(\$2,802)</u>	<u>(\$67,194)</u>	<u>(\$1,756)</u>	<u>\$0</u>	<u>(\$71,752)</u>
Allocation of Other Revenues	<u>(\$11,600)</u>	<u>(\$7,112)</u>	<u>(\$40,918)</u>	<u>\$12,589</u>	<u>(\$55,158)</u>	<u>(\$102,199)</u>
# of Units	1114	855 (2)	228 (3)	800 (4)	330,000	Sq Ft.
Net Assessments After Allocation	\$757,903	\$472,945	\$117,915	\$367,015	\$105,277	\$1,821,055
Discounts and Collections (6%)	<u>\$48,377</u>	<u>\$30,147</u>	<u>\$7,526</u>	<u>\$23,416</u>	<u>\$6,717</u>	<u>\$116,183</u>
Gross Assessment	<u>\$806,280</u>	<u>\$503,092</u>	<u>\$125,441</u>	<u>\$390,431</u>	<u>\$111,994</u>	<u>\$1,937,238</u>
Per Unit FY2021	<u>\$723.77</u>	<u>\$588.41</u>	<u>\$550.18</u>	<u>\$488.03</u>	<u>\$0.34</u>	
Per Unit FY2020 (1)	<u>\$723.77</u>	<u>\$588.41</u>	<u>\$550.18</u>	<u>\$488.03</u>	<u>\$0.34</u>	
% Increase	0%	0%	0%	0%	0%	
Amount Change from FY 2020	\$0	\$0	\$0	\$0	\$0	

(1) This table is for illustrative purposes and will be changed in future years depending upon budgeted expenditures.

(2) Includes Cambridge 172 units, Coventry 130 units, Chestnut Ridge 148 units, Briar Oaks 209 units, and Willow Brook 200 units.

(3) Includes Preserve 228 units.

(4) Includes Millstone Village 160 units, Fieldstone 352 units and Jennings Point at 288 units.

# Middle Village

## Community Development District

## Capital Reserve Fund

Description	Adopted Budget FY 2020	Actual Thru 6/30/20	Next 3 Months	Projected Thru 9/30/20	Approved Budget FY 2021
<b>REVENUES:</b>					
Interest	\$5,000	\$8,226	\$2,500	\$10,726	\$5,000
Capital Reserve - Transfer In	\$50,906	\$50,906	\$0	\$50,906	\$31,861
General Reserve - Transfer In	\$11,832	\$11,832	\$0	\$11,832	\$28,088
Carryforward	\$844,259	\$828,470	\$0	\$828,470	\$742,020
<b>TOTAL REVENUES</b>	<b>\$911,997</b>	<b>\$899,434</b>	<b>\$2,500</b>	<b>\$901,934</b>	<b>\$806,969</b>
<b>EXPENDITURES:</b>					
Repair Replacements	\$104,471	\$154,914	\$5,000	\$159,914	\$104,471
Capital Projects	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EXPENDITURES</b>	<b>\$104,471</b>	<b>\$154,914</b>	<b>\$5,000</b>	<b>\$159,914</b>	<b>\$104,471</b>
<b>EXCESS REVENUES (EXPENDITURES)</b>	<b>\$807,526</b>	<b>\$744,520</b>	<b>(\$2,500)</b>	<b>\$742,020</b>	<b>\$702,498</b>

Middle Village  
Community Development District

Exhibit "A"

**Allocation of Operating Reserves**

**Estimated Funds Available - First Quarter Operating Capital**

General Fund - Beginning Fund Balance - 10/1/19	\$ 272,506
Recreation Fund - Beginning Fund Balance - 10/1/19	\$ 1,161,299
Estimated General Excess Revenues - Fiscal Year 2020	\$ 39,908
Estimated Recreation Excess Revenues - Fiscal Year 2020	\$ 171,050
	<hr/>
Total Estimated Operating Funds Available - 9/30/2020	<u><u>\$ 1,644,764</u></u>

**Allocation of Funds Available - First Quarter Operating Capital**

General Fund Operating Reserve - First Quarter Operating Capital	\$ 55,172
Recreation Fund Operating Reserve - First Quarter Operating Capital	\$ 418,542
Total Reserve	<u><u>\$ 473,713</u></u>
	<hr/>
Total Working Capital Surplus	<u><u>\$ 1,171,050</u></u>

**Projected Capital Reserve Funds Available for FY 2020**

**Capital Reserve Funds - Beginning Fund Balance**

Capital Reserve- Beginning Fund Balance - 10/1/19	\$ 828,470
Projected Capital Excess Revenues - Fiscal Year 2020	<u><u>\$ (86,450)</u></u>
Total Estimated Reserve Funds Available - 9/30/20	<u><u>\$ 742,020</u></u>
	<hr/>
Recreation Fund - General Reserve	\$ 31,861
General Fund - Reserves	<u><u>\$ 28,088</u></u>
Total Funding Fiscal Year 2021	<u><u>\$ 59,949</u></u>
	<hr/>
Total Estimate Reserve Fund Balances - 9/30/21	<u><u>\$ 801,969</u></u>



*A.*

## **RESOLUTION 2020-07**

### **THE ANNUAL APPROPRIATION RESOLUTION OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET(S) FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the District Manager has, prior to the fifteenth (15<sup>th</sup>) day in June, 2020, submitted to the Board of Supervisors ("**Board**") of the Middle Village Community Development District ("**District**") proposed budget(s) ("**Proposed Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

**WHEREAS**, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

**WHEREAS**, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

**WHEREAS**, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1<sup>st</sup> of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

**WHEREAS**, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

### **NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT:**

#### **SECTION 1. BUDGET**

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Middle Village Community Development District for the Fiscal Year Ending September 30, 2021."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

## **SECTION 2. APPROPRIATIONS**

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2020/2021, the sum of \$\_\_\_\_\_ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$_____
RECREATION FUND	\$_____
DEBT SERVICE FUND (SERIES 2018)	\$_____
CAPITAL RESERVE FUND	\$_____
TOTAL ALL FUNDS	\$_____

## **SECTION 3. BUDGET AMENDMENTS**

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2020/2021 or within 60 days following the end of the Fiscal Year 2020/2021 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.

- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

**SECTION 4. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED THIS 17<sup>TH</sup> DAY OF AUGUST, 2020.**

ATTEST:

**MIDDLE VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

*B.*

## RESOLUTION 2020-08

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.**

**WHEREAS**, the Middle Village Community Development District ("**District**") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

**WHEREAS**, the District is located in Clay County, Florida ("**County**"); and

**WHEREAS**, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

**WHEREAS**, the Board of Supervisors ("**Board**") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("**Adopted Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**"), attached hereto as **Exhibit "A,"** and

**WHEREAS**, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

**WHEREAS**, the provision of such services, facilities, and operations is a benefit to lands within the District; and

**WHEREAS**, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

**WHEREAS**, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

**WHEREAS**, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2020/2021; and

**WHEREAS**, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("**Uniform Method**"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

**WHEREAS**, it is in the best interests of the District to adopt the assessment roll ("**Assessment Roll**") attached to this Resolution as **Exhibit "B,"** and to certify the portion of the Assessment Roll related to certain developed property ("**Tax Roll Property**") to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to the remaining property ("**Direct Collect Property**"), all as set forth in **Exhibit "B;"** and

**WHEREAS**, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1. BENEFIT & ALLOCATION FINDINGS.** The provision of the services, facilities, and operations as described in **Exhibit "A"** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands is shown in **Exhibits "A" and "B,"** and is hereby found to be fair and reasonable.

**SECTION 2. ASSESSMENT IMPOSITION.** Pursuant to Chapters 170, 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits "A" and "B."** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the "maximum rate" authorized by law for operation and maintenance assessments.

**SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.**

A. **Tax Roll Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Tax Roll Property shall be collected at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in **Exhibits "A" and "B."**

- B. Direct Bill Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Direct Collect Property shall be collected directly by the District in accordance with Florida law, as set forth in **Exhibits "A" and "B."** Assessments directly collected by the District are due in full on December 1, 2020; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule: 50% due no later than December 1, 2020, 25% due no later than February 1, 2021 and 25% due no later than May 1, 2021. In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment – including any remaining partial, deferred payments for Fiscal Year 2020/2021, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the rate of any bonds secured by the assessments, or at the statutory prejudgment interest rate, as applicable. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170, *Florida Statutes*, or other applicable law to collect and enforce the whole assessment, as set forth herein.
- C. Future Collection Methods.** The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

**SECTION 4. ASSESSMENT ROLL.** The Assessment Roll, attached to this Resolution as **Exhibit "B,"** is hereby certified for collection. That portion of the Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

**SECTION 5. ASSESSMENT ROLL AMENDMENT.** The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

**SECTION 6. SEVERABILITY.** The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.



**SECTION 7. EFFECTIVE DATE.** This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

**PASSED AND ADOPTED** this 17<sup>th</sup> day of August, 2020.

ATTEST:

**MIDDLE VILLAGE COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary / Assistant Secretary

By: \_\_\_\_\_

Its: \_\_\_\_\_

**Exhibit A:** Budget

**Exhibit B:** Assessment Roll (Uniform Method)

Assessment Roll (Direct Collect)

## *FIFTH ORDER OF BUSINESS*

*C.*

**NOTICE OF MEETINGS  
MIDDLE VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the **Middle Village Community Development District** will hold their regularly scheduled public meetings for **Fiscal Year 2021** at **2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065** on the second Monday of each month as follows or otherwise noted:

October 12, 2020  
November 9, 2020  
December 14, 2020  
January 11, 2021  
February 8, 2021  
March 8, 2021 @ 6:00 p.m.  
April 12, 2021  
May 10, 2021  
June 14, 2021  
July 12, 2021  
August 16, 2021 @ 6:00 p.m. (\*third Monday)  
September 13, 2021

The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agendas for each meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations for the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James A Perry  
District Manager







# Middle Village 2013 CDD

## Clay County, Florida

**THE HONORABLE ROGER A. SUGGS, CFA, AAS**  
**CLAY COUNTY PROPERTY APPRAISER**  
**State-Certified General Real Estate Appraiser**  
**RZ2771**

GENERATED BY THE GIS DEPARTMENT 05/02/2013

This graphic representation of ownership does not constitute a information available for use in the Property Appraisers Office. This office does not assume responsibility for errors or omissions.