

MIDDLE VILLAGE
Community Development District

JANUARY 14, 2019

AGENDA

Middle Village Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092

January 7, 2019

Board of Supervisors
Middle Village Community Development District
Staff Call In # 1-800-264-8432 Code 145824

Dear Board Members:

The Middle Village Community Development District Board of Supervisors Meeting is scheduled for **Monday, January 14, 2019 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Organizational Matters
 - A. Consideration of Resolution 2019-01, Declaring a Seat Vacancy
 - B. Consideration of Appointing a New Supervisor
 - C. Oath of Office for Newly Appointed Supervisor
 - D. Consideration of Resolution 2019-02, Designating Officers
- IV. Approval of Consent Agenda
 - A. Approval of the Minutes of the December 10, 2018 Meeting
 - B. Financial Statements
 - C. Assessment Receipt Schedule
 - D. Check Register
- V. Other Business
- VI. Staff Reports
 - A. Attorney

B. Engineer

C. Manager

D. Operations Manager - Report

VII. Audience Comments / Supervisor's Requests

VIII. Next Scheduled Meeting – February 11, 2019 @ 2:00 p.m. at the Plantation Oaks Amenity Center

IX. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

James A. Perry

James A. Perry
District Manager

THIRD ORDER OF BUSINESS

A.

RESOLUTION 2019-01

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT DECLARING A VACANCY IN SEAT 1 ON THE BOARD OF SUPERVISORS PURSUANT TO SECTION 190.006(3)(b), FLORIDA STATUTES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Middle Village Community Development District (the “District”) is a local unit of special purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

WHEREAS, on November 6, 2018, three (3) members of the Board of Supervisors (the “Board”) were to be elected by the Qualified Electors of the District, as that term is defined in section 190.003, *Florida Statutes*; and

WHEREAS, the District published a notice of qualifying period set by the Supervisor of Elections at least two (2) weeks prior to the start of said qualifying period; and

WHEREAS, at the close of the qualifying period, no Qualified Electors qualified to run for the one (1) seat available for election by the Qualified Electors of the District; and

WHEREAS, pursuant to section 190.006(3)(b), *Florida Statutes*, if no elector qualifies for a seat to be filled in an election, the Board shall declare the seat(s) vacant, effective the second Tuesday following the general election; and

WHEREAS, the Board finds that it is in the best interests of the District to adopt this Resolution declaring the seats available for election as vacant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The following seat on the District Board are hereby declared vacant effective as of November 20, 2018:

Seat # 1 (currently held by Mike Reynolds)

SECTION 2. Until such time as the District Board nominates a Qualified Elector to fill the vacancy declared in Section 1 above, the incumbent Board member of the respective seat, if any, shall remain in office.

SECTION 3. This Resolution shall become effective upon its passage.

PASSED AND ADOPTED this 14th day of January, 2019.

ATTEST:

**MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT**

Print Name: _____

Chairperson

B.

JACQUELINE D COLLIER

4028 Leatherwood Dr., Orange Park, FL 32065 | C: (904) 535-2772 | j8938adair@gmail.com

PROFESSIONAL PROFILE

Dedicated leader with 17-year track record of managing company administrative and operational needs. Proactive and organized professional well versed in documentation, compliance and cost Control.

QUALIFICATIONS

- Motivational leadership
- Service-minded
- Computer proficiency
- Conflict resolution
- Active listener
- Proven written and communication
- Strong organizational skills

RELEVANT EXPERIENCE

Established several new social service offices and childcare centers. Obtained all required state compliance requirements, license and regulatory local criteria independently

EXPERIENCE

Director - Learning Care Group

03/2013 - 10/2013

- Manage overall daily operations of a large corporate Childtime learning center
- Identify needed change to increase productivity
- Managed accts
- Collect weekly payments
- Responsible for marketing campaigns being held bi-monthly Attendance tracking and record keeping, Billing
- School purchasing and reconciling
- Provide orientation for new hires
- Enroll new clients, maintain and renew enrollees
- Handle all parent concerns
- Ensure period goals are meet
- Maintain compliance with all state and local requirements.

Director of Admin - Parks Place Learning Ctr

11/2013 - 03/2014

- Manage daily administrative duties
- Oversee Daily decision making in operations.
- Provide service orientation
- Manage financial ledgers
- Ensure accurate problem identification
- Provide superior customer service
- Ensure all compliance requirement are updated and accurate
- Provide in-service training to the staff Maintain all monthly reports.

Director - Learning Care Group

03/2013 - 10/2013

- Manage overall daily operations of a large corporate Childtime learning center
- Identify needed change to increase productivity
- Managed accts
- Collect weekly payments
- Responsible for marketing campaigns being held bi-monthly Attendance tracking and record keeping, billing
- School purchasing and reconciling
- Provide orientation for new hires
- Enroll new clients, maintain and renew enrollees
- Handle all parent concerns
- Ensure period goals are meet
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07/2011 - 12/2012	Director - Arlington Country Day Early Childhood Center Established new development center Obtained all required business, state, and local license and permits Managed HR department Interview and hire new personnel Provided training for workers in accordance with state regulations Payment reporting daily Maintained monthly budget, and purchasing needed supplies Managed state funded food program Prepared monthly consolidation of documents required to receive payments Applied for and received state and local funding to assist in daily operation of center.
05/2011 - Current	CDA Advisor Early Learning Coalition of Duval Perform observations for candidates that have successful completed required course training. Prepare and submit required documents to Early Learning coalition. Schedule appointments for observations.
06/2009 - 04/2011	Director - Punkin Place CDC of Jax - Jacksonville, FL. Managed administrative operations Managed daily operations of the Child Development center Supervised, by example a staff of 19 Maintained consistent compliance with all regulating agencies Interviewed and hired new employees Oversaw children files ensuring compliance was maintained Provided high quality customer service to all parents, children, staff members and outside agencies.
06/2006 - 12/2008	Director - Garland of Hope CDC - Jacksonville, FL
04/2003 - 09/2004	Project Manager - Upper Mohawk, Inc - Titusville, FL Managed a Pre-Certification training project that partnered with the Department of Children and Families, Territory: Daytona to Pensacola Managed payroll concerns, paid time off, expenses, weekly time sheets Oversaw training schedule Regularly visited sites making decisions to keep open or close sites Member of the Curriculum Development Committee Responsible for teaching staff in 7 cities equaling staff of 20 Organized two successful Career Fairs.
12/1999 - 04/2003	Program Director - Youth Advocate Programs, Inc - Jacksonville, FL Established and set up new program in Jacksonville Interviewed and hired all staff Oversaw all conflict resolution issues Implemented new supporting programs Developed marketing strategies that introduced YAP to the community Community liaison. Performed all initial introductory contact meeting with parents of teenage clients Oversaw all initial intake procedures for new referrals, successfully served over 200 teen clients. Chief Administrator Established new Child Development Center Created business plan for the center Obtained licensure, and pasted all requirements for opening a new center Obtained financing (\$15,000.00) through private sector money Managed daily operation Interviewed and hired new employees Provided in-service training.

EDUCATION

2007	Introduction to Child Care Part I & II Certificate of Completion *Childcare management and leadership Director's Credentials Florida Community College - Jacksonville, FL
1997	Truth Bible College and Seminary - Jacksonville, FL Doctorate of Arts - Christian Theology
1995	Masters of Religious Arts - Christian Psychology Jacksonville Theological Seminary - Jacksonville, FL Christian Psychology

AFFILIATIONS

Active coordinator of community neighborhood events. Co-owner of the Noah's Ark Boot Camp, which provides an alternative program for at risk teenage boys and girls.

PERSONAL INFORMATION

Active learning Active listener Strong written and oral communicator Detail oriented Solution Appraisal Coordination Data analysis Team player

REFERENCES

*Reference letter and additional employment history provided upon request

SKILLS

Accounts receivables, administrative, administrative duties, schedule appointments, Art, budget, business plan, Child Care, conflict resolution, curriculum development, clients, customer service, decision making, expense reports, financing, financial, HR, leadership, Director, marketing strategies, marketing, meetings, money, payroll, personnel, purchasing, quality, reconciling, record keeping, reporting, requirement, teaching

ADDITIONAL INFORMATION

SPECIAL QUALITIES Active learning Active listener Strong written and oral communicator detail oriented solution Appraisal Coordination. Data analysis team player

D.

RESOLUTION 2019-02

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF
MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT DESIGNATING THE OFFICERS OF THE
DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE.**

WHEREAS, Middle Village Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within the City of Orange Park, Florida; and

WHEREAS, the Board of Supervisors of the District desires to designate the Officers of the District.

NOW, THEREFORE, be it resolved by the Board of Supervisors of Middle Village Community Development District:

SECTION 1. _____ is appointed Chairman.

SECTION 2. _____ is appointed Vice Chairman.

SECTION 3. _____ is appointed Secretary and Treasurer.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Secretary.

_____ is appointed Assistant Treasurer.

_____ is appointed Assistant Secretary.

SECTION 4. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 14TH DAY OF JANUARY, 2019.

ATTEST

**MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman/Vice Chairman

FOURTH ORDER OF BUSINESS

A.

MINUTES OF MEETING
MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held on Monday, December 10, 2018 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Rocky Morris	Chairman
Michael Steiner	Supervisor
Rod Swartz	Supervisor
Mike Reynolds	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel (by phone)
Jay Soriano	Operations Manager
Darrin Mossing	GMS
Hannah Smith	GMS

FIRST ORDER OF BUSINESS

Call to Order

Mr. Perry called the meeting to order.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Dona Tingle, 2937 Thorncrest Drive, stated I wanted to see what you guys have come up with for the Oakleaf vendor event that I put on here in the ballroom.

Mr. Morris stated I believed we had deferred to both Mr. Soriano and Mr. Walters to discuss that.

Mr. Soriano stated I spoke with Jason about this and we will come up with something that we will do as part of our policy meeting that we do in the spring every year so that it's spelled out a little better for clarification for everybody but it's going to fall under the same line of what we discussed; this expectation that we're not renting this facility out for people to do continued business or anything like that. We don't have to have everything written out to tell people this is not what we want to do here. This room is rented for our residents and we've tried to keep costs low over the years even though I believe we could double our revenue in here compared to other facilities of this nature but we've tried to keep it as a benefit to our

residents. We're not trying to let people to come in here and reserve that room away from the residents that could be here to do family functions or weddings or anything like that so we will have that spelled out a little bit better. If Ms. Tingle would like to talk to the Board in the future as part of a one-time event the way that it has been done over at your sister district for years with the expo that would be something we could consider on a one-time basis every time we go through. Just to make everybody familiar with it, over at your sister district for twelve years now one of our residents, who is no longer a resident, formed the Oakleaf expo. She went through the steps of going to the Board and asking for each date in the spring and fall and it has gotten much larger over the years. It's something she works with the Board on and she does have to do a lot for me as far as providing me with insurance and paperwork for all of the vendors. Everything is done through our office like it's our event but it's not a District-run event. If Ms. Tingle would like to do that in the future for a one-time event here and there at this facility it's something we can look at down the road but as far as renting this facility out it's the same as what we've told her as in the past and the expectations for all of the rest of our residents.

Ms. Tingle stated but I am a resident and I can rent it out and the people that set up booths here are residents as well, I'm just putting my name on it.

Mr. Soriano stated we're not renting it for people to run businesses here.

Ms. Tingle asked but the Oakleaf expo can have their event twice a year for free and not pay you guys?

Mr. Soriano stated that part may change too but that's where we stand at the moment.

Ms. Tingle stated so what you're saying is as a resident we can't rent this room for our purposes. You're basically dictating what we can rent this room for. I read back in the minutes and it specifically says I will post that this is only for weddings and that is what you said.

Mr. Soriano stated family events, weddings and things of that nature that's what we're planning on doing.

Ms. Tingle stated I have done something good for this community and because he doesn't want it and neither do the people who run the expo every time I rent it a new rule gets put in. I signed a contract and those rules are in it. I can go get them because I went over it with a fine-tooth comb. Every rule from your email that I have is not even in the contract.

Mr. Soriano stated I did look and she's right, we did change the price last year but I did not put in there that I don't expect commercial businesses to be run out of this facility.

Mr. Steiner stated you had mentioned that you and Jason were looking at going ahead and that basically this resident could come to the Board for a select date, not long-term booking.

Mr. Soriano stated correct.

Mr. Steiner stated and the rules are going to be further defined at the policy meeting, which occurs in the spring. You (Ms. Tingle) said you have an event coming up?

Ms. Tingle responded this Saturday. I have been doing it every other month.

Mr. Steiner stated that part is going to change. I don't see it happening every other month. If you would like to work it as is currently is being done with the expo of once to twice a year, until we get the policy put in place I don't see a problem in that event. We have gone ahead and gone so far as to limit how many times a resident can rent the facility.

Ms. Tingle stated but she's a non-resident so you're allowing a non-resident to rent it.

Mr. Steiner stated you're talking about the expo. Understand the expo is under Double Branch, not this Board. We're talking only about the use of this room and what I'm trying to do is give you an interim solution until the policy gets finalized. If you wish to go ahead and work this next one then fine.

Ms. Tingle stated I've already signed the contract so if you guys are going to pull that from me I'm going to the news.

Mr. Soriano stated no one here is talking about pulling that. I didn't tell you that you couldn't continue in the future when you walked in here for the last meeting.

Ms. Tingle stated the email that I received I was under the impression that I couldn't use it anymore after December. That's why I came to the meeting. If I wasn't under that impression I would have never come but it was told to me by many residents who do this with me who come and set up because they can't do the expo and I understand it has nothing to do with you but I'm just letting you know why we had decided to put this together. We banded 233 residents together to do something like this on a rotating basis so they could come in here and show it because they have done here since the beginning and they can't because it's this click. I'm not putting that on you.

Mr. Steiner stated the big issue that's there is Jay and Jason were to look at how this impacts our bonds and our tax status. They're looking at that because of how this room is used or how any of the rentals are done so from that standpoint I asking that until that is complete we have to take the stand that we're taking right now and therefore this is where we're at until the policy gets written. Yes, we add rules. We add rules every year based on events we didn't anticipate coming up. Our last involvement had to do with wedding planners.

Mr. Soriano stated just so everybody is aware, even the expo at your sister district may be going through a change. This last one has gotten so large that there have been a lot of problems with it and we may be creating a rate that will go along with that.

Mr. Steiner stated what I'm saying is that the expo doesn't fall under this Board so from whatever is decided in that has no impact on what we're talking about. Because they do it, doesn't mean we can or will be able to do anything like that. I'm simply trying to ask for a little more patience. I don't know what else to tell you. It's not focused on you. The issue has to do with the taxation on the bond issues.

Ms. Tingle stated I invite all of you to come on Saturday from 10:00-4:00 just to see.

Mr. Steiner stated I have no doubt in my mind the space is appreciated and that the people that are here enjoy the use of the space. The problem is the frequency that it comes up. I would appreciate your patience until we get this resolved because we can't put something in place that jeopardizes the bonds and our tax rating.

Mr. Swartz asked Jason, do you have anything to add to this conversation?

Mr. Walters responded no, I talked to Jay about this and we're trying to go back over our current policies to see what should or should not be made and at the end of the day it will be a Board decision. You can implement the policies we come to you with or you can choose not to but at the end of the day as you said, you learn from experience and you see what works and what doesn't and you make adjustments based on that. We've got responsibilities as a government entity to operate a certain way. I doubt that the County Commissioner will allow someone to come in and run commercial enterprises out of the County building and that's just a gut feeling. We're in the same position as the County with those types of things. Jay and I will come up with a proposed policy adjustment that we think meets the needs of the District and the Board will act accordingly.

THIRD ORDER OF BUSINESS**Organizational Matters****A. Consideration of Resolution 2019-01, Declaring a Vacancy for Seat 1**

Mr. Perry stated there is an open seat that was vacated by Shawn Vick and there's also Mr. Reynolds's seat that expired in November. My understanding is there is a nomination to fill the seat with Mr. Reynolds.

Mr. Steiner stated I nominate Mike Reynolds to fill the existing seat.

On MOTION by Mr. Steiner seconded by Mr. Morris with all in favor Mike Reynolds to fill seat number one was approved.

Mr. Perry administered an oath of office to Mr. Reynolds.

Mr. Perry stated we also have an additional seat with Ms. Vick's resignation. I don't know that we have any nominations at this time. I think there's been some interest.

Mr. Morris stated yes I have an interested party and because of a previously scheduled appointment was unable to make today's meeting but they can certainly make next month's meeting and at that time I'll nominate. I can forward their information later today.

B. Consideration of Appointing New Supervisors**C. Oath of Office for Newly Elected and Appointed Supervisors****D. Consideration of Resolution 2019-02, Election of Officers**

Mr. Perry stated currently the slate is Mr. Morris is Chairman, Mr. Steiner is Vice Chair and Mr. Swartz and Mr. Reynolds are Assistant Secretaries. I am a Secretary and Assistant Treasurer; Jim Oliver of my office is Treasurer, which is new because Dave deNagy has retired. Finally, we would ask that Ernesto Torres who has been with our office now for about ten months be an Assistant Secretary. I don't know if you want to current slate as it is, or if you want to change it. If you do want to change the supervisory officers, we ask that the positions for GMS be kept in place for administrative purposes.

On MOTION by Mr. Swartz seconded by Mr. Reynolds with all in favor resolution 2019-02 with the slate of officers as listed by Mr. Perry was approved.

FOURTH ORDER OF BUSINESS**Approval of Consent Agenda****A. Approval of the Minutes of the November 5, 2018 Meeting****B. Financial Statements****C. Assessment Receipt Schedule****D. Check Register**

Mr. Perry stated the financial statements are just for one month so there is light activity. The bulk of our assessments start to come in at the end of November and December so there is little activity there. Finally, the check register is for \$154,330.55.

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the consent agenda was approved.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Proposals

Mr. Perry stated if you'd recall at our last board meeting we asked the supervisors to rank all of the proposals we received. Jay has put those together in a spreadsheet along with District staff so I'll let him discuss the overall rankings.

Mr. Soriano stated I wanted to take a moment to thank all of our vendors. This was a long process so I'm glad that it's coming to an end and the new year will start with January. After going through this second round we graded everybody as one group rather than two boards. In the past we have done grading with each separate board but the big concern with that was making sure we picked the same vendor. Without you guys doing a grading meeting together and conferring with each other there's no way to 100% guarantee one vendor and that's why we moved to doing it as a group of eight since we are missing a board member on each side. Just to be sure I did grade each District and it came out to be exactly the same so I felt confident. I'm going to let you know the totals and we will keep everyone's grading sheet on file. First place with the highest points was VerdeGo at 95.91; second place was Duval with 94.25; third place was R&D at 92 points and fourth place was the Budd Group with 57.03 points so I would look for a motion to accept that grading. We would rank in that order and staff can begin contract work with the vendors in that order with VerdeGo first and if there are any problems we would move on.

On MOTION by Mr. Morris seconded by Mr. Swartz with all in favor ranking VerdeGo #1, Duval Landscape #2, R&D Landscape #3 and The Budd Group #4 with staff authorized to negotiate a contract beginning with the number one ranked vendor was approved.

SIXTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SEVENTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

Mr. Morris asked was there any movement with the special purpose entity property?

Mr. Walters responded one of the land acquisition managers for DR Horton reached out to me and they are evaluation that piece, as well as another undeveloped piece that Mr. Arnold owns. They wanted a break down of what assessments were due on them on an annual basis and the total debt load. I walked them through the structure that was in place after the refinancing for the special purpose entity parcel so I think he understands that and he was just running his numbers. I know there were correspondences over the last week or so. I'd like to see some movement on that but they're running their portfolio to see what that would look like so that's good news. Hopefully we will see some progress here soon.

B. District Engineer

There being none, the next item followed.

C. District Manager

Mr. Perry stated if you have any interested parties you think would make a good candidate for the open seat forward their resumes to us at GMS.

D. Operations Manager – Report

Mr. Soriano stated we had the Turkey Trot event, which went really well. That is an event we allow guests to attend with our residents and we do a fun run at your sister district. This month we have Cocoa with Claus, which is a long time event that's held here in this room. Last year was the first year that we charged for it because we got the point a couple years ago where we had so many people registered it was kind of concerning and I was worried about kids not getting a moment with Santa. He's only got so much time here so we try to allocate so much time per kid and once we started getting up towards 400 or 500 people registering it became tough. We also had a lot of people that would just show up. Last year was the first time we changed it and it ran really well. I did hear a couple of complaints because people are used to those free events and they didn't like paying \$3 or \$5 if you're late and we don't do onsite registrations anymore. I don't want to take away from a resident that registered for somebody that just shows up at the door. That will be next Thursday. The Polar Plunge would be our next even at our sister district. I usually wait until February but it seems this winter we could do it at any time and it would be cold. I'll have a date ready for you guys at next month's meeting.

We have advertised the operating hours for the pool. We are using the cover at your heated pool and that cuts the operating hours down to 10:00-4:00. We also posted every where and put on our websites that at that 10:00 time if the temperature is 45 degrees or less we are going to keep the cover on for the day and the pools stay closed so we can try and conserve some of that energy. I think we're going to have a little bit colder than normal winter this year so we're really trying to save some of that and make it last as long as possible.

Mr. Steiner asked have you received any push back on any of this?

Mr. Soriano responded we had one or two questions about the temperature because it's lower than we've done in the past however they didn't complain once I explained it to them and they understand. I think they'd rather have it open more days. I don't know that taking it down will guarantee we will be able to keep it open in January and February; it really depends on how cold it gets. We are at our third fill up right now so that tank has a 1,000 gallons as it is right now and we're had two fill ups since November.

Mr. Swartz asked you normally do about six fill ups?

Mr. Soriano responded six or seven. One reason we went up last year is we have a Wi-Fi system on it that communicates directly with our propane company so when we drop down to 25% they send it out and they learned they make more money that way. I have to remember to call them and tell them to turn it off in March so we don't get a wasted 1,000 gallon fill up.

Mr. Swartz asked and they will only fill it completely? You can't fill it up halfway?

Mr. Soriano responded they actually fill it to 80%. They won't fill it above that but yeah they won't just fill it halfway.

Moving on to the maintenance side, there's really not a lot this month. A lot of time was spent on decorations. If you notice each year we try to buy more lights so it takes a bit longer and they are still a week behind to get everything up. I think next year we will have to start at the beginning of November instead of waiting until Thanksgiving week to decorate. There is one item I didn't have listed on your report but I want to go over it. This was our first full year that we've operated the staffing ourselves. We only have five fulltime employees. I'd like to offer them vacation time. We don't offer them any benefits currently. We will be closing for the holidays so we close Christmas, we closed Thanksgiving day and we close for New Years. For those days it's just a day off, they don't get paid, we had to try flex time and they worked other hours. I would like to give them a week whether it's used as sick time or their personal

day off I'd like to give them up to five days. It's something I've looked at in our staffing budget and it won't be a problem because we will only ever had a handful of full-time employees. Everybody else is seasonal or part-time. It's a benefit I think we could give to them. We don't provide any other benefits like health insurance or anything like that.

Mr. Morris stated lets do it.

Mr. Swartz asked is five days typical?

Mr. Soriano responded one week to two weeks. Most of these five employees have been with Vesta.

Mr. Swartz asked did they have a week or two weeks when they came here?

Mr. Soriano responded they actually didn't get time. Vesta tried to switch everyone to part-time as much as possible in the off-season so they never really qualified for it. The managers did get two weeks and if you remember the managers that came over were actually under GMS and had benefits.

Mr. Reynolds asked these are full-time employees.

Mr. Soriano responded yes full-time employees so I use them at the front desk downstairs and other locations.

Mr. Reynolds asked why haven't they been getting this all along?

Mr. Soriano responded this is the first year and their old contract company usually tried to cut them to seasonal in the off-season. Most of them were lifeguards and they don't get benefits. We can start with one week and I'd be happy to bring it back. I think it's a great benefit.

Mr. Swartz stated my suggestion would be if you're going to make it vacation / personal time why don't we just give them seven days.

Mr. Soriano stated I wasn't going to include the ones where I choose to close down so that's going to be separate. They can't come to work on Thanksgiving or Christmas Day so they were going to get paid for that as a holiday.

Mr. Swartz stated so they're going to be getting those days anyway, plus the five.

Mr. Soriano stated yes. I'm fine with seven but I wanted to start somewhere.

Mr. Morris stated is there a precedence we can follow from other Districts?

Mr. Perry responded Nocatee has a lot of District employees and it depends on the position but I think full-time is at least a week and I know the managers there are two weeks.

Obviously they have a lot more people than we do here so I don't think it's unusual for what's being proposed. Since you only have a few employees they have to work together in order to take the time off to ensure everything is covered. It shouldn't be an issue I would think.

Mr. Steiner stated why don't we start out with the one week. These are new employees. If we get to the second year and things have a satisfactory review then it becomes something that can be added too.

Mr. Morris stated I agree.

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor offering full-time employees five days to be used as personal and sick time was approved.

Mr. Soriano stated at the moment things are operating well in the off-season. Next month I will be bringing you a few items to prepare for the spring. We will have to get back out there and prepare for the pools to open.

EIGHTH ORDER OF BUSINESS

Audience Comments / Supervisors' Requests

Audience Comments

Mr. Billy Genovese stated I'm from VerdeGo so thank you guys. We're excited to take over and we appreciate it.

Supervisors' Requests

Mr. Steiner stated Jay, I know we're going into a new landscaping contract but are there plans this coming year to do a little bit along the promenade. It's getting sparser and sparser.

Mr. Soriano stated there have been plans for the last two years and that's part of where we've gotten to so hopefully when I'm working with VerdeGo in the future that will go a little bit smoother and quicker than we've got with our past vendor. Yes, there are plans at the promenade. We were also approached last year from the HOA hearing complaints about things like islands in the neighborhood. If you remember, those are on the low end of our list by contract because that's just the way it's spelt out but the HOA came to me asking what if we agree to give \$3,000 to help spruce up these areas and they were excited about doing this. My concern was I'm not sure if we're going to have the same vendor and this was during the

summertime and we were going through the sod issue with our last vendor. I'm hoping for a lot of improvement over this next year.

Mr. Steiner stated I'd just like to make sure it doesn't disappear off the list of things to do. It seems like every time you walk down there there's something else gone and there's not an attempt to replace it, it's just more mulch.

Mr. Soriano stated that is the plan.

NINTH ORDER OF BUSINESS

**Next Scheduled Meeting – January 14, 2019
at 2:00 p.m. at the Plantation Oaks
Amenity Center**

Mr. Perry stated our next regular meeting is going to be January 14th at 2:00.

TENTH ORDER OF BUSINESS

Adjournment

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the meeting was adjourned.
--

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Middle Village

Community Development District

Unaudited Financial Reporting
November 30, 2018



Middle Village
Community Development District
Combined Balance Sheet
November 30, 2018

	<u>Governmental Fund Types</u>						
	<u>General</u>	<u>Recreation</u>	<u>SPE</u>	<u>Capital Reserve</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Totals</u> <u>(Memorandum Only)</u>
<u>Assets:</u>							
Cash	\$78,548	\$182,219	---	\$39,616	---	---	\$300,382
Land Held for Resale	---	---	\$380,849	---	---	---	\$380,849
Investments:							
<u>Series 2018-1</u>							
Revenue	---	---	---	---	\$761,809	---	\$761,809
Cap Interest	---	---	---	---	\$3,610	---	\$3,610
Reserve	---	---	---	---	\$371,293	---	\$371,293
Prepayment	---	---	---	---	\$2,236	---	\$2,236
Construction	---	---	---	---	---	---	\$0
General Account	---	---	---	\$422,950	---	---	\$422,950
<u>Series 2018-2</u>							
Cap Interest	---	---	---	---	\$660	---	\$660
Reserve	---	---	---	---	\$124,089	---	\$124,089
Prepayment	---	---	---	---	---	---	\$0
<u>Operations</u>							
Custody Acct - Gen Fund Excess	\$92,550	---	---	---	---	---	\$92,550
Custody Acct - Rec Fund Excess	---	\$507,319	---	---	---	---	\$507,319
Custody Acct - Rec Fund Reserve	---	---	---	\$829,805	---	---	\$829,805
Due From Capital	---	---	---	---	---	---	\$0
Due From Other	---	\$100,000	---	---	---	---	\$100,000
Due From Double Branch	---	\$14,049	---	---	---	---	\$14,049
Due From General Fund	---	\$9,877	---	---	---	---	\$9,877
Due From Rec Fund	\$36,597	---	---	\$7,868	---	---	\$44,465
Due From Capital Reserve	\$2,570	\$21,397	---	---	---	---	\$23,967
Due From Debt Service	\$56,402	\$437,596	---	---	---	---	\$493,998
Accounts Receivable	---	---	---	---	---	---	\$0
Assessment Receivable	---	---	---	---	---	---	\$0
Electric Deposits	---	\$13,270	---	---	---	---	\$13,270
Prepaid Expenses	---	\$845	---	---	---	---	\$845
Total Assets	\$266,667	\$1,286,572	\$380,849	\$1,300,238	\$1,263,697	\$0	\$4,498,023
<u>Liabilities:</u>							
Accounts Payable	\$2,410	\$27,295	---	\$4,890	---	---	\$34,595
Contracts Payable	---	---	---	---	---	---	\$0
Accrued Expenses	---	---	---	---	---	---	\$0
FICA Payable	---	---	---	---	---	---	\$0
Contracts Payable	---	---	---	---	---	---	\$0
Deferred Revenue - Rental Revenue	---	\$21,630	---	---	---	---	\$21,630
Due to Capital Reserve	---	\$7,868	---	---	---	---	\$7,868
Due to Debt Service Fund	---	---	---	---	---	---	\$0
Due to General Fund	---	\$36,597	---	\$48,274	\$10,699	---	\$95,570
Due to Rec Fund	\$9,877	---	---	\$374,532	\$83,004	---	\$467,414
Due to Double Branch CDD	---	---	---	\$1,435	---	---	\$1,435
<u>Fund Balances:</u>							
Unassigned	\$254,380	\$1,179,912	\$380,849	\$871,107	---	---	\$2,686,248
Nonspendable	---	\$13,270	---	---	---	---	\$13,270
Restricted for Debt Service	---	---	---	---	\$1,169,994	---	\$1,169,994
Restricted for Capital Projects	---	---	---	---	---	\$0	\$0
Total Liabilities and Fund Equity	\$266,667	\$1,286,572	\$380,849	\$1,300,238	\$1,263,697	\$0	\$4,498,023

Middle Village
Community Development District
General Fund
Statement of Revenues & Expenditures
For the Period ending November 30, 2018

	Adopted Budget	Prorated Budget 11/30/18	Actual 11/30/18	Variance
<u>Revenues:</u>				
Maintenance Assessments - Tax Roll	\$213,950	\$54,665	\$54,665	\$0
Maintenance Assessments - Direct	\$1,737	\$1,737	\$1,737	\$0
Interest Income	\$350	\$58	\$46	(\$12)
Miscellaneous Income	\$0	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$0	\$0
Total Revenues	\$216,037	\$56,461	\$56,449	(\$12)
<u>Expenditures:</u>				
<u>Administrative</u>				
Supervisors Fees	\$12,000	\$2,000	\$1,800	\$200
Travel	\$209	\$35	\$0	\$35
FICA Expense	\$918	\$153	\$138	\$15
Engineering	\$10,500	\$1,750	\$0	\$1,750
Trustee	\$15,144	\$0	\$0	\$0
Dissemination Agent	\$2,100	\$350	\$350	\$0
Assessment Roll	\$7,550	\$7,550	\$7,260	\$290
Attorney	\$45,000	\$7,500	\$2,410	\$5,090
Attorney-Foreclosure	\$28,000	\$4,667	\$0	\$4,667
Arbitrage	\$750	\$0	\$0	\$0
Annual Audit	\$5,900	\$983	\$0	\$983
Management Fees	\$59,963	\$9,994	\$9,994	(\$0)
Information Technology	\$2,150	\$358	\$358	(\$0)
Telephone	\$425	\$71	\$46	\$25
Postage	\$600	\$100	\$61	\$39
Printing & Binding	\$2,700	\$450	\$984	(\$534)
Records Storage	\$200	\$33	\$0	\$33
Insurance	\$10,652	\$10,652	\$9,877	\$775
Legal Advertising	\$1,500	\$250	\$125	\$125
Other Current Charges	\$150	\$25	\$0	\$25
Office Supplies	\$300	\$50	\$48	\$2
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Reserves	\$9,151	\$0	\$0	\$0
Total Administrative	\$216,037	\$47,146	\$33,626	\$13,520
Excess Revenues (Expenditures)	\$0		\$22,823	
Fund Balance - Beginning	\$0		\$231,557	
Fund Balance - Ending	\$0		\$254,380	

Middle Village
Community Development District
General Fund
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Revenues:													
Maintenance Assessments - Tax Roll	\$0	\$54,665	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$54,665
Maintenance Assessments - Direct	\$0	\$1,737	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,737
Interest Income	\$23	\$24	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$46
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Interfund Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$23	\$56,426	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$56,449
Expenditures:													
<i>Administrative</i>													
Supervisors Fees	\$1,000	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,800
Travel	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FICA Expense	\$77	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$138
Engineering	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Dissemination Agent	\$175	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$350
Assessment Roll	\$7,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,260
Attorney	\$2,410	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,410
Attorney-Foreclosure	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Fees	\$4,997	\$4,997	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,994
Information Technology	\$179	\$179	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$358
Telephone	\$35	\$11	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$46
Postage	\$40	\$21	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61
Printing & Binding	\$611	\$372	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$984
Records Storage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Insurance	\$9,877	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,877
Legal Advertising	\$125	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$125
Other Current Charges	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$1	\$47	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$48
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Reserves	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$26,962	\$6,664	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$33,626
Excess Revenues (Expenditures)	(\$26,939)	\$49,762	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$22,823

Middle Village
Community Development District
Recreation Fund

Statement of Revenues & Expenditures
For the Period ending November 30, 2018

Adopted Budget	Prorated Budget 11/30/18	Actual 11/30/18	Variance
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Revenues:

Maintenance Assessment - Tax Roll	\$1,555,453	\$424,117	\$424,117	\$0
Maintenance Assessment - Direct	\$13,479	\$13,479	\$13,479	\$0
Interest	\$2,400	\$400	\$2,702	\$2,302
Miscellaneous Income	\$0	\$0	\$0	\$0
Amenities Revenue	\$55,000	\$9,167	\$5,094	(\$4,073)
Cost Share Revenue - South Village/Lighting	\$36,662	\$0	\$0	\$0

Total Revenues

\$1,662,994	\$447,163	\$445,392	(\$1,771)
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Expenditures:

Administrative

Management Fees - On Site	\$139,790	\$23,298	\$23,298	(\$0)
Insurance	\$45,879	\$45,879	\$44,451	\$1,428
Other Current Charges	\$5,868	\$978	\$615	\$363
Permit Fees	\$1,500	\$250	\$0	\$250
Office Supplies	\$500	\$83	\$0	\$83
Capital Reserve	\$33,625	\$0	\$0	\$0

Total Administrative

\$227,162	\$70,489	\$68,364	\$2,124
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Common Area

Security	\$92,047	\$15,341	\$4,236	\$11,105
Security - Clay County Off Duty Sheriff	\$43,609	\$7,268	\$8,760	(\$1,492)
Electric	\$22,000	\$3,667	\$2,814	\$853
Streetlighting	\$32,000	\$5,333	\$4,698	\$635
Irrigation Maintenance	\$4,000	\$667	\$0	\$667
Landscape Maintenance	\$413,172	\$68,862	\$68,528	\$334
Common Area Maintenance	\$54,847	\$9,141	\$4,570	\$4,571
Lake Maintenance	\$23,668	\$3,945	\$2,978	\$967
Misc. Maintenance	\$5,000	\$833	\$420	\$413

Total Common Area

\$690,343	\$115,057	\$97,004	\$18,053
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Middle Village
Community Development District
Recreation Fund

Statement of Revenues & Expenditures
For the Period ending November 30, 2018

	Adopted Budget	Prorated Budget 11/30/18	Actual 11/30/18	Variance
<u>Recreation Facility</u>				
Aquatic & Athletic Manager/Staff	\$159,949	\$26,658	\$18,212	\$8,446
Pool Attendants	\$122,750	\$20,458	\$15,434	\$5,025
Janitorial	\$42,418	\$7,070	\$7,220	(\$151)
Telephone	\$5,364	\$894	\$522	\$372
Electric	\$62,000	\$10,333	\$7,886	\$2,447
Water/Sewer	\$35,300	\$5,883	\$5,721	\$162
Refuse Services	\$14,200	\$2,367	\$2,767	(\$400)
Pool Maintenance & Chemicals	\$52,318	\$8,720	\$9,092	(\$372)
Cable	\$5,102	\$850	\$764	\$87
Special Events	\$5,000	\$833	\$0	\$833
Office Supplies & Equipment	\$3,000	\$500	\$0	\$500
General Facility Maintenance	\$37,707	\$6,285	\$3,142	\$3,143
General Facility Maintenance - Preventative	\$15,350	\$2,558	\$1,569	\$990
General Facility Maintenance - Contingency	\$27,600	\$4,600	\$2,300	\$2,300
Elevator Maintenance	\$2,576	\$429	\$0	\$429
Recreation Passes	\$7,125	\$1,188	\$681	\$507
Lighting Repairs	\$10,000	\$1,667	\$833	\$834
Tennis Court Maintenance	\$35,680	\$5,947	\$3,038	\$2,909
Staff- Exercise Room	\$30,000	\$5,000	\$0	\$5,000
Total Recreation	\$673,439	\$112,240	\$79,180	\$33,059
<u>Aquatics Pool</u>				
Pool Maintenance	\$22,160	\$3,693	\$2,390	\$1,303
Pool Chemicals	\$7,840	\$1,307	\$0	\$1,307
Electric	\$16,000	\$2,667	\$1,431	\$1,236
Water/Sewer	\$6,800	\$1,133	\$1,026	\$107
Gas Heat	\$3,950	\$658	\$6,577	(\$5,918)
Supervisors	\$10,300	\$1,717	\$0	\$1,717
Unscheduled Pool Maintenance	\$5,000	\$833	\$0	\$833
Total Aquatics Pool	\$72,050	\$12,008	\$11,424	\$584
Total Expenses	\$1,662,994	\$309,794	\$255,973	\$53,821
Excess Revenues (Expenditures)	\$0		\$189,419	
Fund Balance - Beginning	\$0		\$1,003,763	
Fund Balance - Ending	\$0		\$1,193,182	

Middle Village
Community Development District
Recreation Fund
Month By Month Income Statement

Revenues:

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Maintenance Assessment - Tax Roll	\$0	\$424,117	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$424,117
Maintenance Assessment - Direct	\$0	\$13,479	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$13,479
Interest	\$1,390	\$1,313	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,702
Miscellaneous Income	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Amenities Revenue	\$294	\$4,799	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,094
Cost Sharing Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$1,684	\$443,708	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$445,392

Expenditures:

Administrative

Management Fees - On Site	\$11,649	\$11,649	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$23,298
Insurance	\$44,451	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$44,451
Other Current Charges	\$400	\$215	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$615
Permit Fees	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Administrative	\$56,500	\$11,864	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,364

Common Area

Security	\$4,236	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,236
Security - Clay County Off Duty Sheriff	\$3,866	\$4,895	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,760
Electric	\$1,423	\$1,391	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,814
Streetlighting	\$2,349	\$2,349	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,698
Irrigation Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Landscape Maintenance	\$34,264	\$34,264	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$68,528
Common Area Maintenance	\$4,570	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,570
Lake Maintenance	\$1,489	\$1,489	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,978
Misc. Maintenance	\$420	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$420
Total Administrative	\$52,616	\$44,388	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$97,004

Middle Village
Community Development District
Recreation Fund
Month By Month Income Statement

	October	November	December	January	February	March	April	May	June	July	August	September	Total
<u>Recreation Facility</u>													
Aquatic & Athletic Manager/Staff	\$5,778	\$12,434	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,212
Pool Attendants	\$9,770	\$5,664	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$15,434
Janitorial	\$3,720	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,220
Telephone	\$260	\$262	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$522
Electric	\$4,112	\$3,774	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,886
Water/Sewer	\$1,180	\$4,542	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,721
Refuse Services	\$1,378	\$1,389	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,767
Pool Maintenance	\$4,427	\$4,665	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,092
Cable	\$378	\$385	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$764
Special Events	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies & Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
General Facility Maintenance	\$3,142	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,142
General Facility Maintenance - Preventative	\$1,569	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,569
General Facility Maintenance - Contingency	\$2,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,300
Elevator Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Recreation Passes	\$0	\$681	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$681
Lighting Repairs	\$833	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$833
Tennis Court Maintenance	\$2,438	\$600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,038
Staff- Exercise Room	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Recreation	\$41,285	\$37,896	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$79,180
<u>Aquatics Pool</u>													
Pool Maintenance	\$1,195	\$1,195	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,390
Pool Chemicals	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Electric	\$1,431	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,431
Water/Sewer	\$528	\$498	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,026
Gas Heat	\$3,524	\$3,052	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$6,577
Supervisors	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Unscheduled Pool Maintenance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Total Aquatics Pool	\$6,679	\$4,746	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,424
Total Expenditures	\$157,080	\$98,893	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$255,973
Excess Revenues (Expenditures)	(\$155,396)	\$344,815	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$189,419

Middle Village
Community Development District
Middle Village SPE

Statement of Revenues & Expenditures
For the Period ending November 30, 2018

REVENUES:

	Adopted Budget	Prorated Budget 11/30/18	Actual 11/30/18	Variance
Bondholders Contributions	\$14,270	\$0	\$0	\$0
Miscellaneous Revenues	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$14,270	\$0	\$0	\$0

EXPENDITURES:

Annual Corporate Fees	\$150	\$0	\$0	\$0
Bank Charges/Other Current	\$120	\$20	\$12	\$8
Contingency/Miscellaneous	\$2,500	\$0	\$0	\$0
Insurance - Liability	\$1,500	\$0	\$0	\$0
Engineering	\$1,000	\$0	\$0	\$0
Management Fees	\$6,000	\$0	\$0	\$0
Legal Fees	\$3,000	\$0	\$0	\$0
Property Taxes	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$14,270	\$20	\$12	\$8
EXCESS REVENUES (EXPENDITURES)	\$0		(\$12)	

Other Sources (Uses):

Interfund Transfer In (Out)	\$0	\$0	(\$379)	(\$379)
Total Other Sources (Uses)	\$0	\$0	(\$379)	(\$379)
Net Change in Fund Balance	\$0		(\$391)	
FUND BALANCE - Beginning	\$0		\$381,240	
FUND BALANCE - Ending	\$0		\$380,849	

Middle Village
Community Development District
Capital Reserve Fund

Statement of Revenues & Expenditures
For the Period ending November 30, 2018

	Adopted Budget	Prorated Budget 11/30/18	Actual 11/30/18	Variance
<u>REVENUES:</u>				
Interest Income	\$500	\$83	\$4,043	\$3,960
Capital Reserve - Transfer In	\$43,625	\$0	\$0	\$0
General Reserve - Transfer In	\$9,151	\$0	\$0	\$0
TOTAL REVENUES	\$53,276	\$83	\$4,043	\$3,960
<u>EXPENDITURES:</u>				
Repair And Replacements	\$104,471	\$7,669	\$7,669	\$0
Capital Projects	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES	\$104,471	\$7,669	\$7,669	\$0
EXCESS REVENUES (EXPENDITURES)	(\$51,195)		(\$3,626)	
FUND BALANCE - Beginning	\$881,790		\$874,733	
FUND BALANCE - Ending	\$830,595		\$871,107	

Middle Village
Community Development District
Debt Service Fund - 2018-1 and 2018-2
Statement of Revenues & Expenditures
For the Period ending November 30, 2018

	Adopted Budget	Prorated Budget 11/30/18	Actual 11/30/18	Variance
<u>Revenues:</u>				
Interest Income	\$3,000	\$500	\$3,546	\$3,046
Special Assessments - Direct	\$28,633	\$28,633	\$28,633	\$0
Special Assessments - Tax Roll	\$2,070,682	\$561,076	\$561,076	\$0
Total Revenues	\$2,102,315	\$590,209	\$593,255	\$3,046
<u>Expenditures:</u>				
<u>Series 2018-1</u>				
Interest Expense - 11/1	\$454,130	\$454,130	\$454,130	\$0
Special Call 11/1	\$0	\$0	\$0	\$0
Interest Expense - 5/1	\$439,481	\$0	\$0	\$0
Principal Expense - 5/1	\$985,000	\$0	\$0	\$0
<u>Series 2018-2</u>				
Interest Expense - 11/1	\$71,042	\$71,042	\$71,042	\$0
Special Call 11/1	\$0	\$0	\$0	\$0
Interest Expense - 5/1	\$68,750	\$0	\$0	\$0
Principal Expense - 5/1	\$110,000	\$0	\$0	\$0
Total Expenditures	\$2,128,402	\$525,172	\$525,172	\$0
Excess Revenues (Expenditures)	(\$26,087)		\$68,083	
<u>Other Sources (Uses):</u>				
Interfund Transfer In (Out)	\$0	\$0	\$8,476	\$8,476
Other Debt Service Costs	\$0	\$0	\$0	\$0
Total Other Sources (Uses)	\$0	\$0	\$8,476	\$8,476
Net Change in Fund Balance	(\$26,087)		\$76,559	
Fund Balance - Beginning	\$525,172		\$1,093,435	
Fund Balance - Ending	\$499,085		\$1,169,994	

Middle Village
Community Development District
Capital Projects Fund
Statement of Revenues & Expenditures
For the Period ending November 30, 2018

	Series 2018-1/2018-2
<u>Revenues:</u>	
Interest Income	\$23
Bond Proceeds	\$0
Total Revenues	\$23
<u>Expenditures:</u>	
Capital Outlay	\$0
Trustee Fees	\$0
Cost of Issuance	\$0
Total Expenditures	\$0
Excess Revenues (Expenditures)	\$23
<u>Other Sources(Uses):</u>	
Interfund Transfer In (Out)	(\$8,476)
Transfer Out- Escrow Agent	\$0
Total Other	(\$8,476)
Net Change in Fund Balance	(\$8,453)
Fund Balance - Beginning	\$8,453
Fund Balance - Ending	\$0

**Middle Village
Community Development District
Long Term Debt Report**

Series 2018-1 Special Assessment Refunding Bonds

Interest Rate:	2.85% - 4.37%
Maturity Date:	5/1/2035
Reserve Fund Definition:	20% Max Annual Debt
Reserve Fund Requirement:	\$370,092
Reserve Fund Balance:	\$371,293
Bonds outstanding -9/30/2018	\$22,660,000
Current Bonds Outstanding	\$22,660,000

Series 2018-2 Special Assessment Refunding Bonds

Interest Rate:	4.5% -5%
Maturity Date:	5/1/2035
Reserve Fund Definition:	50% Max Annual Debt
Reserve Fund Requirement:	\$123,688
Reserve Fund Balance:	\$124,089
Bonds outstanding -9/30/2018	\$2,810,000
Current Bonds Outstanding	\$2,810,000

C.

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
FY2019 Assessments Receipts Summary

ASSESSED	# UNITS ASSESSED	SERIES 2018A1-2 DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	RESERVE FUND ASSESSED	TOTAL ASSESSED
ODP, LLC (1)	31,789	28,633.03	1,737.37	12,637.83	841.52	43,849.75
TOTAL DIRECT BILLS NET	31,789	28,633.03	1,737.37	12,637.83	841.52	43,849.75
NET TAX ROLL ASSESSED NET	301,208	2,117,376.47	206,293.44	1,500,602.15	99,921.10	3,924,193.16
TOTAL ASSESSED	332,997	2,146,009.50	208,030.81	1,513,239.98	100,762.62	3,968,042.90

DUE / RECEIVED	BALANCE DUE (DISCOUNT NOT TAKEN)	TOTAL DEBT SERVICE RECEIVED	GENERAL FUND O&M PAID	RECREATION FUND O&M PAID	RESERVE FUND PAID	TOTAL PAID
ODP, LLC (1)	-	28,633.03	1,737.37	12,637.83	841.52	43,849.75
DIRECT BILLS DUE / RECEIVED	-	28,633.03	1,737.37	12,637.83	841.52	43,849.75
TAX ROLL DUE / RECEIVED	459,305.47	1,869,549.07	182,147.92	1,324,964.82	88,225.88	3,464,887.69
TOTAL DUE / RECEIVED	459,305.47	1,898,182.10	183,885.29	1,337,602.65	89,067.40	3,508,737.44

(1) Direct bill is assessed with a 4% discount if paid by 11/30/18. Full balance due by 3/31/19.

SUMMARY OF TAX ROLL RECEIPTS						
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	TOTAL DEBT SERVICE RECEIPTS	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	RESERVE FUND O&M RECEIPTS
1	11/14/18	203,511.50	109,808.68	10,698.53	77,822.31	5,181.98
2	11/30/18	836,345.75	451,266.98	43,966.40	319,816.63	21,295.74
3	12/10/18	2,058,209.85	1,110,548.06	108,199.36	787,054.56	52,407.87
4	12/18/18	366,820.59	197,925.35	19,283.63	140,271.32	9,340.29
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
TOTAL TAX ROLL RECEIPTS		3,464,887.69	1,869,549.07	182,147.92	1,324,964.82	88,225.88

PERCENT COLLECTED	DEBT	O&M
% COLLECTED DIRECT BILL	100.00%	100.00%
% COLLECTED TAX ROLL	88.30%	88.30%
TOTAL PERCENT COLLECTED	88.45%	88.39%

D.

Middle Village

Community Development District

Check Run Summary

December 31, 2018

Fund	Date	Check No.	Amount
General Fund			
Payroll	12/13/18	50723-50726	\$ 738.80
		Sub-Total	\$ 738.80
Accounts Payable	12/13/18	1403-1405	\$ 7,831.30
	12/20/18	1406-1407	\$ 84.81
		Sub-Total	\$ 7,916.11
Recreation Fund			
Accounts Payable	12/13/18	7177-7210	\$ 58,826.76
	12/20/18	7211-7220	\$ 4,328.66
		Sub-Total	\$ 63,155.42
Capital Reserve Fund			
Accounts Payable	12/13/18	202-204	\$ 4,890.01
		Sub-Total	\$ 4,890.01
Total			\$ 76,700.34

Attendance Sheet

District Name: Middle Village, CDD

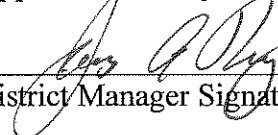
Board Meeting Date: November 5, 2018 Meeting

December 10

	Name	In Attendance	Fee
1	Rocky Morris <i>Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
2	Michael Steiner <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	YES - \$200
3	Mike Reynolds <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200
4	VACANT <i>Assistant Secretary</i>	<input type="checkbox"/>	\$200
5	Rod Swartz <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:


District Manager Signature

12/10/18
Date

PLEASE RETURN COMPLETED FORM TO HANNAH SMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/13/18	00026	12/01/18 1475	201812 310-51300-34000	DEC MANAGEMENT FEES	*	4,996.92	
		12/01/18 1475	201812 310-51300-35100	DEC INFORMATION TECH	*	179.17	
		12/01/18 1475	201812 310-51300-31300	DEC DISSEMINATION SERVICE	*	175.00	
		12/01/18 1475	201812 310-51300-51000	OFFICE SUPPLIES	*	1.08	
		12/01/18 1475	201812 310-51300-42000	POSTAGE	*	16.92	
		12/01/18 1475	201812 310-51300-42500	COPIES	*	18.75	
		12/01/18 1475	201812 310-51300-41000	TELEPHONE	*	33.30	
GOVERNMENTAL MANAGEMENT SERVICES							5,421.14 001403
12/13/18	00014	11/30/18 104269	201810 310-51300-31500	OCT GENERAL COUNSEL	*	894.50	
HOPPING GREEN & SAMS							894.50 001404
12/13/18	00014	11/30/18 104270	201810 310-51300-31500	OCT MONTHLY MEETING	*	1,515.66	
HOPPING GREEN & SAMS							1,515.66 001405
12/20/18	00111	11/14/18 292629	201812 310-51300-48000	NOTICE MEETING 12/10/18	*	66.15	
CLAY TODAY							66.15 001406
12/20/18	00003	12/11/18 63951681	201812 310-51300-42000	DEC FEDEX POSTAGE	*	18.66	
FEDEX							18.66 001407
TOTAL FOR BANK A						7,916.11	
TOTAL FOR REGISTER						7,916.11	

MVIL MIDDLE VILLAGE HSMITH

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1475

Invoice Date: 12/1/18

Due Date: 12/1/18

Case:

P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
DEC 10 2018

RECEIVED
DEC 10 2018

FY:

Description	Hours/Qty	Rate	Amount
Management Fees - December 2018/General 1-31-513-34		4,996.92	4,996.92
Information Technology - December 2018 1-31-513-361		179.17	179.17
Dissemination Agent Services - December 2018 1-31-513-313		175.00	175.00
Office Supplies 1-31-513-51		1.08	1.08
Postage 1-31-513-42 26		16.92	16.92
Copies 1-31-513-425		18.75	18.75
Telephone 1-31-513-411		33.30	33.30

Total \$5,421.14

Payments/Credits \$0.00

Balance Due \$5,421.14



Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

BY:

STATEMENT

November 30, 2018

Middle Village Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 104269
Billed through 10/31/2018

General Counsel (O&M)
MVCDD 00001 JMW

1-31-513-315
14

FOR PROFESSIONAL SERVICES RENDERED

10/05/18	JMW	Review assessment documents; confer with Fulks regarding allocation issues; research same.	1.70 hrs
10/05/18	AHJ	Review Florida Department of Economic Opportunity fiscal year 2019 special district fee invoice and update form; calendar dates of adopted board meetings.	0.20 hrs
10/19/18	JMW	Confer with Soriano regarding RFP issues; research regarding same.	0.60 hrs
10/22/18	JMW	Confer with Soriano regarding RFP issues.	0.30 hrs
10/24/18	JMW	Research RFP responsiveness issues.	0.70 hrs
10/29/18	JMW	Review addendum 1 for landscape RFP; confer with Soriano.	0.40 hrs
Total fees for this matter			\$894.50

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Walters, Jason M.	3.70 hrs	235 /hr	\$869.50

TOTAL FEES \$894.50

TOTAL CHARGES FOR THIS MATTER \$894.50

BILLING SUMMARY

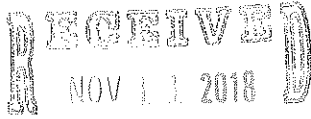
Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Walters, Jason M.	3.70 hrs	235 /hr	\$869.50

TOTAL FEES \$894.50

TOTAL CHARGES FOR THIS BILL \$894.50

=====

Please include the bill number on your check.



Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

BY:

===== STATEMENT =====

November 30, 2018

Middle Village Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 104270
Billed through 10/31/2018

Monthly Meetings (O&M)

MVCDD 00101 JMW

1-31-513-315
14

FOR PROFESSIONAL SERVICES RENDERED

10/12/18	JMW	Meeting preparation; review agenda package materials; conference with staff.
10/15/18	JMW	Meeting preparation; attend regular board meeting by telephone.
10/16/18	JMW	Meeting follow-up.
10/22/18	JMW	Review draft meeting minutes; confer with staff.
10/24/18	JMW	Prepare for and attend agenda conference call.

Total fees for this matter	\$1,515.66
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MATTER SUMMARY

TOTAL FEES	\$1,515.66
------------	------------

TOTAL CHARGES FOR THIS MATTER	\$1,515.66
--------------------------------------	-------------------

BILLING SUMMARY

TOTAL FEES	\$1,515.66
------------	------------

TOTAL CHARGES FOR THIS BILL	\$1,515.66
------------------------------------	-------------------

Please include the bill number on your check.



3513 U.S. Hwy. 17 • Fleming Island, FL 32003
Phone: (904) 264-3200



1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082
Phone: (904) 285-8831

Advertising Invoice

RECEIVED
DEC 14 2018

MIDDLE VILLAGE CDD
C/O GMS, LLC 475 WEST TOWN PL
SUITE 114
ST AUGUSTINE, FL 32092

Cust#:502399
Ad#:292629
Phone#:904-940-5850
Date:11/14/2018

BY:

Salesperson: Clay Legals Classification: Legal Notice Ad Size: 1.0 x 4.90

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	11/29/2018	11/29/2018	1	66.15	66.15

Payment Information:

Date: 11/14/2018 Order#: 292629 Type: BILLED ACCOUNT

131,513.46
111

Total Amount: 66.15
Tax: 0.00
Amount Due: 66.15

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

NOTICE OF MEETING MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Middle Village Community Development District will be held on Monday, December 10, 2018, at 2:00 p.m., at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at these meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to arrange that a verbatim record of the

PUBLISHER AFFIDAVIT
CLAY TODAY
 Published Weekly
 Orange Park, Florida

STATE OF FLORIDA
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF MEETING

in the matter of

DECEMBER MEETING

LEGAL: 42950 ORDER: 292629

was published in said newspaper in the issues:

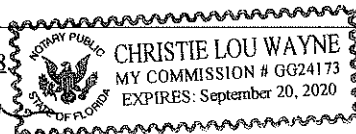
11/29/2018

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 11/29/2018

Christie Lou Wayne
 NOTARY PUBLIC, STATE OF FLORIDA



3515 US HWY 17 Suite A, Fleming Island FL 32003
 Telephone (904) 264-3200 - FAX (904) 264-3285
 E-Mail: Christie@opcfla.com

NOTICE OF MEETING
MIDDLE VILLAGE COMMUNITY
DEVELOPMENT DISTRICT
 The regular meeting of the Board of Supervisors of the Middle Village Community Development District will be held on Monday, December 10, 2018, at 2:00 p.m., at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065. The meeting is

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James A. Perry

Manager

Legal 42950 published Nov 29, 2018
 in Clay County's Clay Today newspaper

Invoice Number	Invoice Date	Account Number	Page
6-395-16811	Dec 11, 2018		2 of 2

FedEx Express Shipment Detail By Payor Type (Original)

Ship Date: Dec 04, 2018	Cust. Ref.: Middle Village	Ref.#2:
Payor: Third Party	Ref.#3:	

- Fuel Surcharge - FedEx has applied a fuel surcharge of 6.50% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET	Sender	Recipient
Tracking ID	773867927615	Shelby Stephens	Jay Soriano
Service Type	FedEx 2Day	475 West Town Place	Oakleaf Amenity Center
Package Type	FedEx Pak	SAINT AUGUSTINE FL 32092 US	370 OAKLEAF VILLAGE PKWY
Zone	02		ORANGE PARK FL 32065 US
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Dec 05, 2018 13:04		
Svc Area	A2	Transportation Charge	17.52
Signed by	L.CARTER	Fuel Surcharge	1.14
FedEx Use	000000000/5980/	Total Charge	USD \$18.66
Third Party Subtotal			USD \$18.66
Total FedEx Express			USD \$18.66

FedEx® Billing Online

FedEx Billing Online allows you to efficiently manage and pay your FedEx invoices online. It's free, easy and secure. FedEx Billing Online helps you streamline your billing process. With all your FedEx shipping information available in one secure online location, you never have to worry about misplacing a paper invoice or sifting through reams of paper to find information for past shipments. Go to fedex.com to sign up today!

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/13/18	00674	12/10/18 12102018	201812 320-57200-34510		*	180.00	
		12/1/18 SECURITY		BEN SIMMONS			180.00 007177
12/13/18	00240	11/27/18 11272018	201811 320-57200-34510		*	180.00	
		11/16/18 SECURITY		BEN WASE			180.00 007178
12/13/18	00240	11/30/18 11302018	201811 320-57200-34510		*	180.00	
		11/26/18 SECURITY			*	180.00	
		11/30/18 11302018	201811 320-57200-34510		*	180.00	
		11/27/18 SECURITY			*	180.00	
		11/30/18 11302018	201811 320-57200-34510				540.00 007179
		11/29/18 SECURITY		BEN WASE			
12/13/18	00240	12/10/18 12102018	201812 320-57200-34510		*	180.00	
		11/30/18 SECURITY			*	180.00	
		12/10/18 12102018	201812 320-57200-34510				360.00 007180
		12/5/18 SECURITY		BEN WASE			
12/13/18	00699	11/27/18 11272018	201811 300-36900-10300		*	500.00	
		RENTAL DEPOSIT REFUND		BRUCE WOOLEVER			500.00 007181
12/13/18	00398	11/27/18 11272018	201811 320-57200-34510		*	180.00	
		11/18/18 SECURITY			*	180.00	
		11/27/18 11272018	201811 320-57200-34510				360.00 007182
		11/22/18 SECURITY		BRYAN WESLEY SMITH			
12/13/18	00398	11/30/18 11302018	201811 320-57200-34510		*	180.00	
		11/25/18 SECURITY		BRYAN WESLEY SMITH			180.00 007183
12/13/18	00398	12/10/18 12102018	201812 320-57200-34510		*	180.00	
		12/2/18 SECURITY		BRYAN WESLEY SMITH			180.00 007184
12/13/18	00509	11/15/18 9863	201811 330-57200-49300		*	680.89	
		PROX CARDS		CARDS AND KEYFOBS			680.89 007185
12/13/18	00256	12/06/18 SSI08601	201811 320-57200-34510		*	319.50	
		NOV EMPLOYMENT FEE					

MVIL MIDDLE VILLAGE HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
		12/06/18	SSI08601 201811 320-57200-34510		*	187.50	
			NOV SCHEDULING FEE				
				CLAY COUNTY SHERIFF'S OFFICE			507.00 007186
12/13/18	00698	11/27/18	11272018 201811 300-36900-10300		*	500.00	
			RENTAL DEPOSIT REFUND				
				DAVID MENDEZ			500.00 007187
12/13/18	00567	12/10/18	12102018 201812 320-57200-34510		*	180.00	
			12/3/18 SECURITY				
				DAVID VOLLER			180.00 007188
12/13/18	00026	11/16/18	1470 201811 300-36900-10200		*	2,585.00	
			TENNIS REV DEP 11/15/18				
				GOVERNMENTAL MANAGEMENT SERVICES			2,585.00 007189
12/13/18	00026	11/20/18	1472 201810 330-57200-62000		*	3,142.00	
			OCT FACILITY MAINT - GEN				
		11/20/18	1472 201810 330-57200-62200		*	2,300.00	
			OCT FACILITY MAINT-CONTIN				
		11/20/18	1472 201810 320-57200-46500		*	4,570.00	
			OCT COMMON AREA MAINT				
		11/20/18	1472 201810 330-57200-46630		*	833.00	
			OCT LIGHTING REPAIRS				
		11/20/18	1472 201810 330-57200-34400		*	1,497.00	
			OCT TENNIS COURT MAINT				
		11/20/18	1472 201810 320-57200-49000		*	420.00	
			OCT MISC MAINTENANCE				
				GOVERNMENTAL MANAGEMENT SERVICES			12,762.00 007190
12/13/18	00026	11/20/18	1473 201811 330-57200-34400		*	600.00	
			OCT FACILITY MAINT-TENNIS				
				GOVERNMENTAL MANAGEMENT SERVICES			600.00 007191
12/13/18	00026	11/27/18	1474 201811 300-36900-10300		*	725.75	
			EVENT STAFF THRU 11/22/18				
				GOVERNMENTAL MANAGEMENT SERVICES			725.75 007192
12/13/18	00026	12/01/18	1476 201812 310-51300-34000		*	11,649.17	
			DEC FACILITY MAINT - REC				
				GOVERNMENTAL MANAGEMENT SERVICES			11,649.17 007193
12/13/18	00026	12/01/18	1477 201812 330-57200-34300		*	5,778.15	
			DEC FACILITY MAINT-TENNIS				
				GOVERNMENTAL MANAGEMENT SERVICES			5,778.15 007194

MVIL MIDDLE VILLAGE HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/13/18	00261	12/01/18 236	201812 330-57200-34200	DEC JANITORIAL SERVICES	*	2,905.17	
				RIVERSIDE MANAGEMENT SERVICES, INC			2,905.17 007203
12/13/18	00701	12/11/18 12112018	201812 300-36900-10300	RENTAL DEPOSIT REFUND	*	500.00	
				RONNIE MOORE			500.00 007204
12/13/18	00241	11/30/18 11302018	201811 320-57200-34510	11/24/18 SECURITY	*	180.00	
		11/30/18 11302018	201811 320-57200-34510	11/28/18 SECURITY	*	180.00	
				STEVEN HILLS			360.00 007205
12/13/18	00447	11/21/18 46590341	201811 330-57200-34200	JANITORIAL SUPPLIES	*	594.79	
				SUPPLYWORKS			594.79 007206
12/13/18	00239	11/27/18 11272018	201811 320-57200-34510	11/17/18 SECURITY	*	180.00	
				WAYNE SIMANDL			180.00 007207
12/13/18	00239	11/30/18 11302018	201811 320-57200-34510	11/23/18 SECURITY	*	180.00	
		11/30/18 11302018	201811 320-57200-34510	11/24/18 SECURITY	*	180.00	
				WAYNE SIMANDL			360.00 007208
12/13/18	00239	12/10/18 12102018	201812 320-57200-34510	11/30/18 SECURITY	*	180.00	
		12/10/18 12102018	201812 320-57200-34510	12/1/18 SECURITY	*	180.00	
				WAYNE SIMANDL			360.00 007209
12/13/18	00412	11/19/18 3349	201811 330-57200-43500	LAP POOL GAS	*	3,052.35	
				WILFORD PROPANE GAS			3,052.35 007210
12/20/18	00674	12/17/18 12172018	201812 320-57200-34510	12/7/18 SECURITY	*	180.00	
				BEN SIMMONS			180.00 007211
12/20/18	00008	12/06/18 12062018	201812 330-57200-43300	3214-1 TOWER OAKS DR	*	29.34	
		12/06/18 12062018	201812 330-57200-43300	701-1 TURCKEY POINT DR	*	36.94	

MVIL MIDDLE VILLAGE HSMITH

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
		12/06/18	12062018 201812 330-57200-43300		*	30.86	
			878-1 SONGBIRD DR				
		12/06/18	12062018 201812 330-57200-43300		*	23.26	
			738-1 CHESTWOOD CHASE				
		12/06/18	12062018 201812 330-57200-43300		*	1,048.19	
			3214-2 TOWER OAKS DR				
		12/06/18	12062018 201812 330-57200-43300		*	123.86	
			1089 OAKLEAF PLANTATION				
		12/06/18	12062018 201812 330-57200-43300		*	123.86	
			1092 OAKLEAF PLANTATION				
		12/06/18	12062018 201812 330-57200-43300		*	241.22	
			533-1 SOUTHWOOD WAY				
		12/06/18	12062018 201812 330-57200-43300		*	81.21	
			533-2 SOUTHWOOD WAY				
				CLAY COUNTY UTILITY AUTHORITY			1,738.74 007212
12/20/18	00567	12/17/18	12172018 201812 320-57200-34510		*	180.00	
			12/10/18 SECURITY				
				DAVID VOLLER			180.00 007213
12/20/18	00472	12/17/18	12172018 201812 320-57200-34510		*	180.00	
			12/7/18 SECURITY				
		12/17/18	12172018 201812 320-57200-34510		*	180.00	
			12/11/18 SECURITY				
				JOHN REUBEN DRURY			360.00 007214
12/20/18	00276	12/17/18	12172018 201812 320-57200-34510		*	180.00	
			12/12/18 SECURITY				
				MATTHEW L. WILLIAMS			180.00 007215
12/20/18	00695	12/04/18	12042018 201812 300-36900-10300		*	700.00	
			RENTAL DEPOSIT REFUND				
				MEREDITH RODRIGUEZ & ORLANDO ANIDO			700.00 007216
12/20/18	00702	12/02/18	10780979 201812 310-51300-45000		*	54.96	
			WORKERS COMP POLICY				
				RETAILFIRST INSURANCE COMPANY			54.96 007217
12/20/18	00702	12/11/18	10799835 201812 310-51300-45000		*	54.96	
			WORKERS COMP POLICY				
				RETAILFIRST INSURANCE COMPANY			54.96 007218
12/20/18	00241	12/17/18	12172018 201812 320-57200-34510		*	180.00	
			12/13/18 SECURITY				
				STEVEN HILLS			180.00 007219
				MVIL MIDDLE VILLAGE HSMITH			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/20/18	00697	11/27/18 11272018	201811 300-36900-10300	RENTAL DEPOSIT REFUND	*	700.00	
				VALYNDA ROWSER			700.00 007220
12/20/18	00621	12/20/18 12202018	201812 330-57200-49400	SANTA VISIT	*	300.00	
				SOUTHERN SANTA FRED			300.00 007221
TOTAL FOR BANK B						63,155.42	
TOTAL FOR REGISTER						63,155.42	

MVIL MIDDLE VILLAGE HSMITH

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: NOVEMBER 27, 2018
WEEK OF: 11/16-11/22/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/16/18	JOHN DRURY ✓	1700-2300	6	30.00	180.00
11/16/18	BEN WASE ✓	1700-2300	6	30.00	180.00
11/17/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
11/18/18	BRYAN SMITH ✓	1600-2200	6	30.00	180.00
11/19/18	MATTHEW WILLIAMS ✓	1645-2215	5.5	30.00	165.00
11/20/18	JOHN DRURY ✓	1700-2100	4	30.00	120.00
11/21/18	MATTHEW WILLIAMS ✓	1620-2250	6.5	30.00	195.00
11/22/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00

DEPUTY SIGNATURE:

TOTAL

\$1380.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: NOVEMBER 30, 2018
WEEK OF: 11/23-11/29/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/23/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
11/24/18	STEVEN HILLS ✓	1700-2300	6	30.00	180.00
11/24/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
11/25/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
11/26/18	BEN WASE ✓	1700-2300	6	30.00	180.00
11/27/18	BEN WASE ✓	1800-0000	6	30.00	180.00
11/28/18	STEVEN HILLS ✓	1630-2230	6	30.00	180.00
11/29/18	BEN WASE ✓	1800-0000	6	30.00	180.00

DEPUTY SIGNATURE:

TOTAL

\$1440.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

INVOICE

INVOICE DATE: DECEMBER 10, 2018
WEEK OF: 11/30-12/06/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
11/30/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
11/30/18	BEN WASE ✓	1800-0000	6	30.00	180.00
12/1/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
12/1/18	BEN SIMMONS ✓	1700-2300	6	30.00	180.00
12/2/18	BRYAN SMITH ✓	1500-2100	6	30.00	180.00
12/3/18	DAVID VOLLER ✓	1700-2300	6	30.00	180.00
12/4/18	JONATHAN BROWN ✓	1705-2305	6	30.00	180.00
12/5/18	BEN WASE ✓	1800-0000	6	30.00	180.00
12/6/18	JONATHAN BROWN ✓	1701-2301	6	30.00	180.00

DEPUTY SIGNATURE:

TOTAL

\$1620.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!

RECEIVED
NOV 28 2013

BY:

$$\begin{array}{r} 2.300.369.103 \\ 699 \end{array}$$

- | PAYMENT DATE | SETTLEMENT DATE | EVENT DATE | DESCRIPTION | HOURS | AMOUNT | EL |
|--------------|-----------------|------------|--------------------------------|---------|-----------|----|
| 04/19/18 | 04/19/18 | 11/17/18 | Bruce Woolever Jr - GB DEPOSIT | DEPOSIT | \$ 500.00 | |

Thank you.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this domain. E-mail addresses and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. If you are not the intended recipient or believe you have received this communication in error, please notify the sender immediately by telephone or in writing. Do not disseminate, distribute, or copy this information. If you are not the intended recipient or believe you have received this communication in error, please notify the sender immediately by telephone or in writing. Do not disseminate, distribute, or copy this information. If you are not the intended recipient or believe you have received this communication in error, please notify the sender immediately by telephone or in writing. Do not disseminate, distribute, or copy this information.

Thank you for your interest in Cards And Keyfobs products. Your order has been received and will be processed immediately.

Order Details

Order ID: 9863
Date Added: 11/15/2018
Payment Method: Purchase Order (#JSO11152018)
Shipping Method: USPS Priority (Weight: 10.00lb)

Email: manager@oakleafresidents.com

IP Address: 75.144.114.154

Instructions

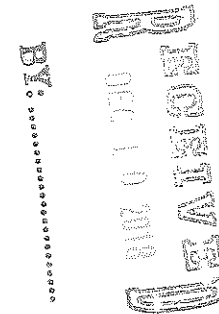
PO Number: JSO11152018

Payment Address

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida 32065
United States

Shipping Address

Jay Soriano
GMS LLC
370 Oakleaf Village Pkwy
orange park, Florida 32065
United States



Product	Model	Quantity	Price	Total
Printable Proximity Card - Kantech® ioProx® XSF/26bit P20DYE Compatible	PrtPrx-Kan26	500	\$2.69	\$1,345.00

Code to: Split 50/50

2-330-572-493

Middle Village Rec. Passes

2-330-572-6200

Double Branch Rec. Passes

Sub-Total: \$1,345.00

USPS Priority (Weight: 10.00lb): \$16.79

Total: \$1,361.79

509



Remit To: Clay County Sheriff's Office
PO Box 548/901 N. Orange Ave
Green Cove Springs, FL 32043
(904) 284-7575

Invoice Number: SSI08601
Invoice Date: 12/6/2018

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

Ship

To: OAKLEAF PLANTATION CDD
MVCDD & DBCDD
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK, FL 32065

RECEIVED
DEC 10 2018

BY:

Due Date 12/21/2018
Terms Net 15 Days

Customer ID C0000168
P.O. Number
P.O. Date 12/6/2018
Our Order No
SalesPerson

2,32,572.34 510
256

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee- NOVEMBER 2018		213	213	3.00	639.00 / 2 = \$319.50
Fees-2nd Employment Scheduling		15	15	25.00	375.00 / 2 = \$187.50

Amount Subject to Sales Tax US0
Amount Exempt from Sales Tax 1,014.00

Subtotal: 1,014.00
Invoice Discount: 0.00
Tax: 0.00

Total USD: 1,014.00 / 2
\$ 507.00

OAKLEAF PLANTATION CDD	11/1/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	11/2/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	11/2/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	11/3/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	11/4/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	11/5/2018	6028	WILLIAMS, MATTHEW L	5.00
OAKLEAF PLANTATION CDD	11/6/2018	7321	DRURY, JOHN R.	6.00
OAKLEAF PLANTATION CDD	11/7/2018	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	11/8/2018	7321	DRURY, JOHN R.	6.00
OAKLEAF PLANTATION CDD	11/9/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	11/9/2018	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	11/10/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	11/10/2018	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	11/11/2018	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	11/12/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	11/13/2018	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	11/14/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	11/15/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	11/16/2018	7321	DRURY, JOHN R.	6.00
OAKLEAF PLANTATION CDD	11/16/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	11/17/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	11/18/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	11/19/2018	6028	WILLIAMS, MATTHEW L	5.50
OAKLEAF PLANTATION CDD	11/20/2018	7321	DRURY, JOHN R.	4.00
OAKLEAF PLANTATION CDD	11/21/2018	6028	WILLIAMS, MATTHEW L	6.50
OAKLEAF PLANTATION CDD	11/22/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	11/23/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	11/24/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	11/24/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	11/25/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	11/26/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	11/27/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	11/28/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	11/29/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	11/30/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	11/30/2018	6905	WASE, BEN	6.00
			TOTAL	213.00

RECEIVED
NOV 28 2018

BY:

2,300,369.103
698

- | PAYMENT DATE | SETTLEMENT DATE | EVENT DATE | DESCRIPTION | HOURS | AMOUNT | E |
|--------------|-----------------|------------|---------------------------|---------|-----------|---|
| 10/16/18 | 10/16/18 | 11/25/18 | David Mendez - GB DEPOSIT | DEPOSIT | \$ 500.00 | |

Thank you.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

www.OakLeafResidents.com

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1001 Bradford Way
Kingston, TN 37763

Invoice #: 1470

Invoice Date: 11/16/18

Due Date: 11/16/18

Case:

P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
NOV 26 2018

RY:

2,300,369.10Z

26

Description	Hours/Qty	Rate	Amount
Tennis Revenue - Funds deposited 11/15/18		2,585.00	2,585.00
Total			\$2,585.00
Payments/Credits			\$0.00
Balance Due			\$2,585.00

Middle Village CDD

Breakdown of Revenues

November 15, 2018

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
10/23/2018	\$ 2,800.00	\$ 2,520.00	\$ 280.00
		\$ -	\$ -

Subtotal \$ 2,800.00 \$ 2,520.00 \$ 280.00

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
10/23/2018		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -

Subtotal \$ - \$ - \$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
------	---------------	---------	------------------------

10/23/2018 \$ 130.00 \$ 65.00 \$ 65.00 *Stringing

\$ - \$ -

\$ - \$ -

\$ - \$ -

Subtotal \$ 130.00 \$ 65.00 \$ 65.00

Date	Returned Checks 90%	Middle Village CDD 10%
------	---------------------	------------------------

Subtotal \$ - \$ - \$ -

Total Revenues \$ 2,930.00 \$ 2,585.00 \$ 345.00

MICHAEL GORMAN
CINDY M NICCUM-GORMAN

Fidelity® Cash Management Account 1295
80-558/1012

Pay to the
Order of

11/5/18
Middle Village (CD)

Date

\$ 70.00

Seventy-dollars and 00/100

Dollars



Security
Features
Printed on
Recycled
Paper



UMB Bank, N.A.
Warsaw, IAO

For Arianna Gorman-Tennie (11/5/18) MP

Memorandum

Money Check Writers 1-888-721-7466 www.moneycheckwriters.com



SCOTT HELLMAN
CAROLINE HELLMAN
825 SONGBIRD DR
ORANGE PARK, FL 32065

63-7927/2630

Extra

4058

Date

11/5/18

Pay to the
order of

Middle Village

\$ 35.00

thirty five dollars 00/100

Dollars



Security Features
Printed on
Recycled Paper

VYSTAR CREDIT UNION
P.O. BOX 45065
JACKSONVILLE, FLORIDA 32232-5085
PHONE (904) 777-6000

Memo: Claire Hellman Nov 11/5/18 Caroline Hellman MP

SECURITY CHECK PRINTERS™

WORLDWIDE SERVICE

RAUL RODRIGUEZ
9795 BLACKTHORN CT
ORANGE PARK, FL 32073-2290

211

63-7927/2630
106

11/6/18

Date

Pay to the
Order of

Middle Village CDD

\$ 55.00

Fifty Five 00/100

Dollars



Photo
Safe
Deposit
Box on back



P.O. Box 45065 • Jacksonville, FL 32232-5085

For Nov-Daniel/Salissa 11/6/18 Rebecca MP

DEBORAH LYNN HUTSELL
DAVID L HUTSELL
2362 OLANDER ST
GREEN CV SPGS, FL 32043-9594

210

30-7426/3140

11/6/18

Date

Pay to the
Order of

Middle Village CPD

\$ 70.00

Seventy dollars and 00/100

Dollars



Photo
Safe
Deposit
Box on back



USAA FEDERAL SAVINGS BANK
10750 McDERMOTT FWY
SAN ANTONIO, TEXAS 78288-0544
(210) 456-0000 1-800-832-3724

For Nov. tennis Hana 11/6/18 Deb MP

MUHAMMAD D SHAREEF
ODILE R SHAREEF
2916 PIEDMONT MANOR DR
ORANGE PARK, FL 32065

275

63-7827/2639
126

11/7/18

Date

Pay to the
Order of

Middle Village CDO

\$ 70.00

Seventy dollars

Dollars



Photo
Safe
Deposit
Facility



P.O. Box 45065 • Jacksonville, FL 32232-5065

For Amari-Tennis Celile Sharif MP

Tina T Herbermann
James T Herbermann
625 Oakleaf Plantation Pkwy Unit 314
Orange Park FL 32065

698

8-9/430
547

11-8-18

Date

Pay to the
Order of

Middle Village CDO

\$ 70.00

Seventy & no/100

Dollars



Photo
Safe
Deposit
Facility



PNC Bank, N.A. 001

For Tennis Nemo Nov.

Ju h

MP

SHIRLEY WOOD ROWE
785 OAKLEAF PLANTATION PKWY UNIT 122
ORANGE PARK, FL 32065-3535
(904) 545-2040

1475

63-751/631 11118

10-24-18

Date

Pay to the
Order of

Middle Village CDO

\$ 20.00

Twenty

00/100

Dollars



Photo
Safe
Deposit
Facility



Wells Fargo Bank, N.A.
Florida
wellsfargo.com

For Tennis

Rowe

MP

ALAINA J BELL 10-96
113 LAKESIDE GREEN DR
NEW BERN, NC 28560

746

85-7758/2055
10

10/30/18

Date

PAY TO THE
ORDER OF

Middle Village CDO

\$ 142.00

One hundred forty two & 00/100

DOLLARS



Photo
Safe
Deposit
Facility



KEESLER FEDERAL
CREDIT UNION

P.O. Box 7001, Biloxi, MS 39534-7001 | www.kfcu.org

FOR Oct/Nov Tennis

Alaina J Bell

MP



GEORGE H DOWNS
JESSICA L DOWNS
1863 OAKCHIME DR
ORANGE PARK, FL 32065-4252

1033

30-7426/3140

10/30/18

Date

Pay to the
Order of

Middle Village CDD

\$ 60.00

Sixty & 00/100

Dollars



Photo
Safe
Deposit
Box



USAA FEDERAL SAVINGS BANK
10750 McDERMOTT FWY
SAN ANTONIO, TEXAS 78288-0544
(210) 456-8000 1-800-832-3724

For Tennis Abby Ties Oct

[Signature]

MP

DEBORAH LYNN HUTSELL
DAVID L HUTSELL
2362 OLANDER ST
GREEN CV SPGS, FL 32043-9594

209

30-7426/3140

Oct. 30, 2018

Date

Pay to the
Order of

Middle Village CDD

\$ 70.00

Seventy dollars and 00/100

Dollars



Photo
Safe
Deposit
Box



USAA FEDERAL SAVINGS BANK
10750 McDERMOTT FWY
SAN ANTONIO, TEXAS 78288-0544
(210) 456-8000 1-800-832-3724

For October Tennis

[Signature]

MP

RICHARD SHEPHARD
HILLERY SHEPHARD
4355 EAGLE LANDING PKWY
ORANGE PARK, FL 32065

257

63-751/531 10058
1010311978936

10/31/18

Date

Pay to the
Order of

Thirty - Five

\$ 35.00

35
100

Dollars



Photo
Safe
Deposit
Box



Wells Fargo Bank, N.A.
Florida
wellsfargo.com

For Evan's Tennis

[Signature]

MP

JAMES A McELFRESH
JANE K McELFRESH
3100 SHERWIN OAKS LN APT #23B
ORANGE PARK, FL 32065

1573

63-0044/2660
05

11/1/2018

Date

CHECK ARMOR

Pay to the
Order of

Thirty - Five and 10/100

\$ 35.00

Dollars



Photo
Safe
Deposit
Box



MIAMI POSTAL SERVICE CREDIT UNION
6171 N.W. 183RD STREET
HIALEAH, FL 33015

For Nov session - Jamison

[Signature]

MP

Theresa Capuzzo
403 Bayridge Court
Orange Park, FL 32065

3793

63-1392/830
66350

11-13-18

Pay to the
Order of

Middle Village

\$ 105.00

One hundred five & 00/100

BBVA Compass

Compass Bank
Jacksonville, FL

Allison/Abby Tennis Nov 11/13/18 Capuzzo

The Byles Check Company 1-800-774-3257 www.byleschecks.com

63-1392/830

2709



ADAM LOWERY
JENNIFER LOWERY
4016 EAGLE LANDING PKWY
ORANGE PARK, FL 32065
904-716-9205

Date 11/13/18

Pay to the
Order of

Middle Village CDD

\$ 105.00

one hundred and five and 00/100 Dollars

BBVA COMPASS-BANK
FLORIDA
WWW.BBVACOMPASS.COM

Tennis
November

For: Nate & Ally Lowery

"And the heavens shall praise thy wonders, O Lord..."

Page 69

Signature of Adam Lowery

KATI MARIE MUIR 08/09
MICHAEL E MUIR
PH. 850-348-3215
4681 PLANTATION OAKS BLVD.
ORANGE PARK, FL 320653652

63-8317/2631

509

DATE 11/13/18

PAY TO THE
ORDER OF

Middle Village CDD

\$ 35.00

Thirty five 00/100 DOLLARS

Tyndall

FEDERAL CREDIT UNION

MEMO

Signature of Michael E. Muir

BERT W CUTTING
McKENZIE E CUTTING
3124 HEARTHSTONE LN
ORANGE PARK, FL 32065-4213

2062

30-7426/3140

11-14-18

Pay to the
Order of

Middle Village CDD

\$ 70.00

Seventy & 00/100 Dollars



USAA FEDERAL SAVINGS BANK
10750 McDERMOTT FWY
SAN ANTONIO, TEXAS 78288-0544
(210) 456-5000 1-800-832-3724

USAA

For: Tennis

Signature of Bert W. Cutting

David Ramos
Amarillys Rodriguez
 4691 Karsten Creek Dr
 Orange Park, FL 32065

90-8037/3211 1391

11/13 2018 FRAUDARMOR

Pay to the Order of Middle Village CDD \$ 70.00

Seventy Dollars

First Tech Federal Credit Union
 firsttechfed.com
 855-855-8805

For NOV Due Shirley Rodriguez

VERIFY THE AUTHENTICITY OF THIS MULTI-TONE SECURITY DOCUMENT.

ACTIVE network

ACTIVE NETWORK, LLC
 717 N. HARWOOD STREET
 SUITE 2500 858-964-3800
 DALLAS, TX 75201

FROM TOP TO BOTTOM:
 22057
 November 07, 2018
 16-661220
 VOID AFTER 180 DAYS

Amount: **One Thousand Six Hundred Twenty dollars and 00 cents**

Pay to the order of MIDDLE VILLAGE CDD (150016418)
845 OAKLEAF PLANTATION PKWY
ORANGE PARK FL 32065-3531

Bank of America N.A.
 Los Angeles, California

REGISTRATION

C. M. S.
 AUTHORIZED SIGNATURE

****\$1,620.00****

Wells Fargo Bank
Transaction Receipt

Branch #0066340 21 Deposit

Account Number XXXXXXXXX4262
CHK 00182

Cash In \$245.00

Loose Currency

\$20	\$20.00
\$10	\$150.00
\$5	\$75.00
Sub total	\$245.00

Number of Checks 18
Check Listing

\$70.00
\$55.00
\$35.00
\$70.00
\$70.00
\$70.00
\$20.00
\$140.00
\$20.00
\$60.00
\$35.00
\$35.00
\$105.00
\$105.00
\$35.00
\$70.00
\$70.00
\$1,620.00

Total Checks Amount \$2,685.00
Total Deposit \$2,930.00

Deposit Availability
\$245.00 of your deposit is
included in your available balance.

\$2,685.00 will be available on
Friday, 11/16/18

Transaction # 030 0035
10:51AM 11/15/18
Deposit Credit Date: 11/15/18

Thank you for your business.

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
11/20/18	1472

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
NOV 26 2018

BY:

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2018		14,441.67	14,441.67
Maintenance Supplies		2,098.85	2,098.85
Facility Maint. - Gen. 2, 330, 572, 6200	\$ 3142, ⁰⁰		
Facility Maint. - Conting. 2, 330, 572, 6220	\$ 2300, ⁰⁰		
Common Area Maint. 2, 320, 572, 4650	\$ 4570, ⁰⁰		
Lighting Repairs 2- 330, 572, 4663	\$ 833, ⁰⁰		
Tennis Court Maint. 2, 330, 572, 3440	\$ 1497, ⁰⁰		
Misc. Maint. 320, 572, 4900	\$ 420, ⁰⁰		
Repairs/Replacements 34 - 538 - 6400	\$ 3778, 52	Total	\$16,540.52
		Payments/Credits	\$0.00
		Balance Due	\$16,540.52

26

\$ 12,762

RAW
11, 21, 18

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/28/18	2	B.M.	Removed debris from common areas, roadways and Amenity Center, water hanging baskets
9/28/18	2	G.S.	Removed debris from common areas, replaced trash can liners as needed, removed and disposed of road kill
9/28/18	0.5	J.H.	Additional court maintenance
10/1/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/1/18	8	S.D.S.	Watered all plants on patio and main building, repaired and painted trash basket cover in park, upgraded park lights to LED, returned benches to proper location
10/2/18	6	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, replaced lights at Amenity Center and walkways with LED
10/2/18	8	S.D.J.	Assist with pressure wash project
10/2/18	8	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, picked up supplies, treated grounds for fire ants, removed debris from ponds
10/2/18	4	S.D.S.	Secured rowing machines in fitness center, changed out park lamps to LED
10/2/18	0.5	J.H.	Additional court maintenance
10/3/18	4	B.M.	Repaired pavers at Amenity Center, removed debris and swept the Amenity Center
10/3/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, picked up supplies, treated grounds for fire ants
10/3/18	8	S.D.S.	Removed debris from boardwalk and gazebo, watered plants, touched up paint on Amenity Center, upgraded promenade lights to LED, cleaned insects from main balcony on promenade to LED
10/3/18	6	S.D.J.	Performed light inspection around Amenity Center, did paint touch upon Amenity Center, blew leaves off boardwalk, assist with pressure wash
10/4/18	6	E.T.	Upgraded lights on promenade with LED
10/4/18	6	B.M.	Removed debris from common areas, fountain, and Amenity Center, watered hanging baskets, upgraded lights on promenade with LED
10/4/18	2	T.C.	Assisted with upgrading lights on promenade to LED
10/4/18	8	G.S.	Removed debris from common areas, hauled off large debris, sprayed for weeds around shop, performed maintenance on golf cart
10/4/18	6	S.D.S.	Assisted with upgrading lights on promenade to LED
10/4/18	8	S.D.J.	Inspected playground equipment, removed insects from Amenity Center, prepped and painted touch ups on Amenity Center, removed debris from boardwalk, assisted with light upgrade to LED at promenade
10/5/18	8	B.M.	Performed light inspection on promenade and made repairs as needed, removed debris from fountain, lake and Amenity Center, painted louvers for gazebo, removed graffiti from playground feature
10/5/18	2	T.C.	Organized and cleaned shop
10/5/18	2	G.S.	Removed debris from common areas, replaced trash can liners as needed, hauled away trash and debris from shop
10/6/18	0.5	J.H.	Additional court maintenance
10/8/18	6	B.M.	Performed maintenance inspection in restroom and made needed repair, watered plants, removed debris from fountain filter basket, common areas and Amenity Center
10/8/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/8/18	8	S.D.S.	Removed debris from boardwalk and gazebo, repaired drinking fountain at basketball/baseball field house, replaced rotten boards at tennis boardwalk
10/8/18	8	S.D.J.	Assisted with drinking fountain repairs, blew debris from boardwalk, performed light inspection on baseball field, repaired boards on tennis boardwalk
10/9/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, performed hurricane check around Amenity Center and pool area
10/9/18	4	B.M.	Prepped areas for possible hurricane
10/9/18	8	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, removed debris from ponds, treated grounds for ants and ground moles, sprayed around tennis courts and shop area for weeds
10/9/18	4	S.D.S.	Assisted with prepping for possible hurricane
10/10/18	6	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, replaced light in parking lot with LED, rebuilt, lights at tennis courts and walkways for LED, repaired main water line to pool equipment and auto refill
10/10/18	4	B.M.	Removed debris in parking lot, replaced bulbs in ladies restroom, repaired lights at community entrance, watered hanging baskets
10/10/18	2	T.C.	Repaired toilet in field house, replaced missing outlet cover
10/10/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/10/18	4	S.D.S.	Removed and replaced street lights in roundabout to LED
10/11/18	4	B.M.	Assisted with installation of exhaust fans, watered hanging baskets, swept buildings
10/11/18	2	T.C.	Installed exhaust fans in field house bathroom
10/11/18	8	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, treated fire ant mounds, removed debris from ponds, organized shop, cleaned trash bin area
10/11/18	5	S.D.S.	Returned pool deck tables and chairs to proper locations from hurricane prep, blew off boardwalk and gazebo
10/11/18	0.5	J.H.	Additional court maintenance

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/12/18	4	E.T.	Blew off boardwalk, performed light inspection on boardwalk and Promenade, replaced bulbs as needed, removed debris around Lake Promenade
10/12/18	2	B.M.	Placed out signs for garage sale, removed debris from common areas
10/12/18	1	J.H.	Additional court maintenance
10/13/18	1	J.H.	Additional court maintenance
10/14/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed treated fire ant mounds in parks and around trash cans
10/16/18	8	B.M.	Watered plants, repaired boards on tennis boardwalk, cleaned fountain and basket filter, removed debris at Amenity Center, set up CDD
10/15/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/15/18	8	S.D.S	Blew debris from boardwalk and gazebo, reinstalled fan blades at adult pool, repaired toilet paper dispenser in ladies restroom by kiddo pool, replace boards on tennis boardwalk, rehung clocks at tennis and adult pool
10/16/18	2.5	J.H.	Additional court maintenance
10/16/18	4	E.T.	Replaced light fixture in parking lot, watered plants at Amenity Center, performed light inspection around community entrances
10/16/18	4	B.M.	Assisted with replacing light on parking lot pole, performed light on community entrances
10/16/18	8	G.S.	Removed debris from common areas and Amenity Center, performed maintenance on tennis court sweeper, removed debris from pond, cleaned and hauled away large debris from shop
10/16/18	4	S.D.S	Sanded entry way sign, inspected Porticos for insects, replaced street lamp at roundabout, identified additional boards for replacement at tennis boardwalk
10/16/18	1	J.H.	Additional court maintenance
10/17/18	8	E.T.	Replaced pavers on Promenade walkway around the lake, filled in the walkway washout at Promenade
10/17/18	4	B.M.	Took down CDD meeting, performed light inspection in parking lot and Promenade, replaced bulbs as needed
10/17/18	4	T.C.	Performed maintenance on boardwalk and replaced rotten and broken boards
10/17/18	2	G.S.	Removed debris from common areas and Amenity Center, picked up supplies, removed debris from pond
10/17/18	8	S.D.S	Blew debris from boardwalk and gazebo, removed and replaced sections of pavers on Promenade that had washed out
10/18/18	8	B.M.	Performed major structural repairs to tennis boardwalk, installed crown molding in tennis shop, remove debris from parking lot
10/18/18	6	T.C.	Replaced rotten and broken boards on tennis boardwalk, cleaned and organized shop
10/18/18	8	G.S.	Removed debris from common areas and Amenity Center, removed bricks and pavers from Promenade
10/18/18	8	S.D.S	Prepped and touched up sections of railing at Amenity Center, removed and replaced numerous boards and substructure at tennis boardwalk
10/18/18	2	J.H.	Additional court maintenance
10/19/18	3	E.T.	Watered hanging baskets at Amenity Center, removed debris and broken glass from parking lot, replaced light in bathroom, tightened toilet seals
10/19/18	3	B.M.	Removed debris around Amenity Center, inspected playground equipment and made repairs as needed
10/19/18	2	G.S.	Removed debris from common areas at Amenity Center, trimmed shrubs around shop, cleaned and raked leaf debris at shop
10/19/18	0.5	J.H.	Additional court maintenance
10/20/18	3	J.H.	Additional court maintenance
10/22/18	6	B.M.	Repaired boards on tennis boardwalk, painted all new lumber on tennis boardwalk
10/22/18	2	G.S.	Treated areas for fire ants and mounds, removed debris from ponds, removed debris from common areas
10/22/18	8	S.D.S	Blew off Boardwalk and gazebo of debris, replaced boards on tennis boardwalk, cleaned benches of mildew, clean walls in lower corridor of Amenity Center
10/23/18	4	E.T.	Watered plants at Amenity Center, repotted plants at Amenity Center
10/23/18	3	B.M.	Replaced dead and diseased plants in hanging baskets, watered plants around Amenity Center, removed debris around Amenity Center
10/23/18	8	G.S.	Removed debris from common areas and Amenity Center and ponds, treated fire ant mounds, emptied trash cans in parks, athletic fields and around Amenity Center, replaced trash can liners as needed, filled in washout areas at overpass and on Promenade
10/23/18	4	S.D.S	Removed old mortar from bricks to be reused to rebuild entryway
10/24/18	4	E.T.	Replace light on boardwalk, cut broken board for sign, removed debris from parking lot
10/24/18	5.5	B.M.	Cleaned and swept Amenity Center for cobwebs and dust, watered plants, changed light on nature boardwalk, changed bulbs in ladies restroom, inspected lights on gazebo, removed debris from common areas
10/24/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash bags as needed
10/24/18	4	T.C.	Repaired and patched walls in fitness center, repaired leaking toilet in GB
10/25/18	8	B.M.	Performed light inspection on community entrances, painted kids room in fitness center, cleaned fountain, filter and basket, assisted with installation of hand sanitizer dispensers
10/25/18	4	T.C.	Installed hand sanitizer dispensers
10/25/18	8	G.S.	Inspected playgrounds and parks, removed debris from common areas and replaced trash

GMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
			can liners as needed
10/25/18	0.5	J.H.	Additional court maintenance
10/26/18	4	B.M.	Made repairs on dumpster gate
10/26/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed removed debris from lakes
10/26/18	0.5	J.H.	Additional court maintenance
10/27/18	0.5	J.H.	Additional court maintenance
10/29/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/29/18	7	B.M.	Continued repairs on boards on tennis boardwalk, installed lights, replaced sprinkler on tennis court, reset elevator, watered plants, swept/dusted Amenity Center for cobwebs, cleaned fountain
10/29/18	4	T.C.	Installed new LED lights in fitness center, continues repairs on boards on tennis boardwalk
10/29/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash bags as needed, removed debris from clogged outflow in pond
10/29/18	8	S.D.S	Repaired sprinklers at tennis court #2, dug trench to improve tennis court drainage, upgraded 2 light fixtures to LED in fitness center, installed hand sanitizers in ladies and men's restroom at kiddie pool
10/29/18	0.5	J.H.	Additional court maintenance
10/30/18	4	T.C.	Replace old lights in fitness center with new LED lights
10/30/18	8	G.S.	Removed debris from common areas and Amenity Center, picked up supplies, unloaded clay for tennis courts, treated fire ant mounds
10/30/18	4	S.D.S	Replaced lights in fitness center to LED, completed drainage at tennis court, continued cleaning old bricks for reuse
10/30/18	0.5	J.H.	Additional court maintenance
10/31/18	4	B.M.	Watered hanging baskets, repaired and adjusted doors in adult pool restroom, cleaned elevator lens covers, picked up supplies
10/31/18	2	G.S.	Removed debris from common areas and Amenity Center, treated fire ant mounds
10/31/18	8	S.D.S	Cleaned and prepped brick and limestone for reuse, repaired door at men's restroom at adult pool, blew debris from boardwalk and gazebo
TOTAL	<u>443</u>		
MILES	<u>597</u>		

* Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 11/5/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	9/28/18	2" x 6" x 8ft (4)	28.54	B.M.
	9/28/18	2" x 4" x 8ft (2)	18.74	B.M.
	9/28/18	Key	2.27	B.M.
	9/28/18	Season simple simon (4)	31.65	B.M.
	10/1/18	Fire ant poison	32.06	G.S.
	10/1/18	2gal Sprayer	17.22	G.S.
	10/3/18	Ant killer	24.10	G.S.
	10/3/18	Kilz -II gallon	28.73	B.M.
	10/3/18	Metric socket set	17.22	B.M.
	10/3/18	SAE socket set	17.22	B.M.
	10/4/18	3.0 AH battery	51.18	J.S.
	10/4/18	Paint roller (3pk)	12.58	J.S.
	10/4/18	2.5qt Paint mixing cup (2)	5.15	J.S.
	10/4/18	1qt Paint mixing cup (4)	5.89	J.S.
	10/4/18	Vinyl butt splicers (50)	7.94	B.M.
	10/5/18	Duct tape (2)	12.83	B.M.
	10/5/18	Allen wrench set	11.47	B.M.
	10/5/18	Concrete mortar patch	7.07	B.M.
	10/5/18	100w Metal halide (2)	76.13	B.M.
	10/8/18	Mke 3amp battery	51.18	J.S.
	10/8/18	Paint roller (3pk)	12.58	J.S.
	10/8/18	2.5 qt Paint mixing cup	2.58	J.S.
	10/8/18	1qt Paint mixing cup (2)	2.84	J.S.
	10/9/18	Brass coupling	7.54	B.M.
	10/9/18	Quick connect valve	5.06	B.M.
	10/9/18	Quick connect valve	5.06	B.M.
	10/9/18	Quick connect elbow	5.67	B.M.
	10/9/18	Pipe tape	1.59	B.M.
	10/9/18	Vinyl tube	12.90	B.M.
	10/9/18	Weathershield (4)	28.64	B.M.
	10/9/18	Poly tube	4.78	B.M.
	10/9/18	Ant shield	40.08	G.S.
	10/9/18	Hand towels	14.88	G.S.
	10/9/18	Hand soap	4.58	G.S.
	10/9/18	4" Square metal cover	1.21	J.S.
	10/9/18	12-2 MCC quick whip	16.02	J.S.
	10/9/18	Decora Outlet	5.74	J.S.
	10/9/18	1/2" Concrete bit	8.33	B.M.
	10/9/18	Wall plate	1.00	J.S.
	10/9/18	4" Square cover	1.71	J.S.
	10/9/18	4" Square box	1.52	J.S.
	10/9/18	SAE washer	4.51	J.S.
	10/11/18	12 Stranded black wire (50ft)	17.10	B.M.
	10/11/18	Air freshner (2)	11.43	B.M.
	10/11/18	20" Floor fan	51.70	B.M.
	10/11/18	12 Stranded white wire (50ft)	17.10	B.M.
	10/11/18	12 Stranded green wire (50ft)	17.10	B.M.
	10/11/18	Construction adhesive	2.00	J.S.
	10/11/18	Wiring connectors blue	1.48	J.S.
	10/11/18	Wiring connectors red	1.48	J.S.
	10/11/18	Snapille 3/4" connectors	1.10	J.S.
	10/11/18	Anti-short bushings 5/16"	1.27	J.S.
	10/11/18	Anti-short bushings 1/2"	1.53	J.S.
	10/11/18	Screw in connectors	0.91	J.S.
	10/11/18	Reducing washer 3/4" x 1/2"	1.15	J.S.
	10/12/18	Handle	5.74	G.S.
	10/12/18	Fire ant bait	22.97	G.S.
	10/12/18	Fire ant poison	7.98	G.S.
	10/12/18	Ant killer	9.13	G.S.

10/15/18	Bleach (2)	8.00	B.M.
10/15/18	Anchor kit w/screws	9.80	B.M.
10/16/18	Parts bin (2)	9.13	B.M.
10/16/18	Keys (3)	6.80	B.M.
10/17/18	2 x 6 x 8ft Lumber	6.64	B.M.
10/17/18	2 x 6 x12ft Lumber (6)	61.96	B.M.
10/17/18	60lb Concrete mix (2)	8.06	B.M.
10/17/18	Fire ant killer	18.26	G.S.
10/17/18	Knee pads	6.87	G.S.
10/17/18	Ant killer	12.05	G.S.
10/17/18	Pink foam panel	6.88	G.S.
10/17/18	Concrete mix	12.08	G.S.
10/17/18	Cordmate channel (2)	32.15	J.S.
10/17/18	Cordmate channel kit	22.98	J.S.
10/17/18	Rubber gate wheels (2)	40.20	J.S.
10/17/18	Paint roller 3pk	11.43	J.S.
10/17/18	2" Brush	3.84	J.S.
10/17/18	4" Brush	10.32	J.S.
10/17/18	Paint 1gl	18.98	J.S.
10/17/18	1 qt mixing bucket	2.21	J.S.
10/17/18	Wall trim chair rail (24ft)	49.13	J.S.
10/17/18	Wall trim casing (22ft)	21.00	J.S.
10/18/18	2 x 6 x12ft Lumber (6)	61.96	B.M.
10/18/18	Dewalt 6-IN DR GDE	9.17	B.M.
10/22/18	2 x 6 x 12ft Lumber (3)	30.98	B.M.
10/22/18	Deck mate screws 5lb	28.41	B.M.
10/22/18	Key ring	1.13	B.M.
10/22/18	Caulk (2)	10.30	B.M.
10/22/18	Spackling paste	6.88	B.M.
10/22/18	Drywall tape	8.03	B.M.
10/23/18	Coleus plants (12)	11.48	B.M.
10/23/18	Nifty Nabber	22.97	G.S.
10/23/18	Culling wheel	17.08	G.S.
10/23/18	Bug spray	4.57	G.S.
10/23/18	Ant killer (5)	60.28	G.S.
10/23/18	Tomcat gopher bait	5.68	G.S.
10/23/18	Fire ant killer	22.97	G.S.
10/25/18	Simple green (2)	11.43	B.M.
10/25/18	Microfiber tray set (6)	14.92	B.M.
10/25/18	Paint roller nap	6.29	B.M.
10/25/18	Drywall anchor	17.23	B.M.
10/25/18	Paint roller naps (3)	11.43	B.M.
10/25/18	Paint brushes (2)	13.50	B.M.
10/25/18	Microfiber towels	22.97	B.M.
10/25/18	All purpose cleaner (lavender) (2)	11.43	B.M.
10/26/18	Sleeve anchors	10.90	B.M.
10/26/18	Threaded rod	18.12	B.M.
10/26/18	5 gal Bucket	3.74	B.M.
10/26/18	Drill bit	20.67	B.M.
10/26/18	Washers	6.27	B.M.
10/26/18	Hex nuts	6.27	B.M.
10/26/18	Hex bolts (8)	12.42	B.M.
10/26/18	Lock washers (8)	2.21	B.M.
10/28/18	Ant bait	45.93	B.M.
10/28/18	LED Bulbs	11.85	B.M.
10/29/18	Deck over paint	186.30	B.M.
10/29/18	Roto sprinkler head	13.77	B.M.
10/29/18	Paint tray liners	6.87	B.M.
10/29/18	Paint tray	17.22	B.M.
10/29/18	2 x 6 x 12ft Lumber (3)	30.98	B.M.
10/30/18	Granite rock	17.18	T.C.
10/30/18	Wire stripper/cutter	22.63	T.C.
10/30/18	Floor chisel	12.62	T.C.
10/30/18	Brick layer hammer	34.34	T.C.
10/31/18	Dewalt tap & drill bit	7.44	T.C.
10/31/18	Granite rock	11.45	T.C.

TOTAL \$2,098.85

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
11/20/18	1473

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
NOV 26 2018

BY:

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2018 - Tennis Facility		600.00	600.00
2,330,572.3440 26			
Total			\$600.00
Payments/Credits			\$0.00
Balance Due			\$600.00

2nd

11/21/18

RMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
 MAINTENANCE BILLABLE HOURS
 FOR THE MONTH OF OCTOBER 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/29/18	2	J.H.	Clean and sweep tennis courts.
10/1/18	2	J.H.	Clean and sweep tennis courts.
10/3/18	2	J.H.	Clean and sweep tennis courts.
10/5/18	2	J.H.	Clean and sweep tennis courts.
10/8/18	2	J.H.	Clean and sweep tennis courts.
10/10/18	2	J.H.	Clean and sweep tennis courts.
10/12/18	2	J.H.	Clean and sweep tennis courts.
10/15/18	2	J.H.	Clean and sweep tennis courts.
10/17/18	2	J.H.	Clean and sweep tennis courts.
10/19/18	2	J.H.	Clean and sweep tennis courts.
10/22/18	2	J.H.	Clean and sweep tennis courts.
10/24/18	2	J.H.	Clean and sweep tennis courts.
10/26/18	2	J.H.	Clean and sweep tennis courts.
10/29/18	2	J.H.	Clean and sweep tennis courts.
10/31/18	2	J.H.	Clean and sweep tennis courts.
TOTAL	<u>30</u>		at \$20 per hour
MILES	<u>0</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2008-0.445

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
DEC 10 2018

BY:

Invoice #: 1474
Invoice Date: 11/27/18
Due Date: 11/27/18
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Event Staff through November 22, 2018	29.03	25.00	725.75
Amenities Revenue 2,369,103 26			
Total			\$725.75
Payments/Credits			\$0.00
Balance Due			\$725.75

RHW
11, 28, 18

Governmental Management Services, LLC
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
29.03	Facility Event Staff	\$ 25.00	\$ 725.75

Covers Period End: November 22, 2018

Amenities Revenue # 2-369-103

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1476
Invoice Date: 12/1/18
Due Date: 12/1/18
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - December 2018/Rec.		11,649.17	11,649.17
2,310,513.340 26			
Total			\$11,649.17
Payments/Credits			\$0.00
Balance Due			\$11,649.17

RMW
12,6,18

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

RECEIVED
DEC 10 2018

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

BY:

Invoice #: 1477
Invoice Date: 12/1/18
Due Date: 12/1/18
Case:
P.O. Number:

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - December 2018/Tennis		5,778.15	5,778.15
2,330,572.343 26			

Total \$5,778.15

Payments/Credits \$0.00

Balance Due \$5,778.15

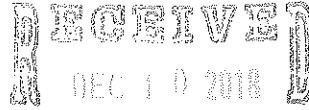
2.410
12, 6, 18

Governmental Management Services, LLC
1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1478
Invoice Date: 12/1/18
Due Date: 12/1/18
Case:
P.O. Number:

Bill To:
Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



BY:

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - December 2018/Amenity Staff		5,778.15	5,778.15
2,330,572,3430 26			

Total	\$5,778.15
Payments/Credits	\$0.00
Balance Due	\$5,778.15

RHW
12.6.18

Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

Invoice #: 1471

Invoice Date: 11/16/18

Due Date: 11/16/18

Case:

P.O. Number:

Bill To:Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092**RECEIVED**
NOV 26 2018**BY:**

Description	Hours/Qty	Rate	Amount
September 2018 - Phones (002.330.57200.41000)		99.38	99.38
September 2018 - Permits/ Licenses (002.310.51300.49300)		26.95	26.95
September 2018 - Repair and Replacements (034.600.53800.64000)		921.53	921.53
September 2018 - Office Supplies (002.330.57200.51000)		309.63	309.63
September 2018 - Special Events (002.330.57200.49400)		598.39	598.39
September 2018 - Rec. Passes (002.330.57200.49300)		232.48	232.48
26			

Total \$2,188.36**Payments/Credits** \$0.00**Balance Due** ~~\$2,188.36~~**\$1,266.⁸³**

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Oct 19, 2018

Purchase Date	Vender	Amount	Description	GL Account	Middle Village	GL	Double Branch	GMS	Total
9/20/2018	Swank	395	Special Event -camp	2.330.572.49400	197.5	2.320.572.49400	197.5		395
9/26/2018	Office Depot	70.97	Office Supplies	2.330.572.51000	35.49	2.320.572.5100	35.48		70.97
9/26/2018	Leslie's	96.26	Office Supplies	2.330.572.51000	48.13	2.320.572.5100	48.13		96.26
9/27/2018	walmart	244.9	Special Event -camp	2.330.572.49400	122.45	2.320.572.49400	122.45		244.9
9/27/2018	walmart	116.44	Special Event -camp	2.330.572.49400	58.22	2.320.572.49400	58.22		116.44
9/27/2018	Target	27.8	Special Event -camp	2.330.572.49400	13.9	2.320.572.49400	13.9		27.8
9/27/2018	publix	57.59	Special Event -camp	2.330.572.49400	28.8	2.320.572.49400	28.79		57.59
9/27/2018	Dunkin Donuts	131.03	Special Event -camp	2.330.572.49400	65.52	2.320.572.49400	65.51		131.03
9/27/2018	1D Zone	464.95	card printer ink	2.330.572.49300	232.48	2.320.572.62000	232.47		464.95
9/28/2018	Domino's	51.52	Special Event -camp	2.330.572.49400	25.76	2.320.572.49400	25.76		51.52
9/28/2018	publix	26.54	Special Event -camp	2.330.572.49400	13.27	2.320.572.49400	13.27		26.54
9/28/2018	publix	145.93	Special Event -camp	2.330.572.49400	72.97	2.320.572.49400	72.96		145.93
10/1/2018	Office Depot	99.36	Office Supplies	2.330.572.51000	49.68	2.320.572.5100	49.68		99.36
10/2/2018	electric motor warehouse	131.63	Vent Fan	34.600.538.64000	131.63				131.63
10/2/2018	RingCentral	198.75	VOIP phones	2.330.572.4100	99.38	2.320.572.4100	99.37		198.75
10/4/2018	Pinch a Penny	14.96	Pool Supplies			2.320.572.63100	14.96		14.96
10/5/2018	Sherwin Willaims	101.65	Sign paint	34.600.538.64000	50.83	2.320.572.63100	50.82		101.65
10/11/2018	Office Depot	49.27	Office Supplies	2.330.572.51000	24.64	2.320.572.5100	24.63		49.27
10/12/2018	walmart	288.97	Tech / Office Supplies	2.330.572.51000	144.49	2.320.572.5100	144.48		288.97
10/12/2018	Office Depot	14.4	Office Supplies	2.330.572.51000	7.2	2.320.572.5100	7.2		14.4
10/15/2018	Mood pandora	26.95	music license	2.310.513.49300	26.95				26.95
10/15/2018	Mood pandora	26.95	music license			2.320.572.49300	26.95		26.95
10/19/2018	Head Penn	739.07	Tennis Supplies	34.600.538.64000	739.07				739.07
Totals		\$3,520.89			\$2,188.36		\$1,332.53	\$0.00	\$3,520.89

Double Branch / Middle Village American Express Charges
GMS Statement Closing Date – Oct 19, 2018

Totals by GL

Double Branch: \$1332.53

2.320.572.4100 (DB Phones) – \$99.37
2.320.572.49300 (DB permits/ licenses) – \$26.95
2.320.572.49400 (DB Special Events) - \$598.36
2.320.572.5100 (DB Office Supplies) - \$ 309.60
2.320.572.63100 (DB Repair and Replacements) - \$65.78
2.320.572.62000 (DB Rec passes) - \$232.47

Middle Village: \$2188.36

2.330.572.4100 (MV Phones) – \$99.38
2.310.513.49300 (MV permits/ licenses) – \$26.95
34.600.538.64000 (MV repair & replacements) – \$921.53
2.330.572.51000 (MV Office Supplies) - \$309.63
2.330.572.49400 (Special Events) – \$598.39
2.330.572.49300 (MV Rec Passes) - \$232.48

				Amount
09/20/18	SWANK MOTION PICTURES IN 01552392 631271 BUSINESS SERVICES	SAINT LOUIS	MO	\$395.00 †
09/26/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 RECYCLING PROGRAM INK, REPLACES HP 952XL, BLACK POUCH, LAMINTNG, PHOTO SEAL, 10PK	JACKSONVILLE	FL	\$70.97
09/26/18	LESLIES POOLMART SWIMMING POOLS	JACKSONVILLE	FL	\$96.26
09/27/18	WAL-MART SUPERCENTER 3308 3308 DISCOUNT STORE	MIDDLEBURG	FL	\$244.90 †
09/27/18	WAL-MART SUPERCENTER 3308 3308 DISCOUNT STORE	MIDDLEBURG	FL	\$116.44 †
09/27/18	TARGET JACKSONVILLE WEST 2283 DISCOUNT STORE	JACKSONVILLE	FL	\$27.80
09/27/18	PUBLIX #128 000000128 8636881188	JACKSONVILLE	FL	\$57.59
09/27/18	DUNKIN #346314 Q35 3463 904-778-0700	JACKSONVILLE	FL	\$131.03 †
09/27/18	ID ZONE IDZONE MIAMI	MIAMI LAKES	FL	\$464.95 †
09/28/18	DOMINO'S 9175787773 FAST FOOD REST.	JACKSONVILLE	FL	\$51.52
09/28/18	PUBLIX #128 000000128 8636881188	JACKSONVILLE	FL	\$26.54

Continued on next page



Business Green Rewards Card
GMS LLC
JAMES PERRY
Closing Date 10/21/18



p. 5/10

Account Ending 6-64002

Detail Continued

† - denotes Pay Over Time activity

				Amount
09/28/18	PUBLIX #128 000000128 8636881188	JACKSONVILLE	FL	\$145.93 †
10/01/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 FS B&W LTR SglSd 20# Wht FS Color LDG SglSd, 24#	JACKSONVILLE	FL	\$99.36
10/02/18	ELECTRIC MOTOR WAREHOU 810-744-1240	BURTON	MI	\$131.63 †
10/02/18	MES*RINGCENTRAL, INC 9733437008 94002	BELMONT	CA	\$198.75 †
10/04/18	PINCH A PENNY - 242 000000001 9046999629	JACKSONVILLE	FL	\$14.96
10/05/18	SHERWIN WILLIAMS 704309 4309 904-353-9753	JACKSONVILLE	FL	\$101.65 †
10/11/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 FOLDER, LTR, 1/3 CUT, 100BX, MANILA Folder Ltr 1/3 100 Bx ENVELOPE, CLSP, RCYCL, 9X12, 100BX	JACKSONVILLE	FL	\$49.27
10/12/18	WAL-MART SUPERCENTER 6978 6978 DISCOUNT STORE	JACKSONVILLE	FL	\$288.97 †
10/12/18	OFFICEMAX/DEPOT 6826 000006826 8004633768 FS Color LDG DblSd, 24#	JACKSONVILLE	FL	\$14.40
10/15/18	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.95
10/15/18	MOOD PANDORA 0684 800-929-5407	AUSTIN	TX	\$26.95
10/19/18	HEAD/PENN RACQUET SPTS 000000353104002 6024472340	PHOENIX	AZ	\$739.07 †

Fees

	Amount
Total Fees for this Period	\$0.00

Interest Charged

	Amount
Total Interest Charged for this Period	\$0.00

About Trailing Interest

You may see interest on your next statement even if you pay the new balance in full and on time and make no new charges. This is called "trailing interest." Trailing interest is the interest charged when, for example, you didn't pay your previous balance in full. When that happens we charge interest from the first day of the billing period until we receive your payment in full. You can avoid paying interest on purchases by paying your balance in full and on time each month. Please see the "When we charge interest" sub-section in your Cardmember Agreement for details.

Continued on reverse

Order # 1000471108

Complete

Order Date: October 15, 2018

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	• Ordered1	\$26.95
Subtotal				\$26.95
Grand Total (Excl.Tax)				\$26.95
Tax				\$0.00
Grand Total (Incl.Tax)				\$26.95

Order Information

Billing Address

Jay Soriano

Payment Method

Credit Card

Credit Card

Credit Card Type

American Express

Credit Card Number

XXXX-2055

CREDIT CARD
ORDER

Payment Status: APPROVED

3187
Domino's Pizza
(904) 779-7755

9/28/2018 9:07 PM
Order 521717 Server 3416
Rewards Code: YBDCFBBZ

Delivery
LISA
370 OAKLEAF VILLAGE PKWY
AMENITY CENTER
BRING ITEMIZED RECEIPT
ASK FOR LISA OR JAY
(904) 708-1134

American Express
CREDIT CARD # XXXXXXXXXXXX5058
REFERENCE 160042898031
APPROVAL CODE 248724

Amount \$41.52
Tip 10.00
Total 51.52

X _____
SIGNATURE

I AGREE TO PAY THE ABOVE TOTAL
AMOUNT ACCORDING TO CARD ISSUER
AGREEMENT

Join our Piece of the Pie
Rewards Program at dominos.com

THIS ORDER CAN STILL EARN
POINTS TOWARD FREE PIZZA!
VISIT DOMINOS.COM/CLAIMREWARDS
WITHIN 30 DAYS TO CLAIM
YOUR POINTS.

DEL EXPS ID _____

ANY DELIVERY CHARGE IS NOT A TIP
PAID TO YOUR DRIVER

Welcome to Dunkin' Donuts
Store #346314
116-01 Oakleaf Village Parkway, Jackson
9/27/2018 4:47:44 PM

Eat In
Order: 048

Register:1 Tran Seq No: 2904048
Cashier: Nicholas D.

*****SALE*****

12 12 Donuts	107.88
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
1 \$Off Item	(1.00)
2 Bx Joe Orig Blend	31.98
1 \$Off Item	(1.00)
Sub. Total:	\$128.86
Tax:	\$2.17
Total:	\$131.03
Discount Total:	(\$11.00)
Change	\$0.00
Amex:	\$131.03

ANEX

Card Num : *****5058

Terminal : 1

Approval : 848920

AID : A000000025010801

TVR : 0000001000

IAD : 06460103ADA002

TSI : E800

AR : Y3

TC : E028C8

USD\$ 131.03

I agree to pay the above Total Amount
according to Card Issuer Agreement.

Signature: _____

Tell us about today's visit
at www.telldunkin.com within 3 days

RECEIVE A FREE CLASSIC DONUT

on your next visit when you
purchase a Medium or Larger Beverage
Survey Code: 04801-46314-1609-2786

Enter Validation Code: _____

See restrictions on dunkindonuts.com

Visit DunkinNation.com for product
offers and news. Enter Code DD2957

See You Soon

ELECTRIC MOTOR WAREHOUSE

Thanks for Your Order

🔗 Your order ID is #11354117.

Shipping Address

Jay US Soriano
GMS LLC
370 Oakleaf Village pkwy
Orange Park, Florida 32065
United States
9043421441

Billing Address

Jay Soriano
GMS LLC
475 W Town Pl
suite 114
St Augustine, Florida 32092
9043421441

Your Order Contains...

Cart Items	SKU	Qty	Item Price	Item Total
Penn Vent Electric Motor (7163-9771) Zephyr ZJ1, 1550 RPM, 115 Volt # 60024-0 A	60024A	2	\$56.46 USD	\$112.92 USD
Subtotal:				\$112.92 USD
Shipping:				\$18.71 USD
Grand Total:				\$131.63 USD
Payment Method:				Credit Card

Electric Motor Warehouse
<http://electricmotorwarehouse.com/>



HEAD/Penn Racquet Sports
306 South 45th Avenue
Phoenix, AZ 85043-3913

Sold-to address

Middle Village CDD
DBA Oakleaf Plantation
475 Town Place West Ste 114
SAINT AUGUSTINE FL 32092

Customer No. 715220

Invoice		5192855828	
Billing Date 10/18/2018	Ship Date 10/18/2018	Order Date 08/03/2018	Requested Date 10/15/2018
Terms 6% 30 3% 60 NET 61 days			Due Date
Order No. 5102454442	P.O. Number Holiday Balls		Order Entered By: AGREEN
Salesrep: Order Placed By: ELIJS, JEFF			

Ship-to address
Oakleaf Plantation
370 Oakleaf Village Pwky
ORANGE PARK FL 32065

Authorization no.:

130581 00000050 002

Material	Description	Size	Quantity	List Price	Discount %	Unit Price	Extended Price
522110	PRO PENN MARATHON 3B RD 12-P		288 CA	2.73	0.000	2.73	786.24
	HS Tarrif No.: .. Country of Origin: China						
Total Number of Units		288					

Shipping Information

Packing Slip, BOL: 5182787456
Shipping Terms: FOB Origin
Shipment Origin: PHOENIX AZ
Shipped Via: FEDEX Ground PPD
Gross Weight: 146.160 LB 66.298 KG

Box Tracking Number

336473672856299

Total Number of Cartons 4

Items total	786.24	USD
OC Discount	6.000 %	47.17- USD
Final amount		739.07 USD
Charged to your American Express *****053		739.07 USD
Balance Due		0.00 USD

We recommend all dealers use our Online Management Platform (OMS).

This site allows you to see current stock of goods, place orders,
track orders, and check invoices 24 hours a day!

To receive your login information please email: askus@us.head.com

Please include stub with your payment			
REMIT TO HEAD/Penn Racquet Sports P.O. Box 53232 Phoenix, AZ 85072-3232	Middle Village CDD	Customer No. 715220 Invoice 5192855828	For payment by EFT or credit card, please contact the office directly. Thank you.
	Amount Enclosed \$		
For questions regarding your order please contact Customer Service (800)289-7366 Option 2			

Order Details

Order Information

Order Number: 8051086

Date: 09/21/2018 17:24:33



Bill To

Jay Soriano

GMS LLC

475 W Town Pl

St Augustine, FL 32092 US

Contact Us

(800) 910-5987 x2

Order Status: Shipped

Shipped By: UPS

Reorder	Item #	Description	Tracking Info	Quantity	Price/Each	Total
<input type="checkbox"/>	<u>84052</u>	Fargo 84052 Color Ribbon - YMCKK - 500 prints	Shipped <u>1/3488850370689290</u>	<u>2</u>	\$179.00	\$358.00
<input type="checkbox"/>	<u>84053</u>	Fargo 84053 IDP Film - 1500 prints	Shipped <u>1/3488850370689290</u>	<u>1</u>	\$106.95	\$106.95
		Shipping: FREE UPS Ground				\$0.00
		Sales Tax				\$0.00
				Total		\$464.95



ORANGE PARK, FL #529
6001 ARGYLE FOREST BLVD STE 35
JACKSONVILLE, FL 32244-6127
904-573-6515

Store: 529 Register: 1
Date: 9/26/18 Time: 12:28 PM
Ticket: 13744
Salesperson: 40893 (Tatiana A)

Item	Qty	Price	Amount
ORING PX WHISP PUMP LID 0108			
66380	1	4.99	4.99
ORING PX WHISP PUMP LID 0108			
66380	1	4.99	4.99
PRO QK RLSE 18IN LEAF RAKE			
82627	1	39.99	39.99
PRO QK RLSE 18IN LEAF RAKE			
82627	1	39.99	39.99

Subtotal	69.96
Tax 7%	6.30

Total\$	96.26
---------	-------

Amex Purchase	96.26
Sep 26 2018 12:29 pm	Trans# 13744

TRANSACTION RECORD

Card Number : *****5058
Card Type : AMERICAN EXPRESS
Card Entry : CHIP
Trans Type : PURCHASE
Amount : \$96.26

Auth # : 882462
Sequence # : 000007
Reference # : 00000007
Merchant # : 800000899050
Term ID : 101
Date : 18/09/26
Time : 12:28:33

APPROVED

Application Label: AMERICAN EXPRESS
AID: A000000025010801
TVR: 0000008000
TC : 0BA0AFC917EA3A2C
TSI: F800

Order # 1000471103

Complete
Order Date: October 15, 2018

Items Ordered

Product Name	SKU	Price	Qty	Subtotal
Pandora Music Subscription	PMS	\$26.95	Ordered1	\$26.95
Subtotal				\$26.95
Grand Total (Excl.Tax)				\$26.95
Tax				\$0.00
Grand Total (Incl.Tax)				\$26.95

Order Information

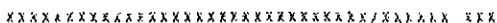
Billing Address
Jay Soriano
Payment Method

Credit Card

Credit Card

Credit Card Type American Express
Credit Card Number XXXX-2055

JACKSONVILLE - (904) 573-8221
09/26/2018 2:22 PM



(c) exclu-
time for an

10/01/2018 1:06 PM



2PT15Y9PL3DX8B46F

SALE 6826-3-1849-909227-18.9.3

167060 BW SS Letter

684 @ 0.15	102.60
------------	--------

Bulk @0.12 -20.52

You Pay	82.0855
---------	---------

166997 Color SS Ledge

12 @ 1.44 17.28

You Pay 17,28SS

Subtotal: 99.36

Total: 99.36

Amex 058: 99.36

AUTH CODE 884688

1DS Chip Read

AID A000000025010801 AMERICAN EXPRESS

TVR 0000008000

CVS No Signature Required

JAY SORIANO 603740602

Congratulations! You've reached VIP Rewards status. You'll now get 5% back in rewards on ink, toner, paper, and print/copy/ship services, plus a special birthday offer. Visit officedepot.com/rewards.

Tax Exemption Number 000600485993

Total Savings:

\$20.52

XX

WE WANT TO HEAR FROM YOU!

Participate in our online customer survey and receive a coupon for \$10 off your next qualifying purchase of \$50 or more on office supplies, furniture and more. (Excludes Technology. Limit 1 coupon per household/business.)

Visit www.officedepot.com/feedback

and enter the survey code below:

Q566 M7TC GQ91

~~XX~~

Office DEPOT OfficeMax

JACKSONVILLE - (904) 573-8221

10/11/2018 12:31 PM



2PTTPY9PQ335BB4EF

SALE 6826-1-5327-283863-18.9.3
810838 FLDR,1/3CUT,10 8.29 SS
7881526 Folder Ltr1/3 19.99 SS
330808 ENV.REC,9X12,1 20.99 SS
Subtotal: 49.27
Total: 49.27
Amex 058: 49.27

AUTH CODE 808650

TDS Chip Read

AID A000000025010801 AMERICAN EXPRESS

TVR 0000008000

CVS No Signature Required

JAY SORIANO 603740602

Congratulations! You've reached VIP
Rewards status. You'll now get 5% back
in rewards on ink, toner, paper, and
print/copy/ship services, plus a
special birthday offer. Visit
officedepot.com/rewards.

Tax Exemption Number 000600486993

Shop online at www.officedepot.com

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for
\$10 off your next qualifying
purchase of \$50 or more on
office supplies, furniture and more.
(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback
and enter the survey code below:

1569 HC1S TJZY

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

Office DEPOT OfficeMax

JACKSONVILLE - (904) 573-8221

10/12/2018 11:00 AM



2PTTQY9P633X4B6MF

SALE 6826-3-2683-909227-18.9.3
167116 Color DS Ledge
10 @ 1.44 14.40
You Pay 14.40SS
Subtotal: 14.40
Total: 14.40
Amex 058: 14.40

AUTH CODE 842316

TDS Chip Read

AID A000000025010801 AMERICAN EXPRESS

TVR 0000008000

CVS No Signature Required

JAY SORIANO 603740602

Congratulations! You've reached VIP
Rewards status. You'll now get 5% back
in rewards on ink, toner, paper, and
print/copy/ship services, plus a
special birthday offer. Visit
officedepot.com/rewards.

Tax Exemption Number 000600486993

Shop online at www.officedepot.com

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

WE WANT TO HEAR FROM YOU!

Participate in our online customer
survey and receive a coupon for
\$10 off your next qualifying
purchase of \$50 or more on
office supplies, furniture and more.
(Excludes Technology. Limit 1 coupon per
household/business.)

Visit www.officedepot.com/feedback
and enter the survey code below:

1569 TP2J 4HBD

XXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXXX

PINCH-A-PENNY POOL-PATIO-SPA

The Perfect People For A Perfect Pool



Like Us on Facebook
For Our Special Offers!

Pinch A Penny 242
9715 Crosshill Blvd
Suite #105
Jacksonville, FL 32222
Phone: 904-649-0939

Sales Receipt

Transaction #: 4802
Date: 10/4/2018 Time: 3:01:38 PM
Cashier: Kameron Register #: 1

Item	Description	Amount
06660716	BSKT STA RITE C100-33P	\$6.99
06660716	BSKT STA RITE C100-33P	\$6.99

Sub Total \$13.98
Sales Tax \$0.98
Total \$14.96

CASH TENDERS Tendered \$14.96
Change Due \$0.00

Thank you for shopping
Pinch A Penny 242
We hope you'll come back soon!

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

DELI LEMONADE GAL		
10 @	2.99	29.90 T F
PBX DELI TEA SMT G		
8 @	2.99	23.92 T F

Order Total	53.82	
Sales Tax	3.77	
Grand Total	57.59	
Credit	Payment	57.59
Change	0.00	

PRESTO!
Trace #: 519663
Reference #: 0012262972
Acct #: XXXXXXXXXXXX5058
Purchase American Express
Amount: \$57.59
Auth #: 800804

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Leslie

09/27/2018 16:38 S0128 R151 3003 C0425

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Publix Super Markets, Inc.

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

AJM LUNCH BAGS	1.19 T
PUB 8.5 OZ EVDY CP	1.39 T
ICE 20 LB	
5 @ 3.69	18.45 T F
AJM LUNCH BAGS	1.19 T
AJM LUNCH BAGS	1.19 T
PUB 8.5 OZ EVDY CP	1.39 T

Order Total	24.80
Sales Tax	1.74
Grand Total	26.54
Credit Payment	26.54
Change	0.00

PRESTO!
Trace #: 047135
Reference #: 0012301752
Acct #: XXXXXXXXXXXX05058
Purchase American Express
Amount: \$26.54
Auth #: 669105

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Erin

09/28/2018 17:06 S0126 R104 5138 00222

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Publix Super Markets, Inc.

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

SEAGRAMS VARIETY	11.99 T
COORS LIGHT 12PK	12.99 T
SEAGRAMS VARIETY	11.99 T
SEAGRAMS VARIETY	11.99 T
COORS LIGHT 24PK	22.99 T
BUD LIGHT 24 LNR	
2 @ 22.99	45.98 T
ICE 20 LB	
5 @ 3.69	18.45 T F

Order Total	136.38
Sales Tax	9.55
Grand Total	145.93
Credit Payment	145.93
Change	0.00

PRESTO!
Trace #: 046938
Reference #: 0012235926
Acct #: XXXXXXXXXXXX05058
Purchase American Express
Amount: \$145.93
Auth #: 824976

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Cashier Confirmed - Age Over 21

Your cashier was Malinda

09/28/2018 14:05 S0128 R104 5011 00218

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Publix Super Markets, Inc.



Service Statement

Account Information

Account Number: (904) 770-4650
Statement Date: 10/02/2018
Service Plan: RingCentral Office

Bill To:
Jay Soriano
Oakleaf Plantation

Statement Summary

Total Current Charges \$198.75

Your credit card ending in [3053] was charged \$198.75.

This charge will appear as "RingCentral, Inc" on your credit card statement.

Statement Details

Period	Service	Amount
10/02/2018 - 11/01/2018	Subscription Fee - Monthly (RingCentral Office)	\$49.99
	44.01% off / month discount	(\$22.00)
10/02/2018 - 11/01/2018	DigitalLine Unlimited - (904) 770-4667	\$49.99
	44.01% off / month discount	(\$22.00)
10/02/2018 - 11/01/2018	DigitalLine Unlimited - (904) 770-4649	\$49.99
	44.01% off / month discount	(\$22.00)
10/02/2018 - 11/01/2018	DigitalLine Unlimited - (904) 770-4661	\$49.99
	44.01% off / month discount	(\$22.00)
10/02/2018 - 11/01/2018	DigitalLine Unlimited - (904) 342-1441	\$0.00
10/02/2018 - 11/01/2018	DigitalLine Unlimited - (904) 770-4648	\$49.99
	44.01% off / month discount	(\$22.00)
	Charges:	\$139.95
	Current Service Fees	\$139.95
	Current Taxes, Charges and Fees*	\$58.80
	Total Current Charges	\$198.75

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SHERWIN-WILLIAMS.

JACKSONVILLE-INDUSTRIAL Store 4309

385 PARK ST
JACKSONVILLE FL 32204 2339
(904)353-9753
Fax (904) 353-8830
www.sherwin-williams.com

SALE 1:42pm
Tran # 4292-0 10/05/18
E37/11654 10
JAMES

G.M.S.
Account XXXX-9287-0
Job 1 G.M.S.

Bill To:
G.M.S.
370 OAKLEAF VILLAGE PKWY
ORANGE PARK, FL 32065 4259
(904)562-0249

6202-00972 1.25KT 167A235
DP235 HZGRAY 1.25G
*Sale Price 1.00 @ 116.59 116.59
Discount (\$) -21.59
Comments: Pricing Accommodation

SUBTOTAL BEFORE TAX 95.00

SALES TAX: 1-103220400 8.65
TOTAL \$101.65

AMERICAN EXPRESS -101.65

C/C# XXXXXXXXXXXX5058
Auth # 822041
Chip Read
No PIN
AID: A000006025010801
TVR: 0000000000
IND: 06460103602002
TST: F000

STORE HOURS
SUNDAY CLOSED
MONDAY - FRIDAY 7:00 AM - 6:00 PM
SATURDAY 8:00 AM - 5:00 PM

----- Thank You -----
receipt required for refund

SWANK

MOTION PICTURES, INC.

10795 Watson Road • St Louis, MO 63127
Phone: 800-876-5445 • Fax: 314-966-3472

Routing: COKMORGA

ORIGINAL INVOICE

Order Number: BO 1552392

Order Date: 09/20/18

Bill-To Customer: 0322280-001

Ship-To Customer: 0322280-001

Jay Soriano
Operations Manager
Double Branch CDD
370 Oakleaf Village Pkwy
Orange Park, FL 32065

Jay Soriano
Operations Manager
Double Branch CDD
370 Oakleaf Village Pkwy
Orange Park, FL 32065

Order: 1552392

Terms: THIS IS YOUR RECEIPT

--Line--

#	Typ	Qty	Bill Date	Product Description	Unit Price	Total Price
1	RT	1	09/21/18	HOTEL TRANSYLVANIA Widescreen DVD Planned Usage From: 09/28/18 to 09/28/18	395.00	395.00

For further information, please contact
Kaitlyn Morgan
at 1-800-876-5577

PAID

Item Subtotal: 395.00
Prepayment Amount: 395.00
BALANCE DUE: \$0.00

Please remit payment to: 2844 Paysphere Circle, Chicago, Illinois 60674

Publix

Oakleaf Plantation Center
9518 Argyle Forest Blvd
Jacksonville, FL 32222
Store Manager: Rick Henning
904-317-5755

DELI LEMONADE GAL		
10 @	2.99	29.90 T F
PBX DELI TEA SMT G		
8 @	2.99	23.92 T F

Order Total	53.82	
Sales Tax	3.77	
Grand Total	57.59	
Credit	Payment	57.59
Change		0.00

PRESTO!
Trace #: 519663
Reference #: 0012282972
Acct #: XXXXXXXXXXXX5056
Purchase American Express
Amount: \$57.59
Auth #: 800604

CREDIT CARD	PURCHASE
A000000025010801	AMERICAN EXPRESS
Entry Method:	Chip Read
Mode:	Issuer

Your cashier was Leslie

09/27/2018 16:38 S0128 R151 3003 C0425

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Publix Super Markets, Inc.

See back of receipt for your chance
to win \$1000 ID #:7M51DS2FKMZU



SUPERCENTER

904-365-2555 Mgr: BRIAN JACKSON

ST# 06978 DP# 000136 TE# 68 TR# 09738
PRODUCT SERIAL # 21P10C69734360
LINKSYS ROUT 074588373191 156.00 0
PRODUCT SERIAL # 19T10S06806949
LINKSYS RTR 074588371960 98.00 0

SUBTOTAL 254.00
5PT GIGABIT 060644903598 34.97 0

SUBTOTAL 288.97

TOTAL 288.97

AMEX TEND 288.97

AMERICAN EXPRESS-5 058 I 0 APPR#807482

REF # 000100014812

TRANS ID - 001013546840481

AID A000000025010801

TC DB60814864AE0961

TERMINAL # SC011101

*NO SIGNATURE REQUIRED

10/12/18 09:57:40

CHANGE DUE 0.00

ITEMS SOLD 3

TC# 1693 6036 8147 6688 4676 4



10/12/18 09:57:47

CUSTOMER COPY

Scan with Walmart app to save receipts



See back of receipt for your chance
to win \$1000 ID #:7H4RHH14TPK5

?????????? 30.00
CARD # 6374635604588705

Walmart *

904-214-9411 Mgr: COREY HOLDER
1500 BRANAN FIELD RD
MIDDLEDURG FL 32060

STW 03308 OPM 003664 TEN 07 TRN 08723
WHOLE MILK 007874235186 F 2.16 0
???????????? 079936663584 30.00 0
SUBTOTAL 32.16
OJ W/CALCIUM 007874206016 F
3 AT 1 FOR 3.44 10.92 0
ORANGE JUICE 007874235190 F
2 AT 1 FOR 3.44 6.00 0
WHOLE MILK 007874235186 F 2.16 0
BANANAS 000000004011KF
4.19 lb 0 1 lb /0.34 1.42 0
BANANAS 000000004011KF
4.75 lb 0 1 lb /0.34 1.62 0
BANANAS 000000004011KF
4.30 lb 0 1 lb /0.34 1.46 0
BANANAS 000000004011KF
4.10 lb 0 1 lb /0.34 1.39 0
APPLE 5 BAG 000020940190 F 6.42 0
APPLE 5 BAG 000020940190 F 6.42 0
3 PEARS 000020940255 F 4.74 0
3 PEARS 000020940255 F 4.74 0
APRILIUS 001310701061 F 2.40 0
APPLE 3 BAG 003330301024 F 4.94 0
APPLE 3 BAG 007932900500 F 6.47 0
APPLE 3 BAG 003330301024 F 4.94 0
APPLE 3 BAG 000020940107 F 4.47 0
APPLE 3 BAG 000020940107 F 4.47 0
APPLE 3 BAG 000020940107 F 4.47 0
SUBTOTAL 116.44
TOTAL 116.44
AMEX TEND 116.44

AMERICAN EXPRESS-5 050 I 0 APPR0003551
REF # 000100546733
TRANS ID - 001006662461400
AID 0000000025010001
TC 45C4EB0257101614
TERMINAL # SC010349
*NO SIGNATURE REQUIRED

09/27/18 14:40:31

CHANGE DUE 0.00

ITEMS SOLD 24

TEN 7698 7701 1099 3349 4160 6



09/27/18 14:40:39

CUSTOMER COPY

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See back of receipt for your chance
to win \$1000 ID #:7H4RJ214TL05

Walmart *

904-214-9411 Mgr: COREY HOLDER
1500 BRANAN FIELD RD
MIDDLEDURG FL 32060

STW 03308 OPM 003642 TEN 21 TRN 05561
STORAGE BAGS 007874209664 3.64 0
STORAGE BAGS 007874209664 3.64 0
STORAGE BAGS 007874209664 3.64 0
COMMAND STPS 005114159983 7.00 0
COMMAND STPS 005114159983 7.00 0
COMMAND STPS 005114159983 7.00 0
HERSHEY MILK 003400029005 F
20 AT 1 FOR 3.00 60.00 0
300Z YL POP 002019000309 F
6 AT 1 FOR 2.90 17.00 0
300Z YL POP 002019000309 F 2.90 0
** VOIDED ENTRY **
300Z YL POP 002019000309 F 2.90 0
HONEY MAID 00440000463 F
5 AT 1 FOR 3.10 15.90 0
HONEY MAID 004400004717 F
10 AT 1 FOR 4.40 44.00 0
OV REG MARSH 007874211915 F
22 AT 1 FOR 0.92 20.24 0
PUPPING OIL 06/017100140 F
6 AT 1 FOR 2.70 16.60 0
JUNBO BUTTER 067017125901 F
5 AT 1 FOR 3.90 19.90 0
JUNBO UC PCR 06/017125233 F
3 AT 1 FOR 4.90 14.94 0
SUBTOTAL 244.90
TOTAL 244.90
AMEX TEND 244.90

AMERICAN EXPRESS-5 050 I 0 APPR0040260
REF # 000100451953
TRANS ID 0010066646320400
AID 0000000025010001
TC 0639F01110005EA
TERMINAL # SC010445
*NO SIGNATURE REQUIRED

09/27/18 14:13:17

CHANGE DUE 0.00

ITEMS SOLD 83

TEN 5315 7364 0505 2211 0391 9



09/27/18 14:13:29

CUSTOMER COPY

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RECEIVED
NOV 11 2018
BY:

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this domain. E-mail sent to this domain may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and its contents are subject to applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone. Confidential and privileged information will be disclosed under applicable law.



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2018

Invoice # 131295582793

Terms	Net 20
Due Date	12/21/2018
PO #	
Customer #	13OAK101

Bill To	Ship To
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vlg 845 Oakleaf Plantation Way Orange Park FL 32065 2.33.572.464 139

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,705.39
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<div>RECEIVED NOV 29 2018 BY: _____</div>				

DISCOUNT: A prepayment discount of 5% is available if the entire amount for 2019 is paid by check or ACH no later than December 31st, 2018. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total Amount Due 1,813.57
\$1,813.57

Remittance Slip

Customer 13OAK101
Invoice # 131295582793

Amount Due \$1,813.57
Amount Paid _____
Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372





REPUBLIC
SERVICES

8619 Western Way
Jacksonville FL 32256-036060

Customer Service (904) 731-2456
RepublicServices.com/Support

Account Number 3-0687-3527242
Invoice Number 0687-000939976
Invoice Date November 16, 2018
Previous Balance \$1,388.67
Payments/Adjustments -\$1,388.67
Current Invoice Charges \$1,387.94

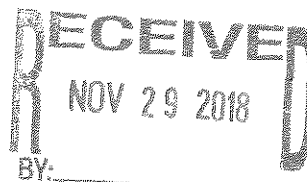
Total Amount Due \$1,387.94	Payment Due Date December 06, 2018
--	---

PAYMENTS/ADJUSTMENTS

Description	Reference	Amount
Payment - Thank You 11/08	7143	-\$1,388.67

CURRENT INVOICE CHARGES

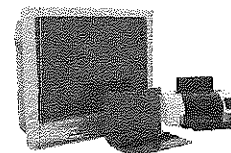
Description	Reference	Quantity	Unit Price	Amount
Middle Village Cdd 845 Oakleaf Plantation Pkwy Orange Park, FL Contract: 9687024 (C50) 2 Waste Container 6 Cu Yd, 2 Lifts Per Week Pickup Service 12/01-12/31 Container Refresh 12/01-12/31			\$875.55 \$9.00	\$875.55 \$18.00
Total Fuel/Environmental Recovery Fee				\$300.09
Total Franchise - Local				\$194.30
CURRENT INVOICE CHARGES				\$1,387.94



2.33.572.449
438

Electronics Recycling with BlueGuard™

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics



REPUBLIC
SERVICES

8619 Western Way
Jacksonville FL 32256-036060

Please Return This
Portion With Payment

Total Enclosed

Return Service Requested

L2RCACDTG1 015054



MIDDLE VILLAGE CDD
475 W TOWN PL
STE 114
ST AUGUSTINE FL 32092-3649



Total Amount Due	\$1,387.94
Payment Due Date	December 06, 2018
Account Number	3-0687-3527242
Invoice Number	0687-000939976



For Billing Address Changes,
Check Box and Complete Reverse

Make Checks Payable To:

REPUBLIC SERVICES #687
PO BOX 9001099
LOUISVILLE KY 40290-1099

30687352724200000009399760001387940001387943

L2RCACDTG1 015054 1NNNNNNNN NNN NNN 001 001 030111 20973987.1

Riverside Management Services, Inc

9655 Florida Mining Blvd West
Suite 305
Jacksonville, FL 32257

Invoice

Date	Invoice #
12/1/2018	236

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

RECEIVED
DEC 10 2018

BY:

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - December 2018 2,33,572,342 261	2,905.17	2,905.17
		Total	\$2,905.17

RMW
12.8.18

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: MVCDD refund of deposit request - RONNIE MOORE
Date: December 11, 2018 at 11:31 AM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com

Good morning Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (SATURDAY) 4:00 p.m. to 12:00 a.m.
 - DATE OF VENUE – DECEMBER 8, 2018
 - RESIDENT – RONNIE MOORE
 - ADDRESS - 554 ACORN RIDGE LANE, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$500.00
 - DEPOSIT was via VISA (3344):
 - DATED: 6/15/18
 - INVOICE#: 2
 - BATCH#: 42
 - SEQ#: 2
 - APPROVAL CODE#: 386585
 - AMOUNT \$500.00

2-306-369-103
701

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	EL
06/15/18	06/15/18	12/08/18	Ronnie Moore - GB DEPOSIT	DEPOSIT	\$ 500.00	

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, December 12, 2018 and THURSDAY, December 13, 2018, therefore, if you require immediate attention please email me or leave a message at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this domain and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and its contents are confidential and privileged or protected from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone.



A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

INVOICE

Page 1 of 1

SHIPPED TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

INVOICE DATE 11/21/18
INVOICE NUMBER 465903417
ACCOUNT NUMBER 645245
ORDER NUMBER 21021551

SOLD TO:
DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

FOR INQUIRIES CALL:
(866) 412-6726 FAX : (877) 712-6726

www.supplyworks.com

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON					
11/15/18	21021551		JAX2 - DR23	NET 30 DAYS	WILLIAM WOODR					
LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT T
1	REN06002-WB	8	RENOWN TWL M/F WHT 9-1/8 X 9-1/2 -	8	8	0	CA	33.53	268.24	
2	REN06189-WB	8	RENOWN PREM TWL 7.5"x600FT WHT - IM	4	4	0	CA	59.04	236.16	
3	REN06125-WB	8	RENOWN SINGLE ROLL BATH TISSUE 2PLY	2	2	0	CA	64.22	128.44	
4	REN24512-CA	8	RENOWN LNR 40X46 .74MIL WHT - 25/RO	2	2	0	CA	43.16*	86.32	
5	BWP12503	1	OPTISOURCE HAND SOAP LOTION 1250ML	4	4	0	CA	71.04	284.16	
6	APP17103-04	8	APPEAL HAND SNTZR NOALCOHOL 1000ML	4	2	2	CA	50.24	100.48	
7	REN14512-CA	8	RENOWN LNR 40X48 12MIC NAT - NATURA	2	2	0	CA	38.92*	77.84	

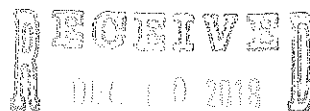
\$7.95 Handling Charge

Delivery information for this invoice may be

found at: <http://www.supplyworks.com>

Code to: Split
Double Branch - Janitorial
2-330-572-6100

Middle Village - Janitorial
2-330-572-342



BY:

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
1,189.59	0.00	7.95	0.00	1,189.59

447

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	11/21/18	465903417	1,189.59

BILL TO:

DOUBLE BRANCH
370 OAKLEAF VILLAGE PARKWAY
ORANGE PARK FL 32065

NET
AMOUNT
PAID

REMIT TO:

SupplyWorks
PO Box 404468
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User

BY

Clay County Sheriff's Office

P.O. Box 548
Green Cove Springs, FL 32043

**INVOICE**

BY:

INVOICE DATE: DECEMBER 17, 2018
WEEK OF: 12/07-12/13/18

TO:

Double Branch CDD & Middle Village CDD
370 Oakleaf Village Parkway
Orange Park, FL 32065

FOR:

Oakleaf Amenities Manager
and
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
12/7/18	JOHN DRURY ✓	1700-2300	6	30.00	180.00
12/7/18	BEN SIMMONS ✓	1700-2300	6	30.00	180.00
12/8/18	BRYAN SMITH ✓	1500-2100	6	30.00	180.00
12/9/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
12/10/18	DAVID VOLLER ✓	1700-2300	6	30.00	180.00
12/11/18	JOHN DRURY ✓	1300-1900	6	30.00	180.00
12/12/18	MATTHEW WILLIAMS ✓	1735-2335	6	30.00	180.00
12/13/18	STEVEN HILLS ✓	1930-0130	6	30.00	180.00

DEPUTY SIGNATURE:

TOTAL

\$1440.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Alyssa Rosenbaum.

THANK YOU FOR YOUR BUSINESS!



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 3214-1 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 12/06/2018

Customer #: 00210999
Route #: MC05526683

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
72979833	2	12/04/18	29	8153	8652	499
Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	116.0	x	0.76	\$88.16	
Proration Factor: 0.9667	Tier 2	38.7	x	1.50	\$58.05	
	Tier 3	344.3	x	2.26	\$778.12	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$1,048.19
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$1,048.19

'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/myservice/customer_assistance_program to learn more.

Please pay \$1048.19 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$2001.86 was posted to your account on 11/15/2018.

RECEIVED
DEC 14 2018

BY:

Please return this portion with payment



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
3214-1 Tower Oaks Drive Reclaimed Irrigation

Customer #:00210999
Route #:MC05526683
Route Group:26

ADDRESSEE:

6101 1 AB 0.405 18-16

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



Bill Summary

Bill Date	12/06/18
Current Charges	\$1,048.19
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$1,048.19

MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 701-1 Turkey Point Drive Reclaimed Irrigation

Bill Date: 12/06/2018

Customer #: 00235920
Route #: MC05526213

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
48011347	.75	12/04/18	29	53	71	18
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	18.0	x	0.76	\$13.68	
Proration Factor: 0.9667	Tier 2	0.0	x	1.50	\$0.00	
	Tier 3	0.0	x	2.26	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$36.94
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$36.94

'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/myService/customer_assistance_program to learn more.

Please pay \$36.94 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$73.41 was posted to your account on 11/15/2018.

RECEIVED
DEC 14 2018
BY: _____

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	12/06/18
Current Charges	\$36.94
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$36.94

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
701-1 Turkey Point Drive Reclaimed Irrigation
Customer #:00235920
Route #:MC05526213
Route Group:26

ADDRESSEE:

5661 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 1089 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 12/06/2018

Customer #: 00274569
Route #: MC05522997

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
65233311	2	12/04/18	29	24562	24562	0
Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	0.0	x	0.76	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.50	\$0.00	
	Tier 3	0.0	x	2.26	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$123.86
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$123.86

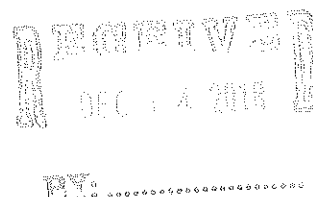
'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/myservice/customer_assistance_program to learn more.

Please pay \$123.86 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$250.72 was posted to your account on 11/15/2018.



Please return this portion with payment

Bill Summary

Bill Date	12/06/18
Current Charges	\$123.86
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$123.86



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
1089 Oakleaf Plantation Parkway Reclaimed
Irrigation
Customer #:00274569
Route #:MC05522997
Route Group:26

ADDRESSEE:

5667 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 1092 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 12/06/2018

Customer #: 00274570
Route #: MC05522995

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
73783536	2	12/04/18	29	905	905	0
Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	0.0	x	0.76	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.50	\$0.00	
	Tier 3	0.0	x	2.26	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$123.86
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$123.86

'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/myservice/customer_assistance_program to learn more.

Please pay \$123.86 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$250.72 was posted to your account on 11/15/2018.



BY:

Please return this portion with payment

Bill Summary

Bill Date	12/06/18
Current Charges	\$123.86
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$123.86



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
1092 Oakleaf Plantation Parkway Reclaimed
Irrigation

Customer #:00274570
Route #:MC05522995
Route Group:26

ADDRESSEE:

5668 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 12/06/2018

Customer #: 00276168

Service Address: 533-1 Southwood Way Irrigation

Route #: MC05540116

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
67842361	1	12/04/18	29	8729	8809	80

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$25.65
Consumption Charges	Tier 1	24.2	x	1.41		\$34.12
Proration Factor: 0.9667	Tier 2	35.7	x	2.92		\$104.24
	Tier 3	20.1	x	3.79		\$76.18
	Tier 4	0.0	x	4.87		\$0.00

Alternative Water Supply Surcharge \$1.03

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$241.22
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$241.22

'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

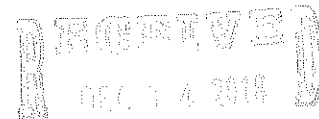
Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/mysevice/customer_assistance_program to learn more.

Please pay \$241.22 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$461.26 was posted to your account on 11/15/2018.

Consumer Confidence Reports are available at our office and on our website at: www.clayutility.org/ccr/OPG.pdf



BY:

Please return this portion with payment



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Customer #:00276168

533-1 Southwood Way Irrigation

Route #:MC05540116

Route Group:26

ADDRESSEE:

5665 1 AB 0.405 15-15



MIDDLE VILLAGE COMMUNITY DEVELOPMENT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



Bill Summary

Bill Date	12/06/18
Current Charges	\$241.22
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$241.22

MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 3214-2 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 12/06/2018

Customer #: 00241833
Route #: MC05526924

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	x	0.00	\$0.00

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)				\$23.26	
Consumption Charges	Tier 1	8.0	x	0.76	\$6.08
Proration Factor: 0.9667	Tier 2	0.0	x	1.50	\$0.00
	Tier 3	0.0	x	2.26	\$0.00

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$29.34
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$29.34

'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/mysevice/customer_assistance_program to learn more.

Please pay \$29.34 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$61.40 was posted to your account on 11/15/2018.

RECEIVED
DEC 14 2018
BY:

Please return this portion with payment



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
3214-2 Tower Oaks Drive Reclaimed Irrigation

Customer #:00241833
Route #:MC05526924
Route Group:26

ADDRESSEE:

5664 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



Bill Summary

Bill Date	12/06/18
Current Charges	\$29.34
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$29.34

MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 12/06/2018

Customer #: 00276169

Service Address: 533-2 Southwood Way Reclaimed Irrigation

Route #: MC05540000

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54004669	1	12/04/18	29	5372	5418	46
Base Charges (Prepaid)						\$38.70
Consumption Charges	Tier 1	35.8	x	0.76	\$27.21	
Proration Factor: 0.9667	Tier 2	10.2	x	1.50	\$15.30	
	Tier 3	0.0	x	2.26	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$81.21
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$81.21

'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/mysevice/customer_assistance_program to learn more.

Please pay \$81.21 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$137.38 was posted to your account on 11/15/2018.



BY:

Please return this portion with payment

Bill Summary



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

Bill Date	12/06/18
Current Charges	\$81.21
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$81.21

MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Customer #:00276169

533-2 Southwood Way Reclaimed Irrigation

Route #:MC05540000

Route Group:26

ADDRESSEE:

5666 1 AB 0.405 15-15



MIDDLE VILLAGE COMMUNITY DEVELOPMENT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 878-1 Songbird Drive Reclaimed Irrigation

Bill Date: 12/06/2018

Customer #: 00235921
Route #: MC05526275

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	10.0	x	0.76	\$7.60	
Proration Factor: 0.9667	Tier 2	0.0	x	1.50	\$0.00	
	Tier 3	0.0	x	2.26	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$30.86
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$30.86

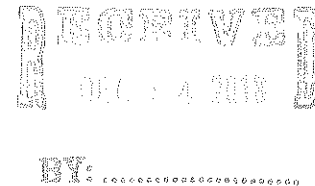
'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/mysevice/customer_assistance_program to learn more.

Please pay \$30.86 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$51.04 was posted to your account on 11/15/2018.



Please return this portion with payment

Bill Summary

Bill Date	12/06/18
Current Charges	\$30.86
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$30.86



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
878-1 Songbird Drive Reclaimed Irrigation
Customer #:00235921
Route #:MC05526275
Route Group:26

ADDRESSEE:

5662 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068
Please visit us on the web at www.clayutility.org
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
Service Address: 738-1 Chestwood Chase Drive Reclaimed Irrigation

Bill Date: 12/06/2018

Customer #: 00235922
Route #: MC05526587

Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	12/06/18 to 01/04/19					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.76	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.50	\$0.00	
	Tier 3	0.0	x	2.26	\$0.00	

Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00

Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
TOTAL AMOUNT DUE	\$23.26

'Tis the season for sharing in Clay County. We are still collecting non perishable food items for local families in need.

Please drop your donations of at our office at 3176 Old Jennings Road, Middleburg, Florida. Thank you for your generous support.

The Lend a Helping Hand program also offers the opportunity to give to those in need. Visit www.clayutility.org/myself/customer_assistance_program to learn more.

Please pay \$23.26 by 12/27/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$49.52 was posted to your account on 11/15/2018.

RECEIVED
DEC 14 2018

BY:

Please return this portion with payment

Bill Summary

Bill Date	12/06/18
Current Charges	\$23.26
Current Charges Past Due After	12/27/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26



Clay County Utility Authority
3176 Old Jennings Road
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT
DISTRICT
738-1 Chestwood Chase Drive Reclaimed Irrigation

Customer #:00235922
Route #:MC05526587
Route Group:26

ADDRESSEE:

5663 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY
3176 OLD JENNINGS ROAD
MIDDLEBURG, FL 32068

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: Fwd: MVCDD refund of deposit request - MEREDITH RODRIGUEZ & ORLANDO AN
Date: December 4, 2018 at 12:46 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com

Good afternoon Hannah,

The address for resident referenced below is: 3471 BILTMORE WAY, ORANGE PARK, FL 32065

Please resubmit check to address referenced above. You will most likely get the original returned via mail since it stated Jacksonville, FL 32225.

Thank you.

----- Forwarded message -----

From: Oakleaf Venues <venuerentals@oakleafresidents.com>
Date: Sat, Nov 17, 2018 at 5:45 PM
Subject: MVCDD refund of deposit request - MEREDITH RODRIGUEZ & ORLANDO ANIDO
To: Hannah Smith <hsmith@gmstnn.com>
Cc: Daniel Laughlin <dlaughlin@gmsnf.com>

RECEIVED
DEC 10 2018

BY: *****

Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (SATURDAY) 4:00 p.m. to 12:00 a.m.
 - DATE OF VENUE – NOVEMBER 10, 2018
 - RESIDENT – MEREDITH RODRIGUEZ & ORLANDO ANIDO (SEE BELOW)
 - ADDRESS – 3471 BILTMORE WAY, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$700.00 - GB DEPOSIT OF \$500.00 and GL DEPOSIT OF \$200.00
 - DEPOSIT was via VISA (9991)
 - **GRAND BANQUET:**
 - DATED: 9/21/18
 - INVOICE: 2
 - BATCH #: 75
 - SEQ#: 2
 - APPROVAL CODE: 092340
 - AMOUNT \$500.00
 - PAYABLE TO: MEREDITH RODRIGUEZ
 - **GRAND LAWN:**
 - DATED: 10/6/18
 - INVOICE: 2
 - BATCH#: 79
 - SEQ#: 2
 - APPROVAL CODE 061347
 - AMOUNT \$200.00
 - PAYABLE TO: ORLANDO ANIDO

2300.369.103

695

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	
09/21/18	09/21/18	11/10/18	Meredith Rodriguez - GB DEPOSIT	DEPOSIT	\$	500.00

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office TUESDAY, November 13, 2018 and Wednesday, November 14, 2018, and from November 20, 2018 thru FRIDAY, November 23, 2018, therefore, if you contact number and email address. I will respond at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResidents.com

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this domain. E-mail addresses will be released if they appear in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/



Workers' Comp Invoice

Amount Due \$54.96
Policy Number 0520-57488
Invoice Level Policy
Invoice Date 12/02/2018
Invoice ID 10780979

Contact Us

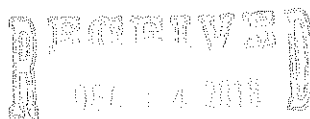
Middle Village Comm Development District
475 W Town Pl
St Augustine, FL 32092-3648

Customer Service: 800-282-7648
Review Policy/Make a Payment: www.summitholdings.com

Agency: Egis Insurance and Risk Advisors

Agency Phone: 407-401-7171

Unit	State	Policy Term	Description	Due Date	EFT Draft Date	Amount Due
			Receipts - Thank you for your payment			\$(208.94)
FL		03/23/2018-03/23/2019	Current Invoice Workers' Comp Policy	12/23/2018		\$263.90



2-31-51345
702

BY:

\$54.96

If payment has been made to satisfy the total due, please disregard this notice.

▼ Please fold, detach at perforation and return bottom portion with your payment in the enclosed envelope.

Invoice Date: 12/02/2018

Invoice ID: 10780979



Electronic Funds Transfer Authorization or Changes (See Reverse). EFT not available for WebCap Customers.

For Specific Due Date Reference Above		
Policy Number 0520-57488		
EFT Amount to Be Drafted (See Reverse)	Current Charges Due via Check/Online Payment	This is a Credit - Do Not Pay
\$0.00	\$263.90	\$(208.94)
Total		\$54.96

Amount Paid:

RetailFirst Insurance Company
P.O. Box 32034
Lakeland, FL 33802-2034

Middle Village Comm Development District
475 W Town Pl
St Augustine, FL 32092-3648

Workers' Comp Invoice



Amount Due \$54.96
Policy Number 0520-57488
Invoice Level Policy
Invoice Date 12/11/2018
Invoice ID 10799835

Contact Us

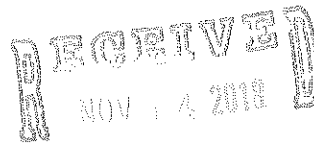
Middle Village Comm Development District
475 W Town Pl
St Augustine, FL 32092-3648

Customer Service: 800-282-7648
Review Policy/Make a Payment: www.summitholdings.com

Agency: Egis Insurance and Risk Advisors

Agency Phone: 407-401-7171

Unit	State	Policy Term	Description	Due Date	EFT Draft Date	Amount Due
FL	03/23/2018-03/23/2019		Previously Invoiced Workers' Comp Policy	12/23/2018		\$54.96



BY:

2,31,513.45
702

\$54.96

If payment has been made to satisfy the total due, please disregard this notice.

▼ Please fold, detach at perforation and return bottom portion with your payment in the enclosed envelope.

Invoice Date: 12/11/2018

Invoice ID: 10799835



Electronic Funds Transfer Authorization or Changes (See Reverse). EFT not available for WebCap Customers.

For Specific Due Date Reference Above		
Policy Number 0520-57488		
EFT Amount to Be Drafted (See Reverse)	Current Charges Due via Check/Online Payment	Past Due - Pay Immediately
\$0.00	\$54.96	\$0.00
Total		\$54.96

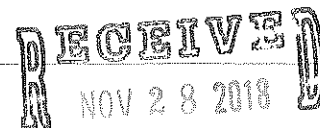
Amount Paid:

RetailFirst Insurance Company
P.O. Box 32034
Lakeland, FL 33802-2034

Middle Village Comm Development District
475 W Town Pl
St Augustine, FL 32092-3648

04052057488000011811211180000054960000054968

From: Oakleaf Venues venuerentals@oakleafresidents.com
Subject: MVCDD refund of deposit request - VALYNDA ROWSER
Date: November 27, 2018 at 6:11 PM
To: Hannah Smith hsmith@gmstnn.com
Cc: Daniel Laughlin dlaughlin@gmsnf.com



Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

BY:

- REFUND FROM MVCDD – for the following venue.
 - LOCATION – GRAND BANQUET (SATURDAY) 12:00 p.m. to 12:00 a.m.
 - DATE OF VENUE – NOVEMBER 24, 2018
 - RESIDENT – VALYNDA ROWSER
 - ADDRESS - 414 BAYRIDGE COURT, ORANGE PARK, FL 32065
 - AMOUNT OF REFUND - \$700.00 - GB DEPOSIT OF \$500.00 and GL DEPOSIT OF \$200.00
 - DEPOSIT was via VISA (1041)
- **BANQUET:**
 - DATED: 11/10/18
 - INVOICE: 2
 - BATCH #: 85
 - SEQ#: 2
 - APPROVAL CODE: 05556B
 - AMOUNT \$500.00
- **GRAND LAWN:**
 - DATED: 10/27/18
 - INVOICE: 1
 - BATCH#: 82
 - SEQ#: 1
 - APPROVAL CODE 08880B
 - AMOUNT \$200.00

2,300-369-103
697

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOUI
10/27/18	10/27/18	11/24/18	Valynda Rowser - GL DEPOSIT	DEPO:

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office WEDNESDAY, November 28, 2018 and THURSDAY, November 29, 2018, therefore, if you require immediate attention please contact me at my earliest opportunity.

Wanda McReynolds – Venue Coordinator, OakLeaf Plantation

venuerentals@oakleafresidents.com
(904) 770-4661 voice email
(904) 375-9285 ext. 3
www.oakleafresidents.com

Governmental Management Services

www.OakLeafResid

Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, you must make an affirmative statement in the body of your e-mail that you do not want your e-mail address released. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender and delete the e-mail from your system. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender and delete the e-mail from your system. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify the sender and delete the e-mail from your system.

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/13/18	00009	11/20/18 1472	201810 600-53800-64000		*	3,778.52	
		DEC REPAIRS/REPLACEMENTS		GOVERNMENTAL MANAGEMENT SERVICES			3,778.52 000202
12/13/18	00009	11/16/18 1471	201809 600-53800-64000		*	921.53	
		SEP REPAIRS & REPLACEMENT		GOVERNMENTAL MANAGEMENT SERVICES			921.53 000203
12/13/18	00021	11/16/18 W0134773	201811 600-53800-64000		*	189.96	
		LED PANEL LIGHT/LAMP		1000 BULBS			189.96 000204
TOTAL FOR BANK C						4,890.01	
TOTAL FOR REGISTER						4,890.01	

MVIL MIDDLE VILLAGE HSMITH

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Date	Invoice #
11/20/18	1472

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project
	Due on receipt	

Description	Qty	Rate	Amount
Facility Maintenance October 1 - October 31, 2018		14,441.67	14,441.67
Maintenance Supplies		2,098.85	2,098.85
Facility Maint. - Gen. 2, 330, 572.6200	\$ 3142.00		
Facility Maint. - Conting. 2, 330, 572.6220	\$ 2300.00		
Common Area Maint. 2, 320, 572.4650	\$ 4570.00		
Lighting Repairs 2- 330, 572.4663	\$ 833.00		
Tennis Court Maint. 2, 330, 572.3440	\$ 1497.00		
Misc. Maint. 320, 572.4900	\$ 420.00		
Repairs/Replacements 34 - 538 - 6400	\$ 3778.52	Total	\$16,540.52
		Payments/Credits	\$0.00
		Balance Due	\$16,540.52

RMW
11/21/18

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
9/28/18	2	B.M.	Removed debris from common areas, roadways and Amenity Center, water hanging baskets
9/28/18	2	G.S.	Removed debris from common areas, replaced trash can liners as needed, removed and disposed of road kill
9/28/18	0.5	J.H.	Additional court maintenance
10/1/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/1/18	8	S.D.S	Watered all plants on patio and main building, repaired and painted trash basket cover in park, upgraded park lights to LED, returned benches to proper location
10/2/18	6	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, replaced lights at Amenity Center and walkways with LED
10/2/18	8	S.D.J.	Assist with pressure wash project
10/2/18	8	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, picked up supplies, treated grounds for fire ants, removed debris from ponds
10/2/18	4	S.D.S	Secured rowing machines in fitness center, changed out park lamps to LED
10/2/18	0.5	J.H.	Additional court maintenance
10/3/18	4	B.M.	Repaired pavers at Amenity Center, removed debris and swept the Amenity Center
10/3/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, picked up supplies, treated grounds for fire ants
10/3/18	8	S.D.S	Removed debris from boardwalk and gazebo, watered plants, touched up paint on Amenity Center, upgraded promenade lights to LED, cleaned insects from main balcony on promenade to LED
10/3/18	6	S.D.J.	Performed light inspection around Amenity Center, did paint touch upon Amenity Center, blow leaves off boardwalk, assist with pressure wash
10/4/18	6	E.T.	Upgraded lights on promenade with LED
10/4/18	6	B.M.	Removed debris from common areas, fountain, and Amenity Center, watered hanging baskets, upgraded lights on promenade with LED
10/4/18	2	T.C.	Assisted with upgrading lights on promenade to LED
10/4/18	8	G.S.	Removed debris from common areas, hauled off large debris, sprayed for weeds around shop, performed maintenance on golf cart
10/4/18	6	S.D.S	Assisted with upgrading lights on promenade to LED
10/4/18	8	S.D.J.	Inspected playground equipment, removed insects from Amenity Center, prepped and painted touch ups on Amenity Center, removed debris from boardwalk, assisted with light upgrade to LED at promenade
10/5/18	8	B.M.	Performed light inspection on promenade and made repairs as needed, removed debris from fountain, lake and Amenity Center, painted louvers for gazebo, removed graffiti from playground feature
10/5/18	2	T.C.	Organized and cleaned shop
10/5/18	2	G.S.	Removed debris from common areas, replaced trash can liners as needed, hauled away trash and debris from shop
10/6/18	0.5	J.H.	Additional court maintenance
10/6/18	6	B.M.	Performed maintenance inspection in restroom and made needed repair, watered plants, removed debris from fountain filter basket, common areas and Amenity Center
10/6/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/6/18	8	S.D.S	Removed debris from boardwalk and gazebo, repaired drinking fountain at basketball/baseball field house, replaced rotten boards at tennis boardwalk
10/6/18	8	S.D.J.	Assisted with drinking fountain repairs, blew debris from boardwalk, performed light inspection on baseball field, repaired boards on tennis boardwalk
10/9/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, performed hurricane check around Amenity Center and pool area
10/9/18	4	B.M.	Prepped areas for possible hurricane
10/9/18	8	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, removed debris from ponds, treated grounds for ants and ground moles, sprayed around tennis courts and shop area for weeds
10/9/18	4	S.D.S	Assisted with prepping for possible hurricane
10/10/18	6	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, replaced light in parking lot with LED, rebuilt lights at tennis courts and walkways for LED, repaired main water line to pool equipment and auto refill
10/10/18	4	B.M.	Removed debris in parking lot, replaced bulbs in ladies restroom, repaired lights at community entrance, watered hanging baskets
10/10/18	2	T.C.	Repaired toilet in field house, replaced missing outlet cover
10/10/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/10/18	4	S.D.S	Removed and replaced street lights in roundabout to LED
10/11/18	4	B.M.	Assisted with installation of exhaust fans, watered hanging baskets, swept buildings
10/11/18	2	T.C.	Installed exhaust fans in field house bathroom
10/11/18	8	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed, treated fire ant mounds, removed debris from ponds, organized shop, cleaned trash bin area
10/11/18	5	S.D.S	Returned pool deck tables and chairs to proper locations from hurricane prep, blew off boardwalk and gazebo
10/11/18	0.5	J.H.	Additional court maintenance

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
10/12/18	4	E.T.	Blew off boardwalk, performed light inspection on boardwalk and Promenade, replaced bulbs as needed, removed debris around Lake Promenade
10/12/18	2	B.M.	Placed out signs for garage sale, removed debris from common areas
10/12/18	1	J.H.	Additional court maintenance
10/13/18	1	J.H.	Additional court maintenance
10/14/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed treated fire ant mounds in parks and around trash cans
10/15/18	8	B.M.	Watered plants, repaired boards on tennis boardwalk, cleaned fountain and basket filter, removed debris at Amenity Center, set up CDD
10/15/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed
10/15/18	8	S.D.S.	Blew debris from boardwalk and gazebo, reinstalled fan blades at adult pool, repaired toilet paper dispenser in ladies restroom by Kiddo pool, replace boards on tennis boardwalk, rehung clocks at tennis and adult pool
10/16/18	2.5	J.H.	Additional court maintenance
10/16/18	4	E.T.	Replaced light fixture in parking lot, watered plants at Amenity Center, performed light inspection around community entrances
10/16/18	4	B.M.	Assisted with replacing light on parking lot pole, performed light on community entrances
10/16/18	8	G.S.	Removed debris from common areas and Amenity Center, performed maintenance on tennis court sweeper, removed debris from pond, cleaned and hauled away large debris from shop
10/16/18	4	S.D.S.	Sanded entry way sign, inspected Porticos for insects, replaced street lamp at roundabout, identified additional boards for replacement at tennis boardwalk
10/16/18	1	J.H.	Additional court maintenance
10/17/18	8	E.T.	Replaced pavers on Promenade walkway around the lake, filled in the walkway washout at Promenade
10/17/18	4	B.M.	Took down CDD meeting, performed light inspection in parking lot and Promenade, replaced bulbs as needed
10/17/18	4	T.C.	Performed maintenance on boardwalk and replaced rotten and broken boards
10/17/18	2	G.S.	Removed debris from common areas and Amenity Center, picked up supplies, removed debris from pond
10/17/18	8	S.D.S.	Blew debris from boardwalk and gazebo, removed and replaced sections of pavers on Promenade that had washed out
10/18/18	8	B.M.	Performed major structural repairs to tennis boardwalk, installed crown molding in tennis shop, remove debris from parking lot
10/18/18	6	T.C.	Replaced rotten and broken boards on tennis boardwalk, cleaned and organized shop
10/18/18	8	G.S.	Removed debris from common areas and Amenity Center, removed bricks and pavers from Promenade
10/18/18	8	S.D.S.	Prepped and touched up sections of railing at Amenity Center, removed and replaced numerous boards and substructure at tennis boardwalk
10/18/18	2	J.H.	Additional court maintenance
10/19/18	3	E.T.	Watered hanging baskets at Amenity Center, removed debris and broken glass from parking lot, replaced light in bathroom, tightened toilet seats
10/19/18	3	B.M.	Removed debris around Amenity Center, inspected playground equipment and made repairs as needed
10/19/18	2	G.S.	Removed debris from common areas at Amenity Center, trimmed shrubs around shop, cleaned and raked leaf debris at shop
10/19/18	0.5	J.H.	Additional court maintenance
10/20/18	3	J.H.	Additional court maintenance
10/22/18	6	B.M.	Repaired boards on tennis boardwalk, painted all new lumber on tennis boardwalk
10/22/18	2	G.S.	Treated areas for fire ants and mounds, removed debris from ponds, removed debris from common areas
10/22/18	8	S.D.S.	Blew off Boardwalk and gazebo of debris, replaced boards on tennis boardwalk, cleaned benches of mildew, clean walls in lower corridor of Amenity Center
10/23/18	4	E.T.	Watered plants at Amenity Center, repotted plants at Amenity Center
10/23/18	3	B.M.	Replaced dead and diseased plants in hanging baskets, watered plants around Amenity Center, removed debris around Amenity Center
10/23/18	8	G.S.	Removed debris from common areas and Amenity Center and ponds, treated fire ant mounds, emptied trash cans in parks, athletic fields and around Amenity Center, replaced trash can liners as needed, filled in washout areas at overpass and on Promenade
10/23/18	4	S.D.S.	Removed old mortar from bricks to be reused to rebuild entryway
10/24/18	4	E.T.	Replace light on boardwalk, cut broken board for sign, removed debris from parking lot
10/24/18	5.5	B.M.	Cleaned and swept Amenity Center for cobwebs and dust, watered plants, changed light on nature boardwalk, changed bulbs in ladies restroom, inspected lights on gazebo, removed debris from common areas
10/24/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash bags as needed
10/24/18	4	T.C.	Repaired and patched walls in fitness center, repaired leaking toilet in GB
10/25/18	8	B.M.	Performed light inspection on community entrances, painted fids room in fitness center, cleaned fountain, filter and basket, assisted with installation of hand sanitizer dispensers
10/25/18	4	T.C.	Installed hand sanitizer dispensers
10/25/18	8	G.S.	Inspected playgrounds and parks, removed debris from common areas and replaced trash

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT
MAINTENANCE BILLABLE HOURS
FOR THE MONTH OF OCTOBER 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
			can liners as needed
10/25/18	0.5	J.H.	Additional court maintenance
10/26/18	4	B.M.	Made repairs on dumpster gate
10/26/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash can liners as needed removed debris from fakes
10/26/18	0.5	J.H.	Additional court maintenance
10/27/18	0.5	J.H.	Additional court maintenance
10/29/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
10/29/18	7	B.M.	Continued repairs on boards on tennis boardwalk, installed lights, replaced sprinkler on tennis court, reset elevator, watered plants, swept/dusted Amenity Center for cobwebs, cleaned fountain
10/29/18	4	T.C.	Installed new LED lights in fitness center, continues repairs on boards on tennis boardwalk
10/29/18	2	G.S.	Removed debris from common areas and Amenity Center, replaced trash bags as needed, removed debris from clogged outflow in pond
10/29/18	8	S.D.S	Repaired sprinklers at tennis court #2, dug trench to improve tennis court drainage, upgraded 2 light fixtures to LED in fitness center, installed hand sanitizers in ladies and men's restroom at kiddie pool
10/29/18	0.5	J.H.	Additional court maintenance
10/30/18	4	T.C.	Replace old lights in fitness center with new LED lights
10/30/18	8	G.S.	Removed debris from common areas and Amenity Center, picked up supplies, unloaded clay for tennis courts, treated fire ant mounds
10/30/18	4	S.D.S	Replaced lights in fitness center to LED, completed drainage at tennis court, continued cleaning old bricks for reuse
10/30/18	0.5	J.H.	Additional court maintenance
10/31/18	4	B.M.	Watered hanging baskets, repaired and adjusted doors in adult pool restroom, cleaned elevator fens covers, picked up supplies
10/31/18	2	G.S.	Removed debris from common areas and Amenity Center, treated fire ant mounds
10/31/18	8	S.D.S	Cleaned and prepped brick and limestone for reuse, repaired door at men's restroom at adult pool, blew debris from boardwalk and gazebo
TOTAL	<u><u>443</u></u>		
MILES	<u><u>597</u></u>		

*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 11/5/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	9/28/18	2" x 6' x 8ft (4)	28.54	B.M.
	9/28/18	2" x 4" x 8ft (2)	10.74	B.M.
	9/28/18	Kay	2.27	B.M.
	9/28/18	Season simple simon (4)	31.65	B.M.
	10/1/18	Fire ant poison	32.06	G.S.
	10/1/18	2gal Sprayer	17.22	G.S.
	10/3/18	Ant killer	24.10	G.S.
	10/3/18	Kilz -fl gallon	28.73	B.M.
	10/3/18	Metric socket set	17.22	B.M.
	10/3/18	SAE socket set	17.22	B.M.
	10/4/18	3.0 AH battery	51.16	J.S.
	10/4/18	Paint roller (3pk)	12.58	J.S.
	10/4/18	2.5qt Paint mixing cup (2)	5.15	J.S.
	10/4/18	1qt Paint mixing cup (4)	5.89	J.S.
	10/4/18	Vinyl butt splicers (50)	7.94	B.M.
	10/5/18	Duct tape (2)	12.63	B.M.
	10/5/18	Allen wrench set	11.47	B.M.
	10/5/18	Concrete mortar patch	7.07	B.M.
	10/5/18	100w Metal halide (2)	78.13	B.M.
	10/8/18	Mike 3amp battery	51.18	J.S.
	10/8/18	Paint roller (3pk)	12.58	J.S.
	10/8/18	2.5 qt Paint mixing cup	2.58	J.S.
	10/8/18	1qt Paint mixing cup (2)	2.94	J.S.
	10/9/18	Brass coupling	7.54	B.M.
	10/9/18	Quick connect valve	5.06	B.M.
	10/9/18	Quick connect valve	5.06	B.M.
	10/9/18	Quick connect elbow	5.67	B.M.
	10/9/18	Pipe tape	1.59	B.M.
	10/9/18	Vinyl tube	12.90	B.M.
	10/9/18	Weathershield (4)	26.54	B.M.
	10/9/18	Poly tube	4.78	B.M.
	10/9/18	Ant shield	40.08	G.S.
	10/9/18	Hand towels	14.88	G.S.
	10/9/18	Hand soap	4.58	G.S.
	10/9/18	4" Square metal cover	1.21	J.S.
	10/9/18	12-2 MCC quick whip	16.02	J.S.
	10/9/18	Decora Outlet	5.74	J.S.
	10/9/18	1/2" Concrete bit	8.33	B.M.
	10/9/18	Wall plate	1.00	J.S.
	10/9/18	4" Square cover	1.71	J.S.
	10/9/18	4" Square box	1.52	J.S.
	10/9/18	SAE washer	4.51	J.S.
	10/11/18	12 Stranded black wire (50ft)	17.10	B.M.
	10/11/18	Air freshner (2)	11.43	B.M.
	10/11/18	20" Floor fan	51.70	B.M.
	10/11/18	12 Stranded white wire (50ft)	17.10	B.M.
	10/11/18	12 Stranded green wire (50ft)	17.10	B.M.
	10/11/18	Construction adhesive	2.00	J.S.
	10/11/18	Wiring connectors blue	1.48	J.S.
	10/11/18	Wiring connectors red	1.48	J.S.
	10/11/18	Snaplite 3/4" connectors	1.10	J.S.
	10/11/18	Anti-short bushings 5/16"	1.27	J.S.
	10/11/18	Anti-short bushings 1/2"	1.53	J.S.
	10/11/18	Screw in connectors	0.91	J.S.
	10/11/18	Reducing washer 3/4" x 1/2"	1.15	J.S.
	10/12/18	Handle	5.74	G.S.
	10/12/18	Fire ant bait	22.97	G.S.
	10/12/18	Fire ant poison	7.98	G.S.
	10/12/18	Ant killer	9.13	G.S.

10/15/18	Bleach (2)	8.00	B.M.
10/15/18	Anchor kit w/screws	9.80	B.M.
10/16/18	Parts bin (2)	9.13	B.M.
10/16/18	Keys (3)	6.80	B.M.
10/17/18	2 x 6 x 8ft Lumber	6.64	B.M.
10/17/18	2 x 6 x 12ft Lumber (6)	61.96	B.M.
10/17/18	60lb Concrete mix (2)	8.05	B.M.
10/17/18	Fire ant killer	18.26	G.S.
10/17/18	Knee pads	6.87	G.S.
10/17/18	Ant killer	12.05	G.S.
10/17/18	Pink foam panel	6.88	G.S.
10/17/18	Concrete mix	12.08	G.S.
10/17/18	Cordmate channel (2)	32.15	J.S.
10/17/18	Cordmate channel kit	22.98	J.S.
10/17/18	Rubber gate wheels (2)	40.20	J.S.
10/17/18	Paint roller 3pk	11.43	J.S.
10/17/18	2" Brush	3.84	J.S.
10/17/18	4" Brush	10.32	J.S.
10/17/18	Paint 1gl	18.98	J.S.
10/17/18	1 qt mixing bucket	2.21	J.S.
10/17/18	Wall trim chair rail (24ft)	49.13	J.S.
10/17/18	Wall trim casing (22ft)	21.00	J.S.
10/18/18	2 x 6 x 12ft Lumber (6)	61.96	B.M.
10/18/18	Dewalt 6-IN DR GDE	9.17	B.M.
10/22/18	2 x 6 x 12ft Lumber (3)	30.98	B.M.
10/22/18	Deck mate screws 5lb	28.41	B.M.
10/22/18	Key ring	1.13	B.M.
10/22/18	Caulk (2)	10.30	B.M.
10/22/18	Spackling paste	6.88	B.M.
10/22/18	Drywall tape	8.03	B.M.
10/23/18	Coleus plants (12)	11.48	B.M.
10/23/18	Nifty Nabber	22.97	G.S.
10/23/18	Culling wheel	17.08	G.S.
10/23/18	Bug spray	4.57	G.S.
10/23/18	Ant killer (5)	60.26	G.S.
10/23/18	Tomcat gopher bait	5.68	G.S.
10/23/18	Fire ant killer	22.97	G.S.
10/25/18	Simple green (2)	11.43	B.M.
10/25/18	Microfiber tray set (6)	14.92	B.M.
10/25/18	Paint roller nap	6.29	B.M.
10/25/18	Drywall anchor	17.23	B.M.
10/25/18	Paint roller naps (3)	11.43	B.M.
10/25/18	Paint brushes (2)	13.50	B.M.
10/25/18	Microfiber towels	22.97	B.M.
10/25/18	All purpose cleaner (lavender) (2)	11.43	B.M.
10/26/18	Sleeve anchors	10.90	B.M.
10/26/18	Threaded rod	18.12	B.M.
10/26/18	5 gal Bucket	3.74	B.M.
10/26/18	Drill bit	20.67	B.M.
10/26/18	Washers	6.27	B.M.
10/26/18	Hex nuts	6.27	B.M.
10/26/18	Hex bolts (8)	12.42	B.M.
10/26/18	Lock washers (8)	2.21	B.M.
10/28/18	Ant bait	45.93	B.M.
10/28/18	LED Bulbs	11.85	B.M.
10/29/18	Deck over paint	186.30	B.M.
10/29/18	Roto sprinker head	13.77	B.M.
10/29/18	Paint tray liners	6.87	B.M.
10/29/18	Paint tray	17.22	B.M.
10/29/18	2 x 6 x 12ft Lumber (3)	30.98	B.M.
10/30/18	Granite rock	17.18	T.C.
10/30/18	Wire stripper/cutler	22.63	T.C.
10/30/18	Floor chisel	12.62	T.C.
10/30/18	Brick layer hammer	34.34	T.C.
10/31/18	Dewalt tap & drill bit	7.44	T.C.
10/31/18	Granite rock	11.45	T.C.

TOTAL \$2,098.85

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 1471

Invoice Date: 11/16/18

Due Date: 11/16/18

Case:

P.O. Number:

Bill To:

Middle Village CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

RECEIVED
NOV 26 2018

BY:

Description	Hours/Qty	Rate	Amount
September 2018 - Phones (002.330.57200.41000)		99.38	99.38
September 2018 - Permits/ Licenses (002.310.51300.49300)		26.95	26.95
September 2018 - Repair and Replacements (034.600.53800.64000)		921.53	921.53
September 2018 - Office Supplies (002.330.57200.51000)		309.63	309.63
September 2018 - Special Events (002.330.57200.49400)		598.39	598.39
September 2018 - Rec. Passes (002.330.57200.49300)		232.48	232.48
9			
Total			\$2,188.36
Payments/Credits			\$0.00
Balance Due			\$2,188.36

1000Bulbs2140 Merritt Dr.
Garland, TX 75041**INVOICE**

Invoice Date:	Invoice:
2018-11-16	W01347730

Bill To:

Jay Soriano
370 Oakleaf Village Pkwy
Attn: Jay Soriano
Orange Park, FL 32065

Ship To:

Jay Soriano
370 Oakleaf Village Pkwy
Attn: Jay Soriano
Orange Park, FL 32065**RECEIVED**
DEC 10 2018

BY:

Web Order #: 6036228		Customer #: 000000001064586		SO #: W01357498		
Order Date: 2018-11-15		PO #:		Terms: Net 30		
PRODUCT		ORDERED	INVOICE QTY	OPEN	UNIT PRICE	TOTAL
PLT-20189 LED GX23 PL Lamp - 2-Pin - 6 Watt - 13W CFL Replacement - 600 Lumens - 5000 Kelvin - Plug and Play or Ballast Bypass		14	14	0	\$11.22	\$157.08
IRT-10127 4600 Lumens - 2x2 Ceiling LED Panel Light - 40 Watt - 4000 Kelvin Cool White - Opaque Smooth Lens - DLC 4.0 - 2 Pack - 5 Year Warranty		2	2	0	\$85.61	\$171.22
Account Manager: Moni Rubio Phone: 972-535-0911 Ext: 153 Fax: 972-535-0912 Email: mrubio@1000bulbs.com			NET INVOICE: \$328.30 FREIGHT: \$37.48 SALES TAX: \$0.00 INVOICE TOTAL: \$365.78			
TRACKING NUMBER: FEDEX						
783810124465						

1000Bulbs.com • 2140 Merritt Dr., Garland, TX 75041 • 972-288-2277

Code to:**Double Branch Repair and Replacements****2.320.57200.63100****(\$175.82)****Middle Village Repair and Replacements****34-600-538-64000****(\$189.96) 21**

SIXTH ORDER OF BUSINESS

D.

Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Date: January 2019
To: Board of Supervisors
From: GMS – OakLeaf Operations Manager

Community:

Special Events

- Turkey Trot - report
- Upcoming events – Cocoa with Clause, Polar Plunge

Aquatics

- Pools closed for the off-season
- Lap pool - heater is on, operational hours and planning has been posted. Covers in use for winter months.

AMENITY USAGE

- *Total Facilities Usage – 3113*
- *Average daily usage – 100*

Card counts:

MV Owners	16
MV Renters	16
MV Replacements	4
MV Updated	2

Total cards printed: 92 (both districts)

Rentals

- 16 of 31 days rented in December, 4 of 5 weekends rented
- 22 Grand Ballroom rentals, 1 Grand Lawn rental, 1 Bridal Suite rentals, 0 patio rentals
- 14 tours (approx.30 hours) / 65 staff hours used for scheduling, administrative, etc..

Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

Memorandum

Operations:

Open Items:

- Report of Landscape Transition
- Items for Repair/ replacement at Pools and Pool decks

MAINTENANCE

- Finalize Holiday decoration install
- Inspect roof of grand banquet during early December storms
- Empty drip pan above grand banquet ceiling
- Replace breaker on well at Amenity center
- Repair wiring and test well at Amenity Center
- Install LED panel lights at Fitness Center (ongoing)
- Well valve replacement at Amenity center
- Repair lock on Grand Banquet room (worn tumbler pin)
- Access card Audit – ongoing
- Inspect and repair damaged wiring for up-lighting at Bell Tower
- Coordinate replacement of large LED fixture at Basketball court (Warranty)
- Meet with County and contractors for work on Oakleaf Plantation pkwy (Teco - repairs)
- Meet with General Contractor for LadyBird site for repair coordination to irrigation system
- Replaced/repair multiple parking lot lights at Amenity Center (LED) (ongoing)
- Replaced/repair multiple promenade lights at Amenity Center (LED) (ongoing)
- Replaced Tennis Lights (LED) ongoing
- Remove damaged toilet bowl at Men's bathroom at Amenity Center
- Dispose of multiple small electronics equipment (hazardous waste refuse)
- *Continual Lake Inspections – all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning - all parks inspected twice monthly – reports kept on file.*
- *Light Inspections completed – Whitfield, Boulevard, Parkway, and Hamilton Glenn completed 12/09. Forest Brook, Creekview, Oakpoint, and Timberlake completed 12/20.*

Landscaping

- *Complete walkthrough with new landscape vendor*
- *Complete inspection and inventory of Irrigation*
- *No monthly report for December due to the Landscape Vendor transition*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

jsoriano@gmsnf.com



Middle Village 2013 CDD

Clay County, Florida

THE HONORABLE ROGER A. SUGGS, CFA, AAS
CLAY COUNTY PROPERTY APPRAISER
State-Certified General Real Estate Appraiser
RZ2771

GENERATED BY THE GIS DEPARTMENT 05/02/2013

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