

***MIDDLE VILLAGE***  
***Community Development District***

***SEPTEMBER 10, 2018***

## *AGENDA*

# Middle Village Community Development District

475 West Town Place  
Suite 114  
St. Augustine, Florida 32092

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## Revised Agenda

September 7, 2018

Board of Supervisors  
Middle Village Community Development District  
**Staff Call In # 1-800-264-8432 Code 145824**

Dear Board Members:

The Middle Village Community Development District Board of Supervisors Meeting is scheduled for **Monday, September 10, 2018 at 2:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.**

Following is the advance agenda for the meeting:

- I. Roll Call
- II. Audience Comments
- III. Approval of Consent Agenda
  - A. Approval of the Minutes of the August 20, 2018 Board of Supervisors Meeting and August 13, 2018 Joint Committee Meeting
  - B. Financial Statements
  - C. Assessment Receipt Schedule
  - D. Check Register
- IV. Acceptance of the Engagement Letter with Grau & Associates for FY 2018 Audit Services
- V. Consideration of Proposals for Landscape & Irrigation Maintenance Services
- VI. Consideration of Proposal from VGlobaITech for ADA Website Accessibility
- VII. Other Business
- VIII. Staff Reports
  - A. Attorney

B. Engineer

C. Manager

1. Consideration of Work Authorization #1 for Onsite Management and Maintenance Contract Administration for FY 19
2. Consideration of Work Authorization #2 for General Maintenance Services for FY 19
3. Consideration of Work Authorization #3 for Aquatic and Athletic Manager Staff for FY 19
4. Consideration of Work Authorization #4 for Professional Tennis Services for FY 19

D. Operations Manager - Report

IX. Audience Comments / Supervisor's Requests

X. Next Scheduled Meeting – October 15, 2018 @ 2:00 p.m. at the Plantation Oaks Amenity Center

XI. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

*James A. Perry*

James A. Perry  
District Manager

### *THIRD ORDER OF BUSINESS*

*A.*

MINUTES OF MEETING  
MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of the Middle Village Community Development District was held on Monday, August 20, 2018 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present and constituting a quorum were:

Rocky Morris	Chairman
Michael Steiner	Supervisor
Rod Swartz	Supervisor
Shawn Vick	Supervisor
Mike Reynolds	Supervisor

Also present were:

Jim Perry	District Manager
Jason Walters	District Counsel (by phone)
Jay Soriano	GMS Operations Manager

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Perry called the meeting to order.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience members in attendance.

**THIRD ORDER OF BUSINESS**

**Approval of Consent Agenda**

- A. Approval of the Minutes of the July 9, 2018 Meeting**
- B. Financial Statements**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Perry stated you are over 100% collected on the assessment receipt schedule.

On MOTION by Mr. Swartz seconded by Mr. Morris with all in favor the consent agenda was approved.
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**FOURTH ORDER OF BUSINESS**

**Public Hearing to Adopt the Budget for Fiscal Year 2019**

On MOTION by Mr. Morris seconded by Mr. Swartz with all in favor the public hearing was opened.

Mr. Perry stated the budget is in a format you are familiar with which shows the adopted budget for last year. We've updated the actuals through June 30<sup>th</sup> and we've projected the next three months so you'll have the projections for the full year and the budget that was approved for 2019. There are no changes to what we will be asking for by adoption tonight. The last increase in assessments this district had was in 2013 so you've been able to keep assessments steady. In addition to that you've been able to build up your capital reserves by a couple \$100,000 since that time so that's a good thing. In regards to the budget itself there are a couple of items in there I just want to mention that we're going to be looking at adjusting probably for next year but we're not recommending a change this year. In the general fund everything is pretty flat. The one thing that may change next year in regards to administrative is that some of the items with the SPE might go down in cost so if we do adjust that next year we will be adjusting them to reserves. In regards to the recreation fund we're holding the assessments at the same level. With the amenities revenue, even though we're at a run rate of about \$80,000 right now, we've kept it as it was in the prior years at about \$55,000 for revenues but we will probably adjust that next year. In regards to maintenance a few items we're going to be looking at next year are private security and security from Clay County. The budget for that is about \$135,000 and the run rate this year looks to be about \$90,000. That number can go back and forth as you well know depending on certain issues that we have in the district. We haven't proposed any changes right now but again we will be looking at that for next year.

Mr. Morris asked those two line items would be private security and Clay County?

Mr. Perry responded correct. Jay takes a detailed look at that often and we've had some issues here in previous years where we've had to increase the hours and so forth. We feel comfortable just keeping it where it is right now.

The other item we will be adjusting is obviously going to be landscape maintenance depending on where this board comes out and we will be looking for that to take place at the meeting in September but we have to adopt the budget tonight so we're keeping that number at the same as what we currently have budgeted.



Mr. Morris asked will we follow the same course of action if we agree to the lower budgeted vendor and use that for reserves?

Mr. Perry responded that's correct. What we would like to do is continue to build up some of the reserve dollars even though we're projecting to be close to \$900,000 to \$1 million this year. There are some pretty large capital improvements that are going to have to take place in the next couple of years that are going to bleed that down.

Mr. Swartz asked are those already spelled out?

Mr. Perry responded they are. What we try to do is even if it's spelled out in the reserve study, say \$80,000 for painting, if we can push it off a year because it still looks good, we push it off a year, but there are items in there that are coming up. It's expected with the aging of these facilities.

Other than that we're not proposing any changes to the budget but those are items we want to focus on for next year and potentially make adjustments on with the landscaping being probably the biggest dollar amount. The debt service budget for the bonds does not change year to year and the assessments stay the same. That is shown on page 17. The amortization schedule is after that. Page 20 shows the assessments staying at the same level that they were last year.

Mr. Steiner stated you may want to check that first column. That dollar is still hanging around down there on page 20. The dollar amounts above it check out to being zero.

Mr. Perry stated yeah those dollar amounts are rounded. I'll adjust that.

**A. Consideration of Resolution 2018-09, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2019**

Mr. Perry stated we would insert on the second page of the resolution that the general fund appropriations are \$216,037. The recreation fund would be \$1,662,994 and the debt service fund would be \$2,128,042 for a total amount of \$4,070,73.

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor Resolution 2018-09 was approved.
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**B. Consideration of Resolution 2018-10, Imposing Special Assessments and Certifying an Assessment Roll**

Mr. Perry stated based upon adoption of the budget we will certify the roll to the Clay County Tax Collector and we should be able to do that within the next week or two. It has to be done by September 15<sup>th</sup> so we have plenty of time.

On MOTION by Mr. Swartz seconded by Mr. Morris with all in favor Resolution 2018-10 was approved.
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On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the public hearing was closed.
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**FIFTH ORDER OF BUSINESS****Consideration of Proposals for Landscape & Irrigation Maintenance Services**

Mr. Perry stated we're not looking for you to grade those proposals tonight but we do ask that you give those ranking sheets to Jay about a week or ten days prior to the September 10<sup>th</sup> meeting. We will summarize them and get them in order. Your meeting is going to be at 2:00 that day and you will rank the proposals and we will enter into contract negotiations with the number one ranked proposer. Your sister district will have their meeting at 4:00 that day. It's not necessary that you both have the same vendors but it seems like with the questions and discussions that we've had you probably will.

Mr. Steiner stated all of us at the last meeting had a concern about the price being out of whack on sod and that Tri-Mac was so far under everybody else. If you look at the proposal Jay asked that they provide unit price on the sod and price the labor separate. If you take the .24 plus .65 that they charge for labor they are right in the ballpark. The other folks didn't respond correctly. Either that or it's going to cost us \$1.60 for R&D and no telling what it will be for Duval because they were at a flat \$30 an hour to go do the job so if you look at Tri-Mac they at least answered the question as it was asked. If you combine those two that we have on ours, which I believe is what they were intending to do, really the only thing that's out there is some of the pricing on the plants. In fact Jay went ahead and mentioned that they didn't break it apart on the Double Branch side and the price came in right about where it is. It seems that

maybe that one thing that really concerned me with them being that far out may not have been the case.

Mr. Morris stated agreed.

Mr. Soriano stated Jason, those items fall into what we consider extra so the have a pricing for what has to be done throughout the year at minimum. That second portion where we've broken down all the extra pricing, is that something that I can go into after we award and straighten out and even make sure we have the correct pricing? I did look at it and as far as wording for the way we asked for them to give the price there is a way it can be separate or different in Double Branch and Middle Village and they even give us different pricing. Are we able to renegotiate that portion since that's not part of the minimal contract?

Mr. Walters responded I think it's more of a consideration of unit pricing, which is a component of the overall price but at this point I wouldn't determine that as a negotiation on that number I would determine it as a clarification. Meaning, if that truly is an all-in number we need to know that. If it's not we can readjust based on what the all-in number is. We're just clarifying what their pricing is.

Mr. Soriano stated yeah because it won't affect that total number for the year. They have to give us the 10,000 square feet of sod and they've got that listed out in their total but it would be those extra things.

Mr. Morris stated the way I understood it, is as you stated we've got those three prices there at the bottom for Tri-Mac, R&D and Duval and I'm looking at that really amazing \$341,000 figure and that was the all-in price to what we know we're going to spend and what we need to contract for. The separate per item price (i.e. sod) would be for those items that optionally we decide we need during the year.

Mr. Soriano stated correct and those prices should be used in their planning to come up with that \$300,000 because if they know we charged .90 a square foot for sod and you're asking us for 10,000 square feet we should get that .90 for the 10,000. That's what should have been but they wanted to give us the better pricing for the ten. It's not really explained that way in any of the packets so we don't know what they did. They give us that price first and then they go down to the rest of the list, which is considered the extra unit pricing. I really want to clarify that extra unit pricing. Whether we call it a negotiation or not I just want to make sure

we do it correctly so we don't have an issue going forward like we did this year where R&D came back and said they didn't want to honor the price.

Mr. Morris asked but the 10,000 square feet of sod is in the contract so it's not something that they would necessarily have overlooked and just arbitrarily said "I'm going to price this separately".

Mr. Steiner stated one of the things I noticed with this vendor was the fact that it was the only who came in with an escalation. He saw prices going up, he increased whatever over the period of time. All the others we are either paying an inflated price for two years and break-even price at the end. To me it showed a little better understanding.

Mr. Morris stated if I'm not mistaken the Tri-Mac guy worked for our original contractor here and I think Duval.

Mr. Soriano stated he worked for Duval and Duval is managed by one of our original guys here. There were two managing partners for DTE, Greg Beucher and Bill Kinsey and Greg left the company about five years ago and went to Duval. That is where the guys that do development and bidding for everything worked for Duval then and now work for Tri-Mac so a lot of these guys go back and forth to different companies.

Mr. Morris stated so they certainly have an understanding of scope.

Mr. Soriano stated correct.

Mr. Steiner stated I know we're not making a decision now but I knew we would be coming up on the grading period so I thought it might be beneficial for me to at least bring up these other points that you may or may not have already known.

Mr. Morris stated that will affect that second pricing column each of us would subjectively grade.

Mr. Perry stated between now and getting those sheets in, if you have any questions on any of those proposals just call Jay or myself and we will try to answer them for you.

## **SIXTH ORDER OF BUSINESS**

### **Acceptance of the Fiscal Year 2017 Audit**

Mr. Perry stated that was completed in July and it has been submitted to the State already. Under page one is the opinion and it is a clean opinion of the district which you've had consistently for I think every year that the district has been in existence. After that are the financials and footnotes and you really don't have any other items to key in on until page 29

and that is the requirements by the rules of the Auditor General. In the second to the last paragraph it talks about how the requirements were met for the district. After that you also have on page 31 a finding that has been consistent with several years. You can see it started in 2012 and it's about the reserve requirement for the debt service and that's with the SPE parcel and of course until that's completely resolved that note will always be in there. The other thing to note after that is on the last page where it points out specific examples in regards to the rules of the Auditor General and that there were no issues or items found in which we were not in compliance.

Mr. Morris stated under their current findings and recommendations under management response we are in the process of his recommendation within the response there, "until the property owned by the SPE is sold and past due annual assessments paid, the District will continue utilizing Debt Service Reserve Funds etc. So we're in the process of that now, correct?"

Mr. Perry responded right.

Mr. Walters stated that's kind of subsequent to the fiscal year but I'm hoping that by the next audit that will be cleared up and obviously this Board knows that we've been working hard on this issue for years.

On MOTION by Mr. Morris seconded by Mr. Swartz with all in favor the Fiscal Year 2017 Audit was accepted.

## **SEVENTH ORDER OF BUSINESS**

### **Other Business**

There being none, the next item followed.

## **EIGHTH ORDER OF BUSINESS**

### **Staff Reports**

#### **A. District Counsel**

There being none the next item followed.

#### **B. District Engineer**

There being none, the next item followed.

#### **C. District Manager – Discussion of the Fiscal Year 2019 Meeting Schedule**

Mr. Perry stated the schedule I handed out has a little more information because we moved some of the dates. We changed March 4<sup>th</sup> to March 11<sup>th</sup>. All of the others are the same. We just added some descriptions so people would understand why we moved the dates. March 11<sup>th</sup> is a night meeting and that would be to discuss any amendments to the rules and fees of

the district. In August we stagger the meetings so you can do the budget adoption and all the residents can come to the meeting.

On MOTION by Mr. Morris seconded by Mr. Reynolds with all in favor the Fiscal Year 2019 Meeting Schedule was approved.

#### **D. Operations Manager – Report**

Mr. Soriano stated in July we had the dive-in here. I mentioned to you guys we planned it around Shark Week. It was a lot of fun although we had some weather where it stormed pretty good during the day so it cut down our attendance number. I think we had about 140 here. Pre-registration was great but the weather knocked some of those out and it wasn't that packed. The dive in we held a few weeks before over at Double Branch actually had more attend. As we get closer to school our numbers really slow down but it was still great and there were a lot of families out here and they enjoyed it. We had the movie for the kids in the front and we had *Jaws* showing in the back. They're looking forward to those types of events next year. I think everything worked out well and staff did a great job. We hadn't done of those dive-ins in quite a few years. I will have a schedule coming out soon of all of our upcoming events. We do have the CDD managed events like the Fall Camp Out, the yard sale, and Turkey Trot. Those are all things that our staff puts on and then we have some of those outside events that are done like the Fall Expo. We will put those out by email to everyone.

I would like to report on swim lessons. Swim lessons are new this year sort of like your side here you have the swim team. We've always had the swim team but this is the first year it's completely ours so all of the money coming in goes to the District. We had close to \$20,000 deposited for all the kids to be on the swim team this year. The swim lessons take place at your sister district because it's that pool is a little easier to control for the swim lessons compared to here. They had a little over \$7,000 that was deposited this year for the registration fees. I would like to see that increase. We have a captive audience so this should be where they want to have their swim lessons rather than driving out to Cecil Field or the YMCA. We actually do them rather cheap compared to a lot of places so I expect that to increase every summer.

We have the lifts that are required by ADA code to be out at the pool. They are starting to age so we've had issues with batteries and this year we had one stolen. We have problems

with the hydraulics also. They are about seven years old now so there are going to be quite a few parts that are expensive to replace and we will eventually get to a point we have to replace the whole chair, maybe this year or next year. Those things are kind of costly but it is one of those things we have to have in place to be able to operate.

Mr. Morris asked do you know how often they're actually used?

Mr. Soriano responded very seldom. We have one resident on each side that goes to the pool on a regular basis so they are used. That is one of the only ways they can get into the pool. The other option is we have a zero level entry but then they have to have a waterproof wheelchair.

We had the back to school events that were held at both districts. We played games and they tickets and chances to win book bags stuffed with a lot of school supplies. There were a lot of kids out here and it was the day before orientation started. The bags were worth about a \$100 with all of the school supplies. I did the shopping after going through all of the lists for the elementary schools and there are a lot of items on there. They were rather pleased. We finished up our lifeguard end-of-year items. They all go back to school so we do a party here for the staff. That's already done and out of the way. There were no issues with that so we will start with the lifeguard reviews. There will be a few staff members that will stay all way through the last weekend in October so we will kind of run on a skeleton crew from here on out because we started the step down schedule the week school started where we are closed every other day. The pools are really slow right now because everyone is back in school so one day your sister district is opened and the next day this pool is open and then Friday, Saturday and Sunday they are always open until October when it's just weekends. We will slowly get the staff out of here because we operate in the off-season with just a handful of staff members.

If you look at our numbers they are staying pretty high. I mentioned last month the issue with the lightening taking our access system out. We did get everything back so these numbers are a little more accurate for a full month and they kind of match if you look at the summers in the years past. There about 13,000 people checking in for a month during the summer normally. The only thing I want to point out is that would still be considered a little low to me because we were closed about 50% of the time at the pool due to a lot of storms this summer. If we had been open as much as were last year we would see that number much higher. If you look we printed 513 cards for both districts and as far as owners and renters

you're looking at a couple hundred cards and many of those were brand new families filling those empty houses or the apartments that are opened now. We did not have any issues as far as overcrowding this year where we had to shut down due to hitting max capacity. A little of that was planning our parties carefully.

I have one big item I want to go over. I originally reported to you guys that I thought we were going to get lucky and not have any issues with the lightening strike. Most of them were little repairs like the phone system and our alarm panels so they wouldn't have added up to our deductible, however we were having a problem with our elevator and about a week ago we had the elevator company come in and they verified we had multiple boards going into failure to where people could get stuck in there so we had to shut it down and they checked everything out and make sure they were 100% sure it was due to major surge or lightening damage. We had our adjustor come out and verify that he was comfortable this claim would go through as far as lightening damage but I do need to ratify an invoice. Once again, with ADA issues we need that elevator working so I went ahead and told the elevator company to repair it and we will deal with insurance afterwards. They've already started to process it so now we're just waiting on underwriters but originally I was given an invoice for almost \$18,000. Once all the work was done it is \$16,785.13.

Mr. Morris asked that was just the elevator?

Mr. Soriano responded yes. As far as the claim itself, because we can do a claim now I get to go back and put all those smaller items like the access system and the phone on the claim so we will get paid for those other items too.

Mr. Morris asked what is our deductible?

Mr. Soriano responded \$2,500.

Mr. Morris asked so we will get that amount back?

Mr. Soriano responded everything up to the \$2,500.

Mr. Perry stated so what's going to happen now is that claim will be for \$18,500 but we were paying \$2,500 before.

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor an invoice in the amount of \$16,785.13 for elevator repairs was approved.
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Mr. Soriano stated unless there are any questions on any of the items in the report, really a lot of the time this past month has been spent dealing with this landscape RFP.

Mr. Morris stated I was just looking at the geese and ducks. Didn't we get that fox thing?

Mr. Soriano stated yes we used a version of the Goosinator. It's kind of a homemade version. We have a couple other devices too that help move the geese out. This pond back here and the multi-use fields have seen a little bit of increase and it could be because they're coming here from the other areas we are kicking them out of.

## **NINTH ORDER OF BUSINESS**

### **Audience    Comments    /    Supervisors' Requests**

Mr. Swartz stated I was doing a little bit of research and it seems like Tri-Mac came in low on the price but it doesn't look like their contracts that they have with other communities have a very long history to them.

Mr. Soriano stated they are a newer company so while they may have been a smaller company, what tends to happen and the same thing if you look at R&D who had many HOAs in this area but they did not have any CDDs. The only reason they now have CDDs listed is because they absorbed all of the DTE properties with the deal. Tri-Mac was a smaller company. They have a lot of HOAs so they may have been bought out by this larger organization. You'll see they are much bigger in Orlando than the crew here so these local contracts are still building for them.

Mr. Reynolds stated we're discussing a lot of items within the landscape contracts. Unless I'm misunderstanding, whatever is in that contract they are bound to with any one of the three. I don't understand why there's a discussion about anything to do with price. If Tri-Mac is lower in the pricing by a lot, I don't understand what the discussion is.

Mr. Soriano stated it's one of those things that we've always looked at and we almost get nervous where we kind of foresee, is there going to be a downturn, is there going to be extra work? I'm always worried about extra work because I have enough work as it is but whether it's Tri-Mac, Duval or we stay with R&D I've already planned to do extra checks. Just seeing what's happened in the last year I've planned out extra maps and double-checking to make sure they're hitting all of their irrigation checks correctly. It's just going to be more work and if that's the case it's just what has to be. There is a minimum of a contract and whether we

stick with R&D or we go with somebody else and we're saving money we will watch that and if they're not hitting their minimum contract we have Jason to help us out and we can always let them go. This side has done that before. We had a vendor that after just one year we weren't happy so we changed back. We hate going through those steps but if it's needed that's what it is. If they don't want to lose it then they will make sure they're hitting that contract.

Mr. Steiner stated one thing with just looking at dollar value is you have to look at the rest of the information to see how reasonable it is.

Mr. Reynolds stated we would logically be Tri-Mac's largest customer.

Mr. Swartz stated that's kind of what I'm thinking. We're the key to getting them in the door at other places.

Mr. Soriano stated that could be the reason for their pricing.

Mr. Morris stated if we're going to keep this and we've got these columns that Jay has put together for us and we have our numbers we're going to plug in there we've got to know that we're all on the same page as far as how we're going to rate those. When you look at personnel, to me they all look the same and I think that's an odd parameter anyway. In experience you can look at Tri-Mac as a whole and they have some sizeable customers.

Mr. Perry stated in regards to your comments Rocky, if you rank them all the same for all of the other criteria it does fall out to price.

Mr. Steiner stated the only thing about it is I told Jay I can't award 100 points. None of them got there. The big parameter is the pricing and that kind of information but one of the things we asked about was equipment.

Mr. Reynolds stated I noticed Tri-Mac has almost nothing.

Mr. Steiner stated but again, how much did the others list?

Mr. Morris stated if the price is this and you've agreed to this contract you better get your equipment up.

Mr. Steiner stated we have to put a total because it's a column. Instead of being very objective on some of this stuff it's coming down to being subjective as to how you read between the lines. That's why I wanted to bring the sod up tonight because that was something that may sway somebody. It affected me to begin with. Yeah the price is low but they didn't know what they were talking about.

Mr. Morris asked and you'll clarify that?

Mr. Soriano responded yes.

Mr. Perry stated I don't recall if we did it for these districts but in the past at other districts staff has provided the board with what we believe is the rankings so we can provide that to you. We will work together to provide that to you in the next week or so. Again, that's just staff looking at it and you can adopt it or throw it out.

**TENTH ORDER OF BUSINESS**

**Next Scheduled Meeting – September 10, 2018 at 2:00 p.m. at the Plantation Oaks Amenity Center**

Mr. Perry stated our next regular meeting is going to be September 10<sup>th</sup> at 2:00.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Morris seconded by Mr. Steiner with all in favor the meeting was adjourned.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman



MINUTES OF JOINT COMMITTEE MEETING  
DOUBLE BRANCH AND MIDDLE VILLAGE  
COMMUNITY DEVELOPMENT DISTRICT

A joint committee meeting of the Double Branch Community Development District and Middle Village Community Development District was held Monday, August 13, 2018 at 5:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida 32065.

Present were:

Cindy Nelsen	Double Branch Chairperson
Chad Davis	Double Branch Supervisor
Barry Morton	Double Branch Supervisor (by phone)
Scott Thomas	Double Branch Supervisor
Tom Horton	Double Branch Supervisor
Rocky Morris	Middle Village Chairman
Mike Reynolds	Middle Village Supervisor
Rod Swartz	Middle Village Supervisor
Mike Steiner	Middle Village Supervisor
Shawn Vick	Middle Village Supervisor
Jim Perry	District Manager
Jason Walters	District Counsel (by phone)
Jay Soriano	GMS Community Manager
Three Employees of Two Vendors	

**FIRST ORDER OF BUSINESS**

**Roll Call**

Mr. Perry called the meeting to order at 5:00 p.m.

**SECOND ORDER OF BUSINESS**

**Review of Proposals for Landscape and Irrigation Maintenance Services**

Mr. Perry stated in years past the Districts have used separate contracts for their landscape services but they have in the past utilized the same contractor for both districts. That's not to say they have to do that now or in the future. The purpose of this meeting tonight is to review and discuss the three proposals that were received. The three proposers are all qualified and they are TriMac Outdoor, R&D and Duval. They have provided copies of their proposals and staff has gone through them. You also have a ranking sheet that shows the mathematical scoring of the pricing in the proposals. We're not asking you to grade these tonight but we're asking that for your next meeting in September you grade those so we can

rank them during that meeting and move forward with negotiations in regards to the contract. Tonight is an opportunity for both boards to discuss these proposals. Jay will go over them a little bit. I'm sure some of you have some questions you have not gotten answers to so this is an opportunity for the boards to interact and discuss them. This is a workshop so there is no formal action to be taken or voted on tonight. We were just looking for some direction on how the boards were looking at these proposals.

Mr. Soriano stated we ended up having three vendors drop off proposals which is a little less than I would have liked. We had seven go through the tour all together. I felt a little bit better as I looked through the old RFPs. If you noticed I sent out a revision, not just with our current contract, but with a low cost point from our last RFP. For Double Branch you guys had four that turned proposals in so there were a few that dropped out. Middle Village only had two. If you guys recall, a long time ago we were going between Down to Earth, who is our installer, and Duval who is here. Middle Village had some issues in the past. We had an RFP that changed hands so I know that played into the minds of some of those vendors, but one thing we really tried to get them to understand this time as we were doing the tour is that I would prefer them to review both packets and drop off for both districts and give us the best price for both of them. Whether they win one or the other or they get both we want the best price they have for Double Branch and the best price they have for Middle Village. The last time we did the RFP we set it up different where they gave us those, plus a whole other set of numbers in the event they won both. It's really, what can you do best for us overall. I checked all three out. All meet the minimum requirements. They are all commercial vendors that are in the area. We do have some history with the vendors that went through this tour. There's one that I don't have a lot of information for you but they dropped off a great packet and you guys should be able to go through and see references and the properties that each one has in the area so you can take a look. You can even contact some of the staff that is onsite for management, not the vendor themselves or their foreman that are out cutting the grass. If they have staff at the front desk you can always talk to them. With that being said, a lot of it is going to end up being subjective as you look through the packets. Grading them on personnel is hard because a lot of them have enough people as far as numbers so some of that would be information you could get from either staff here or some of those references that you contact; the same with understanding scope of work. That is a big packet and I believe all of them, even the ones that

dropped out, understood what is expected here. The easy one was price and I already did that for you. That is the mathematical equation for part of it. The other 20 points is really just reasonableness of price. I would've liked a lot more vendors so that it gives you a better market. It is hard to pick that pricing you may like when it's just three, especially when you go through all those numbers that I pulled out of the packets and look at everything from all of their cuts to what it costs for each application of fertilization or just a three gallon plant. I've broken all of those up on that cheat sheet for you. Still, with just three companies it is hard to spread those points out and figure out which ones you like better. Some of this will be subjective so some of tonight is just discussion on what you guys have seen so far and if you guys have questions for Jim, Jason or I. The one thing I ask for tonight is not to discuss the points yet because we're going to grade them later but as far as what you like and didn't like, that's the discussion we want to have.

Mr. Morris asked Jim you said in September's meeting we will be making a decision?

Mr. Perry responded yes and the reason we're not asking you to make a decision now is obviously it's a workshop, but also based upon the discussion tonight you might change your mind on any of these.

Mr. Morris stated I know an issue at least for Middle Village, I would assume it's the same for Double Branch, is currently we have an issue with invoicing where it's a constant having to go back and draw our current vendor back to the contract and I don't know if they are intentionally trying to overlook or what it is but that's a big stickler for us and I'd rather not take your time away from that and I would just like a higher level of integrity from the vendor.

Mr. Soriano stated both boards have talked about that before. I have gone back and revised invoices and I don't know that they're trying to overlook it but it is extra work. This is a real low dollar current contract but at the same time it's something they should have familiarized themselves with. I have talked to them about that and they are much better but it has been a little bit of work to get to this point. That is also why I talked to you guys before we even started this process months ago about getting rid of that extra experience notch that we always gave to DTE. DTE was our installer and they had been here for 13 years. They kept the same rates year after year and that has changed. It is a different company that's here.

Mr. Morris stated I didn't look closely at it but I know we had discussed before about sod prices and that would be maybe not in the scope at least but for additional sod. Is that outlined in here?

Mr. Soriano responded it is. Double Branch, yours is smaller. You have two pages of those cheat sheet numbers. Middle Village, you have four. Near the bottom on your fourth page after that three-year total you see the sod is Bermuda and it spells out St. Augustine and Bahia but it also has in there the all inclusive price for sod including labor. I told you that number would go up and that is what we've seen here but we've seen one or two that are still kind of low. There was a .35 cost in there.

Mr. Steiner stated that's what I was going to bring up is the fact that across the board there was such disparity on sod prices with a high of .83 and a low of .35. Two of the vendors were somewhat close but then you go down into the plants and trees and it shifts. Looking at the packets I assume that everybody can do the job. The problem is that I'm not sure everybody understands the task.

Mr. Soriano stated especially the extra work. That is the hard part. They have a contract here so they will be held to a contract. We saw this when we went through the sod issue just a couple months ago that sod is much higher right now than that. If you can get it at .35 that's not including installation. I've heard of cases where people are getting it cheap but it's not easy right now and you're not going to get it stripped and laid so for them to have done it they would have been doing it like we're paying for the sod but they're paying for all the labor. The contract portion if that's the case, that's the price they put out there. Those three-year numbers is what we have to hold them to and what they will agree to. If there is an issue with any one of those vendors not meeting those minimum requirements that are in the contract that is where we can hand it over to Jason if you have any questions about that process. If they're not meeting minimum requirements they are not going to be here. As far as the extra we want to do or switch things out I want good pricing there and they have to really understand that. Some of those do concern me but since it's extra I do believe we're allowed to ask them once we award for clarification to make sure they understand, you've given us .35 that is what that sod is going to cost you. We've had that problem in the past, even with our current contractor. We spell out the complete cost to replace a controller and in there it's the complete pricing. We ask for everything so this is what I expect, not this price plus another \$1,000 for hours of labor so



they have to understand that. We can verify that portion afterwards but right now as far as the three years that is the most important part. I do have concern with some of those prices in there for the extras so we would want to double check with them on each one of those. When I went in and broke down those cheat sheets if the sod was .35 there's no way they are getting those thousands they say they are for the normal \$10,000. It just didn't add up correctly. For this process here I can't imagine I know what they were thinking when they were giving me the three-year total. I have to go by the numbers they gave us. Right now market price once you strip and lay is going to be closer to .70.

Mr. Steiner stated in each of the contracts there is an install line for the sod which I thought was just strip and lay and if that's the case the .35 one is .60 a square foot so you're looking at .95. The other two also went ahead and included pricing. One was an hourly rate and one was just per square foot. There was such a disparity in the starting points but then when you start looking through the plants and the trees you go from \$575 to \$1,200 for one tree. That's a big difference.

Mr. Soriano stated it is and more of that I can promise you is going to fall under labor. Most of these when I looked at the cheap end was just cost for the product. We can get those trees for cheaper. If we were to go and buy them ourselves a lot of times we could get them for \$500 for certain trees but I'm not putting them in so they have to add that labor rate and I don't believe they're adding the labor rates to some of those. If they want to eat the cost on it, that's up to them. That's the number they gave us. It's a one-year guarantee for all of our plants.

Mr. Horton asked why aren't some of these things that happen every year included in the costs when you added it up? For example the pine bark we put out twice annually. Why wasn't that included in the total?

Mr. Soriano responded it's supposed to be. That's the way DTE used to do it when they were here before. When you looked at those extra prices below with the pine bark it matched up to square footage and our twice per year. It doesn't mean they didn't decide that for their contract amount they're going to make it cheaper but for the extra amount we ask them to itemize they're going to put another cost. I can't say that I know for sure what each one did but if you look through there each one was a little bit different. I believe it was on Double Branch they left out a couple that were \$0 ones and that's because they said it was included. There were a lot of things that were included but we asked for extra so I wanted that pricing in there.

Mr. Horton asked you're saying you left out the pine bark and stuff like that that's going to be in there anyway?

Mr. Morris responded to Tom's point Jay, could you help us out with that calculation? Maybe you could just email it to us where we could compare apples to apples.

Mr. Horton stated I did a quick down and dirty on the things that they were probably going to do and it varies anywhere from \$124,000 up to \$161,000 so it was about a \$40,000 difference in there and it makes a difference on the pricing when you look at it. You really have to take it into consideration because it's going to happen. They're going to change out the flowers four times a year, the mulch twice a year, etc. They've already given a price for it so I think it should have been in there.

Mr. Soriano stated but it is in the total annual price.

Mr. Horton asked what are you talking about? That's on the second sheet. I'm talking about just Double Branch. Maybe Middle Village is a little bit different. It gives you the prices but it's not included on your sheet here where you totaled it up.

Mr. Soriano stated I gave you an itemized spreadsheet. That's just the three-year total for you to look at quickly, but then you have another page. Those were in there and I think that's what Mike was referring to.

Mr. Horton asked on R&D's submission the three years that they put in there the first year was repeated twice.

Mr. Soriano stated two of them were like that. There was one where did it both on the Double Branch and Middle Village side. Tri-Mac was the only one that changed for the three years and it was for the labor for cutting. Nothing else really changed so I would think that's probably their cost for labor. That's the only thing that I can see going up. If plant prices go up, unfortunately that would be something they would end up eating. R&D and Duval were the same all three years. That's usually what we see in the RFP. They don't go through year by year, probably because it's such a large packet. They do one year with all of those itemized prices and then they just give us three pages full of it.

Mr. Steiner stated it seems like at least labor you know is involved. If they're getting it all up front how much over have they gone to meet that requirement?

Mr. Soriano responded I had a little bit of concern with that too on all of them, not just on labor. I like that idea from Tri-Mac but here we had an issue with R&D on sod. We know

things get more expensive. I would have probably planned a small percentage on some of the costs for plants or anything like that. It would be great if they can provide us with something cheaper because they will look like heroes if they gave us a cut rate from their contract but most of the time things go up. It's a three-year contract and as long as we're happy and they are satisfactory we just do a one-year extension for a total of five years all together. A lot of those prices can change five years down the road.

Mr. Morris stated looking at these it's the same work and same scope. Does it give you pause to look at over a \$100,000 difference in pricing between Tri-Mac and R&D?

Mr. Soriano responded it did until I looked at that last RFP and that's why I included that for you guys, not just our contract rate but out of all of those companies that dropped off bids last time Double Branch had four and Middle Village had two and if you look at the lowest one, it matches where our lowest one is now so they're a couple thousand dollars more for the one now but that means they think they can do it.

Mr. Steiner stated the other thing that was asked in there, and I guess it's something for the future because I don't think we can do anything about it now, there was a request to provide the equipment they have and where it's located. All of them identified equipment but the downside to it is the fact that based on their current contracts because all of these companies have more contracts, some down in Orlando, what equipment will be applied to us would have been more beneficial.

Mr. Soriano stated that would be language we will have to make sure to include in our next RFP. I even asked the question as I'm going through trying to figure out if everybody meets those minimum requirements. We don't tie it to this location so yeah if they are a big commercial company and they can claim they do resorts in Orlando. DTE did that all the time but their local branch was not that big. You want to look at what is here first but then the other issue is can they get it. If they're awarded and they have this minimum contract, to me if they are a large commercial company it doesn't mean next week they won't have ten extra trucks. If that company can do it they will put it out there.

Mr. Davis stated in the personnel category it seems like all we got was officers. I'm looking at personnel because I'm looking at your equipment, I'm looking at how many jobs you currently have and I'm also curious as to do you have enough people to get these jobs done with your current workload and all we got was Treasurer, Secretary, Founder, whatever.

Mr. Soriano stated and looking through it's the same thing with some of the past RFPs, even with DTE. All we got was key personnel. We didn't get that they keep a steady 125 mowers on duty all year round, things like that.

Ms. Nelsen stated you know they're going to hire the people if you need them. You can't just have them sitting there if you don't have the work.

Mr. Davis stated right but right now labor is hard to find and that's what I was looking for when it came to personnel was what they have on hand to handle what we currently have job-wise versus taking us on as well.

Mr. Steiner stated along those lines of the personnel, how many people do we have onsite here from the current vendor?

Mr. Soriano responded that number goes up and down throughout the year. At the highest point they probably have anywhere from 120 up towards 200 during the summer. I don't know that they've ever hit 200 but some place this size would need that for different crews.

Mr. Steiner stated the reason I'm asking is one of the vendors stipulated that they would be assigning four workers and a supervisor and that seems awful low.

Mr. Soriano stated that's not their workers. They are way above that. There is just one crew a lot of times that has four or five guys doing one section. They may have a couple crews out here that day or week and then they have to rotate. So they do have separate crews and they're going to have a lot more people. To R&D's benefit compared to DTE before, that was one of the reasons I was told they kept R&D's name because they had a lot more equipment and personnel. I haven't really seen that much of a difference onsite here but just because they have 200 people working for R&D or TriMac doesn't mean they're going to send 50 here this week to cut the grass. They have multiple contracts as you see and they're going to split all that up. They do have that expectation of mowing though so no matter how many crew members they have they have to get everything done for each zone all the way up to five days and then we give them extra days if it's raining or something like that and then there is a maximum of seven days to get this stretch cut, and so on with each zone. They should have enough people to hit that in a week.

Mr. Horton stated the crews that work out here I guess work both sides but are they out here all week long?

Mr. Soriano responded no, it's basically a five day schedule. I work with R&D to try to get them to be able to have longer days for some of their crews but as long as they get everything done during the week. There have been times, whether it's from rain or holidays, that they work on weekends and that's what I would expect out of any vendor if they're not able to get everything done in a short week but it's normally a five-day week.

Mr. Horton stated that's what I'm asking. How long does it take the crew we have right now to do Double Branch?

Mr. Soriano responded they get five days but it doesn't take five days. Right now they're sharing crews and they get it all done in a week between the two districts.

Mr. Steiner stated in the RFP you stated that they would be out here five days a week.

Mr. Soriano stated that was the original expectation because they should be out here at least five days a week. That's going to include everything, cutting, edging, blowing and cleaning afterwards. If they have to come out on weekends because they're short that's going to be on them. They do have a max for each zone to get done.

Mr. Steiner stated I don't know if it's fair to ask but do you see any red flags? You're the one that has to deal with them.

Mr. Soriano responded to be honest the amount of work has increased since DTE has changed and that's been a two year process. At first they became part of a bigger company and then as the owner left it changed again so it's been quite a time. Looking at the other two companies I can't look at it and say I know the workload is going to decrease so that kind of concerns me. That was another reason I wanted a bigger market so I knew I wouldn't have to worry about counting flowers or making sure everything got sprayed. At Double Branch we have a big concern with the multi-use fields. We spend a lot of time and energy out there. In fact, we've spent more time and money than we should have to. That's one I worry about if the new company comes in and we make a change does that automatically mean it's going to get better? I don't know that I've seen that from either one of those other two companies so it's kind of hard to say. It concerns me with pricing. I think a lot of that is we're doing extra work and we really have to watch our landscaping more than we ever have before. The current company has gone up and that bothers me a bit. I expected higher rates but if I'm pulling teeth to do stuff I don't want to spend more money to do that. At the same time, these other companies being that cheap concerns me as well. Am I going to have to pull teeth to make sure

you have enough crew members out here to make sure those zones are getting done or are we going to get arguments down the road that they can't handle .35 sod. I wouldn't say red flags but at the moment I'm not ecstatic with any one of the three.

Ms. Nelsen stated Jay, I called you with some questions and one of the things I brought up was it was such a huge price difference we can hire somebody to manage and I know that's another person for you to manage to manage landscaping.

Mr. Soriano stated that is a point. The main thing is they have to hit that contract and there's that expectation. They may be hitting minimum but it doesn't mean it's going to look great. As you've gone around to different communities and seen different vendors you may notice one vendor is hitting the minimum contract but for some reason their plants and sod look great but this other vendor is hitting the minimum contract and it doesn't look great. We've mentioned before sometimes you get what you pay for but with that amount there's a lot we can do. Even if they said we can't handle .35 for extra sodding, we have to do .70, we have more than enough money there that we can re-sod quite a bit of roadway or throw in a lot of extra plants. Once you look at that there should be no reason the place doesn't look good. That was one positive to me. The ultimate to me is going to be price.

Ms. Nelsen stated I remember a number of years ago in Middle Village we tried another contractor and I was very unhappy with the Middle Village minimum. Then again, the owner of DTE was living in phase one and could drive by and if it needed mowing again, it got mowed again so I'm not sure that was fair but it was happening.

Mr. Soriano stated I think that is helpful and it's one of the things I've talked to our current contractor about is they came to me when they finally looked through the contract and understood what we were really trying to do and it was a concern that some of this would cost us extra money. That was what Bill was good at. He knew what areas you really had to pay attention to, what the priority areas were and what we could save money on. He may have been the only one to really have been able to do that well so if that meant costs went up that's one of the reasons I expected that cost to go up. If you look through the personnel that is a positive for Duval because if you remember that is the other half of the DTE owners that installed years ago so they know it pretty well. When we talked about how cheap it is if you look at the bids of the low price from Duval, as I said that was one of the installing partners, that price was put together by the same people doing the bid for Tri-Mac. They worked for Duval back then when

they did that RFP so they know those numbers pretty well. At first when I looked at it I was kind of concerned with Tri-Mac being that low but like I said, an employee of Duval installed out here so they know it pretty well. The irrigation costs the most and is a big concern for most vendors when they come out here and see that all-inclusive irrigation. That's where they can really lose money because that's labor out here almost every day replacing heads. It does help to have people out here that know what was installed and how it was done. If they can watch their bottom line there they can make a cheap contract. Once you look at that it kind of tells me both of those lower numbers from Duval and Tri-Mac they don't concern me as much. They may be looking at it like they're not looking to make a lot of money, they want to use it as a mouth piece.

Mr. Morris asked but you're comfortable they understand it?

Mr. Soriano responded they feel pretty comfortable. I would want to be prepared to spend that extra money to do extra things.

Mr. Morris stated I think I would add for Middle Village to Cindy's point it would behoove us to select the same vendor.

Mr. Steiner stated I would agree as long as it is in line with at least some of what we're looking for. It may be advantageous on an economy scale but I don't want to do that on the wrong side of the coin.

Mr. Morris asked Jason, do you have any issues contract wise?

Mr. Walters responded no, I think Jay hit it on the head. There may be a few clarifications but the key will be making sure we transfer all of these bid requirements into that contract and turn to Jay for oversight but that's going to happen regardless. It's one of those things we have to have it spelled out plainly in writing, which we will do, and like with any other contract make sure the performance lives up to that written part.

Mr. Perry stated between the meeting for Double Branch tonight and Middle Village next week if you have any questions feel free to contact Jay, myself or Jason in regards to this and we will rank those at the next meetings in September. Based upon your number one ranking we will move forward with contract negotiations.

Ms. Nelsen stated Tri-Mac I believe has Willowbrook which is across from the high school and Duval has Watermill so you can compare three communities really close so if

everybody could take the chance to drive through before next month and any other that are listed you can get an idea of workmanship.

Mr. Morris stated keep in mind Willowbrook does not include outside the fence.

**FOURTH ORDER OF BUSINESS**

**Other Business**

There being none, the next item followed.

**FIFTH ORDER OF BUSINESS**

**Adjournment**

On MOTION by Mr. Morris seconded by Ms. Nelsen with all in favor the meeting was adjourned.
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Secretary/Assistant Secretary

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Chairman/Vice Chairman



*B.*

*Middle Village*  
*Community Development District*

*Unaudited Financial Reporting*  
*July 31, 2018*

*Middle Village  
Community Development District  
Combined Balance Sheet  
July 31, 2018*

	<u>Governmental Fund Types</u>				<u>Debt Service</u>	<u>Capital Projects</u>	<u>Totals (Memorandum Only)</u>
	<u>General</u>	<u>Recreation</u>	<u>SPE</u>	<u>Capital Reserve</u>			
<b><u>Assets:</u></b>							
Cash	\$135,651	\$194,203	\$415	\$87,895	---	---	\$418,164
Land Held for Resale	---	---	\$380,849	---	---	---	\$380,849
Investments:							
<b><u>Series 2004A/2008A</u></b>							
Reserve	---	---	---	---	---	---	\$0
Interest	---	---	---	---	---	---	\$0
Revenue	---	---	---	---	---	---	\$0
Prepayment	---	---	---	---	---	---	\$0
Sinking Fund	---	---	---	---	---	---	\$0
Construction	---	---	---	---	---	---	\$0
General Account	---	---	---	---	---	---	\$0
<b><u>Operations</u></b>							
Custody Acct - Gen Fund Excess	\$92,452	---	---	---	---	---	\$92,452
Custody Acct - Rec Fund Excess	---	\$1,026,426	---	---	---	---	\$1,026,426
Custody Acct - Rec Fund Reserve	---	---	---	\$824,579	---	---	\$824,579
Due From Capital	---	---	---	---	---	---	\$0
Due From Other	---	\$100,000	---	---	---	---	\$100,000
Due From Double Branch	---	\$13,985	---	---	---	---	\$13,985
Due From General Fund	---	\$10,652	---	---	---	---	\$10,652
Due From Rec Fund	\$46,474	---	---	\$7,868	---	---	\$54,342
Due From Capital Reserve	---	\$1,435	---	---	---	---	\$1,435
Due From Debt Service	---	---	---	---	---	---	\$0
Accounts Receivable	---	---	---	---	---	---	\$0
Assessment Receivable	---	---	---	---	---	---	\$0
Electric Deposits	---	\$13,270	---	---	---	---	\$13,270
Prepaid Expenses	---	\$845	---	---	---	---	\$845
<b><u>Total Assets</u></b>	<b><u>\$274,577</u></b>	<b><u>\$1,360,816</u></b>	<b><u>\$381,264</u></b>	<b><u>\$920,342</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$2,936,998</u></b>
<b><u>Liabilities:</u></b>							
Accounts Payable	\$3,476	\$38,285	---	\$4,462	---	---	\$46,223
Contracts Payable	---	---	---	---	---	---	\$0
Accrued Expenses	---	\$15,113	---	---	---	---	\$15,113
FICA Payable	---	---	---	---	---	---	\$0
Contracts Payable	---	---	---	---	---	---	\$0
Deferred Revenue - Rental Revenue	---	\$23,630	---	---	---	---	\$23,630
Due to Capital Reserve	---	\$7,868	---	---	---	---	\$7,868
Due to Debt Service Fund	---	---	---	---	---	---	\$0
Due to General Fund	---	\$46,474	---	---	---	---	\$46,474
Due to Rec Fund	\$10,652	---	---	---	---	---	\$10,652
Due to Double Branch CDD	---	---	---	\$1,435	---	---	\$1,435
<b><u>Fund Balances:</u></b>							
Unassigned	\$260,449	\$1,216,176	\$381,264	\$914,444	---	---	\$2,772,333
Nonspendable	---	\$13,270	---	---	---	---	\$13,270
Restricted for Debt Service	---	---	---	---	\$0	---	\$0
Restricted for Capital Projects	---	---	---	---	---	\$0	\$0
<b><u>Total Liabilities and Fund Equity</u></b>	<b><u>\$274,577</u></b>	<b><u>\$1,360,816</u></b>	<b><u>\$381,264</u></b>	<b><u>\$920,342</u></b>	<b><u>\$0</u></b>	<b><u>\$0</u></b>	<b><u>\$2,936,998</u></b>

***Middle Village***  
**Community Development District**  
*General Fund*  
**Statement of Revenues & Expenditures**  
*For the Period ending July 31, 2018*

<i>Adopted Budget</i>	<i>Prorated Budget 7/31/18</i>	<i>Actual 7/31/18</i>	<i>Variance</i>
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**Revenues:**

<i>Maintenance Assessments - Tax Roll</i>	\$191,913	\$191,913	\$186,114	(\$5,800)
<i>Maintenance Assessments - Direct</i>	\$23,774	\$23,774	\$16,243	(\$7,530)
<i>Interest Income</i>	\$350	\$292	\$280	(\$11)
<i>Miscellaneous Income</i>	\$0	\$0	\$823	\$823
<i>Interfund Transfer In</i>	\$0	\$0	\$25,000	\$25,000
<b><i>Total Revenues</i></b>	<b>\$216,037</b>	<b>\$215,979</b>	<b>\$228,460</b>	<b>\$12,482</b>

**Expenditures:**

**Administrative**

<i>Supervisors Fees</i>	\$12,000	\$10,000	\$10,000	\$0
<i>Travel</i>	\$209	\$174	\$31	\$143
<i>FICA Expense</i>	\$918	\$765	\$765	\$0
<i>Engineering</i>	\$10,500	\$8,750	\$878	\$7,873
<i>Trustee</i>	\$15,144	\$12,620	\$0	\$12,620
<i>Dissemination Agent</i>	\$2,100	\$1,750	\$2,417	(\$667)
<i>Assessment Roll</i>	\$7,260	\$7,260	\$7,260	\$0
<i>Attorney</i>	\$45,000	\$37,500	\$26,792	\$10,708
<i>Attorney-Foreclosure</i>	\$28,000	\$23,333	\$11,606	\$11,727
<i>Arbitrage</i>	\$750	\$750	\$750	\$0
<i>Annual Audit</i>	\$5,900	\$4,917	\$1,500	\$3,417
<i>Management Fees</i>	\$57,657	\$48,048	\$48,048	\$0
<i>Information Technology</i>	\$2,150	\$1,792	\$1,792	(\$0)
<i>Telephone</i>	\$425	\$354	\$346	\$8
<i>Postage</i>	\$600	\$500	\$1,601	(\$1,101)
<i>Printing &amp; Binding</i>	\$2,700	\$2,250	\$3,398	(\$1,148)
<i>Records Storage</i>	\$200	\$167	\$0	\$167
<i>Insurance</i>	\$10,652	\$10,652	\$10,652	\$0
<i>Legal Advertising</i>	\$1,500	\$1,250	\$3,997	(\$2,747)
<i>Other Current Charges</i>	\$150	\$125	\$0	\$125
<i>Office Supplies</i>	\$300	\$250	\$294	(\$44)
<i>Dues, Licenses &amp; Subscriptions</i>	\$175	\$175	\$175	\$0
<i>Reserves</i>	\$11,747	\$11,747	\$11,747	\$0

<b><i>Total Administrative</i></b>	<b>\$216,037</b>	<b>\$185,128</b>	<b>\$144,048</b>	<b>\$41,080</b>
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<b><i>Excess Revenues (Expenditures)</i></b>	<b>\$0</b>	<b>\$84,413</b>
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<b><i>Fund Balance - Beginning</i></b>	<b>\$0</b>	<b>\$176,037</b>
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<b><i>Fund Balance - Ending</i></b>	<b>\$0</b>	<b>\$260,449</b>
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***Middle Village***  
***Community Development District***  
***General Fund***  
*Month By Month Income Statement*

**Revenues:**

	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>August</i>	<i>September</i>	<i>Total</i>
<i>Maintenance Assessments - Tax Roll</i>	\$0	\$54,140	\$121,835	\$2,747	\$1,209	\$2,264	\$3,045	\$874	\$0	\$0	\$0	\$0	\$186,114
<i>Maintenance Assessments - Direct</i>	\$0	\$0	\$6,984	\$4,022	\$0	\$0	\$5,238	\$0	\$0	\$0	\$0	\$0	\$16,243
<i>Interest Income</i>	\$15	\$14	\$14	\$32	\$39	\$33	\$34	\$36	\$34	\$30	\$0	\$0	\$280
<i>Miscellaneous Income</i>	\$0	\$0	\$0	\$0	\$0	\$212	\$611	\$0	\$0	\$0	\$0	\$0	\$823
<i>Interfund Transfer In</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$25,000	\$0	\$0	\$0	\$25,000
<b><i>Total Revenues</i></b>	<b>\$15</b>	<b>\$54,153</b>	<b>\$128,833</b>	<b>\$6,801</b>	<b>\$1,248</b>	<b>\$2,509</b>	<b>\$8,928</b>	<b>\$910</b>	<b>\$25,034</b>	<b>\$30</b>	<b>\$0</b>	<b>\$0</b>	<b>\$228,460</b>

**Expenditures:**

<b><i>Administrative</i></b>													
<i>Supervisors Fees</i>	\$1,000	\$800	\$800	\$1,000	\$1,000	\$2,000	\$1,000	\$600	\$800	\$1,000	\$0	\$0	\$10,000
<i>Travel</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$31	\$0	\$0	\$0	\$0	\$0	\$31
<i>FICA Expense</i>	\$77	\$61	\$61	\$77	\$77	\$153	\$77	\$46	\$61	\$77	\$0	\$0	\$765
<i>Engineering</i>	\$98	\$0	\$195	\$0	\$195	\$0	\$0	\$98	\$293	\$0	\$0	\$0	\$878
<i>Trustee</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Dissemination Agent</i>	\$167	\$167	\$167	\$167	\$167	\$167	\$917	\$167	\$167	\$167	\$0	\$0	\$2,417
<i>Assessment Roll</i>	\$7,260	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,260
<i>Attorney</i>	\$2,219	\$2,644	\$0	\$3,483	\$3,090	\$3,744	\$3,064	\$5,651	\$2,898	\$0	\$0	\$0	\$26,792
<i>Attorney-Foreclosure</i>	\$2,417	\$2,375	\$0	\$0	\$494	\$1,528	\$2,961	\$1,833	\$0	\$0	\$0	\$0	\$11,606
<i>Arbitrage</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$750	\$0	\$0	\$0	\$0	\$0	\$750
<i>Annual Audit</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500	\$0	\$0	\$0	\$1,500
<i>Management Fees</i>	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$4,805	\$0	\$0	\$48,048
<i>Information Technology</i>	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$179	\$0	\$0	\$1,792
<i>Telephone</i>	\$37	\$35	\$20	\$43	\$30	\$43	\$55	\$10	\$28	\$45	\$0	\$0	\$346
<i>Postage</i>	\$40	\$45	\$48	\$36	\$27	\$1,154	\$109	\$28	\$56	\$59	\$0	\$0	\$1,601
<i>Printing &amp; Binding</i>	\$380	\$161	\$157	\$135	\$274	\$1,356	\$46	\$104	\$346	\$440	\$0	\$0	\$3,398
<i>Records Storage</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Insurance</i>	\$10,652	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$10,652
<i>Legal Advertising</i>	\$65	\$2	\$66	\$65	\$65	\$2,882	\$284	\$308	\$185	\$77	\$0	\$0	\$3,997
<i>Other Current Charges</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Office Supplies</i>	\$21	\$21	\$21	\$41	\$0	\$20	\$58	\$40	\$24	\$47	\$0	\$0	\$294
<i>Dues, Licenses &amp; Subscriptions</i>	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
<i>Reserves</i>	\$0	\$0	\$0	\$11,747	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$11,747
<b><i>Total Expenditures</i></b>	<b>\$29,590</b>	<b>\$11,294</b>	<b>\$6,519</b>	<b>\$21,777</b>	<b>\$10,402</b>	<b>\$18,029</b>	<b>\$14,335</b>	<b>\$13,867</b>	<b>\$11,340</b>	<b>\$6,895</b>	<b>\$0</b>	<b>\$0</b>	<b>\$144,048</b>
<b><i>Excess Revenues (Expenditures)</i></b>	<b>(\$29,575)</b>	<b>\$42,860</b>	<b>\$122,314</b>	<b>(\$14,976)</b>	<b>(\$9,154)</b>	<b>(\$15,520)</b>	<b>(\$5,408)</b>	<b>(\$12,957)</b>	<b>\$13,694</b>	<b>(\$6,865)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$84,413</b>

***Middle Village***  
***Community Development District***  
***Recreation Fund***  
*Statement of Revenues & Expenditures*  
*For the Period ending July 31, 2018*

<i>Adopted Budget</i>	<i>Prorated Budget 7/31/18</i>	<i>Actual 7/31/18</i>	<i>Variance</i>
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**Revenues:**

<i>Maintenance Assessment - Tax Roll</i>	\$1,396,001	\$1,396,001	\$1,443,961	\$47,960
<i>Maintenance Assessment - Direct</i>	\$172,932	\$172,932	\$118,156	(\$54,776)
<i>Interest</i>	\$1,000	\$834	\$13,119	\$12,285
<i>Miscellaneous Income</i>	\$0	\$0	\$12,128	\$12,128
<i>Amenities Revenue</i>	\$79,800	\$66,500	\$85,746	\$19,246
<i>Cost Share Revenue - South Village/Lighting</i>	\$36,662	\$36,662	\$50,573	\$13,911

***Total Revenues***

\$1,686,395	\$1,672,928	\$1,723,682	\$50,754
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**Expenditures:**

**Administrative**

<i>Management Fees - On Site</i>	\$124,790	\$103,992	\$115,548	(\$11,556)
<i>Insurance</i>	\$45,879	\$45,879	\$42,358	\$3,521
<i>Other Current Charges</i>	\$5,868	\$4,890	\$5,023	(\$133)
<i>Permit Fees</i>	\$1,500	\$1,250	\$1,779	(\$529)
<i>Office Supplies</i>	\$500	\$417	\$0	\$417
<i>Capital Reserve</i>	\$61,776	\$61,776	\$61,776	\$0

***Total Administrative***

\$240,313	\$218,203	\$226,484	(\$8,281)
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**Common Area**

<i>Security</i>	\$92,047	\$76,706	\$42,358	\$34,348
<i>Security - Clay County Off Duty Sheriff</i>	\$43,609	\$36,341	\$32,635	\$3,706
<i>Electric</i>	\$22,000	\$18,333	\$16,481	\$1,852
<i>Streetlighting</i>	\$32,000	\$26,667	\$23,490	\$3,177
<i>Irrigation Maintenance</i>	\$4,000	\$3,333	\$3,416	(\$83)
<i>Landscape Maintenance</i>	\$413,172	\$344,310	\$342,640	\$1,670
<i>Common Area Maintenance</i>	\$54,847	\$45,706	\$41,354	\$4,352
<i>Lake Maintenance</i>	\$23,668	\$19,723	\$16,454	\$3,270
<i>Misc. Maintenance</i>	\$5,000	\$4,167	\$446	\$3,721

***Total Common Area***

\$690,343	\$575,286	\$519,273	\$56,013
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**Recreation Facility**

<i>Aquatic &amp; Athletic Manager/Staff</i>	\$147,794	\$123,162	\$117,835	\$5,326
<i>Amenity Payroll</i>	\$0	\$0	\$85,303	(\$85,303)
<i>Pool Attendants</i>	\$138,761	\$6,325	\$6,325	\$0
<i>Janitorial</i>	\$42,418	\$35,348	\$35,035	\$314
<i>Telephone</i>	\$5,364	\$4,470	\$4,502	(\$32)
<i>Electric</i>	\$62,000	\$51,667	\$38,253	\$13,414

**Middle Village**  
**Community Development District**  
**Recreation Fund**  
Statement of Revenues & Expenditures  
For the Period ending July 31, 2018

	<i>Adopted Budget</i>	<i>Prorated Budget 7/31/18</i>	<i>Actual 7/31/18</i>	<i>Variance</i>
Water/Sewer	\$33,000	\$27,500	\$28,366	(\$866)
Refuse Services	\$11,844	\$9,870	\$11,432	(\$1,562)
Pool Maintenance & Chemicals	\$52,318	\$43,598	\$47,026	(\$3,427)
Cable	\$5,102	\$4,252	\$3,947	\$305
Contingency	\$3,000	\$2,500	\$0	\$2,500
Special Events	\$5,000	\$4,167	\$6,679	(\$2,512)
Office Supplies & Equipment	\$3,000	\$2,500	\$1,024	\$1,476
General Facility Maintenance	\$37,707	\$31,423	\$30,896	\$527
General Facility Maintenance - Preventative	\$15,350	\$12,792	\$3,841	\$8,951
General Facility Maintenance - Contingency	\$27,600	\$23,000	\$18,397	\$4,603
Elevator Maintenance	\$2,576	\$2,147	\$1,438	\$709
Recreation Passes	\$7,125	\$5,938	\$4,545	\$1,393
Lighting Repairs	\$10,000	\$8,333	\$7,402	\$931
Tennis Court Maintenance	\$35,680	\$29,733	\$25,383	\$4,350
Staff- Exercise Room	\$30,000	\$25,000	\$0	\$25,000
<b>Total Recreation</b>	<b>\$675,639</b>	<b>\$453,724</b>	<b>\$477,628</b>	<b>(\$23,904)</b>
<b><u>Aquatics Pool</u></b>				
Pool Maintenance	\$22,160	\$18,467	\$11,950	\$6,517
Pool Chemicals	\$7,840	\$6,533	\$0	\$6,533
Electric	\$16,000	\$13,333	\$14,413	(\$1,080)
Water/Sewer	\$6,800	\$5,667	\$459	\$5,207
Gas Heat	\$12,000	\$10,000	\$26,292	(\$16,292)
Supervisors	\$10,300	\$8,583	\$217	\$8,366
Unscheduled Pool Maintenance	\$5,000	\$4,167	\$0	\$4,167
<b>Total Aquatics Pool</b>	<b>\$80,100</b>	<b>\$66,750</b>	<b>\$53,331</b>	<b>\$13,419</b>
<b>Total Expenses</b>	<b>\$1,686,395</b>	<b>\$1,313,963</b>	<b>\$1,276,716</b>	<b>\$37,247</b>
<b>Excess Revenues (Expenditures)</b>	<b>\$0</b>		<b>\$446,966</b>	
<b>Fund Balance - Beginning</b>	<b>\$0</b>		<b>\$782,480</b>	
<b>Fund Balance - Ending</b>	<b>\$0</b>		<b>\$1,229,446</b>	

***Middle Village***  
**Community Development District**  
**Recreation Fund**  
*Month By Month Income Statement*

**Revenues:**

	October	November	December	January	February	March	April	May	June	July	August	September	Total
Maintenance Assessment - Tax Roll	\$0	\$420,043	\$945,257	\$21,313	\$9,377	\$17,567	\$23,623	\$6,781	\$0	\$0	\$0	\$0	\$1,443,961
Maintenance Assessment - Direct	\$0	\$0	\$50,801	\$29,254	\$0	\$0	\$38,101	\$0	\$0	\$0	\$0	\$0	\$118,156
Interest	\$525	\$455	\$473	\$1,372	\$1,794	\$1,482	\$1,683	\$1,752	\$1,894	\$1,688	\$0	\$0	\$13,119
Miscellaneous Income	\$2,679	\$0	\$0	\$0	\$0	\$0	\$0	\$4,325	\$0	\$5,124	\$0	\$0	\$12,128
Amenities Revenue	\$3,790	\$4,131	\$16,096	\$6,018	\$5,163	\$9,965	\$13,189	\$3,548	\$10,430	\$13,416	\$0	\$0	\$85,746
Cost Sharing Revenue	\$0	\$0	\$0	\$0	\$35,893	\$0	\$14,680	\$0	\$0	\$0	\$0	\$0	\$50,573
<b>Total Revenues</b>	<b>\$6,994</b>	<b>\$424,629</b>	<b>\$1,012,627</b>	<b>\$57,958</b>	<b>\$52,227</b>	<b>\$29,014</b>	<b>\$91,275</b>	<b>\$16,407</b>	<b>\$12,324</b>	<b>\$20,227</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,723,682</b>

**Expenditures:**

<b><u>Administrative</u></b>													
Management Fees - On Site	\$10,399	\$10,399	\$10,399	\$10,399	\$10,399	\$10,399	\$10,399	\$10,399	\$16,177	\$16,177	\$0	\$0	\$115,548
Insurance	\$42,920	\$0	\$0	\$0	\$0	\$0	(\$562)	\$0	\$0	\$0	\$0	\$0	\$42,358
Other Current Charges	\$487	\$369	\$401	\$206	\$379	\$345	\$902	\$297	\$934	\$703	\$0	\$0	\$5,023
Permit Fees	\$0	\$402	\$0	\$54	\$0	\$27	\$306	\$364	\$626	\$0	\$0	\$0	\$1,779
Office Supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Reserve	\$0	\$0	\$0	\$61,776	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$61,776
<b>Total Administrative</b>	<b>\$53,806</b>	<b>\$11,170</b>	<b>\$10,800</b>	<b>\$72,435</b>	<b>\$10,779</b>	<b>\$10,771</b>	<b>\$11,045</b>	<b>\$11,061</b>	<b>\$17,738</b>	<b>\$16,880</b>	<b>\$0</b>	<b>\$0</b>	<b>\$226,484</b>

**Common Area**

Security	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$4,236	\$0	\$0	\$42,358
Security - Clay County Off Duty Sheriff	\$3,822	\$2,562	\$2,285	\$4,601	\$3,653	\$2,258	\$3,030	\$6,254	\$1,169	\$3,004	\$0	\$0	\$32,635
Electric	\$1,647	\$1,595	\$2,169	\$1,561	\$885	\$1,786	\$1,850	\$2,068	\$1,562	\$1,358	\$0	\$0	\$16,481
Streetlighting	\$2,349	\$2,349	\$2,349	\$2,349	\$2,349	\$2,349	\$2,349	\$2,349	\$2,349	\$2,349	\$0	\$0	\$23,490
Irrigation Maintenance	\$688	\$0	\$120	\$509	\$0	\$0	\$0	\$2,100	\$0	\$0	\$0	\$0	\$3,416
Landscape Maintenance	\$34,264	\$34,264	\$34,264	\$34,264	\$34,264	\$34,264	\$34,264	\$34,264	\$34,264	\$34,264	\$0	\$0	\$342,640
Common Area Maintenance	\$4,850	\$1,987	\$4,570	\$3,829	\$1,503	\$4,077	\$3,677	\$6,556	\$7,838	\$2,467	\$0	\$0	\$41,354
Lake Maintenance	\$1,972	\$1,489	\$1,489	\$1,489	\$2,569	\$1,489	\$1,489	\$1,489	\$1,490	\$1,489	\$0	\$0	\$16,454
Misc. Maintenance	\$415	\$0	\$0	\$0	\$0	\$0	\$31	\$0	\$0	\$0	\$0	\$0	\$446
<b>Total Administrative</b>	<b>\$54,242</b>	<b>\$48,481</b>	<b>\$51,482</b>	<b>\$52,837</b>	<b>\$49,459</b>	<b>\$50,458</b>	<b>\$50,925</b>	<b>\$59,315</b>	<b>\$52,906</b>	<b>\$49,167</b>	<b>\$0</b>	<b>\$0</b>	<b>\$519,273</b>

**Recreation Facility**

Aquatic & Athletic Manager/Staff	\$10,457	\$10,233	\$15,794	\$17,832	\$17,020	\$11,595	\$11,922	\$11,621	\$5,778	\$5,583	\$0	\$0	\$117,835
Amenity Payroll	\$0	\$0	\$0	\$0	\$0	\$10,653	\$8,064	\$13,798	\$26,686	\$26,102	\$0	\$0	\$85,303
Pool Attendants	\$3,454	\$0	\$0	\$0	\$0	\$2,871	\$0	\$0	\$0	\$0	\$0	\$0	\$6,325
Janitorial	\$2,905	\$3,955	\$2,905	\$2,905	\$3,590	\$3,531	\$2,905	\$3,894	\$4,844	\$3,600	\$0	\$0	\$35,035
Telephone	\$362	\$484	\$365	\$562	\$365	\$366	\$663	\$510	\$412	\$412	\$0	\$0	\$4,502
Electric	\$4,318	\$3,941	\$4,040	\$3,642	\$3,015	\$3,015	\$3,918	\$3,769	\$4,328	\$4,267	\$0	\$0	\$38,253
Water/Sewer	\$1,820	\$3,241	\$4,837	\$3,101	\$2,286	\$2,356	\$2,347	\$2,426	\$3,330	\$2,621	\$0	\$0	\$28,366
Refuse Services	\$1,146	\$1,146	\$1,154	\$1,155	\$1,162	\$1,332	\$1,158	\$1,162	\$1,361	\$655	\$0	\$0	\$11,432
Pool Maintenance	\$4,126	\$4,881	\$4,783	\$3,680	\$5,452	\$5,447	\$4,662	\$4,391	\$7,823	\$1,780	\$0	\$0	\$47,026
Cable	\$392	\$392	\$392	\$396	\$396	\$396	\$396	\$396	\$396	\$396	\$0	\$0	\$3,947
Contingency	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Special Events	\$1,975	\$1,142	\$1,502	\$0	\$0	\$350	\$1,058	\$0	\$146	\$506	\$0	\$0	\$6,679
Office Supplies & Equipment	\$0	\$171	\$0	\$0	\$0	\$129	\$54	\$191	\$479	\$0	\$0	\$0	\$1,024
General Facility Maintenance	\$3,141	\$3,142	\$3,142	\$3,142	\$3,143	\$5,446	\$3,140	\$3,142	\$3,145	\$313	\$0	\$0	\$30,896



***Middle Village***  
***Community Development District***  
***Recreation Fund***  
*Month By Month Income Statement*

	<i>October</i>	<i>November</i>	<i>December</i>	<i>January</i>	<i>February</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>August</i>	<i>September</i>	<i>Total</i>
<i>General Facility Maintenance - Preventative</i>	\$1,596	\$0	\$272	\$429	\$272	\$245	\$607	\$0	\$0	\$420	\$0	\$0	\$3,841
<i>General Facility Maintenance - Contingency</i>	\$2,300	\$2,300	\$2,300	\$2,300	\$2,197	\$0	\$2,403	\$2,300	\$2,297	\$0	\$0	\$0	\$18,397
<i>Elevator Maintenance</i>	\$479	\$0	\$0	\$479	\$0	\$0	\$479	\$0	\$0	\$0	\$0	\$0	\$1,438
<i>Recreation Passes</i>	\$0	\$0	\$0	\$913	\$0	\$681	\$0	\$697	\$681	\$1,573	\$0	\$0	\$4,545
<i>Lighting Repairs</i>	\$829	\$675	\$829	\$835	\$889	\$840	\$840	\$835	\$830	\$0	\$0	\$0	\$7,402
<i>Tennis Court Maintenance</i>	\$2,316	\$2,907	\$2,521	\$2,327	\$1,457	\$3,767	\$3,660	\$2,174	\$3,762	\$491	\$0	\$0	\$25,383
<i>Staff- Exercise Room</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b><i>Total Recreation</i></b>	<b>\$41,616</b>	<b>\$38,610</b>	<b>\$44,835</b>	<b>\$43,701</b>	<b>\$41,244</b>	<b>\$53,021</b>	<b>\$48,277</b>	<b>\$51,308</b>	<b>\$66,298</b>	<b>\$48,717</b>	<b>\$0</b>	<b>\$0</b>	<b>\$477,628</b>
<b><i>Aquatics Pool</i></b>													
<i>Pool Maintenance</i>	\$1,195	\$1,195	\$1,195	\$1,195	\$1,195	\$1,195	\$1,195	\$1,195	\$2,390	\$0	\$0	\$0	\$11,950
<i>Pool Chemicals</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<i>Electric</i>	\$926	\$912	\$1,608	\$1,369	\$1,585	\$1,496	\$1,469	\$1,573	\$1,774	\$1,701	\$0	\$0	\$14,413
<i>Water/Sewer</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$459	\$0	\$0	\$459
<i>Gas Heat</i>	\$3,374	\$6,220	\$5,291	\$5,173	\$208	\$4,815	\$425	\$390	\$394	\$0	\$0	\$0	\$26,292
<i>Supervisors</i>	\$217	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$217
<i>Unscheduled Pool Maintenance</i>	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b><i>Total Aquatics Pool</i></b>	<b>\$5,712</b>	<b>\$8,327</b>	<b>\$8,094</b>	<b>\$7,737</b>	<b>\$2,988</b>	<b>\$7,506</b>	<b>\$3,089</b>	<b>\$3,158</b>	<b>\$4,558</b>	<b>\$2,160</b>	<b>\$0</b>	<b>\$0</b>	<b>\$53,331</b>
<b><i>Total Expenditures</i></b>	<b>\$155,376</b>	<b>\$106,589</b>	<b>\$115,211</b>	<b>\$176,710</b>	<b>\$104,470</b>	<b>\$121,757</b>	<b>\$113,337</b>	<b>\$124,842</b>	<b>\$141,500</b>	<b>\$116,925</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,276,716</b>
<b><i>Excess Revenues (Expenditures)</i></b>	<b>(\$148,383)</b>	<b>\$318,040</b>	<b>\$897,415</b>	<b>(\$118,752)</b>	<b>(\$52,243)</b>	<b>(\$92,742)</b>	<b>(\$22,062)</b>	<b>(\$108,435)</b>	<b>(\$129,176)</b>	<b>(\$96,697)</b>	<b>\$0</b>	<b>\$0</b>	<b>\$446,966</b>

*Middle Village  
Community Development District*

*Middle Village SPE  
Statement of Revenues & Expenditures  
For the Period ending July 31, 2018*

<i>Adopted Budget</i>	<i>Prorated Budget 7/31/18</i>	<i>Actual 7/31/18</i>	<i>Variance</i>
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**REVENUES:**

<i>Bondholders Contributions</i>	\$14,270	\$0	\$0	\$0
<i>Miscellaneous Revenues</i>	\$0	\$0	\$815	\$815
<b><i>TOTAL REVENUES</i></b>	<b>\$14,270</b>	<b>\$0</b>	<b>\$815</b>	<b>\$815</b>

**EXPENDITURES:**

<i>Annual Corporate Fees</i>	\$150	\$150	\$144	\$6
<i>Bank Charges/Other Current</i>	\$120	\$100	\$140	(\$40)
<i>Contingency/Miscellaneous</i>	\$2,500	\$2,083	\$0	\$2,083
<i>Insurance - Liability</i>	\$1,500	\$1,500	\$562	\$938
<i>Engineering</i>	\$1,000	\$833	\$0	\$833
<i>Management Fees</i>	\$6,000	\$5,000	\$0	\$5,000
<i>Legal Fees</i>	\$3,000	\$2,500	\$0	\$2,500
<i>Property Taxes</i>	\$0	\$0	\$0	\$0
<b><i>TOTAL EXPENDITURES</i></b>	<b>\$14,270</b>	<b>\$12,167</b>	<b>\$846</b>	<b>\$11,321</b>

<b><i>EXCESS REVENUES (EXPENDITURES)</i></b>	<b>\$0</b>	<b>(\$31)</b>
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<b><i>FUND BALANCE - Beginning</i></b>	<b>\$0</b>	<b>\$381,295</b>
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<b><i>FUND BALANCE - Ending</i></b>	<b>\$0</b>	<b>\$381,264</b>
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*Middle Village*  
**Community Development District**  
*Capital Reserve Fund*  
 Statement of Revenues & Expenditures  
 For the Period ending July 31, 2018

	<i>Adopted Budget</i>	<i>Prorated Budget 7/31/18</i>	<i>Actual 7/31/18</i>	<i>Variance</i>
<b><u>REVENUES:</u></b>				
<i>Interest Income</i>	\$500	\$417	\$9,230	\$8,814
<i>Assessments- Off Roll</i>	\$0	\$0	\$7,868	\$7,868
<i>Capital Reserve - Transfer In</i>	\$61,776	\$61,776	\$61,776	\$0
<i>General Reserve - Transfer In</i>	\$11,747	\$11,747	\$11,747	\$0
<b><i>TOTAL REVENUES</i></b>	<b>\$74,023</b>	<b>\$73,940</b>	<b>\$90,621</b>	<b>\$16,681</b>
<b><u>EXPENDITURES:</u></b>				
<i>Repair And Replacements</i>	\$104,471	\$96,484	\$96,484	\$0
<i>Capital Projects</i>	\$0	\$0	\$0	\$0
<b><i>TOTAL EXPENDITURES</i></b>	<b>\$104,471</b>	<b>\$96,484</b>	<b>\$96,484</b>	<b>\$0</b>
<b><i>EXCESS REVENUES (EXPENDITURES)</i></b>	<b>(\$30,448)</b>		<b>(\$5,863)</b>	
<b><i>FUND BALANCE - Beginning</i></b>	<b>\$947,552</b>		<b>\$920,307</b>	
<b><i>FUND BALANCE - Ending</i></b>	<b>\$917,104</b>		<b>\$914,444</b>	

*Middle Village*  
**Community Development District**  
**Debt Service Fund - 2004A/2008A**  
**Statement of Revenues & Expenditures**  
**For the Period ending July 31, 2018**

<i>Adopted Budget</i>	<i>Prorated Budget 7/31/18</i>	<i>Actual 7/31/18</i>	<i>Variance</i>
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**Revenues:**

<i>Interest Income</i>	\$3,000	\$2,500	\$18,404	\$15,904
<i>Special Assessments - Direct</i>	\$237,768	\$237,769	\$179,086	(\$58,683)
<i>Special Assessments - Tax Roll</i>	\$2,128,203	\$2,128,203	\$2,106,802	(\$21,400)
<i>Prepayments- Series 2004A</i>	\$0	\$0	\$909,962	\$909,962
<i>Prepayments- Series 2008A</i>	\$0	\$0	\$76,662	\$76,662

<b>Total Revenues</b>	<b>\$2,368,971</b>	<b>\$2,368,472</b>	<b>\$3,290,916</b>	<b>\$922,445</b>
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**Expenditures:**

**Series 2004A**

<i>Interest Expense - 11/1</i>	\$754,730	\$754,730	\$754,730	\$0
<i>Special Call 11/1</i>	\$0	\$0	\$0	\$0
<i>Interest Expense - 5/1</i>	\$754,730	\$754,730	\$0	\$754,730
<i>Principal Expense - 5/1</i>	\$810,000	\$810,000	\$0	\$810,000

**Series 2008A**

<i>Interest Expense - 11/1</i>	\$72,819	\$72,819	\$72,819	\$0
<i>Special Call 11/1</i>	\$0	\$0	\$0	\$0
<i>Interest Expense - 5/1</i>	\$72,819	\$72,819	\$0	\$72,819
<i>Principal Expense - 5/1</i>	\$65,000	\$65,000	\$0	\$65,000

<b>Total Expenditures</b>	<b>\$2,530,098</b>	<b>\$2,530,098</b>	<b>\$827,549</b>	<b>\$1,702,549</b>
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<b>Excess Revenues (Expenditures)</b>	<b>(\$161,127)</b>	<b>\$2,463,368</b>		
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**Other Sources (Uses):**

<i>Interfund Transfer In (Out) (1)</i>	\$135,443	\$112,869	\$28,304	(\$84,565)
<i>Transfer Out- Escrow Agent</i>	\$0	\$0	(\$3,627,143)	(\$3,627,143)
<i>Other Debt Service Costs</i>	\$0	\$0	(\$567,259)	(\$567,259)

<b>Total Other Sources (Uses)</b>	<b>\$135,443</b>	<b>\$112,869</b>	<b>(\$4,166,098)</b>	<b>(\$4,278,967)</b>
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<b>Net Change in Fund Balance</b>	<b>(\$25,684)</b>	<b>(\$1,702,730)</b>		
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<b>Fund Balance - Beginning</b>	<b>\$920,305</b>	<b>\$1,702,730</b>		
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<b>Fund Balance - Ending</b>	<b>\$894,621</b>	<b>\$0</b>		
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(1) Interest to Construction - General Account

*Middle Village*  
*Community Development District*  
*Capital Projects Fund*  
*Statement of Revenues & Expenditures*  
*For the Period ending July 31, 2018*

Series 2004A/2008A
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**Revenues:**

Interest Income	\$4,071
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<b>Total Revenues</b>	<b>\$4,071</b>
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**Expenditures:**

Capital Outlay	\$0
Trustee Fees	\$19,526
Cost of Issuance	\$0

<b>Total Expenditures</b>	<b>\$19,526</b>
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<b>Excess Revenues (Expenditures)</b>	<b>(\$15,455)</b>
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**Other Sources(Uses):**

Interfund Transfer In (Out)	(\$53,967)
Transfer Out- Escrow Agent	(\$512,576)

<b>Total Other</b>	<b>(\$566,543)</b>
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<b>Net Change in Fund Balance</b>	<b>(\$581,998)</b>
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<b>Fund Balance - Beginning</b>	<b>\$581,998</b>
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<b>Fund Balance - Ending</b>	<b>\$0</b>
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*C.*

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT**  
**FY2018 Assessments Receipts Summary**

ASSESSED	# UNITS ASSESSED	SERIES 2004A DEBT SERVICE ASSESSED	SERIES 2008A DEBT SERVICE ASSESSED	TOTAL DEBT SERVICE ASSESSED	GENERAL FUND O&M ASSESSED	RECREATION FUND O&M ASSESSED	RESERVE FUND ASSESSED	TOTAL ASSESSED
ODP, LLC (2)	93,889	72,804.55	6,612.37	79,416.92	4,021.65	29,253.98	1,947.94	114,640.50
FIELDSTONE-OLP LLC	128	26,388.91	2,587.36	28,976.27	6,704.44	48,768.84	3,247.39	87,696.94
JENNINGS POINT-OLP LLC	96	62,214.26	5,650.52	67,864.78	5,028.33	36,576.63	2,435.54	111,905.28
MIDDLE VILLAGE SPE (1)	202	-	-	-	11,927.94	86,765.22	5,777.47	104,470.63
<b>TOTAL DIRECT BILLS NET (2)</b>	<b>94,315</b>	<b>161,407.73</b>	<b>14,850.25</b>	<b>176,257.97</b>	<b>27,682.36</b>	<b>201,364.68</b>	<b>13,408.34</b>	<b>418,713.35</b>
NET TAX ROLL ASSESSED NET	238,829	1,952,523.72	175,678.86	2,128,202.57	188,004.41	1,367,565.65	91,062.55	3,774,835.18
<b>TOTAL ASSESSED</b>	<b>333,144</b>	<b>2,113,931.44</b>	<b>190,529.11</b>	<b>2,304,460.55</b>	<b>215,686.77</b>	<b>1,568,930.33</b>	<b>104,470.89</b>	<b>4,193,548.53</b>

DUE / RECEIVED	BALANCE DUE (DISCOUNT NOT TAKEN)	SERIES 2004A DEBT SERVICE RECEIVED	SERIES 2008A DEBT SERVICE RECEIVED	TOTAL DEBT SERVICE RECEIVED	GENERAL FUND O&M PAID	RECREATION FUND O&M PAID	RESERVE FUND PAID	TOTAL PAID
ODP, LLC (2)	-	72,804.55	6,612.37	79,416.92	4,021.65	29,253.98	1,947.94	114,640.50
FIELDSTONE-OLP LLC	(2,446.69)	26,388.91	2,587.36	28,976.27	6,983.79	50,800.88	3,382.69	90,143.63
JENNINGS POINT-OLP LLC	(4,662.72)	64,806.52	5,885.96	70,692.48	5,237.84	38,100.66	2,537.02	116,568.00
MIDDLE VILLAGE SPE (1)	104,470.63	-	-	-	-	-	-	-
<b>DIRECT BILLS DUE / RECEIVED</b>	<b>97,361.22</b>	<b>163,999.98</b>	<b>15,085.69</b>	<b>179,085.67</b>	<b>16,243.28</b>	<b>118,155.52</b>	<b>7,867.65</b>	<b>321,352.13</b>
TAX ROLL DUE / RECEIVED	(13,646.98)	1,959,582.56	176,313.98	2,135,896.54	188,684.10	1,372,509.75	91,391.77	3,788,482.16
<b>TOTAL DUE / RECEIVED</b>	<b>83,714.24</b>	<b>2,123,582.55</b>	<b>191,399.67</b>	<b>2,314,982.21</b>	<b>204,927.38</b>	<b>1,490,665.27</b>	<b>99,259.42</b>	<b>4,109,834.29</b>

(1) Debt has been accelerated due to non-payment of assessments by previous owner, Plantation Oaks LLC. Now owned by District SPE

(2) Direct bill are assessed with a 4% discount if paid by 11/30/17. Full balance due by 3/31/18.

SUMMARY OF TAX ROLL RECEIPTS								
CLAY COUNTY DISTRIBUTION	DATE RECEIVED	TOTAL RECEIVED	SERIES 2004A DEBT SERVICE RECEIVED	SERIES 2008A DEBT SERVICE RECEIVED	TOTAL DEBT SERVICE RECEIPTS	GENERAL FUND O&M RECEIPTS	RECREATION FUND O&M RECEIPTS	RESERVE FUND O&M RECEIPTS
1	11/15/17	466,272.15	241,178.06	21,700.06	262,878.12	23,222.53	168,923.35	11,248.16
2	11/30/17	620,771.47	321,092.43	28,890.38	349,982.81	30,917.32	224,896.11	14,975.23
3	12/12/17	2,210,292.68	1,143,268.16	102,865.87	1,246,134.03	110,082.89	800,755.58	53,320.18
4	12/21/17	235,970.48	122,055.12	10,981.94	133,037.06	11,752.43	85,488.53	5,692.45
5	01/18/18	55,157.91	28,530.29	2,567.02	31,097.31	2,747.12	19,982.87	1,330.61
6	02/20/18	24,266.46	12,551.76	1,129.35	13,681.11	1,208.58	8,791.37	585.39
7	03/19/18	45,461.56	23,514.87	2,115.76	25,630.63	2,264.20	16,470.04	1,096.70
8	04/02/18	61,134.17	31,621.49	2,845.15	34,466.64	3,044.77	22,147.99	1,474.78
9	05/10/18	17,549.95	9,077.66	816.77	9,894.43	874.07	6,358.08	423.37
10	06/11/18	11,094.28	5,738.49	516.32	6,254.81	552.55	4,019.29	267.63
TAX CERTIFICATES	06/26/18	40,511.04	20,954.23	1,885.36	22,839.59	2,017.64	14,676.54	977.27
<b>TOTAL TAX ROLL RECEIPTS</b>		<b>3,788,482.15</b>	<b>1,959,582.56</b>	<b>176,313.98</b>	<b>2,135,896.54</b>	<b>188,684.10</b>	<b>1,372,509.75</b>	<b>91,391.77</b>

PERCENT COLLECTED	TOTAL	DEBT	O&M
% COLLECTED DIRECT BILL		101.60%	58.68%
% COLLECTED TAX ROLL		100.36%	100.36%
<b>TOTAL PERCENT COLLECTED</b>		<b>100.46%</b>	<b>95.01%</b>

*D.*



# *Middle Village*

## *Community Development District*

### *Check Run Summary*

*August 31, 2018*

<i>Fund</i>	<i>Date</i>	<i>Check No.</i>	<i>Amount</i>
<i>General Fund</i>			
<i>Payroll</i>	8/24/18	50703-50707	\$ 923.50
		<i>Sub-Total</i>	\$ 923.50
<i>Accounts Payable</i>	8/2/18	1369-1370	\$ 369.45
	8/9/18	1371	\$ 5,511.36
	8/16/18	1372-1375	\$ 3,582.32
	8/23/18	1376	\$ 24.45
	8/30/18	1377-1379	\$ 826.11
		<i>Sub-Total</i>	\$ 10,313.69
<i>Recreation Fund</i>			
<i>Accounts Payable</i>	8/2/18	6944-6959	\$ 19,541.86
	8/9/18	6960-6979	\$ 33,644.03
	8/16/18	6980-6995	\$ 16,101.68
	8/23/18	6996-7005	\$ 11,516.43
	8/30/18	7006-7027	\$ 20,741.04
		<i>Sub-Total</i>	\$ 101,545.04
<i>Capital Reserve Fund</i>			
<i>Accounts Payable</i>	8/2/18	175-176	\$ 3,667.04
	8/9/18	177	\$ 794.93
	8/16/18	178-179	\$ 2,387.75
	8/30/18	180-183	\$ 19,584.40
		<i>Sub-Total</i>	\$ 26,434.12
<i>Total</i>			<b>\$ 139,216.35</b>

CHECK #	EMP #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50703	16	MIKE REYNOLDS	184.70	8/24/2018
50704	10	ROCKWELL A. MORRIS	184.70	8/24/2018
50705	13	MICHAEL J STEINER	184.70	8/24/2018
50706	15	ROD SWARTZ	184.70	8/24/2018
50707	14	SHAWN L VICK	184.70	8/24/2018
TOTAL FOR REGISTER			923.50	

MVIL MIDDLE VILLAGE DLAUGHLIN

# Attendance Sheet

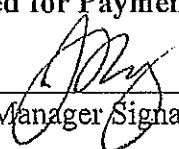
District Name: Middle Village, CDD

Board Meeting Date: August 20, 2018 Meeting

	Name	In Attendance	Fee
1	Rocky Morris <i>Chairman</i>		✓ YES - \$200
2	Michael Steiner <i>Vice Chairman</i>		✓ YES - \$200
3	Mike Reynolds <i>Assistant Secretary</i>		✓ YES - \$200
4	Shawn Vick <i>Assistant Secretary</i>		✓ YES - \$200
5	Rod Swartz <i>Assistant Secretary</i>		✓ YES - \$200

The Supervisors present at the above-referenced meeting should be compensated accordingly.

Approved for Payment:

  
District Manager Signature

8/20/18  
Date

PLEASE RETURN COMPLETED FORM TO BRIAN SANCHEZ



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
8/30/18	00003	8/14/18 62749423	201808 310-51300-42000 AUG FEDEX POSTAGE		*	23.08	
			FEDEX				23.08 001378
8/30/18	00003	8/21/18 62818966	201808 310-51300-42000 AUG FEDEX POSTAGE		*	23.03	
			FEDEX				23.03 001379
TOTAL FOR BANK A						10,313.69	
TOTAL FOR REGISTER						10,313.69	

MVIL MIDDLE VILLAGE HSMITH



3513 U.S. Hwy. 17 • Fleming Island, FL 32003  
Phone: (904) 264-3200



1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082  
Phone: (904) 285-8831

# Advertising Invoice

MIDDLE VILLAGE CDD  
C/O GMS, LLC 475 WEST TOWN PL  
SUITE 114  
ST AUGUSTINE, FL 32092

Cust#:502399  
Ad#:287631  
Phone#:904-940-5850  
Date:07/19/2018  
1-31-513-48  
111

Salesperson: Clay Legals      Classification: Legal Notice      Ad Size: 1.0 x 5.70

Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	07/26/2018	07/26/2018	1	76.95	76.95

Payment Information:

Date: 07/19/2018      Order# 287631      Type BILLED ACCOUNT

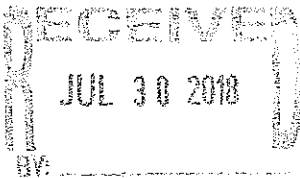
Total Amount: 76.95  
Tax: 0.00  
Amount Due: 76.95

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

Ad Copy

**NOTICE OF MEETING**  
**MIDDLE VILLAGE**  
**COMMUNITY DEVELOPMENT**  
**DISTRICT AND**  
**DOUBLE BRANCH**  
**COMMUNITY DEVELOPMENT**  
**DISTRICT**  
**Landscape Maintenance Review**  
**Committees**

The Middle Village Community Development District and Double Branch Community Development District Landscape & Irrigation Maintenance RFP Review Committees will meet on Monday, August 13, 2018, at 5:00 p.m., at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 475 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904)



PUBLISHER AFFIDAVIT  
**CLAY TODAY**  
 Published Weekly  
 Orange Park, Florida

**STATE OF FLORIDA  
 COUNTY OF CLAY:**

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

**NOTICE OF MEETING**

in the matter of

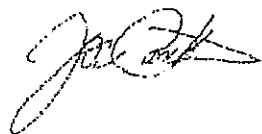
**LANDSCAPE MAINTENANCE**

**LEGAL: 42159 ORDER: 287631**

was published in said newspaper in the issues:

**07/26/2018**

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 07/26/2018.

*Christie Lou Wayne*  
 NOTARY PUBLIC, STATE OF FLORIDA



**NOTICE OF MEETING  
 MIDDLE VILLAGE  
 COMMUNITY DEVELOPMENT  
 DISTRICT AND  
 DOUBLE BRANCH  
 COMMUNITY DEVELOPMENT  
 DISTRICT  
 Landscape Maintenance Review  
 Committees**

The Middle Village Community Development District and Double Branch Community Development District Landscape & Irrigation Maintenance RFP Review Committees will meet on Monday, August 13, 2018, at 5:00 p.m., at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida. The meeting is open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for this meeting may be obtained from the District Manager, 476 West Town Place, Suite 114, World Golf Village, St. Augustine, Florida 32092 (and phone (904) 940-5850). This meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when one or more Supervisors will participate by telephone. Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least two calendar days prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service at 1-800-955-8770, for aid in contacting the District Office.

Each person who decides to appeal any action taken at this meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Perry

District Manager

Legal 42159 published July 26, 2018  
 in Clay County's Clay Today  
 newspaper



Middle Village CDD  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

July 12, 2018  
Project No: 01151.51000  
Invoice No: 0187555

Project 01151.51000 Middle Village CDD-2014/2015 General Consulting Engineering  
Services (WA#32A)

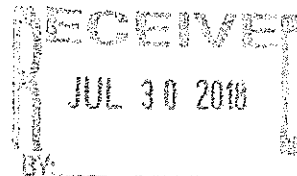
**Professional Services rendered through June 30, 2018**

**Professional Personnel**

	Hours	Rate	Amount
Principal - Vice President	1.50	195.00	292.50
Totals	1.50		292.50
Total Labor			292.50

Invoice Total this Period \$292.50

1-31-513-31/



**England-Thimig & Miller, Inc.**

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, Florida 32218 • Tel 904-612-8000 • Fax 904-616-0185  
CA 00002581 LC-0000016



# Billing Backup

Thursday, July 12, 2018

ENGLAND, THIMS & MILLER, INC.

Invoice 0187555 Dated 7/12/2018

8:40:00 AM

Project 01151.51000 Middle Village CDD-2014/2015 General Consulting Engineering Services (WA#32A)

## Professional Personnel

			Hours	Rate	Amount
	Principal - Vice President				
23320	Ma, Ka Tai	6/16/2018	1.00	195.00	195.00
23320	Ma, Ka Tai	6/30/2018	.50	195.00	97.50
	Totals		1.50		292.50
	<b>Total Labor</b>				<b>292.50</b>

Total this Project \$292.50

Total this Report \$292.50

England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, Florida 32218 • Tel 904-612-8950 • Fax 904-618-9485  
CA-00002584 LD-0000316

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1429  
Invoice Date: 8/1/18  
Due Date: 8/1/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

AUG 1 11 2018

11-11-2018

Description	Hours/Qty	Rate	Amount
Management Fees - August 2018 1-31-513-34		4,804.75	4,804.75
Information Technology - August 2018 1-31-513-351		179.17	179.17
Dissemination Agent Services - August 2018 1-31-513-313		166.67	166.67
Office Supplies 1-31-513-51		0.78	0.78
Postage 1-31-513-42		12.64	12.64
Copies 1-31-513-425		315.15	315.15
Telephone 1-31-513-41		32.20	32.20
26			
Total			\$5,511.36
Payments/Credits			\$0.00
Balance Due			\$5,511.36



3513 U.S. Hwy. 17 • Fleming Island, FL 32003  
Phone: (904) 264-3200



1102 A1A North, Unit 108 • Ponte Vedra Beach, FL 32082  
Phone: (904) 285-8831

## Advertising Invoice

MIDDLE VILLAGE CDD  
C/O GMS, LLC 475 WEST TOWN PL  
SUITE 114  
ST AUGUSTINE, FL 32092

Cust#:502399  
Ad#:286410  
Phone#:904-940-5850  
Date:06/25/2018

1-31-513-48

111

Salesperson: Clay Legals

Classification: Legal Notice

Ad Size: 1.0 x 7.40

### Advertisement Information:

Description	Start	Stop	Ins.	Cost/Day	Total
Clay Today	07/26/2018	08/02/2018	2	92.41	184.82

### Payment Information:

Date:	Order#	Type
06/22/2018	286410	BILLED ACCOUNT

Total Amount: 184.82

Tax: 0.00

Amount Due: 184.82

Attention: Requests for credits or refunds for early cancellations must be made within 90 days.

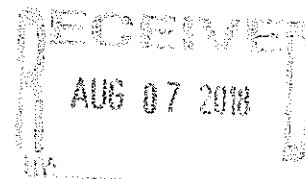
### Ad Copy

**NOTICE OF  
PUBLIC HEARING  
TO CONSIDER THE  
ADOPTION OF THE FISCAL  
YEAR 2018/2019 BUDGET;  
AND NOTICE OF REGULAR  
BOARD OF SUPERVISORS'  
MEETING.**

**MIDDLE VILLAGE  
COMMUNITY DEVELOPMENT  
DISTRICT**

The Board of Supervisors ("Board") of the Middle Village Community Development District ("District") will hold a public hearing on August 20, 2018 at 6:00 p.m. at the Plantation Oaks Amenity Center, 845 Oakleaf Plantation Parkway, Orange Park, Florida for the purpose of hearing comments and objections on the adoption of the proposed budget ("Proposed Budget") of the District for the fiscal year beginning October 1, 2018 and ending September 30, 2019 ("Fiscal Year 2018/2019"). A regular board meeting of the District will also be held at that time where the Board may consider any other business that may properly come before it. A copy of the agenda and Proposed Budget may be obtained at the offices of the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092, (904) 940-5850 ("District Manager's Office"), during normal business hours.

The public hearing and meeting are open to the public and will be



PUBLISHER AFFIDAVIT  
CLAY TODAY  
Published Weekly  
Orange Park, Florida

STATE OF FLORIDA  
COUNTY OF CLAY:

Before the undersigned authority personally appeared Jon Cantrell, who on oath says that he is the publisher of the "Clay Today" a newspaper published weekly at Orange Park in Clay County, Florida; that the attached copy of advertisement being a

NOTICE OF PUBLIC HEARING

in the matter of

BUDGET

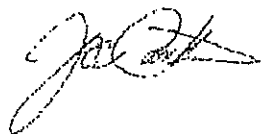
LEGAL: 41970 ORDER: 286410

was published in said newspaper in the issues:

07/26/2018

08/02/2018

Affiant further says that said "Clay Today" is a newspaper published at Orange Park, in said Clay County, Florida, and that the said newspaper has heretofore been continuously published in said Clay County, Florida, weekly, and has been entered as Periodical material matter at the post office in Orange Park, in said Clay County, Florida, for period of one year next proceeding the first publication of the attached copy of advertisement; and affiant further says that he has neither paid nor promised any person, firm or corporation any discount, rebate, commission or refund for the purpose of securing this advertisement for publication in the said newspaper.



Sworn to me and subscribed before me 08/02/2018

*Christie Lou Wayne*  
NOTARY PUBLIC, STATE OF FLORIDA



**NOTICE OF  
PUBLIC HEARING  
TO CONSIDER THE  
ADOPTION OF THE FISCAL  
YEAR 2018/2019 BUDGET;  
AND NOTICE OF REGULAR  
BOARD OF SUPERVISORS'  
MEETING.  
MIDDLE VILLAGE  
COMMUNITY DEVELOPMENT  
DISTRICT**

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open to the public and will be conducted in accordance with the provisions of Florida law. The public hearing and meeting may be continued to a date, time, and place to be specified on the record at the meeting. There may be occasions when Board Supervisors or District Staff may participate by speaker telephone.

Any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the public hearing or meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

James Perry  
District Manager  
Legal 41970 published July 26 and August 2, 2018 in Clay County's Clay Today newspaper

## Grau and Associates

951 W. Yamato Road, Suite 280  
Boca Raton, FL 33431-  
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Middle Village Community Development District  
475 W Town Place Suite 114  
St. Augustine, FL 32092

Invoice No. 17181  
Date 08/01/2018

1-31-513-322  
24

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### SERVICE

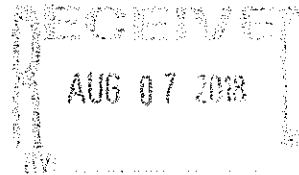
### AMOUNT

Audit FYE 09/30/2017

\$ 500.00

Current Amount Due

\$ 500.00



0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
500.00	1,500.00	2,000.00	0.00	0.00	4,000.00

Payment due upon receipt.

# Hopping Green & Sams

Attorneys and Counselors

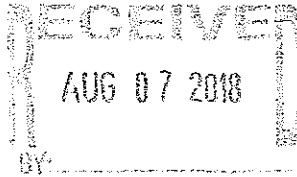
119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

## STATEMENT

July 31, 2018

Middle Village Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 101855  
Billed through 06/30/2018



**General Counsel (O&M)**  
**MVCDD 00001 JMW**

1-31-513-315  
17

### FOR PROFESSIONAL SERVICES RENDERED

06/01/18	JMW	Confer with Soriano; review RFP package for landscape and irrigation maintenance.	1.80 hrs
06/07/18	JMW	Review RFP process issues; confer with staff.	0.70 hrs
06/11/18	JMW	Confer with Carpenter regarding agreement, title and deposit; confer with staff regarding same.	0.70 hrs
06/13/18	JMW	Confer with Carpenter regarding true-up agreement.	0.40 hrs
06/14/18	JMW	Confer with Perry regarding true-up agreement issues.	0.40 hrs
06/18/18	AHJ	Prepare published notice of budget hearing, budget appropriation resolution.	0.50 hrs
06/22/18	JMW	Confer with Carpenter regarding receipt and acknowledgment issues.	0.60 hrs
06/29/18	JLK	Research, review and edit memorandum summarizing ADA website standards and related information; attend multiple conference calls with ADA consultants, district's insurance carrier and insurance defense counsel regarding ADA information; transmit information to district manager regarding same.	0.10 hrs
06/29/18	SRS	Conduct research and implement ADA compliance measures for special district websites.	0.20 hrs
Total fees for this matter			\$1,197.50

### MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.50 hrs	125 /hr	\$62.50
Kilinski, Jennifer L.	0.10 hrs	180 /hr	\$18.00
Walters, Jason M.	4.60 hrs	235 /hr	\$1,081.00
Sandy, Sarah R.	0.20 hrs	180 /hr	\$36.00

TOTAL FEES \$1,197.50

# Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300  
P.O. Box 6526  
Tallahassee, FL 32314  
850.222.7500

===== STATEMENT =====

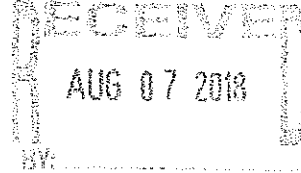
July 31, 2018

Middle Village Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

Bill Number 101856  
Billed through 06/30/2018

## Monthly Meetings (O&M)

MVCDD 00101 JMW



1-31-513-315  
14

## FOR PROFESSIONAL SERVICES RENDERED

06/07/18 JMW Meeting preparation.

06/08/18 JMW Meeting preparation; review agenda package materials; conference with staff.

06/11/18 JMW Meeting preparation; attend regular board meeting by telephone.

06/12/18 JMW Meeting follow-up.

06/26/18 JMW Prepare for and attend agenda conference call.

Total fees for this matter \$1,700.00

## MATTER SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS MATTER \$1,700.00

## BILLING SUMMARY

TOTAL FEES \$1,700.00

TOTAL CHARGES FOR THIS BILL \$1,700.00

Please include the bill number on your check.

**Invoice Number**

6-268-18015

**Invoice Date**

Aug 07, 2018

**Account Number**

Page

1 of 3

**Billing Address:**

GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Shipping Address:**

GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Invoice Questions?****Contact FedEx Revenue Services**

Phone: (800) 622-1147

M-F 7 AM to 8 PM CST

Sa 7 AM to 6 PM CST

Fax: (800) 548-3020

Internet: www.fedex.com

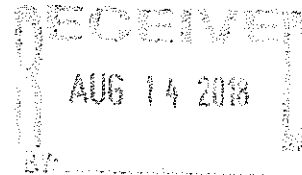
**Invoice Summary Aug 07, 2018****FedEx Express Services**

Transportation Charges		22.80
Special Handling Charges		1.65
Total Charges	USD	\$24.45
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$24.45</b>

1-31-513-42

3

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.  
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.

**Invoice Number**

6-268-18015

**Account Number****Amount Due**

USD \$24.45

**Remittance Advice**

Your payment is due by Aug 22, 2018

851003766268180152400000244558

0030153 01 AB 0.405 \*\*AUTO T4 0 1218 32092-364939 -C01-P30183-11



GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649



FedEx  
P.O. Box 660481  
DALLAS TX 75266-0481





Invoice Number

6-268-18015

Invoice Date

Aug 07, 2018

Account Number

Page  
2 of 3

# Adjustment Request

Fax to (800) 548-3020

Use this form to fax requests for adjustments due to the reasons indicated below. Requests for adjustments due to other reasons, **including** service failures, should be submitted by going to **www.fedex.com** or calling 800.622.1147. Please use multiple forms for additional requests.

Please complete all fields in black ink.

Requestor Name  Date  /  /

Phone  -  -  Fax #  -  -

E-mail Address  ☐ Yes, I want to update account contact with the above information.

Tracking Number

Bill to Account

\$ Amount




ADR - Address Correction  
DVC - Declared Value  
IAN - Invalid Acct #

INW - Incorrect Weight  
INS - Incorrect Service  
OCF - Grd Pick-up Fee  
OCS - Exp Pick-up Fee

OVS - Oversize Surcharge  
RSU - Residential Delivery  
PND - Pwrshp Not Delivered  
SDR - Saturday Delivery

For all Service failures or other surcharges please use our web site **www.fedex.com** or call (800) 622-1147

Tracking Number

Code

\$ Amount

Rerate information only (round to nearest inch)  
LBS L W H





Check all that apply

Effective Date  /  / ☐ Shipping Address (Physical Address)☐ Billing Address Only☐ Billing Same As Shipping Address

Company

Address

Address

Dept.

Floor  Apt/Suite #

City

State  Zip Code  -

Phone  -  -

Fax #  -  -

Company

Address

Address

Dept.

Floor  Apt/Suite #

City

State  Zip Code  -

Phone  -  -

Fax #  -  -

**Invoice Number**

6-268-18015

**Invoice Date**

Aug 07, 2018

**Account Number**

Page

3 of 3

**FedEx Express Shipment Detail By Payor Type (Original)****Ship Date:** Jul 27, 2018**Cust. Ref.:** MV**Ref. #2:****Payor:** Third Party**Ref. #3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- Distance Based Pricing, Zone 2

**Automation**

INET

**Sender****Recipient****Tracking ID**

772834844628

Shelby Stephens

Sherrill F. Norman

**Service Type**

FedEx Standard Overnight

475 West Town Place

111 West Madison Street

**Package Type**

FedEx Envelope

SAINT AUGUSTINE FL 32092 US

TALLAHASSEE FL 32399 US

**Zone**

02

**Packages**

1

**Rated Weight**

N/A

**Delivered**

Jul 30, 2018 09:35

**Svc Area**

A2

**Transportation Charge**

22.80

**Signed by**

R.TOMLINSON

**Fuel Surcharge**

1.65

**FedEx Use**

000000000/200/\_

**Total Charge**

USD

\$24.45

**Third Party Subtotal****USD****\$24.45****Total FedEx Express****USD****\$24.45**



Middle Village CDD  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

August 7, 2018  
Project No: 01151.51000  
Invoice No: 0187788

Project 01151.51000 Middle Village CDD-2014/2015 General Consulting Engineering  
Services (WA#32A)

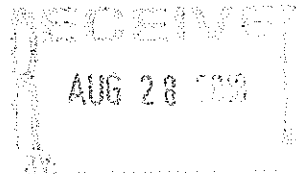
Professional Services rendered through July 31, 2018

Professional Personnel

1-31-513-311  
13

	Hours	Rate	Amount
Principal - Vice President	4.00	195.00	780.00
Totals	4.00		780.00
Total Labor			780.00

Invoice Total this Period \$780.00



England-Thimig & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St. Augustine Road • Jacksonville, Florida 32226 • Tel 904-412-6990 • Fax 904-619-5465  
CA-00022561 LC-00020318

# Billing Backup

Wednesday, August 8, 2018

ENGLAND-THIMS AND MILLER, INC

Invoice 0187788 Dated 8/7/2018

2:34:14 PM

Project 01151.51000 Middle Village CDD-2014/2015 General Consulting Engineering Services (WA#32A)

## Professional Personnel

			Hours	Rate	Amount
	Principal - Vice President				
23320	Ma, Ka Tai	7/7/2018	1.00	195.00	195.00
23320	Ma, Ka Tai	7/14/2018	3.00	195.00	585.00
	Totals		4.00		780.00
	Total Labor				780.00

Total this Project \$780.00

Total this Report \$780.00

England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS  
14775 Old St Augustine Road • Jacksonville, Florida 32258 • Tel 904-642-9990 • Fax 904-642-9465  
CA-00002584 LC-00000318

**Invoice Number**

6-274-94230

**Invoice Date**

Aug 14, 2018

**Account Number**

Page

1 of 3

**Billing Address:**

GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Shipping Address:**

GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Invoice Questions?****Contact FedEx Revenue Services**

Phone: (800) 622-1147

M-F 7 AM to 8 PM CST  
Sa 7 AM to 6 PM CST

Fax: (800) 548-3020

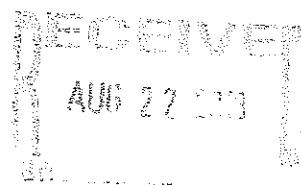
Internet: www.fedex.com

**Invoice Summary Aug 14, 2018****FedEx Express Services**

Transportation Charges		17.52
Special Handling Charges		5.56
Total Charges	USD	\$23.08
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$23.08</b>

1-31-513-42  
3

Other discounts may apply.



Detailed descriptions of surcharges can be located at fedex.com

To ensure proper credit, please return this portion with your payment to FedEx.  
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.**Invoice Number**

6-274-94230

**Account Number****Amount Due**

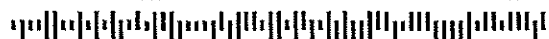
USD \$23.08

**Remittance Advice**

Your payment is due by Aug 29, 2018

851003766274942306800000230853

0028571 01 AB 0.405 \*\*AUTO T1 0 1225 32092-364939 -C01-P28599-11



GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649



FedEx  
P.O. Box 660481  
DALLAS TX 75266-0481





**Invoice Number**

6-274-94230

**Invoice Date**

Aug 14, 2018

**Account Number**

Page

3 of 3

**FedEx Express Shipment Detail By Payor Type (Original)****Ship Date:** Aug 06, 2018**Cust. Ref.:** Middle Village**Ref.#2:****Payor:** Third Party**Ref.#3:**

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.25% to this shipment.
- Distance Based Pricing, Zone 2

Automation	INET	<u>Sender</u>	<u>Recipient</u>
Tracking ID	772907430376	Shelby Stephens	Jay Soriano
Service Type	FedEx 2Day	475 West Town Place	Oakleaf Amenity Center
Package Type	FedEx Pak	SAINT AUGUSTINE FL 32092 US	370 OAKLEAF VILLAGE PKWY
Zone	02		ORANGE PARK FL 32065 US
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Aug 08, 2018 12:48	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.56
Signed by	V.MOWE	Courier Pickup Charge	4.00
FedEx Use	000000000/5980/_	<b>Total Charge</b>	<b>USD \$23.08</b>
		<b>Third Party Subtotal</b>	<b>USD \$23.08</b>
		<b>Total FedEx Express</b>	<b>USD \$23.08</b>

**Invoice Number**

6-281-89660

**Invoice Date**

Aug 21, 2018

**Account Number**

Page

1 of 3

**Billing Address:**

GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Shipping Address:**

GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649

**Invoice Questions?****Contact FedEx Revenue Services**

Phone: (800) 622-1147

M-F 7 AM to 8 PM CST  
Sa 7 AM to 6 PM CST

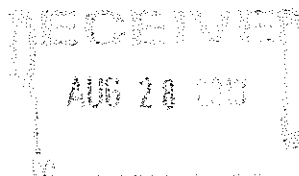
Fax: (800) 548-3020

Internet: [www.fedex.com](http://www.fedex.com)**Invoice Summary Aug 21, 2018****FedEx Express Services**

Transportation Charges		17.52
Special Handling Charges		5.51
Total Charges	USD	\$23.03
<b>TOTAL THIS INVOICE</b>	<b>USD</b>	<b>\$23.03</b>

1-31-513-42  
3

Other discounts may apply.

Detailed descriptions of surcharges can be located at [fedex.com](http://fedex.com)

To ensure proper credit, please return this portion with your payment to FedEx.  
Please do not staple or fold. Please make check payable to FedEx.

☐ For change of address, check here and complete form on reverse side.**Invoice Number**

6-281-89660

**Account Number****Amount Due**

USD \$23.03

**Remittance Advice**

Your payment is due by Sep 05, 2018

851003766281896602300000230361

0033443 01 AB 0.405 \*\*AUTO T2 0 1232 32092-364939 -C01-P33476-11



GMS/MIDDLE VILLAGE  
475 W TOWN PL STE 114  
SAINT AUGUSTINE FL 32092-3649



FedEx  
P.O. Box 660481  
DALLAS TX 75266-0481







**Invoice Number**

6-281-89660

**Invoice Date**

Aug 21, 2018

**Account Number**

Page

3 of 3

**FedEx Express Shipment Detail By Payor Type (Original)**

Ship Date: Aug 13, 2018

Cust. Ref.: Middle Village

Ref.#2:

Payor: Third Party

Ref.#3:

- Fuel Surcharge - FedEx has applied a fuel surcharge of 7.00% to this shipment.
- Distance Based Pricing, Zone 2

		<u>Sender</u>	<u>Recipient</u>
Automation	INET	Shelby Stephens	Jay Soriano
Tracking ID	772963762792	475 West Town Place	Oakleaf Amenity Center
Service Type	FedEx 2Day	SAINT AUGUSTINE FL 32092 US	370 OAKLEAF VILLAGE PKWY
Package Type	FedEx Pak		ORANGE PARK FL 32065 US
Zone	02		
Packages	1		
Rated Weight	1.0 lbs, 0.5 kgs		
Delivered	Aug 15, 2018 13:13	Transportation Charge	17.52
Svc Area	A2	Fuel Surcharge	1.51
Signed by	M.RAGLAND	Courier Pickup Charge	4.00
FedEx Use	000000000/5980/_	Total Charge	USD \$23.03
		Third Party Subtotal	USD \$23.03
		Total FedEx Express	USD \$23.03

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
8/02/18	00240	7/30/18 07302018	201807 320-57200-34510		*	180.00	
		7/26/18	SECURITY	BEN WASE			180.00 006944
8/02/18	00398	7/30/18 07302018	201807 320-57200-34510		*	180.00	
		7/20/18	SECURITY		*	180.00	
		7/30/18 07302018	201807 320-57200-34510		*	180.00	
		7/22/18	SECURITY		*	180.00	
		7/30/18 07302018	201807 320-57200-34510				540.00 006945
		7/23/18	SECURITY	BRYAN WESLEY SMITH			
8/02/18	00673	7/26/18 07262018	201806 300-36900-10300		*	250.00	
			RENTAL DEPOSIT REFUND	CHRISTOPHER PAYTON			250.00 006946
8/02/18	00063	1/25/18 TCE18513	201801 310-51300-49300		*	250.00	
			ELEVATOR INSPECTION	COASTAL ELEVATOR SERVICE CORP.			250.00 006947
8/02/18	00063	3/20/18 TCE05011	201803 330-57200-49500		*	479.19	
			SERVICE 4/1/18-6/30/18	COASTAL ELEVATOR SERVICE CORP.			479.19 006948
8/02/18	00491	7/19/18 122876	201807 330-57200-49300		*	756.00	
			REC PASSES	DWG DISTRIBUTION			756.00 006949
8/02/18	00026	7/23/18 1425	201806 330-57200-62000		*	3,145.00	
			JUN FACILITY MAINT-GEN		*	2,297.00	
		7/23/18 1425	201806 330-57200-62200		*	2,900.00	
			JUN FACILITY MAINT-CONTIN		*	1,977.00	
		7/23/18 1425	201806 320-57200-46500		*	829.66	
			JUN COMMON AREA MAINT				11,148.66 006950
		7/23/18 1425	201806 330-57200-34400		*	520.00	
			JUN TENNIS COURT MAINT	GOVERNMENTAL MANAGEMENT SERVICES			
8/02/18	00026	7/23/18 1426	201806 330-57200-34400		*	520.00	
			JUN TENNIS FACILITY MAINT	GOVERNMENTAL MANAGEMENT SERVICES			520.00 006951
8/02/18	00026	7/23/18 1428	201807 330-57200-62000		*	277.15	
			MAINTENANCE SUPPLIES				

MVIL MIDDLE VILLAGE HSMITH

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT #
		7/23/18 1428	201807 330-57200-62000		*	35.63	
		FUEL					
		7/23/18 1428	201807 330-57200-49400		*	164.84	
		SPECIAL EVENTS					
				GOVERNMENTAL MANAGEMENT SERVICES			477.62 006952
8/02/18 00139		8/01/18 13129557	201808 330-57200-46400		*	1,671.95	
		AUG POOL MAINTENANCE					
		8/01/18 13129557	201808 330-57200-46400		*	108.18	
		FUEL					
				POOLSURE			1,780.13 006953
8/02/18 00437		7/16/18 7082	201807 330-57200-49400		*	116.00	
		7/19/18 EVENT					
				PROGRESSIVE ENTERTAINMENT			116.00 006954
8/02/18 00437		7/18/18 7092	201807 330-57200-49400		*	225.00	
		7/19/18 EVENT					
				PROGRESSIVE ENTERTAINMENT			225.00 006955
8/02/18 00438		7/16/18 68700091	201808 330-57200-44900		*	1,158.49	
		AUG REFUSE					
				REPUBLIC SERVICES #687			1,158.49 006956
8/02/18 00241		7/30/18 07302018	201807 320-57200-34510		*	180.00	
		7/20/18 SECURITY					
		7/30/18 07302018	201807 320-57200-34510		*	180.00	
		7/25/18 SECURITY					
				STEVEN HILLS			360.00 006957
8/02/18 00239		7/30/18 07302018	201807 320-57200-34510		*	180.00	
		7/21/18 SECURITY					
		7/30/18 07302018	201807 320-57200-34510		*	180.00	
		7/24/18 SECURITY					
				WAYNE SIMANDL			360.00 006958
8/02/18 00130		7/13/18 48137	201807 330-57200-34400		*	800.77	
		HT80# BAGS- 2 PALLETS					
		7/13/18 48137	201807 330-57200-34400		*	140.00	
		DELIVERY FOR EAST COAST					
				WELCH TENNIS COURTS, INC.			940.77 006959
8/09/18 00674		8/07/18 08072018	201807 320-57200-34510		*	180.00	
		7/27/18 SECURITY					
				BEN SIMMONS			180.00 006960
				MVIL MIDDLE VILLAGE HSMITH			

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8/09/18	00240	8/07/18 08072018	201808 320-57200-34510 8/2/18 SECURITY	BEN WASE	*	180.00	180.00 006961
8/09/18	00398	8/07/18 08072018	201808 320-57200-34510 7/29/18 SECURITY		*	333.00	
		8/07/18 08072018	201808 320-57200-34510 8/1/18 SECURITY	BRYAN WESLEY SMITH	*	180.00	513.00 006962
8/09/18	00063	6/20/18 TCE05011	201806 330-57200-51000 ELEVATOR MAINTENANCE	COASTAL ELEVATOR SERVICE CORP.	*	479.19	479.19 006963
8/09/18	00491	6/25/18 122683	201806 330-57200-34400 REPAIR AND REPLACE	DWG DISTRIBUTION	*	815.00	815.00 006964
8/09/18	00026	7/23/18 1427	201807 300-36900-10300 EVENT STAFF THRU 7/19/18	GOVERNMENTAL MANAGEMENT SERVICES	*	653.00	653.00 006965
8/09/18	00026	7/30/18 1433	201807 300-36900-10200 TENNIS REV DEP 7/27/18	GOVERNMENTAL MANAGEMENT SERVICES	*	1,167.50	1,167.50 006966
8/09/18	00026	8/01/18 1430	201808 310-51300-34000 AUG FACILITY MANAGEMENT	GOVERNMENTAL MANAGEMENT SERVICES	*	10,399.17	10,399.17 006967
8/09/18	00026	8/01/18 1431	201808 330-57200-34300 AUG FACILITY MANAG-TENNIS	GOVERNMENTAL MANAGEMENT SERVICES	*	5,583.33	5,583.33 006968
8/09/18	00026	8/01/18 1432	201808 330-57200-34300 AUG AMENITY STAFF MANAGE	GOVERNMENTAL MANAGEMENT SERVICES	*	5,778.15	5,778.15 006969
8/09/18	00062	7/01/18 370071	201807 320-57200-46800 JUL LAKE MAINTENANCE	THE LAKE DOCTORS	*	1,489.00	1,489.00 006970
8/09/18	00276	8/07/18 08072018	201807 320-57200-34510 7/30/18 SECURITY	MATTHEW L. WILLIAMS	*	180.00	180.00 006971

MVIL MIDDLE VILLAGE HSMITH

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
8/09/18	00139	7/01/18 13129557	201807 330-57200-46400	JUL POOL MAINTENANCE	*	1,671.95	
		7/01/18 13129557	201807 330-57200-46400	FUEL	*	108.18	
				POOLSURE			1,780.13 006972
8/09/18	00438	6/16/18 68790506	201807 330-57200-44900	JUL REFUSE	*	218.36	
				REPUBLIC SERVICES #687			218.36 006973
8/09/18	00261	8/01/18 229	201808 330-57200-34200	AUG JANITORIAL SERVICES	*	2,905.17	
				RIVERSIDE MANAGEMENT SERVICES, INC			2,905.17 006974
8/09/18	00241	8/07/18 08072018	201807 320-57200-34510	7/31/18 SECURITY	*	180.00	
				STEVEN HILLS			180.00 006975
8/09/18	00447	6/15/18 44359234	201806 330-57200-34200	RENOWN PREM TWL	*	147.60	
				SUPPLYWORKS			147.60 006976
8/09/18	00447	6/18/18 44376194	201806 330-57200-34200	JANITORIAL SUPPLIES	*	729.11	
				SUPPLYWORKS			729.11 006977
8/09/18	00447	6/20/18 44408263	201806 330-57200-34200	RENOWN LINER	*	86.32	
				SUPPLYWORKS			86.32 006978
8/09/18	00239	8/07/18 08072018	201807 320-57200-34510	7/28/18 SECURITY	*	180.00	
				WAYNE SIMANDL			180.00 006979
8/16/18	00554	8/05/18 8122511	201807 320-57200-34500	7/1/18-7/31/18 SECURITY	*	4,235.79	
				ALLIED UNIVERSAL SECURITY SERVICES			4,235.79 006980
8/16/18	00674	8/14/18 08142018	201808 320-57200-34510	8/4/18 SECURITY	*	180.00	
				BEN SIMMONS			180.00 006981
8/16/18	00240	8/14/18 08142018	201808 320-57200-34510	8/8/18 SECURITY	*	180.00	
				BEN WASE			180.00 006982
				MVIL MIDDLE VILLAGE HSMITH			

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	.....CHECK..... AMOUNT #
8/16/18	00398	8/14/18 08142018	201808 320-57200-34510		*	150.00	
		8/4/18 SECURITY					
		8/14/18 08142018	201808 320-57200-34510		*	150.00	
		8/5/18 SECURITY					
				BRYAN WESLEY SMITH			300.00 006983
8/16/18	00673	8/10/18 08102018	201808 300-36900-10300		*	100.00	
		RENTAL DEPOSIT REFUND					
				CHRISTOPHER PAYTON			100.00 006984
8/16/18	00008	8/03/18 08032018	201808 330-57200-43300		*	24.52	
		701-1 TURKEY POINT DRIVE					
		8/03/18 08032018	201808 330-57200-43300		*	23.26	
		878-1 SONGBORD DRIVE					
		8/03/18 08032018	201808 330-57200-43300		*	30.19	
		738-1 CHESTWOOD CHASE DR					
		8/03/18 08032018	201808 330-57200-43300		*	28.30	
		3214-2 TOWER OAKS DRIVE					
		8/03/18 08032018	201808 330-57200-43300		*	123.86	
		1089 OAKLEAF PLANTATION					
		8/03/18 08032018	201808 330-57200-43300		*	123.86	
		1092 OAKLEAF PLANTAION					
		8/03/18 08032018	201808 330-57200-43300		*	23.26	
		3713-1 CHASING FALLS ROAD					
		8/03/18 08032018	201808 330-57200-43300		*	87.05	
		533-1 SOUTHWOOD WAY					
		8/03/18 08032018	201808 330-57200-43300		*	53.19	
		533-2 SOUTHWOOD WAY					
				CLAY COUNTY UTILITY AUTHORITY			517.49 006985
8/16/18	00062	8/01/18 376076	201808 320-57200-46800		*	1,489.00	
		AUG LAKE MAINTENANCE					
				THE LAKE DOCTORS			1,489.00 006986
8/16/18	00276	8/14/18 08142018	201808 320-57200-34510		*	180.00	
		8/7/18 SECURITY					
				MATTHEW L. WILLIAMS			180.00 006987
8/16/18	00675	8/11/18 08112018	201808 300-36900-10300		*	100.00	
		RENTAL DEPOSIT REFUND					
				NANCY MCCOSKEY			100.00 006988
8/16/18	00437	8/02/18 8020	201808 330-57200-49400		*	350.00	
		EVENT 8/8/18 MOBILE DJ					
				PROGRESSIVE ENTERTAINMENT			350.00 006989
				MVIL MIDDLE VILLAGE HSMITH			

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8/16/18	00261	8/07/18 231	201806 320-57200-46500	JUNE PRESSURE WASHING	*	4,937.60	
				RIVERSIDE MANAGEMENT SERVICES, INC			4,937.60 006990
8/16/18	00261	8/07/18 230	201807 320-57200-46500	JUL PRESSURE WASHING	*	2,467.00	
				RIVERSIDE MANAGEMENT SERVICES, INC			2,467.00 006991
8/16/18	00271	7/25/18 8621A	201807 330-57200-62100	PREVENTATIVE MAINTENANCE	*	244.80	
				SOUTHEAST FITNESS REPAIR			244.80 006992
8/16/18	00241	8/14/18 08142018	201808 320-57200-34510	8/3/18 SECURITY	*	180.00	
		8/14/18 08142018	201808 320-57200-34510	8/9/18 SECURITY	*	180.00	
				STEVEN HILLS			360.00 006993
8/16/18	00676	8/14/18 08142018	201808 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				TERESA BERRIER			100.00 006994
8/16/18	00239	8/14/18 08142018	201808 320-57200-34510	8/4/18 SECURITY	*	180.00	
		8/14/18 08142018	201808 320-57200-34510	8/6/18 SECURITY	*	180.00	
				WAYNE SIMANDL			360.00 006995
8/23/18	00509	7/10/18 9213	201807 330-57200-49300	KANTECH IOPROX CARDS	*	816.50	
				CARDS AND KEYFOBS			816.50 006996
8/23/18	00509	8/10/18 9381	201808 330-57200-49300	PRINTABLE/CLAMSHELL CARDS	*	825.94	
				CARDS AND KEYFOBS			825.94 006997
8/23/18	00008	8/03/18 08032018	201808 330-57200-43300	3214-1 TOWER OAKS DRIVE	*	779.80	
				CLAY COUNTY UTILITY AUTHORITY			779.80 006998
8/23/18	00320	8/10/18 M19420	201808 330-57200-46400	AUG POOL MAINTENANCE	*	2,725.42	
		8/10/18 M19420	201808 330-57200-46410	AUG LAP POOL MAINTENANCE	*	1,195.00	
				CRYSTAL CLEAN POOL SERVICE, INC			3,920.42 006999

MVIL MIDDLE VILLAGE HSMITH



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8/23/18	00677	8/20/18 08202018	201808 300-22300-10000	RENTAL DEPOSIT REFUND	*	2,000.00	
				DAVID HAGA			2,000.00 007000
8/23/18	00026	8/13/18 1436	201808 300-36900-10200	TENNIS REV DEP 8/3/18	*	1,679.00	
				GOVERNMENTAL MANAGEMENT SERVICES			1,679.00 007001
8/23/18	00679	8/21/18 08212018	201808 300-36900-10300	RENTAL DEPOSIT REFUND	*	100.00	
				JEANENE JOHNSON			100.00 007002
8/23/18	00678	8/20/18 08202018	201808 300-36900-10300	RENTAL DEPOSIT REFUND	*	700.00	
				LATOYA WILLIAMS			700.00 007003
8/23/18	00447	7/26/18 44858698	201807 330-57200-34200	RENOWN PREM TWL/GLOVES	*	517.65	
				SUPPLYWORKS			517.65 007004
8/23/18	00447	7/30/18 44897643	201807 330-57200-34200	RENOWN PREM TWL	*	177.12	
				SUPPLYWORKS			177.12 007005
8/30/18	00681	8/16/18 1135975	201808 330-57200-62100	MONITOR BURGLAR SYSTEM	*	280.00	
		8/16/18 1135975	201808 330-57200-62100	MONITOR FIRE SYSTEM	*	380.00	
		8/16/18 1135975	201808 330-57200-62100	MONITOR ELEVATOR	*	380.00	
				ATLANTIC COMPANIES			1,040.00 007006
8/30/18	00674	8/21/18 08212018	201808 320-57200-34510	8/11/18 SECURITY	*	330.00	
				BEN SIMMONS			330.00 007007
8/30/18	00240	8/21/18 08212018	201808 320-57200-34510	8/15/18 SECURITY	*	180.00	
		8/21/18 08212018	201808 320-57200-34510	8/16/18 SECURITY	*	180.00	
				BEN WASE			360.00 007008
8/30/18	00240	8/27/18 08272018	201808 320-57200-34510	8/21/18 SECURITY	*	180.00	
				BEN WASE			180.00 007009

MVIL MIDDLE VILLAGE HSMITH

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT	#
8/30/18	00277	8/21/18 08212018 8/10/18 SECURITY	201808 320-57200-34510	BEN ZIRBEL	*	180.00	180.00	007010
8/30/18	00398	8/21/18 08212018 8/10/18 SECURITY	201808 320-57200-34510		*	180.00		
		8/21/18 08212018 8/12/18 SECURITY	201808 320-57200-34510	BRYAN WESLEY SMITH	*	180.00	360.00	007011
8/30/18	00398	8/27/18 08272018 8/19/18 SECURITY	201808 320-57200-34510	BRYAN WESLEY SMITH	*	180.00	180.00	007012
8/30/18	00256	8/20/18 SSI08329 JUL EMPLOYMENT FEES	201807 320-57200-34510		*	304.50		
		8/20/18 SSI08329 JUL SCHEDULING FEES	201807 320-57200-34510	CLAY COUNTY SHERIFF'S OFFICE	*	187.50	492.00	007013
8/30/18	00026	8/20/17 1440 TENNIS FACILITY MAINT	201807 330-57200-34400	GOVERNMENTAL MANAGEMENT SERVICES	*	520.00	520.00	007014
8/30/18	00026	8/20/18 1439 JUL FACILITY MAINT- GEN	201807 330-57200-62000		*	3,142.00		
		8/20/18 1439 JUL FACILITY MAINT-CONTIN	201807 330-57200-62200		*	2,300.00		
		8/20/18 1439 JUL COMMON AREA MAINT	201807 320-57200-46500		*	2,591.00		
		8/20/18 1439 JULI TENNIS COURT MAINT	201807 330-57200-34400		*	1,525.00		
		8/20/18 1439 JUL LIGHTING REPAIRS	201807 330-57200-46630	GOVERNMENTAL MANAGEMENT SERVICES	*	836.00	10,394.00	007015
8/30/18	00026	8/07/18 1435 EVENT STAFF THRU 8/2/18	201808 300-36900-10300	GOVERNMENTAL MANAGEMENT SERVICES	*	838.75	838.75	007016
8/30/18	00026	8/14/18 1437 TENNIS REV DEP 8/14/18	201808 300-36900-10200	GOVERNMENTAL MANAGEMENT SERVICES	*	1,112.00	1,112.00	007017
8/30/18	00026	8/20/18 1438 EVENT STAFF THRU 8/16/18	201808 300-36900-10300	GOVERNMENTAL MANAGEMENT SERVICES	*	702.75	702.75	007018



CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
TOTAL FOR REGISTER						101,545.04	

MVIL MIDDLE VILLAGE HSMITH

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: JULY 30, 2018  
WEEK OF: 07/20-26/18

**TO:**

Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**

Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
07/20/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
07/20/18	STEVEN HILLS ✓	1700-2300	6	30.00	180.00
07/21/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
07/22/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
07/23/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
07/24/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
07/25/18	STEVEN HILLS ✓	1700-2300	6	30.00	180.00
07/26/18	BEN WASE ✓	1745-2345	6	30.00	180.00
DEPUTY SIGNATURE:				TOTAL	\$1440.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - CHRIS PAYTON  
**Date:** July 28, 2018 at 8:09 PM  
**To:** Brian Sanchez [BSANCHEZ@gmsnf.com](mailto:BSANCHEZ@gmsnf.com)

---

Good evening Brian,

Please make the following refund at your earliest opportunity:

2-300-369-103

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 5:00 p.m. to 12:00 a.m.
  - DATE OF VENUE – JUNE 16, 2018
  - RESIDENT – CHRISTOPHER PAYTON
  - ADDRESS – 16847 WILD DUNES CIRCLE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$250.00 - (\$250.00 from GRAND BANQUET DEPOSIT - VIO - LATE C/O & CLEANING - fee is for one add'l hour and
  - DEPOSIT was via CHECK drawn on VYSTAR:
    - CHECK#: 3170
    - DATED: 2/23/18
    - DEPOSITED: 2/24/18
    - AMOUNT: \$500.00

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK
02/24/18	02/24/18	07/14/18	Chris Payton (Eden) - GB DEPOSIT	DEPOSIT	\$ 500.00		317

Let me know if you have any questions or require any additional information.

Thank you.

--

*I will be out of the office WEDNESDAY, August 1, 2018 and THURSDAY, August 2, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact num*

**Wanda McReynolds – Venue Coordinator, OakLeaf Plantation**

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
[\(904\) 770-4661](tel:904-770-4661) voice email  
[\(904\) 375-9285](tel:904-375-9285) ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)


COASTAL ELEVATOR SERVICE CORP.  
6631 Executive Park Court North - Suite 206  
Jacksonville, FL 32216

CUSTOMER NO.	DATE	INVOICE NO.
601535	01/25/18	TCE18513001

INVOICE

AMOUNT DUE
250.00

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO:   
COASTAL ELEVATOR SERVICE CO  
P.O. BOX 730400  
DALLAS TX  
753730400

OAKLEAF PLANTATION  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL  
32065

ENCLOSE THIS COUPON WITH YOUR PAYMENT.  
MAKE CHECK PAYABLE TO: COASTAL ELEVATOR SERVICE CORP

INVOICE

DETACH RETURN DOCUMENT ALONG PERFORATION  
COASTAL ELEVATOR SERVICE CORP  
\*\* INVOICE CHARGES \*\*

BUILDING REFERENCE  
OAKLEAF PLANTATION  
845 OAKLEAF PLANTATION

CUSTOMER NO.  
601535

DATE  
01/25/18

INVOICE NO.  
TCE18513001

ORANGE PARK  
32065

FL

DATE OF SERVICE: 01/09/18

1, HYDRAULIC ELEVATOR, 2017, REQUIRED TEST  
WITNESSING AND QEI INSPECTION.

**Code to:**  
**Middle Village permits**  
**2-310-513-49300**

SUBTOTAL	250.00
TAX	.00
FREIGHT	.00
TOTAL AMOUNT DUE	250.00

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT COASTAL ELEVATOR AT: (904-296-6847)

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.

**COASTAL ELEVATOR SERVICE CORP.**

4801 Executive Park Court Suite 208  
Jacksonville, FL 32216

CUSTOMER NO.	DATE	INVOICE NO.
601535	03/20/18	TCE05011418

**INVOICE**

AMOUNT DUE ON SERVICE CONTRACT:  
479.19

Enclose This Coupon With Your Payment.  
Make Check Payable To:  
COASTAL ELEVATOR SERVICE CORP

Mail payment to:



COASTAL ELEVATOR SERVICE CORP  
P.O. BOX 730400  
DALLAS TX  
75373-0400

OAKLEAF PLANTATION  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065



PLEASE SEND CORRESPONDENCE TO YOUR LOCAL OFFICE AS SHOWN BELOW

DTCE05011418 0000047919 1

DETACH RETURN DOCUMENT ALONG PERFORATION

**INVOICE****COASTAL ELEVATOR****\*\* SERVICE CONTRACT CHARGES \*\***

<u>CUSTOMER NO.</u>	<u>DATE</u>	<u>INVOICE NO.</u>
601535	03/20/18	TCE05011418

BUILDING TCE492597 OAKLEAF PLANTATION  
CONTRACT TCE05011  
FORMER CONTRACT #

FORMER CUSTOMER # 00000011

SERVICE FROM 04/01/18 TO 06/30/18  
TOTAL CURRENT CHARGES DUE

479.19

479.19

**Code to:**  
**02-330-572-630**  
**Middle Village Elevator Maintenance**

FOR ANY QUESTIONS CONCERNING THIS INVOICE, TELEPHONE: 1-904-296-6847  
OR WRITE COASTAL ELEVATOR 4801 EXECUTIVE PARK #208 JACKSONVILLE FL 32216  
PAYMENT DUE UPON RECEIPT-PLEASE PAY PROMPTLY

WE CERTIFY THAT THE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.  
OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE ON THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.





**DWG**  
DISTRIBUTION  
1 Enterprise Place  
Hicksville NY 11801

Ph: 516-933-4900  
Fx: 516-933-4910

# Invoice

Invoice #	122876
Invoice Date	7/19/2018
Payment Due	8/18/2018

Bill To
Jay Soriano GMS LLC 370 Oakleaf Village Pkwy Orange Park, FL 32065

Ship To
Jay Soriano GMS LLC Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. Number / Job Name		Terms	Rep	Account #	Ship/Ready	F.O.B	Web Order#
PO #: JSO070418		Net 30	CP	23908	7/5/2018	FCA NY	217983
Qty	Item Code	Description			Price Each	Amount	
2	KT-300PCB512	Kantech Door controller with 512K memory (PCB only) and accessory kit (KT-300-ACC)			756.00	1,512.00	
2	SK-990BQ	Seco-Lam Fail-Safe Electric Door Strike for Wood Doors			27.00	54.00	
2	ML831C28	Kantech Electromagnetic Lock Dual Voltage			361.00	722.00	
1	UPS Ground Commercial	UPS Ground Shipping - Commercial 1ZE065094277470129			80.08	80.08	
<b>Code to:</b> <b>34-600-538-6400 (\$455.04)</b> <b>Middle Village rep. and replace</b> <b>2-330-572-49300 (\$756.00)</b> <b>Middle Village Tennis Rec Passes</b> <b>2-330-572-6200 (\$756.00)</b> <b>Double Branch Rec. Passes</b> <b>2-320-572-63100(\$401.04)</b> <b>Double Branch rep. and replace</b>					<b>Subtotal</b>	\$2,368.08	
					<b>Sales Tax (0.0%)</b>	\$0.00	
Please make all checks payable to "DWG"					<b>Total</b>	\$2,368.08	
This invoice is subject to the terms and conditions posted at <a href="http://www.dwgdistribution.com">www.dwgdistribution.com</a> .					<b>Payments/Credits</b>	\$0.00	
					<b>Balance Due</b>	\$2,368.08	

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1425  
Invoice Date: 7/23/18  
Due Date: 7/23/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

PAID  
JUL 25 2018

Description	Hours/Qty	Rate	Amount
Facility Maintenance June 1 - June 30, 2018		12,893.61	12,893.61
Maintenance Supplies		1,467.05	1,467.05
Facility Maint. - General 2,330,572,6200		\$ 3145,00	
Facility Maint. - Conting. 2,330,572,6220		\$ 2297,00	
Common Area Maint. 2,320,572,4650		\$ 2900,00	
Tennis Court Maint. 2,330,572,3440		\$ 1977,00	
Lighting Repairs 2,572,4663		\$ 829,66	
Repairs / Replace 34,538,6400		\$ 3212,00	

Total \$14,360.66

Payments/Credits \$0.00

Balance Due \$14,360.66

RNW

7-25-18

\$11,148.66

**MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JUNE 2018**

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/1/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/1/18	8	B.M.	Removed debris from fountain, repaired light fixture in parking lot, painted bike rack, inspected lighting at promenade, removed debris from Amenity Center and tennis courts
6/1/18	4	T.C.	Installed light fixture in parking lot, repaired split rail fencing at park
6/1/18	6	G.S.	Cleaned grates on tennis courts
6/4/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/4/18	2	T.C.	Repaired lights in parking lot
6/4/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/5/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/5/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/6/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/6/18	2	T.C.	Sprayed key holes with lubricant
6/6/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/7/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, inspected lights on boardwalk, removed cob webs from lake pavilion and tennis building, fabricated park benches
6/7/18	8	B.M.	Removed debris from fountain, assisted cleaned cob webs from pavilion and tennis building, removed debris from Amenity Center and parking lot, inspected boardwalk boards, p/u supplies from Home Depot
6/7/18	4	T.C.	Fabricated park benches
6/7/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, organized shop, removed graffiti from playground
6/8/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/8/18	8	B.M.	Fabricated park benches, removed debris from parking lot & tennis area, setup for swim meet
6/8/18	6	T.C.	Installed speakers, stands, lane lines and awnings for swim meet
6/8/18	3	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/9/18	2	J.H.	Additional tennis court maintenance
6/11/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/11/18	8	B.M.	Removed debris from Amenity Center, fountain and parking lot, fabricated & installed park benches, setup for CDD meeting
6/11/18	6	T.C.	Fabricated and installed park benches at Amenity Center, setup for CDD meeting
6/11/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/12/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, replaced fencing at tennis courts
6/12/18	8	B.M.	Remove debris from parking lot, replaced tennis court fencing
6/12/18	6	T.C.	Took down CDD meeting, replaced tennis court fencing
6/12/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, assisted replacing tennis court fencing
6/12/18	2	J.H.	Additional tennis court maintenance
6/13/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/13/18	8	B.M.	Removed debris from tennis court area and fountain, continued replacing tennis court fencing
6/13/18	6	T.C.	Continued replacing tennis court fencing
6/13/18	2	G.S.	Replaced broken GFCI outlet and cover box, p/u supplies from Home Depot
6/14/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, continued replacing tennis court fencing
6/14/18	8	B.M.	Removed debris from Amenity Center, parking lot, tennis court area and promenade lake, continued replaced tennis court fencing, painted tennis court fencing
6/14/18	4	T.C.	setup for CDD meeting, continued replacing tennis court fencing
6/14/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/14/18	2.5	J.H.	Additional tennis court maintenance
6/15/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/15/18	8	B.M.	Removed debris from fountain, dusted Amenity Center building, continued replacing tennis court fencing, inspected lighting in the Grand Banquet room, replaced bulbs as needed
6/15/18	4	T.C.	Took down CDD meeting, replaced tennis court fencing
6/15/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/16/18	4.5	J.H.	Additional tennis court maintenance
6/18/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/18/18	8	B.M.	Painted kids room in fitness center, painted benches at parks, removed debris from fountain, parking lot, fields and Amenity Center, treated standing water for mosquitos
6/18/18	6	T.C.	Painted kids room in fitness center, painted benches at parks
6/18/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/19/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, mixed concrete for umbrella stands, painted park benches, repaired lights in baseball field restrooms

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JUNE 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/19/18	4	T.C.	Organized electrical room, removed brick debris from roof and around Amenity Center caused by lightning
6/19/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, removed brick debris from roof
6/19/18	2	J.H.	Additional tennis court maintenance
6/20/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/20/18	4	B.M.	Removed debris from parking lot, dusted buildings for cob webs, removed umbrella stands from mounds, blew off tennis court area
6/20/18	1	T.C.	Organized delivery of wipes
6/20/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/21/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, setup for CDD meeting, repaired tennis court gutter and down spout, painted tennis building
6/21/18	5	B.M.	Fabricated umbrella stands, assisted repairs to down spout and gutter, painted down spout, repaired and cleaned leaking toilet in women's restroom, replaced bulb in men's restroom
6/21/18	4	T.C.	Setup and took down landscaping bld meeting, setup for CDD meeting
6/21/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, repaired washout on promenade lake bank
6/21/18	2	J.H.	Additional tennis court maintenance
6/22/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/22/18	8	B.M.	Painted gate handle to adult pool, took down CDD meeting, assembled fan for lifeguards, rebuilt stairs for pool supply room, removed debris from parking lot and tennis courts
6/22/18	6	T.C.	Removed and disposed standing cooler at dump, rebuilt steps to pool supply room
6/22/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, cleaned outfalls at lakes near Amenity Center
6/23/18	3	J.H.	Additional tennis court maintenance
6/25/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/25/18	8	B.M.	Removed debris from fountain, dusted Amenity Center building, removed slide at spray ground feature for repairs, reset elevator, removed debris from Amenity Center, worked on spray ground feature slide
6/25/18	6	T.C.	Repaired toilet in women's restroom, repaired umbrellas on pool deck, removed & repaired spray ground feature slide
6/25/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/26/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, assisted repairing slide from spray ground feature
6/26/18	4	B.M.	Inspected lights at entrances, completed slide repairs for spray ground feature
6/26/18	4	T.C.	Lubricated locks around pool deck, fabricated umbrella stands, completed slide repairs for spray ground feature, removed debris from parking lot
6/26/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/26/18	2	J.H.	Additional tennis court maintenance
6/27/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/27/18	5	B.M.	Inspected lights at Amenity Center, replaced bulbs as needed, assisted with repairing the water cannon, removed debris from fountain and Amenity Center
6/27/18	4	T.C.	Repaired rear gate to adult pool, worked on repairing the water cannon
6/27/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/27/18	3	J.H.	Removed debris from drains
6/28/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, continued replacing fencing on tennis courts, inspected lights on boardwalk, continued fabricating umbrella stands
6/28/18	8	B.M.	Installed fencing at tennis courts, removed debris from Amenity Center
6/28/18	4	T.C.	Assisted installing fencing at tennis courts
6/28/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, inspected playground equipment
6/28/18	3	J.H.	Additional tennis court maintenance
6/29/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/29/18	8	B.M.	Continued replacing tennis court fencing, drained standing water by shop, setup for tennis event, removed debris from fountain
6/29/18	6	T.C.	Continued replacing tennis court fencing, setup for tennis event
6/29/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/29/18	2	J.H.	Additional tennis court maintenance
6/30/18	5	J.H.	Additional tennis court maintenance

TOTAL 396

MILES 498

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 7/5/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	6/7/18	Pole	34.47	B.M.
	6/7/18	Cob web dusters (2)	18.35	B.M.
	6/7/18	60lb Sakrete concrete bags (2)	7.94	B.M.
	6/7/18	Spider spray (2)	10.28	B.M.
	6/7/18	Weed killer	17.22	B.M.
	6/7/18	2x6 8' Lumber (5)	44.68	B.M.
	6/7/18	4x4 8' Lumber	12.63	B.M.
	6/7/18	2x8 10' Lumber (3)	37.16	B.M.
	6/7/18	2x6 8' Lumber (12)	107.23	B.M.
	6/7/18	4x4 8' Lumber	12.63	B.M.
	6/7/18	Deck screws (6)	37.19	B.M.
	6/8/18	Deck screws	10.78	B.M.
	6/11/18	Green deck screws (2)	21.55	B.M.
	6/11/18	Concrete anchors (4)	5.70	B.M.
	6/11/18	Corner brackets (4)	14.63	B.M.
	6/11/18	Roller naps 6pk	22.93	B.M.
	6/11/18	Paint brushes (2)	12.58	B.M.
	6/11/18	Thin cut paint brushes (2)	20.63	B.M.
	6/12/18	Tapcons	22.70	B.M.
	6/12/18	Spider spray (2)	10.28	B.M.
	6/12/18	Concrete anchors (4)	6.21	B.M.
	6/12/18	Bosch bit	7.80	B.M.
	6/12/18	Carriage bolts 20pk	7.45	B.M.
	6/12/18	Wasp spray (2)	5.72	B.M.
	6/12/18	Spider spray	10.28	B.M.
	6/12/18	Tension bands (8)	13.62	B.M.
	6/13/18	3/4" Conduit adapter	0.81	G.S.
	6/13/18	GFCI Box	7.44	G.S.
	6/13/18	GFCI Box cover	9.17	G.S.
	6/13/18	GFCI Outlet	22.88	G.S.
	6/13/18	3/4" Conduit	3.22	G.S.
	6/14/18	Tension bands (9)	15.32	B.M.
	6/14/18	Carriage bolts 20pk	7.45	B.M.
	6/14/18	Salin paint	56.33	B.M.
	6/15/18	Spray paint (2)	12.12	B.M.
	6/15/18	Carriage bolts 20pk	7.45	B.M.
	6/15/18	LED Bulbs 4pk (2)	18.22	B.M.
	6/18/18	Mosquito dunks	10.32	B.M.
	6/21/18	Stair stringer (2)	28.45	B.M.
	6/21/18	Rainx	6.64	B.M.
	6/21/18	Aluminum roll flashing	17.23	B.M.
	6/21/18	High heat black paint (2)	16.05	B.M.
	6/21/18	Shovel	12.63	G.S.
	6/21/18	Fire ant killer	12.05	G.S.
	6/21/18	Hand sanitizer	5.14	G.S.
	6/21/18	Citrus cleaner	4.00	G.S.
	6/21/18	Masonry blade	29.87	G.S.
	6/21/18	Ant ball	8.02	G.S.
	6/21/18	Towels	10.32	G.S.
	6/22/18	Upright fan	114.95	J.S.
	6/22/18	Deck screws	10.78	B.M.
	6/25/18	Waterweld epoxy	6.64	B.M.
	6/25/18	Minuteweld	6.87	B.M.
	6/25/18	Wrench set	22.86	B.M.
	6/25/18	Propane (2)	7.41	B.M.
	6/25/18	Torch head	19.62	B.M.
	6/26/18	Socket cap	2.58	B.M.
	6/26/18	Screw cap button (2)	4.26	B.M.
	6/26/18	Connecting caps	3.22	B.M.
	6/26/18	Fender washers (2)	2.71	B.M.

6/27/18	LED Bulbs (2)	17.18	B.M.
6/27/18	40w LED Bulbs 4pk	9.11	B.M.
6/27/18	Round up	25.27	B.M.
6/29/18	Carriage bolts 20pk	7.45	B.M.
6/29/18	Tension bands (10)	17.02	B.M.
6/28/18	Utility blades	3.42	G.S.
6/28/18	Razor blades	2.15	G.S.
6/28/18	X-Acto knife	6.87	G.S.
6/28/18	X-Acto blades	3.42	G.S.
6/28/18	Fire ant killer	24.12	G.S.
6/28/18	Nifty napper	22.97	G.S.
7/3/18	Deck screws	10.78	B.M.
7/3/18	2x6-8' Lumber	27.19	B.M.
7/3/18	60lb Sakrete concrete bags (2)	7.94	B.M.
7/3/18	Ant bait	22.97	B.M.
7/3/18	Ant killer	3.89	B.M.
7/3/18	5gal Bucket	3.74	B.M.
7/3/18	quick link	13.01	B.M.
7/3/18	Machine screws	2.71	B.M.
7/3/18	Eye bolts (4)	9.11	B.M.
7/3/18	Toggle bolts	22.97	B.M.
7/3/18	Flag kit with pole (2)	87.34	B.M.
7/5/18	Barrel bolt	14.93	B.M.
7/5/18	LED Spot light	22.98	B.M.
7/5/18	Ret-X 1lb	22.97	B.M.

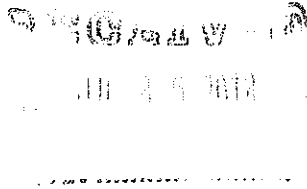
TOTAL \$1,467.05

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1426  
Invoice Date: 7/23/18  
Due Date: 7/23/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Facility Maintenance June 1 - June 30, 2018 - Tennis Facility		520.00	520.00
Tennis Court Maint. 2, 330, 572, 3440			

Total \$520.00

Payments/Credits \$0.00

Balance Due \$520.00

RMW

7-25-18

RMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JUNE 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/1/18	2	G.S.	Clean and sweep tennis courts.
6/4/18	2	G.S.	Clean and sweep tennis courts.
6/6/18	2	G.S.	Clean and sweep tennis courts.
6/8/18	2	G.S.	Clean and sweep tennis courts.
6/11/18	2	G.S.	Clean and sweep tennis courts.
6/13/18	2	G.S.	Clean and sweep tennis courts.
6/15/18	2	G.S.	Clean and sweep tennis courts.
6/18/18	2	G.S.	Clean and sweep tennis courts.
6/20/18	2	G.S.	Clean and sweep tennis courts.
6/22/18	2	G.S.	Clean and sweep tennis courts.
6/25/18	2	G.S.	Clean and sweep tennis courts.
6/27/18	2	G.S.	Clean and sweep tennis courts.
6/29/18	2	G.S.	Clean and sweep tennis courts.
TOTAL	<u>26</u>		at \$20 per hour
MILES	<u>0</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



1001 Bradford Way  
Kingston, TN 37763

Invoice #: 1428  
Invoice Date: 7/23/18  
Due Date: 7/23/18  
Case:  
P.O. Number:

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

[illegible]

# PERSONAL REIMBURSEMENT

Out-of-Pocket

NAME: Jay Soriano

DATE	DESCRIPTION	DISTRICT	code to:	AMOUNT
4/20/2018	lowes - wiring for VFD (slide motors)	MV	34.600.53800.64000	52.47
		Split 50/50 MV	34.600.53800.64000	\$ 35.63
5/1/2018	Speedway - Gas for cars (\$71.26)	DB	2.320.572.63100	\$ 35.63
		Split 50/50 MV	34.600.53800.64000	\$ 28.86
6/7/2018	Guitar Center (\$57.72)	DB	2.320.572.63100	\$ 28.86
		Split 50/50 MV	34.600.53800.64000	\$ 119.85
6/7/2018	Harbor Freight (\$239.69)	DB	2.320.572.63100	\$ 119.84
		Split 50/50 MV	2.320.572.49400	12.84
6/5/2018	Dollar Tree - Out of School party (\$25.68)	DB	2.330.572.49400	12.84
		Split 50/50 MV	2.320.572.49400	47.77
6/5/2018	walmart - Out of School Party (\$95.54)	DB	2.330.572.49400	47.77
		Split 50/50 MV	2.320.572.49400	43.6
6/6/2018	Papa John's - Out of School Party (\$87.20)	DB	2.330.572.49400	43.6
		Split 50/50 MV	2.320.572.49400	47.83
6/6/2018	Papa John's - Out of School Party (\$95.66)	DB	2.330.572.49400	47.83
		Split 50/50 MV	2.320.572.49400	12.8
6/6/2018	Publix - out of school party (\$25.60)	DB	2.330.572.49400	12.8
		Split 50/50 MV	34.600.53800.64000	75.97
7/3/18	Golf Cart Service (\$151.84)	DB	2.320.572.63100	75.97
		TOTAL		\$ 902.76

MS

gas

MS

MS

SE

SE

SE

SE

MS

Middle Village = \$477.62

Double Branch = \$425.14

RWW  
7-17-18

Thank You For Choosing  
Papa John's  
Restaurant #3148  
9542 Argyle Forest Blvd #011  
Jacksonville, FL 32222  
(904)573-2896

Name: Jay Soriano  
Address: 370 Oakleaf Village Parkway  
Orange Park FL 32065-

SALE

Order #: 0043 Phone / Delivery

Tito 06/06/2018 02:54 PM  
Out Time: 03:11 PM

HID: 3260 Lane: 1  
Card Type: Visa  
Entry Mode: H  
Account #: xxxx5262  
Authorization #: 015951  
Reference #: 626846  
Batch ID: 43

Subtotal: 63.00  
Tax: 4.20  
=====

Total: 67.20  
Visa: 67.20

Tip: \_\_\_\_\_

Total: \_\_\_\_\_

Additional Tender Amt: 0.00

Any delivery fee charged is not a tip for the driver. Please reward your Driver with a tip for outstanding service.

APPROVED

STAN: 006222  
refnum:411116572  
Time: 06/06/18 14:54:07

Customer Copy

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS  
Better Ingredients  
Better Pizza

Thank You For Choosing  
Papa John's Pizza  
Restaurant #3148

Name: Jay Soriano  
Address: 370 Oakleaf Village Parkway  
Orange Park FL 32065-  
Phone: (904) 592-0249 Sector: F6  
Order #: 0017 Phone / Delivery  
Delivery Remarks: basketball courts at  
phase one

Tito 06/06/2018 01:15 PM  
Out Time: \_\_\_\_\_

3 <14> 14" Original 41.25  
+3 Pepperoncini Peppers  
+Pepperoni  
+3 Garlic Sauce Cup  
3 <14> 14" Original 36.00  
+3 Pepperoncini Peppers  
+3 Garlic Sauce Cup  
Delivery Fee 3.00

Subtotal: 80.25  
Discount: 0.00  
Food Tax: 5.41  
Tip: 0.00  
Total Tax: 5.41  
=====

Total: 85.66

IMPORTANT - RETAIN THIS  
COPY FOR YOUR RECORDS

# Publix

Oak Leaf Commons  
1075 Oakleaf Plantation Parkway  
Orange Park, FL 32065  
Store Manager: Brian Todd  
904-291-5108

PBX DELI TEA SWT 8	
4 *	2.99
	11.96 T F
DELI LEMONADE GAL	
4 G	2.99
	11.96 T F

Order Total	23.92
Sales Tax	1.68
Grand Total	25.60
Debit	Payment
Change	0.00

-----  
PREFST01  
Trace #: 089945  
Reference #: 0010916385  
Acct #: XXXXXXXXXX5252  
Debit Purchase FROM CHECKING  
Amount: \$25.60  
-----

DEBIT CARD	PURCHASE
AU000060980840	US DEBIT
Entry Method:	Chip Read
Mode:	Issuer-PIN Verified

-----

Your cashier was Marty

06/05/2018 12:26 51169 R108 6566 00203

Explore the many ways to save at Publix.  
View bargains at [publix.com/savingstyle](http://publix.com/savingstyle)

Publix Super Markets, Inc.

**DOLLAR TREE STORES, INC.**

Storeff 3890 (904) 291-8650  
1545 Brennan Field Rd  
Suite # 11  
Hialeahburg FL 32068-8428

[illegible]

Sub Total	\$24.00
SALES TAX	\$1.68
Total	\$25.68
US DEBIT	\$25.68

5262 Approved  
Purchase Chip  
Auth/Trace Number: 933993/048190

Chin Card AID: A0200090980840

Thank You for Shopping at Dollar Tree  
Where Everything's \$1.00  
Now Shop On-Line at [Dollartree.com](http://Dollartree.com)

Non stop on this service at 06:30am

\*\*\*\*\*  
 \* We value your opinion! \*  
 \* Please provide your feedback at \*  
 \* [www.dollarstreetfeedback.com](http://www.dollarstreetfeedback.com) \*  
 \* Receive chances to win \$1,000 daily plus \*  
 \* Instant prizes valued at \$1,500 weekly \*  
 \* or by calling 1-877-368-2540. \*  
 \* For complete rules, eligibility and sweepstakes \*  
 \* period and previous winners please visit \*  
 \* [www.dollarstreetfeedback.com](http://www.dollarstreetfeedback.com) \*  
 \* No purchase/survey required to enter. \*  
 \* Sweepstakes sponsored by Eupathica, Inc. \*  
 \* across multiple international clients. \*  
 \* Survey Code: 6539 0673 9408 0002 \*  
 \* \*\*\*\*\*

He will gladly exchange any unworn item with original receipt. He do not offer refunds.

6973 03890 04 041 21480968 6/05/18 14:19  
Sales Associate:Salvina

See back of receipt for your chance  
to win \$1000 ID #: 733P02141DP6

**Walmart** 

904-214-9411 Hgr: COREY HOLDER  
1500 BRANON FIELD RD  
HIDDELBURG FL 32068

[illegible]

```

EFT DEBIT          CHANGE DUE      0.00
    95.54 TOTAL PAY FROM PRIMARY
US DEBIT          PURCHASE
US DEBIT          5262 1 1 REF # 01560093912
NETWORK ID. 0059 APPR CODE 194067
US DEBIT
AID 00000000000000000000
TC 30B613F031CE2630
*Pin Verified
TERMINAL ID SC010103

```

06/05/18 13:42:04  
 W ITEMS SOLD 26  
 TCN 8743 0291 0206 6529 1393

**SECRET**

06/05/18 13:42:19  
Use Walmart Pay to save your receipts.



SPEEDWAY 00000010  
JACKSONVILLE FL 32222  
TRAV: 345/1150  
6/1/2018 10:38 AM

PUMP 11  
Regular Unleaded  
26.102 \* 37 830/GAL  
GAS TOTAL \$71.26

TAX \$9.89  
TOTAL \$81.15

Master Card  
Card Num .  
XXXXXXXXXX1870  
TERM: 06/09/00 10/01  
TRANS TYPE: CARDING  
APPREV: 02348Z  
ENTRY METHOD: ICP

06/01/2018 10:34:35

Cardholder agrees to  
pay to issuer total  
charges per the  
agreement between  
cardholder & issuer

Speedy Rewards  
points Earned: 254  
New Balance: 12306

WWW.SPEEDWAY.COM

# SERVICE / PARTS INVOICE

## Golf Car Services, Inc.



298 College Drive  
Orange Park, FL 32065  
Office (904) 213-9000 • Fax (904) 213-9098

QTY.	PART NO. AND DESCRIPTION	PRICE
1	Drive Belt Cover	52.00
	Duty Kevlar	

GOLF CAR SERVICES INC  
298 COLLEGE DR  
ORANGE PARK FL 32065  
904 213-9000

Merchant ID: 0125  
Ref ID: 0007

Store #: 4029  
Ref #: 0003

Phone Order

00000000005262

ISA

Entry Method: Manual

Total: \$ 151.94

7/03/18

18:08:01

inv #: 000003

Appr Code: 002705

transaction ID: 308104506817524

Method: Online

Batch#: 000003

VS Code: ZIP MATCH Z

WV2 Code: MATCH M

Customer Copy

THANK YOU  
PLEASE COME AGAIN

NAME Middle Village	CUSTOMER'S ORDER NO.	DATE 7-2-18
ADDRESS 545 Oakleaf Plantation	ORDER WRITTEN BY Robbie	
CITY, STATE, ZIP O.P. FL 32073	ORDER DELIVERED BY	
HOME PHONE 562-0249	BUS. PHONE	EXT.
YEAR, MAKE, AND MODEL	SERVICE ORDER # 11847	

DESCRIPTION OF WORK	AMOUNT
<input type="checkbox"/> LUBE <input type="checkbox"/> CHANGE OIL <input type="checkbox"/> OIL FILTER <input type="checkbox"/> TUNE-UP <input type="checkbox"/> WASH	
Test Drive	
Diagnose	
Regulate Drive Belt	
SUBTOTAL PARTS	52.00
LABOR WASTE FEE	
MATERIAL WASTE FEE	
ADDITIONAL PARTS	
OR ANY PARTS LEFT LONGER THAN 90 DAYS	
TOTAL PARTS (WITHIN 90 DAYS)	52.00

### RECOMMENDATIONS

1133A  
100# 002781  
TAP

This invoice represents a contract between Golf Car Services, Inc. (seller) and the buyer. On the terms and stated in this contract, buyer promises to pay seller at its address to purchase the property described above on the invoice. There are no warranties which extend beyond the description on the face of this contract. Seller is selling the property "as is" and "with all faults". Seller makes no warranties as to the merchantability of the property. On default under this contract, the prevailing party will be entitled to recover all costs and expenses, including attorney's fees and costs, regardless of whether a lawsuit is filed. Seller reserves the right to repossess the merchandise upon default.

This contract shall be construed and enforced according to the laws of the state of Florida. Any action brought against a party to this contract must be brought in Clay County, Florida, and the buyer hereby submits to jurisdiction in such location. Buyer shall indemnify Seller and save it harmless from suits, actions, damages, liability, and expenses including attorney's fees and costs, in connection with loss of life, bodily or personal injury or property damage arising from or out of any occurrence in, upon or at or from property owned or managed by the Buyer, or any party thereof, or occasioned wholly or in part by any act or omission of buyer, its agents, contractors, employees, servants, invitees, or licensees.

TOTAL LABOR	40.00
TOTAL PARTS	52.00
SHOP SUPPLIES	
SERVICE CALL	59.94
PICK UP / DELIVERIES	
SHIPPING	
SUBTOTAL	151.94
TAX	9.94
TOTAL THANK YOU	161.88

CUSTOMER SIGNATURE

DATE



ORANGE PARK  
6000 Lake Gray Blvd. #45  
Jacksonville, FL 32244  
804-777-4420

Sales Date : 00-07-18 12:03pm  
Sales No. : 7870152733  
Sales Type : (01) REGULAR SALE  
Customer No.: 7870003926 DOUBLE ORANGE COMMUNITY  
TV



QTY	DESCRIPTION	EXT. AMT
2	LIVEMORE ESS SNGRDF 60W 1/40K10-LUM 1/40K10 Y SA # 400000000	15.90
2	LIVEMORE ESS SNGRDF 1/40K10-1/40K10 STEED/MYD SA # 265210000	11.50
2	LIVEMORE ESS SNGR 5FT TRS-PLANO PRISM CLE SA # 527550000	25.90

PAY TYPE	PAY AMT	Subtotal:	53.91
00 CREDIT CARD	57.72	7 Tax:	3.78
		Total USD:	57.72

Please Note:

Cashier: 000084 100330 ROBERT T G.

#### CARD INFO

Amount 57.72 USD  
Card # XXXXXXXXXXXXXXX02  
Exp Dt XXXX  
Auth No 000044  
Entry Archaso  
Mode Chip Read  
Hds Issuer  
Merchant Id 3727276330  
Terminal ID 1337214

Verified By PII

CNH Results 42000  
NO 4000000000000000  
TVR 0000000000  
JFD 0000000000000000  
TSL 0000  
ACC 00



# HARBOR FREIGHT TOOLS

JACKSONVILLE WEST FL #00213  
8102 BLANDING BLVD, 27A  
JACKSONVILLE, FL 32244  
Telephone: (904) 573-9825

## SALE

Customer Name: Jay Soriano  
Customer Number: 888002359461  
62858 10FTX20FT PORTABLE CAR CA  
2 x \$119.99 \$239.98  
Coupon Discount \$ Off: \$-44.00  
New Price: \$195.98  
Coupon Number: 12080670  
403 1YR LTC MEMBERSHIP \$29.99  
Salesperson No. 261392

Subtotal \$225.97  
Sales Tax 7.0000% \$13.72  
Non Taxable 0.0000% \$0.00  
Total \$239.69

Additional Savings \$44.00

Debit \$239.69

Card No. XXXXXXXXXXXXX5262

Auth. No. 161396

US DEBIT

Chip Read

Verified By PIN

Mode: Issuer

AID: A0000000980840

TVR: 8080048000

IAD: 06010A03A00000

TSI: 6800

ARC: 00

Please Retain for Your Records

Store: 00213 Reg: 03 Tran: 360180  
Date: 6/7/2018 11:47:43 AM Assoc: XXXXXX  
Ticket: 03360180

Item(s) Sold: 3

Item(s) Returned: 0

HEATHER served you today.  
Thank you for shopping at  
JACKSONVILLE WEST FL #00213

Proof of Purchase Required for Returns/  
Exchanges Within 90 Days of Purchase.



NEVER STOP  
IMPROVING

LOWE'S HOME CENTERS, LLC  
1700 BLANDING BOULEVARD  
MIDDLEBURG, FL 32068 (904) 509-3022

- SALE -

SALES: 529707M 2128747 TRANS: 11233175 04-20-18

72537 8 STRANDED CU WHITE TINI	11.00
0.62 DISCOUNT EACH	-0.03
20 8 0.59	
72530 0 STRANDED CU RED TINI LF	11.00
0.62 DISCOUNT EACH	-0.03
20 0 0.59	
423502 HH CLIPPING KNOB F FEMALE	10.56
4 0 2.64	
383346 12 STRANDED CU GREEN TINI	14.08
15.66 DISCOUNT EACH	-0.78

SUBTOTAL: 49.04

TAX: 3.43

INVOICE 11507 TOTAL: 52.47

DEBIT: 52.47

TOTAL DISCOUNT: 1.98

DEBIT:XXXXXXXXXXXX5262 AMOUNT:52.47 AUTHID:023222

SWIPE REFID:297011060894 04/20/18 10:07:15

TRACE:00601708

PURCHASE CASH BACK TOTAL DEBIT

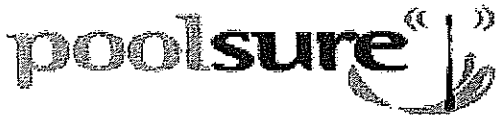
52.47 0.00 52.47

STORE: 2970 TERMINAL: 11 04/20/18 10:07:33

# OF ITEMS PURCHASED: 7

EXCLUDES FEES, SERVICES AND SPECIAL ORDER ITEMS





1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

# Invoice

Date 8/1/2018

Invoice # 131295579940

Terms	Net 20
Due Date	8/21/2018
PO #	
Customer #	13OAK101

Bill To	Ship To
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vlg 845 Oakleaf Plantation Way Orange Park FL 32065 2.33.572.464 139

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,671.95
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
<p>PAID 8/1/2018</p>				

### Season Billing Schedule:

Summer - April through September monthly service

Winter - October through March monthly service

Total 1,780.13  
Amount Due \$1,780.13

### Remittance Slip

Customer 13OAK101  
Invoice # 131295579940

Amount Due \$1,780.13

Amount Paid

Make Checks Payable To

Poolsure  
PO Box 55372  
Houston, TX 77255-5372





7/16/2018  
10/17/2018

## Invoice

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

**Invoice date:** 7/16/2018

**Invoice #** 7082

**Terms:** Net 15 days

**PO#**

**Customer name:**

Oakleaf Plantation

**Type of Event:** Community Event

**Billing address:**

370 Oakleaf Village Parkway, Orange Park, FL 32065

**Original contact person:**

Lisa Carter

**Wk:** 904-375-9285 ext. 7

**E-mail/ fax:**

residentassistant@oakleafresidents.com

**At event contacts with cell:**

Jay Soriano Cell-904-342-1441 manager@oakleafresidents.com

**Event date:**

Thursday July 19, 2018

**Hours of event:**

8:00 - 10:00 pm

**Hours of service:**

Same

**Approximate set up time:**

between: 6:30 - 7:00 pm

**Location name and address:**

Big Amentity Center- 845 Oakleaf Plantation Parkway

**Where to set up at location:**

Pool side under covering

**Power within 75':**

Yes

**Set up-grass or pavement:**

PV

**Water within 75':** n/a

**Covered area for entertainer:**

n/a

**Notes:** Ice and ice bags must be furnished by customer

### SERVICES NEEDED:

* Cotton Candy Machine	No Charge on machine	Reg. Rate	\$	79.00	Your Cost	\$	-
* 300 Cotton Candy Servings/Supplies		Reg. Rate	\$	75.00	Your Cost	\$	66.00
* Sno Cone Machine	No Charge on machine	Reg. Rate	\$	79.00	Your Cost	\$	-
* (3) Gallons Snow Cone Juice		Reg. Rate	\$	69.00	Your Cost	\$	63.00
* 300 Sno Cone Cups	No charge on cups	Reg. Rate	\$	14.00	Your Cost	\$	-
*1 Sno Cone Pump		Reg. Rate	\$	7.00	Your Cost	\$	6.00
* Large Cooler for Ice		Reg. Rate	\$	12.00	Your Cost	\$	10.00
* Delivery and pick up		Reg. Rate	\$	59.00	Your Cost	\$	59.00
		Total Reg. Cost:	\$	394.00	Your Total	\$	204.00
		Total Savings	\$	190.00			
							\$ 79.00
							\$ 14.00
							<b>New Total</b> \$ 116.00

\* Credit on Cotton Candy Machine not used

\* Credit on cups not used

Customer is getting Regular Price of all services of \$394, for only \$116 with all discounts, credits and complimentary items for this event

Charges are for delivery and pick up and portions of new concession order

**Code to:**

**2-330-572-49400**

**Middle Village Special Event**

**Sub Total:** \$ 116.00

**Sales Tax:** \$0.00

**Invoice Total:** \$ 116.00

**5% deposit required** \$ Waived

**Balance due at set up** \$ 116.00 net 15 days

**Payments received** \$0.00

**Current Balance** \$ 116.00

### CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x \_\_\_\_\_ Date: \_\_\_\_\_



Total Entertainment Services

## Invoice

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904) 645-9082

E-mail: [bookme@progressiveent.com](mailto:bookme@progressiveent.com)

[www.progressiveent.com](http://www.progressiveent.com)

**Invoice date:** 7/18/2018

**Invoice #** 7092

**Terms:** Net 15 days

**PO#**

**Customer name:**

Oakleaf Plantation

**Type of Event:** Community Event

**Billing address:**

370 Oakleaf Village Parkway, Orange Park, FL 32065

**Original contact person:**

Lisa Carter

**Wk:** 904-375-9285 ext. 7

**E-mail/ fax:**

[residentassistant@oakleafresidents.com](mailto:residentassistant@oakleafresidents.com)

**At event contacts with cell:**

Jay Soriano Cell-904-342-1441 [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)

**Event date:**

Thursday July 19, 2018

**Hours of event:**

8:45 - 10:30 pm

**Hours of service:**

Same

**Approximate set up time:**

between: 6:30 - 7:00 pm

**Location name and address:**

Big Armenty Center- 845 Oakleaf Plantation Parkway

**Where to set up at location:**

Pool side under covering

**Power within 75':**

Yes

**Set up-grass or pavement:**

PV

**Water within 75':** n/a

**Covered area for entertainer:**

n/a

**Notes:** Ice and ice bags must be furnished by customer

**SERVICES NEEDED:**

\* 12' x 16' Frame Screen, projector, DBD player

Reg. Rate \$

300.00

Your Cost \$

225.00

Set up and breakdown technician (included)

**Code to:**  
**2-330-572-49400**  
**Middle Village Special Event**

Sub Total: \$ 225.00

Sales Tax: \$ -

Invoice Total: \$ 225.00

50 % Deposit required \$ Waived

Balance due at set up \$ 225.00 net 15 days

Payments received \$ -

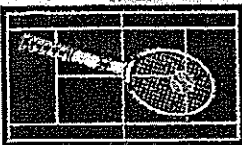
Current Balance \$ 225.00

**CANCELLATION, RE-SCHEDULING, INCLEMENT WEATHER POLICY**

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x \_\_\_\_\_ Date: \_\_\_\_\_

L2RCACDTHE 017973 1NNNNNNNNNN NNN 001 001 035955 20849349.



Welch Tennis Courts, Inc.  
P.O. Box 7770  
Sun City, FL 33586  
Phone: 813-641-7787  
Fax: 813-641-7795

# Invoice

Date	Invoice #
7/13/2018	48137

Bill To
Jay Soriano OakLeaf Plantation 370 Oak Leaf Village Pkwy Orange Park FL 32065

Ship To
Tennis (Jay or Andy) OakLeaf Plantation 845 Oak Leaf Plantation Pkwy Orange Park FL 32065

Terms	PO #	Due Date
Net 30	Andy	8/12/2018
Sales Rep	Ship Via	Ship Date
Lynn Miller		7/13/2018

Notes
-------

Quantity	Units	Description	Options	Unit Price	Amount
2.8		HT80# bags - 2 Pallets	Size: 80lb	285.99	800.77
1		Delivery for East Coast		140.00	140.00

Thank you for your business.	Total	\$940.77
------------------------------	-------	----------

ALL PAST DUE ACCOUNTS ARE SUBJECT TO AN ANNUAL INTEREST CHARGE OF 1-1/2% PER MONTH  
THIS REPRESENTS AN ANNUAL INTEREST RATE OF 18%. MATERIALS AND EQUIPMENT SHALL  
REMAIN THE PROPERTY OF WELCH TENNIS COURTS, INC. UNTIL PAID IN FULL. ALL RETURNS ARE  
SUBJECT TO A RESTOCKING FEE.

**Code to:**  
**Middle Village tennis Court Maintenance**  
**2-330-572-344**

Rec'd  
7/23/18  
g

AP120W

ACCOUNTS PAYABLES CHECK REGISTER AS OF 8/31/2018  
002 MIDDLE VILLAGE - REC FUNDRUN DATE 8/09/2018 9.10.08 PAGE 3  
CHECK DATE 8/09/2018

BANK B: REC FUND

VEND NO.	Invoice Date	Vendor Inv. No.	---General Ledger#-----	St Cr	DUE DATE	GROSS AMOUNT	DISC AMOUNT	NET AMOUNT	CHECK PO# NO.
						33,644.03	.00	33,644.03	

MIDDLE VILLAGE - REC FUND

33,644.03

.00

33,644.03

MVIL MIDDLE VILLAGE DLAUGHLIN



**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: AUGUST 7, 2018  
WEEK OF: 07/27-8/2/18

**TO:**  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
07/27/18	BEN SIMMONS ✓	1700-2300	6	30.00	180.00
07/28/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
07/29/18	BRYAN SMITH ✱ ✓	1200-2300	11	30.00	330.00
07/30/18	MATT WILLIAMS ✓	1700-2300	6	30.00	180.00
07/31/18	STEVEN HILLS ✓	1700-2300	6	30.00	180.00
08/1/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
08/2/18	BEN WASE ✓	1740-2340	6	30.00	180.00
DEPUTY SIGNATURE:					
TOTAL					\$1410.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

**COASTAL ELEVATOR SERVICE CORP.**

4801 Executive Park Court Suite 208  
Jacksonville, FL 32216

CUSTOMER NO.	DATE	INVOICE NO.
601535	06/20/18	TCE05011718

**INVOICE**

AMOUNT DUE ON SERVICE CONTRACT:
479.19

Enclose This Coupon With Your Payment.  
Make Check Payable To:  
COASTAL ELEVATOR SERVICE CORP

Mail payment to:



COASTAL ELEVATOR SERVICE CORP  
P.O. BOX 730400  
DALLAS TX  
75373-0400

OAKLEAF PLANTATION  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065



PLEASE SEND CORRESPONDENCE TO YOUR LOCAL OFFICE AS SHOWN BELOW

0TCE05011718 0000047919 6

DETACH RETURN DOCUMENT ALONG PERFORATION

**INVOICE****COASTAL ELEVATOR****\*\* SERVICE CONTRACT CHARGES \*\***

<u>CUSTOMER NO.</u>	<u>DATE</u>	<u>INVOICE NO.</u>
601535	06/20/18	TCE05011718

BUILDING TCE492597 OAKLEAF PLANTATION  
CONTRACT TCE05011  
FORMER CONTRACT #

FORMER CUSTOMER # 00000011

SERVICE FROM 07/01/18 TO 09/30/18

479.19

TOTAL CURRENT CHARGES DUE

479.19

**Code to:**  
**02-330-572-630**  
**Middle Village Elevator Maintenance**

63

FOR ANY QUESTIONS CONCERNING THIS INVOICE, TELEPHONE: 1-904-296-6847  
OR WRITE COASTAL ELEVATOR 4801 EXECUTIVE PARK #208 JACKSONVILLE FL 32216  
PAYMENT DUE UPON RECEIPT-PLEASE PAY PROMPTLY

WE CERTIFY THAT THE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE ON THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.

**DWG**DISTRIBUTION  
1 Enterprise Place  
Hicksville NY 11801

Ph: 516-933-4900

Fx: 516-933-4910

# Invoice

Invoice #	122683
Invoice Date	6/25/2018
Payment Due	7/25/2018

Bill To
Jay Soriano GMS LLC 370 Oakleaf Village Pkwy Orange Park, FL 32065

Ship To
Jay Soriano GMS LLC Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. Number / Job Name		Terms	Rep	Account #	Ship/Ready	F.O.B.	Web Order#
PO #: JASO061618		Net 30	CP	23908	6/18/2018	FCA NY	217796
Qty	Item Code	Description			Price Each	Amount	
1	NC-4M-D2	Nuvlco 2.8mm 20FPS @ 2560 x 1444 Indoor/Outdoor IR Day/Night Dome IP Camera 12VDC/PoE			100.00	100.00	
1	P325KPXSf	Kantech ioProx Reader XSF Format Single Gang Size w/ Integrated Keypad			260.00	260.00	
1	IPFE12-IR-V	RainVision 12 Mpixel 4K Outdoor Day/Night IR Fisheye Camera - White			785.00	785.00	
1	IPHPTZ2-20X-IR	RainVision 2MP @ 30fps Outdoor WDR Day/Night IR PTZ Camera - 20X Zoom - 12VDC / PoE - PoE Injected Included			775.00	775.00	
1	WM510	RainVision Wall Mount Bracket For IPH Series PTZ Cameras			30.00	30.00	
1	POE16R-1AFG-US	Phihong Single Wall Plug-In PoE 802.3af Compliant Injector - Gigabit - US Wall Plug			30.00	30.00	
1	UPS Ground Commercial	UPS Ground Shipping - Commercial 1ZE065094278702699			39.86	39.86	
<b>Code to:</b> <b>34-600-538-6400 (\$794.93)</b> <b>Middle Village rep. and replace</b> <b>2-330-572-34400 (\$815.00)</b> <b>Middle Village Tennis Maintenance</b> <b>2-330-572-6200 (\$279.93)</b> <b>Double Branch Rec. Passes</b> <b>2-320-572-63100 (\$130.00)</b> <b>Double Branch rep. and replace</b>					<b>Subtotal</b>		\$2,019.86
					<b>Sales Tax (0.0%)</b>		\$0.00
					<b>Total</b>		\$2,019.86
					<b>Payments/Credits</b>		\$0.00
					<b>Balance Due</b>		\$2,019.86

This invoice is subject to the terms and conditions posted at [www.dwgdistribution.com](http://www.dwgdistribution.com).

This invoice is subject to the terms and conditions posted at [www.dwgdistribution.com](http://www.dwgdistribution.com).

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1427  
Invoice Date: 7/23/18  
Due Date: 7/23/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

PAID

AUG 11 2018

Description	Hours/Qty	Rate	Amount
Event Staff through July 19, 2018	26.12	25.00	653.00
Amenities Revenue 2,369,103 26			

Total \$653.00

Payments/Credits \$0.00

Balance Due \$653.00

RMW  
7-26-18

**Governmental Management Services, LLC**  
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
26.12	Facility Event Staff	\$ 25.00	\$ 653.00

Covers Period End: July 19, 2018

Amenities Revenue # 2-369-103

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1433  
Invoice Date: 7/30/18  
Due Date: 7/30/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

PAID  
AUG 02 2018

Description	Hours/Qty	Rate	Amount
Tennis Revenue funds deposited 07/27/2018		1,167.50	1,167.50
2.300.369.102 26			
Total			\$1,167.50
Payments/Credits			\$0.00
Balance Due			\$1,167.50

## *Middle Village CDD*

### Breakdown of Revenues 7.27.18

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
7.27.18	\$ 1,200.00	\$ 1,080.00	\$ 120.00
		\$ -	\$ -

Subtotal \$ 1,200.00 \$ 1,080.00 \$ 120.00

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
7.27.18		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
7.27.18	\$ 175.00	\$ 87.50	\$ 87.50
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ 175.00	\$ 87.50	\$ 87.50

\*Stringing

Date	Returned Checks	Middle Village CDD
	90%	10%

Subtotal \$ - \$ - \$ -

Total Revenues \$ 1,375.00 \$ 1,167.50 \$ 207.50

ROMMEL FOX  
SILVIA C FOX  
1505 PEYTON DR E  
MOBILE, AL 36685

129

30-7426/3140

July 20 2018  
Date

Pay to the  
Order of

Middle Village CDD \$25.  
twenty five 09/105

Dollars



Security  
Features  
Include an  
Ink.



USAA FEDERAL SAVINGS BANK  
10750 McDERMOTT Fwy  
SAN ANTONIO, TEXAS 78260-0644  
(210) 450-8000 1-800-832-3724

For Tennis. Idacamp

Silvia C

⑆314074269⑆

⑆016805097⑆ 0129

NATHAN OR EVA C CHANCY  
8525 COUNTY ROAD 1395  
GLEN ST. MARY, FL 32040-4147

422

67-776/532 9426  
1010080854093

Date

Pay to the  
Order of

Middle Village CDD \$200.00  
Two Hundred and 00/100

Dollars



Photo  
Safe  
Deposit  
Protection



USAA FEDERAL SAVINGS BANK  
10750 McDERMOTT Fwy  
SAN ANTONIO, TEXAS 78260-0644  
(210) 450-8000 1-800-832-3724

For Nathan Or Eva C Chancy

⑆053207766⑆ ⑆010090854899⑆ 00422

BERT W CUTTING  
McKENZIE E CUTTING  
3124 HEARTHSTONE LN  
ORANGE PARK, FL 32065-4213

2026

30-7426/3140

July 24 2018  
Date

Pay to the  
Order of

Middle Village CDD \$300.00  
three hundred and 00/100

Dollars



Photo  
Safe  
Deposit  
Protection



USAA FEDERAL SAVINGS BANK  
10750 McDERMOTT Fwy  
SAN ANTONIO, TEXAS 78260-0644  
(210) 450-8000 1-800-832-3724

For Tennis camp M. Cutting

⑆314074269⑆

⑆261998301⑆ 2026

Michael S. Ewer  
Daniel Yvette Ewer  
650 Thousand Oaks Dr  
Orange Park, FL 32067

7/24/18

3437

30-7426/3140

Anchor Teacher

\$195.00

One Hundred and Ninety Five 00/100

Dollars

Photo  
Safe  
Deposit  
Protection

USAA FEDERAL SAVINGS BANK  
10750 McDERMOTT Fwy  
SAN ANTONIO, TEXAS 78260-0644  
(210) 450-8000 1-800-832-3724

For D. W. Ewer

⑆314074269⑆ ⑆24038722⑆ 3437



ROMMEL FOX  
SILVIA C FOX  
1605 PEYTON DR E  
MOBILE, AL 36685

130

July 23 2018  
Date

Pay to the  
Order of

Middle Village CDD  
One Hundred dollar 100.00 \$ 100.00  
Dollars

USAA FEDERAL SAVINGS BANK  
10720 McDERMOTT FWY  
SAN ANTONIO, TEXAS 78248-0644  
(210) 458-8000 1-800-832-3724

For Tennis Summer Camp Silvia Fox

⑆314074269⑆ ⑆016805097⑆ 0130

Michael S. Bennett or  
Danielle Yvette Edwards  
1605 THOMAS ST  
ORANGE PARK, FL 32065

3435  
30-7426/3140

July 18/18  
Date  
One Hundred 100.00 \$ 100.00  
Dollars

USAA FEDERAL SAVINGS BANK  
10720 McDERMOTT FWY  
SAN ANTONIO, TEXAS 78248-0644  
(210) 458-8000 1-800-832-3724

For Danielle W. Fox

⑆314074269⑆ ⑆21036722⑆ 3435

WORLDWIDE SERVICE

HELMUT THOMAY  
LUCIA THOMAY  
739 GROVER LN  
ORANGE PARK, FL 32065-8216

105  
63-7927/2630  
126

July 18/18  
Date  
Pay to the MIDDLE VILLAGE \$ 40.00  
Order of forty Dollars



P.O. Box 45005 - Jacksonville, FL 32232-6005

For TENNIS ADVANCED

Procy

⑆263079276⑆ 7506870840⑆00105

ANINE LEE PERSON  
051 MOOSEHEAD DR  
ORANGE PARK FL 32065-5242

63-7927/2630 106

July 17/18  
DATE  
Pay to the MIDDLE VILLAGE \$ 75.00  
Order of twenty five 00 DOLLARS



P.O. Box 45005 - Jacksonville, FL 32232-6005

FOR Tennis

⑆263079276⑆ 750698900⑆00106

David Capuzzo .01-02  
Theresa Capuzzo  
403 Bayridge Court  
Orange Park, FL 32065

3749  
63-1392/830  
06350

7-27-18  
Date

Pay to the Order of Middle Village \$ 150.00  
One Hundred Fifty 00/100 DOLLARS


BBVA Compass  
Compass Bank  
Jacksonville, FL

For Allison Abby Theresa Capuzzo  
⑆063013924⑆ 886 5595 811 3749

MAILED 08/01  
JANINE LEE PERSON  
1051 MOOSEHEAD DR  
ORANGE PARK FL 32065-5242

63-7927/2630 108

July 27/18 DATE  
PAY TO THE ORDER OF Middle Village \$ 75.00  
Seventy Five 00 DOLLARS

  
FOR Janine J. Person  
⑆263079276⑆ 7506989001 00108

Wells Fargo Bank  
Transaction Receipt

Branch #0066340 22

Deposit

Account Number XXXXXXXXXX4262

CHK 00182

Number of Checks 11

Check Listings

\$75.00

\$150.00

\$40.00

\$75.00

\$100.00

\$100.00

\$300.00

\$200.00

\$25.00

\$115.00

\$195.00

Total Checks Amount \$1,375.00

Total Deposit \$1,375.00

Deposit Availability

The full amount of your deposit will  
be available on Saturday, 07/28/18

Transaction # 013 0020

09:31AM 07/27/18

Deposit Credit Date: 07/27/18

Thank you for your business.

Enjoy the convenience of

scheduling appointments online at

[wellsfargo.com/appointments](http://wellsfargo.com/appointments)

Thank you, MIKAYLA

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1430  
Invoice Date: 8/1/18  
Due Date: 8/1/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

PAID  
AUG 1 2018

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - August 2018/ Rec.		10,399.17	10,399.17
2,310,513.340 26			

Total \$10,399.17

Payments/Credits \$0.00

Balance Due \$10,399.17

RMW  
8-3-18

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1431  
Invoice Date: 8/1/18  
Due Date: 8/1/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

PAID  
AUG 11 2018

Description	Hours/Qty	Rate	Amount
Facility Management - Oakleaf Plantation - August 2018/ Tennis		5,583.33	5,583.33
2,330,572,343 Z6			
Total			\$5,583.33
Payments/Credits			\$0.00
Balance Due			\$5,583.33

RMW  
8-3-18

Governmental Management Services, LLC  
1001 Bradford Way  
Kingson, TN 37763

# Invoice

Invoice #: 1432  
Invoice Date: 8/1/18  
Due Date: 8/1/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Amently Staff Management - Oakleaf Plantation - August 2018		5,778.15	5,778.15
2,330,572,343 26			
Total			\$5,778.15
Payments/Credits			\$0.00
Balance Due			\$5,778.15

RMW  
8-3-18



3543 State Road 419, Winter Springs, FL 32708

# INVOICE

Invoice #	370071
Account #	711194
Invoice Date	7/1/2018
Due Date	7/11/2018

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

**Invoice Questions:**  
Please call us at  
1-800-666-5253 or  
lakes@lakedoctors.com

P.O. No.		Terms	Rep
		NET 10 DAYS	MAS
Item Number	Description		Amount
<b>Code to:</b> <b>2-320-572-4680</b> <b>Middle Village Lake Maintenance</b>  62  <b>Customer Total Balance    \$1,489.00</b>	Monthly Water Management Service (R)		1,489.00
<b>INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.</b>			Non-Taxable Subtotal
<b>To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.</b> <b>Please do not send any correspondence with your payment as it may delay our response to your inquiry.</b>			Taxable Subtotal
			Tax
			<b>Total Invoice</b>
			<b>\$1,489.00</b>

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

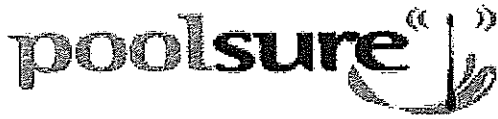
Invoice #	370071
Account #	711194
Date	7/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!  
Email address: \_\_\_\_\_

☐ Please Check Box if New Address and Make Changes Above

**The Lake Doctors, Inc.**  
3543 State Road 419  
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW		
Mastercard	Visa	American Express
Card #		
Card Verification #		
Exp. Date #		
Print Name		
Billing Address:	Check box if same as above	
Signature		



1707 Townhurst Dr.  
Houston TX 77043  
(800) 858-POOL (7665)  
www.poolsure.com

## Invoice

Date 7/1/2018

Invoice # 131295579144

Terms	Net 20
Due Date	7/21/2018
PO #	
Customer #	13OAK101

Bill To	Ship To
Oakleaf Plantation Middle Village 475 West Town Place Ste 114 St Augustine FL 32092	Oakleaf Plantation/Middle Vlg 845 Oakleaf Plantation Way Orange Park FL 32065

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,671.95
Fuel Surcharge	Fuel/Environmental Transit Fee	1	ea	108.18
2,33,572.464				
139				
RECEIVED				
JUN 25 2018				
BY: _____				

Season Billing Schedule:  
Summer - April through September monthly service  
Winter - October through March monthly service

Total 1,780.13  
Amount Due \$1,780.13

### Remittance Slip

Customer 13OAK101  
Invoice # 131295579144

Amount Due \$1,780.13

Amount Paid \_\_\_\_\_

Make Checks Payable To  
Poolsure  
PO Box 55372  
Houston, TX 77255-5372







**REPUBLIC  
SERVICES**

8619 Western Way  
Jacksonville FL 32256-036060

Customer Service (904) 731-2456  
RepublicServices.com/Support

Account Number 3-0687-3527242  
Invoice Number 0687-000905062  
Invoice Date June 16, 2018  
Previous Balance \$198.63  
Payments/Adjustments -\$1,361.07  
Current Invoice Charges \$1,380.80

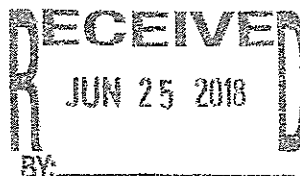
<b>Total Amount Due</b> <b>\$218.36</b>	<b>Payment Due Date</b> <b>July 06, 2018</b>
--	---

**PAYMENTS/ADJUSTMENTS**

Description	Reference	Amount
Payment - Thank You 06/15	6848	-\$1,361.07

**CURRENT INVOICE CHARGES**

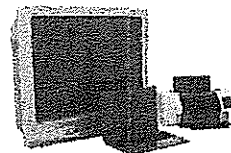
Description	Reference	Quantity	Unit Price	Amount
Middle Village Cdd 845 Oakleaf Plantation Pkwy Orange Park, FL Contract: 9687024 (C50) 2 Waste Container 6 Cu Yd, 2 Lifts Per Week Pickup Service 07/01-07/31			\$875.55	\$875.55
Container Refresh 07/01-07/31		2.0000	\$9.00	\$18.00
Total Fuel/Environmental Recovery Fee				\$293.93
Total Franchise - Local				\$193.32
<b>CURRENT INVOICE CHARGES</b>				<b>\$1,380.80</b>



2-33-572-449  
438

**Electronics Recycling with BlueGuard™**

Convenient recycling solutions that are safe for your business and good for our planet. To learn more, visit RepublicServices.com/Electronics



8619 Western Way  
Jacksonville FL 32256-036060

Please Return This  
Portion With Payment

**Total Enclosed**

Return Service Requested

L2RCACDTR 011371



MIDDLE VILLAGE CDD  
475 W TOWN PL  
STE 114  
ST AUGUSTINE FL 32092-3649



<b>Total Amount Due</b>	<b>\$218.36</b>
<b>Payment Due Date</b>	<b>July 06, 2018</b>
<b>Account Number</b>	<b>3-0687-3527242</b>
<b>Invoice Number</b>	<b>0687-000905062</b>

For Billing Address Changes,  
Check Please Call Customer Service

Make Checks Payable To:

REPUBLIC SERVICES #687  
PO BOX 9001099  
LOUISVILLE KY 40290-1099

30687352724200000009050620001380800000218361

L2RCACDTR 011371 1NNNNNNNN NNN NNN 001 001 022749 20821205.1

Riverside Management Services, Inc

9655 Florida Mining Blvd West

Suite 305

Jacksonville, FL 32257

# Invoice

Date	Invoice #
8/1/2018	229

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Janitorial Services - August 2018  2,33,572.342 261	2,905.17	2,905.17
		Total	\$2,905.17

RAW

8-1-18

# SupplyWorks

A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

## INVOICE

Page 1 of 1

SHIPPED TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

INVOICE DATE 06/15/18  
INVOICE NUMBER 443592340  
ACCOUNT NUMBER 645245  
ORDER NUMBER 6786858

SOLD TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

FOR INQUIRIES CALL:  
(866) 412-6726 FAX : (877) 712-6726

[www.supplyworks.com](http://www.supplyworks.com)

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON
06/13/18	6786858		JAC91	NET 30 DAYS	WILLIAM WOODR

LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT	T
1	REN06189-WB	8	RENOWN PREM TWL 7.5"x600FT WHT - IM	5	5	0	CS	59.04	295.20		

THANK YOU FOR YOUR ORDER!

Delivery information for this invoice may be  
found at: <http://www.supplyworks.com>

**Code to: Split**  
**Double Branch - Janitorial**  
**2-330-572-6100**  
**Middle Village - Janitorial**  
**2-330-572-342**      447      \$147.60

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
295.20	0.00	0.00	0.00	295.20

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE

# SupplyWorks

A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	06/15/18	443592340	295.20

BILL TO:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

NET  
AMOUNT  
PAID

REMIT TO:

SupplyWorks  
PO Box 404468  
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User

# Supplyworks

A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

## INVOICE

Page 1 of 1

SHIPPED TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

INVOICE DATE 06/18/18  
INVOICE NUMBER 443761945  
ACCOUNT NUMBER 645245  
ORDER NUMBER 6759967

SOLD TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

FOR INQUIRIES CALL:  
(866) 412-6726 FAX : (877) 712-6726

www.supplyworks.com

ORDER DATE 06/12/18 ORDER NO. 6759967 CUSTOMER P.O. SHIPPED VIA JAX2 - DR23 TERMS NET 30 DAYS SALESPERSON WILLIAM WOODR

LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT	T
1	REN06189-WB	8	RENOWN PREM TWL 7.5"x600FT WHT - IM	10	10	0	CS	59.04	590.40		
2	REN06125-WB	8	RENOWN SINGLE ROLL BATH TISSUE 2PLY	8	8	0	CS	64.22	513.76		
3	REN03800	8	RENOWN TOILET SEAT COVER HALF-FOLD	1	1	0	CS	56.30	56.30		
4	REN06002-WB	8	RENOWN TWL M/F WHT 9-1/8 X 9-1/2 -	4	4	0	CS	33.53	134.12		
5	REN24512-CA	8	RENOWN LNR 40X46 .74MIL WHT - 25/RO	4	0	4	CS	43.16*	0.00		
6	REN14512-CA	8	RENOWN LNR 40X48 12MIC NAT - NATURA	4	4	0	CS	38.92*	155.68		

\$7.95 Handling Charge

Delivery information for this invoice may be  
found at: <http://www.supplyworks.com>

Code to: Split  
Double Branch - Janitorial  
2-330-572-6100 447 \$ 729.11  
Middle Village Janitorial  
2-330-572-342

NET MERCHANDISE TOTAL	447	\$ 729.11	TAX	0.00	INVOICE TOTAL	1,458.21
26	0.00	7.95	0.00			

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE

# Supplyworks

A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	06/18/18	443761945	1,458.21

BILL TO:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

NET  
AMOUNT  
PAID

REMIT TO:

SupplyWorks  
PO Box 40468  
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User



A Home Depot Company

PO BOX 2317  
Jacksonville, FL 32203-2317

# INVOICE

Page 1 of 1

SHIPPED TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

INVOICE DATE 06/20/18  
INVOICE NUMBER 444082630  
ACCOUNT NUMBER 645245  
ORDER NUMBER 6759967-2

SOLD TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

FOR INQUIRIES CALL:  
(866) 412-6726 FAX : (877) 712-6726

[www.supplyworks.com](http://www.supplyworks.com)

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON
06/12/18	6759967-2		JAX1 - DR22	NET 30 DAYS	WILLIAM WOODR

LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT	T
1	REN24512-CA	8	RENOWN LNR 40X46 .74MIL WHT - 25/RO	4	4	0	CS	43.16*	172.64		

Delivery information for this invoice may be found at: <http://www.supplyworks.com>

**Code to: Split**  
**Double Branch - Janitorial**  
**2-330-572-6100**  
**Middle Village - Janitorial**  
**2-330-572-342** 447 \$ 86.32

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
172.64	0.00	0.00	0.00	172.64

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	06/20/18	444082630	172.64

BILL TO:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

NET  
AMOUNT  
PAID

REMIT TO:

SupplyWorks  
PO Box 404468  
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User

To ensure proper credit, please  
 reference this invoice number  
 on your remittance advice.

**PLEASE REMIT PAYMENT TO:**  
 Allied Universal Security Services  
 P.O. Box 828854  
 Philadelphia, PA 19182-8854

Total Amount Due:  
**\$ 4,235.79**  
 Terms:  
**Due Upon Receipt**

MIDDLE VILLAGE COMM DEV. DIST  
 370 OAKLEAF VILLAGE PKWY  
 ORANGE PARK FL 32065-4259

Service Location: AB364298 Customer: AB364298 Billing Period: 07/01/2018 - 07/31/2018

MIDDLE VILLAGES  
 845 OAKLEAF PLANTATION PK  
 Orange Park, FL 32065-3531

Description	Quantity	UOM	Price	Amount
Guard Services	1.00	EA	4,235.79	4,235.79
Total Hours				0.00
<b>Subtotal</b>				<b>4,235.79</b>

# APPROVED

**Code to:**  
**Middle Village Security**  
**2-320-572-345**

554

Any questions? Please contact a Customer Connection  
 Representative at (866) 703-7666

<b>Subtotal</b>	\$ 4,235.79
<b>Sales Tax</b>	\$ 0.00
<b>Total Amount Due</b>	<b>\$ 4,235.79</b>

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: AUGUST 14, 2018  
WEEK OF: 08/3-9/18

**TO:**  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

**FOR:**  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
8/3/18	STEVEN HILLS ✓	1645-2245	6	30.00	180.00
8/4/18	BRYAN SMITH ✓	1200-1700	5	30.00	150.00
8/4/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
8/4/18	BEN SIMMONS ✓	1700-2300	6	30.00	180.00
8/5/18	BRYAN SMITH ✓	1200-1700	5	30.00	150.00
8/6/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
8/7/18	MATT WILLIAMS ✓	1615-2215	6	30.00	180.00
8/8/18	BEN WASE ✓	1800-2400	6	30.00	180.00
8/9/18	STEVEN HILLS ✓	1700-2300	6	30.00	180.00
DEPUTY SIGNATURE:				TOTAL	\$1560.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD additional refund of deposit request - CHRIS PAYTON  
**Date:** August 10, 2018 at 6:41 PM  
**To:** [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)  
**Cc:** Brian Sanchez [BSANCHEZ@gmsnf.com](mailto:BSANCHEZ@gmsnf.com)

Good evening Brian,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 5:00 p.m. to 12:00 a.m.
  - DATE OF VENUE – JUNE 16, 2018
  - RESIDENT – CHRISTOPHER PAYTON
  - ADDRESS – 16847 WILD DUNES CIRCLE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100
  - DEPOSIT was via CHECK drawn on VYSTAR:
    - CHECK#: 3170
    - DATED: 2/23/18
    - DEPOSITED: 2/24/18
    - AMOUNT: \$500.00

2,300.369-103  
673

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK
02/24/18	02/24/18	07/14/18	Chris Payton (Eden) - GB DEPOSIT	DEPOSIT	\$ 500.00		317

Let me know if you have any questions or require any additional information.

Thank you.

--

*I will be out of the office WEDNESDAY, August 15, 2018 and THURSDAY, August 16, 2018, therefore, if you require immediate attention please email me or leave a message at [904-770-4661](tel:904-770-4661) with your name, contact number and email address.*

**Wanda McReynolds – Venue Coordinator, OakLeaf Plantation**

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services





3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 1092 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 08/03/2018

Customer #: 00274570  
Route #: MC05522995

#### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

#### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

#### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

#### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$123.86
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$123.86</b>

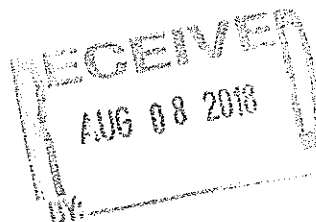
Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$123.86 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$123.86 was posted to your account on 7/23/2018.



Please return this portion with payment

#### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	08/03/18
Current Charges	\$123.86
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$123.86

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
1092 Oakleaf Plantation Parkway Reclaimed  
Irrigation

Customer #:00274570  
Route #:MC05522995  
Route Group:26

#### ADDRESSEE

#### MAIL PAYMENT TO:

5713 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 1089 Oakleaf Plantation Parkway Reclaimed Irrigation

Bill Date: 08/03/2018

Customer #: 00274569  
Route #: MC05522997

#### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

#### Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	x	0.00	\$0.00

#### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

65233311	2	08/01/18	29	24562	24562	0
Base Charges (Prepaid)						\$123.86
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

#### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$123.86
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$123.86</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$123.86 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$123.86 was posted to your account on 7/23/2018.

Please return this portion with payment

#### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	08/03/18
Current Charges	\$123.86
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$123.86

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
1089 Oakleaf Plantation Parkway Reclaimed  
Irrigation

Customer #:00274569  
Route #:MC05522997  
Route Group:26

#### ADDRESSEE:

#### MAIL PAYMENT TO:

5712 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 08/03/2018

Customer #: 00276169

Service Address: 533-2 Southwood Way Reclaimed Irrigation

Route #: MC05540000

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

### Sewer

Base Charges (Prepaid)					\$0.00
Consumption Charges	0.0	x	0.00	\$0.00	

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
54004669	1	08/01/18	29	5251	5274	23
Base Charges (Prepaid)						\$38.70
Consumption Charges	Tier 1	23.0	x	0.63	\$14.49	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$53.19
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$53.19</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$53.19 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$50.67 was posted to your account on 7/23/2018.

Please return this portion with payment

### Bill Summary

Bill Date	08/03/18
Current Charges	\$53.19
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$53.19



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Customer #:00276169

533-2 Southwood Way Reclaimed Irrigation

Route #:MC05540000

Route Group:26

### ADDRESSEE:

5711 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



### MAIL PAYMENT TO:

CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 08/03/2018

Customer #: 00276168

Service Address: 533-1 Southwood Way Irrigation

Route #: MC05540116

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
67842361	1	08/01/18	29	8499	8533	34

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$24.97
Consumption Charges	Tier 1	24.2	x	1.37		\$33.15
Proration Factor: 0.9667	Tier 2	9.8	x	2.85		\$27.93
	Tier 3	0.0	x	3.69		\$0.00
	Tier 4	0.0	x	4.74		\$0.00

Alternative Water Supply Surcharge \$1.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)						\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$87.05
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$87.05</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$87.05 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$82.69 was posted to your account on 7/23/2018.

Consumer Confidence Reports are available at our office and on our website at: [www.clayutility.org/ccr/OPG.pdf](http://www.clayutility.org/ccr/OPG.pdf)

Please return this portion with payment

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	08/03/18
Current Charges	\$87.05
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$87.05

MIDDLE VILLAGE COMMUNITY DEVELOPMENT Customer #:00276168

533-1 Southwood Way Irrigation Route #:MC05540116

Route Group:26

### ADDRESSEE:

### MAIL PAYMENT TO:

5710 1 AB 0.405 15-15



MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT

Bill Date: 08/03/2018

Customer #: 00276170

Service Address: 3713 -1 Chasing Falls Road Reclaimed Irrigation

Route #: MC05540049

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00		\$0.00
Proration Factor: 0.0000	Tier 2	0.0	x	0.00		\$0.00
	Tier 3	0.0	x	0.00		\$0.00
	Tier 4	0.0	x	0.00		\$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x		0.00		\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
61962508	.75	08/01/18	29	2346	2346	0
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63		\$0.00
Proration Factor: 0.9667	Tier 2	0.0	x	1.25		\$0.00
	Tier 3	0.0	x	1.88		\$0.00

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$23.26</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$23.26 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$23.26 was posted to your account on 7/23/2018.

Please return this portion with payment

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	08/03/18
Current Charges	\$23.26
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26

MIDDLE VILLAGE COMMUNITY DEVELOPMENT Customer #:00276170

3713 -1 Chasing Falls Road Reclaimed Irrigation Route #:MC05540049

Route Group:26

### ADDRESSEE:

### MAIL PAYMENT TO:

5709 1 AB 0.405 15-15



MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 3214-2 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 08/03/2018

Customer #: 00241833  
Route #: MC05526924

#### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

#### Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	x	0.00	\$0.00

#### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
48011391	.75	08/01/18	29	400	408	8
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	8.0	x	0.63	\$5.04	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

#### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$28.30
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$28.30</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$28.30 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.67 was posted to your account on 7/23/2018.

Please return this portion with payment

#### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
3214-2 Tower Oaks Drive Reclaimed Irrigation

Customer #:00241833  
Route #:MC05526924  
Route Group:26

Bill Date	08/03/18
Current Charges	\$28.30
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$28.30

#### ADDRESSEE:

#### MAIL PAYMENT TO:

5708 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 738-1 Chestwood Chase Drive Reclaimed Irrigation

Bill Date: 08/03/2018

Customer #: 00235922  
Route #: MC05526587

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

### Sewer

Base Charges (Prepaid)				\$0.00
Consumption Charges	0.0	x	0.00	\$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)				\$23.26	
Consumption Charges	Tier 1	11.0	x	0.63	\$6.93
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00
	Tier 3	0.0	x	1.88	\$0.00

### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$30.19
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$30.19</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$30.19 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$27.67 was posted to your account on 7/23/2018.

Please return this portion with payment

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	08/03/18
Current Charges	\$30.19
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$30.19

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
738-1 Chestwood Chase Drive Reclaimed Irrigation

Customer #:00235922  
Route #:MC05526587  
Route Group:26

### ADDRESSEE:

### MAIL PAYMENT TO:

5707 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 878-1 Songbird Drive Reclaimed Irrigation

Bill Date: 08/03/2018

Customer #: 00235921  
Route #: MC05526275

#### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

#### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges	0.0	x	0.00	\$0.00		

#### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

33015127	.75	08/01/18	29	1019	1019	0
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	0.0	x	0.63	\$0.00	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

#### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$23.26
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$23.26</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

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Your last payment of \$23.26 was posted to your account on 7/23/2018.

Please return this portion with payment

#### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

Bill Date	08/03/18
Current Charges	\$23.26
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$23.26

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
878-1 Songbird Drive Reclaimed Irrigation  
Customer #:00235921  
Route #:MC05526275  
Route Group:26

#### ADDRESSEE

#### MAIL PAYMENT TO

5706 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068





3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 701-1 Turkey Point Drive Reclaimed Irrigation

Bill Date: 08/03/2018

Customer #: 00235920  
Route #: MC05526213

#### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

Base Charges (Prepaid)	08/03/18 to 09/06/18					\$0.00
Consumption Charges	Tier 1	0.0	x	0.00	\$0.00	
Proration Factor: 0.0000	Tier 2	0.0	x	0.00	\$0.00	
	Tier 3	0.0	x	0.00	\$0.00	
	Tier 4	0.0	x	0.00	\$0.00	

#### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges		0.0	x	0.00	\$0.00	

#### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
--------------	------------	-----------	-------------	------------------	-----------------	---------------

48011347	.75	08/01/18	29	0	2	2
Base Charges (Prepaid)						\$23.26
Consumption Charges	Tier 1	2.0	x	0.63	\$1.26	
Proration Factor: 0.9667	Tier 2	0.0	x	1.25	\$0.00	
	Tier 3	0.0	x	1.88	\$0.00	

#### Other Charges

Administrative Fees (Prepaid)	\$0.00
Capacity Fees (Prepaid)	\$0.00
Deposit Interest Refund	\$0.00
Current Charges	\$24.52
Previous Balance	\$0.00
Late Charge (If Applicable)	\$0.00
<b>TOTAL AMOUNT DUE</b>	<b>\$24.52</b>

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

**Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.**

**Conserving Clay Tip 2: Use Mulches.** Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

**Please pay \$24.52 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.**

Your last payment of \$23.26 was posted to your account on 7/23/2018.

*Please return this portion with payment*

#### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
701-1 Turkey Point Drive Reclaimed Irrigation

Customer #:00235920  
Route #:MC05526213  
Route Group:26

Bill Date	08/03/18
Current Charges	\$24.52
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$24.52

#### ADDRESSEE:

#### MAIL PAYMENT TO:

5705 1 AB 0.405 15-15

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068



3543 State Road 419, Winter Springs, FL 32708

# INVOICE

Invoice #	376076
Account #	711194
Invoice Date	8/1/2018
Due Date	8/11/2018

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Invoice Questions:  
Please call us at  
1-800-666-5253 or  
lakes@lakedoctors.com

P.O. No.	Terms	Rep
	NET 10 DAYS	MAS
Item Number	Description	Amount
	Monthly Water Management Service (R)	1,489.00
<b>Code to:</b> <b>2-320-572-4680</b> <b>Middle Village Lake Maintenance</b> 62		
<b>Customer Total Balance</b>		<b>\$2,978.00</b>

## INVOICE DATE REFLECTS MONTH SERVICE PROVIDED.

To help ensure prompt and accurate credit to your account, please include your account number and invoice number on your check and always include your remittance stub with your payment.  
Please do not send any correspondence with your payment as it may delay our response to your inquiry.  
Follow us on Facebook & Instagram!!

Non-Taxable Subtotal	
Taxable Subtotal	
Tax	
<b>Total Invoice</b>	<b>\$1,489.00</b>

PLEASE DETACH & RETURN THIS PORTION WITH PAYMENT

<b>Bill To</b>
MIDDLE VILLAGE COMMUNITY DEV DISTR 370 OAKLEAF VILLAGE PARKWAY ORANGE PARK, FL 32065

Amount Enclosed

Invoice #	376076
Account #	711194
Date	8/1/2018

Save a Stamp - Go Green & Go Paperless! Have your invoice emailed!  
Email address: \_\_\_\_\_

☐ Please Check Box if New Address and Make Changes Above

**The Lake Doctors, Inc.**  
3543 State Road 419  
Winter Springs, FL 32708

IF PAYING BY CREDIT CARD, FILL OUT BELOW  
 \_\_\_\_\_ Mastercard \_\_\_\_\_ Visa \_\_\_\_\_ American Express  
 Card # \_\_\_\_\_  
 Card Verification # \_\_\_\_\_  
 Exp. Date # \_\_\_\_\_  
 Print Name \_\_\_\_\_  
 Billing Address: \_\_\_\_\_ Check box if same as above  
 \_\_\_\_\_  
 Signature \_\_\_\_\_

From: Hannah Smith hsmith@gmstnn.com  
Subject: Fwd: MVCDD refund of deposit request - NANCY McCOSKEY  
Date: August 11, 2018 at 12:45 PM  
To: Daniel Laughlin dlaughlin@gmsnf.com

See below.

Thanks,  
*Hannah Smith*  
Governmental Management Services  
1001 Bradford Way  
Kingston, TN 37763  
Direct: (865) 935-4570  
Cell: (865) 617-8194  
Email: [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)

Begin forwarded message:

From: Oakleaf Venues <[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)>  
Subject: MVCDD refund of deposit request - NANCY McCOSKEY  
Date: August 10, 2018 at 6:54:10 PM EDT  
To: [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)

Good evening Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO aka Plantation Oaks Patio (SATURDAY) 2:30 P.M. to 6:30 P.M.
  - DATE OF VENUE – JULY 28, 2018
  - RESIDENT – NANCY McCOSKEY
  - ADDRESS – 640 GROVER LANE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100
  - DEPOSIT was via CHECK drawn on SUNTRUST:
    - CHECK#: 284
    - DATED: 7/3/18
    - DEPOSITED: 7/3/18
    - AMOUNT: \$100.00

Let me know if you have any questions or require any additional information.

2.300.369.103  
675



Total Entertainment Services

## Invoice

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, Fl. 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

**Invoice date:** 8/2/2018

**Invoice:** #8020

**Terms:** Net 15 days

**PO#**

**Customer name:**

Middle Village CDD-Oakleaf Plantation

**Type of Event:** Back to School Party

**Billing address:**

370, Oakleaf Village Parkway, Orange Park, Fl. 32065

**Original contact person:**

Lisa Carter

**Wk:** 904-375-9285 ext. 7

**E-mail/ fax:**

residentassistant@oakleafresidents.com

**At event contacts with cell:**

Jay Soriano Cell-904-342-1441 manager@oakleafresidents.com

**Event date:** Wednesday August 8, 2018

**Hours of event:** 1:00 - 3:00 pm

**Hours of service:**

Same

**Approximate set up time:**

between: 12:00-12:15 pm

**Location name and address:**

Phase 2 Pool- 845 Oakleaf Village Parkway, Orange Park, FL 32065.

**Where to set up at location:**

Pool Area

**Power within 75':**

Yes

**Set up-grass or pavement:**

PV

**Water within 75':** n/a

**Covered area for entertainer:**

Yes

**Notes:**

**SERVICES NEEDED:**

\* Mobile DJ Service .

Reg. Rate \$ 400.00

Your Cost \$ 350.00

**Code to:**

**2-330-572-49400**

**Middle Village Special Event**

437

Sub Total: \$ 350.00

Sales Tax: \$ -

Invoice Total: \$ 350.00

50 % Deposit required \$ Waived

Balance due at set up \$ - net 15 days

Payments received \$ -

Current Balance \$ 350.00

**CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY**

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x \_\_\_\_\_ Date: \_\_\_\_\_

Riverside Management Services, Inc

9655 Florida Mining Blvd West  
Suite 305  
Jacksonville, FL 32257

# Invoice

Date	Invoice #
8/7/2018	231

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

PAID  
AUG 10 2018

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pressure Washing Services - June 2018  Common Area Maint, 2,320, 572, 4650 261	4,937.60	4,937.60
		Total	\$4,937.60

RHW  
8-6-18

**Riverside Management Services, Inc.**

8655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, FL 32257

Service Detail

Bill To: Middle Village CDD

Invoice Date: 6/30/18

Due Date: Upon Receipt

Amount Due: \$ 4,937.60

<u>Date</u>	<u>Description</u>	<u>Amount</u>
6/19/18	Plantation Oaks Blvd. Lattice Top Fence - 1973 lf	\$ 887.85
6/20/18	North end of O.P.P./P.O.B. Lattice Top Fence - 2273 lf	\$ 1,022.85
6/21/18	North end of O.P.P./Hamilton Glen Lattice Top Fence - 2176 lf	\$ 979.20
6/26/18	Timberlake at O.P.P. Lattice Top Fence - 1815 lf	\$ 816.76
6/27/18	Deerview/Park Spill Reti Fence line - 962 lf	\$ 240.60
6/28/18	Deerview Lattice Top Fence - 2201 lf	\$ 990.45

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE:

\$ 4,937.60

\*\* Pressure Washing according to contract and within budget

Contract Amount: \$ 13,348.70

Invoice:

Oct. 2017	\$	575.00
Nov. 2017	\$	-
Dec. 2017	\$	-
Jan. 2018	\$	-
Feb. 2018	\$	-
Mar. 2018	\$	-
Apr. 2018	\$	575.00
May 2018	\$	850.00
June 2018	\$	4,937.60
July 2018		
Aug. 2018		
Sept. 2018		

Balance: \$ 8,411.10

Should you have any questions, please contact Rich Whetzel @ (904) 769-8923  
or rwhetzel@gmsnf.com

Remit Payment

Riverside Management Services, Inc

9655 Florida Mining Blvd West

Suite 305

Jacksonville, FL 32257

# Invoice

Date	Invoice #
8/7/2018	230

Bill To
Middle Village CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
	Pressure Washing Services - July 2018	2,467.00	2,467.00
	<i>Common Area Maint.</i> <i>2,320,572,4650</i> <i>261</i>		
		Total	\$2,467.00

RHW  
8-6-18

Riverside Management Services, Inc.

9655 Florida Mining Blvd., Bldg. 300, Suite 305, Jacksonville, FL 32257

Service Detail

Bill To: Middle Village CDD

Invoice Date: 7/31/18

Due Date: Upon Receipt

Amount Due: \$ 2,467.00

<u>Date</u>	<u>Description</u>	<u>Amount</u>
7/11/18	Whitfield Park and P.O.B. Lattice Top Fence - 1706 lf	\$ 767.70
	Whitfield Park and P.O.B. Split Rail Fence - 970 lf (2 sides)	\$ 242.50
7/17/18	O.P.P./Cambridge Preserve/Deerview Lattice Top Fence - 2082 lf	\$ 938.90
7/19/18	Forest Brooke Pkwy. And Park at Whitfield Lattice Top Fence - 882 lf	\$ 369.90
	Whitfield Park surface areas and equipment	\$ 150.00

Hot Water and Chemical Treatment to remove dirt, mildew, and algae.

TOTAL AMOUNT DUE:

\$ 2,467.00

\*\* Pressure Washing according to contract and within budget

Contract Amount:	\$	13,348.70
<u>Invoice:</u>		
Oct. 2017	\$	875.00
Nov. 2017	\$	-
Dec. 2017	\$	-
Jan. 2018	\$	-
Feb. 2018	\$	-
Mar. 2018	\$	-
Apr. 2018	\$	575.00
May 2018	\$	850.00
June 2018	\$	4,937.60
July 2018	\$	2,467.00
Aug. 2018		
Sept. 2018		

Balance: \$ 3,944.10

Should you have any questions, please contact Rich Whetsel @ (904) 769-8923  
or rwhetsel@gntsnf.com

Remit Payment



# SoutheastFitness

## REPAIR

Equipment Repair & Maintenance

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218

Office: 904.683.1439 • Fax: 904.683.1624

[southeastfitnessrepair@comcast.net](mailto:southeastfitnessrepair@comcast.net)

[www.southeastfitnessrepair.com](http://www.southeastfitnessrepair.com)

Invoice # 8621A

Date: 25-Jul-2018

Payment is due within 30 days of invoice date.

<b>Facility Name:</b>	Middle Village
<b>Facility Address:</b>	Plantation Oaks Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
<b>Billing Address:</b>	Plantation Oaks Attn: Lynne 370 Oakleaf Village Parkway Orange Park, Florida 32065
<b>Contact &amp; Phone:</b>	
<b>Reason for call:</b>	BIMONTHLY PM VISIT - July 3 treadmills 3 ellipticals 2 recumbent 1 multi-station 7 single-station JAY IS STILL HAVING THE SAME ISSUES WITH THE TWO TRUE TREADMILLS. WE HAVE ALREADY REPLACED A BUNCH OF PARTS ON BOTH OF THESE. PLEASE CALL TRUE WHILE ON SITE TO SEE WHAT THEY SUGGEST. THESE SAME ISSUES HAVE BEEN GOING ON FOR SEVERAL MONTHS. RA JAY 904-562-0249 (CELL)

PAID  
JUL 27 2018

Description	Part #	Part Cost	QTY	Total
PM - TREADMILL: TREADMILL		20.00	3.00	60.00
PM - ELLIPTICAL/CROSSTRAINER/ARC/AMT: ELLIPTICAL/CROSSTRAINER/ARC/AMT		15.00	3.00	45.00
PM - RECUMBENT/UPRIGHT BIKE: RECUMBENT/UPRIGHT BIKE		10.00	2.00	20.00
PM - MULTI-STATION: MULTI STATION		20.00	1.00	20.00
PM - SINGLE-STATION: SINGLE-STATION		5.00	7.00	35.00
DISCOUNT: DISCOUNT	DISCOUNT	-10.20	1.00	-10.20
FLAT RATE FEE		75.00	1.00	75.00
<b>Comments:</b>			<i>Parts Total</i>	244.80
			<i>Tax</i>	0.00
			<i>Balance</i>	244.80

Technician: ROBERT PETERKIN

**Code to:**  
**Middle Village Facility Maint. - Preventative**  
**2-330-572-62100**

## Oakleaf Venues

MVCDD refund of deposit request - TERESA BERRIER

To: Hannah Smith, Cc: Daniel Laughlin

Inbox - Google Yesterday at 5:43 PM

Details



Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO aka Plantation Oaks Patio (SATURDAY) 10:00 A.M. to 2:00 P.M.
  - DATE OF VENUE – AUGUST 11, 2018
  - RESIDENT – TERESA BERRIER
  - ADDRESS – 785 OAKLEAF PLANTATION PARKWAY #1313, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100
  - DEPOSIT was via CHECK drawn on VYSTAR:
    - CHECK#: 1978
    - DATED: 2/24/18
    - DEPOSITED: 2/24/18
    - AMOUNT: \$100.00

2,300-369-103  
676

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK/CA
02/24/18	02/24/18	08/11/18	Teresa Berrier - PO PATIO DEPOSIT	DEPOSIT	\$ 100.00		1978

Let me know if you have any questions or require any additional information.

Thank you.

--

*I will be out of the office WEDNESDAY, August 15, 2018 and THURSDAY, August 16, 2018, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, respond at my earliest opportunity.*

**Wanda McReynolds – Venue Coordinator, OakLeaf Plantation**

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

(904) 770-4661 voice email

(904) 375-9285 ext. 3

[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

Thank you for your interest in Cards And Keyfobs products. Your order has been received and will be processed immediately.

#### Order Details

Order ID: 9213  
Date Added: 07/10/2018  
Payment Method: Purchase Order (#JSO07102018)  
Shipping Method: USPS Priority (Weight: 12.00lb)

Email: [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)  
Telephone: 904342-1441

#### Instructions

PO Number: JSO07102018

#### Payment Address

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States

#### Shipping Address

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States

Product	Model	Quantity	Price	Total
Printable Proximity Card - Kantech® ioProx® XSF/26bit P20DYE Compatible	PrtPrx-Kan26	600	\$2.69	\$1,614.00
Sub-Total:				\$1,614.00
USPS Priority (Weight: 12.00lb):				\$18.99
Total:				\$1,632.99

Please reply to this email if you have any questions.

**Code to: Split 50/50**

**2-330-572-493** \$ 816.50

**Middle Village Rec. Passes**

**2-330-572-6200**

**Double Branch Rec. Passes**

Thank you for your interest in Cards And Keyfobs products. Your order has been received and will be processed immediately.

#### Order Details

Order ID: 9381

Date Added: 08/10/2018

Payment Method: Purchase Order (#JSO08102018)

Shipping Method: USPS Priority (Weight: 16.00lb)

Email: [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)

Telephone: 904-342-1441

#### Instructions

PO Number: JSO08102018

#### Payment Address

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States

#### Shipping Address

Jay Soriano  
GMS LLC  
370 Oakleaf Village Pkwy  
orange park, Florida 32065  
United States

Product	Model	Quantity	Price	Total
Printable Proximity Card - Kantech® ioProx® XSF/26bit P20DYE Compatible	PrtPrx-Kan26	500	\$2.69	\$1,345.00
Clamshell Proximity Card - Kantech® ioProx® XSF/26bit P10SHL Compatible	CshPrx-Kan26	150	\$1.89	\$283.50
Sub-Total:				\$1,628.50
USPS Priority (Weight: 16.00lb):				\$23.39
Total:				\$1,651.89

Please reply to this email if you have any questions.

**Code to: Split 50/50**

**2-330-572-493 \$ 825.94**

**Middle Village Rec. Passes**

**2-330-572-6200 509**



3176 Old Jennings Road, Middleburg, Florida 32068  
Please visit us on the web at [www.clayutility.org](http://www.clayutility.org)  
Hours: Monday - Friday, 8am-5pm Phone: 904-272-5999

Customer Name: MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
Service Address: 3214-1 Tower Oaks Drive Reclaimed Irrigation

Bill Date: 08/03/2018

Customer #: 00210999  
Route #: MC05526683

### Water

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
Base Charges (Prepaid)				08/03/18 to 09/06/18		\$0.00
Consumption Charges				Tier 1	0.0 x	0.00 \$0.00
Proration Factor: 0.0000				Tier 2	0.0 x	0.00 \$0.00
				Tier 3	0.0 x	0.00 \$0.00
				Tier 4	0.0 x	0.00 \$0.00

### Sewer

Base Charges (Prepaid)						\$0.00
Consumption Charges				0.0	x	0.00 \$0.00

### Reuse

Meter Number	Meter Size	Read Date	Days Billed	Previous Reading	Current Reading	Current Usage
72979833	2	08/01/18	29	6201	6640	439
Base Charges (Prepaid)						\$123.86
Consumption Charges				Tier 1	116.0 x	0.63 \$73.08
Proration Factor: 0.9667				Tier 2	38.7 x	1.25 \$48.38
				Tier 3	284.3 x	1.88 \$534.48

### Other Charges

Administrative Fees (Prepaid)						\$0.00
Capacity Fees (Prepaid)						\$0.00
Deposit Interest Refund						\$0.00
Current Charges						\$779.80
Previous Balance						\$0.00
Late Charge (If Applicable)						\$0.00
TOTAL AMOUNT DUE						\$779.80

Clay County Utility Authority will hold a public rate hearing on Tuesday, September 11, 2018, at 7:00 PM, in CCUA's Board Room, located at 3176 Old Jennings Road, Middleburg, Florida.

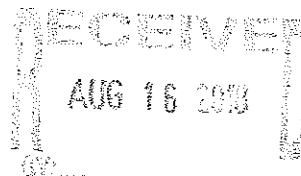
Conserving Clay Tip 1: Irrigate efficiently. Only irrigate when rain has been inadequate and use the proper sprinkler head for each area.

Conserving Clay Tip 2: Use Mulches. Mulch will help hold moisture, moderate temperature, slowly release nutrients, reduce weed growth and slow erosion.

Please pay \$779.80 by 8/24/2018 to avoid a \$3.00 late fee. Make checks payable to CLAY COUNTY UTILITY AUTHORITY.

Your last payment of \$843.97 was posted to your account on 7/23/2018.

2-33-572-433  
8



Please return this portion with payment

### Bill Summary



Clay County Utility Authority  
3176 Old Jennings Road  
Middleburg, Florida 32068

MIDDLE VILLAGE COMMUNITY DEVELOPMENT  
DISTRICT  
3214-1 Tower Oaks Drive Reclaimed Irrigation

Customer #:00210999  
Route #:MC05526683  
Route Group:26

Bill Date	08/03/18
Current Charges	\$779.80
Current Charges Past Due After	08/24/18
Lend A Helping Hand (If Applicable)	\$0.00
Previous Balance	\$0.00
Total Amount Due	\$779.80

### ADDRESSEE:

### MAIL PAYMENT TO:

6086 1 AB 0.405 17-16

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
475 W TOWN PL STE 114  
ST AUGUSTINE, FL 32092-3649



CLAY COUNTY UTILITY AUTHORITY  
3176 OLD JENNINGS ROAD  
MIDDLEBURG, FL 32068

Crystal Clean Pool Service, Inc  
 9020-1 Berry Ave.  
 Jacksonville, Florida 32211  
 904-855-8884  
 crystalcleanpools@comcast.net

# Invoice

**BILL TO**  
 Oakleaf Plantation  
 370 Oakleaf Village Parkway  
 Orange Park, FL 32065

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
M19420	08/10/2018	\$3,920.42	09/09/2018	Net 30	

## P.O. NUMBER

August - Middle Village

ACTIVITY	QTY	RATE	AMOUNT
<b>Monthly Service</b> Monthly Pool Service - Middle Village Pool	1	1,852.20	1,852.20
<b>Monthly Service</b> Monthly Pool Service - Lap Pool	1	1,195.00	1,195.00
<b>Sodium Bicarbonate</b> 87 Pounds	1	45.24	45.24
<b>Liquid Chlorine</b> 7.5 Gallons	1	16.73	16.73
<b>Tank Fill</b> Tank Fill - 7/10/18 - 125 Gallons 7/18/18 - 125 Gallons 7/26/18 - 25 Gallons	1	811.25	811.25

442.50

BALANCE DUE

**\$3,920.42**

## Code to:

**02-330-572-46400**

**(\$2725.42 ) Middle Village Pool Maintenance**

**02-330-572-4641**

**(\$1195.00 ) Middle Village Lap Pool Maintenance**

320

Oakleaf Venues

MVCDD refund of deposit request - DAVID HAGA

To: Hannah Smith, Cc: Daniel Laughlin

inbox - Google August 17, 2018 at 3:04 PM

Details

Good afternoon Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 12:00 p.m. to 12:00 a.m.
  - DATE OF VENUE – DECEMBER 22, 2018
  - RESIDENT – DAVID HAGA
  - ADDRESS – 556 HEATH POINT CT, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$2,000.00 for GB RENTAL FEE of \$1,500.00 and DEPOSIT of \$500.00 - (request was made within policy requirements for a full refund)
  - DEPOSIT was via AMEX (1003)
    - DATED: 5/12/18
    - INVOICE: 1
    - BATCH #: 28
    - APPROVAL CODE: 859558
    - AMOUNT \$1,500.00
    - DEPOSIT:
      - DATED: 5/12/18
      - INVOICE: 2
      - BATCH #: 28
      - APPROVAL CODE: 825708
      - AMOUNT \$500.00

2,300.223.1  
677

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK/CASH	CREDIT CARD
05/12/18	05/12/18	12/22/18	David Haga - GB 12 HR PKG	12	\$ 1,500.00			AMEX-859558
05/12/18	05/12/18	12/22/18	David Haga - GB DEPOSIT	DEPOSIT	\$ 500.00			AMEX-825708

Let me know if you have any questions or require any additional information.

Thank you.

I will be out of the office SUNDAY, August 19, 2018 and WEDNESDAY, August 22, 2018, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at the earliest opportunity.

**Wanda McReynolds – Venue Coordinator, OakLeaf Plantation**

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)

(904) 770-4661 voice email

(904) 375-9285 ext. 3

[www.oakleafresidents.com](http://www.oakleafresidents.com)

**Governmental Management Services, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 1436

Invoice Date: 8/13/18

Due Date: 8/13/18

Case:

P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

2-300-369-102  
26

Description	Hours/Qty	Rate	Amount
Tennis Revenue/ Funds deposited 08/3/18		1,679.00	1,679.00
Total			\$1,679.00
Payments/Credits			\$0.00
Balance Due			\$1,679.00



## *Middle Village CDD*

### Breakdown of Revenues

August 3, 2018

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
8/3/2018	\$ 1,810.00	\$ 1,629.00	\$ 181.00
		\$ -	\$ -

Subtotal \$ 1,810.00 \$ 1,629.00 \$ 181.00

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
8/3/2018		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
8/3/2018	\$ 100.00	\$ 50.00	\$ 50.00
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ 100.00	\$ 50.00	\$ 50.00

\*Stringing

Date	Returned Checks 90%	Middle Village CDD 10%
------	---------------------	------------------------

Subtotal \$ - \$ - \$ -

Total Revenues \$ 1,910.00 \$ 1,679.00 \$ 231.00

VALERIE A MANLEY  
BRETT A MANLEY  
850 WILMINGTON LN  
ORANGE PARK, FL 32065

64-22/610 8259  
1000280550881

July 30, 2018  
Date

Pay to the Order of Middle Village CDD \$ 150.00  
One Hundred Fifty and 00/100 Dollars



Wells Fargo Bank, N.A.  
Georgia  
wellsfargo.com

For Tennis Camp - Jack Valerie A Manley  
⑆061000227⑆1000260550881⑆03178

MATTHEW S. SCHMEHL  
LUCINDA DREW SCHMEHL  
3804 PEBBLE BROOKE CIR. S  
ORANGE PARK, FL 32065

63-215/631

1636

Date 7/30/18

Pay to the order of Andy Fletcher \$ 150.00  
One Hundred Fifty and 00/100 Dollars



SUNTRUST

ACH R# 061000104

Memo

Drew Schmehl

⑆063102152⑆1000040061433⑆1636

DEBORAH LYNN HUTSELL 2-18  
DAVID L HUTSELL  
3905 DEERTREE HILLS DR  
ORANGE PARK, FL 32085-2581

117

30-7426/3140

Date 7/30/18

Pay to the Order of Middle Village CDD \$ 100.00  
One hundred dollars and 00/100 Dollars



USAA FEDERAL SAVINGS BANK  
10780 McDERMOTT FWY  
SAN ANTONIO, TEXAS 78208-0544  
(210) 456-8000 1-800-032-3724

For Tennis Camp Deborah

⑆314074269⑆⑆240705297⑆0117

JAMES A McELFRESH  
JANE K McELFRESH  
3100 SHERWIN OAKS LN APT #23B  
ORANGE PARK, FL 32065

1545

63-8044/2680  
05

Date 7/30/2018

CHECK AMOUNT

Pay to the Order of Middle Village CDD \$ 40.00  
Fourty and 00/100 Dollars



MIAMI POSTAL SERVICE CREDIT UNION  
6171 N.W. 103RD STREET  
HALEAH, FL 33015

For Jason - Session VII James A McElfresh

⑆266080440⑆⑆7127854⑆1545

CORY N. HODGERSON  
VANESSA SHEA HODGERSON  
813 SONGBIRD DR.  
ORANGE PARK, FL 32065

63-215/631

1490

1000020766514

Date

7/31/18

Shield™

Pay to the  
order of

Middle Village CDD

\$ 200.00

Two hundred and no/100

Dollars

1

Security  
Features  
Visible

SIGNATURE ADVANTAGE



SUNTRUST

ACH RT 061000104

Memo

*Vanessa Hodgerson*

MP

⑆063102152⑆1000020766514⑆ 1490

Lynn Michael Waters, Jr.  
Victoria Waters  
1940 Eagles Point Drive  
Orange Park, FL 32065-2614

ASPCA

RE MITTER VOICE

1170

63-1392/630

7/28/18

20

FRAUD ARMOR

Pay to the  
Order of

Middle Village

\$ 150.00

One hundred & fifty dollars

Dollars

1

Security  
Features  
Visible

Compass Bank

For Tennis Camp

*Victoria Waters*

⑆063013924⑆ 353 1940 9⑆ 1170



Benjamin Cline  
Arianna Cline  
1017 Drake Feather Drive  
Orange Park, FL 32065  
904-424-2004

8218

63-7927/2630

8/30/18

Date

Pay to the  
Order of

Middle Village CDD

\$ 100.00

One hundred and 00/100

Dollars

1

Security  
Features  
Visible

VyStar Credit Union  
PO Box 46085  
Jacksonville, FL 32232-5085

Eli + Julia

For Tennis Camp

*Arianna Cline*

⑆263079276⑆ 0006740589⑆ 8218

63-751/631

1621

SEAN & ASHLEY MANDIGO  
640 ACORN CHASE DRIVE  
ORANGE PARK, FL 32065

July 27 20 18

Pay to Middle Village CDD

\$ 150.00

the order of One hundred fifty Dollars

Dollars

1

Security  
Features  
Visible

WELLS FARGO BANK, N.A.  
WELLSFARGO.COM

for *Ashley Mandigo*

⑆063106513⑆1000011984581⑆ 1621

# WELLS FARGO BANK

OAKLEAF, 5550 ARCYLE FOREST BLVD, JACKSONVILLE, FL 32222

DATE 08-01-2018

7143

63-751/631

PAY TO THE ORDER OF MIDDLE VILLAGE CDD

\$200.00

Two Hundred Dollars

DOLLARS

JOHN J ARIETA  
LIBIA E ARIETA  
3949 DEERTREE HILLS DR  
ORANGE PARK FL 32065-2581

SUMMER TENNIS JUMP

⑆063107513⑆7037909400⑆7143

Tina T Herbermann  
James T Herbermann  
3504 Penn Ave W 25<sup>th</sup> COASTAL PLANTATION PKWY  
PITTSBURGH, PA 15201-1333 Unit 314  
Orange Park FL 32065

569

63-4/630 FL  
547

7-30-18

Date

Pay to the Order of Middle Village CDD

\$ 70.00

Seventy and no/100

Dollars



Security Features  
Detailed on Back

**PNC BANK**

PNC Bank, N.A. 001

For Tennis Camp

[Signature]

MP

⑆043000096⑆1040589897⑆0569

Payroll Only

N  
JOSHUA CLAY SMITHERS  
KIMBERLY BRUNI SMITHERS  
1970 BRIDGEWOOD DR  
ORANGE PARK, FL 32065-2638

109

63-4/630 FL  
11019

7/30/18

Date

Fee/ta

Pay to the Order of Middle Village CDD

\$ 150.00

One hundred fifty and no/100

Dollars  
Dollars



Security Features  
Detailed on Back

**Bank of America**

ACH R/T 063106277

For [Signature]

[Signature]

MP

⑆063000047⑆001207810628⑆0109

JACK R STROMBECK  
LAURA E STROMBECK  
3481 LIVE OAK HOLLOW DR  
ORANGE PARK, FL 32065

700

63-751/631 10574  
1010155704541

7-30-18

DATE

PAY TO THE ORDER OF

\$ 150.00

one hundred & fifty — 00/100

DOLLARS



Security Features  
Detailed on Back



Wells Fargo Bank, N.A.  
Florida  
wellsfargo.com

FOR JP & Elie tennis camp

[Signature]

MP

⑆063107513⑆1010155704541⑆10000000

Wells Fargo Bank  
Transaction Receipt

Branch #0066340 20

Deposit

Account Number XXXXXXXXXX4262

CHK 00182

Number of Checks 14

Check Listings

\$150.00

\$150.00

\$100.00

\$40.00

\$200.00

\$150.00

\$150.00

\$150.00

\$200.00

\$70.00

\$150.00

\$150.00

\$150.00

\$100.00

Total Checks Amount \$1,910.00

Total Deposit \$1,910.00

Deposit Availability

The full amount of your deposit will

be available on Saturday, 08/04/18

Transaction # 004 0007

09:09AM 08/03/18

Deposit Credit Date: 08/03/18

Thank you for your business.

Enjoy the convenience of

scheduling appointments online at

[wellsfargo.com/appointments](http://wellsfargo.com/appointments)

Thank you, SHELIA

From: Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
Subject: MVCDD refund of deposit request - JEANENE JOHNSON  
Date: August 21, 2018 at 6:37 PM  
To: Hannah Smith [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)  
Cc: Daniel Laughlin [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com)

Good evening Hannah,

Please make the following refund at your earliest opportunity after checking to confirm check in question has cleared:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO aka Plantation Oaks Patio (SATURDAY) 11:00 A.M. to 3:00 P.M.
  - DATE OF VENUE – AUGUST 18, 2018
  - RESIDENT – JEANENE JOHNSON
  - ADDRESS – 1086 MOOSEHEAD DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - DEPOSIT was via CHECK drawn on NAVY FEDERAL:
    - CHECK#: 1074
    - DATED: 8/6/18
    - DEPOSITED: 8/11/18
    - AMOUNT: \$100.00

2. 300.369.103  
679

Let me know if you have any questions or require any additional information.

Thank you.

--

*I will be out of the office SUNDAY, August 19, 2018 and WEDNESDAY, August 22, 2018, therefore, if you require immediate attention please email me or leave a message at 904-770-4661 with your name, contact number and email address. I will respond at my earliest opportunity.*

**Wanda McReynolds – Venue Coordinator, OakLeaf Plantation**

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

11/16/18  
11/16/18  
11/16/18

Oakleaf Venues

Fwd: MVCDD refund of deposit request - LATOYA WILLIAMS

To: Hannah Smith, Cc: Daniel Laughlin

Inbox - Google August 17, 2018 at 3:10 PM

Details



Please provide a status update on the following requested deposit refund at your earliest opportunity. Thank you.

----- Forwarded message -----

From: Oakleaf Venues <venue rentals@oakleafresidents.com>

Date: Mon, Aug 6, 2018 at 10:54 AM

Subject: MVCDD refund of deposit request - LATOYA WILLIAMS

To: Brian Sanchez <BSANCHEZ@gmsnf.com>

Good morning Brian,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – GRAND BANQUET (SATURDAY) 12:00 p.m. to 12:00 a.m.
  - DATE OF VENUE – JULY 28, 2018
  - RESIDENT – LATOYA WILLIAMS
  - ADDRESS – 3352 NOLAN STREET, JACKSONVILLE, FL 32254
  - AMOUNT OF REFUND - \$700.00 for GB DEPOSIT& GL DEPOSIT
  - DEPOSIT was via VISA (9159)
    - GRAND BANQUET:
      - DATED: 3/26/18
      - INVOICE: 4
      - BATCH #: 8
      - APPROVAL CODE: 040229
      - AMOUNT \$500.00
    - GRAND LAWN:
      - DATED: 3/26/18
      - INVOICE: 5
      - BATCH #: 8
      - APPROVAL CODE: 023852

2,300.369.103  
678

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK/CASH	CREDIT CARD
03/26/18	03/26/18	07/28/18	Latoya Williams - GB DEPOSIT	DEPOSIT	\$ 500.00			VISA-040229
03/26/18	03/26/18	07/28/18	Latoya Williams - GL DEPOSIT	DEPOSIT	\$ 200.00			VISA-023852

Let me know if you have any questions or require any additional information.

Thank you.



A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

# INVOICE

Page 1 of 1

SHIPPED TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

INVOICE DATE 07/26/18  
INVOICE NUMBER 448586982  
ACCOUNT NUMBER 645245  
ORDER NUMBER 7510114

SOLD TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

FOR INQUIRIES CALL:  
(866) 412-6726 FAX : (877) 712-6726

[www.supplyworks.com](http://www.supplyworks.com)

ORDER DATE 07/25/18 ORDER NO. 7510114 CUSTOMER P.O. SHIPPED VIA JAX1 - DR22 TERMS NET 30 DAYS SALESPERSON WILLIAM WOODR

LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT	T
1	REN06189-WB	8	RENOWN PREM TWL 7.5"x600FT WBT - IM	12	6	6	CA	59.04	354.24		
2	REN06125-WB	8	RENOWN SINGLE ROLL BATH TISSUE 2PLY	10	10	0	CA	64.22	642.20		
3	TRAVLG5201	8	AMBITEK GLV VINYL PWD-FREE LARGE -	1	1	0	CA	30.90	30.90		

\$7.95 Handling Charge

Delivery information for this invoice may be  
found at: <http://www.supplyworks.com>

**Code to: Split**  
**Double Branch - Janitorial**  
**2-330-572-6100**  
**Middle Village - Janitorial**  
**2-330-572-342** ~~447~~ \$ 517.65

447

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
1,027.34	0.00	7.95	0.00	1,035.29

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	07/26/18	448586982	1,035.29

BILL TO:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

NET  
AMOUNT  
PAID

REMIT TO:

SupplyWorks  
PO Box 404468  
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User





A Home Depot Company

PO BOX 2317

Jacksonville, FL 32203-2317

# INVOICE

Page 1 of 1

SHIPPED TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

INVOICE DATE 07/30/18  
INVOICE NUMBER 448976431  
ACCOUNT NUMBER 645245  
ORDER NUMBER 7510114-2

SOLD TO:  
DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

FOR INQUIRIES CALL:  
(866) 412-6726 FAX : (877) 712-6726

[www.supplyworks.com](http://www.supplyworks.com)

ORDER DATE	ORDER NO.	CUSTOMER P.O.	SHIPPED VIA	TERMS	SALESPERSON
07/25/18	7510114-2		JAX1 - DR22	NET 30 DAYS	WILLIAM WOODR

LN	ITEM NO.	CAT	DESCRIPTION	ORDERED	SHIPPED	B/O	UOM	PRICE	EXT	AMT	T
1	REN06189-WB	8	RENOWN PREM TWL 7.5"x600FT WHT - IM	6	6	0	CA	59.04	354.24		

Delivery information for this invoice may be found at: <http://www.supplyworks.com>

**Code to: Split**  
**Double Branch - Janitorial**  
**2-330-572-6100**  
**Middle Village - Janitorial**  
**2-330-572-342 \$177.12**  
**447**

NET MERCHANDISE TOTAL	FREIGHT	HANDLING	TAX	INVOICE TOTAL
354.24	0.00	0.00	0.00	354.24

RETAIN THIS PORTION OF THE INVOICE FOR YOUR RECORDS

RETURN THIS PORTION WITH YOUR REMITTANCE



A Home Depot Company

ACCOUNT NUMBER	INVOICE DATE	INVOICE NUMBER	INVOICE AMOUNT DUE
645245	07/30/18	448976431	354.24

BILL TO:

DOUBLE BRANCH  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

NET  
AMOUNT  
PAID

REMIT TO:

SupplyWorks  
PO Box 404468  
Atlanta, GA 30384-4468

CURRENT TERMS AND CONDITIONS APPLY. CLAIMS FOR SHORTAGES OR DAMAGED GOODS MUST BE MADE IMMEDIATELY UPON RECEIPT OF SHIPMENT IN ACCORDANCE WITH CURRENT RETURN GOODS POLICY. NO RETURNS ACCEPTED WITHOUT PRIOR AUTHORIZATION.

Web User



D/B/A Atlantic Security  
1714 Cesery Blvd  
Jacksonville, FL 32211  
Telephone#: 904-743-8444  
LIC BF00001226 - LIC LU405163 - BF20000570

# INVOICE

Bill To: PLANTATION OAKS  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL 32065

Ship To: MIDDLE VILLAGE CDD  
845 OAKLEAF PLANTATION PKWY  
ORANGE PARK FL 32073

Invoice #	Order #	Customer #	Customer P.O. #	Terms	Salesperson
Invoice Dt	Order Dt				
135975	104627	83524		UPON RECEIPT	
08/16/18	08/15/18	For: 09/01/18 - 08/31/19			007

Units	U/M	Item Description	Disc	Unit Price	Amount
		Contract#: 83521-1			
		MONITOR			280.00
		COMMUNICATION CENTER			
		BURGLAR SYSTEM			
		MONITOR2			380.00
		COMMUNICATION CENTER			
		FIRE SYSTEM			
		MONITOR3			380.00
		COMMUNICATION CENTER			
		ELEVATOR			
		Subtotal			1,040.00
		Total Due On 09/03/18			1,040.00
<b>Code to:</b> <b>Middle Village facility preventative</b> <b>2-330-572-621 37</b>					
YOU CAN NOW PAY ONLINE VISIT US AT WWW.ATLANTICCOMPANIES.NET THANK YOU FOR YOUR BUSINESS!!!!					

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: AUGUST 21, 2018  
WEEK OF: 08/10-16/18

TO:  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

FOR:  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
8/10/18	WES SMITH ✓	1700-2300	6	30.00	180.00
8/10/18	BEN ZIRBEL ✓	1815-0015	6	30.00	180.00
8/11/18	BEN SIMMONS ✓	1200-2300	11	30.00	330.00
8/11/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
8/12/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
8/13/18	MATT WILLIAMS ✓	1730-2330	6	30.00	180.00
8/14/18	STEPHEN HILLS ✓	1700-2300	6	30.00	180.00
8/15/18	BEN WASE ✓	1745-2345	6	30.00	180.00
8/16/18	BEN WASE ✓	1730-2330	6	30.00	180.00
DEPUTY SIGNATURE:					TOTAL
					\$1770.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!

**Clay County Sheriff's Office**

P.O. Box 548  
Green Cove Springs, FL 32043

**INVOICE**

INVOICE DATE: AUGUST 27, 2018  
WEEK OF: 08/17-23/18

TO:  
Double Branch CDD & Middle Village CDD  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

FOR:  
Oakleaf Amenities Manager  
and  
Brian Sanchez

DATE WORKED	DESCRIPTION	TIME IN/OUT	HOURS	RATE	AMOUNT
8/17/18	MATT WILLIAMS ✓	1630-2230	6	30.00	180.00
8/17/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
8/18/18	STEPHEN HILLS ✓	1630-2230	6	30.00	180.00
8/18/18	WAYNE SIMANDL ✓	1700-2300	6	30.00	180.00
8/19/18	BRYAN SMITH ✓	1700-2300	6	30.00	180.00
8/20/18	VACANT ✓				
8/21/18	BEN WASE ✓	1700-2300	6	30.00	180.00
8/22/18	MATT WILLIAMS * ✓	1730-2300	5.5	30.00	165.00
8/23/18	STEPHEN HILLS ✓	1700-2300	6	30.00	180.00
DEPUTY SIGNATURE:					TOTAL
					\$1425.00

Make all checks payable to Deputy name and mail to the Sheriff's Office C/O Brittany Gillard.

THANK YOU FOR YOUR BUSINESS!



Remit To: Clay County Sheriff's Office  
PO Box 548/901 N. Orange Ave  
Green Cove Springs, FL 32043  
  
(904) 284-7575

Invoice Number: SSI08329  
Invoice Date: 8/20/2018

Page: 1

Attn: Fiscal - Accounts Receivable

Bill

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065

Ship

To: OAKLEAF PLANTATION CDD  
MVCDD & DBCDD  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK, FL 32065

2-32-572-34510  
256

AUG 23 2018

Due Date 9/4/2018  
Terms Net 15 Days

Customer ID C0000168  
P.O. Number  
P.O. Date 8/20/2018  
Our Order No  
SalesPerson

Item/Description	Unit	Order Qty	Quantity	Unit Price	Total Price
Fees-2nd Employment Admin Fee-JULY 2018		203	203	3.00	609.00/2 = \$304.5
Fees-2nd Employment Scheduling		15	15	25.00	375.00/2 = \$187.5

Amount Subject to Sales Tax US0  
Amount Exempt from Sales Tax 984.00

Subtotal: 984.00  
Invoice Discount: 0.00  
Tax: 0.00

Total USD: 984.00/2  
\$492.00

OAKLEAF PLANTATION CDD	7/1/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/2/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	7/3/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	7/4/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/5/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	7/6/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	7/6/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/7/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/8/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	7/9/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	7/10/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	7/11/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	7/12/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	7/13/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	7/13/2018	616	GEOGHAGAN, TIMOTHY J	6.00
OAKLEAF PLANTATION CDD	7/14/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/15/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	7/16/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	7/17/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	7/19/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	7/20/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	7/20/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	7/21/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/22/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	7/23/2018	6839	SMITH, BRYAN	6.00
OAKLEAF PLANTATION CDD	7/24/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/25/2018	25117	HILLS, STEVEN L.	6.00
OAKLEAF PLANTATION CDD	7/26/2018	6905	WASE, BEN	6.00
OAKLEAF PLANTATION CDD	7/27/2018	6534	SIMMONS, BENJAMIN A	6.00
OAKLEAF PLANTATION CDD	7/28/2018	6799	SIMANDL, WAYNE A.	6.00
OAKLEAF PLANTATION CDD	7/29/2018	6839	SMITH, BRYAN	11.00
OAKLEAF PLANTATION CDD	7/30/2018	6028	WILLIAMS, MATTHEW L	6.00
OAKLEAF PLANTATION CDD	7/31/2018	25117	HILLS, STEVEN L.	6.00
			TOTAL	203.00

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1440  
Invoice Date: 8/20/18  
Due Date: 8/20/18  
Case:  
P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

8/20/2018

Description	Hours/Qty	Rate	Amount
Facility Maintenance July 1 - July 31, 2018/ Tennis Facility		520.00	520.00
Tennis Court Maint. 2, 330, 572, 3440 26			
Total			\$520.00
Payments/Credits			\$0.00
Balance Due			\$520.00

ZMW  
8-24-18

RMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JULY 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/2/18	2	G.S.	Clean and sweep tennis courts.
7/4/18	2	G.S.	Clean and sweep tennis courts.
7/6/18	2	G.S.	Clean and sweep tennis courts.
7/9/18	2	G.S.	Clean and sweep tennis courts.
7/11/18	2	G.S.	Clean and sweep tennis courts.
7/13/18	2	G.S.	Clean and sweep tennis courts.
7/16/18	2	G.S.	Clean and sweep tennis courts.
7/18/18	2	G.S.	Clean and sweep tennis courts.
7/20/18	2	G.S.	Clean and sweep tennis courts.
7/23/18	2	G.S.	Clean and sweep tennis courts.
7/25/18	2	G.S.	Clean and sweep tennis courts.
7/27/18	2	G.S.	Clean and sweep tennis courts.
7/30/18	2	G.S.	Clean and sweep tennis courts.
TOTAL	<u>26</u>		at \$20 per hour
MILES	<u>0</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1439  
Invoice Date: 8/20/18  
Due Date: 8/20/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
476 West Town Place  
Suite 114  
St. Augustine, FL 32092

PAID  
AUG 23 2018

Description	Hours/Qty	Rate	Amount
Facility Maintenance July 1 - July 31, 2018		10,543.82	10,543.82
Maintenance Supplies		2,368.95	2,368.95
Facility Maint. - General 2,330,572,6200		\$ 3142. <sup>00</sup>	
Facility Maint. - Contingency 2,330,572,6220		\$ 2300. <sup>00</sup>	
Common Area Maint. 2,320,572,4650		\$ 2591. <sup>00</sup>	
Tennis Court Maint. 2,330,572,3440		\$ 1525. <sup>00</sup>	
Lighting Repairs 2,572,4663		\$ 836. <sup>00</sup>	
Repairs / Replace 34,538,6400		\$ 2518. <sup>77</sup>	
26			
Total			\$12,912.77
Payments/Credits			\$0.00
Balance Due			<del>\$12,912.77</del>

\$10,394

ZHW  
8-24-18

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JULY 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/2/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/2/18	8	B.M.	Dusted Amenity Center building for cobwebs, replaced light fixture on boardwalk, painted BBQ grills at tennis courts & Amenity Center, repared pavers at round-a-bout, removed debris from Amenity Center, fountain, parking lot and boardwalk, organized shop
7/2/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/3/18	6	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, installed decorations for holiday, repared spray ground feature netting
7/3/18	6	B.M.	Installed decorations for holiday, repared netting at spray ground feature, removed debris from parking lot and Amenity Center
7/3/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, relocated abandoned trailer
7/3/18	2	J.H.	Additional tennis court maintenance
7/5/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, organized shop, painted park benches and installed on field, positioned umbrella stands on pool deck
7/5/18	8	B.M.	Removed debris from Amenity Center, repared handicap ramp railings, continued organizing shop, painted benches, repared restroom stall latch in women's restroom, replaced bulb in women's restroom
7/5/18	6	T.C.	Organized shop, painted benches, positioned umbrella stands on pool deck
7/5/18	4	J.H.	Additional tennis court maintenance
7/6/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/6/18	8	B.M.	Painted picnic table at tennis courts, repared bench, removed debris from fountain, inspected lighting on promenade, replaced bulbs as needed, setup for swim meet, removed debris from tennis courts
7/6/18	6	T.C.	Replaced flags around adult pool, setup for swim meet, repared legs on wooden bench, repared toilet in men's restroom
7/6/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/7/18	2.5	J.H.	Additional tennis court maintenance
7/9/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/9/18	4	B.M.	Blew off boardwalk and walkways, removed debris from fountain, setup CDD meeting, repared pavers at Amenity Center entrance
7/9/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, removed debris from lakes and outfall structures
7/10/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/10/18	4	B.M.	Removed holiday decorations from Amenity Center, fabricated umbrella stands, painted benches
7/10/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, repared promenade paver walls
7/11/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/11/18	8	B.M.	Removed debris from fountain, dusted Amenity Center buildings for cobwebs and debris, painted new fencing on tennis courts, inspected lakes and outfall structures
7/11/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/12/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/12/18	2	T.C.	Began fabricating brackets for hanging flower baskets
7/12/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, inspected parks
7/12/18	2	J.H.	Additional tennis court maintenance
7/13/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/13/18	5.5	B.M.	Fabricated stand from movie screen, replaced fixture with LED fixture in parking lot, inspected lights on promenade, replaced bulbs as needed
7/13/18	4	T.C.	Assisted with inspection and replacement of lighting on promenade, replaced bulb in parking lot
7/13/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/16/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/16/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/17/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, fabricated brackets for hanging baskets, repared lap pool lane lines, planted flowers in hanging baskets
7/17/18	8	B.M.	Repared water fountain, replaced bulbs in women's restroom, inspected lights in grand banquet room, removed debris from Amenity Center, fabricated brackets for hanging baskets
7/17/18	2	T.C.	Fabricated brackets for hanging baskets
7/17/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/17/18	2	J.H.	Additional tennis court maintenance
7/18/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JULY 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/18/18	3	B.M.	Inspected and replaced bulbs in closets and shop, positioned flower planters on pool deck
7/18/18	4	T.C.	Planted plants in flower baskets, placed new hibiscus trees around pool deck
7/18/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, plus supplies from Home Depot
7/19/18	8	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, fabricated brackets for hanging baskets, installed brackets on Amenity Center, planted plants in baskets
7/19/18	8	B.M.	Fabricated brackets for hanging baskets, installed brackets on Amenity Center, repaired cannon on spray ground feature, removed debris from Amenity Center, setup for CDD meeting, setup for dive-in
7/19/18	6	T.C.	Installed brackets on Amenity Center, hung baskets around Amenity Center, setup for dive-in
7/19/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/19/18	2	J.H.	Additional tennis court maintenance
7/20/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/20/18	8	B.M.	Inspected lighting in grand banquet room, replaced bulbs in women's restroom, took down CDD meeting, cleaned entrance fountain, dusted Amenity Center for cobwebs, installed new chains for hanging plants
7/20/18	8	T.C.	Took down CDD meeting, repaired netting on spray ground feature, installed new chains for hanging plants, removed debris in parking lot
7/20/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/22/18	2.5	J.H.	Additional tennis court maintenance
7/23/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/23/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/24/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, inspected lights on boardwalk, replaced (3) bulbs, blew off boardwalk, removed spider webs and sprayed for insects at lake pavilion, removed fallen tree in common areas, replaced bulbs in parking lot
7/24/18	4	T.C.	Trenched to drain off standing water at adult pool, removed spider webs from Fleckhouse and slide tower
7/24/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, organized shop, replaced light fixture in parking lot
7/24/18	3.5	J.H.	Additional tennis court maintenance
7/25/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/25/18	8	B.M.	Repaired pavers at Amenity Center, completed planting in hanging baskets, extended chains on small baskets, removed debris from fountain, dusted Amenity Center for cobwebs
7/25/18	6	T.C.	Planted plants in hanging basket, hung baskets, repaired sink in summer kitchen, repaired ladder in spray ground
07/25/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/26/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, fabricated brackets for hanging baskets, installed brackets on Amenity Center, blew off boardwalk, removed spider webs
7/26/18	4	B.M.	Hung eye bolts for hanging baskets, fabricated brackets for hanging baskets, changed light bulbs in gazebo walk through
7/26/18	4	T.C.	Removed sink from closet in men's room, replaced bulb in parking lot
7/26/18	4	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/27/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/27/18	8	B.M.	Installed shelving in men's closet, cleaned fountains of debris, dusted cobwebs from buildings, removed debris from Amenity Center and tennis courts, repaired water fountain, inspected playground equipment for wasps, repaired light switch
7/27/18	4	T.C.	Organized closet, installed shelving, stocked with janitorial supplies, repaired changing station in women's restroom, removed debris from parking lot
7/27/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/27/18	2	J.H.	Additional tennis court maintenance
7/28/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/28/18	2	J.H.	Additional tennis court maintenance
7/30/18	8	B.M.	Removed debris from fountain, inspected lights at Amenity Center, replaced bulbs in hallways, washed down Polaris, removed debris at Amenity Center, inspected and repaired fencing
7/30/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/31/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/31/18	4	B.M.	Removed tree debris from common area, inspected lighting on promenade, replaced bulbs as needed, replaced light fixture on boardwalk
7/31/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/31/18	1	J.H.	Additional tennis court maintenance

TOTAL 323

MILES 467

\*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 8/5/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	7/6/18	Rustoleum black spray paint (6)	36.36	B.M.
	7/6/18	S Hooks (8)	20.88	B.M.
	7/6/18	Duct tape	4.58	J.S.
	7/6/18	S hooks (3)	4.07	J.S.
	7/6/18	Spring link (60)	23.01	J.S.
	7/6/18	14" Hanging baskets (8)	73.42	J.S.
	7/6/18	Duck tape	9.17	J.S.
	7/6/18	S Hooks	8.14	J.S.
	7/6/18	Spring link (30)	46.02	J.S.
	7/6/18	14" Hanging baskets (7)	73.42	J.S.
	7/9/18	Ant poison	24.05	G.S.
	7/10/18	Bleach (4)	13.75	B.M.
	7/12/18	Flat bar (4)	38.94	B.M.
	7/12/18	Toggle bolts	7.44	B.M.
	7/12/18	Eye bolts (4)	2.21	B.M.
	7/12/18	1x4 Lumber	5.26	B.M.
	7/12/18	Cleaning sponge	2.27	G.S.
	7/12/18	Anchor cement (2)	52.83	G.S.
	7/13/18	Brush	13.78	B.M.
	7/13/18	Oil (2)	17.80	B.M.
	7/13/18	Duct tape	10.32	B.M.
	7/13/18	Bulbs (3)	117.20	B.M.
	7/13/18	PVC Foam core piping	14.36	B.M.
	7/13/18	Plastic planters (2)	34.43	B.M.
	7/13/18	60lb Concrete mix (4)	15.87	B.M.
	7/13/18	80lb Concrete mix (2)	10.81	B.M.
	7/16/18	Keys (7)	15.86	J.S.
	7/16/18	Terra Cotta pots (3)	172.43	J.S.
	7/17/18	Construction adhesive	9.17	B.M.
	7/17/18	Loctite	7.79	B.M.
	7/17/18	Black flag spider spray (2)	10.28	B.M.
	7/17/18	Spider spray	6.06	B.M.
	7/17/18	Spade bit set	8.02	B.M.
	7/17/18	Top soil (4)	7.77	J.S.
	7/17/18	Poling soil (2)	30.98	J.S.
	7/17/18	Lava rocks (2)	12.10	J.S.
	7/17/18	4" Potlhos (16)	60.03	J.S.
	7/17/18	10" Planters (4)	78.11	J.S.
	7/18/18	Seam male caulk	16.59	G.S.
	7/18/18	Sawzall blades	28.72	G.S.
	7/18/18	Soffit vent	9.66	G.S.
	7/18/18	Plaster blade	8.02	G.S.
	7/18/18	1/2" PVC Caps	8.83	G.S.
	7/18/18	5gal Bucket	3.74	G.S.
	7/18/18	100' Hose	33.32	B.M.
	7/18/18	Pumice slick	2.86	B.M.
	7/18/18	4' LED Bulbs (6)	68.46	B.M.
	7/19/18	Flat bar aluminum (4)	38.96	B.M.
	7/19/18	Screws	1.22	B.M.
	7/19/18	Eye bolts (4)	2.21	B.M.
	7/19/18	Fender washer	1.36	B.M.
	7/19/18	1/4" Eye bolt	0.55	B.M.
	7/19/18	14" English basket	9.18	B.M.
	7/20/18	Bleach (4)	13.75	B.M.
	7/20/18	Black chain 190ft	99.90	B.M.

7/20/18	Polato vine (5)	22.89	J.S.
7/25/18	Security light	2.85	B.M.
7/25/18	Rope	11.27	B.M.
7/25/18	Ant poison	24.05	G.S.
7/25/18	Twisted link chain	26.76	B.M.
7/25/18	Filter fresh pads	39.28	J.S.
7/25/18	Schlage deadbolts	228.85	J.S.
7/26/18	2" S-hooks (4)	5.43	B.M.
7/26/18	Steel rings (2)	3.57	B.M.
7/26/18	Screw eye bolts (8)	20.88	B.M.
7/26/18	100w Bulbs (4)	15.50	B.M.
7/26/18	Spot light	22.98	B.M.
7/27/18	Lysol cleaner (2)	18.33	B.M.
7/27/18	Keys (2)	4.53	B.M.
7/27/18	Wire shelf	45.98	B.M.
7/27/18	Plastic watering cans (2)	11.45	J.S.
7/27/18	Insect spray	4.01	J.S.
7/27/18	Plant fert splke	1.14	J.S.
7/27/18	A/C filter web deodorizer	12.63	J.S.
7/30/18	4-pin LED Bulbs (5)	44.62	B.M.
7/30/18	26w 4-pin bulb	8.02	B.M.
7/31/18	LED spotlight	22.98	B.M.
7/31/18	Watering wand	9.74	B.M.
7/31/18	150' Hose	41.37	B.M.
7/31/18	Nozzle	10.33	B.M.
7/31/18	Hose mender	5.73	B.M.
8/1/18	Fire ant killer	24.10	G.S.
8/1/18	Flat iron plate	8.04	G.S.
8/1/18	Flat iron	9.44	G.S.
8/1/18	4x4x8' Lumber (1)	11.81	B.M.
8/1/18	2x6x8' Lumber (2)	24.08	B.M.
8/1/18	5lb Box deck screws	34.48	B.M.
8/1/18	Black spray paint (2)	12.12	B.M.
8/1/18	Lag screws (2)	3.13	B.M.
8/1/18	Diablo blade	17.22	B.M.
8/1/18	Cut washers (2)	0.58	B.M.
8/2/18	2'x6'x10' Lumber (2)	22.47	B.M.
8/2/18	2'x6'x8' Lumber (10)	80.27	B.M.
8/2/18	4'x4'x8' Lumber (1)	11.81	B.M.

TOTAL \$2,368.95

# Invoice

**Bill To:**  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Amenities Revenue  
2,369,103  
26

Total	\$838.75
Payments/Credits	\$0.00
Balance Due	\$838.75

2011  
8-7-18

**Governmental Management Services, LLC**  
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
33.55	Facility Event Staff	\$ 25.00	\$ 838.75

Covers Period End: August 2, 2018

Amenities Revenue # 2-369-103

**Governmental Management Services, LLC**

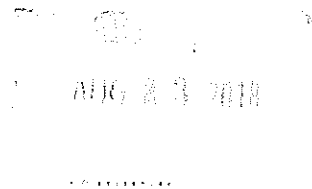
1001 Bradford Way  
Kingston, TN 37763

**Invoice**

Invoice #: 1437  
Invoice Date: 8/14/18  
Due Date: 8/14/18  
Case:  
P.O. Number:

**Bill To:**

Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Tennis Revenue/ Funds deposited 08/14/18		1,112.00	1,112.00
2.300 369.102 26			
Total			\$1,112.00
Payments/Credits			\$0.00
Balance Due			\$1,112.00



## *Middle Village CDD*

### Breakdown of Revenues August 14, 2018

Deposit Date	Lessons	GMS 90%	Middle Village CDD 10%
8/14/2018	\$ 1,180.00	\$ 1,062.00	\$ 118.00
		\$ -	\$ -

Subtotal      \$            1,180.00    \$            1,062.00    \$            118.00

Date	Ball/Racquet/Machine Rentals	GMS 20%	Middle Village CDD 80%
8/14/2018		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ -	\$ -	\$ -

Date	Miscellaneous	GMS 50%	Middle Village CDD 50%
8/14/2018	\$ 100.00	\$ 50.00	\$ 50.00 *Stringing
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
Subtotal	\$ 100.00	\$ 50.00	\$ 50.00

Date	Returned Checks 90%	Middle Village CDD 10%
------	---------------------	------------------------

Subtotal      \$            -    \$            -    \$            -

Total Revenues      \$            1,280.00    \$            1,112.00    \$            168.00

Pearl F Stokes  
3825 Chasing Falls Rd  
Orange Park, FL 32065-3570

7033  
30-7426/3140

Aug 8, 2018

Pay to the Order of Middle Village CDD \$ 35.00  
thirty-five dollars

USAA FEDERAL SAVINGS BANK  
10750 McDERMOTT FWY  
SAN ANTONIO, TEXAS 78288-0544  
(210) 466-8000 1-800-832-3724

For Pearl Stokes  
⑆314074269⑆ ⑆48522627⑆ 7033

BERT W CUTTING  
McKENZIE E CUTTING  
8124 HEARTHSTONE LN  
ORANGE PARK, FL 32065-4213

2029  
30-7426/3140

8-8-18

Pay to the Order of Middle Village CDD \$ 70.00  
seventy dollars

USAA FEDERAL SAVINGS BANK  
10750 McDERMOTT FWY  
SAN ANTONIO, TEXAS 78288-0544  
(210) 466-8000 1-800-832-3724

For James Kenneth M. Cutting  
⑆314074269⑆ ⑆241998301⑆ 2029



Jaime / Belle Jayne Garin

1798  
63-27/631 FL  
23511

8/7/18

Pay to the Order of CASH \$ 40.00  
Pague a la Orden de forty dollars

Bank of America

ACH RPT 063100277

For Frank Thomas Garin

⑆063100277⑆ 2290000048937⑆ 1798

JEANETTE M. WHITE  
7267 LONGHORN CIR N.  
JACKSONVILLE FL 32244-7068

121

63-27/631 FL  
208

8-06-2018  
Date

Pay to the Order of Middle Village CDD \$105.00  
One hundred Five and 00/100 Dollars

Bank of America

ACH RT 003100277

For August Aid Jeanette White  
⑆065100277⑆ 00366983687⑆ 0121

LOUIS V DISTELZWEIG  
EVE DISTELZWEIG  
3654 THOUSAND OAKS DR  
ORANGE PARK, FL 32065-4240

1556

30-7426/3140

6 AUG 2018  
Date

Pay to the Order of MIDDLE VILLAGE CDD \$70.00  
SEVENTY DOLLARS & 00/100 Dollars

USAA FEDERAL SAVINGS BANK  
10750 MODERHOTT FWY  
SAN ANTONIO, TEXAS 78260-0544  
(210) 456-8000 1-800-832-3724

For TENNIS

⑆314074269⑆ ⑆29401550⑆ 1556  
TRANSIT ROUTING NUMBER ACCOUNT NUMBER

David Capuzzo 01-02  
Theresa Capuzzo  
403 Bayridge Court  
Orange Park, FL 32065

3750

63-1392/630  
66350

8-3-18  
Date

Pay to the Order of Middle Village \$150.00  
One hundred fifty & 00/100 Dollars

BBVA Compass Compass Bank Jacksonville, FL

For Abby Allison Theresa Capuzzo  
⑆063013924⑆ 886 5595 8⑆ 3750

LAWRENCE L. DUTTON  
LANITA R. DUTTON  
3972 EQUESTRIAN CT  
MIDDLEBURG, FL 32068-3296

5916

68-7497/2560

8/7/18  
DATE

PAY TO THE ORDER OF Middle Village CDD \$200.00  
two hundred dollars & 00/100 DOLLARS

NAVY FEDERAL  
Credit Union

For Math's tennis Lawrence Dutton  
⑆256074974⑆ 5916⑆ 2269954703⑆ 001

Tina T Herbermann  
James T Herbermann  
3504 Penn Ave Unit 314  
Pittsburgh, PA 15201-1333  
Oakleaf Plantation Pkwy  
Orange Park, FL 32065

572

8-9/18  
547

8-9-18

Date

Pay to the Order of Middle Village CDO \$ 70.00

Twenty & 00/100

Dollars



Security Features  
Look for



PNC Bank, N.A. 001

For [Signature] MP  
⑆043000096⑆ 1040589897⑆ 0572

David Capuzzo 01-02  
Theresa Capuzzo  
403 Bayridge Court  
Orange Park, FL 32065

3752

8-9-18  
63-1302/630  
66350

8-9-18

Date

Pay to the Order of Middle Village \$ 105.00

One hundred five dollars & 00/100

Dollars



Photo  
Safe  
Deposit  
Check  
Protect

BBVA Compass

Compass Bank  
Jacksonville, FL

For Ally Abby August Theresa Capuzzo MP  
⑆063013924⑆ 886 5595 8⑆ 3752

63-751/631

1622

SEAN & ASHLEY MANDIGO  
640 ACORN CHASE DRIVE  
ORANGE PARK, FL 32065

August 5 20 18

Pay to Middle Village CDO \$ 35.00  
the order of Thirty Five Dollars

Dollars



Security Features  
Look for

WELLS FARGO BANK, N.A.  
WELLSFARGO.COM

For Cashly Monks MP  
⑆063107513⑆ 109001198358⑆ 1622

WORLDWIDE SERVICE

HELMUT THOMAY  
LUCIA THOMAY  
739 GROVER LN  
ORANGE PARK, FL 32065-8216

107

98/03/18  
63-7927/2630  
126

98/03/18

Date

Pay to the Order of MIDDLE VILLAGE \$ 5140.00

Five thousand one hundred forty

Dollars



Photo  
Safe  
Deposit  
Check  
Protect



P.O. Box 45005 • Jacksonville, FL 32202-5005

For TENNIS SCHMER + ADVA MP

[Signature]

⑆263079276⑆ 7506870840⑆00107

Wells Fargo Bank  
Transaction Receipt

Branch #0066340 21      Deposit

Account Number      XXXXXXXXX4262  
CHK 00192  
Cash In      \$160.00  
Number of Checks      11  
Check Listing

\$40.00  
\$70.00  
\$35.00  
\$200.00  
\$150.00  
\$70.00  
\$105.00  
\$140.00  
\$35.00  
\$70.00  
\$105.00

Total Checks Amount      \$1,020.00  
Total Deposit      \$1,180.00

Deposit Availability  
\$160.00 of your deposit is  
included in your available balance.

\$1,020.00 will be available on  
Wednesday, 08/15/18

Transaction # 076 0095  
03:15PM 08/14/18  
Deposit Credit Date: 08/14/18

Thank you for your business.

Enjoy the convenience of  
scheduling appointments online at  
[wellsfargo.com/appointments](http://wellsfargo.com/appointments).

Thank you: ARLETTE

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1438  
Invoice Date: 8/20/18  
Due Date: 8/20/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

PAID  
8/20/18

Description	Hours/Qty	Rate	Amount
Event Staff through August 16th, 2018	28.11	25.00	702.75
Amenities Revenue 2,369,103 26			
Total			\$702.75
Payments/Credits			\$0.00
Balance Due			\$702.75

RMW  
8-24-18

**Governmental Management Services, LLC**  
9655 Florida Mining Blvd., Building 300, Suite 305, Jacksonville, Florida 32257

Middle Village CDD

Facility Event Staff Service Hours

<u>Quantity</u>	<u>Description</u>	<u>Rate</u>	<u>Amount</u>
28.11	Facility Event Staff	\$ 25.00	\$ 702.75

Covers Period End: August 16, 2018

Amenities Revenue # 2-369-103

**From:** Oakleaf Venues [venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
**Subject:** MVCDD refund of deposit request - KRISTI DOKE  
**Date:** August 24, 2018 at 6:47 PM  
**To:** Hannah Smith [hsmith@gmstnn.com](mailto:hsmith@gmstnn.com)  
**Cc:** Daniel Laughlin [dlaughlin@gmsnf.com](mailto:dlaughlin@gmsnf.com)

Good evening Hannah,

Please make the following refund at your earliest opportunity:

- REFUND FROM MVCDD – for the following venue.
  - LOCATION – PO PATIO aka Plantation Oaks Patio (SATURDAY) 11:00 A.M. to 3:00 P.M.
  - DATE OF VENUE – JULY 14, 2018
  - RESIDENT – KRISTI DOKE
  - ADDRESS – 3129 STONEBRIER RIDGE DRIVE, ORANGE PARK, FL 32065
  - AMOUNT OF REFUND - \$100.00
  - DEPOSIT was via VISA (9295):
    - DATED: 6/5/18
    - INVOICE#: 5
    - BATCH#: 38
    - SEQ#: 5
    - APPROVAL CODE: 180627
    - AMOUNT: \$100.00

2.300.369.103  
680

PAYMENT DATE	SETTLEMENT DATE	EVENT DATE	DESCRIPTION	HOURS	AMOUNT	ELECTRONIC	CHECK/CASH	CREDIT CARD
06/05/18	06/05/18	07/14/18	Kristi Doke- PO PATIO DEPOSIT	DEPOSIT	\$ 100.00			VISA-180627

Let me know if you have any questions or require any additional information.

Thank you.

--

*I will be out of the office TUESDAY, August 28, 2018 and WEDNESDAY, August 29, 2018, therefore, if you require immediate attention please email me or leave a message at (904) 770-4661 with your name, contact number and email address.*

**Wanda McReynolds – Venue Coordinator, OakLeaf Plantation**

[venuerentals@oakleafresidents.com](mailto:venuerentals@oakleafresidents.com)  
(904) 770-4661 voice email  
(904) 375-9285 ext. 3  
[www.oakleafresidents.com](http://www.oakleafresidents.com)

Governmental Management Services

[www.OakLeafResidents.com](http://www.OakLeafResidents.com)

*Under Florida law, e-mail addresses are public records. If you do not want your e-mail address released in response to a public-records request, do not send electronic mail to this entity. Instead, contact this office by phone or in person. Information contained in this email and/or attachment(s) may be confidential and intended solely for the use of the individual or entity to which it is addressed. This email and/or attachment(s) may contain material that is privileged or otherwise exempt from disclosure under applicable law. If you are not the intended recipient or the individual responsible for delivering to the intended recipient, please notify sender immediately by telephone to obtain instructions as to whether information in this email is confidential and privileged or protected from disclosure under applicable law.*



R&D Landscaping & Irrigation  
8850 Corporate Square Court  
Jacksonville, FL 32216  
(904) 737-9733



# Invoice

#INV10695

**BILLING ADDRESS**

MIDDLE VILLAGE CDD  
C/O GMS LLC.  
475 WEST ROWN PLACE, STE 114  
ST. AUGUSTINE FL 32092  
UNITED STATES

**SHIPPING ADDRESS**

MIDDLE VILLAGE CDD  
C/O GMS LLC.  
475 WEST ROWN PLACE, STE 114  
ST. AUGUSTINE FL 32092  
UNITED STATES

Project/Job	Invoice Date	Due Date	Terms	PO #
	8/10/2018	9/9/2018	Net 30	

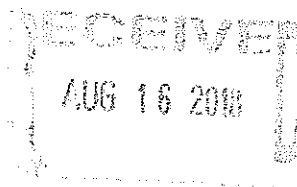
Item	Qty	Rate	Amount
<b>Landscape Enhancement</b> <b>Description:</b> completed approved landscape proposal #L25832	1	\$470.00	\$470.00

Please Remit Payments To:  
7887 Safeguard Circle  
Valley View, OH 44125

Subtotal	\$470.00
Payments/Credits	\$0.00
<b>Balance Due</b>	<b>\$470.00</b>

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

2-32-572-4652  
573





LANDSCAPE & IRRIGATION

470PROP #L25832

**R & D LANDSCAPE & IRRIGATION, INC.  
LANDSCAPE PROPOSAL  
FOR MIDDLE VILLAGE**

**GENERAL PROVISIONS**

1. This proposal is for landscape install.
2. R & D Landscape and Irrigation will provide the labor and materials.
3. Prices on proposal are good for 15 days due to increasing material cost, after 15 days please call to confirm price.

**SERVICES CONTRACTOR WILL PERFORM**

1. We propose to remove dead limbs and top the tree next to the playground at the Middle Village amenity center. =\$470.00

**COMPENSATION**

The above described services shall be performed for the sum of Four Hundred Seventy Dollars (\$470.00). Payment will be due upon completion of work.

**ACCEPTANCE OF PROPOSAL**

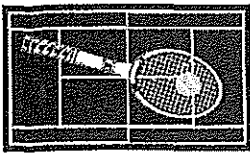
R&D Landscape & Irrigation Inc.

GMSNF  
Attn: Jay Soriano

By: \_\_\_\_\_  
Josh Feagin  
Maintenance Supervisor  
July 31, 2018

By: \_\_\_\_\_  
\_\_\_\_\_, 2018

8850 Corporate Square Court  
Jacksonville, FL 32216  
O: (904)737-9733 F: (904)737-2240



# Invoice

Welch Tennis Courts, Inc.  
P.O. Box 7770  
Sun City, FL 33586  
Phone: 813-641-7787  
Fax: 813-641-7795

Date	Invoice #
8/23/2018	48629

Bill To
Jay Soriano OakLeaf Plantation 370 Oak Leaf Village Pkwy Orange Park FL 32065

Ship To
Tennis (Jay or Andy) OakLeaf Plantation 845 Oak Leaf Plantation Pkwy Orange Park FL 32065

Terms	PO #	Due Date
Net 30	Andy	9/22/2018
Sales Rep	Ship Via	Ship Date
Shannon Wilder		8/23/2018

Notes
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Quantity	Units	Description	Options	Unit Price	Amount
5.6		HarTru in 80# bags. Each pallet is 1.4 tons or 35 bags. 5.6 tons = 4 pallets	Size: 80lb	285.99	1,601.54
1		Delivery for East Coast		275.00	275.00

Thank you for your business.	Total	\$1,876.54
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ALL PAST DUE ACCOUNTS ARE SUBJECT TO AN ANNUAL INTEREST CHARGE OF 1-1/2% PER MONTH THIS REPRESENTS AN ANNUAL INTEREST RATE OF 18%. MATERIALS AND EQUIPMENT SHALL REMAIN THE PROPERTY OF WELCH TENNIS COURTS, INC. UNTIL PAID IN FULL. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.

**Code to:**

**Middle Village tennis Court Maintenance**

**2-330-572-344** 130

8/23/2018

CHECK DATE	VEND#	.....INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK.... AMOUNT #
8/02/18	00018	7/19/18 122876	201807 600-53800-64000	DOOR CONTROLLER	*	455.04	
				DWG DISTRIBUTION			455.04 000175
8/02/18	00009	7/23/18 1425	201807 600-53800-64000	JUN REPAIR/REPLACE	*	3,212.00	
				GOVERNMENTAL MANAGEMENT SERVICES			3,212.00 000176
8/09/18	00018	6/25/18 122683	201806 600-53800-64000	SECURITY CAMERAS	*	794.93	
				DWG DISTRIBUTION			794.93 000177
8/16/18	00037	8/02/18 1133816	201808 600-53800-64000	KEYPAD/SWITCHES/EXPANDER	*	1,910.00	
				ATLANTIC COMPANIES			1,910.00 000178
8/16/18	00030	8/02/18 20847	201808 600-53800-64000	VTECH CONFERENCE UNIT	*	477.75	
				CUSICK COMMUNICATIONS INC			477.75 000179
8/30/18	00041	8/08/18 TCE15694	201808 600-53800-64000	REPLACE LIGHTNING DAMAGE	*	16,785.13	
				COASTAL ELEVATOR SERVICE CORP			16,785.13 000180
8/30/18	00009	8/20/18 1439	201807 600-53800-64000	JUL REPAIRS/REPLACE	*	2,518.77	
				GOVERNMENTAL MANAGEMENT SERVICES			2,518.77 000181
8/30/18	00029	5/04/18 INV3767	201805 600-53800-64000	IRRIGATION REPAIRS	*	150.00	
				R&D LANDSCAPE & IRRIGATION			150.00 000182
8/30/18	00029	5/07/18 INV3769	201805 600-53800-64000	IRRIGATION REPAIRS	*	130.50	
				R&D LANDSCAPE & IRRIGATION			130.50 000183
TOTAL FOR BANK C						26,434.12	
TOTAL FOR REGISTER						26,434.12	

MVIL MIDDLE VILLAGE HSMITH



Ph: 516-933-4900  
Fx: 516-933-4910

# Invoice

Invoice #	122876
Invoice Date	7/19/2018
Payment Due	8/18/2018

Bill To
Jay Soriano GMS LLC 370 Oakleaf Village Pkwy Orange Park, FL 32065

Ship To
Jay Soriano GMS LLC Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. Number / Job Name		Terms	Rep	Account #	Ship/Ready	F.O.B.	Web Order#
PO #: JSO070418		Net 30	CP	23908	7/5/2018	FCA NY	217983
Qty	Item Code	Description			Price Each	Amount	
2	KT-300PCB512	Kantech Door controller with 512K memory (PCB only) and accessory kit (KT-300-ACC)			756.00	1,512.00	
2	SK-990BQ	Seco-Larm Fail-Safe Electric Door Strike for Wood Doors			27.00	54.00	
2	ML831C28	Kantech Electromagnetic Lock Dual Voltage			361.00	722.00	
1	UPS Ground Commercial	UPS Ground Shipping - Commercial 1ZE065094277470129			80.08	80.08	
<b>Code to:</b> <b>34-600-538-6400 (\$455.04)</b> <b>Middle Village rep. and replace</b> <b>2-330-572-49300 (\$756.00)</b> <b>Middle Village Tennis Rec Passes</b> <b>2-330-572-6200 (\$756.00)</b> <b>Double Branch Rec. Passes</b> <b>2-320-572-63100(\$401.04)</b> <b>Double Branch rep. and replace</b>					<b>Subtotal</b>		<b>\$2,368.08</b>
					<b>Sales Tax (0.0%)</b>		<b>\$0.00</b>
Please make all checks payable to "DWG"					<b>Total</b>		<b>\$2,368.08</b>
This invoice is subject to the terms and conditions posted at <a href="http://www.dwgdistribution.com">www.dwgdistribution.com</a> .					<b>Payments/Credits</b>		<b>\$0.00</b>
					<b>Balance Due</b>		<b>\$2,368.08</b>

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1425  
Invoice Date: 7/23/18  
Due Date: 7/23/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

7-25-18

7-25-18

7-25-18

Description	Hours/Qty	Rate	Amount
Facility Maintenance June 1 - June 30, 2018		12,893.61	12,893.61
Maintenance Supplies		1,467.05	1,467.05
Facility Maint - General 2, 330, 572, 4200	\$ 3145, 00		
Facility Maint - Conting. 2, 330, 572, 6220	\$ 2297, 00		
Common Area Maint. 2, 320, 572, 4650	\$ 2900, 00		
Tennis Court Maint. 2, 330, 572, 3440	\$ 1927, 00		
Lighting Repairs 2, 572, 4663	\$ 829, 66		
Repairs / Replace 34, 538, 6400	\$ 3212, 00		
Total			\$14,360.66
Payments/Credits			\$0.00
Balance Due			\$14,360.66

RHW

7-25-18

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JUNE 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/1/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/1/18	8	B.M.	Removed debris from fountain, repaired light fixture in parking lot, painted bike rack, inspected lighting at promenade, removed debris from Amenity Center and tennis courts
6/1/18	4	T.C.	Installed light fixture in parking lot, repaired split rail fencing at park
6/1/18	6	G.S.	Cleaned grates on tennis courts
6/4/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/4/18	2	T.C.	Repaired lights in parking lot
6/4/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/5/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/5/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/6/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/6/18	2	T.C.	Sprayed key holes with lubricant
6/6/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/7/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, inspected lights on boardwalk, removed cob webs from lake pavilion and tennis building, fabricated park benches
6/7/18	8	B.M.	Removed debris from fountain, assisted cleaned cob webs from pavilion and tennis building, removed debris from Amenity Center and parking lot, inspected boardwalk boards, p/u supplies from Home Depot
6/7/18	4	T.C.	Fabricated park benches
6/7/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, organized shop, removed graffiti from playground
6/8/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/8/18	8	B.M.	Fabricated park benches, removed debris from parking lot & tennis area, setup for swim meet
6/8/18	6	T.C.	Installed speakers, stands, lane lines and awnings for swim meet
6/8/18	3	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/9/18	2	J.H.	Additional tennis court maintenance
6/11/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/11/18	8	B.M.	Removed debris from Amenity Center, fountain and parking lot, fabricated & installed park benches, setup for CDD meeting
6/11/18	6	T.C.	Fabricated and installed park benches at Amenity Center, setup for CDD meeting
6/11/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/12/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, replaced fencing at tennis courts
6/12/18	8	B.M.	Remove debris from parking lot, replaced tennis court fencing
6/12/18	6	T.C.	Took down CDD meeting, replaced tennis court fencing
6/12/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, assisted replacing tennis court fencing
6/12/18	2	J.H.	Additional tennis court maintenance
6/13/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/13/18	8	B.M.	Removed debris from tennis court area and fountain, continued replacing tennis court fencing
6/13/18	6	T.C.	Continued replacing tennis court fencing
6/13/18	2	G.S.	Replaced broken GFCI outlet and cover box, p/u supplies from Home Depot
6/14/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, continued replacing tennis court fencing
6/14/18	8	B.M.	Removed debris from Amenity Center, parking lot, tennis court area and promenade lake, continued replaced tennis court fencing, painted tennis court fencing
6/14/18	4	T.C.	setup for CDD meeting, continued replacing tennis court fencing
6/14/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/14/18	2.5	J.H.	Additional tennis court maintenance
6/15/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/15/18	8	B.M.	Removed debris from fountain, dusted Amenity Center building, continued replacing tennis court fencing, inspected lighting in the Grand Banquet room, replaced bulbs as needed
6/15/18	4	T.C.	Took down CDD meeting, replaced tennis court fencing
6/15/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/16/18	4.5	J.H.	Additional tennis court maintenance
6/18/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/18/18	8	B.M.	Painted kids room in fitness center, painted benches at parks, removed debris from fountain, parking lot, fields and Amenity Center, treated standing water for mosquitos
6/18/18	6	T.C.	Painted kids room in fitness center, painted benches at parks
6/18/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/19/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, mixed concrete for umbrella stands, painted park benches, repaired lights in baseball field restrooms

GMS

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JUNE 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
6/19/18	4	T.C.	Organized electrical room, removed brick debris from roof and around Amenity Center caused by lightning
6/19/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, removed brick debris from roof
6/19/18	2	J.H.	Additional tennis court maintenance
6/20/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/20/18	4	B.M.	Removed debris from parking lot, dusted buildings for cob webs, removed umbrella stands from molds, blow off tennis court area
6/20/18	1	T.C.	Organized delivery of wipes
6/20/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/21/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, setup for CDD meeting, repaired tennis court gutter and down spout, painted tennis building
6/21/18	5	B.M.	Fabricated umbrella stands, assisted repairs to down spout and gutter, painted down spout, repaired and cleaned leaking toilet in women's restroom, replaced bulb in men's restroom
6/21/18	4	T.C.	Setup and took down landscaping bid meeting, setup for CDD meeting
6/21/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, repaired washout on promenade lake bank
6/21/18	2	J.H.	Additional tennis court maintenance
6/22/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/22/18	8	B.M.	Painted gate handle to adult pool, took down CDD meeting, assembled fan for lifeguards, rebuilt stairs for pool supply room, removed debris from parking lot and tennis courts
6/22/18	6	T.C.	Removed and disposed standing cooler at dump, rebuilt steps to pool supply room
6/22/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, cleaned outfalls at lakes near Amenity Center
6/23/18	3	J.H.	Additional tennis court maintenance
6/25/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/25/18	8	B.M.	Removed debris from fountain, dusted Amenity Center building, removed slide at spray ground feature for repairs, reset elevator, removed debris from Amenity Center, worked on spray ground feature slide
6/25/18	6	T.C.	Repaired toilet in women's restroom, repaired umbrellas on pool deck, removed & repaired spray ground feature slide
6/25/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/26/18	4	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, assisted repairing slide from spray ground feature
6/26/18	4	B.M.	Inspected lights at entrances, completed slide repairs for spray ground feature
6/26/18	4	T.C.	Lubricated locks around pool deck, fabricated umbrella stands, completed slide repairs for spray ground feature, removed debris from parking lot
6/26/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/26/18	2	J.H.	Additional tennis court maintenance
6/27/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/27/18	5	B.M.	Inspected lights at Amenity Center, replaced bulbs as needed, assisted with repairing the water cannon, removed debris from fountain and Amenity Center
6/27/18	4	T.C.	Repaired rear gate to adult pool, worked on repairing the water cannon
6/27/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/27/18	3	J.H.	Removed debris from drains
6/28/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, continued replacing fencing on tennis courts, inspected lights on boardwalk, continued fabricating umbrella stands
6/28/18	8	B.M.	Installed fencing at tennis courts, removed debris from Amenity Center
6/28/18	4	T.C.	Assisted installing fencing at tennis courts
6/28/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, inspected playground equipment
6/28/18	3	J.H.	Additional tennis court maintenance
6/29/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
6/29/18	8	B.M.	Continued replacing tennis court fencing, drained standing water by shop, setup for tennis event, removed debris from fountain
6/29/18	6	T.C.	Continued replacing tennis court fencing, setup for tennis event
6/29/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
6/29/18	2	J.H.	Additional tennis court maintenance
6/30/18	5	J.H.	Additional tennis court maintenance
TOTAL	<u>396</u>		
MILES	<u>498</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445



MAINTENANCE BILLABLE PURCHASES

Period Ending 7/5/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	6/7/18	Pole	34.47	B.M.
	6/7/18	Cob web dusters (2)	18.35	B.M.
	6/7/18	60lb Sakrete concrete bags (2)	7.94	B.M.
	6/7/18	Spider spray (2)	10.28	B.M.
	6/7/18	Weed killer	17.22	B.M.
	6/7/18	2x6 8' Lumber (5)	44.68	B.M.
	6/7/18	4x4 8' Lumber	12.63	B.M.
	6/7/18	2x8 10' Lumber (3)	37.16	B.M.
	6/7/18	2x6 8' Lumber (12)	107.23	B.M.
	6/7/18	4x4 8' Lumber	12.63	B.M.
	6/7/18	Deck screws (6)	37.19	B.M.
	6/8/18	Deck screws	10.78	B.M.
	6/11/18	Green deck screws (2)	21.55	B.M.
	6/11/18	Concrete anchors (4)	5.70	B.M.
	6/11/18	Corner brackets (4)	14.63	B.M.
	6/11/18	Roller naps 6pk	22.93	B.M.
	6/11/18	Paint brushes (2)	12.58	B.M.
	6/11/18	Thin cut paint brushes (2)	20.63	B.M.
	6/12/18	Tapcons	22.70	B.M.
	6/12/18	Spider spray (2)	10.28	B.M.
	6/12/18	Concrete anchors (4)	6.21	B.M.
	6/12/18	Bosch bit	7.80	B.M.
	6/12/18	Carriage bolts 20pk	7.45	B.M.
	6/12/18	Wasp spray (2)	5.72	B.M.
	6/12/18	Spider spray	10.28	B.M.
	6/12/18	Tension bands (8)	13.62	B.M.
	6/13/18	3/4" Conduitt adapter	0.81	G.S.
	6/13/18	GFCI Box	7.44	G.S.
	6/13/18	GFCI Box cover	9.17	G.S.
	6/13/18	GFCI Outlet	22.98	G.S.
	6/13/18	3/4" Conduitt	3.22	G.S.
	6/14/18	Tension bands (9)	15.32	B.M.
	6/14/18	Carriage bolts 20pk	7.45	B.M.
	6/14/18	Satin paint	55.33	B.M.
	6/15/18	Spray paint (2)	12.12	B.M.
	6/15/18	Carriage bolts 20pk	7.45	B.M.
	6/15/18	LED Bulbs 4pk (2)	18.22	B.M.
	6/18/18	Mosquito dunks	10.32	B.M.
	6/21/18	Stair stringer (2)	28.45	B.M.
	6/21/18	Rainx	6.54	B.M.
	6/21/18	Aluminum roll flashing	17.23	B.M.
	6/21/18	High heat black paint (2)	16.05	B.M.
	6/21/18	Shovel	12.63	G.S.
	6/21/18	Fire ant killer	12.05	G.S.
	6/21/18	Hand sanitizer	5.14	G.S.
	6/21/18	Citrus cleaner	4.00	G.S.
	6/21/18	Masonry blade	29.87	G.S.
	6/21/18	Ant bait	8.02	G.S.
	6/21/18	Towels	10.32	G.S.
	6/22/18	Upright fan	114.95	J.S.
	6/22/18	Deck screws	10.78	B.M.
	6/25/18	Waterweld epoxy	6.64	B.M.
	6/25/18	Minuteweld	6.87	B.M.
	6/25/18	Wrench set	22.86	B.M.
	6/25/18	Propane (2)	7.41	B.M.
	6/25/18	Torch head	19.52	B.M.
	6/26/18	Socket cap	2.58	B.M.
	6/26/18	Screw cap button (2)	4.28	B.M.
	6/26/18	Connecting caps	3.22	B.M.
	6/26/18	Fender washers (2)	2.71	B.M.

6/27/18	LED Bulbs (2)	17.18	B.M.
6/27/18	40w LED Bulbs 4pk	9.11	B.M.
6/27/18	Round up	25.27	B.M.
6/28/18	Carriage bolts 20pk	7.45	B.M.
6/28/18	Tension bands (10)	17.02	B.M.
6/28/18	Utility blades	3.42	G.S.
6/28/18	Razor blades	2.15	G.S.
6/28/18	X-Acto knife	6.87	G.S.
6/28/18	X-Acto blades	3.42	G.S.
6/28/18	Fire ant killer	24.12	G.S.
6/28/18	Nifty napper	22.97	G.S.
7/3/18	Deck screws	10.78	B.M.
7/3/18	2x6-8' Lumber	27.19	B.M.
7/3/18	60lb Sakrete concrete bags (2)	7.94	B.M.
7/3/18	Ant bait	22.97	B.M.
7/3/18	Ant killer	3.99	B.M.
7/3/18	5gal Bucket	3.74	B.M.
7/3/18	quick link	13.01	B.M.
7/3/18	Machine screws	2.71	B.M.
7/3/18	Eye bolts (4)	9.11	B.M.
7/3/18	Toggle bolts	22.97	B.M.
7/3/18	Flag kit with pole (2)	67.34	B.M.
7/5/18	Barrel bolt	14.93	B.M.
7/5/18	LED Spot light	22.98	B.M.
7/5/18	Rat-X 1lb	22.97	B.M.

TOTAL \$1,467.05



**DWG**  
DISTRIBUTION  
1 Enterprise Place  
Hicksville NY 11801

Ph: 516-933-4900  
Fx: 516-933-4910

# Invoice

Invoice #	122683
Invoice Date	6/25/2018
Payment Due	7/25/2018

Bill To
Jay Soriano GMS LLC 370 Oakleaf Village Pkwy Orange Park, FL 32065

Ship To
Jay Soriano GMS LLC Double Branch CDD 370 Oakleaf Village Pkwy Orange Park, FL 32065

P.O. Number / Job Name		Terms	Rep	Account #	Ship/Ready	F.O.B.	Web Order#
PO #: JASO061618		Net 30	CP	23908	6/18/2018	FCA NY	217796
Qty	Item Code	Description			Price Each	Amount	
1	NC-4M-D2	Nuvico 2.8mm 20FPS @ 2560 x 1444 Indoor/Outdoor IR Day/Night Dome IP Camera 12VDC/PoE			100.00	100.00	
1	P325KPXS	Kantech ioProx Reader XSF Format Single Gang Size w/ Integrated Keypad			260.00	260.00	
1	IPFE12-IR-V	RainVision 12 Mpixel 4K Outdoor Day/Night IR Fisheye Camera - White			785.00	785.00	
1	IPHPTZ2-20X-IR	RainVision 2MP @ 30fps Outdoor WDR Day/Night IR PTZ Camera - 20X Zoom - 12VDC / PoE - PoE Injected Included			775.00	775.00	
1	WM510	RainVision Wall Mount Bracket For IPH Series PTZ Cameras			30.00	30.00	
1	POE16R-1AFG-US	Phihong Single Wall Plug-In PoE 802.3af Compliant Injector - Gigabit - US Wall Plug			30.00	30.00	
1	UPS Ground Commercial	UPS Ground Shipping - Commercial 1ZE065094278702699			39.86	39.86	
<b>Code to:</b> <b>34-600-538-6400 (\$794.93)</b> <b>Middle Village rep. and replace</b> <b>2-330-572-34400 (\$815.00)</b> 2 <b>Middle Village Tennis Maintenance</b> <b>2-330-572-6200 (\$279.93)</b> <b>Double Branch Rec. Passes</b> <b>2-320-572-63100 (\$130.00)</b> <b>Double Branch rep. and replace</b>					Subtotal		\$2,019.86
					Sales Tax (0.0%)		\$0.00
					Total		\$2,019.86
This invoice is subject to the terms and conditions posted at <a href="http://www.dwgdistribution.com">www.dwgdistribution.com</a> .					Payments/Credits		\$0.00
					Balance Due		\$2,019.86



D/B/A Atlantic Security  
 1714 Cesery Blvd  
 Jacksonville, FL 32211  
 Telephone#: 904-743-8444  
 LIC EF00001226 - LIC LU405163 - EF20000570

# INVOICE

Bill To: PLANTATION OAKS  
 370 OAKLEAF VILLAGE PARKWAY  
 ORANGE PARK FL 32065

Ship To: PLANTATION OAKS  
 845 OAKLEAF PLANTATION PKWY  
 ORANGE PARK FL 32065

Invoice #	Order #	Customer #	Customer P.O. #	Terms	Salesperson
Invoice Dt	Order Dt				
133816	104411	83524		UPON RECEIPT	
08/02/18	08/02/18				007

Units	U/M	Item Description	Disc	Unit Price	Amount
		Contract#: 83524-1SVC			
10	Hrs	SVC-COMMER Replaced board and zone Expander System need more Work reprogram 3 to 4 hour		135.000	1,350.00
1	EA	DSC-PKPLCD		225.000	225.00
1	EA	PARTNER LCD KEYPAD			
		DSC-PC5108		100.000	100.00
9	EA	8ZONE EXPANDER FOR 832			
		SWITCH		15.00000	135.00
		STANDARD SWITCHES			
1	EA	DSC-BV600		100.000	100.00
		BRAVO 6 MOTION DETECTOR			
		Subtotal			1,910.00
		Total Due On 08/20/18			1,910.00
<b>Code to:</b> <b>34-600-538-64000</b> <b>Middle Village Repair and Replacements</b> <b>37</b>					
YOU CAN NOW PAY ONLINE VISIT US AT WWW.ATLANTICCOMPANIES.NET THANK YOU FOR YOUR BUSINESS!!!!					

Cusick Communications, Inc  
3099 Leon Rd, suite 5  
Jacksonville, FL 32246

Cusick Communications, Inc

# ESTIMATE

Date	Estimate No.
8/2/2018	20847

Valued Customer:

Oak Leaf Plantation  
Jay Soriano  
370 Oakleaf Village Parkway  
Orange Park, FL 32065

PO No.	Terms	Rep

Item	Description	Qty	Rate	Amount
vcs704	Vtech conference unit with 4 wireless Mic's and 2 built-in	1	338.75	338.75T
Service Call	Service Call. Includes the first hour of labor and travel. Set up and delivery of equipment.		139.00	139.00
<b>Code to:</b> <b>34-600-538-64000</b> <b>Middle Village Repair and Replacements</b> 30 AUG 09 2018 Needs Tax exempt Form				

Cusick Communications, Inc. is a service-oriented company that data needs. We specialize in additions and modifications to existing or remodeling stages to moving telephone and data jacks in your insured company, servicing Jacksonville and the surrounding area for over 20 years. All of our work is performed professionally and done to code.

communication and  
early construction  
fully licensed and

<b>Subtotal</b>	\$477.75
<b>Tax (7%)</b>	\$23.71
<b>Estimate Total</b>	\$501.46

In addition, we also provide LOCAL AND LONG DISTANCE TELEPHONE SERVICE, E-FAX, T-1, VoIP and many other telecommunication conveniences at WHOLESALE PRICE. We are the company to call for ALL of your communication needs.

I agree to the above listed  
prices for all listed parts and services.

Authorized Representative

Office	Fax	E-mail	Web Site
904-646-2627	904-337-4195	tom@cusickinc.com	www.cusickinc.com


**COASTAL ELEVATOR SERVICE CORP.**

4801 Executive Park Court Suite 208  
Jacksonville, FL 32216

CUSTOMER NO.	DATE	INVOICE NO.
601535	08/08/18	TCE15694001
		AMOUNT DUE
		16,785.13

**INVOICE**

PAYMENT DUE UPON RECEIPT

MAIL PAYMENT TO:   
COASTAL ELEVATOR SERVICE CO  
P.O. BOX 730400  
DALLAS TX  
753730400

OAKLEAF PLANTATION  
370 OAKLEAF VILLAGE PARKWAY  
ORANGE PARK FL  
32065

ENCLOSE THIS COUPON WITH YOUR PAYMENT.  
MAKE CHECK PAYABLE TO: COASTAL ELEVATOR SERVICE CORP

INVOICE

DETACH RETURN DOCUMENT ALONG PERFORATION

COASTAL ELEVATOR SERVICE CORP

\*\* INVOICE CHARGES \*\*

BUILDING REFERENCE  
OAKLEAF PLANTATION  
845 OAKLEAF PLANTATION

CUSTOMER NO.  
601535

DATE  
08/08/18

INVOICE NO.  
TCE15694001

ORANGE PARK  
32065

FL

100% DOWN PAYMENT: REPLACE LIGHTENING DAMAGED  
CRIP BOARD

**Code to:**  
**Middle Village Repair and Replacements**  
**34-600-538-64000 41**

SUBTOTAL	16,785.13
TAX	.00
FREIGHT	.00
TOTAL AMOUNT DUE	16,785.13

ANY QUESTIONS CONCERNING THIS INVOICE, CONTACT COASTAL ELEVATOR AT: (904-296-6847)

WE CERTIFY THAT GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6, 7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 HEREOF.

OVERDUE PAYMENTS SHALL BEAR AN INTEREST CHARGE OF THE OVERDUE AMOUNT CALCULATED FROM THE PAYMENT DUE DATE OF THE INVOICE AT THE RATE OF ONE AND ONE HALF PERCENT (1.5%) PER MONTH OR THE MAXIMUM RATE ALLOWED BY APPLICABLE LAW, WHICHEVER IS LESS.

Governmental Management Services, LLC  
1001 Bradford Way  
Kingston, TN 37763

# Invoice

Invoice #: 1439  
Invoice Date: 8/20/18  
Due Date: 8/20/18  
Case:  
P.O. Number:

Bill To:  
Middle Village CDD  
475 West Town Place  
Suite 114  
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Facility Maintenance July 1 - July 31, 2018		10,543.82	10,543.82
Maintenance Supplies		2,368.95	2,368.95
Facility Maint. - General 2,330,572,6200		\$ 3142,00	
Facility Maint. - Contingency 2,330,572,6220		\$ 2300,00	
Common Area Maint. 2,320,572,4650		\$ 2591,00	
Tennis Court Maint. 2,330,572,3440		\$ 1525,00	
Lighting Repairs 2,572,4663		\$ 836,00	
Repairs / Replace 34,538,6400 9		\$ 2518,77	
Total			\$12,912.77
Payments/Credits			\$0.00
Balance Due			\$12,912.77

RHW  
8-24-18

MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JULY 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/2/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/2/18	8	B.M.	Dusted Amenity Center building for cobwebs, replaced light fixture on boardwalk, painted BBQ grills at tennis courts & Amenity Center, repaired pavers at round-a-bout, removed debris from Amenity Center, fountain, parking lot and boardwalk, organized shop
7/2/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/3/18	6	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, installed decorations for holiday, repaired spray ground feature netting
7/3/18	8	B.M.	Installed decorations for holiday, repaired netting at spray ground feature, removed debris from parking lot and Amenity Center
7/3/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, relocated abandoned trailer
7/3/18	2	J.H.	Additional tennis court maintenance
7/5/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, organized shop, painted park benches and installed on field, positioned umbrella stands on pool deck
7/5/18	8	B.M.	Removed debris from Amenity Center, repaired handicap ramp railings, continued organizing shop, painted benches, repaired restroom stall latch in women's restroom, replaced bulb in women's restroom
7/5/18	6	T.C.	Organized shop, painted benches, positioned umbrella stands on pool deck
7/5/18	4	J.H.	Additional tennis court maintenance
7/6/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/6/18	8	B.M.	Painted picnic table at tennis courts, repaired bench, removed debris from fountain, inspected lighting on promenade, replaced bulbs as needed, setup for swim meet, removed debris from tennis courts
7/6/18	6	T.C.	Replaced flags around adult pool, setup for swim meet, repaired legs on wooden bench, repaired toilet in men's restroom
7/6/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/7/18	2.5	J.H.	Additional tennis court maintenance
7/9/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/9/18	4	B.M.	Blew off boardwalk and walkways, removed debris from fountain, setup CDD meeting, repaired pavers at Amenity Center entrance
7/9/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, removed debris from lakes and outfall structures
7/10/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/10/18	4	B.M.	Removed holiday decorations from Amenity Center, fabricated umbrella stands, painted benches
7/10/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, repaired promenade paver walls
7/11/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/11/18	8	B.M.	Removed debris from fountain, dusted Amenity Center buildings for cobwebs and debris, painted new fencing on tennis courts, inspected lakes and outfall structures
7/11/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/12/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/12/18	2	T.C.	Began fabricating brackets for hanging flower baskets
7/12/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, inspected parks
7/12/18	2	J.H.	Additional tennis court maintenance
7/13/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/13/18	5.5	B.M.	Fabricated stand from movie screen, replaced fixture with LED fixture in parking lot, inspected lights on promenade, replaced bulbs as needed
7/13/18	4	T.C.	Assisted with inspection and replacement of lighting on promenade, replaced bulb in parking lot
7/13/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/16/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/16/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/17/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, fabricated brackets for hanging baskets, repaired lap pool lane lines, planted flowers in hanging baskets
7/17/18	8	B.M.	Repaired water fountain, replaced bulbs in women's restroom, inspected lights in grand banquet room, removed debris from Amenity Center, fabricated brackets for hanging baskets
7/17/18	2	T.C.	Fabricated brackets for hanging baskets
7/17/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/17/18	2	J.H.	Additional tennis court maintenance
7/18/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed



MIDDLE VILLAGE COMMUNITY DEVELOPMENT DISTRICT  
MAINTENANCE BILLABLE HOURS  
FOR THE MONTH OF JULY 2018

<u>Date</u>	<u>Hours</u>	<u>Employee</u>	<u>Description</u>
7/19/18	3	B.M.	Inspected and replaced bulbs in closets and shop, positioned flower planters on pool deck
7/19/18	4	T.C.	Planted plants in flower baskets, placed new hibiscus trees around pool deck
7/19/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, plu supplies from Home Depot
7/19/18	8	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, fabricated brackets for hanging baskets, installed brackets on Amenity Center, planted plants in baskets
7/19/18	8	B.M.	Fabricated brackets for hanging baskets, installed brackets on Amenity Center, repaired cannon on spray ground feature, removed debris from Amenity Center, setup for CDD meeting, setup for dive-in
7/19/18	8	T.C.	Installed brackets on Amenity Center, hung baskets around Amenity Center, setup for dive-in
7/19/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/19/18	2	J.H.	Additional tennis court maintenance
7/20/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/20/18	8	B.M.	Inspected lighting in grand banquet room, replaced bulbs in women's restroom, took down CDD meeting, cleaned entrance fountain, dusted Amenity Center for cobwebs, installed new chains for hanging plants
7/20/18	6	T.C.	Took down CDD meeting, repaired netting on spray ground feature, installed new chains for hanging plants, removed debris in parking lot
7/20/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/22/18	2.5	J.H.	Additional tennis court maintenance
7/23/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/23/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/24/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, inspected lights on boardwalk, replaced (3) bulbs, blew off boardwalk, removed spider webs and sprayed for insects at lake pavilion, removed fallen tree in common areas, replaced bulbs in parking lot
7/24/18	4	T.C.	Trenched to drain off standing water at adult pool, removed spider webs from Fieldhouse and slide tower
7/24/18	8	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants, organized shop, replaced light fixture in parking lot
7/24/18	3.5	J.H.	Additional tennis court maintenance
7/25/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/25/18	8	B.M.	Repaired pavers at Amenity Center, completed planting in hanging baskets, extended chains on small baskets, removed debris from fountain, dusted Amenity Center for cobwebs
7/25/18	6	T.C.	Planted plants in hanging basket, hung baskets, repaired sink in summer kitchen, repaired ladder in spray ground
07/25/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/26/18	7	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed, fabricated brackets for hanging baskets, installed brackets on Amenity Center, blow off boardwalk, removed spider webs
7/26/18	4	B.M.	Hung eye bolts for hanging baskets, fabricated brackets for hanging baskets, changed light bulbs in gazebo walk through
7/26/18	4	T.C.	Removed sink from closet in men's room, replaced bulb in parking lot
7/26/18	4	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/27/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/27/18	8	B.M.	Installed shelving in men's closet, cleaned fountains of debris, dusted cobwebs from buildings, removed debris from Amenity Center and tennis courts, repaired water fountain, inspected playground equipment for wasps, repaired light switch
7/27/18	4	T.C.	Organized closet, installed shelving, stocked with janitorial supplies, repaired changing station in women's restroom, removed debris from parking lot
7/27/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/27/18	2	J.H.	Additional tennis court maintenance
7/28/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/28/18	2	J.H.	Additional tennis court maintenance
7/30/18	8	B.M.	Removed debris from fountain, inspected lights at Amenity Center, replaced bulbs in hallways, washed down Patis, removed debris at Amenity Center, inspected and repaired fencing
7/30/18	2	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/31/18	1	E.T.	Inspected pool equipment, pumps, motors, valves & chemical levels as needed
7/31/18	4	B.M.	Removed tree debris from common area, inspected lighting on promenade, replaced bulbs as needed, replaced light fixture on boardwalk
7/31/18	6	G.S.	Inspect common areas, fencing, signage, trash removal, park inspections, fields, lighting, & repairs as needed, trimmed tree limbs, treated for ants
7/31/18	1	J.H.	Additional tennis court maintenance
<b>TOTAL</b>	<u>323</u>		
<b>MILES</b>	<u>467</u>		*Mileage is reimbursable per section 112.061 Florida Statutes Mileage Rate 2009-0.445

MAINTENANCE BILLABLE PURCHASES

Period Ending 8/5/18

<u>DISTRICT</u>	<u>DATE</u>	<u>SUPPLIES</u>	<u>PRICE</u>	<u>EMPLOYEE</u>
MV				
MIDDLE VILLAGE				
OAKLEAF				
	7/6/18	Rustoleum black spray paint (6)	36.36	B.M.
	7/6/18	S Hooks (8)	20.80	B.M.
	7/6/18	Duct tape	4.58	J.S.
	7/6/18	S hooks (3)	4.07	J.S.
	7/6/18	Spring link (60)	23.01	J.S.
	7/6/18	14" Hanging baskets (8)	73.42	J.S.
	7/6/18	Duck tape	9.17	J.S.
	7/6/18	S Hooks	8.14	J.S.
	7/6/18	Spring link (30)	46.02	J.S.
	7/6/18	14" Hanging baskets (7)	73.42	J.S.
	7/9/18	Ant poison	24.05	G.S.
	7/10/18	Bleach (4)	13.75	B.M.
	7/12/18	Flat bar (4)	38.94	B.M.
	7/12/18	Toggle bolts	7.44	B.M.
	7/12/18	Eye bolts (4)	2.21	B.M.
	7/12/18	1x4 Lumber	5.26	B.M.
	7/12/18	Cleaning sponge	2.27	G.S.
	7/12/18	Anchor cement (2)	52.83	G.S.
	7/13/18	Brush	13.78	B.M.
	7/13/18	Oil (2)	17.80	B.M.
	7/13/18	Duct tape	10.32	B.M.
	7/13/18	Bulbs (3)	117.20	B.M.
	7/13/18	PVC Foam core piping	14.35	B.M.
	7/13/18	Plastic planters (2)	34.43	B.M.
	7/13/18	60lb Concrete mix (4)	15.87	B.M.
	7/13/18	80lb Concrete mix (2)	10.81	B.M.
	7/16/18	Keys (7)	15.86	J.S.
	7/16/18	Terra Colla pois (3)	172.43	J.S.
	7/17/18	Construction adhesive	9.17	B.M.
	7/17/18	Loctite	7.79	B.M.
	7/17/18	Black flag spider spray (2)	10.28	B.M.
	7/17/18	Spider spray	6.06	B.M.
	7/17/18	Spade bit set	8.02	B.M.
	7/17/18	Top soil (4)	7.77	J.S.
	7/17/18	Planting soil (2)	30.98	J.S.
	7/17/18	Lava rocks (2)	12.10	J.S.
	7/17/18	4" Potlhos (15)	60.03	J.S.
	7/17/18	10" Planters (4)	78.11	J.S.
	7/18/18	Seam mate caulk	15.59	G.S.
	7/18/18	Sawzall blades	28.72	G.S.
	7/18/18	Soffit vent	9.66	G.S.
	7/18/18	Plaster blade	8.02	G.S.
	7/18/18	1/2" PVC Caps	8.83	G.S.
	7/18/18	5gal Bucket	3.74	G.S.
	7/18/18	100' Hose	33.32	B.M.
	7/18/18	Pumice slick	2.86	B.M.
	7/18/18	4' LED Bulbs (6)	68.45	B.M.
	7/19/18	Flat bar aluminum (4)	38.96	B.M.
	7/19/18	Screws	1.22	B.M.
	7/19/18	Eye bolts (4)	2.21	B.M.
	7/19/18	Fender washer	1.36	B.M.
	7/19/18	1/4" Eye bolt	0.55	B.M.
	7/19/18	14" English basket	9.18	B.M.
	7/20/18	Bleach (4)	13.75	B.M.
	7/20/18	Black chain 190ft	99.90	B.M.

7/20/18	Potato vine (5)	22.89	J.S.
7/26/18	Security light	2.85	B.M.
7/25/18	Rope	11.27	B.M.
7/25/18	Ant poison	24.05	G.S.
7/25/18	Twisted link chain	26.76	B.M.
7/25/18	Filter fresh pads	39.28	J.S.
7/25/18	Schlage deadbolts	228.85	J.S.
7/26/18	2" S-hooks (4)	5.43	B.M.
7/26/18	Steel rings (2)	3.57	B.M.
7/26/18	Screw eye bolts (8)	20.88	B.M.
7/26/18	100w Bulbs (4)	15.50	B.M.
7/26/18	Spot light	22.98	B.M.
7/27/18	Lysol cleaner (2)	18.33	B.M.
7/27/18	Keys (2)	4.53	B.M.
7/27/18	Wire shelf	46.98	B.M.
7/27/18	Plastic watering cans (2)	11.45	J.S.
7/27/18	Insect spray	4.01	J.S.
7/27/18	Plant fert spike	1.14	J.S.
7/27/18	A/C filter web deodorizer	12.63	J.S.
7/30/18	4-pin LED Bulbs (5)	44.82	B.M.
7/30/18	26w 4-pin bulb	8.02	B.M.
7/31/18	LED spotlight	22.98	B.M.
7/31/18	Watering wand	9.74	B.M.
7/31/18	150' Hose	41.37	B.M.
7/31/18	Nozzle	10.33	B.M.
7/31/18	Hose mender	5.73	B.M.
8/1/18	Fire ant killer	24.10	G.S.
8/1/18	Flat iron plate	8.04	G.S.
8/1/18	Flat iron	9.44	G.S.
8/1/18	4x4x8' Lumber (1)	11.81	B.M.
8/1/18	2x6x8' Lumber (2)	24.08	B.M.
8/1/18	5lb Box deck screws	34.48	B.M.
8/1/18	Black spray paint (2)	12.12	B.M.
8/1/18	Lag screws (2)	3.13	B.M.
8/1/18	Diablo blade	17.22	B.M.
8/1/18	Cut washers (2)	0.58	B.M.
8/2/18	2x6x10' Lumber (2)	22.47	B.M.
8/2/18	2x8x8' Lumber (10)	80.27	B.M.
8/2/18	4'x4'x8' Lumber (1)	11.81	B.M.

TOTAL \$2,368.95

R&D Landscaping & Irrigation  
8850 Corporate Square Court  
Jacksonville, FL 32216  
(904) 737-9733



# Invoice

#INV3767

DOUBLE BRANCH CDD  
C/O GMS LCC  
ST. AUGUSTINE FL 32092  
United States

Project/Job	Invoice Date	Due Date	Terms	PO #
	5/4/2018	6/3/2018	Net 30	

Item	Qty	Rate	Amount
<b>IRRIGATION REPAIRS AFTER INSPECTION</b> <b>Description:</b> Emergency water shut off from school bus wreck on Silver Bluff.	1	\$150.00	\$150.00

Please Remit Payments To:  
7887 Safeguard Circle  
Valley View, OH 44125

Subtotal	\$150.00
Payments/Credits	\$0.00
Balance Due	\$150.00

**Code to:**  
**Middle Village Repair and Replacements**  
**34-600-538-64000**

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R&D Landscaping & Irrigation  
 8850 Corporate Square Court  
 Jacksonville, FL 32216  
 (904) 737-9733



# Invoice

#INV3769

DOUBLE BRANCH CDD  
 C/O GMS LCC  
 ST. AUGUSTINE FL 32092  
 United States

Project/Job	Invoice Date	Due Date	Terms	PO #
	5/7/2018	6/6/2018	Net 30	

Item	Qty	Rate	Amount
<b>IRRIGATION REPAIRS AFTER INSPECTION</b> <b>Description:</b> Repairs from bus wreck at Silver Bluff and Replaced (2) broken Rotors on Zone #7. Repaired broken 1" line between Silver Bluff and the Amenities Center, and straightened (3) Rotors.	0	\$0.00	\$0.00
<b>1" Slip Fix Coupling</b> <b>Description:</b> 1" Slip Fix	1	\$19.00	\$19.00
<b>COUPLING</b> <b>Description:</b> COUPLING	1	\$3.00	\$3.00
<b>RAIN BIRD 5004 ROTOR</b> <b>Description:</b> RAIN BIRD 5004 ROTOR	2	\$25.00	\$50.00
<b>Technician</b> <b>Description:</b> Technician	1	\$58.50	\$58.50

Please Remit Payments To:  
 7887 Safeguard Circle  
 Valley View, OH 44125

<b>Subtotal</b>	\$130.50
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$130.50

**Code to:**  
**Middle Village Repair and Replacements**  
**34-600-538-64000**

29

## *FOURTH ORDER OF BUSINESS*



# Grau & Associates

CERTIFIED PUBLIC ACCOUNTANTS

951 Yamato Road • Suite 280  
Boca Raton, Florida 33431  
(561) 994-9299 • (800) 299-4728  
Fax (561) 994-5823  
www.graucpa.com

August 13, 2018

Board of Supervisors  
Middle Village Community Development District  
c/o GMS, LLC  
475 West Town Place, Suite 114  
St. Augustine, FL 32092

We are pleased to confirm our understanding of the services we are to provide Middle Village Community Development District, Clay County, Florida ("the District") for the fiscal year ended September 30, 2018, with 3 annual options. We will audit the financial statements of the governmental activities and each major fund, including the related notes to the financial statements, which collectively comprise the basic financial statements of Middle Village Community Development District as of and for the fiscal year ended September 30, 2018, with 3 annual options. In addition, we will examine the District's compliance with the requirements of Section 218.415 Florida Statutes.

Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the District's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- 1) Management's Discussion and Analysis.
- 2) Budgetary comparison schedule

## **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, and will include tests of the accounting records of the District and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the District's financial statements. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the financial statements is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the District is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

**Examination Objective**

The objective of our examination is the expression of an opinion as to whether the District is in compliance with Florida Statute 218.415 in accordance with Rule 10.556(10) of the Auditor General of the State of Florida. Our examination will be conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and will include tests of your records and other procedures we consider necessary to enable us to express such an opinion. We will issue a written report upon completion of our examination of the District's compliance. The report will include a statement that the report is intended solely for the information and use of management, those charged with governance, and the Florida Auditor General, and is not intended to be and should not be used by anyone other than these specified parties. We cannot provide assurance that an unmodified opinion will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or add emphasis-of-matter or other-matter paragraphs. If our opinion on the District's compliance is other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the examination or are unable to form or have not formed an opinion, we may decline to express an opinion or issue a report, or may withdraw from this engagement.

**Management Responsibilities**

Management is responsible for the financial statements and all accompanying information as well as all representations contained therein. Further, management is responsible for compliance with Florida Statute 218.415 and will provide us with the information required for the examination. The accuracy and completeness of such information is also management's responsibility. As part of the audit, we will assist with preparation of your financial statements and related notes in conformity with U.S. generally accepted accounting principles based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. You agree to assume all management responsibilities relating to the financial statements and related notes and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. In addition, you will be required to make certain representations regarding compliance with Florida Statute 218.415 in the management representation letter. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, who possesses suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Management is responsible for establishing and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management is reliable and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole. As part of our engagement, we may propose standard adjusting, or correcting journal entries to your financial statements. You are responsible for reviewing the entries and understanding the nature of the proposed entries and the impact they have on the financial statements.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

With regard to using the audit's report, you understand that you must obtain our prior written consent to reproduce or use our report in bond offering official statements or other documents.



With regard to the electronic dissemination of audited financial statements, including financial statements published electronically on your website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

#### **Audit Procedures—General**

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable rather than absolute assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### **Audit Procedures—Internal Control**

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### **Audit Procedures—Compliance**

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the District's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### **Engagement Administration, Fees, and Other**

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Grau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a cognizant or oversight agency or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Grau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies. Notwithstanding the foregoing, the parties acknowledge that various documents reviewed or produced during the conduct of the audit may be public records under Florida law. The District agrees to notify Grau & Associates of any public record request it receives that involves audit documentation.

Our fee for these services will not exceed \$5,700 for the September 30, 2018 audit. The fees for fiscal years 2019, 2020 and 2021 will not exceed \$5,900, \$6,100 and \$6,300 respectively, unless there is a change in activity by the District which results

in additional audit work or if Bonds are issued. This agreement is automatically renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date. If we are aware that a federal awarding agency or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices will be submitted in sufficient detail to demonstrate compliance with the terms of this agreement. In accordance with our firm policies, work may be suspended if your account becomes 60 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate.

This agreement is automatically renewed each year thereafter subject to the mutual agreement by both parties to all terms and fees. The fee for each annual renewal will be agreed upon separately.

We will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract. Our 2016 peer review report accompanies this letter.

We appreciate the opportunity to be of service to Middle Village Community Development District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Grau & Associates



---

Antonio J. Grau

RESPONSE:

This letter correctly sets forth the understanding of Middle Village Community Development District.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



## PEER REVIEW PROGRAM

is proud to present this

Certificate of Recognition

to

# Grau & Associates

For having a system of quality control for its accounting and auditing practice in effect for the year ended June 30, 2016 which has been designed to meet the requirements of the quality control standards for an accounting and auditing practice established by the AICPA and which was complied with during the year then ended to provide the firm with reasonable assurance of conforming with professional standards.

A handwritten signature in black ink, reading "Anita Ford".

Anita Ford, Chair  
AICPA Peer Review Board  
2016

## *SIXTH ORDER OF BUSINESS*

**Website Compliance Proposal For**  
**Middle Village CDD**

[\(http://www.middlevillagecdd.com/\)](http://www.middlevillagecdd.com/)

**Website Accessibility for People with Disabilities as per**

**Nondiscrimination requirements of Title II of the American Disabilities Act (ADA)**

Date	Version#	Comments	Author
May 25, 2018	1.0	Initial version	VB Joshi
June 18, 2018	1.1	Added document conversion cost	VB Joshi Kristen Thornburgh
June 21, 2018	1.2	Added <b>WCAG Standards</b> Compliance	VB Joshi
August 10, 2018	1.3	Added CDD Specific details	VB Joshi
August 13, 2018	1.4	Updated pricing for simple, medium and high complexity CDD websites	As per requirements from Ariel and Valerie
August 28, 2018	2.0	Updated conversion and support costs based on discussed scope	As per meeting with GMSCFL

**Presented by: VB Joshi, CEO, VGlobalTech, Orlando, Florida**



BBB Rating: A+  
[Click for Profile](#)

**Project: ADA and WCAG Website Compliance**

**Service Providers: VGlobalTech LLC, Orlando, Florida, USA**

---

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Page 1 of 11

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## 1.0 Introduction

Every individual must have equal access to information whether it is in person service or online. This is a general agreement and understanding of access.

The Internet has dramatically changed the way state and local governments do business. Today, government agencies routinely make much more information about their programs, activities, and services available to the public by posting it on their websites. As a result, many people can easily access this information seven days a week, 24 hours a day.

Many government services and activities are also provided on websites because the public is able to participate in them at any time of day and without the assistance of government personnel. Many government websites offer a low cost, quick, and convenient way of filing tax returns, paying bills, renewing licenses, signing up for programs, applying for permits or funding, submitting job applications, and performing a wide variety of other activities.

The **Americans with Disabilities Act (ADA)** and, if the government entities receive federal funding, the Rehabilitation Act of 1973 generally require that state and local governments provide qualified individuals with disabilities equal access to their programs, services, or activities unless doing so would fundamentally alter the nature of their programs, services, or activities or would impose an undue burden. One way to help meet these requirements is to ensure that government websites have accessible features for people with disabilities, using the simple steps described in this document. An agency with an inaccessible website may also meet its legal obligations by providing an alternative accessible way for citizens to use the programs or services, such as a staffed telephone information line. These alternatives, however, are unlikely to provide an equal degree of access in terms of hours of operation and the range of options and programs available.

Visit <http://vglobaltech.com/website-compliance/> for more details, do a website compliance check on your website and to download a PDF proposal.

## 1.1 Common Problems and Solutions in Website Accessibility?

### 1.1.1 Problem: Images Without Text Equivalents

#### **Solution: Add a Text Equivalent to Every Image**

Adding a line of simple HTML code to provide text for each image and graphic will enable a user with a vision disability to understand what it is. Add a type of HTML tag, such as an “alt” tag for brief amounts of text or a “longdesc” tag for large amounts, to each image and graphic on your agency’s website.

The words in the tag should be more than a description. They should provide a text equivalent of the image. In other words, the tag should include the same meaningful information that other users obtain by looking at the image. In the example of the mayor’s picture, adding an “alt” tag with the words “Photograph of Mayor Jane Smith” provides a meaningful description.

In some circumstances, longer and more detailed text will be necessary to convey the same meaningful information that other visitors to the website can see. For example, a map showing the locations of neighborhood branches of a city library needs a tag with much more information in text format. In that instance, where the map conveys the locations of several facilities, add a “longdesc” tag that includes a text equivalent description of each location shown on the map – e.g., “City Center Library, 433 N. Main Street, located on North Main Street between 4th Avenue and 5th Avenue.”

### 1.1.2 Problem: Documents Are Not Posted In an Accessible Format

#### **Solution: Post Documents in a Text-Based Format**

Always provide documents in an alternative text-based format, such as HTML or RTF (Rich Text Format), in addition to PDF. Text-based formats are the most compatible with assistive technologies.

### 1.1.3 Problem: Specifying Colors and Font Sizes

#### **Solution: Avoid Dictating Colors and Font Settings**

Websites should be designed so they can be viewed with the color and font sizes set in users’ web browsers and operating systems. Users with low vision must be able to specify the text and background colors as well as the font sizes needed to see webpage content.



#### 1.1.4 Problem: Videos and Other Multimedia Lack Accessible Features

##### **Solution: Include Audio Descriptions and Captions**

Videos need to incorporate features that make them accessible to everyone. Provide audio descriptions of images (including changes in setting, gestures, and other details) to make videos accessible to people who are blind or have low vision. Provide text captions synchronized with the video images to make videos and audio tracks accessible to people who are deaf or hard of hearing.

#### 1.1.5 Web Content Accessibility Guidelines (WCAG)

##### **Understanding the Four Principles of Accessibility**

The guidelines and Success Criteria are organized around the following four principles, which lay the foundation necessary for anyone to access and use Web content. Anyone who wants to use the Web must have content that is:

1. **Perceivable** - Information and user interface components must be presentable to users in ways they can perceive.
  - This means that users must be able to perceive the information being presented (it can't be invisible to all of their senses)
2. **Operable** - User interface components and navigation must be operable.
  - This means that users must be able to operate the interface (the interface cannot require interaction that a user cannot perform)
3. **Understandable** - Information and the operation of user interface must be understandable.
  - This means that users must be able to understand the information as well as the operation of the user interface (the content or operation cannot be beyond their understanding)
4. **Robust** - Content must be robust enough that it can be interpreted reliably by a wide variety of user agents, including assistive technologies.
  - This means that users must be able to access the content as technologies advance (as technologies and user agents evolve, the content should remain accessible)

**If any of these are not true, users with disabilities will not be able to use the Web.**

Under each of the principles are guidelines and Success Criteria that help to address these principles for people with disabilities. There are many general usability guidelines that make content more **usable by all people**, including those with disabilities. However, in WCAG 2.1, we only include those guidelines that address problems particular to people with disabilities. This includes issues that block access or interfere with access to the Web more severely for people with disabilities.

See reference section at the end of this document for more information and websites for ADA, Usability and other important compliance issues and solutions.

**VGlobalTech development and business management team shall study these compliance guidelines and with our technical capabilities apply these to make your website accessible, compatible and fully functional for all people, including those with disabilities.**

## 2.0 Pricing

### Website Complexity: **Medium Level Websites**

VGlobalTech team shall complete the following critical tasks for client website.  
All costs below are per website / CDD:

#### 2.1 One time (website conversion and compliance cost):

	Task	Estimated Cost
1.	Perform ADA Website Compliance Check for current website – All webpages on the website. Create a project plan, code review, html updates, plugins / security updates (wordpress, joomla, etc CMS websites)	\$1000
2.	Cross-Device Check (Website needs to appear as per ADA standards on Mobile Phones, Tablets, Desktops etc). Braille Readers, Other assistance technology compatibility	\$100
3.	ADA Standards application (as per Section 1 above). ADA.gov, <b>Web Content Accessibility Guidelines (WCAG)</b>	\$700
4.	PDF Documents conversion (to Text, HTML etc) as needed for ADA Compliance / Reader Compliance	\$300
5.	Create a webpage showing websites ADA Compliance efforts	\$100
6.	Create customized footer with VGlobalTech's ADA Compliance Seal (valid for 1 year only)	\$50
	<b>Total (one time compliance / conversion cost)</b>	<b>\$2250 / one time</b>

**2.2 ADA Compliance Yearly Maintenance and Upgrade starting after initial conversion is completed (Optional Maintenance – It is critical to maintain compliance as websites get updated):**

**VGlobalTech team shall complete the following critical tasks for client website. All costs below are per website / CDD:**

	<b>Task</b>	<b>Cost</b>
1.	Perform ADA Website Compliance Check for current website – All new webpages on the website	\$200
2.	Cross-Device Check (Website needs to appear as per ADA standards on Mobile Phones, Tablets, Desktops etc)	\$75
3.	Update footer with VGlobalTech’s ADA Compliance Seal (extended for current year)	\$75
4.	Support (upto 1 hr / month) for the year including updates to newly added pages, upgrade to new standards (if any)	\$700
5.	PDF Documents conversion (to Text, HTML etc) as needed for ADA Compliance / Reader Compliance	\$300
	<b>Annual Maintenance (starts after initial compliance engagement quoted above is complete)</b>	<b>\$1350 / year</b>

***This proposal includes following points, stipulations terms and conditions:***

\*(1) conference call or in person meetings per month with client to review metrics, results and monthly recaps *\*unless otherwise noted*

\* email and phone communication

\*Anything out of the scope of work in the above proposal will be addressed and client will be immediately notified. After notification of additional work, a subsequent quote will be provided to cover that work.

\*Client is responsible to adhering to timelines as far as information required to complete the task is concerned. If timelines are not adhered to and exceed 15 business days past the current marketing months, last day, all work will end. A new month with new allocated costs will be presented for future work to commence. No refunds and owed work will be due unless otherwise agreed upon. **An Invoice will be provided once signature approval of this project proposal. Payments will be made to VGLOBALTECH**

\*Client is responsible for verifying quality of work, providing feedback, verifying that compliance has been met as required. VGlobalTech team shall not be responsible for any legal ramifications arising from work not done as per external agencies / organizations / associations needs if proper feedback is not provided by the customer. VGlobalTech's work will be in best faith but cannot guarantee all compliance / legal needs since we are not the SME's in the compliance area. VGlobalTech shall not be liable for any legal ramifications arising from compliance issues.

Refund Policy: The client may halt work and request for a refund within seven days of the date of signing this services agreement by mailing a signed letter to the main address listed on [www.VGlobalTech.com](http://www.VGlobalTech.com) website. If client requests a refund within seven days of the date of signing their agreement they shall be liable to pay for all work completed and will be refunded the remaining balance of the initial payment if billable work has not exceeded a charge that would be greater than client's initial payment. If client requests a refund after the seven days from the date of the signing of the agreement client is liable to pay for all work completed plus an additional 25% of any remaining balance that may still be due. Once line item projects are complete no refunds will be issued. Confidentiality: All information between client and service provider inclusive of technical and business information relating to proprietary ideas, patentable ideas and/or trade secrets, existing and/or contemplated products and services, research and development, production, costs, profit and margin information, finances and financial projections, customers, clients, marketing, and current or future business plans and models, regardless of whether such information is designated as "Confidential Information" at the time of its disclosure and will be treated as such and with absolute confidentiality and will not be shared or used, which will be maintained at all times. The client is not allowed to disclose their price with any third parties. Doing so is in breach of this agreement. All information development will be shared and proprietary information and property between client and service providers.

3.0 Proposal Acceptance:

To accept these project, associated costs and conditions as listed above please sign and date below.

***The VGlobalTech proposed solution and terms have been accepted by the customer and the VGlobalTech team can proceed with the project. All payments shall be made according to this agreement.***

For Customer	Date
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VB Joshi	
For VGlobalTech	Date

## 4.0 References:

**ADA Best Practices Tool Kit for State and Local Governments:**

<https://www.ada.gov/pcatoolkit/chap5toolkit.htm>

**U.S. Department of Justice, Civil Rights Division, *Disability Rights Section***

<https://www.ada.gov/websites2.htm>

**Web design Standards:** <https://www.w3schools.com/>

**Web Content Accessibility Guidelines (WCAG)** <https://www.w3.org/TR/WCAG21/>

**VGlobalTech Web Content Accessibility Implementation and Checkpoints:**

<http://vglobaltech.com/website-compliance/>



BBB Rating: A+

[Click for Profile](#)

*EIGHTH ORDER OF BUSINESS*



*C.*

*1.*

## *Double Branch & Middle Village Work Authorization #1 FY 19*

### *Onsite Management and Maintenance Contract Administration*

The following are the onsite services provided by Governmental Management Services, LLC:

- Onsite Community Manager is the liaison for the Community Development District Board. Attend all Community Development District meetings and provide monthly report on District operations.
- Community Manager is the on-site representative for the District Manager. Answer resident questions concerning the District / complaints/ customer service and refer to appropriate party if required.
- Community Manager provides maintenance contract administration for District recreational amenities including swimming pools, recreational fields, basketball courts, clubhouse and area parks to ensure contractors are providing services in accordance with contracts approved by the Board of Supervisors. During the annual budget process recommendations will be made to the Board as well as during contract renewals.
- Community Manager provides maintenance contract administration for landscape, security, refuse and lake maintenance contracts to ensure contractors are providing services in accordance with contracts approved by the Board of Supervisors.
- Community Manager supervises the GMS employees which manage the Aquatics and Athletic functions of the Districts.
- Community Manager interfaces with vendors for repairs, billings/payments and approval of certain invoices.
- Community Manager inspects and coordinates Amenity Center and Common Area maintenance including pest control, lighting, cleaning, trash, pressure washing, irrigation, signage, fencing and pump maintenance.
- Community Manager assists in coordinating special events during the planning stages and working with the vendors in the processing of charges. Additionally, during some special events the Community Manager will be present to supplement other staff.
- Community Manager enforces and evaluates Policies and Procedures of the Amenity Center and Athletic Facilities. Coordinates District policies and procedures with staff and brings to the Board recommendations for changes to the policies and procedures.
- Rental coordinator provides services for reservation of District facilities.

- Community Manager provides other services as required by the Board of Supervisors to ensure satisfactory operation of the District

Such services shall be staffed by a full time onsite Community Manager, a rental coordinator and an administrator. The services are split between the Districts based upon the development unit's proration and reflects the basis of the level of service required for the Districts assets.

Total fees for FY 2019 are \$110,470 for Double Branch CDD and \$139,790 for Middle Village CDD. Although the fees are based upon three full time and one part time employee of GMS, LLC they will from time to time be supplemented by additional operational management resources of GMS, LLC at no additional charge. Such fees may be adjusted annually based upon the District's adopted budget and will be billed accordingly.

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Double Branch CDD Chairperson and Date

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Middle Village CDD Chairperson and Date

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GMS, LLC Managing Director and Date

2.

Middle Village Work Authorization #2 FY 2019

General Maintenance Services

The following are the general maintenance services provided by Governmental Management Services, LLC as directed by the onsite Community Manager:

- General maintenance to include but not limited to: painting, patching, special cleaning, maintenance and repairs at a rate of \$32 per hour plus mileage if necessary at .45/mile.
- Special trash pickup utilizing ATV at a rate of \$40 per hour.

Middle Village CDD Chairperson and Date

GMS, LLC Managing Director and Date

3.

Middle Village Work Authorization #3 FY 2019

Aquatic and Athletic Manager Staff

Governmental Management Services, LLC ("GMS") provides the staffing of full time Aquatics Director and Recreation Manager. The following are the aquatic and amenity staffing services provided by GMS as supervised by the onsite Community Manager:

- Supervise and manage the District aquatics and recreation employees that are both seasonal and full time. These duties include but are not limited to staffing, performance evaluations, discipline, termination and coaching.
- Staffing of GMS employees is shared with the Double Branch CDD with fees for FY 2019 of \$92,949 allocated to the Middle Village CDD.

Double Branch CDD Chairperson and Date

GMS, LLC Managing Director and Date



4.

Middle Village Community Development District  
Work Authorization #4 FY 19

Tennis Professional Services and Instruction

As a part of the District's recreational program, the following services shall be provided by Governmental Management Services, LLC (GMS, LLC). The amounts to be paid to GMS, LLC for these services are set forth herein. These services may be continued in Fiscal Year 2018-19 and beyond by separate work authorization for subsequent fiscal years.

1. Retain an individual with requisite knowledge and experience to develop and conduct a tennis program utilizing the District's tennis facilities. Said individual must have the knowledge, skill and experience to teach tennis to players at varying levels, and be able to organize tennis teams and provide lessons. This individual shall be known as the "Tennis Director." GMS, LLC shall provide services set forth herein on a full time basis, recognizing the need to offer vacation time for Tennis Director.
2. Recruit and develop a tennis team/s based at the Middle Village CDD tennis facility. Offer lessons and instruction.
3. Develop and conduct summer tennis program and/or clinics for youth.
4. Tennis Director or his/her designee shall be responsible for scheduling of court use during daylight hours, 7 days per week. With the exception of tennis tournaments, there shall be at least 2 courts available for use by persons not involved with the tennis program described herein. Actual operating hours shall be set by GMS, LLC and provide notice of same to the District Board. The District reserves the right to alter the hours of operation.
5. Offer racket restringing, grip repair and shall provide for rental of ball return machine.
6. Maintain the tennis facility in good repair, including net repair.
7. The Tennis Director shall report to the District Manager. The Tennis Director shall provide information about available lessons and tennis programs to the District Manager, as well as the On-Site Manager, so that they are able to answer resident inquiries.
8. Tennis Director shall follow all applicable District rules and policies with respect to use and operation of District facilities, including the tennis area. Tennis Director shall enforce applicable District rules and policies when conducting the tennis program. Tennis Director is encouraged to suggest revisions to applicable District policies and rules relating to tennis activity directly to the District Manager and On-Site Manager.
9. Tennis Director shall be a GMS, LLC employee. GMS, LLC is providing services to the District as an independent contractor. To the extent required by law, the tennis director shall be bonded. GMS, LLC shall be liable for actions of its Tennis Director as provided in the contract in effect between GMS, LLC and the District.

10. GMS, LLC shall cause participants in the tennis program to sign applicable waivers of liability.

11. Payment for services:

Annual personnel costs: \$67,000 (12 months)

Annual routine maintenance costs: Daily / Weekly \$25,900 (12 months) Billed Hourly

Maintenance for Drainage cleaning and repairs: \$4,800 (12 months) Billed Hourly

GMS, LLC to retain 90% of lesson income; District to receive 10%

GMS, LLC to retain 20% of ball return machine rental; District to receive 80%

GMS, LLC to retain 50% of miscellaneous revenue; District to receive 50%

ATTEST:

MIDDLE VILLAGE  
COMMUNITY DEVELOPMENT  
DISTRICT

\_\_\_\_\_

\_\_\_\_\_  
Chairperson

Date: \_\_\_\_\_

GOVERNMENTAL  
MANAGEMENT SERVICES, LLC

\_\_\_\_\_  
Witness

\_\_\_\_\_  
Managing Director

By: \_\_\_\_\_

Date: \_\_\_\_\_

*D.*

## Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285 x7; manager@oakleafresidents.com

### Memorandum

**Date:** September 2018

**To:** Board of Supervisors

**From:** GMS – OakLeaf Operations Manager

### Community:

#### Special Events

- Food Trucks @ DB
- Fall Expo at DB
- Upcoming events – Fall campout, Fall yard sale, pumpkin plunge

#### Aquatics

- Pools on limited schedules
- Schedule for Lap pool, heater usage

#### AMENITY USAGE

- *Total Facilities Usage – 9562*
- *Average daily usage – 309*

#### *Card counts:*

MV Owners	50
MV Renters	70
MV Replacements	11
MV Updated	24

*Total cards printed: 343 (both districts)*

#### Rentals

- 19 of 31 days rented in August , 4 of 4 weekends had rentals
- 22 Grand Ballroom rentals, 0 Grand Lawn rental, 0 Bridal Suite rentals, 9 patio rentals
- 43 tours (approx. 51 hours) /94 staff hours used for scheduling, administrative, etc..

## Middle Village Community Development District (CDD)

845 Plantation Oaks Parkway, Orange Park, FL 32065

904-375-9285 x7; [manager@oakleafresidents.com](mailto:manager@oakleafresidents.com)

### Memorandum

#### Operations:

#### MAINTENANCE

- Re-key deadbolts on Tennis men's and women's bathrooms
- Paint multiple decorative poles (street sign poles) along Deerview
- Replace card reader at adult pool
- Replace access control board at Amenity Center Bathrooms
- Repaired water faucet fixture on pool deck
- Replaced multiple small LED lights on Grand Banquet chandeliers
- Replaced/repair multiple parking lot lights at Amenity Center (LED) *(ongoing)*
- Replaced/repair multiple promenade lights at Amenity Center (LED) *(ongoing)*
- Replaced plank on tennis boardwalk
- Repair door frame on Amenity Center Men's bathroom (vandalism)
- Touch up paint completed on Tennis gate
- Dispose of multiple large electronics equipment (hazardous waste refuse)
- Removed Hamilton Glen entry sign
- Cleaned and recoated entry sign for sign shop
- Prep frame for sign re-install
- Install hardware for cleaning supplies at Amenity center closets
- Diagnose HVAC issues at concession stand area
- Multiple inspections on lake outflows to clear for storm season prep
- Multiple inspection/ drains cleared at roadways as part of storm season preps
- Remove /cut fallen tree limb at tennis center
- *Continual Lake Inspections – all lakes inspected monthly – reports kept on file in Ops. Manager office.*
- *Continual Park inspections and cleaning - all parks inspected twice monthly – reports kept on file.*
- *Light Inspections completed – Whitfield, Boulevard, Parkway, and Hamilton Glenn completed 8/9. Forest Brook, Creekview, Oakpoint, and Timberlake completed 8/21.*

#### Landscaping

- *Coordination of repairs along Oakleaf Plantation Pkwy*
- *Monthly property reports and irrigation inspections kept on file in Ops. Manager office.*

For questions, comments, or clarification, please contact:

- Jay Soriano, Oakleaf Operations Manager 904-342-1441

[jsoriano@gmsnf.com](mailto:jsoriano@gmsnf.com)







# Middle Village 2013 CDD

## Clay County, Florida

**THE HONORABLE ROGER A. SUGGS, CFA, AAS**  
**CLAY COUNTY PROPERTY APPRAISER**  
**State-Certified General Real Estate Appraiser**  
**RZ2771**

GENERATED BY THE GIS DEPARTMENT 05/02/2013

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